Selectboard Regular Meeting
Wednesday, May 28, 2025 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Agenda

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
   - **A.** Approval of Selectboard Regular Meeting Minutes for May 12, 2025
   - **B.** Approval of Selectboard Special Meeting Minutes May 20, 2025
   - **C.** Approval of Warrants #2516
6. **PUBLIC COMMENT (For items not on agenda)**

   All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   - **A.** Zoning Administrator-Discuss/Update Development Regulations-Doug Bergstrom will give update on the new zoning regulations, as well as update on the progress of the new cloud permitting software.
   - **B.** 2025 VTrans Bicycle and Pedestrian Program Grant Opportunities - Discussion
   - **C.** **Bridge #28 (Mill River Bridge) – Project Update**

     The archaeological study for Bridge #28 (Mill River Bridge) has been completed. Tyler Billingsley of East Engineering PLC reported that the UVM archaeologists have cleared the Mill River Road site. Official documentation is forthcoming, and the necessary permits are expected to be issued in the coming weeks. This brings the project close to being bid-ready.

The next step is for the Board to discuss the three bidding options presented by the engineer.

D. Electronic Sign-Discuss Placement of Sign

E. Encore Renewable Energy-Discussion for Groundbreaking Ceremony

F. Sherwood Forest-2025 SW Reporting-Discussion/Direction

G. N.E. Archaeology Research Center-Artifacts from VELCO Line K80 Project-Decision On Handling Of Artifacts

H. Facilities Use Policy-Final Review and Action to Approve

I. Cell Phone Use Policy-Review/Next Steps

J. Local Emergency Management Plan-Review

K. Request to Waive Rental Fees-Beach Facilities -Cub Scout Pack 842, requesting to have fees waived for use of the Beach Facilities on May 31, 2025.

9. UNFINISHED BUSINESS

A. Beach Bathroom Renovations-Discussions/Next Steps

B. ACO - Boarding Options @ Old Town Garage

C. Velco-ROW-SLW-Easement Deed for Permanent Access--Draft Easement is still under review with attorney

D. Bridge #10 (Highbridge)-

E. Parcel ID 112260000-Robert Peet Lot-TOG Lot-Board to decide what to do with it once new regulations are complete

F. Closing of Perrigo

G. American Tower

H. Resurfacing of Courts-Update

I. Boat Docks-Update

J. New Gate for Beach-Update

K. Georgia Public Library Building Revitalization -

10. PLAN NEXT MEETING AGENDA

A. June 9, 2025

11. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss _______________ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss ____________ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

12. ADJOURN

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Selectboard Regular Meeting
Monday, May 12, 2025 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 **| Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:00PM

SELECTBOARD PRESENT
Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg, Paul Jansen, Carl Rosenquist

STAFF PRESENT
Todd Cadieux, Lori Hobart, Stacy Katon, Cheryl Letourneau (via Zoom)

PUBLIC PRESENT
Suzanna Brown, Dick McAvenia, David Davio, Charlie Hancock, Alysia Catalfamo, and Ken Minck

PRESENT VIA ZOOM
Richard Bidwell, Bonnie Boomhauer and Donna Lafountain

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE
Chair Senna wished a Happy Birthday to Kellie Bosenberg and welcomed her father to the meeting.

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- S. Katon requested the addition of Warrant #2514
- S. Katon requested, on behalf of Keith Baker, approval to hire a new cadet.
- B. Dunsmore requested the discussion on hiring personnel at Georgia Beach.

Motion to add the above items to the agenda.

Motion made by Vice Chair Dunsmore, Seconded by Rosenquist.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

4. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for April 28, 2025

Motion to approve with minor changes.
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist
Voting Abstaining: P. Jansen

B. Approval of Liquor Board Special Meeting April 28, 2025

Motion to accept minutes with no changes.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist
Voting Abstaining: P. Jansen

C. Approval of Warrants #2513
Motion to approve Warrant #2513
L. Hobart answered questions on the warrant.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

Motion to approve Warrant #2514
L. Hobart answered questions on the warrant, all for the Town of Georgia Fire Department.
Motion made by C. Rosenquist, Seconded by P. Jansen
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- C. Rosenquist complimented the committee on the flowers and landscaping around the Memorial. Chair Senna also complimented the Girl Scouts who planted flowers at the Fire Station.
- S. Brown questioned the Ethics Policy and the language adopted by the Selectboard in the policy, which is stricter than what is indicated in the chart. Selectboard will take drafting a new chart under advisement.

6. CORRESPONDENCE

A. Go Gov--Mobil App for Town of Georgia--Alexandra from GoGov would like to demonstrate to the board the app via zoom at another designated regular meeting in June. This is for informational purposes.

7. UNFINISHED BUSINESS

Motion to move **Board Business** before **Unfinished Business** to accommodate guests present for Board Business topics.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

A. Velco-ROW-SLW-Easement Deed for Permanent Access--Draft Easement is still under review with attorney.

B. Bridge #10 (Highbridge)--Update--Contractor was onsite on Tuesday May 7th, for Site Investigations and removal of the peeling epoxy and inspection of the deck and concrete condition. Still awaiting a date for construction to begin.

C. Bridge #28 (Mill River Bridge)-Update-Engineer spoke with Archeology Program, the study will be completed (weather permitting) by mid May and the archaeological report should be done within a few weeks of finishing the study.

D. Parcel ID 112260000-Robert Peet Lot-TOG Lot-Board to decide what to do with it once new regulations are complete.

E. Closing of Perrigo
- See Minutes below, Discussion GDIC- Hiring a Consultant for Water Treatment Facility

F. American Tower
- Communication received to the Selectboard by email.

G. ACO-Boarding Options @ Old Town Garage
- Animal Control Officer is returning to the Selectboard with additional information for a kennel at the Old Town Garage at the May 28th Selectboard meeting.

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Town Highway Paving Bid Opening
- Four (4) bids were received for Town highway paving. Chair Senna opened the bids, including Hungerford Paving, Pike Industries, Whitcomb and S. D. Ireland.

Motion to take the bids under advisement and allow T. Cadieux and S. Katon to discuss and accept a bid.
Motion made by P. Jansen, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

B. Public Works Director Update--Discussion about Mill River Bridge Project
- T. Cadieux was present to give an update on the Town garage and staff. They are preparing for paving, signs are to be put up, a new culvert will be installed in front of the old Town garage. He is working with Tyler on the Bridge #28 (Mill River Road) project to see if there is any work the highway staff can do to save the Town money.
- Discussion on the seasonal work needed at the Town Beach and delegation of duties.
- Options for cleaning crews for the Town Bach bathrooms were discussed.
- T. Cadieux was approached for permanent nets for the pickleball courts at the Town Beach. Can be revisited for next year's budget.

C. Silver Lake Woods Revised Forest Management Plan-Charlie Hancock the county forester, shares a short story map (and management plan).

- Charlie Hancock, FPR gave an introduction on Silver Lake Woods, his work with the Georgia Conservation Commission and the updated forest management plan.
- Goals and objectives of the plan include encouraging a diverse and resilient forest to maintain the forest ecosystem long-term; protect biodiversity, provide public recreation opportunities, and demonstrate ecological forest management.
- Plans for Silver Lake Woods in the coming years include a planned commercial timber harvest to match the structure of old forests which are more resilient to the impacts of climate change and biological stressors. Work on the planned harvest can start as early as this summer.
- The Forest Management Plan is typically updated every 10 years. The Selectboard and C. Hancock discussed the logistics, costs and approvals needed for the project.

Motion to approve the Georgia Conservation Commission to continue moving forward with the County Forestry recommendations.
Motion made by C. Rosenquist, Seconded by P. Jansen.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

D. Georgia Conservation Commission-Bidwell Land

- Chair Senna explained emails exchanged about the Georgia Conservation Commission and Town's purchase of the Bidwell property. Attorney Triggs is unable to assist in the purchase due to a conflict of interest.
- On advice from the Town's Attorney Rugh, the estate should be settled through Probate court before the property is offered to the Town for purchase.
- Bonnie Boomhauer, executor of the estate, and Donna Lafountain, landowner (via Zoom) clarified the land cannot be donated as it is part of the estate, sale of the property is necessary. They are working with an attorney on ways to work with the GCC and Town, as it was the wishes of the Bidwell family for the Town to have the land.

E. Georgia Conservation Commission-Additional Trails at SLW along of Velco ROW-Discussion

- The Selectboard questioned why the easement for trails was not presented to the Town attorney for review. A. Catalfamo with the GCC explained there were two separate trail issues, both unresolved with the attorney. Velco does not want any structure in the way of their right of way. However, the GCC would like to have a path at Silver Lake Woods to the Beaver pond, which would cross over wetlands, so a bridge may be necessary.

F. Georgia Conservation Commission-Request to install "No Parking Sign" at the bottom of the class 4 road that goes to Silver Lake Woods

- The sign requested will be a "No Parking Beyond This Point" on the Class 4 road, to indicate there are no cards allowed beyond the allowed parking area. Something is needed as the boulders will not be replaced after Velco work. The sign will be placed near the old kiosk location.

Motion to allow the installation of the "No Parking Beyond This Point" sign as described above.

Motion made by C. Rosenquist, Seconded by P. Jansen.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist, P. Jansen

G. Removal of Town Trail #4 Sign--Speak with GCC regarding the removal of the Town Trail #4 Sign that has incorrect information.

- Similar to Falls Road Trail, the sign has incorrect information on the bottom. Selectboard is asking that the bottom portion be changed by placing a sticker over the incorrect information with the correct information.

H. Sherwood Forest 3 Acre Rule-Storm Water Inspection Discussion

- C. Letourneau explained this was a yearly State inspection until the 3 Acre rule brought up concerns by the Town Attorney. Under his recommendation, the Town has not had the stormwater inspected until the State gives more guidance on the 3 Acre rule. The information from the attorney will be shared with the Selectboard.

I. Electronic Sign--Action to Approve and Order

- Chair Senna introduced the estimates from sign companies for the potential electric sign to be installed at the library. S. Katon gave additional information and answered questions for the Selectboard.

Motion to approve and order the electric sign from LED Sign City.
Motion made by Vice Chair Dunsmore, Seconded by P. Jansen.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

J. Facilities Use Policy - Review of Edits

- The Facilities Use Policy and the Personnel Policy were discussed. Chair Senna requested a policy subcommittee for policy review to collect information before brought to the Selectboard meeting Agenda; or to hold a special policies meeting to work on the policies together. A meeting to discuss the policies will be scheduled.
- The Selectboard discussed deposit fees, C. Letourneau thinks there will be a decrease in rentals and rental income from excessive fees and insurance recommendations.
- A refundable deposit in the amount of $100 will be necessary for the Town Beach, with $250 fee for residents and $500 for non-residents. A refundable deposit in the amount of $100 will be necessary for the Fire Station Community Room, with a $100 reservation fee. And a $50 refundable deposit for the Library Community room, with a $50 reservation fee. Georgia Elementary and Middle School is exempt from fees.
- Businesses, groups, and organizations renting Town facilities are subject to insurance policies. This is also applicable to individuals serving alcohol while renting Town facilities. Additional edits and small changes were made to the document.

K. Personnel Policy-Review of Edits and Comments from Department Head

- A separate Special Selectboard Meeting will be scheduled for discussion of the Personnel Policy.

L. Discussion GIDC-Hiring of Consultant for Water Treatment Facility

- Chair Senna and C. Rosenquist met with the GDIC regarding the water treatment facility after Perrigo leaves and what the Town is interested in pursuing. Discussion on hiring a consultant for a Feasibility Study to investigate options for the Town to use water and/or sewer facilities. GDIC can pay for a scope of work to begin on a possible feasibility study.

Motion to accept GIDC's offer of hiring a consultant.
Motion made by C. Rosenquist, Seconded by P. Jansen.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

M. Upon the request of Fire Chief Keith Baker, he would like the Selectboard's approval to hire a new fire cadet.

Motion to approve the hiring of the new cadet.
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Treasurer
- L. Hobart is waiting on audit information, which was estimated to be available mid-May.

B. Committees at the direction of the chair--Georgia Public Library Building Revitalization Project.
- Vice Chair Dunsmore brought P. Jansen up to speed on the Library Building Revitalization Project and the most recent meeting for building improvement.

10. OTHER

11. PLAN NEXT MEETING AGENDA

A. May 28, 2025 (Wednesday)
B. Personnel Policy Meeting scheduled for Tuesday May 20 at 6pm at the Town offices, to meet in the Clerk's office as the DRB will be in the meeting room.

12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

A. Personnel-Leave Of Absence

Chair Senna would entertain a motion to enter into executive session to discuss Personnel-Leave of Absence which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Chair Senna would entertain a motion to enter into executive session to discuss the above with Town Administrator S. Katon under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to Move into Executive Session at 8:33pm
Motion made by P. Jansen, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

Motion to invite S. Katon to join the Executive Session

Motion made by P. Jansen, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

Motion to exit from Executive Session at 8:56pm
Motion made by P. Jansen, Seconded by C. Rosenquist
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

Action taken following Executive Session:
Motion to approve Leave of Absence
Motion made by P. Jansen, Seconded by C. Rosenquist
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

13. ADJOURN
Motion to adjourn at 8:57pm
Motion made by P. Jansen, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

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Signed: Stacy Katon, Town Administrator
Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Description	Invoice Amount	Discenc. Amount	Discount Amount
802MECHAN	802 MECHANICAL LLC		090		05/08/25	06/07/25	01	spring preventative maint			
			1-7-05-28-30.25					Fire & Rescue Utilities	1,000.00	0.00	0.00
			1-7-05-28-30.30					Library Utilities	450.00	0.00	0.00
			1-7-05-28-30.50					Town Hall Utilities	500.00	0.00	0.00
			1-7-05-28-30.70					New Hwy Garage Utilities	1,000.00	0.00	0.00
Invoice 090 Total									2,950.00	0.00	0.00
			091		05/08/25	06/07/25	01	check leak			
			1-7-05-28-30.25					Fire & Rescue Utilities	568.92	0.00	0.00
			092		05/08/25	06/07/25	01	evap units maintenance			
			1-7-05-28-30.30					Library Utilities	450.00	0.00	0.00
Total For 802 MECHANICAL LLC									3,968.92	0.00	0.00
AFLAC	AFLAC		076998		05/13/25	06/01/25	01	monthly premium			
			1-2-00-05-10.38					AFLAC Withholding	127.50	0.00	0.00
ALLEGIANC	ALLEGIANCE TRUCKS		122038679:01		05/06/25	06/10/25	01	oil filter kit			
			1-7-10-30-62.60					2020 Tandem Repairs	80.34	0.00	0.00
			122038747:01		05/08/25	06/10/25	01	2 bolt,filter,cover			
			1-7-10-30-62.60					2020 Tandem Repairs	8.04	0.00	0.00
Total For ALLEGIANCE TRUCKS									88.38	0.00	0.00
AMAZON	AMAZON CAPITAL SERVICES		1MJ36HHN7WL1		05/09/25	06/08/25	01	office supplies			
			1-7-05-20-22.00					Admin Office Supplies	82.03	0.00	0.00
BOUCHOME	BOUCHARD HOME & OFFICE		14718		05/19/25	06/08/25	01	IT support			
			1-7-05-20-44.11					IT Labor Services	240.00	0.00	0.00
CANON	CANON FINANCIAL SERVICE		40580714		05/12/25	06/11/25	01	clerk office copier			
			1-7-05-20-22.10					Admin Copier Expense	474.17	0.00	0.00
CANONUSA	CANON U.S.A., INC.		6011866588		05/12/25	06/11/25	01	conf room copier			
			1-7-05-20-22.10					Admin Copier Expense	22.98	0.00	0.00
CASELLA	CASELLA WASTE MGT., INC		677137		05/12/25	06/11/25	01	trash drop off			
			1-7-05-28-51.00					Municipal Trash	44.41	0.00	0.00
THECHA	CHAMPLAIN DOOR SYSTEMS		1289170		05/13/25	06/12/25	01	3 button remote			
			1-7-05-28-45.25					Fire & Rescue Bldg Maint.	59.98	0.00	0.00
CHARB PAR	CHARLEBOIS TRUCK PARTS		IT88671		05/09/25	06/10/25	01	6 10 hole guard wheel			
			1-7-10-30-62.80					2014 International Repair	38.46	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
			IT88672		05/09/25	06/10/25	01	4 LED flood lights			
			1-7-10-30-62.00 Hwy Parts & Supplies						136.56	0.00	0.00
Total For CHARLEBOIS TRUCK PARTS INC									175.02	0.00	0.00
COMCASTB	COMCAST BUSINESS		240395173		05/01/25	06/01/25	01	phones			
			1-7-05-28-30.50 Town Hall Utilities						325.69	0.00	0.00
			1-7-05-28-30.50 Town Hall Utilities						203.37	0.00	0.00
			1-7-05-28-30.30 Library Utilities						88.07	0.00	0.00
			1-7-05-28-30.70 New Hwy Garage Utilities						157.89	0.00	0.00
Invoice 240395173 Total									775.02	0.00	0.00
ESO	ESO SOLUTIONS, INC		ESO-167364		05/02/25	06/01/25	01	ER fire package			
			1-7-05-36-52.40 GFD Computer/Office Suppl						1,633.00	0.00	0.00
FISHER	FISHER AUTO PARTS, INC.		308-215461		05/08/25	06/07/25	01	beach tractor part			
			1-7-10-30-62.00 Hwy Parts & Supplies						144.57	0.00	0.00
FCSD	FRANKLIN COUNTY SHERIFF		608 APRIL 20		05/05/25	06/04/25	01	80 hrs @ $91.03 04/2025			
			1-7-05-30-45.05 Law Enforcement						7,282.40	0.00	0.00
GARVEY	GARVEYS GARDENS		258451		05/12/25	05/12/25	01	4 cedar trees			
			1-7-05-28-45.25 Fire & Rescue Bldg Maint.						240.00	0.00	0.00
			972345		05/09/25	05/09/25	01	hanging baskets			
			1-7-05-28-45.50 Town Hall Building Maint.						60.00	0.00	0.00
			972346		05/10/25	05/10/25	01	Veteran's Memorial plants			
			E-7-05-20-52.50 Veteran's Memorial Expens						103.00	0.00	0.00
Total For GARVEYS GARDENS									403.00	0.00	0.00
GHS	GEORGIA HISTORICAL SOCI		2025 APP		05/14/25	05/14/25	01	2025 appropriation			
			1-7-30-95-00.90 Georgia Historial Soc.						4,000.00	0.00	0.00
GRNMTNELE	GREEN MOUNTAIN ELECTRIC		C5225927.002		03/13/25	03/13/25	01	return batteries			
			1-7-05-28-45.25 Fire & Rescue Bldg Maint.						-8.07	0.00	0.00
GMP	GREEN MOUNTAIN POWER CO		-0004 050725		05/07/25	06/03/25	01	town beach			
			1-7-05-28-30.20 Town Beach Utilities						52.22	0.00	0.00
			-1297 050725		05/07/25	06/03/25	01	town beach			
			1-7-05-28-30.20 Town Beach Utilities						42.52	0.00	0.00
Total For GREEN MOUNTAIN POWER CORPORATION									94.74	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
J&L	J & L HARDWARE, INC.		533278		05/15/25	05/31/25	01	angle stock			
			1-7-10-30-62.00 Hwy Parts & Supplies						77.24	0.00	0.00
			533406		05/16/25	05/31/25	01	PVC pipe			
			1-7-05-28-45.70 New Hwy Bldg. Maint.						4.59	0.00	0.00
Total For J & L HARDWARE, INC.									81.83	0.00	0.00
JIMMY P'S	JIMMY P'S EXCAVATION LL		1024		05/05/25	06/04/25	01	Ballard/Old Stage ditch			
			1-7-10-15-50.00 Roadside Main. - Con Serv						1,657.50	0.00	0.00
NEMRC	NEW ENGLAND MUN RESOURC		57126		05/12/25	05/12/25	01	NEMRC training			
			P-7-05-20-00.00 Project Funding-Admin Exp						108.75	0.00	0.00
NEDENT	NORTHEAST DELTA DENTAL		JUNE 2025		05/15/25	06/01/25	01	monthly premium			
			1-7-05-05-10.25 Gen Gov Insurance Dental						37.87	0.00	0.00
			1-7-10-05-10.14 Highway Ins Dental						116.18	0.00	0.00
			1-7-05-28-10.06 Public Works Ins. Dental						44.72	0.00	0.00
			1-7-05-10-10.20 Clerks Office Ins. Dental						40.44	0.00	0.00
			1-7-05-36-10.19 Fire & Rescue Ins. Dental						37.87	0.00	0.00
			1-7-05-70-16.00 Library Dental Insurance						44.72	0.00	0.00
			1-2-00-05-10.35 Dental Withholding						225.84	0.00	0.00
Invoice JUNE 2025 Total									547.64	0.00	0.00
PEOPLE	PEOPLES TRUST COMPANY		74307 060125		05/09/25	06/01/25	01	garage loan interest			
			1-7-05-07-47.00 Loan Interest						48,895.42	0.00	0.00
PESTPRO	PESTPRO, INC.		195053		05/09/25	06/08/25	01	monthly pest treatment			
			1-7-05-28-45.50 Town Hall Building Maint.						75.00	0.00	0.00
POWERPLAN	POWERPLAN		-2594030825		03/08/25	03/28/25	01	return			
			1-7-10-30-62.65 2018 Loader Repairs						-236.40	0.00	0.00
REGROWTH	REGROWTH PLANNING LLC		24_05_05		05/05/25	06/04/25	01	town regs			
			E-7-05-20-52.15 Admin Reserve Expense						2,052.00	0.00	0.00
11239	ROWLEY		526717		05/13/25	05/18/25	01	315 gal #2 diesel			
			1-7-10-30-51.00 Fuels And Oils						945.00	0.00	0.00
SULLIVAN	SULLIVAN, POWERS & CO.		134619		04/30/25	05/29/25	01	audit progress billing			
			1-7-05-05-51.00 Town Audit						6,739.00	0.00	0.00
UNIFIR	UNIFIRST CORPORATION		1080274921		05/07/25	06/06/25	01	uniforms 05/07			
			1-7-10-40-18.00 Highway Uniforms/Boots						126.79	0.00	0.00
			1080275943		05/13/25	06/12/25	01	office mats			
			1-7-05-28-45.60 Janitorial Supply/Svs.						55.44	0.00	0.00

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
		1080276107		05/14/25	06/13/25	01	uniforms 05/14/25			
		1-7-10-40-18.00 Highway Uniforms/Boots						126.79	0.00	0.00
Total For UNIFIRST CORPORATION								309.02	0.00	0.00
VERIZON W VERIZON		6112471780		05/01/25	05/24/25	01	cell phones			
		1-7-05-28-30.25 Fire & Rescue Utilities						40.44	0.00	0.00
		1-7-05-28-30.70 New Hwy Garage Utilities						40.44	0.00	0.00
Invoice 6112471780 Total								80.88	0.00	0.00
WBMASON W.B. MASON CO., INC.		254066730		05/05/25	06/04/25	01	water cooler rental			
		1-7-10-30-55.10 Hwy Office Supplies						3.00	0.00	0.00
WORKING WORKING DOG SEPTIC SERV		05.16.25		05/16/25	05/16/25	01	new garage septic pumpout			
		1-7-05-28-45.70 New Hwy Bldg. Maint.						350.00	0.00	0.00
WORKSAFE WORKSAFE		36931		05/12/25	06/11/25	01	highway signs			
		1-7-10-15-55.00 Roadsigns						1,381.88	0.00	0.00
Report Grand Total								82,598.57	0.00	0.00

Fund Totals	Expenditures	Dis-Encumbrance
1	80,334.82	0.00
E	2,155.00	0.00
P	108.75	0.00
	82,598.57	0.00

+ 1706.28 direct
+ 8.07
+ 236.40

1950.75

84,549.32

ties to warrant

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
802MECHAN	802 MECHANICAL LLC	090	spring preventative main	2950.00	0.00	2950.00	4446	05/28/25
802MECHAN	802 MECHANICAL LLC	091	check leak	568.92	0.00	568.92	4446	05/28/25
	Fire Station leak in evap coil unit and charge SS-1							
802MECHAN	802 MECHANICAL LLC	092	evap units maintenance	450.00	0.00	450.00	4446	05/28/25
	Library a/c units check							
AFLAC	AFLAC	076998	monthly premium	127.50	0.00	127.50	4447	05/28/25
ALLEGIANC	ALLEGIANCE TRUCKS	122038679:01	oil filter kit	80.34	0.00	80.34	4448	05/28/25
ALLEGIANC	ALLEGIANCE TRUCKS	122038747:01	2 bolt,filter,cover	8.04	0.00	8.04	4448	05/28/25
AMAZON	AMAZON CAPITAL SERVICES	1MJ36HHN7WL1	office supplies	82.03	0.00	82.03	4449	05/28/25
	mailing labels, double sided velcro, envelope moistners							
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14718	IT support	240.00	0.00	240.00	4450	05/28/25
	Town Administrator computer							
	Assessor computer							
	APC hibernation messages							
	Administrator OneDrive							
	online calendar access for beach							
CANON	CANON FINANCIAL SERVICES, INC	40580714	clerk office copier	474.17	0.00	474.17	4451	05/28/25
CANONUSA	CANON U.S.A., INC.	6011866588	conf room copier	22.98	0.00	22.98	4452	05/28/25
CASELLA	CASELLA WASTE MGT., INC.	677137	trash drop off	44.41	0.00	44.41	4453	05/28/25
THECHA	CHAMPLAIN DOOR SYSTEMS INC	1289170	3 button remote	59.98	0.00	59.98	4454	05/28/25
CHARB PAR	CHARLEBOIS TRUCK PARTS INC	IT88671	6 10 hole guard wheel	38.46	0.00	38.46	4455	05/28/25
CHARB PAR	CHARLEBOIS TRUCK PARTS INC	IT88672	4 LED flood lights	136.56	0.00	136.56	4455	05/28/25
COMCAST	COMCAST	-7699 050225	old garage	77.28	0.00	77.28 E	52801	05/28/25
COMCASTB	COMCAST BUSINESS	0327-0426	GFD iPads	120.00	0.00	120.00 E	52802	05/28/25
COMCASTB	COMCAST BUSINESS	240395173	phones	775.02	0.00	775.02	4456	05/28/25
ERICA'S	ERICA'S DINER	C960209.208	highway dept breakfast	152.43	0.00	152.43 E	52803	05/28/25
ESO	ESO SOLUTIONS, INC	ESO-167364	ER fire package	1633.00	0.00	1633.00	4457	05/28/25
FISHER	FISHER AUTO PARTS, INC.	308-215461	beach tractor part	144.57	0.00	144.57	4458	05/28/25
	battery for beach John Deere							
FCSD	FRANKLIN COUNTY SHERIFF DEPART	608 APRIL 20	80 hrs @ $91.03 04/2025	7282.40	0.00	7282.40	4459	05/28/25
GARVEY	GARVEYS GARDENS	258451	4 cedar trees	240.00	0.00	240.00	4460	05/28/25
GARVEY	GARVEYS GARDENS	972345	hanging baskets	60.00	0.00	60.00	4460	05/28/25
	flowers for outside Town Office							
GARVEY	GARVEYS GARDENS	972346	Veteran's Memorial plant	103.00	0.00	103.00	4460	05/28/25
GHS	GEORGIA HISTORICAL SOCIETY	2025 APP	2025 appropriation	4000.00	0.00	4000.00	4461	05/28/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-0004 050725	town beach	52.22	0.00	52.22	4462	05/28/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-1297 050725	town beach	42.52	0.00	42.52	4462	05/28/25
HARLAND	HARLAND CLARKE	050925	People's AP check stock	550.81	0.00	550.81 E	52806	05/28/25
J&L	J & L HARDWARE, INC.	533278	angle stock	77.24	0.00	77.24	4463	05/28/25
	3-1/4 x1 1/4x1/8"x3'							
	2-1/2x 1 1/2x1/8"x4'							
	3-1/4 x1 1/4x1/8"x6'							
J&L	J & L HARDWARE, INC.	533406	PVC pipe	4.59	0.00	4.59	4463	05/28/25
JIMMY P'S	JIMMY P'S EXCAVATION LLC	1024	Ballard/Old Stage ditch	1657.50	0.00	1657.50	4464	05/28/25
NEMRC	NEW ENGLAND MUN RESOURCE CTR L	57126	NEMRC training	108.75	0.00	108.75	4465	05/28/25
	training with Town Administrator							
NEDENT	NORTHEAST DELTA DENTAL	JUNE 2025	monthly premium	547.64	0.00	547.64	4466	05/28/25
PAYCHEX	PAYCHEX	2025051301	40 tranx	263.59	0.00	263.59 E	52807	05/28/25
PAYCHEX	PAYCHEX	2025052001	19 tranx	176.59	0.00	176.59 E	52808	05/28/25
PEOPLE	PEOPLES TRUST COMPANY	74307 060125	garage loan interest	48895.42	0.00	48895.42	4467	05/28/25

For checks For Check Acct 01(General Fund) 05/28/2025 To 05/28/2025

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid		Check Number	Check Date
PESTPRO	PESTPRO, INC.	195053	monthly pest treatment	75.00	0.00	75.00		4468	05/28/25
REGROWTH	REGROWTH PLANNING LLC	24_05_05	town regs	2052.00	0.00	2052.00		4469	05/28/25
11239	ROWLEY	526717	315 gal #2 diesel	945.00	0.00	945.00		4470	05/28/25
SULLIVAN	SULLIVAN, POWERS & CO.	134619	audit progress billing	6739.00	0.00	6739.00		4471	05/28/25
UNIFIR	UNIFIRST CORPORATION	1080274921	uniforms 05/07	126.79	0.00	126.79		4472	05/28/25
UNIFIR	UNIFIRST CORPORATION	1080275943	office mats	55.44	0.00	55.44		4472	05/28/25
UNIFIR	UNIFIRST CORPORATION	1080276107	uniforms 05/14/25	126.79	0.00	126.79		4472	05/28/25
VERIZON W	VERIZON	6112471780	cell phones	80.88	0.00	80.88		4473	05/28/25
FISH&GAME	VERMONT FISH & WILDLIFE	05/11-05/17	hunt/fish license	26.50	0.00	26.50	E	52804	05/28/25
FISH&GAME	VERMONT FISH & WILDLIFE	4/20-4/26/25	license sales	85.00	0.00	85.00	E	52805	05/28/25
VTLIBASSO	VERMONT LIBRARY ASSOCIATION	02923	training in Killington	145.00	0.00	145.00	E	52809	05/28/25
WBMASON	W.B. MASON CO., INC.	254066730	water cooler rental	3.00	0.00	3.00		4474	05/28/25
WORKING	WORKING DOG SEPTIC SERVICE, IN	05.16.25	new garage septic pumpou	350.00	0.00	350.00		4475	05/28/25
WORKSAFE	WORKSAFE	36931	highway signs	1381.88	0.00	1381.88		4476	05/28/25
	includes: Stop Ahead Handicap No Parking Emergency Personnel Parking Overflow Parking Speed Limit 25								
ZOOM	ZOOM VIDEO COMMUNICATIONS INC.	INV306127190	add'l zoom line	109.08	0.00	109.08	E	52810	05/28/25
	Report Total			84,549.32	0.00	84,549.32			

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ****84,549.32 Let this be your order for the payments of these amounts.

____
Kristina Senna(Chair)

____
Brian Dunsmore(Vice Chair)

____
Carl Rosenquist

____
Paul Jansen

____
Kellie Bosenberg

VERMONT

State of Vermont
Project Delivery Bureau
Municipal Assistance Section
219 North Main St.
Barre, VT 05641
www.vtrans.vermont.gov

peter.pochop@vermont.gov

[phone] 802-477-3123

Agency of Transportation

TO: Interested Parties

FROM: Peter Pochop, MAS Project Manager

DATE: May 12, 2025

RE: **2025 VTrans Bicycle and Pedestrian Program Grant Opportunities**

I am happy to announce that we are soliciting applications for projects through the VTrans Bicycle and Pedestrian Program. The intent of the Bicycle and Pedestrian Program is to improve access and safety for bicyclists and/or pedestrians and develop Carbon Reduction Strategies (CRS) through the planning, design and construction of infrastructure projects.

As was the case in 2024, the 2025 grant cycle is supplemented with Carbon Reduction Program (CRP) funding provided through the Infrastructure Investment and Jobs Act (IIJA). The purpose of the CRP is to support the development of CRS and fund projects designed to reduce transportation emissions.

The Bike/Ped Program provides funding for the following facilities:

- Bicycle lanes (on-road facility delineated with pavement markings and signs)
- Shoulders (generally a minimum of 3-feet wide to accommodate bicyclists)
- Sidewalks
- Pedestrian crossing improvements, including median pedestrian refuge islands
- Pedestrian signals
- Improvements that address requirements of the Americans with Disabilities Act
- Shared-use paths (designed for use by both bicyclists and pedestrians)

Projects may be combinations of any of the above facilities.

Projects with the following emphasis will be considered favorably:

- Facilities that address a documented safety concern such as a high crash location
- Connectivity within overall bicycle and pedestrian networks
- Proximity and access to and within village centers and downtown areas
- Facilities that serve multiple uses e.g. access to businesses, residences and schools
- Pedestrian safety improvements that are consistent with the Federal Highway Administration "Safe Transportation for Every Pedestrian (STEP)" initiative.

The two funding categories available in this solicitation are Federal aid and "Small Scale" projects. Federal aid projects use funds received from the Federal Highway Administration for either scoping (feasibility studies) or design/construction projects and "Small Scale" projects are state funded.

The intent of the "Small Scale" solicitation is to assist in implementing necessary safety improvements like signs, pavement markings, crossing enhancements or on-road bike facilities through striping. These projects may be bid out, or done by local forces. This category cannot to be used to match federal funds on a larger project.

For a copy of the VTrans 2025 Bicycle and Pedestrian Grant Program Guides for both categories of projects and to access the application materials, visit the VTrans Bike/Ped Program website: http://vtrans.vermont.gov/highway/local-projects/bike-ped . You may also obtain a copy or ask any questions about the program or application process by contacting me by phone at (802) 477-3123 or email at peter.pochop@vermont.gov.
As in previous years, a workshop is available for potential applicants. It is strongly recommended that an official representative of the applicant attend. The workshop will be provided as a webinar and attendees can **access it using a link provided in the Grant Program Guides**. The workshop is scheduled for June 3, 2025 10:00 to 11:30 AM. You can participate in the workshop from any computer connected to the internet. If you do not have an internet connection, you may access the training via phone by calling 1-802-828-7667 and entering the following conference ID: 624559773# . **Reservations are not required** for the workshop.

All applications must be submitted in electronic format as Adobe .pdf files. Hard copy applications will NOT be accepted. Complete applications are **due on or before July 11, 2025.**

I strongly urge you to work with your Regional Planning Commission. These organizations are a valuable resource and can help you refine your project. Additionally, VTrans staff are available to consult regarding project scope and to visit potential projects, if necessary, to help communities decide which category is best suited for the project. Please contact me as soon as practicable regarding possible site visits.

The Vermont Agency of Transportation is committed to this program and working with applicants to complete successful projects. This is not a block grant but rather a reimbursement program. Successful applicants will enter into a grant agreement with VTrans that will lay out respective responsibilities as all projects must be developed in accordance with applicable federal and state rules and regulations.

We look forward to working with you.

Sincerely,

Peter Pochop
Project Manager
Municipal Assistance Section

Northeast Archaeology Research Center, Inc.

Town of Georgia, VT
47 Town Common Road
No. St. Albans, VT 05478

May 7, 2025

To Whom This May Concern,

We are writing regarding the completion of archaeological services related to the Vermont Electric Power Company Inc. (VELCO) 2025 Transmission Line Refurbishment (TLR) Program for Line K80, in Georgia and Fairfax, Franklin County, Vermont. The work was conducted by the Northeast Archaeology Research Center, Inc. (NE ARC) on behalf of VELCO from November 1st through November 7th, 2024 as part of VELCO's Due Diligence effort, in accordance with the Vermont State Historic Preservation Office's *Guidelines for Conducting Archaeology in Vermont* (VTSHPO 2017) and the Secretary of the Interior's Standards and Guidelines. VELCO's TLR Projects deal with the yearly maintenance and replacement of existing structures throughout the right-of-way (ROW). The TLR project also covers emergency maintenance across the system.

The archaeological Phase I work conducted by NE ARC resulted in the identification of two newly identified archaeological sites designated VT-FR-0480 and VT-FR-0481 on the State site inventory. Both sites are foundation remains of 19th century dwellings that are depicted on 1857 and 1871 maps, located off Silver Lake Road on property currently owned by the town of Georgia.

NE ARC recovered a total of 85 19th-20th century artifacts related to the foundation within site VT-FR-0481, including 76 ceramic sherds, eight pieces of window glass and a single small copper/brass chain-like item (3 small, interlocked chains, as in a necklace or pull chain). The majority of the ceramics (61) are small fragments of redware and based on glaze and other attributes, at least three redware vessels are represented. Redware was common throughout the nineteenth and into the twentieth century, usually in the form of jugs, milk-pans and other food storage/preparation containers. Fourteen other fragments are small white ceramic sherds, some of which may be late 18th-early 19th century pearlware which generally dates from ca. 1795 to 1840. A single weathered buff-tan stoneware ceramic fragment and eight window glass fragments were also recovered.

We are finished with the artifacts and would like to ask the Town to consider donating them to the Vermont Archaeology Heritage Center, in Barre. The Heritage Center serves as the central repository for Vermont's archaeological collections and archives and is open to all members of the public who wish to explore history through exhibits, workshops, and lectures. If the Town does not wish to donate them, NE ARC will return these items to the Town. Please let us know either way. If the Town chooses to donate the material, the Heritage Center requires landowners to sign off on the material thus we are attaching a Deed of Gift form for a representative of the Town to sign and return. If there any questions or the Town wants the artifacts, please respond to the email (or email nearc@nearchaeology.com) or call us at 207-860-4032. Thank you very much for your help with this matter and we look forward to hearing from you.

Best Wishes,

Rosemary A Cyr

Rosemary Cyr,
Lab Director, NE ARC, Inc.

Gemma-Jayne Hudgell, Ph.D.
Archaeology Director.NE ARC, Inc.

382 Fairbanks Rd / Farmington Maine 04938 / 207-860-4032 / 207-860-4031 fax
nearchaeology.com

Vermont Archaeology
Heritage Center

Deed of Gift

I/we own the items described in the Inventory of Objects (below or attached), and hereby unconditionally give, donate, bestow and set over unto the State of Vermont Archaeology Heritage Center, its successors and assigns, said items, to be used or disposed of in their unrestricted discretion. I waive all present or future rights in, to, or over said items, its use or disposition.

Signature: ______________________ Date: ______________

Name: ______________________

Address: ______________________

Signature: ______________________ Date: ______________

Name: ______________________

Address: ______________________

Inventory of Objects

☒Listed below as follows: ☐ Listed on attached inventory

Artifacts from the Vermont Electric Power Company Inc. (VELCO) 2025 Transmission Line Refurbishment (TLR) Program for Line K80, Georgia, Franklin County, Vermont recovered by the Northeast Archaeology Research Center during archaeological Phase I survey within site VT-FR-0481 in 2024. Artifacts include 76 ceramic sherds (61 redware, 12 possible pearlware, 2 identified white-bodied, 1 stoneware), eight pieces of window glass and a single small copper/brass chain-like item.

Vermont Archaeology Heritage Center
60 Washington Street, Barre, VT 05641
ACCD.ArchaeologyCenter@state.vt.us
historicsites.vermont.gov/vt_history/archaeology

VERMONT
AGENCY OF COMMERCE AND COMMUNITY DEVELOPMENT
VERMONT ARCHAEOLOGY HERITAGE CENTER

Outlook

Artifacts from the VELCO Line K80 Project

From Rose Cyr <rcyr@nearchaeology.com>
Date Wed 5/7/2025 1:28 PM
To Georgia Town Administrator <administrator@townofgeorgia.com>
Cc Gemma Hudgell <hudgell@nearchaeology.com>; Hutch Mcpheters <mcpheters@nearchaeology.com>

2 attachments (611 KB)
Georgia Landowner Letter.pdf; VAHC deed of gift form.pdf;

You don't often get email from rcyr@nearchaeology.com. Learn why this is important

Hi Stacy,
Thanks for taking my call a few minutes ago. As I mentioned, the Northeast Archaeology Research Center, Inc. conducted an Archaeological Phase IB Survey of the VELCO 2025 Transmission Line Refurbishment Program Line K80, on behalf of VELCO last year, and we recovered artifacts related to a 19^{th} century foundation on property owned by the town of Georgia. The site was designated as VT-FR-0481, and a total of 85 historic artifacts were recovered. We would like to bring the artifacts back to Vermont, and as such we need to know if the Town, as the landowner, wants them back or wishes to donate them to the VT Archaeology Heritage Center in Barre. I am attaching a letter which provides more detail, along with a form we need signed if the town decides to donate them. We appreciate you bringing this to the attention of the Board during the May 28 meeting- please let us know if you have any questions before or after the meeting. Thank you!
Sincerely,
Rosemary Cyr
Laboratory Director
Northeast Archaeology Research Center
382 Fairbanks Rd
Farmington, Maine 04938
207-860-4032
http://nearchaeology.com/

Town of Georgia Facilities Use Policy

POLICY

Purpose

The Town of Georgia has four facilities that are available for use by Georgia residents and members of the public. These facilities are available to all qualified users on equal terms without regard to race, color, religion, national origin, or other status covered by applicable state or federal laws or regulations. In allowing the use of these facilities, the Town of Georgia will not discriminate against users of the facilities based on the users' particular viewpoint(s).

It is the intent of the Town to have these facilities used as frequently as possible, but it is the obligation of the Town to ensure that its facilities are maintained in good condition and their use and maintenance do not impose an undue financial cost on the Town's residents. This policy is intended to help ensure that the Town's facilities will be well maintained, enjoyable, accommodating and will provide a safe environment.

Facilities to which this Policy applies

Georgia Beach Pavilion and grounds

Georgia Library Community Room.

Georgia Fire & Rescue Community Room.

Georgia Town Hall Meeting Room.

Priority of Use

The Town of Georgia will make these four facilities available on a first come first serve basis for individuals, groups and organizations to rent / use during times when the facilities are not being utilized for Town of Georgia programs or by Town staff, boards, commissions and committees, or Town of Georgia sponsored events.

Availability

The Georgia beach facilities are generally available from May to September for use during the following hours: 9:00 am – dusk. (Contact Town Hall to reserve and to obtain necessary forms.)

Please see the attached fee schedule for the current fees and deposit required for use of Georgia Beach Pavilion & Grounds. Non-Profit organizations and other groups may apply **in** writing to the Selectboard in advance of their requested event date to request a waiver of this fee. Waiver of this fee is at the discretion of the Selectboard. A signed waiver of liability form is required of all signatories, acknowledging that they understand all rules and that they assume all responsibility for and assure the compliance of the conduct and behavior of their guests.

Any event with more than 100 guests will be required to pay an additional fee of $50.00 for a port a potty.

The Georgia Library Community Room is, available only during regular hours when the library is staffed. Contact the librarian on duty to set up reservations and to obtain the necessary forms.

Please see the attached fee schedule for the current fees and deposit required for use of Georgia Public Library Community Room. Non-Profit organizations and other groups may apply in writing to the Library Trustees in advance of their requested meeting date to request a waiver of this fee. The "fee waiver request" is at the discretion of the library Trustees.

Georgia Fire & Rescue Community Room - by appointment only, please contact Town Hall for the current fees and deposit requirements and scheduling of event.

Georgia Town Hall Conference Room - by appointment only, please contact Town Hall for the current fees and deposit requirements and scheduling of event.

INDEMNIFICATION AND HOLD-HARMLESS

Users agree to indemnify and hold the Town, its officers, agents, and employees, harmless from any loss or liability which may result from claims of injury to persons or property or from any cause arising out of or during the use and occupancy of the Facility by User and User's employees, agents, contractors, guests, and invitees.

CANCELLATION

The user fee will not be refunded if notice of cancellation is received by the Town less than **10 (Ten)** days before the Event. The security deposit will be refunded if the facility is not used. In the event of a power outage or other event that may render the facility unusable, the user fee and security deposit will be refunded.

TERMS OF FACILITY USE

The User understands and agrees to all of the following terms of use:

Animals are not permitted on the grounds of any facility with the exception of service animals.

No open fires. Barbecue pits are available for patrons use.

No glass bottled beverages, **cans or plastic only**.

User is responsible for cleaning the facility immediately after the event. This includes disposing of all trash in trash receptacles, washing all dishes, wiping kitchen counters and tables, and returning all furniture that was moved for the event to its original location(s).

No sign or temporary structure may be placed on the premises without obtaining advance written approval from the Town. Any signs or temporary structures placed on the premises by User shall be promptly removed by the User at the end of the event.

The facility, its appurtenances, and any equipment contained therein may not be injured, damaged, marred, or defaced in any way. Neither shall nails, hooks, tacks, or screws be driven into any wall or other part of the Facility.

Use of the facility shall not create any nuisance or disturb the quiet enjoyment of anyone using adjacent or common premises and facilities.

User is responsible for the cost of all repairs to the facility required as a result of damage caused by User or User's employees, agents, contractors, licensees, guests, or invitees. Vehicles are not permitted anywhere other than in designated parking spaces outside the facility.
The sale, possession, consumption, and use of tobacco, marijuana, and illegal drugs are forbidden on municipal property. The sale, possession, consumption, and use of alcoholic beverages are only permitted on municipal property as specifically described in a duly executed facility use agreement.

No Skateboards, bikes, blades or wheels allowed on the tennis/basketball court(s). No vehicles on the greens or back access road to the beach pavilion. If you need access to unload "heavy" items, or for handicapped assistance, please ask in advance for permission. There **is no parking** inside fenced areas at the beach.

SALE, POSSESSION, CONSUMPTION, AND USE OF ALCOHOLIC BEVERAGES

The sale, possession, consumption, and use of alcoholic beverages in conjunction with the event are permitted as contained herein; or not permitted as marked below:

Permitted ☐ Not Permitted ☐ User acknowledgment (initials) ________

- User understands that the sale, possession, consumption, and use of alcoholic beverages in the facility are subject to state and federal law. User understands that User is solely responsible for obtaining any liquor license or permit that is required by state and federal law.
- User and/or User's employees, agents, contractors, licensees, guests, and invitees shall not provide alcohol to people under the age of 21 or to people who are already intoxicated or are apparently intoxicated. User and/or User's employees, agents, contractors, licensees, guests, and invitees shall require proof of **age of all people** prior to serving them with alcohol.
- Users acknowledge that the Town does not condone the irresponsible use of alcoholic beverages. It shall be User's sole responsibility to monitor the use of alcoholic beverages by User's employees, agents, contractors, licensees, guests, and invitees.

Occupancy

Occupancy of the facilities will be limited as follows:

Facility	Maximum Occupancy
Beach Pavilion	200
Library Community Room	35
Georgia Fire & Rescue Community Room	49
Town Hall Letourneau Meeting Room	20

VACATING FACILITY

At the expiration of stated date and time, or upon the earlier termination of this agreement, User will promptly and peaceably vacate the facility and remove its employees, agents, contractors, licensees, guests, and invitees and their property from the facility and conduct the cleaning activities of this agreement so that the facility is in the same condition (ordinary wear and tear excepted) as at the inception of the event.

INJURIES TO PERSONS AND LOSS OR DAMAGE TO PROPERTY

The Town is not liable for any injury to persons or loss or damage to private property which occurs during the Event. User is financially responsible for any damage to or loss of Town property that occurs during the event.

RETURN OF SECURITY DEPOSIT

Promptly after the event, the Town will inspect the facility. If no damage has been caused to the facility, and if cleaning activities specified in this Agreement have been conducted so that the Facility is in the same condition (ordinary wear and tear excepted) as at the inception of the Event, the Town will return the security deposit to User by first class mail within fourteen business days. If damage has been caused to the facility, or cleaning activities specified in this agreement have not been carried out, Town may retain all or a portion of the security deposit and give written notice to User specifying the amount retained and the reasons therefore. In addition to retaining the security deposit, the Town may pursue any additional remedies authorized by law to recover its damages or losses.

RIGHT OF ENTRY AND TERMINATION

The Town, its officers, agents, and employees shall have the right to always enter the facility during the event to confirm User's conformance to this agreement. If the Town determines, in its sole judgment, that User has breached a term of this agreement, the Town shall have the right to immediately terminate this agreement prior to the expiration of its term without any refund to User.

CONFORMANCE WITH THE LAW

User agrees that User will abide by and conduct its affairs in accordance with the Town's Facility Use Policy and all laws, rules, regulations, and ordinances, including those relating to alcohol consumption and noise. User shall not engage in or allow any illegal activity to occur at the facility during the contracted time frame for its entry and use.

TOWN OF GEORGIA

FACILITY USE AGREEMENT FOR A ONE-TIME EVENT

This Agreement, dated ____________________________, is by and between Town of Georgia (hereafter "Town) and ____________________________________ (hereafter "User"). This Agreement is not transferrable or assignable to any other person or entity.

In consideration of the mutual covenants and conditions herein, the parties agree as follows:

FACILITY

The Town grants a license to User to use ____ (hereafter "the facility") for the event and time period contained herein. User's rights under this Agreement inclue the use of ____ but do not include ____.

OCCUPANCY

Occupancy of the facility shall be limited to ___________ persons, including User's employees, agents, contractors, licensees, guests, and invitees.

EVENT

User is granted a license to use the facility for the following event and no other purpose:____

User understands that Town does not warrant or represent that the facility is safe and suitable for User's purposes. User expressly acknowledges for itself and for all persons who will be utilizing the premises and facility in connection with User's purposes that Town is providing premises and facility on an "as is" basis.

DATE AND TIME OF USE

Such event will take place on (month,day,year) _____________________, from ____________________(starting time A.M. or P.M.) until ______________(ending time A.M. or P.M.)

ENTIRE AGREEMENT

This Facility Use Agreement, together with any exhibits or addenda annexed hereto, is the sole and complete expression of the parties' intent with respect to the subject matter hereof. This agreement may be amended or modified only by a writing countersigned by authorized representatives of each party.

I, ______________________________ (printed name of User), acting on my own behalf and also action on behalf of ______________________________ (name of organization, if applicable), being fully authorized to do so, hereby waive and release any and all claims against Town of Georgia, together with its various departments, employees, officers, elected officials, agents, and any and all other persons or entities acting on its behalf, from any and all actions of any nature whatsoever asserting any injury, accident, harm, loss, damage, or cost arising in connection with the use of any facilities pursuant to this Agreement, and further undertake to defind and indiemnify all of the aforesaid parties against any and all such claims and forever hold them harmesss from the same. **I also certify that I have read this form and that all information stated herein, including any information on the facility use policy appended hereto, is true to the best of my knowledge, information and belief.**

X ______________________________

Signature of User

Date: ____________________ **Users Cell Phone #:** ______________________________

Address of User: ____

APPROVED BY THE TOWN OF GEORGIA ON:

DATE: ______________________________

BY ______________________________, **Duly Authorized Agent.**

Available Facilities & Rental Rates

Facility	Resident Rate	Non-Resident Rate	Deposit	Notes
Georgia Beach Pavilion & Grounds	$250 / day	$500 / day	$200	Seasonal use; May-Sept
Georgia Public Library Community Room	$0 / day	$0 / day	$50	Subject to library hours and approval
Georgia Fire & Rescue Community Room	$50 / day	$50 / day	$50	Includes tables & chairs
Georgia Town Hall Meeting Room	$0 /day	$0 / day	$50	Includes tables & chairs

Town of Georgia
Cell Phone Use Policy

POLICY

Purpose

This policy outlines appropriate use of personal and company-issued cell phones during working hours to ensure productivity, safety, and a respectful work environment.

Scope

This policy applies to all employees, contractors, interns, and temporary staff of Town of Georgia.

General Use During Work Hours

- Personal cell phone use should be limited during working hours to avoid disruptions.
- Employees are expected to keep phones on silent or vibrate mode during meetings and work hours.
- Personal calls, texts, or app use should be restricted to break and lunch times unless there is an emergency.

Designated Areas and Times

- Use of personal phones is allowed in designated break areas and during scheduled breaks or lunch periods.
- Use of phones is prohibited in client-facing or production areas unless authorized.

Town-Issued Devices

- Employees issued a company phone must use it primarily for work-related purposes.
- Inappropriate or unauthorized use (e.g., personal calls, streaming, social media) on company phones may result in disciplinary action.

Prohibited Use/Texting Law

- Employees are not permitted to use handheld phones or electronic devices as defined in 23 V.S.A section 1095b and 1099 while driving company vehicles or operating heavy equipment.

- As used in this section, "texting" means the reading or the manual composing or sending of electronic communications, including text messages, instant messages, or e-mails, using a portable electronic device as defined in subdivision 4(82) of this title.

- A person shall not engage in texting while operating a moving motor vehicle in a place open temporarily or permanently to public or general circulation of vehicles.

- In addition, a person shall not engage in texting while operating a motor vehicle on a public highway in Vermont, including while the vehicle is stationary, unless otherwise provided under this section.

Disciplinary Action

- Violations of this policy may result in disciplinary action up to and including termination of employment.

Event [illegible]

Sat, May 31st

Town of Georgia

47 Town Common Road North. • St. Albans, VT 05478
• Phone: 802-524-3524 • Fax: 802-524-3543 • website: townofgeorgia.com

MUNICIPAL RECREATION AREA
FACILITIES & USE RENTAL AGREEMENT

This rental agreement is dated April 15th, 20 25 by and between the Town of Georgia (the Town) and ______________________ (the Renter). In consideration of the mutual covenants and conditions herein, the parties agree as follows:

FACILITY USED AND RENTAL PERIOD:
The Town rents to the Renter use of the **Recreation Area Facility** in Georgia, Vermont for the following rental period: from 5/31/25 to 5/31/25. 2:30pm – 6pm

The Town of Georgia Municipal Recreation Area and Beach Pavilion are open for use by the general public seasonally from approximately 9:00 a.m. to dark. Reservation for rental is on a first come first serve basis and is contingent upon receipt of all required paperwork, fully completed, and receipt of all required payments in place with the Town Hall personnel prior to the rental. Until this is received, the use authorization will NOT be issued by the Town.

RENT AND SECURITY DEPOSIT:
Renter will pay the Town a rental fee in the amount of **$200.00** at the signing of this Rental Agreement. A signed Rental / Use agreement, payment of the appropriate fee, is required from all users, unless a waiver of use fee is granted by the Selectboard. Organizations and groups may apply in writing to the Selectboard, at least 30 days in advance of their requested use date, to request the fee waiver. Waivers are at the discretion of the Selectboard.

LIABILITY:
The Town of Georgia requires an up to date liability insurance binder with a minimum coverage of $1 Million, naming the Town of Georgia as an additional insured, from all organizations and groups, to be on file at the Town Hall prior to any rental or use of our facilities. Individual residents using the facilities are NOT required to file this insurance binder. Georgia municipal boards, groups, staff, committees and commissions, on Town business, are covered under Town insurance and are not required to provide individual coverage binders. All individual residents, groups and organizations other than Georgia municipal entities, are required to sign the Use Agreement, Policy and Liability, Release, Waiver, Discharge and Covenant Not To Sue forms prior to use of this facility.

Indemnification and Hold-Harmless: Renter agrees to indemnify and hold the Town, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the facility and grounds by you, and your guests, agents, or employees

RULES:

- The maximum number of people that can utilize the Municipal Recreation Area Beach Pavilion at one time is 350.
- SMOKING IS PROHIBITED AT THIS RECREATIONAL FACILITY BY TOWN ORDINANCE.
- DOGS ARE PROHIBITED ON THE GROUNDS OF THIS RECREATIONAL FACILITY BY TOWN ORDINANCE, with the exception of guide dogs and leashed dogs being immediately transferred to or from a watercraft and to or from

a motor vehicle while accessing or egressing Lake Champlain and then being immediately removed from the facilities.

- NO GLASS bottle beverage containers; use plastic or cans only please.
- Skateboards, bikes, blades or any other wheeled apparatus are not allowed on the tennis/basketball courts.
- NO OPEN FIRES. Please use the barbecue pits provided.
- No motor vehicles are to be driven on the greens or on the back access road to the pavilion. If you need to unload heavy items, or need handicap access, please notify Town staff in advance in writing and accommodations will be made.
- Please be aware that other visitors from the general public are allowed to use the general beach facilities, including bathrooms, fields and barbecue pits, beach area and boat launch when you are renting the pavilion.

ASSIGNMENT:
This rental agreement is not assignable to any other entity, person or party.

CANCELLATION:
Rental fees will not be refunded if notice is received from Renter less than 14 days before a scheduled rental period, unless the facility is subsequently rented for that previously scheduled date.

RIGHT OF ENTRY AND TERMINATION:
The Town, its officers, agents, and employees shall always have the right to enter the rented facility before during and after the rental period to confirm the Renter's conformance with the terms of this Agreement. If the Town determines, in its sole judgment, that the Renter has breached any term of this Agreement, the Town shall have the right to immediately terminate this Rental Agreement prior to the expiration of its term and prior to the conclusion of the Renter's event without any refund to the Renter.

Town of Georgia Facilities Rental Agreement Signatures required below.

User Name: Matthew Dow Date of Event: 5/31/2025

Signature: [signature] Printed Name: Matthew Dow

Organization: Cubscout Pack 842 (If applicable)

Contact Phone # 802-343-0326

Town Representative: ____________ Date: ____________

Insurance Binder on File: Y N Effective Date:

Facility Rental / Use Agreement, Policy and Waiver forms filed: Y N

Town Authority signature and Date: