



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue

June 10, 2024

6:00 PM

MINUTES

Mayor Thompson called the meeting to order, gave the Invocation followed by the Pledge of Allegiance.

Clerk Kim Berry called the roll:

PRESENT

Mayor Joe Thompson

Commissioner Judy Akkala

Mayor Pro-Tem Brad Mantela

Commissioner Robert Pontius

ABSENT - None

VACANCY – One

WPPI & City of Gladstone Public Power \$1,000 Scholarship Awards presented to Addison Occhietti and Tristan Molinari.

Mayor Thompson opened the public hearing for Special Assessment Levy No. 2024-324 & Resolution No. 2024-04-03 Act 33 Police & Fire Protection at 6:05 PM:

The following individuals spoke in protest of the special assessment & levy:

Steve Viau, 817 Delta Avenue, Delta County Commissioner

Louise Conden, 17 Weston Avenue (also submitted letter)

Tim LeGault, 1115 Minneapolis Avenue

Robert Huster, 2713 3rd Avenue West

Jeff Rydahl, 502 Delta Avenue

Wayne Rabitaille, 1514 Michigan Avenue

Dan Paul, 31 Tipperary Road

Bill Goss, 2000 Lake Shore Drive Apt A

Lenita Scholer, 534 25th Street

Diane Weber, 325 Delta Avenue

James Caron, 3 Waterford

Mike O'Connor, 526 Minnesota Avenue

Linda Gray, 1509 Minnesota Avenue

Rich Moberg, 1604 Montana Avenue

Tammy LaPlant, 506 N. 17th Street

Ken Schell, 2819 5th Avenue West
Mark Novak, 819 Dakota Avenue
Jim Nelson, 1207 Wisconsin Avenue
Roger Aho, 71 Tipperary
Hattie Balance, 705 Superior Avenue
John DeFiore, 1024 Lake Shore Drive
Don Dominick, 113 North Bluff Drive
Carrie Polley, 25 Sandy Lane
Leona Ritter, 7 Parkway
Vicki Viau, 1107 Delta Avenue
Mike Dutkovich, 2814 5th Avenue West; 1 & 2 Robert Hupy Drive
Gary Gray, 204 S. 3rd Street
Donald Casperson, 155 29th Street Lot #4
Brian Bizeau, 1010 Michigan Avenue
Steve Adkins, 1116 Minnesota Avenue
James DeKeyser, 1006 Lake Shore Drive
Noah Gauthier, 819 4th Avenue West (also submitted letter)

Mayor Thompson instructed the Clerk to place on the record the following letters received in protest prior to and during the meeting:

Thomas Makosky, 1116 Montana Avenue
Dennis Mounsey, 1220 N Bluff Drive
Jeffrey Diebolt, Sr. 1315 Montana Avenue
Anne-Janette Micheau, 408 South 7th Street
Gary Micheau, 120 Cliffs Avenue
John Lewandowski, 604 Minnesota Avenue
Skyline International LLC, Parcel # 052-617-004-26
Skyline International LLC, Parcel # 052-538-006-00
Lincoln Fair Stroage, LLC, Parcel #052-459-012-00
Peter Ross, 68 Tipperary
Jeffrey Diebolt Jr. 703 Michigan Avenue & all properties
Carol Swanson, 1608 Dakota Avenue
Noah Gauthier, 819 4th Avenue North

There being no further public comment Mayor Thompson closed the public hearing at 7:02 PM.

Manager Buckman read the following answers to the questions asked at the last meeting on May 28, 2024:

Summary of Statements/Questions from May 28, 2024 Public Hearing

City responses in red:

James Caron - 3 Waterford

Not opposed but would like to know the following:

*Mills per year- 4.5 this year, future will be determined and discussed at Public Hearing during annual budget process

*Breakdown by year, not 4.5 mills over 7 years (Fire Truck Pump)

* Dedicated funds- There will be four committed saving accounts within a restricted fund for Public Safety. A portion of each year's millage will be budgeted for Public Safety operations. The committed funds will be fire truck, fire equipment, police cruiser, police equipment.

Isaac Micheau – 327 North Bluff Drive

Commended the City for low tax rate, this option may be the easy solution but not the best solution. Prefers the millage to this special assessment. - If a millage were to fail, we would be that much more behind and force a special assessment or cut services. This plan allows us to special assess until we catch up on capital expenditures, then lower the special assessment or pass a millage for operations and remove special assessment.

Mark Lektezian – 41 Sandy Lane

Total of 2.4; change the Special Assessment to average and borrow for the fire truck – setting up restricted funds that earn interest is a better way of spending the citizens money than borrowing and paying interest.

John Lewandowski – 9119 Minnewasca Q Drive

Would like the funds mandated not earmarked. - They will be put in committed saving accounts restricted for Public Safety

COVID funding what was that spent on. Public Safety received \$116,821 for overtime and hazard pay, DPW/Street Funds received \$123,181 for storm sewers, Water and Wastewater received \$123,181 each for new meters, and there is \$123,174 remaining we plan to use for building maintenance/upgrades of City Hall. (Brick repair/tuck point, lead paint abatement, etc.)

questions the legality of this. – Public Act 33 for Police and Fire Protection

Mike Whitlow – 602 N. 9th

Stated the special assessment is illegal. - Public Act 33 for Police and Fire Protection

Barb Morgan – 1420 Dakota Avenue

Does not believe in what we do; the average household does not have that much money; Gladstone has one of the highest MHI in the UP.

her taxable value increased 5% why does that not pay for this. Taxable value increases are capped at the inflation rate not to exceed 5% as per the State of Michigan.

Why have we not been saving for this, get a loan. -We have been saving - up until the last 2 years.

Social Security increase goes to the wastewater plant project

Need to cut budget before this special assessment. – We have made numerous cuts over the last several years, we can't cut capital items that we will need now and in the near future.

Eric Husbye – 1403 Wisconsin Avenue

If the money is not earmarked in the General Fund has concerns if it is not designated funds. - See above response to James Caron

Jamie Siedlecki, 4 Parkway Drive

Needs to spread out over a number of years. - This special assessment will be reviewed annually during the budget process. The number of mills needed and a separate public hearing will be held.

Lenita Scholer – 534 25th Street

Should look for grants, ask the Casino to buy equipment, look for other ways we are being taxed to death. - We are always exploring other funding options for all capital projects.

Carrie Polley – 25 Sandy Lane

Requests this go to the vote of the people, fundraise for the fire truck, where did the COVID money go? - See above response to Isaac Micheau

Dan Paul – 31 Tipperary Road

Requested this go as a millage for a vote and let the people to decide- See above response to Isaac Micheau

Mary Ann McLeod – 29 Tipperary Road

Feels this is being shoved down residents throats, should be a millage and vote of the people- See above response to Isaac Micheau

Carolyn Povich – 610 Minnesota Avenue

This doesn't pass the smell test, millage would be less, should go to a vote of the people- See above response to Isaac Micheau

Diane Webber – 325 Delta Avenue

Requested city employees cut their salaries by \$5,000 to \$10,000. - Employees have taken cuts in number, pension and health care.

Deb Micheau – 327 North Bluff Drive

A list of questions should be prepared and answered – attached

Ben Webber – 325 Delta Avenue

9th Street Special Assessment paying \$200 per year for 15 years, 30% interest is very bad, they are on a fixed income and feels this is unconstitutional – I don't know how much you finally paid but it was turned into the County with a 10% penalty for non-payment.

Jim Webber – 2722 4th Avenue West

Analyzed taxes, 0.3 for recycling, waste of money; should analyze the expenses in the city first – We analyze expenses and revenue during the budget process which begins in January and is finished off by the last meeting in March. We have several budget workshops and two public hearings prior to adopting the budget, all of which is open to the public. Each department goes through a budget review with the City Manager and Treasurer prior to the workshops. The utilities run their budgets through our budget analysis software.

Public Safety Director Ron Robinson discussed answers to questions that were asked during the public hearing and last meeting.

**SPECIAL ASSESSMENT NO. 2024-324
RESOLUTION NO. 2024-04-03
(Act 33 Police and Fire Protection)**

City of Gladstone
County of Delta, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Gladstone, County of Delta, State of Michigan, held in the City on June 10, 2024, at 6:00 p.m., Eastern Daylight Time.

PRESENT: Mayor Joe Thompson; Commissioners Judy Akkala, Brad Mantela and Robert Pontius:

ABSENT: None

VACANCY: One

The following preamble and resolution were offered by Commissioner Brad Mantela and supported by Commissioner Judy Akkala:

WHEREAS, the City Commission of the City of Gladstone, County of Delta, State of Michigan, pursuant to Act 33, Public Acts of Michigan, 1951, as amended (“Act 33”), has established the City of Gladstone Police and Fire Protection Special Assessment District (the “District”) to pay for certain costs and expenses of police and fire motor vehicles, apparatus, equipment, housing and operations (the “Assessed Costs”) and assess the costs thereof to the property specially benefitted by said Police and Fire Protection in the District; and

WHEREAS, the City Commission approved an estimate of the first year’s special assessment levy for the Assessed Costs in the amount of \$564,232.00, which if finally approved by the City Commission would be spread against the District in a column on the regular tax roll in the estimated levy amount of 4.50 mills; and

WHEREAS, after due and legal notice, the City Commission met on June 10, 2024, and heard objections to the distribution of the special assessment levy; and

WHEREAS, the City Commission deems said special assessment levy to be fair and equitable.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The 2024 levy for Assessed Costs in the amount of \$564,232.00, is hereby confirmed and approved.

2. The City Treasurer is hereby directed to distribute the special assessment levy on the taxable value of all lands and premises in the District subject to ad valorem taxation, in a column on the regular tax roll in the amount of 4.50 mills.

4. The City Commission shall annually determine the amount to be assessed in the District for police and fire protection, shall direct the Treasurer to distribute the special assessment levy, and shall hold a hearing on the estimated costs and expenses of Police and Fire Protection and on the distribution of the levy. The special assessment shall be made in a column provided in the regular tax roll. The special assessment shall be distributed and shall become due and be collected at the same time as other City taxes are assessed, levied, and collected, and shall be returned in the same manner for nonpayment, provided that for 2024, 2.00 mills shall be levied on July 1, 2024, and 2.50 mills shall be levied on December 1, 2024, all in accordance with Act 33. If the collections received from the special assessment levied are, at any time, insufficient to meet the obligations or expenses incurred for the maintenance and operation of the Police Department and Fire Department, the City Commission may, by resolution, authorize the transfer or loan of sufficient money from the general fund of the City to the special assessment fund. This money shall be repaid to the general fund of the City out of special assessment levy when collected.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of

this resolution be and the same hereby are rescinded.

Commissioner Judy Akkala Yes

Commissioner Brad Mantela Yes

Commissioner Robert Pontius Yes

Mayor Joe Thompson Yes

NAYS: None

VACANCY: One

RESOLUTION DECLARED ADOPTED.

The following individuals spoke under public comment:

Jeff Rydahl, 502 Delta Avenue

Linda Gray, 1509 Minnesota Avenue

Jim Nelson, 1207 Wisconsin Avenue request to rescind his opposition to the special assessment and now supports it

Carrie Polley, 25 Sandy Lane

Brian Bizeau, 1010 Michigan Avenue

Lenita Scholer, 534 25th Street

Bill Gas, 1300 Lake Shore Drive

Louise Conden, 17 Weston Avenue

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve the consent agenda as presented.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to authorize an annual contract with Orange Cat Media to oversee the City of Gladstone's digital marketing in an amount not to exceed \$10,000.00.

MOTION CARRIED

CITY OF GLADSTONE

RESOLUTION NO. 2024-05

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND TO COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR SINGLE COURSE CHIP SEAL FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Minutes of a regular meeting of the Commission of the City of Gladstone, Delta County, Michigan, were held in the Commission Chambers, 1100 Delta Avenue, in said City, on June 10, 2024, at 6:00pm.

PRESENT: Mayor Joe Thompson, Commissioners Judy Akkala, Brad Mantela and Robert Pontius

ABSENT: COMMISSIONERS: None

VACANCY: One

The following preamble and resolution were offered by Commissioner Mantela and supported by Mayor Thomspson.

WHEREAS, the City of Gladstone is applying for \$205,000 in funding through MDOT from the Transportation Economic Development Category B Program to construct single course chip seal on streets.

Waterford Ave.

2 nd Ave. West	Loueda Ave. to Tipperary Rd.
Loueda Ave.	2 nd Ave. West to 9 th Ave. West
Ketcham St.	South Hill Rd. to 2 nd Ave. West
9 th Ave. West	From Ketcham St. going east 425'.
8 th Ave. west	Loueda Ave. to 470' west of Ketcham St.
7 th Ave. West	O'Conner St. to 420' west of Ketcham St.
O'Conner St.	6 th Ave. West to 7 th Ave. West
6 th Ave. West	Loueda Ave. to Tipperary Rd.
5 th Ave. West	Loueda Ave. to 440' west of Ketcham St.
4 th Ave. West	Loueda Ave. to Tipperary Rd.

3 rd Ave. West	Loueda Ave. to 385' west of Ketcham St.
Minneapolis Ave.	18 th St. to 130' east of Elm. St.
Elm St.	Minneapolis Ave. to Dakota Ave.
10 th St.	Lakeshore Dr. to Delta Ave.
Railway Ave.	10 th St. to Delta Ave.
Delta Ave.	Railway Ave. to 425' east of Oak St.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Barry Lund, Director of Public Works, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$205,000 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

PRESENT: Mayor Joe Thompson, Commissioners Judy Akkala, Brad Mantela and Robert Pontius

NAYS: None

ABSENT: None

VACANCY: One

RESOLUTION DECLARED ADOPTED.

Motion made by Commissioner Akkala, Seconded by Mayor Pro-Tem Mantela to approve the request for disbursement of funds Draw # 23 totaling \$547,729.00 for the Wastewater Upgrades Project.

MOTION CARRIED

6:00 PM

June 10, 2024

Gladstone, MI

City Commission Minutes

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to approve the Utility Rates and Fee Schedule for Fiscal Year 2024-2025 with an effective date of August 1, 2024 as presented:

2024-2025

FEE SCHEDULE

APPROVED BY CITY COMMISSION 06-24-2024



TABLE OF CONTENTS

Department Contact Information

Departmental Fees

City Hall

Community Development

Downtown Development Authority

Fernwood Cemetery

Public Safety

Public Works

Recreation

Utility Rates & Fees

Electric

Wastewater

Water

Solid Waste

CITY OF GLADSTONE
DIRECTORY

City Manager	Eric Buckman	ebuckman@gladstonemi.gov	906-428-3181 ext 8
City Clerk	Kimberly Berry	kberry@gladstonemi.gov	906-428-2311 ext 7
Treasurer	Vicki Schroeder	vschroeder@gladstonemi.gov	906-428-3636 ext 6
Assessor	Janice Ketcham	jketcham@gladstonemi.gov	906-428-3636 ext 5
Community Development/Zoning	Reneé Barron	rbarron@gladstonemi.gov	906-428-4586 ext 4
DDA Coordinator	Patricia West	pwest@gladstonemi.gov	906-428-4586 ext 4
Accounts Payable	Rhonda Bernson	rbernson@gladstonemi.gov	906-428-3737 ext 3
Utility Billing	Patti LeBombard	plebombard@gladstonemi.gov	906-428-3737 ext 2
Electrical Superintendent	James Olson	jolson@gladstonemi.gov	906-428-1701 ext 9
Water Superintendent	Rob Spreitzer	rspreitzer@gladstonemi.gov	906-428-9460
Wastewater Superintendent	Rodney Schwartz	rschwartz@gladstonemi.gov	906-428-1757
Public Works Superintendent	Barry Lund	blund@gladstonemi.gov	906-428-9577
Parks & Recreation Director	Wendy Taavola	wtaavola@gladstonemi.gov	906-428-9222
Public Safety Director	Ron Robinson	rrobinson@gladstonemi.gov	906-428-3131
City Hall Fax	906-428-3122		
City Website	www.gladstonemi.gov		
Utility Payments via phone	855-232-9050		
Utility Payments online	www.myaccount.gladstonemi.org		
Web app	my meter 		
Campground	906-428-1211		
Harbor	906-428-2916		

GENERAL GOVERNMENT
2024-2025

Fee Item	Fee	Minimum Bond Requirement	Notes
Metal Detecting Permit	\$ 5.00	\$ -	annual
Going Out of Business-Application for Sale	\$ 50.00	\$ -	
Going Out of Business-Application for Sale-Renewal	\$ 50.00	\$ -	
Business Registration	\$ -	\$ -	
Hawker or Peddler		\$ 200.00	Per application
	\$ 10.00		Each Day
	\$ 30.00		Each Week
	\$ 50.00		Each month
	\$ 100.00		Each year

Sales of Products from Temp Structures - Confections; Food; Tobacco; Tobacco Products	\$ 2.00	\$ -	One Day
	\$ 3.00	\$ -	Period not exceeding one week
	\$ 10.00	\$ -	Period not exceeding one month
	\$ 25.00	\$ -	Period not exceeding six months
	\$ 35.00		Period not exceeding one year

All Licenses under this section expire May 1 of each year. Location of temporary structure subject to approval as per ordinance (Sec. 10-192)

Transient Photographer	\$ 3.00	\$ -	One Day
	\$ 2.00		Each successive day not exceeding six months
	\$ 35.00		Period of six months
	\$ 60.00		Period of one year
Transient Merchant	\$ 15.00	\$ 2,000.00	1st Day
	\$ 15.00		Each successive day
Circus &/or Menagerie	\$ 75.00	\$ -	Per day
Carnival &/or Medicine Show	\$ 25.00	\$ -	Per day
Taxicab	\$ 10.00	Sec Sec. 10-392 of City Code	Per taxicab
Bus	\$ 10.00	Sec Sec. 10-392 of City Code	Per bus

Assessment or Tax Roll Requests

Hard Copy	\$ 700.00		per roll requested
Electronic Copy	\$ 500.00		per roll requested
Assessment Card	\$ 5.00		per card (hard copy)
Assessment Card	\$ 2.00		per card (electronic)

Miscellaneous Fees

City Hall copies	\$ 1.00		per page
Notary Fee	\$ 5.00		per transaction
Commission Packet-Printed & Mailed	\$ 3.00		per packet plus postage
Non Sufficient Fund Payment (NSF)	\$ 25.00		per incident

HOUSING/BUILDING/ZONING
2024-2025

Fee Item	Fee	Notes	Old Rate
Initial Rental Inspection Per Building	\$ 35.00	Single/Duplex	
	\$ 45.00	Three to Five Units	
	\$ 70.00	Six to Ten Units	
	\$ 85.00	Eleven or more	
Per Unit Charge in Addition To Rental Inspection Charge Per Building	\$ 5.00	Three to Five Units	
	\$ 3.00	Six to Ten Units	
	\$ 2.00	Eleven or more	
Rental Certification-Per Unit	\$ 15.00	Every 2 years	
Rental Registration	\$ 10.00	Upon becoming a rental unit	\$ -
Late Rental Registration	\$ 50.00	Non-compliance rental registration or changes not reported	
Late Inspection Cancellation Notice	\$ 20.00	Two (2) Business Days Prior	
First Re-inspection	\$ -	Re-inspection of issues from initial inspection	
Subsequent Re-Inspections	\$ 30.00	Additional inspections for issues unresolved	
Broken Appointment reschedule fee	\$ 35.00	No show for inspection	
Outside normal inspection hours	\$ 60.00	Single Family to Two Units	
	\$ 70.00	Three to Five Units	
	\$ 95.00	Six to Ten Units	
	\$ 110.00	Eleven or more Units	
Property Maintenance Appeal Fee	\$ 100.00	Per issue appealed	\$ 75.00
Nuisance Property Fee	\$ -	Fee based on contractor fee and materials + 15%	
Permits	\$ 30.00	Fence	
	\$ 12.50	Temporary Sign	
	\$ 12.50	Construction Sign	
	\$ 12.50	Community Special Event Sign	
	\$ 25.00	Sign in Residential Area	
	\$ 30.00	Sign in Commerical Area	
	\$ 30.00	Home Occupation Permit	
	\$ 30.00	Zoning Compliance Permit	
	\$ 80.00	Zoning Verification Letter per parcel requested	
Project completion without permit issuance	\$ -	Double appropriate permit fee plus applicable fines	
Applications	\$ 550.00	Cell Antenna Site Application	
	\$ 550.00	Fiber Installation Application	
	\$ 250.00	Special Meeting Request	
	\$ 200.00	Conditional Use-Residential	
	\$ 300.00	Conditional Use-Commercial/Industrial	
	\$ 300.00	Rezoning/Text Amendment (plus GIS fee and mailing costs)	
	\$ 500.00	Alley/Street Vacated/Easement (Plus admin & Legal cost)	
	\$ 250.00	Variance/Waiver/ZBA Request	\$ 200.00
	\$ 200.00	Land Divisions/Lot Splits-unplatted	
	\$ 50.00	Land Divisions/Lot Splits-platted	
	\$ 300.00	Planned Unit Development	Remove
\$ 50.00	GIS Parcel Update		
<i>If Application requires Public Notice, postage fee will be added.</i>			
Site Plan Reviews	\$ 200.00	Site Plan Review-Partial	
	\$ 300.00	Site Plan Review-Full	
	\$ 450.00	Planned Unit Development-Plus Consulting Costs	

Downtown Development Authority
2024-2025

Market Square Rental

~~REMOVE~~*Market Square rentals are in 4 hour blocks

Set-Up	Fee	Refundable Deposit	Addition- Hour	6ft Table & 2 Chairs	Canopy, 6ft Table & 2 Chairs
Full Space	\$ 100.00	\$ 25.00	\$ 25.00	\$ 10.00	\$ 15.00
Shared Space to Extended Season	\$ 15.00	\$ 5.00	N/A	_____	_____

\$ 10.00

Farmers Market

Vendor Fee-Full Season	\$ 100.00	includes 1 canopy, 1 table & 2 chairs
Vendor Fee-One Time	\$ 25.00	includes 1 canopy, 1 table & 2 chairs

\$100 Effective April 2025

FERNWOOD CEMETERY
2024-2025

	Fee Item	Resident	Non-Resident	Notes
Plot Prices	One Plot	\$ 670.00	\$ 1,005.00	
	Family Plot	\$ 4,675.00	\$ 7,010.00	Eight Full
	Half Family Plot	\$ 2,470.00	\$ 3,705.00	Four Full
	Babyland Plot	\$ 125.00	\$ 190.00	
	Cremains Plot	\$ 410.00	\$ 615.00	Two Urns

Opening/Closing Graves - Burial Cost**	Adult	\$ 695.00	\$ 1,040.00
	Small Grave	\$ 335.00	\$ 500.00
	Stillborn	\$ 335.00	\$ 335.00
	Urn of Cremains	\$ 325.00	\$ 500.00
	Limb	\$ 325.00	\$ 500.00

Additional Fees	Weekday	\$ 165.00	\$ 165.00	Effective 2:00 p.m.-3:30 p.m
	Weekends & Holidays	\$ 390.00	\$ 390.00	Full Burial
	Weekends & Holidays	\$ 230.00	\$ 230.00	Urn Burial
	Winter Storage	\$ 50.00	\$ 50.00	Burial at Fernwood
	Winter Storage	\$ 100.00	\$ 100.00	Burial another Cemetery
	Winter Burial	\$ 550.00	\$ 550.00	Full Burial
	Winter Burial	\$ 225.00	\$ 225.00	Urn Burial (\$220 both)
	Set Veterans Marker	\$ 100.00	\$ 100.00	
	Monument Foundation/Encase Marker	\$ 0.25	\$ 0.25	Per square inch measured from the outside of concrete

Perpetual Care - Included in plot prices above	Single Plot	\$ 100.00	\$ 100.00
	Family Plot	\$ 400.00	\$ 400.00
	Cremation Plot	\$ 50.00	\$ 50.00

Perpetual Care must be paid in full before the burial on a family plot. When purchasing plots for a burial, the plot in which a burial will be made must be paid in full before the burial. The opening of the grave must be paid prior to the burial.

*Resident Veterans will be charged 50% of opening & closing charge

*Veteran killed on active duty opening & closing burial charge is waived

**DHHS Assistance burials required to pay 50% of burial charge

All markers and monuments shall have bases, which shall be 3" larger than the marker or monument on all sides

PUBLIC SAFETY
2024-2025

	Fee Item	Fee	Notes
	PBT Test Fee	\$ 3.00	Preliminary Breath Test
	Parking Violations	\$ 20.00	per violation-fines doubles is ot paid within 10 days
Public Safety or Fire Emergencies*	Personnel-Public Safety		per hour rate based on Union Contract
	Personnel-Volunteer Firefighter	\$ 13.00	per hour/per volunteer
	Personnel-Volunteer Fire Chief	\$ 14.00	per hour
	Engine 64	\$ 100.00	per hour
	Engine 65	\$ 100.00	per hour
	Foam Buckets Used	\$ 200.00	per container
	Fire Extinguishers Used	\$ 50.00	per extinguisher
	Other Rescue Related Equipment	\$ 100.00	per hour (Ice Rescue/Hovercraft)

*Charges for Public Safety or Fire Emergencies will not be assessed if the total costs do not exceed \$250 per incident.
Charges will not exceed \$1,000 except in the case of illegal fires or criminal events*

*Code of Ordinances, Chapter 18, Sec. 18.1

Notary Fee	\$ 5.00	per transaction
Processing NSF checks	\$ 25.00	3+ incidents, same offender, same business (pd by business)
Finger Printing	\$ 10.00	Prints only done when forms supplied by Applicant
Freedom of Information Act Requests		Rate per FOIA Policy

PUBLIC WORKS
2024-2025

	Fee Item	Fee	Notes
Streets	Concrete Curb Removal	\$ 7.10	per linear foot (\$100 min)
	Concrete Curb Installation	\$ 21.57	per linear foot (\$200 min)
	6" Concrete Driveway Removal	\$ 2.90	per square foot (\$100 min)
	6" Concrete Driveway Installation	\$ 8.40	per square foot (\$200 min)
	Boulevard Restoration		Time & Material plus 10%
	Grass Cutting	\$ 50.00	base fee plus time & materials
	Right-of-way permit	\$ 25.00	\$50 if construction starts before permit is approved
	Utility company yearly permit	\$ 50.00	
Sidewalks	Dumpster Permit	\$ 50.00	2-week permit (in right of ways)- additional \$50 if dumpster is placed before receiving permit
	Sidewalk Removal	\$ 2.10	per square foot (\$100 min)
	4" Sidewalk Installation	\$ 6.10	per square foot (\$150 min)
	6" Sidewalk Installation	\$ 8.25	per square foot (\$150 min)
	Snow Removal (other)	\$ 50.00	base fee plus time & equipment plus 10%
GIS Services	Snow Removal Truck Load	\$ 60.00	per Truckload
	Full Map	\$ 600.00	
Printed Map	Quarter Section	\$ 65.00	
	8 1/2" x 11"	\$ 7.00	Black and White
	8 1/2" x 11"	\$ 12.00	Color
	11" x 14"	\$ 9.00	Black and White
	11" x 14"	\$ 16.00	Color
	Large Print	\$ 25.00	Black and White
	Large Print	\$ 35.00	Color
	Labor*	\$ 65.00	per hour

**After first hour, hourly rate is added to map cost*

PARKS AND RECREATION
2024-2025

	Fee Item	Resident	Non Resident	Notes	
Facility Rentals	Kids Kingdom Pavilion	\$ 50.00	\$ 80.00	per day	
	Large Pavilion	\$ 80.00	\$ 120.00	per day	
	Beach House	\$ 70.00	\$ 120.00	per day	
	Gazebo	\$ 25.00	\$ 40.00	per day	
	Ski Chalet		\$ 100.00	\$ 150.00	Mon-Thur
			\$ 400.00	\$ 500.00	1-day (Fri, Sat or Sun)
			\$ 700.00	\$ 800.00	2-day (Fri & Sat or Sat & Sun)
			\$ 100.00	\$ 100.00	3-hour block Grad week-end only
		\$ 100.00	\$ 100.00	Weekday Security Deposit	
	\$ 250.00	\$ 250.00	Weekend Security Deposit		
Ballfields	Bayshore Ballfield	\$ 225.00	\$ 225.00	Per reserved day of the week for season	
	Bayshore Ballfield	\$ 100.00	\$ 100.00	Per season for football	
	Besse Complex Ballfield	\$ 10.00	\$ 10.00	Per 1-1/2 hours for non-contract holders games and practices	
	Besse Complex Tournaments	\$ 300.00	\$ 300.00	per week-end tournament (Fri,Sat,Sun)	
	Besse Complex Concession	\$ 100.00	\$ 100.00	per single day event	
	Ski & Tubing	Skiing	\$ 12.00	\$ 12.00	per day
Preschool Skiing		\$ 4.00	\$ 4.00	per day	
Combo		\$ 18.00	\$ 18.00	Skiing & 1/2 day tubing per day	
Tubing		\$ 10.00	\$ 10.00	1/2 day	
Skiing Membership			\$ 150.00	\$ 175.00	Single
			\$ 250.00	\$ 290.00	Family
Tubing Membership			\$ 110.00	\$ 135.00	Single
			\$ 170.00	\$ 205.00	Family
Combo Membership			\$ 220.00	\$ 265.00	Single
			\$ 380.00	\$ 450.00	Family
Private Tubing Parties	Less than 50 people	\$	105.00	per hour	
	50-75 people	\$	130.00	per hour	
	76-100 people	\$	155.00	per hour	
	101-150 people	\$	180.00	per hour	
	151-200 people	\$	250.00	per hour	
	over 200 people	\$	350.00	per hour	
	tow attendant	\$	70.00	per hour	
Harbor	North Wall 25'	\$	1,525.00		
	East Wall 30' Pier	\$	1,830.00		
	East Wall 45' Pier	\$	2,745.00		
	West End	\$	800.00	build your own dock	
	Transient		25' and less = \$25.00/day >25' = \$1.00/foot/day	Variable rate set by MI State Waterways Commission	

PARKS AND RECREATION
2024-2025

	Fee Item	Resident	Non Resident	
Boat Ramp	Daily	\$ 5.00	\$ 5.00	
	Seasonal	\$ 30.00	\$ 40.00	
	Senior Seasonal	\$ 20.00	\$ 30.00	over 62 years old

	Fee Item	Daily	Weekly	Monthly
Campground	Tent Site	\$ 15.00	\$ 105.00	NA
	Electric	\$ 25.00	\$ 175.00	\$ 575.00
	Water & Electric	\$ 30.00	\$ 210.00	\$ 690.00
	Full	\$ 35.00	\$ 245.00	\$ 805.00

*Campground monthly rates reflect 7 free days

*Campground rates approved by City Commission 3/22/21

UTILITY RATES & FEES

ELECTRIC
WASTEWATER
WATER
SOLID WASTE

Rates approved
Rates effective 08/01/2024
Fees adopted

ELECTRIC RATES
EFFECTIVE 08/01/2024

	Customer Class	Readiness to Serve	Energy Charge	Notes	Old Rate	
Residential	Residential	\$ 16.00	\$ 0.12850		\$ 14.00	\$ 0.11650
	All Electric	\$ 16.00	\$ 0.11450	no gas service at home	\$ 14.00	\$ 0.10250
	Hot Water Heater	\$ 13.00	\$ 0.11450	additional meter	\$ 11.00	\$ 0.10250
	Home Heat	\$ 13.00	\$ 0.11450	additional meter	\$ 11.00	\$ 0.10250

Small Commercial *Demand 20 kW or less per month	1 Phase meter	\$ 20.00	\$ 0.14050		\$ 18.00	\$ 0.12700
	3 Phase meter	\$ 24.00	\$ 0.14050		\$ 22.00	\$ 0.12700

Large Commercial *Demand between 20-40 kW	All meter sizes	\$ 40.00	\$ 0.11160		\$ 30.00	\$ 0.10240
	Energy Limiter Charge		\$ 0.13769			\$ 0.12446
	Demand Charge		\$ 5.00	per kW		\$ 4.25
	Distribution Demand Charge		\$ 1.25	per kW		\$ 1.00

Small Power *Demand between 40-100 kW	All meter sizes	\$ 50.00	\$ 0.08750		\$ 50.00	\$ 0.07847
	Energy Limiter Charge		\$ 0.13392			\$ 0.12288
	Demand Charge		\$ 10.00	per kW		\$ 8.50
	Distribution Demand Charge		\$ 2.00	per kW		\$ 1.75

Large Power	All meter sizes	\$ 175.00	\$ 0.07500		\$ 125.00	\$ 0.07000
	Demand Charge		\$ 12.00	per kW		\$ 10.00
	Distribution Demand Charge		\$ 2.25	per kW		\$ 2.00

*Distribution Demand is calculated on the highest demand over a rolling 12-month period of time

*Demand thresholds are based on demand not exceeding maximum over a 12 consecutive month period of time

*For each month, the customer shall be billed the lessor of 1) the amount for the Energy Limiter, and 2) the amount for Energy charge plus the amount for the Demand Charge. Does not affect Readiness to Serve, PCAC or distribution demand charges .

Distributed Generation	All Solar		\$ (0.04481)	Power returned to City by Solar Generation as metered. Rate changes Jan 1 annually based on power costs. Calculated by WPPi		
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Street Lights	All wattage	\$ 17.50	\$ 0.15000		\$ 16.50	\$ 0.15000
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Dusk to Dawn	All wattage	\$ 9.75	\$ 0.15000		\$ 8.75	\$ 0.15000
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ELECTRIC RATES
EFFECTIVE 08/01/2024

ADDITIONAL BILLING FEES		
Item	Fee	Notes
Power Cost Adjustment (PCAC)	variable	Based on cost power power purchased vs kWh sold. May
LIEAF	\$ 0.90	Set by MPSC every October 1. No more than \$1
Energy Optimization (EO)-Residential		
Energy Optimization (EO)-Commercial		
Meter reconnection	\$ 15.00	Reconnection of meter service
Meter reconnection-enforced off	\$ 30.00	Reconnection of meter service turned off for non-payment
Meter reconnection-after hours	\$ 200.00	day-
Service reconnection at pole	variable	Cost based on 2 men and truck and materials; minimum charge is \$100.
48-hour notice of disconnection for non-payment-electronic	\$ 30.00	Per State of Michigan notification process, 48-hour notice of pending disconnection electronically sent
48-hour notice of disconnection for non-payment-paper	\$ 50.00	Per State of Michigan notification process, 48-hour notice of pending disconnection physically delivered to premise.
Distributed Generation Application Fee	\$ 100.00	One time fee for solar application (required for all new solar installations or purchase of premise with solar installed)
Pole Connection Application Fee	\$ 100.00	Entities attaching to City power poles
Security Deposit-Residential	\$ 500.00	Non premise owner
Security Deposit-Business	\$ 500.00	Non premise owner
Security Deposit-Leased Land	\$ 500.00	Oak Bluff Estates and Lake Bluff Retirement Village
Security Deposit-Lakeview Apartments	\$ 200.00	Lakeview Apartment tenants
Security Deposit Interest	1%	Interest is per annum and applied upon finalization of utility account or return of deposit
Penalty unpaid utility bill	5%	Based on bill not running balance, unless less than latest billing amount. Applied on accounts unpaid after 4:00 p.m. on due date
Non Sufficient Funds	\$ 25.00	Per NSF

no longer done

SERVICE RELATED		
Item	Fee	Notes
Relocation of current overhead service	variable	Materials & Labor
Underground Service	variable	Materials & Labor
Service/meter tampering fee	\$ 250.00	Reconnecting service after city disconnection, cut seals, pulling meters, cutting wires, etc
Meter Testing request by customer	\$ 25.00	May be waived if meter tests off by more than 2% accuracy
Replacement of broken meter	replacement cost	Meter broken through customer negligence.
Repair private lighting-non residential	\$25+materials	Repair of dusk to dawn commercial/governmental

WASTEWATER RATES
EFFECTIVE 08/01/2024

RATES	COST	UNIT	COMMENTS	Prev Rate
Wastewater rate/unit*	\$ 11.75	Per 1,000 gallons	based on water usage (if applicable)	\$ 11.20
Monthly customer charge*			based on meter size-readiness to serve	
5/8" meter	\$ 32.50	Monthly		\$ 31.00
1" meter	\$ 41.50	Monthly		\$ 39.55
1-1/2" meter	\$ 77.00	Monthly		\$ 73.76
2" meter	\$ 99.00	Monthly		\$ 94.07
3" meter	\$ 169.00	Monthly		\$ 160.35
4" meter	\$ 200.00	Monthly		\$ 176.39

*The same Wastewater rates apply to resident customer that are sewer only with private wells

Outside City Limits (non Masonville Township sewer customer)

Rate is 2 x wastewater unit rate + 2 times monthly customer charge

Masonville Township Rate	COST	UNIT	COMMENTS	
			All parcels which sewer service is available; charge by Township, includes vacant lots. Rate set by Township.	
Monthly Debt Reduction	\$ 31.26	Per parcel		
Wastewater rate	\$ 61.67	per EDU*	1 EDU is based on 5,000 gallons	\$ 58.80
Monthly Customer charge	\$ 26.25	per EDU*	1 EDU is based on 5,000 gallons	\$ 24.68

*EDU = Equivalent Domestic Unit

Rate/EDU=(1,000 gallons) x (WW rate x 1.05%) + (MCC) + (Debt Reduction) = Total

5 x \$11.75 x 1.05 + \$2.25 + \$31.26 = \$119.20 (total based on 1 EDU per each rate)

\$ 114.74

TESTING	COST	UNIT	COMMENTS
Laboratory Examinations Wastewater Samples	\$15.00	Sample	Per test per sample

TAP FEES	TIME & MATERIALS	UNIT	COMMENT
North Lakeshore Drive	\$ 1,100.00	Lateral Connection	Homeowner responsible for liftstation and lateral
South Bluff	\$ 2,000.00	Lateral Connection	plus material & labor
Blackwell Avenue	\$ 1,994.00	Lateral Connection	plus material & labor
Masonville Township			Contact Masonville Township

SERVICES	COST	UNIT	COMMENTS	
Wastewater Sewage Lift Station Callout-business hours	\$ 75.00	per service call	Reset	
Wastewater Sewage Lift Station Callout-after hours	\$ 150.00	per service call	Reset	
Lift Station Repairs	Time & materials	per repair	All repair services and unplugging	
Video of Sewer Lateral	\$ 60.00	per service call	Any maintenance issues billed separately	\$ 50.00

WATER RATES
EFFECTIVE 08/01/2024

RATES	COST	UNIT	COMMENTS
Water rate/unit*	\$ 5.70	Per 1,000 gallons	based on water usage
Monthly customer charge*			based on meter size-readiness to serve
5/8" meter	\$ 14.75	Monthly*	
1" meter	\$ 33.28	Monthly*	\$28.60
1-1/2" meter	\$ 66.00	Monthly*	\$54.75
2" meter	\$ 103.19	Monthly*	\$83.90
3" meter	\$ 189.54	Monthly*	\$152.17
4" meter	\$ 314.61	Monthly*	\$248.45
Per additional unit on one meter	\$ 2.00	per unit	buildings with multiple units on one water meter.

*Water and irrigation meters billed separately on utility bill

*Irrigation meters are sewer exempt

*Hose bib attachments pay wastewater charges on water used; upon return to city they are calculated for usage and any credit received for wastewater placed on November utility bill

Outside City Limits

Rate is 2 x water unit rate + 2 times monthly customer charge

MONTHLY FIRE PROTECTION	COST	UNIT	COMMENTS
5/8" meter	\$ 2.00	Monthly	charge based on size of primary water meter
1" meter	\$ 5.00	Monthly	
1-1/2" meter	\$ 10.00	Monthly	
2" meter	\$ 16.00	Monthly	
3" meter	\$ 32.00	Monthly	
4" meter	\$ 50.00	Monthly	

FIRE HYDRANT FEE	COST	UNIT	COMMENTS
Fire Hydrant (not metered)	\$ 125.00	per day	
Fire Hydrant Metered	\$ 25.00	week	water billed based on use
Water Plant Hydrant	\$ 25.00	Month	water billed based on use

LABORATORY EXAMINATIONS WATER SAMPLES	COST	UNIT	COMMENTS
Coliform Presence/Absence	\$20	Sample	Per test per sample*
Coliform MPN	\$20	Sample	Per test per sample*

*10% administrative fee added to all tests invoiced

WATER RATES
EFFECTIVE 08/01/2024

TAP FEES	TIME & MATERIALS	UNIT	COMMENT
3/4" - 1"	\$ 800.00	Lateral Connection	up to 20 feet
1 1/4" and larger	Labor & Materials	Lateral Connection	
South Bluff Tap Fee	\$ 1,500.00	Lateral Connection	

SERVICES	COST	UNIT	COMMENTS
Reconnection			
Turn-on charge, other than repair	\$ 40.00	service call	Reconnection of water meter for service
Turn-on charge for existing irrigation meter	\$ 20.00	service call	Seasonal reconnection
Turn-on charge home & irrigation (same call)	\$ 40.00	service call	Reconnection of water meter for service
Thaw Out (freeze ups)			
Monday-Friday 7:00 am to 3:30 pm	\$ 100.00	service call	Non holiday-normal work day
After hours	\$ 200.00	service call	Evenings, weekends, holidays
Frozen/damaged water meter repair	\$ 75.00	per repair	
Complete meter replacement	Labor & Materials	per meter	Based on current market price for appropriated size water meter
Private Well Registration	\$ 10.00	well	One time fee

SOLID WASTE RATES
EFFECTIVE 08/01/2024

Billing Item	Rate	Notes	Old Rate
Monthly Customer Charge	\$ 6.31		\$ 6.13
Refuse Pickup	\$ 13.65	Includes monthly refuse and recycle pickup	\$ 13.27
Refuse Pickup-outside city	\$ 22.39	Areas on P.5 Rd and areas in Kipling	\$ 21.76
Extra Pickup	\$ 12.15	Extra refuse can at same time	\$ 11.81
Recycling Only	\$ 3.76	Premises required to have a dumpster	\$ 3.65
Fairview/Waterview Manors	\$ 312.36	Per Manor	\$ 303.56

MOTION CARRIED

Manager Buckman reported on the following:

- Attended the Delta County Economic Development Authority Meeting
- Had Jury Duty for one day
- Attended the Gladstone Public Library Advisory Meeting
- Met with Delta County Prosecutor regarding a contract to enforce Gladstone Ordinances
- Working on Special Assessment
- Congratulations to Ben Hewitt in the Electric Department - May 17, 2024 he completed his Apprenticeship and is now a Lineman.

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 8:57 PM.

Mayor Joe Thompson

City Clerk Kimberly Berry