



# GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue  
March 25, 2024  
6:00 PM

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## MINUTES

Mayor Thompson called the regular meeting to order, gave the Invocation and Pledge of Allegiance. Roll was called by City Clerk Kim Berry:

### PRESENT

Mayor Joe Thompson  
Commissioner Judy Akkala  
Mayor Pro-Tem Brad Mantela  
Commissioner Robert Pontius

### ABSENT - EXCUSED

Commissioner Greg Styczynski

Mayor Thompson moved agenda item #7 under New Business to before the Public Hearing.

Manager Eric Buckman reviewed the proposed Fiscal Year 2024-2025 budget.

Mayor Thompson opened the public hearing on the proposed budget at 6:12PM

The following individuals spoke at the public hearing:

Michael O'Connor 526 Minnesota Avenue- Gladstone Citizens Council 921 Delta Avenue  
Carrie Polley, 25 Sandy Lane  
Diane Webber, 325 Delta Avenue  
Michael O'Connor 526 Minnesota Avenue- Gladstone Citizens Council 921 Delta Avenue

There being no further public comment Mayor Thompson closed the public hearing on Proposed Fiscal Year 2024-2025 at 6:22 PM.

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve Fiscal Year 2024-2025 as presented.

MOTION CARRIED.

The following individuals spoke under public comment:

Tom Woodaz, 216 Dakota Avenue  
Jim Rian, 14 N 9th Street  
Deanna & Charles Kang, 400 N 10th Street  
Brian Godfrey, 418 Delta Avenue  
Diane Godfrey Webber, 325 Delta Avenue

Butch Irving, 525 Minnesota Avenue  
Steve Viau, Delta County Commissioner 1107 Delta Avenue  
William Perry, 1311 Wisconsin Avenue

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve the consent agenda as presented with correction to DDA minutes of Sioux tribe to Sault tribe.

MOTION CARRIED

Public Safety Director Ron Robinson presented the following:

It is with great honor to present the following awards to PSO's Charity Potier and Volunteer Firefighter Jayson Frandle for their January 28, 2024 response to an ice rescue call off the 10<sup>th</sup> street pier. PSO Potier and Volunteer Firefighter Frandle's quick response, training and disregard for their own safety, no doubt saved the lives of a 39-year-old female and 38-year-old male. The incident is another testament of the outstanding, and dedicated, service that all Public Safety Officers and Volunteer firefighters provide on a daily basis.

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve the Gladstone Volunteer Fireman Payroll Policy and Training Agreement.  
MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Pontius to approve the Water Department to post a public notice of intent to apply for Federal Financial Assistance with USDA Rural Development in the Daily Press the week of April 8, 2024 and schedule a public hearing for 6:00 PM Monday, April 22, 2024 at Gladstone City Hall.  
MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Pontius to approve the General Fund Amounts to commit as follows:

Public Safety Car Reserve Fund \$23,517.07  
Public Safety Fire Reserve Fund \$105,842.94  
DPW Reserve Fund \$22,264.44

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Mayor Pro-Tem Mantela to approve the budget amendments to Fiscal Year 2023-2024 budget as follows:

**23/24 Budget Amendments**  
**March 25, 2023**  
**General Fund**

<b>Revenues</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
101-000-540-000	Grant Revenue	\$621,000	\$0	-\$621,000	Boardwalk grant
101-000-674-007	Donations--Pickleball	\$0	\$17,500	\$17,500	
		<b>\$621,000</b>	<b>\$17,500</b>	<b>-\$603,500</b>	
<b>Expenses</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
<b>City Commission</b>					
101-101-800-000	Contracted Services	\$0	\$2,000	\$2,000	Waterfront lot appraisal
101-101-802-000	Legal Fees	\$40,000	\$45,000	\$5,000	
		<b>\$40,000</b>	<b>\$47,000</b>	<b>\$7,000</b>	
<b>City Manager</b>					
101-172-703-000	Salaries	\$67,850	\$75,300	\$7,450	
		<b>\$67,850</b>	<b>\$75,300</b>	<b>\$7,450</b>	
<b>Office Clerk</b>					
101-192-714-000	Longevity Pay	\$95	\$500	\$405	Increase per Union Contract
101-192-727-000	Workers Comp	\$0	\$1,500	\$1,500	
		<b>\$95</b>	<b>\$2,000</b>	<b>\$1,905</b>	
<b>City Assessor</b>					
101-257-756-000	Computer	\$8,200	\$9,500	\$1,300	Purchased a new laptop
101-257-800-000	Contracted Services	\$39,500	\$41,000	\$1,500	
101-257-802-000	Legal Fees	\$0	\$2,000	\$2,000	Tax Tribunals
		<b>\$47,700</b>	<b>\$52,500</b>	<b>\$4,800</b>	
<b>Elections</b>					
101-262-702-000	Wages-Full time Employees	\$1,400	\$7,700	\$6,300	Early Voting
101-262-707-000	Temporary Employees	\$5,000	\$6,900	\$1,900	
101-262-709-000	FICA Expense	\$510	\$901	\$391	
101-262-711-000	Medicare	\$120	\$211	\$91	
101-262-716-000	Defined Contribution Pension Plan	\$300	\$784	\$484	
101-262-728-000	MSA Employer Expense	\$0	\$34	\$34	
101-262-751-000	Materials & Supplies	\$100	\$500	\$400	
101-262-753-000	Printing & Publishing	\$2,700	\$4,200	\$1,500	
		<b>\$10,130</b>	<b>\$21,230</b>	<b>\$11,100</b>	

Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>City Hall</b>					
101-265-751-000	Materials & Supplies	\$8,000	\$12,000	\$4,000	Reimbursed by other departments
101-265-755-000	Gas & Oil	\$350	\$2,000	\$1,650	
101-265-800-000	Contracted Services	\$5,500	\$8,500	\$3,000	
101-265-910-000	Insurance Liability	\$0	\$100	\$100	
101-265-911-000	Insurance Building	\$2,700	\$2,830	\$130	
101-265-913-000	Insurance Vehicle	\$200	\$300	\$100	
		<b>\$16,750</b>	<b>\$25,730</b>	<b>\$8,980</b>	
<b>Forestry</b>					
101-429-702-000	Wages--Full-time Employees	\$10,500	\$26,000	\$15,500	
101-429-702-101	DPW Benefits	\$9,366	\$15,000	\$5,634	
101-429-703-000	Salaries	\$500	\$1,500	\$1,000	
101-429-716-000	Define Contribution Pension Plan	\$1,227	\$3,000	\$1,773	
101-429-728-000	MSA Employer Expense	\$0	\$1,000	\$1,000	
		<b>\$21,593</b>	<b>\$46,500</b>	<b>\$24,907</b>	
<b>DPW Administration</b>					
101-441-702-101	DPW Benefits	\$9,660	\$14,000	\$4,340	
101-441-703-000	Salaries	\$5,500	\$12,000	\$6,500	
101-441-707-000	Temporary Employees	\$1,000	\$4,000	\$3,000	
101-441-726-000	Funeral Pay	\$0	\$4,000	\$4,000	
		<b>\$16,160</b>	<b>\$34,000</b>	<b>\$17,840</b>	
<b>Grounds Maintenance</b>					
101-524-702-000	Wages--Full-time Employees	\$11,000	\$14,000	\$3,000	
101-524-702-101	DPW Benefits	\$5,124	\$8,500	\$3,376	
101-524-716-000	Define Contribution Pension Plan	\$671	\$1,500	\$829	
101-524-728-000	MSA Employer Expense	\$0	\$525	\$525	
101-524-760-000	Equipment Rentals	\$4,000	\$7,000	\$3,000	
		<b>\$20,795</b>	<b>\$31,525</b>	<b>\$10,730</b>	
<b>Motor Equipment Pool</b>					
101-532-702-101	DPW Benefits	\$4,000	\$10,000	\$6,000	
101-532-703-000	Salaries	\$500	\$2,000	\$1,500	
101-532-714-000	Longevity Pay	\$0	\$750	\$750	
101-532-718-000	Health Insurance	\$20,221	\$23,770	\$3,549	
101-532-751-000	Materials & Supplies	\$40,000	\$45,000	\$5,000	
		<b>\$64,721</b>	<b>\$81,520</b>	<b>\$16,799</b>	
<b>Rec. Administration</b>					
101-752-703-000	Salaries	\$22,500	\$42,500	\$20,000	Director Severance Pay
101-752-716-000	Defined Contribution Pension Plan	\$5,038	\$10,000	\$4,962	
		<b>\$27,538</b>	<b>\$52,500</b>	<b>\$24,962</b>	
<b>Parks</b>					
101-754-702-000	Wages Full-time Employees	\$27,000	\$19,500	-\$7,500	
101-754-703-000	Salaries	\$17,500	\$8,351	-\$9,149	
		<b>\$44,500</b>	<b>\$27,851</b>	<b>-\$16,649</b>	

Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>Beach</b>					
101-755-703-000	Salaries	\$1,500	\$306	-\$1,194	
101-755-751-000	Materials & Supplies	\$3,500	\$2,132	-\$1,368	
101-755-800-000	Contracted Services	\$16,000	\$15,100	-\$900	
		<b>\$21,000</b>	<b>\$17,538</b>	<b>-\$3,462</b>	
<b>Other Recreational Facilities</b>					
101-756-759-016	Pickleball Court	\$0	\$17,500	\$17,500	Offset by donations
101-756-970-000	Capital Outlay	\$621,000	\$0	-\$621,000	Boardwalk
		<b>\$621,000</b>	<b>\$0</b>	<b>-\$621,000</b>	
<b>Campground</b>					
101-759-800-000	Contracted Services	\$1,500	\$10,812	\$9,312	Deep Cleaning/Cleaning of Restrooms
		<b>\$1,500</b>	<b>\$10,812</b>	<b>\$9,312</b>	
<b>Sports Park</b>					
101-761-703-000	Salaries	\$7,500	\$346	-\$7,154	
101-761-707-000	Temporary Employees	\$22,500	\$14,375	-\$8,125	
101-761-708-000	Unemployment	\$1,900	\$11	-\$1,889	
101-761-751-004	Concession Stand	\$7,000	\$3,253	-\$3,747	
		<b>\$38,900</b>	<b>\$17,985</b>	<b>-\$20,915</b>	
<b>Recreation Programs</b>					
101-762-702-000	Wages Full-time Employees	\$500	\$0	-\$500	
101-762-751-000	Materials & Supplies	\$1,000	\$60	-\$940	
101-762-960-000	Other Operating Supplies	\$500	\$0	-\$500	
101-762-970-000	Capital Outlay	\$15,000	\$0	-\$15,000	Pram Shack Moved to Next Fiscal Year
		<b>\$17,000</b>	<b>\$60</b>	<b>-\$16,940</b>	
	<b>3/31/23 Audited Fund Balance</b>	<b>\$222,620</b>			
	<b>3/31/24 Projected Fund Balance</b>	<b>\$270,580</b>			

**23/24 Budget Amendments**  
**March 25, 2024**  
**Major Street Fund**

<b>Revenues</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
		\$0	\$0	\$0	
<b>Expenses</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
<b>Reconstruction</b>					
202-453-970-000	Capital Outlay	\$455,620	\$362,800	-\$92,820	
		<b>\$455,620</b>	<b>\$362,800</b>	<b>-\$92,820</b>	
<b>Non-Motorized</b>					
202-458-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240	
202-458-760-000	Equipment Rentals	\$500	\$1,984	\$1,484	
		<b>\$500</b>	<b>\$9,224</b>	<b>\$8,724</b>	
<b>Traffic Control</b>					
202-474-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240	
		<b>\$0</b>	<b>\$7,240</b>	<b>\$7,240</b>	
<b>Winter Maintenance</b>					
202-478-702.000	Wages Full Time Employees	\$26,000	\$14,000	-\$12,000	
202-478-702.001	DPW Benefits	\$34,440	\$15,000	-\$19,440	
202-478-703.000	Salaries	\$5,000	\$2,000	-\$3,000	
202-478-713-000	Overtime	\$10,000	\$5,000	-\$5,000	
202-478-760-000	Equipment Rentals	\$42,000	\$25,000	-\$17,000	
		<b>\$117,440</b>	<b>\$61,000</b>	<b>-\$56,440</b>	

**Sweeping/Flushing**

202-522-702-000	Wages Full Time Employees	\$4,500	\$5,500	\$1,000
202-478-702.001	DPW Benefits	\$4,368	\$5,000	\$632
202-522-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240
202-478-760-000	Equipment Rentals	<u>\$13,000</u>	<u>\$16,000</u>	<u>\$3,000</u>
		<b>\$21,868</b>	<b>\$33,740</b>	<b>\$11,872</b>

<b>3/31/23 Audited Fund Balance</b>	<b>\$433,139</b>
<b>3/31/24 Projected Fund Balance</b>	<b>\$327,818</b>

**23/24 Budget Amendments**  
**March 25, 2024**  
**Local Street**

<b>Revenues</b>	<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
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	\$0	\$0	\$0	
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<b>Expenses</b>	<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
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**Reconstruction**

203-453-702.000	Wages - Full Time Employees	\$0	\$4,500	\$4,500
203-453-702-101	DPW Benefits	\$0	\$3,000	\$3,000
203-453-716-000	Defined Contribution	\$0	\$1,000	\$1,000
203-453-802-000	Legal Fees	\$0	\$1,200	\$1,200
203-453-995-006	9th Street Bond	\$9,000	\$9,600	\$600
		<b>\$9,000</b>	<b>\$19,300</b>	<b>\$10,300</b>

**Non-Motorized**

203-458-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240
		<b>\$0</b>	<b>\$7,240</b>	<b>\$7,240</b>

**Surface Maintenance**

203-463-702.000	Wages - Full Time Employees	\$23,000	\$33,000	\$10,000
203-463-702.001	DPW Benefits	\$22,050	\$24,000	\$1,950
203-463-716-000	Defined Contribution Pension Plan	\$2,888	\$4,200	\$1,312
203-463-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240
203-463-728-000	MSA Employer Expense	\$0	\$2,400	\$2,400
203-463-760.000	Equipment Rentals	\$12,500	\$22,000	\$9,500
203-463-800-007	Annual Chip Sealing	\$100,000	\$104,904	\$4,904
		<b>\$160,438</b>	<b>\$197,744</b>	<b>\$37,306</b>



**Storm Drains**

203-464-702.000	Wages - Full Time Employees	\$2,000	\$6,000	\$4,000
203-464-702.001	DPW Benefits	\$2,100	\$4,500	\$2,400
203-464-703.000	Salaries	\$500	\$1,000	\$500
203-464-716.000	Defined Contribution Pension Plan	\$275	\$800	\$525
203-464-728.000	MSA Employer Expense	\$0	\$300	\$300
203-464-751.000	Materials & Supplies	\$500	\$1,000	\$500
203-464-760.000	Equipment Rentals	\$2,000	\$4,000	\$2,000
		<b>\$7,375</b>	<b>\$17,600</b>	<b>\$10,225</b>

**Traffic Control**

203-474-702.000	Wages - Full Time Employees	\$1,500	\$6,500	\$5,000
203-474-702.101	DPW Benefits	\$1,680	\$2,500	\$820
203-474-716.000	Defined Contribution Pension Plan	\$220	\$1,000	\$780
203-474-717.000	Defined Benefit Pension Plan	\$0	\$14,480	\$14,480
203-474-760.000	Equipment Rentals	\$1,000	\$2,500	\$1,500
		<b>\$4,400</b>	<b>\$26,980</b>	<b>\$22,580</b>

**Winter Maintenance**

203-478-702.000	Wages - Full Time Employees	\$27,000	\$10,000	-\$17,000
203-478-702.101	DPW Benefits	\$26,800	\$3,000	-\$23,800
203-478-703.000	Salaries	\$5,000	\$1,500	-\$3,500
203-478-713.000	Overtime	\$5,000	\$1,500	-\$3,500
203-478-716.000	Defined Contribution Pension Plan	\$4,070	\$1,250	-\$2,820
203-478-751.000	Materials & Supplies	\$1,000	\$0	-\$1,000
203-478-760.000	Equipment Rentals	\$27,000	\$19,000	-\$8,000
		<b>\$95,870</b>	<b>\$36,250</b>	<b>-\$59,620</b>

<b>3/31/23 Audited Fund Balance</b>	<b>\$94,733</b>
<b>3/31/24 Projected Fund Balance</b>	<b>\$135,865</b>

**23/24 Budget Amendments**  
**March 25, 2024**  
**EDC Fund**

<b>Revenues</b>	<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
	\$0	\$0	\$0	
<b>Expenses</b>	<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
<b>Meter Reading &amp; Billing</b>				
244-537-800-000 Contracted Services	\$0	\$1,600	\$1,600	Property appraisal
	<b>\$0</b>	<b>\$1,600</b>	<b>\$1,600</b>	

<b>3/31/23 Audited Fund Balance</b>	<b>\$50,689</b>
<b>3/31/24 Projected Fund Balance</b>	<b>\$63,395</b>

**23/24 Budget Amendments**  
**March 25, 2024**  
**Solid Waste**

<b>Revenues</b>	<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
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	\$0	\$0	\$0	
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<b>Expenses</b>	<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
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**Meter Reading & Billing**

540-539-702-000 Wages - Full Time Employees	\$2,300	\$3,000	\$700	
540-539-813.000 Credit Card Fees	\$1,500	\$2,000	\$500	
	<b>\$3,800</b>	<b>\$5,000</b>	<b>\$1,200</b>	

<b>3/31/23 Audited Fund Balance</b>	<b>\$452,235</b>
<b>3/31/24 Projected Fund Balance</b>	<b>\$547,127</b>

**23/24 Budget Amendments**  
**March 25, 2024**  
**Electric Fund**

Revenues	Original Budget Amount	Amended Budget Amount	Difference	Notes
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	\$0	\$0	\$0	
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Expenses				
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<b>WPPI Community Services</b>					
582-541-740-000	Community Relations	\$8,000	\$13,366	\$5,366	Donation to Library Reimb by WPPI
		<b>\$8,000</b>	<b>\$13,366</b>	<b>\$5,366</b>	

<b>North Bluff Broadband Tower</b>					
582-571-751-001	NMU Escrow Expenses	\$0	\$4,104	\$4,104	Offsetting Revenue
		<b>\$0</b>	<b>\$4,104</b>	<b>\$4,104</b>	

	<b>3/31/23 Audited Fund Balance</b>	<b>\$3,592,779</b>
	<b>3/31/24 Projected Fund Balance</b>	<b>\$3,840,736</b>

## 23/24 Budget Amendments

March 25, 2024

### Waste Water

<b>Revenues</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
590-000-607.000	Tap Fees	\$2,000	\$3,100	\$1,100	
590-000-615.001	Sewer Charge Revenue	\$1,646,945	\$1,615,674	(\$31,271)	
590-000-615.002	Masonville Twp Revenue	\$5,000	\$400	(\$4,600)	
590-000-646.000	Consumer Service	\$1,500	\$14,200	\$12,700	
590-000-658.000	Penalty Income	\$1,200	\$17,000	\$15,800	
590-000-665.000	Interest Income	\$0	\$45,000	\$45,000	
590-000-692.001	SRF Proceeds	\$11,606,663	\$8,390,000	(\$3,216,663)	Project Moving Slower than
		<b>\$13,263,308</b>	<b>\$10,085,374</b>	<b>-\$3,177,934</b>	

<b>Expenses</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
<b>Administrative</b>					
590-537-702.000	Wages Full-Time Employees	\$1,000	\$2,000	\$1,000	
590-537-705.000	Vacation Pay	\$22,000	\$26,000	\$4,000	
590-537-706.000	Holiday Pay	\$10,255	\$12,200	\$1,945	
590-537-708.000	Unemployment	\$2,000	\$100	(\$1,900)	
590-537-714-000	Longevity Pay	\$3,754	\$5,500	\$1,746	
590-537-724.000	Sick Pay	\$9,300	\$11,000	\$1,700	
590-537-726.000	Funeral Pay	\$1,000	\$0	(\$1,000)	
590-537-727.000	Workers Comp	\$0	\$4,324	\$4,324	
590-537-728.000	MSA Employer Expense	\$8,500	\$2,500	(\$6,000)	
590-537-756.000	Computer	\$5,000	\$13,500	\$8,500	
590-537-803-000	Audit Fees	\$9,000	\$4,240	(\$4,760)	
590-537-808-000	Telephone	\$3,300	\$4,250	\$950	
590-537-956.000	Bad Debt Expense	\$22,502	\$26,175	\$3,673	
590-537-992.001	SRF Interest	\$320,227	\$147,400	(\$172,827)	
		<b>\$417,838</b>	<b>\$259,189</b>	<b>(\$158,649)</b>	

**Line Maintenance**

590-544-702-000	Wages Full-Time Employees	\$11,000	\$12,500	\$1,500
590-544-702-101	DPW Benefits	\$2,000	\$3,400	\$1,400
590-544-709-000	FICA Expense	\$810	\$955	\$145
590-544-716-000	Defined Contribution Pension Plan	\$1,600	\$1,700	\$100
590-544-760-000	Equipment Rentals	\$5,000	\$5,500	\$500
590-544-800-000	Contracted Services	\$1,000	\$200	(\$800)
590-544-709-000	Capital Outlay	\$65,000	\$64,720	(\$280)
		<b>\$86,410</b>	<b>\$88,975</b>	<b>\$2,565</b>

**Lift Stations**

590-553-702.000	Wages Full-Time Employees	\$8,500	\$6,500	(\$2,000)
590-553-751.000	Materials & Supplies	\$4,000	\$2,000	(\$2,000)
590-553-800.000	Contracted Services	\$2,000	\$1,000	(\$1,000)
590-553-807-000	Electricity	\$10,700	\$9,000	(\$1,700)
		<b>\$25,200</b>	<b>\$18,500</b>	<b>(\$6,700)</b>

**Building & Grounds**

590-555-702-000	Wages Full-Time Employees	\$17,000	\$13,000	(\$4,000)
590-555-709-000	FICA	\$1,200	\$1,000	(\$200)
590-555-713-000	Overtime	\$2,000	\$3,000	\$1,000
590-555-716-000	Defined Contribution Pension Plan	\$2,129	\$1,760	(\$369)
590-555-728-000	MSA Employer Expense	\$0	\$600	\$600
590-555-800-000	Contracted Services	\$1,000	\$0	(\$1,000)
		<b>\$23,329</b>	<b>\$19,360</b>	<b>(\$3,969)</b>

**Project Plant Improvements**

590-560-751-000	Materials & Supplies	\$0	\$3,152	\$3,152
590-556-800-000	Contracted Services	\$0	\$31,000	\$31,000
590-556-804-000	Engineering & Architect Fees	\$120,000	\$260,000	\$140,000
590-556-970-000	Capital Outlay	\$11,486,663	\$8,130,000	(\$3,356,663)
		<b>\$11,606,663</b>	<b>\$8,424,152</b>	<b>(\$3,182,511)</b>

**Consent Order**

590-562-702-000	Wages Full-time Employees	\$5,500	\$200	(\$5,300)
590-562-703-000	Salaries	\$7,000	\$2,000	(\$5,000)
590-562-709-000	FICA Expense	\$775	\$140	(\$635)
590-562-711-000	Medicare Expense	\$181	\$35	(\$146)
590-562-716-000	Defined Contribution Pension Plan	\$1,375	\$242	(\$1,133)
590-562-751-000	Materials & Supplies	\$10,000	\$0	(\$10,000)
590-562-800-000	Contracted Services	\$5,000	\$5,500	\$500
590-562-804-000	Engineering & Architect Fees	\$18,000	\$3,000	(\$15,000)
		<b>\$47,831</b>	<b>\$11,117</b>	<b>(\$36,714)</b>

**3/31/23 Audited Fund Balance**      **\$1,636,397**  
**3/31/24 Projected Fund Balance**      **\$2,052,288**

**23/24 Budget Amendments**  
**March 25, 2024**  
**Water**

<b>Revenues</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
		\$0	\$0	\$0	
<b>Expenses</b>		<b>Original Budget Amount</b>	<b>Amended Budget Amount</b>	<b>Difference</b>	<b>Notes</b>
<b>New Lines</b>					
591-534-970.000	Capital Outlay	\$189,920	\$192,086	\$2,166	Cost of Restoration 14th & 15th Street Intersection
		<b>\$189,920</b>	<b>\$192,086</b>	<b>\$2,166</b>	
<b>Safety Training</b>					
591-538-751-000	Materials & Supplies	\$600	\$1,200	\$600	Did not budget for portion of trailer
		<b>\$600</b>	<b>\$1,200</b>	<b>\$600</b>	
<b>Meter Reading &amp; Billing</b>					
591-539-702-000	Wages Full-time Employees	\$11,000	\$12,538	\$1,538	
591-539-756-000	Computer	\$5,200	\$11,236	\$6,036	WPPI Upgrades
591-539-728-000	MSA Employee Expense	\$0	\$545	\$545	Did not budget
		<b>\$16,200</b>	<b>\$24,319</b>	<b>\$8,119</b>	
<b>Reservoir &amp; Elev Tank</b>					
591-545-703-000	Salaries	\$700	\$1,489	\$789	
591-545-807-000	Electricity	\$6,500	\$8,821	\$2,321	
		<b>\$7,200</b>	<b>\$10,310</b>	<b>\$3,110</b>	
<b>Meter Maintenance</b>					
591-547-702-000	Wages Full-time Employees	\$3,000	\$5,699	\$2,699	AMI Meters
		<b>\$3,000</b>	<b>\$5,699</b>	<b>\$2,699</b>	
<b>Plant O &amp; M</b>					
591-549-970-000	Capital Outlay	\$150,370	\$125,990	(\$24,380)	
		<b>\$150,370</b>	<b>\$125,990</b>	<b>(\$24,380)</b>	



**Lab**

591-551-702-000	Wages Full-time Employees	\$45,000	\$62,560	\$17,560	
591-551-709-000	FICA Expense 6.2%	\$3,800	\$5,349	\$1,549	
591-551-713-000	Overtime	\$14,100	\$19,183	\$5,083	
591-551-716-000	Defined Contribution Pension Plan	\$6,000	\$8,650	\$2,650	
		<b>\$68,900</b>	<b>\$95,742</b>	<b>\$26,842</b>	

**Building & Grounds**

591-555-702-000	Wages Full-time Employees	\$12,361	\$13,442	\$1,081	Cleaning/Painting
591-555-703-000	Salaries	\$3,500	\$6,210	\$2,710	
591-551-709-000	FICA Expense	\$425	\$1,204	\$779	
591-551-711-000	Medicare	\$100	\$282	\$182	
591-555-716-000	Defined contribution Pension Plan	\$700	\$835	\$135	
591-555-751-000	Materials & Supplies	\$700	\$1,736	\$1,036	Paint
591-555-800-000	Contracted Services	\$1,000	\$1,196	\$196	
		<b>\$18,786</b>	<b>\$24,905</b>	<b>\$6,119</b>	

<b>3/31/23 Audited Fund Balance</b>	<b>\$1,141,428</b>
<b>3/31/24 Projected Fund Balance</b>	<b>\$795,528</b>

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Pontius to approve the 2024 Special Events List as presented.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala approve the Colligo GIS/Coleman Engineering contract for GIS Services and authorize Manager Eric Buckman to sign the contract.

MOTION CARRIED

Manager Eric Buckman reported on the following:

- Treasurer and I met with Chris Katona, UP Insurance Agency to go over our yearly insurance program
- Clerk and I have been working with our Attorney regarding the Teamsters Arbitration Case
- Watewater Superintendent, Treasurer and I met with Masonville Township regarding contract, schedule of payment and off to taxes
- Community Development Director, DPW Director and I met with Colligo/Coleman Engineering regarding GIS and future plans
- Attended the monthly DATA meeting
- Met with Coleman Engineering regarding Harbor Stage II and grant application
- Working on budget amendments
- All city offices will be closed in observance of Good Friday

Information provided regarding the Gladstone Area Wide Optimization Program Summary 2023

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 7:52 PM.

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Mayor Joe Thompson

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Clerk Kimberly Berry