Selectboard Regular Meeting
Monday, July 28, 2025 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Agenda

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
   - A. Approval of Selectboard Regular Meeting Minutes for July 14, 2025 and Approval Liquor Board Minutes of July 14, 2025
   - B. Approval of Warrants #2520 & # 2521
6. **PUBLIC COMMENT (For items not on agenda)**

   All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   - A. Preston Family Memorial Bench-Action To Approve Placement on Family Plot
   - B. Velco-ROW-SLW-Easement Deed for Permanent Access-Notice of Sale of Municipal Real Estate

     Motion to approve the posting and publishing of the Notice of Sale of Municipal Real Estate to convey an access easement to Vermont Transco (VELCO) to the Silver Lake Woods, to approve the draft Easement Deed and conveyance of the easement to Vermont Transco subject to further review and approval by the Town Attorney, and to authorize Kristina Senna to execute the Easement Deed and any other documents related to this transaction.
   - C. Back Ground Check Policy Review/Discussion-Review a Proposed Addendum to Personnel Policy for Back Ground Checks

D. Tax Rate Worksheet Review-Action to Approve

E. Town Property Keys and Codes -Discussion

F. Approval for DRB Board Appointment of - Tony Gabel for 4 Year Term

9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works/Grounds/Highway--Updates from Todd Cadieux-Director of Public Works

B. Treasurer-Review St. Albans Rec-Pool Pass Budget

C. Treasurer-Review Qtr 2 2025 Financials

D. Treasurer-Review Tax Bill Insert

E. Town Administrator-Review/Signature for Letter of Support for Training Participation for Town Administrators and more...

10. UNFINISHED BUSINESS

A. Beach Bathroom Renovations-Stacy Preparing the Bid Proposal for project

B. Boat Dock Replacement

C. Bridge # 10 (High Bridge)- Construction in Progress

D. Parcel ID 1122600000-TOG Lot-Awaiting New Development Regs

E. Closing of Perrigo

F. Georgia Public Library-Building Revitalization Project

G. Bridge # 28 (Mill River Bridge)

H. TOG Change from Calendar Year to Fiscal Year Discussions

I. Memorandum of Understanding for Town and Library Discussions

J. Town Hunting Policy--Awaiting Review by GCC

K. Town Administrator Evaluation-Board to Discuss August 11, 2025 Meeting

L. Town Electronic Sign- In Process

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. Next Special Meeting July 31, 2025-Public Meeting for Development Regulation Review at the Fire Station starting at 6 - 7:30 PM

B. August 11, 2025

13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss ______________ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss ___________ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

A. Personnel--Vacation Time Accruals

14. ADJOURN

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Selectboard Regular Meeting
Monday, July 14, 2025 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:00PM

SELECTBOARD PRESENT
Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg, Carl Rosenquist

SELECTBOARD ABSENT
Paul Jansen

STAFF PRESENT
Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon

PUBLIC PRESENT
Connor Hunt, Ken Minck, Noah Lavallee, Fred Lavallee, Jamie Blake (via Zoom), Joe Cowhig (via Zoom)

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

Chair Senna proposed the following additions to the Agenda:

1. Request from Cross Consulting to access Silver Lake via ATV they are competing a survey for St. Albans. (Added as 8 M.)
2. Zoning and waiver of impact fees for John Chagnon & Mark Price. (Added as 8 N.)
3. Executive Session to discuss Personnel.

Motion to add the above to the Agenda.

Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

S. Katon wanted to note a correction to an error in the Agenda, 8 A- Bovat Road Association- the road work will occur on Wednesday, July 16 2025.

4. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for June 23, 2025

Motion to approve minutes as written.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
Voting Nay: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist
Motion has failed.

Motion to approve minutes with correction to line 119 and to include the comment as requested by N. Lavallee on line 71 regarding Bovat Road.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

B. Approval of Warrants #2519
Motion to approve Warrant #2519.
Motion made by C. Rosenquist, Seconded by K. Bosenberg.

- L. Hobart answered Selectboard questions on the warrant line items.

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

6. CORRESPONDENCE

7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. The Bovat Road Association respectfully requests a waiver of the $225.00 permit fee associated with the upcoming culvert replacement project scheduled for **Wednesday, July 16, 2025**.
The Association has filed all necessary permits and submitted a road closure notice with the Town. The work is scheduled to take place between **7:00 AM and 5:00 PM**, during which time **Bovat Road will be closed to through traffic**.
We appreciate your consideration of this request and the Town's continued support of local infrastructure improvements managed by our association.

Motion to approve the waiver.
Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

B. Connor Hunt Present to Request Discount on Impact Fees-on ADU

- C. Hunt has received a State of Vermont grant for a one-bedroom Accessory Dwelling Unit (ADU) which he will rent at or below market value in accordance with the grant instructions. He is asking the Selectboard for a reduction in the $5,212 impact fees.
- In accordance with State law, the Selectboard can reduce or remove the impact fee as the rental unit will be a low-income rental unit.
- Vice Chair Dunsmore voiced concerns about setting a precedent for future ADU builders to request waivers.
- C. Rosenquist proposed a fee of $1,500, Vice Chair Dunsmore proposed an impact fee reduction of 50% for all State of Vermont ADU grant recipients installing ADUs for low-income housing
- D. Bergstrom suggested the addition of a procedure for this to the Impact Fee Ordinance, for future State of Vermont ADU grant recipients requesting a reduction of impact fees for low-income housing.

Motion to reduce the impact fees by 50% For C. Hunt's ADU project.
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

C. Public Works/Highway - Update

- T. Cadieux gave a Public Works & Highway update to the Selectboard.
- The dock at Georgia Beach was removed for damage during the week of July 4th. The Public Works department repaired and returned the dock less than 24 hours later.
- The weeds around the library were removed, T. Cadieux worked with the State of Vermont to ensure there were no wetland issues.
- The basketball net was removed from Georgia Beach; the pavement will be resurfaced in the beginning of August. There is a three-week cure for the pavement.
- Drug paraphernalia was found on Georgia Mountain Road; the Sheriff's office was notified.
- Bridge work continues in East Georgia, there was a miscommunication with emergency vehicles during an incident in that area, the wrong road information was given. Milton Fire was able to be on the scene before Georgia Fire & Rescue arrived.
- The water at Georgia Beach facilities was turned on by NCSS (Northwest Counseling Support Services) for their camp, as they were not aware they did not have access to the water. The water is off now and redrained.
- The Selectboard had questions about the paving projects and Georgia Shore Road. Some street signs are covered by vegetation, T. Cadieux will make sure they are trimmed.

D. Board approval for hiring Samuel Pollock for Town Beach Caretaker Position--Todd Cadieux interviewed with Sam on 7/9/25, would like to move forward with approval to hire from Selectboard.

Motion to approve the hire of Samuel Pollock for Town Beach Caretaker Position.
Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

E. Heather & Brian Dunsmore Roadway Agreement -Action to Approve and Sign

Motion to approve the Roadway Agreement and Waiver for the Dunsmore project and authorize signature by Chair Senna.

Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, K. Bosenberg, C. Rosenquist
Vice Chair Dunsmore abstained from discussion and vote.

F. Franklin County Sheriff Agreement-Action to Approve-Signature Required

- Vice Chair Dunsmore stated his appreciation for the services provided by the Sheriff's office and the communication from their office.

Motion to approve the Sheriff Agreement and authorize signature by Chair Senna.
Motion made by C. Rosenquist, Seconded by K. Bosenberg
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

G. Selectboard to Approve Written Request for Officer Number from Vermont Judicial Bereau for ACO

Motion to approve written request for officer number from Vermont Judicial Bureau for Animal Control Officer, Sara Currier.
Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

H. Velco-ROW-SLW-Easement Deed for Permanent Access-Revisions from Town Attorney for Review -Need Action To Approve

Motion to approve the posting and publishing of the Notice of Sale of Municipal Real Estate to convey an access easement to Vermont Transco (VELCO) to the Silver Lake Woods, to approve the draft Easement Deed and conveyance of the easement to Vermont Transco subject to further review and approval by the Town Attorney, and to authorize Kristina Senna to execute the Easement Deed and any other documents related to this transaction.

Motion made by C. Rosenquist, Seconded by K. Bosenberg.

- C. Rosenquist asked if the Town would receive payment for the easement, and Chair Senna said yes.
- K. Minck had concerns about the easement language, there are no legal trails in Silver Lake Woods.
- Chair Senna said the Town will follow up with the Attorney to clarify the letter.

C. Rosenquist withdrew his motion until S. Katon can get additional information from the Town attorney on the letter.

I. TOG Appropriations Policy-Action To Review/Approve

Motion to approve the Town of Georgia Appropriations Policy.

- The Selectboard reviewed the policy and answered questions on the policy.

Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

J. Town Hunting Policy-Action To Approve

Motion to approve the Town Hunting Policy.
Motion made by Vice Chair Dunsmore, Seconded by K. Bosenberg.

- K. Minck requested the policy be sent to the Georgia Conservation Commission (GCC) before adopted, as the Commission should be involved with a policy that addresses the Town trails and conservation areas.
- C. Rosenquist and Vice Chair Dunsmore spoke in favor of having the GCC review the policy.

Vice Chair Dunsmore rescinds his motion and the Selectboard agreed the GCC review the policy at the next regular GCC meeting and respond at the next Selectboard meeting following their meeting.

K. Short Term Rental (STR) Licensing Ordinance-Review

- Chair Senna and D. Bergstrom explained the STR ordinance and the need for the ordinance as suggested by the Town attorney and given the proposed new Zoning Development Regulations.
- The Selectboard reviewed the draft ordinance for discussion and suggestions before the document is submitted to the Town attorney for review.

L. Discussion on Evaluation of Town Administrator Process

- S. Katon has served as Town Administrator with the Town of Georgia for six months, and Chair Senna wanted the Selectboard the review the evaluation procedure process.
- The Selectboard will meet in Executive Session at the first meeting in August to execute the evaluation and will meet with S. Katon in Executive Session at the second meeting in August to review the evaluation with her.

M. Silver Lake Woods, Cross Consulting requested access via ATV for surveying purposes.

Motion to approve access for Cross Consulting to survey Silve Lake Woods via ATV.
Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

- S. Katon will let GCC know the access by ATV for Cross Consulting's survey is approved by the Town of Georgia.

N. Request for Zoning fees and Waiver of Impact Fees for Price/Chagnon ADU

- An unpermitted ADU, shed, and pool were installed at 136 Ethan Allen Highway and discovered during request for Certificate of Compliance at property sale closing.
- Zoning Administrator D. Bergstrom worked with Price/Chagnon to waive fees for the pool and fence permits, as these upgrades were made prior to their property purchase.

- Both shed and ADU were installed during Price/Chagnon residence and will need permits and impact fees. Permitting these projects is necessary to update the property improvements and the property's lister information.
- Price and Chagnon will pay the permit for the shed but are requesting the Selectboard waive the $5,212 ADU Impact fees.
- The house has now been sold to new owners and funds are being held in escrow to resolve the issue. If not reconciled, the new owners will receive the Zoning violation as they have assumed the property.

Motion to approve a 50% reduction of impact fees associated with an ADU for Price/Chagnon as the Selectboard authorized for C. Hunt.
Motion made by C. Rosenquist, no second. The motion failed.

Motion to not waive impact fees or reduce impact fees for the ADU, as there is no intention of renting the unit at or below market value in association with a State of Vermont ADU grant.
Motion by Vice Chair Dunsmore Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

8. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Town Administrator Report- Town of Georgia Electric Sign

B. Town Electronic Sign-Review options for position at Town Hall
- T. Cadieux and the Road Crew placed a mock sign in front of the Town offices.
- S. Katon explained why the sign was placed in the area, as it is the optimal option for electric services given its proximity to electric lines. Tree trimming will be necessary to view the sign in this location.

A five-minute recess was given for viewing of the potential placement for the electric sign.
- Vice Chair Dunsmore recommends option C from the map provided in the meeting packet, but the sign should be moved south of the designated area, so long as the immediate residents in the area approve. This is closer to the power source and will be most visible to the public.
- K. Bosenberg recommended putting the sign in front of the fire station for visibility, or location C in front of the Town offices.
- C. Rosenquist would prefer location A, to the left of the sidewalk.
- Vice Chair Dunsmore stated the Fire Station area would also be an option, but the majority of Selectboard members agreed the area around option C would work best.
- C. Rosenquist suggested asking the immediate neighbors, the Hendersons, for their feedback before agreeing to sign location placement at C or the area south of option C.
- After a discussion with the Hendersons, S. Katon and T. Cadieux will make the decision for sign placement in the area south of option C (Common Road South, south of the Town of Georgia offices and outside of the VTrans right-of-way).

C. Treasurer- Treasurer Update
- L. Hobart suggested including an insert with the tax bills to indicate online payment and how residents can ask questions about their tax bills. The Selectboard will approve this insert before it goes out to the public.

- L. Hobart also respectfully requests the tax instructions include one check per parcel, for ease of accounting.
- The American Tower fund allocations can be allocated quarterly to keep a consistent schedule.
- N. Lavallee had questions about how the American Tower funds were allocated, currently to GCC and parks and recreation.

D. Budget and Finance-Treasurer to Present Draft Budget Timeline
- L. Hobart prepared a 2026 Budget Timeline for the Selectboard for review.

E. Franklin County Sheriff Reports April & May 2025-Informational Activity Reports from Sheriff John Grismore
- The Selectboard included these reports in the meeting packet to share the information with the Georgia community.

9. UNFINISHED BUSINESS

A. Beach Bathroom Renovations-Review Fire Marshal Inspection Report
- The Georgia Beach bathroom renovations will be sent out for bids. S. Katon will collect the bids and work with Vice Chair Dunsmore if needed.

B. Boat Docks
- P. Jansen is still working on obtaining additional information from the vendor.

C. Bridge # 10 (High Bridge)-Construction in Progress

D. Parcel ID 1122600000-TOG Lot-Awaiting New Development Regs

E. Closing of Perrigo--Email sent to express interest in conversation with Amazon regarding a distribution center; to date we have had no response regarding our outreach.

F. Georgia Public Library-Revitalization Project
- The Committee is waiting for the architect to get back in touch with an estimate.
- S. Katon is working with T. Cleveland to obtain additional information.
- A new book drop will need to be installed by the Public Works department but will not interfere with any future ADA updates to the library.

G. Bridge # 28 (Mill River Bridge)
- T. Cadieux gave an update, he and Tyler are in communication but have not made any purchases for the bridge work yet.

H. TOG Change from Calendar Year to Fiscal Year Discussions
- C. Rosenquist does not think the Town should bring up the change to a fiscal year budget cycle as it was not well received by the community two years ago.
- Discussion was had on 6-month and 12-month budget, as well as an 18-month budget.
- K. Bosenberg said giving examples would add to clarification for Georgia residents. The Selectboard discussed this change and how the change in budget cycle will be in line with the school and the State and help with the distribution of grants.

- Chair Senna stated this should be discussed at future Selectboard meetings and to begin the discourse with the Georgia community.

I. Memorandum of Understanding for Town and Library Discussions
  - Chair Senna spoke with the Town attorney in regard to the Georgia Public Library Trustees adopting the Personnel Policy. The Trustees can vote by majority to change any aspect of the Personnel Policy, though it is not advisable by the attorney.
  - The Selectboard can create a Memorandum of Understanding between the library and the Town.
  - Vice Chair Dunsmore stated it is in the best interest of the library and Trustees to work cooperatively with the Town to make the best library for our community.

10. PLAN NEXT MEETING AGENDA

A. July 28, 2025- Chair Senna will not be in attendance. Vice Chair Dunsmore will run the meeting.

11. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

Chair Senna would entertain a motion to enter into Executive Session to discuss Personnel and Vacation Accrual which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Chair Senna would entertain a motion to enter into Executive Session to discuss the above with Town Administrator S. Katon and Zoning Administrator Doug Bergstrom under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to Move into Executive Session at 8:19pm
Motion made by C. Rosenquist, Seconded by K. Bosenberg
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg

Motion to invite S. Katon and D. Bergstrom to join the Executive Session
Motion made by Vice Chair Dunsmore, Seconded by K. Bosenberg

S. Katon requested Treasurer Lori Hobart be included in the Executive Session.

Vice Chair Dunsmore amended his motion to invite S. Katon, D. Bergstrom and L. Hobart to join the Executive Session. Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg

Motion to exit from Executive Session at 9:30pm
Motion made by C. Rosenquist, Seconded by K. Bosenberg
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg

No action taken outside of Executive Session.

12. ADJOURN

Motion to adjourn the meeting at 9:31pm

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

TABLED ITEMS:

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Minutes and meeting videos are posted on the Town of Georgia website.
Signed: Stacy Katon, Town Administrator
Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Liquor Board Special Meeting
Monday, July 14, 2025 at 5:45 PM
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:

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Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER 5:45PM**

   SELECTBOARD PRESENT
   Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg, Carl Rosenquist

   SELECTBOARD ABSENT
   Paul Jansen

   STAFF PRESENT
   Kollene Caspers, Lori Hobart, Stacy Katon

2. **PUBLIC COMMENT (For items not on agenda)**
   All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

3. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   A. Application for Tobacco License from Dollar General-Action To Approve

   Motion to approve the Tobacco license for Dollar General.
   Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist.
   - S. Katon clarified this request was for tobacco sales only, not including liquor sales.
   - Only one violation was listed, no further information was stated in the submitted information.

   Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist
   Voting Nay: K. Bosenberg

4. ADJOURN

Motion to adjourn meeting at 5:49pm
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

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Signed: Stacy Katon, Town Administrator
Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

For checks For Check Acct 01(General Fund) 07/16/25 To 07/16/25

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
HINMAN	HINMAN ASSESSMENTS LLC	25063299	qtly services	6280.50	0.00	6280.50	4622	07/16/25
	Report Total			6,280.50	0.00	6,280.50		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ *****6,280.50 Let this be your order for the payments of these amounts.

Kristina Senna(Chair)

Brian Dunsmore(Vice Chair)

Carl Rosenquist

Paul Jansen

Kellie Bosenberg

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	729127	monthly premium	102.00	0.00	102.00	4623	07/23/25
ALLEGIANC	ALLEGIANCE TRUCKS	401043872:01	plug	16.20	0.00	16.20	4624	07/23/25
AMAZON	AMAZON CAPITAL SERVICES	1VPMRH3QKNF6	tax envelopes	135.80	0.00	135.80	4625	07/23/25
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14760	zoning data upload	80.00	0.00	80.00	4626	07/23/25
CANON	CANON FINANCIAL SERVICES, INC	41460051	clerk copier	463.53	0.00	463.53	4627	07/23/25
COMCAST	COMCAST	-7699 070225	old garage	77.02	0.00	77.02 E	72801	07/28/25
COMCASTB	COMCAST BUSINESS	05/27-06/26	GFD iPads	120.00	0.00	120.00 E	72802	07/28/25
COMCASTB	COMCAST BUSINESS	245415778	town phones	783.59	0.00	783.59	4628	07/23/25
FIDIUM	CONSOLIDATED COMMUNICATIONS	-3032 061825	beach internet	86.53	0.00	86.53	4629	07/23/25
DOLLAR	DOLLAR GENERAL	07.15.25	misc supplies	85.15	0.00	85.15 E	72803	07/28/25
DWGPD	DWGPD	74522	WSID VT0008262 #74522	100.00	0.00	100.00	4630	07/23/25
	TNC Water system - annual fee							
	WSID VT0008262							
FCSD	FRANKLIN COUNTY SHERIFF DEPART	608 JUN 2025	84 hours June 2025	7646.52	0.00	7646.52	4631	07/23/25
GIROUX BO	GIROUX BODY SHOP	033305	Engine 1 repairs	1201.83	0.00	1201.83	4632	07/23/25
	4 aluminum boxes							
	step block rack for 4 units							
GOT THAT	GOT THAT RENTAL & SALES, INC.	143260	brush hog	300.00	0.00	300.00	4633	07/23/25
GOT THAT	GOT THAT RENTAL & SALES, INC.	143749	stump grinder	275.00	0.00	275.00	4633	07/23/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-0004 070825	town beach	59.66	0.00	59.66	4634	07/23/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-1297 070825	town beach	31.34	0.00	31.34	4634	07/23/25
HARRISON	HARRISON QUARRY LLC	10227	3/4" plant mix	677.88	0.00	677.88	4635	07/23/25
T HURLBUT	HURLBUT, GLITMAN & ASSOC	07.08.25	209 Ferrand Road	15.00	0.00	15.00	4636	07/23/25
	refund overpayment for recording							
J&L	J & L HARDWARE, INC.	537829	supplies	200.38	0.00	200.38	4637	07/23/25
	ear plugs							
	29 piece diablo metal demon set							
	15' ratchet tie down							
	rust remover							
MILTONACE	MILTON ACE HARDWARE	47718/4	hillman fastners	6.96	0.00	6.96	4638	07/23/25
NEDENT	NORTHEAST DELTA DENTAL	AUG 2025	monthly premium	615.15	0.00	615.15	4639	07/23/25
PAYCHEX	PAYCHEX	10531031	kiosk charge	75.00	0.00	75.00 E	72805	07/28/25
PAYCHEX	PAYCHEX	2025071501	21 tranx	184.88	0.00	184.88 E	72806	07/28/25
PAYCHEX	PAYCHEX	2025072201	41 tranx	267.73	0.00	267.73 E	72807	07/28/25
PD ELEC	PD ELECTRIC, LLC	1340	new garage electical	7600.00	0.00	7600.00	4640	07/23/25
REGROWTH	REGROWTH PLANNING LLC	24_05_07	zoning regs	1224.00	0.00	1224.00	4641	07/23/25
REYNOL	REYNOLDS AND SON INC	3455346	hose/coupling repair	43.75	0.00	43.75	4642	07/23/25
REYNOL	REYNOLDS AND SON INC	3455662	supervac	9240.00	0.00	9240.00	4642	07/23/25
OMG	ST ALBANS MESSENGER	413263	selectboard notice	183.60	0.00	183.60	4643	07/23/25
STICKS	STICKS & STUFF	306356	fence staples, wood	238.20	0.00	238.20	4644	07/23/25
STICKS	STICKS & STUFF	307469	wood return	-79.26	0.00	-79.26	4644	07/23/25
TIMBER S	TIMBER & STONE, LLC	1029	SLW trail design	2500.00	0.00	2500.00	4645	07/23/25
DWGPD	TREASURER, STATE OF VERMONT	73987	WSID VT0020490 #73987	100.00	0.00	100.00	4646	07/23/25
	TNC WAter system - $100 per year							
	WSID VT0020490							
UNIFIR	UNIFIRST CORPORATION	1080284518	uniforms 07/02/25	126.79	0.00	126.79	4647	07/23/25
UNIFIR	UNIFIRST CORPORATION	1080285391	town hall mats	55.44	0.00	55.44	4647	07/23/25
UNIFIR	UNIFIRST CORPORATION	1080285481	uniforms 7/9	126.79	0.00	126.79	4647	07/23/25
FISH&GAME	VERMONT FISH & WILDLIFE	6/29-7/5	fishing licenses	58.50	0.00	58.50 E	72804	07/28/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			35,024.96	0.00	35,024.96		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ****35,024.96 Let this be your order for the payments of these amounts.

Kristina Senna(Chair)

Brian Dunsmore(Vice Chair)

Carl Rosenquist

Paul Jansen

Kellie Bosenberg

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
AFLAC	AFLAC		729127		07/13/25	08/01/25	01	monthly premium			
			1-2-00-05-10.38 AFLAC Withholding						102.00	0.00	0.00
ALLEGIANC	ALLEGIANCE TRUCKS		401043872:01		07/10/25	08/09/25	01	plug			
			1-7-10-30-62.60 2020 Tandem Repairs						16.20	0.00	0.00
AMAZON	AMAZON CAPITAL SERVICES		1VPMRH3QKNF6		07/03/25	08/02/25	01	tax envelopes			
			1-7-05-20-22.00 Admin Office Supplies						135.80	0.00	0.00
BOUCHOME	BOUCHARD HOME & OFFICE		14760		07/09/25	07/29/25	01	zoning data upload			
			1-7-05-20-44.11 IT Labor Services						80.00	0.00	0.00
CANON	CANON FINANCIAL SERVICE		41460051		07/13/25	08/12/25	01	clerk copier			
			1-7-05-20-22.10 Admin Copier Expense						463.53	0.00	0.00
COMCAST	COMCAST	*	-7699 070225		07/02/25	07/27/25	01	old garage			
			1-7-05-28-30.35 Old Hwy Garage Utilities						77.02	0.00	0.00
COMCASTB	COMCAST BUSINESS	*	05/27-06/26		06/27/25	07/17/25	01	GFD iPads			
			1-7-05-36-52.40 GFD Computer/Office Suppl						120.00	0.00	0.00
			245415778		07/01/25	08/01/25	01	town phones			
			1-7-05-28-30.50 Town Hall Utilities						327.49	0.00	0.00
			1-7-05-28-30.25 Fire & Rescue Utilities						204.29	0.00	0.00
			1-7-05-28-30.30 Library Utilities						88.12	0.00	0.00
			1-7-05-28-30.70 New Hwy Garage Utilities						163.69	0.00	0.00
Invoice 245415778 Total									783.59	0.00	0.00
Total For COMCAST BUSINESS									903.59	0.00	0.00
FIDIUM	CONSOLIDATED COMMUNICAT		-3032 061825		06/18/25	07/16/25	01	beach internet			
			1-7-05-28-30.20 Town Beach Utilities						86.53	0.00	0.00
DOLLAR	DOLLAR GENERAL	*	07.15.25		07/15/25	07/15/25	01	misc supplies			
debit card			1-7-10-05-45.05 Highway Training						85.15	0.00	0.00
DWGPD	DWGPD		74522		06/02/25	08/01/25	01	WSID VT0008262 #74522			
			1-7-05-28-30.20 Town Beach Utilities						100.00	0.00	0.00
FCSD	FRANKLIN COUNTY SHERIFF		608 JUN 2025		07/01/25	08/01/25	01	84 hours June 2025			
			1-7-05-30-45.05 Law Enforcement						7,646.52	0.00	0.00
GIROUX BO	GIROUX BODY SHOP		033305		07/14/25	08/13/25	01	Engine 1 repairs			
			1-7-05-36-63.05 GFD Truck/App Repairs						1,201.83	0.00	0.00
GOT THAT	GOT THAT RENTAL & SALES		143260		07/11/25	07/11/25	01	brush hog			
			1-7-10-30-52.25 Hwy Equipment Rental						300.00	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
			143749		07/18/25	07/18/25	01	stump grinder			
			1-7-10-30-52.25 Hwy Equipment Rental						275.00	0.00	0.00
Total For GOT THAT RENTAL & SALES, INC.									575.00	0.00	0.00
GMP	GREEN MOUNTAIN POWER CO		-0004 070825		07/08/25	08/04/25	01	town beach			
			1-7-05-28-30.20 Town Beach Utilities						59.66	0.00	0.00
			-1297 070825		07/08/25	08/04/25	01	town beach			
			1-7-05-28-30.20 Town Beach Utilities						31.34	0.00	0.00
Total For GREEN MOUNTAIN POWER CORPORATION									91.00	0.00	0.00
HARRISON	HARRISON QUARRY LLC		10227		07/08/25	08/07/25	01	3/4" plant mix			
			1-7-10-05-55.20 Processed Aggregate						677.88	0.00	0.00
T HURLBUT	HURLBUT, GLITMAN & ASSO		07.08.25		07/08/25	08/07/25	01	209 Ferrand Road			
			1-6-00-05-00.17 Recording Fees						11.00	0.00	0.00
			F-6-00-00-00.10 Recording Fees						4.00	0.00	0.00
Invoice 07.08.25 Total									15.00	0.00	0.00
J&L	J & L HARDWARE, INC.		537829		07/21/25	07/31/25	01	supplies			
			1-7-10-30-62.00 Hwy Parts & Supplies						200.38	0.00	0.00
MILTONACE	MILTON ACE HARDWARE		47718/4		07/20/25	07/31/25	01	hillman fastners			
			1-7-05-36-99.00 GFD Miscellaneous Exp.						6.96	0.00	0.00
NEDENT	NORTHEAST DELTA DENTAL		AUG 2025		07/15/25	08/01/25	01	monthly premium			
			1-7-05-05-10.25 Gen Gov Insurance Dental						39.79	0.00	0.00
			1-7-10-05-10.14 Highway Ins Dental						123.63	0.00	0.00
			1-7-05-28-10.06 Public Works Ins. Dental						51.13	0.00	0.00
			1-7-05-10-10.20 Clerks Office Ins. Dental						44.05	0.00	0.00
			1-7-05-36-10.19 Fire & Rescue Ins. Dental						39.79	0.00	0.00
			1-7-05-70-16.00 Library Dental Insurance						51.13	0.00	0.00
			1-2-00-05-10.35 Dental Withholding						225.84	0.00	0.00
			1-7-05-15-10.05 Treasurer Ins. Dental						39.79	0.00	0.00
Invoice AUG 2025 Total									615.15	0.00	0.00
PAYCHEX	PAYCHEX	*	10531031		07/05/25	07/20/25	01	kiosk charge			
			1-7-05-05-45.00 Admin Contracted Services						75.00	0.00	0.00
		*	2025071501		07/15/25	07/17/25	01	21 tranx			
			1-7-05-05-45.00 Admin Contracted Services						184.88	0.00	0.00
		*	2025072201		07/22/25	07/24/25	01	41 tranx			
			1-7-05-05-45.00 Admin Contracted Services						267.73	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
Total For PAYCHEX									527.61	0.00	0.00
PD ELEC	PD ELECTRIC, LLC		1340		07/17/25	08/01/25	01	new garage electical			
			1-7-05-28-45.70 New Hwy Bldg. Maint.						7,600.00	0.00	0.00
POWERPLAN	POWERPLAN		-2594030825		03/08/25	03/28/25	01	return			
			1-7-10-30-62.65 2018 Loader Repairs						-236.40	0.00	0.00
REGROWTH	REGROWTH PLANNING LLC		24_05_07		07/08/25	08/07/25	01	zoning regs			
			E-7-05-20-52.15 Admin Reserve Expense						1,224.00	0.00	0.00
REYNOL	REYNOLDS AND SON INC		3455346		07/01/25	07/31/25	01	hose/coupling repair			
			1-7-05-36-52.25 Fire Dept Hose						43.75	0.00	0.00
			3455662		07/11/25	08/10/25	01	supervac			
			1-7-02-36-52.10 GFD Purchase-Impact Fees						9,240.00	0.00	0.00
Total For REYNOLDS AND SON INC									9,283.75	0.00	0.00
OMG	ST ALBANS MESSENGER		413263		07/15/25	08/04/25	01	selectboard notice			
			1-7-05-20-25.00 Printing/Publishing						183.60	0.00	0.00
STICKS	STICKS & STUFF		306356		07/11/25	08/10/25	01	fence staples, wood			
			1-7-10-30-62.00 Hwy Parts & Supplies						238.20	0.00	0.00
			307469		07/22/25	07/22/25	01	wood return			
			1-7-10-30-62.00 Hwy Parts & Supplies						-79.26	0.00	0.00
Total For STICKS & STUFF									158.94	0.00	0.00
TIMBER S	TIMBER & STONE, LLC		1029		07/03/25	08/02/25	01	SLW trail design			
			1-7-05-80-52.00 GCC Prchse - Current Yr						2,500.00	0.00	0.00
DWGPD	TREASURER, STATE OF VER										
** User Request New Check **			73987		06/02/25	08/01/25	01	WSID VT0020490 #73987			
			1-7-05-28-30.30 Library Utilities						100.00	0.00	0.00
UNIFIR	UNIFIRST CORPORATION		1080284518		07/02/25	08/02/25	01	uniforms 07/02/25			
			1-7-10-40-18.00 Highway Uniforms/Boots						126.79	0.00	0.00
			1080285391		07/08/25	08/07/25	01	town hall mats			
			1-7-05-28-45.50 Town Hall Building Maint.						55.44	0.00	0.00
			1080285481		07/09/25	08/08/25	01	uniforms 7/9			
			1-7-10-40-18.00 Highway Uniforms/Boots						126.79	0.00	0.00
Total For UNIFIRST CORPORATION									309.02	0.00	0.00

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
FISH&GAME VERMONT FISH & WILDLIFE	*	6/29-7/5		07/07/25	07/10/25	01	fishing licenses			
		1-2-40-20-10.10 State Of VT Fish & Wildli						58.50	0.00	0.00
WBMASON W.B. MASON CO., INC.		255320664		07/03/25	08/02/25	01	water cooler rental			
		1-7-10-30-55.10 Hwy Office Supplies						3.49	0.00	0.00
		CM3886822		07/17/25	07/17/25	01	water deposit refund			
		1-7-10-30-55.10 Hwy Office Supplies						-18.00	0.00	0.00
		1-7-05-20-22.00 Admin Office Supplies						-18.00	0.00	0.00
Invoice CM3886822 Total								-36.00	0.00	0.00
Total For W.B. MASON CO., INC.								-32.51	0.00	0.00
Report Grand Total								34,756.05	0.00	0.00

+236.40
+ 32.51
35,024.96

Fund Totals	Expenditures	Dis-Encumbrance
1	33,528.05	0.00
F	4.00	0.00
E	1,224.00	0.00
	34,756.05	0.00

Contract for use of HOPE Cemetery

This agreement made this ________ day of _________________, 20___ between _______________________________ and the Town of Georgia is for the purchase of _______ burial plot(s) numbered _______________ in Hope Cemetery located on Highbridge Road in Georgia, Vermont.

Cemetery Upkeep: The Town of Georgia shall arrange for regular grounds care, including, but not limited to, grass mowing, tree trimming, and shrub and tree removal.

Plot Fees: Plot fees are set at..... Payment of a plot fee only grants the use of particular plot, it does not in any way convey title to property, establish a lease agreement or in any way deprive, release or impair the Town of Georgia from exercising their due authority and responsibilities for the cemetery property. Furthermore, if and when a payee fails to adhere to these guidelines and procedures, the Town of Georgia reserves the right to cancel any and all agreements.

No one may sell or transfer their rights to any other individual.

Refunds: Payments for cemetery plots shall be refunded should the member decide not to use the plot. The member shall notify the Cemetery Chair in writing. Refunds shall be made, without interest, upon written notification that the entitlement guidelines can no longer be met.

Procedure: A person or persons desiring burial in the cemetery shall contact the Town of Georgia for plot selection and assignment. All plot fees shall be paid in full at the time of plot assignment.

Markers: Following the interment of plots, the plot shall be marked with an appropriate permanent marker denoting family name. The cost of the marker is included in the cost of the cemetery plot. All markers will be placed in line with other markers in the same row. A Town of Georgia employee must be present when grave markers are set in place. The town will not be responsible for vandalism or damage to grave markers and flower vases. It is the expectation of the Town of Georgia that no offensive language or images will be depicted on the grave marker. The Town of Georgia reserves the right to remove any marker deemed offensive to this sacred burial ground.

Flowers: The Town of Georgia is authorized to remove and dispose of all live flowers from the cemetery grounds thirty (30) days following the day of the funeral. Periodically all old and faded artificial arrangements will be removed and disposed of away from the cemetery grounds.

It is further noted that flower arrangements shall be placed close to the grave markers and headstones so as not to interfere with the care and maintenance of the cemetery. All seasonal adornments will be removed after two months.

Funeral Arrangements: Permission to open graves and allow interments of disinterment's must be granted through the town before any grave is opened. A state approved vault, grave liner, or receptacle shall be required for all interments. When a grave is closed, all dirt will be tamped as the grave is refilled. All excess dirt shall be placed where directed by the Town Chair. The Town of Georgia does not provide caskets, burials vaults, or the labor and equipment to open a plot.

The Town of Georgia must be presented with a burial permit in accordance with local and state laws before interment is completed. The Town will not be liable for the burial permit or responsible for the accuracy of the data it contains or the identity of the person to be interred.

Records: Two (2) copies of this contract shall be signed by the person electing a plot and paying the plot fees. One copy shall be given to the purchaser and the other copy will be retained for the cemetery records.

I have read and understand the guidelines within this document

Date: ______________________________

By: ______________________________
Purchaser's Signature

____
Town Administrator

cc 2-9-2021

East Georgia Plains Cemetery

Maintenance –

- Spring clean-up prior to first mowing, Remove sticks, limbs etc.
- Mowing as needed with top priority for Memorial Day, July 4th , and Veterans day.
- Periodic removal of rubbish etc.
- Trimming of trees/brush along fence and excess tree plant growth within the burial sites.

Burials-

- Funeral Homes responsible for burials including grave excavation. Assistance provided to determine correct plot. Families determine grave locations within plots.
- Headstones are the responsibility of the plot owners and must be located within the plot and inline with other stones for mowing purposes.
- Burial permits provided by the Funeral home and filed by the Town Clerk.
- Cremation remains are allowed on lots and can be buried by owners.
- Bodies cannot be moved without court direction.
- Winter burials are not recommended due to damage to driveway and other areas. (Exceptions can be made based on weather and condition of grounds.)

Lot sales-

- Lots are sold as requested, provided space is available.
- Location is determined by measuring from existing lots and stone markers are installed at the corners of each lot. The payment for the markers is required in addition to the lot cost. The markers are installed by the town and completed by local headstone suppliers with a letter engraved identifying owner.

- Current lot prices are as follows:
    - 10' x 5' typically for 1 grave or multiple cremations $320 includes 4 markers
    - 10' X 10' 2 graves or multiple cremations $520 includes 4 markers.
    - 10' X 20' 4-5 graves or multiple cremations $870 includes 4 markers.

Note: the number of burials on each lot is dependent on placement of graves in each plot and is determined by the owner.

- All lot purchases are recorded, and site map maintained by the town.
- A receipt and copy of site map are provided to plot buyer.
- Each buyer should be informed that artificial flowers are not allowed and fences/obstructions interfering with mowing are prohibited. Plantings should not exceed the width of the stones and not extending more than 1 foot into neighboring plots.
- The Town is not responsible for stone damage.
- Cleaning and repairing of older stones are at the discretion of the town.
- Flags honoring Veterans are placed on grave sites by local Veterans groups and are not the responsibility of the town.

TOWN OF GEORGIA
NOTICE OF SALE OF MUNICIPAL REAL ESTATE

NOTICE IS HEREBY GIVEN TO THE LEGAL VOTERS OF THE TOWN OF GEORGIA, in accordance with 24 V.S.A. § 1061(a)(1), that the Town of Georgia (the "Town") proposes to convey an access easement and right-of-way to Vermont Transco, LLC ("VELCO") over the Silver Lake Woods access road, a Class 4 town highway, (T.H. #25) that is approximately 979' long and between 25' and 35' wide so VELCO may access its electric transmission line easement that runs through Silver Lake Woods. The parcel of land subject to this access easement was conveyed to the Town by Warranty Deed of John K. Moseley and Christopher D. Moseley, dated February 28, 2017, and recorded in Book 297, Page 219 of the Town of Georgia Land Records and is depicted on a survey plat entitled "Plat Showing Proposed Vermont Transco LLC Access Easement Over Lands Of Town Of Georgia, Silver Lake Road, Town of Georgia, Franklin County, State Of Vermont" prepared by Vermont Survey and Engineering, Inc., dated October 22, 2024, and on file in the Town of Georgia Town Clerk's Office. Said conveyance have the following terms and conditions:

SALE PRICE:	$3,428.46
TERMS:	Easement Deed for Permanent Access to be given to VELCO at closing.
CLOSING:	As soon as practicable after thirty (30) days from the date of publication of this notice.

The above-described easement will be conveyed on the terms specified unless a petition objecting to the conveyance signed by at least five percent (5%) of the legal voters of the Town is presented to the Georgia Town Clerk within thirty (30) days of the date of publication and posting of this notice pursuant to 24 V.S.A. § 1061(a)(2). If such a petition is presented, the Town shall cause the question of whether the Town should convey the above-described easement to VELCO, on the terms set forth above to be considered at a Special Town Meeting called for that purpose, or at the next Annual Town Meeting.

THIS IS NOT A SOLICITATION FOR BIDS, NOR AN OFFER TO SELL OR LEASE THIS REAL ESTATE TO ANY PERSON ON ANY PARTICULAR TERMS OR CONDITIONS.

Dated at Georgia, Vermont, this ______ day of July, 2025.

TOWN OF GEORGIA

By: /s/ Kristina Senna, Selectboard Chair
and Duly Authorized Agent

Town of Georgia

Addendum to Personnel Policy

Effective Date: [Insert Effective Date]

Addendum: Background Checks for Personnel Working with Vulnerable Populations

In accordance with Vermont State Statutes, including 33 V.S.A. § 4919 (Child Protection Registry), 33 V.S.A. § 6911 (Adult Abuse Registry), and 20 V.S.A. § 2056c (Criminal Records Access), the Town of Georgia hereby adopts this addendum to its Personnel Policy. This section establishes background check requirements for personnel who work with or have access to vulnerable populations, including minors and adults in care.

Section X: Background Checks for Library and Parks & Recreation Personnel

1. Purpose

To ensure the safety and protection of children and vulnerable adults participating in Town of Georgia programs, services, and facilities, this section mandates pre-employment and periodic background checks for employees, contractors, and volunteers serving in the Library and Parks & Recreation Departments.

2. Applicability

This policy applies to all personnel, including but not limited to:

- - Full-time and part-time staff of the Georgia Public Library and Georgia Parks & Recreation Department;
  - Seasonal or temporary employees;
  - Program instructors, coaches, camp counselors, and volunteers who may have unsupervised access to minors or vulnerable adults.

3. Required Screenings

All applicable personnel must undergo the following background checks:

- - Criminal History Record Check through the Vermont Crime Information Center (VCIC) pursuant to 20 V.S.A. § 2056c;
  - Fingerprint-based FBI Record Check, if required by statute or based on risk level;
  - Vermont Child Protection Registry Check per 33 V.S.A. § 4919, for those working with children;
  - Adult Abuse Registry Check per 33 V.S.A. § 6911, for those working with adults in care;
  - Sex Offender Registry Check, as a standard part of criminal background screening.

4. Consent and Confidentiality

Individuals must sign written consent forms prior to any background screening. All information obtained through background checks will remain confidential and used solely for evaluating suitability for the position.

5. Disqualification Criteria

Any applicant or employee found to have a record of abuse, exploitation, or other disqualifying offenses may be ineligible for employment or service in roles involving vulnerable populations, subject to review by the Town Administrator and consistent with Vermont law.

6. Timing and Renewal

- - Background checks must be completed prior to hire or volunteer start date.
  - Periodic re-checks may be conducted for continued service, particularly in long-term or recurring roles.

7. Compliance and Recordkeeping

The Town of Georgia will maintain background check documentation in accordance with state and federal law and applicable retention policies. The Town will ensure compliance with all legal requirements and update procedures as laws or standards change.

Adopted by the Georgia Selectboard on [Insert Date]

Signed:

____

[Chairperson Name], Selectboard Chair

Add All board member

____

~~[Administrator Name], Town Administrator~~

Add Adoption info - per our normal process.

2025 PROPERTY TAX WORKSHEET

MUNICIPAL GRAND LIST:	$	6,660,629.73
VOTED TOWN BUDGET (from Town Report)	$	2,911,494.00
	$	2,911,494.00

TOTAL TO BE RAISED BY TAXES
$2,911,494/$6,660,629.73 = $0.4371
$6,660,629.73 X $0.4371=$2,911,494
$6,660,629.73 X $0.4372 = $2,912,027

UNDER BY $	$	-
OVER BY $	$	533.32

LOCAL AGREEMENT - VETERANS EXEMPTION
($1,470,000)$14,700x1.7917=$26,338
$26,338 / $6,660,630 = .0040
$6,660,630 X $0.0040 = $26,338

	2024	2025
TOWN TAX RATE:	$ 0.4198	$ 0.4371
	.0142 Increase	*.0173 Increase*

EDUCATIONAL TAX RATES FOR FISCAL YEAR 2026 (as provided by VT Department of Taxes)

	2024	2025
Homestead Tax Rate:		
Common Level of Appraisal (CLA)	70.70%	
Common Level of Appraisal (CLA) / Statewide Adjustment (SA)		88.23%
Homestead Rate to be Assessed	1.6808	1.7917
	.1975 Increase	*.1109 Increase*
Non-Homestead Tax Rate:		
Common Level of Appraisal (CLA)	70.70%	
Common Level of Appraisal (CLA) / Statewide Adjustment (SA)		88.23%
Non-Homestead Tax Rate to be Assessed	1.9675	1.9302
	.1743 Increase	*.373 Decrease*

TOTAL TOWN OF GEORGIA TAX RATE TO BE ASSESSED

	2024	2025
Homestead Tax Rate:		
Town Tax Rate	0.4198	0.4371
Veteran's Exemption	0.004	0.004
Homestead Tax Rate	1.6808	1.7917
Total Tax Rate Assessed	2.1046	2.2328
	.2119 Increase	*.1282 Increase*
Non-Homestead Tax Rate:		
Town Tax Rate	0.4198	0.4371
Local Agreement	0.004	0.004
Non-Homestead Tax Rate	1.9675	1.9302
Total Tax Rate Assessed	2.3913	2.3713
	.1914 Increase	*.0200 Decrease*

Housing Estimates - Homestead Rate

House Value	2024	2025	Increase
$100,000	$2,105	$2,233	$128
$200,000	$4,209	$4,466	$256
$300,000	$6,314	$6,698	$385
$400,000	$8,418	$8,931	$513
$500,000	$10,523	$11,164	$641

2025 PROPERTY TAX WORKSHEET

MUNICIPAL GRAND LIST:	$	6,660,629.73
VOTED TOWN BUDGET (from Town Report)	$	2,911,494.00
	$	2,911,494.00

TOTAL TO BE RAISED BY TAXES
$2,911,494/$6,660,629.73 = $0.4371
$6,660,629.73 X $0.4371=$2,911,494
$6,660,629.73 X $0.4372 = $2,912,027

UNDER BY $	$	-
OVER BY $	$	533.32

LOCAL AGREEMENT - VETERANS EXEMPTION
($1,470,000)$14,700x1.7917=$26,338
$26,338 / $6,660,630 = .0040
$6,660,630 X $0.0040 = $26,338

	2024	2025
TOWN TAX RATE:	$ 0.4198	$ 0.4372
	.0142 Increase	*.0174 Increase*

EDUCATIONAL TAX RATES FOR FISCAL YEAR 2026 (as provided by VT Department of Taxes)

	2024	2025
Homestead Tax Rate:		
Common Level of Appraisal (CLA)	70.70%	
Common Level of Appraisal (CLA) / Statewide Adjustment (SA)		88.23%
Homestead Rate to be Assessed	1.6808	1.7917
	.1975 Increase	*.1109 Increase*
Non-Homestead Tax Rate:		
Common Level of Appraisal (CLA)	70.70%	
Common Level of Appraisal (CLA) / Statewide Adjustment (SA)		88.23%
Non-Homestead Tax Rate to be Assessed	1.9675	1.9302
	.1743 Increase	*.373 Decrease*

TOTAL TOWN OF GEORGIA TAX RATE TO BE ASSESSED

	2024	2025
Homestead Tax Rate:		
Town Tax Rate	0.4198	0.4372
Veteran's Exemption	0.004	0.004
Homestead Tax Rate	1.6808	1.7917
Total Tax Rate Assessed	2.1046	2.2329
	.2119 Increase	*.1282 Increase*
Non-Homestead Tax Rate:		
Town Tax Rate	0.4198	0.4372
Local Agreement	0.004	0.004
Non-Homestead Tax Rate	1.9675	1.9302
Total Tax Rate Assessed	2.3913	2.3714
	.1914 Increase	*.0200 Decrease*

Housing Estimates - Homestead Rate

House Value	2024	2025	Increase
$100,000	$2,105	$2,233	$128
$200,000	$4,209	$4,466	$257
$300,000	$6,314	$6,699	$385
$400,000	$8,418	$8,932	$513
$500,000	$10,523	$11,165	$642

Notes and Highlights - 2Q25 Financials

Balance Sheet

Cash

The Cash Asset for the General Fund is negative because we funded our reserve Funds at the end of 2024

The cash balance in the bank at the end of June 2025 was $753,190.47 in the General Fund. There is $570,616.54 in the other funds bank accounts.

We are still working on the reconciliation between the bank statement and the trial balance.

Accounts Payable

This is a 2020 tax overpayment that was sent but never found the correct owner. The property was sold in the same year. Guidance from the auditors will be requested.

Tax Related

Working on the open credits to make sure they are applied on the 2025 tax bills.

Cash Restricted

These reconciliations still need to be completed.

A review was done of each of these accounts for their entire activity. After conversations with Zoning, it was determined that the Planning Legal Escrow balance should be $500 and the Paving / Sidewalk Escrow should be $0.00.

This information was sent to the auditor at their request. It is believed that audit entries will be made for 2024 to correct these.

<u>Moving forward the procedure will be as follows</u>:

Zoning will notify the Treasurer of an escrow payment.

Any legal billings that reference Zoning will be reviewed by the ZA to code to the escrow if required.

Budget Status Report

1-6-00-20-00.45 **Reduce Fund Balance** – Needs a journal entry.

1-6-0-20-00.91 **Library Revenue** includes additional $350 donation.

1-7-05-05-44.00 **Admin Contracted Services**

$150 Vermont Information Consortium – no payment was made in 2023, so this is double

$1,440 Lone People Consulting

$220 NEMRC

1-7-05-15-99.00 **Treasurer Misc Expense**

$86.47 1099 filing. Needed a 3rd party to complete.

1-7-05-20-25.00 **Printing / Publishing**

$3,361.55 Town Book

$1,183.50 Budget Meeting / Voting postcards ($591.75 each)

Additional warnings for zoning meetings.

1-7-05-28-45.50 **Town Hall Building Maintenance**

$2,375.00 Vermont Electrical, light poles in parking lot

1-7-05-30-10.00 **Constable Compensation**

$500.00 This was the 2024 payment.

1-7-05-36-52.35 **Fire & Rescue Communications**

Will verify with the Fire Chief if some of this is covered by Impact Fees

1-7-05-36-88.15 **Pumper / Tanker**

Interest was recorded in the correct account in June 2025.

1-7-05-45-45.00 **Assessor Software**

Overdue Apex update

1-7-05-60-49.15 **Other Dues**

$600.00 SAM.gov renewal

1-7-05-70-21.00 **Library Postage**

New account to separate book purchases from postage.

1-7-05-70-22.05 **Library Adult Books**

Ingram proforma invoice at the end of 2024 was incorrect. It was reversed and the corre paid in 2025.

1-7-05-70-44.00 and 1-7-05-70-99.00 **Library Training / Workshop, Library Misc Expense**

In 2024, reimbursement checks were printed for the Library Director. They were never cashed. Those checks were void and the reimbursement was processed through payroll.

1-7-05-75-14.00 **Insurance Benefits**

Preparation of the 2024 Section 125 discrimination testing

1-7-10-05-55.35 **State Permit Fees for Hwys**

$1,350 – ANR permit

1-7-10-30-52.20 **Small Tools and Equipment**

$525 – Hot Box purchase from Revere, MA

1-7-10-30-55.10 **Hwy Office Supplies**

$121.89 – printer toner cartridge

Account	Curr Yr Pd 6 Jun Actual
ASSET	
1-1-00-00 CASH	
1-1-00-00-01.00 General Fund Checking	626,424.99
1-1-00-00-01.01 Re-deposit Fund	0.00
1-1-00-00-01.05 Due To/From Other Funds	-1,404,806.25
1-1-00-00-01.10 Cash Drawer	100.00
1-1-00-00-01.15 Cash/ CC/ BC In Transit	-19.00
1-1-00-00-01.25 Fire Dept Petty Cash	0.00
1-1-00-00-01.35 GCEC Donation Monies	7,241.25
1-1-00-00-01.40 TOG Online Payments	172.00
1-1-00-00-01.99 Prepaid Expenses	0.00
Total CASH	**-770,887.01**
Total Asset	**-770,887.01**
LIABILITY	
1-2-00-00 ACCOUNTS PAYABLE	
1-2-00-00-00.00 Accounts Payable	709.55
Total ACCOUNTS PAYABLE	**709.55**
1-2-00-05 PAYROLL	
1-2-00-05-10.05 FICA Withholding	0.00
1-2-00-05-10.10 Federal Tax Withholding	0.00
1-2-00-05-10.15 VT Tax Withholding	0.00
1-2-00-05-10.25 Retirement Withholding	11,435.86
1-2-00-05-10.35 Dental Withholding	172.20
1-2-00-05-10.36 Health Withholding	1,406.72
1-2-00-05-10.37 Vision Withholding	36.09
1-2-00-05-10.38 AFLAC Withholding	0.00
1-2-00-05-10.41 Union Dues	172.00
Total PAYROLL	**13,222.87**
1-2-00-10 TAX RELATED	
1-2-00-10-00.05 Due To Taxpayers	15,407.18
1-2-00-10-00.10 Tax Clearing Account	0.00
1-2-00-10-00.15 Prepaid Taxes	0.00
Total TAX RELATED	**15,407.18**
1-2-00-20 CASH RESTRICTED	
1-2-00-20-10.65 Road Work Escrow	0.00
1-2-00-20-10.75 Records Preservation	0.00
1-2-00-20-10.86 Planning Legal Escrow	2,848.50

Account	Curr Yr Pd 6 Jun Actual
1-2-00-20-10.87 Paving/Sidewalk Escrow	4,675.00
1-2-00-20-10.95 Highway Project Fund	0.00
Total CASH RESTRICTED	**7,523.50**
1-2-00-30 DUE TO SCHOOL	
1-2-00-30-00.05 $ Due To School	-116,655.03
Total DUE TO SCHOOL	**-116,655.03**
1-2-40 STATE OF VERMONT	
1-2-40-20-10.00 State Of VT Marriage Lice	260.00
1-2-40-20-10.05 State Of VT Dog Licenses	273.00
1-2-40-20-10.10 State Of VT Fish & Wildli	-26.50
Total STATE OF VERMONT	**506.50**
Total Liability	**-79,285.43**
FUND BALANCE	
1-3-00 FUND BALANCES	
1-3-00-00-00.00 Fund Balance	720,603.48
1-3-00-00-00.05 Budgeted Fund Balance	0.00
Total FUND BALANCES	**720,603.48**
Total Prior Years Fund Balance	**720,603.48**
Fund Balance Current Year	-1,412,205.06
Total Fund Balance	**-691,601.58**
Total Liability,Fund Balance	**-770,887.01**

General Fund

Account	Budget	Actual	Actual % of Budget
1-6-00-00 TAX REVENUES			
1-6-00-00-00.05 Current Taxes	2,911,494.00	0.00	0.00%
1-6-00-00-00.15 Delinquent Taxes	0.00	64,837.24	100.00%
1-6-00-00-00.20 Interest: Delinquent Tax	4,500.00	5,632.24	125.16%
1-6-00-00-00.25 Delinquent Collector Fees	13,000.00	5,091.80	39.17%
Total TAX REVENUES	**2,928,994.00**	**75,561.28**	**2.58%**
1-6-00-05 FEES, LICENSES, FINES			
1-6-00-05-00.10 DRB Fees	15,000.00	3,750.00	25.00%
1-6-00-05-00.13 Vault Time	750.00	458.00	61.07%
1-6-00-05-00.14 Green Mountain Passports	80.00	34.00	42.50%
1-6-00-05-00.15 Zoning Fees	35,000.00	33,358.50	95.31%
1-6-00-05-00.16 DMV Registration Fees	100.00	33.00	33.00%
1-6-00-05-00.17 Recording Fees	40,000.00	20,511.00	51.28%
1-6-00-05-00.18 Marriage Licenses	200.00	105.00	52.50%
1-6-00-05-00.19 Hunting & Fishing License	100.00	120.00	120.00%
1-6-00-05-00.20 Overweight Permit Fees	1,000.00	925.00	92.50%
1-6-00-05-00.25 Dog Licenses	2,500.00	2,386.00	95.44%
1-6-00-05-00.30 Driveway Permit Fees	1,200.00	225.00	18.75%
1-6-00-05-00.40 Liquor Licenses	210.00	140.00	66.67%
1-6-00-05-00.45 Parks & Rec Revenues	2,500.00	2,650.00	106.00%
Total FEES, LICENSES, FINES	**98,640.00**	**64,695.50**	**65.59%**
1-6-00-10 STATE OF VERMONT			
1-6-00-10-00.05 State Aid To Highways	83,130.00	0.00	0.00%
1-6-00-10-00.10 Traffic Fines	1,500.00	1,585.50	105.70%
1-6-00-10-00.15 Railroad Tax	4,635.00	4,634.75	99.99%
1-6-00-10-00.20 PILOT Payment	4,100.00	0.00	0.00%
1-6-00-10-00.25 State/Fed Reimbursements	55,000.00	1,996.00	3.63%
1-6-00-10-00.30 Appraisals	18,913.00	18,955.00	100.22%
1-6-00-10-00.40 Equalization Payment	2,225.00	2,230.00	100.22%
Total STATE OF VERMONT	**169,503.00**	**29,401.25**	**17.35%**
1-6-00-20 OTHER REVENUE			
1-6-00-20-00.20 School Reimbursement	40,000.00	0.00	0.00%
1-6-00-20-00.25 Miscellaneous Revenue	0.00	3,516.25	100.00%
1-6-00-20-00.30 Interest On Investments	150.00	-241.88	-161.25%
1-6-00-20-00.40 Greenbacker Revenue	45,000.00	0.00	0.00%
1-6-00-20-00.45 Reduce Fund Balance	197,000.00	0.00	0.00%
1-6-00-20-00.60 Copier Income	5,000.00	3,061.10	61.22%
1-6-00-20-00.65 Community Events Donation	0.00	3,500.00	100.00%
1-6-00-20-00.70 Cell Tower Rent Pmts	15,000.00	32,675.88	217.84%
1-6-00-20-00.85 Gifts to Town	600.00	500.00	83.33%
1-6-00-20-00.91 Library Revenue	200.00	980.62	490.31%
1-6-00-20-00.92 Highway Revenue	500.00	273.00	54.60%
Total OTHER REVENUE	**303,450.00**	**44,264.97**	**14.59%**

Account	Budget	Actual	Actual % of Budget
1-6-02-25 GRANTS & CAPTIAL REV.			
1-6-02-25-00.40 Revenue-Restricted Fund	136,950.00	0.00	0.00%
1-6-02-25-00.45 Revenue-Impact Fee Fund	74,500.00	17,253.03	23.16%
1-6-02-25-00.50 Project Fund WR	281,151.00	0.00	0.00%
1-6-02-25-30.00 Highway Grant Revenue	276,200.00	27,000.00	9.78%
1-6-02-25-36.00 Fire & Rescue Grant Reven	77,500.00	0.00	0.00%
Total GRANTS & CAPTIAL REV.	**846,301.00**	**44,253.03**	**5.23%**
Total Revenues	**4,346,888.00**	**258,176.03**	**5.94%**
1-7-02 GRANTS & CAPITAL EXP.			
1-7-02-20 Admin/Boards/Commissions			
1-7-02-20-52.10 Admin Prchse-Impact Fees	12,500.00	3,807.03	30.46%
1-7-02-20-52.50 Records Preservation	15,000.00	0.00	0.00%
Total Admin/Boards/Commissions	**27,500.00**	**3,807.03**	**13.84%**
1-7-02-36 Fire & Rescue Deptartment			
1-7-02-36-52.05 GFD Current Yr Prchs	77,500.00	0.00	0.00%
1-7-02-36-52.10 GFD Purchase-Impact Fees	30,000.00	15,080.00	50.27%
Total Fire & Rescue Deptartment	**107,500.00**	**15,080.00**	**14.03%**
1-7-02-65 Parks & Recreation			
1-7-02-65-52.10 Parks/Rec Prchse-Impact	23,000.00	0.00	0.00%
1-7-02-65-52.15 Parks/Rec Prchse-Reserve	49,750.00	0.00	0.00%
Total Parks & Recreation	**72,750.00**	**0.00**	**0.00%**
1-7-02-70 Library			
1-7-02-70-52.15 Library Prchse-Reserve	56,200.00	0.00	0.00%
Total Library	**56,200.00**	**0.00**	**0.00%**
1-7-02-80 HIGHWAY			
1-7-02-80-52.10 Equip Prchse-Impact Fees	9,000.00	0.00	0.00%
1-7-02-80-52.20 Hwy Dept Grant Expenditur	51,000.00	17,989.27	35.27%
Total HIGHWAY	**60,000.00**	**17,989.27**	**29.98%**
Total GRANTS & CAPITAL EXP.	**323,950.00**	**36,876.30**	**11.38%**
1-7-05 GENERAL GOVERNMENT			
1-7-05-05 SELECTBOARD			
1-7-05-05-10.05 Selectboard Salaries	5,500.00	868.67	15.79%
1-7-05-05-10.10 Administrative Salaries	222,736.00	105,276.82	47.27%
1-7-05-05-10.20 Fire Warden Salaries	400.00	0.00	0.00%

Account	Budget	Actual	Actual % of Budget
1-7-05-05-10.21 Gen Gov Social Security	18,156.00	8,248.07	45.43%
1-7-05-05-10.22 Gen Gov Retirement	14,605.00	7,624.75	52.21%
1-7-05-05-10.23 Gen Gov Insurance Benefit	44,716.00	18,388.76	41.12%
1-7-05-05-10.24 Gen Gov HSA	1,250.00	1,250.00	100.00%
1-7-05-05-10.25 Gen Gov Insurance Dental	1,334.00	229.14	17.18%
1-7-05-05-27.00 Selectboard Expenses	1,200.00	92.70	7.73%
1-7-05-05-27.05 Town Boards Salaries	8,700.00	-80.00	-0.92%
1-7-05-05-43.00 Legal Expenses	30,000.00	3,797.50	12.66%
1-7-05-05-44.00 Admin Consultant Services	2,100.00	1,970.00	93.81%
1-7-05-05-45.00 Admin Contracted Services	13,850.00	6,573.51	47.46%
1-7-05-05-48.00 Property & Casualty Ins	70,000.00	45,474.44	64.96%
1-7-05-05-51.00 Town Audit	28,000.00	10,552.00	37.69%
Total SELECTBOARD	**462,547.00**	**210,266.36**	**45.46%**
1-7-05-07 LOAN PAYMENTS			
1-7-05-07-00.10 Fire Station - VMBB	70,000.00	0.00	0.00%
1-7-05-07-00.30 Highway Garage Bldg Loan	150,000.00	150,000.00	100.00%
1-7-05-07-47.00 Loan Interest	149,000.00	71,028.55	47.67%
Total LOAN PAYMENTS	**369,000.00**	**221,028.55**	**59.90%**
1-7-05-10 TOWN CLERK			
1-7-05-10-10.05 Clerk's Office Salary	74,263.00	36,590.84	49.27%
1-7-05-10-10.10 Ballot Clerk's Salaries	13,043.00	2,172.61	16.66%
1-7-05-10-10.15 Asst Clerk's Salaries	49,098.00	24,325.21	49.54%
1-7-05-10-10.16 Clerks Office Social Secu	10,435.00	4,875.84	46.73%
1-7-05-10-10.17 Clerks Office Retirement	6,591.00	3,201.64	48.58%
1-7-05-10-10.18 Clerks Office Ins Bene	25,218.00	12,655.58	50.18%
1-7-05-10-10.19 Clerks Office - HSA Acct	1,250.00	1,250.00	100.00%
1-7-05-10-10.20 Clerks Office Ins. Dental	445.00	228.16	51.27%
1-7-05-10-25.00 Election Expenses	5,000.00	1,910.66	38.21%
1-7-05-10-50.00 Dog Licenses	550.00	10.00	1.82%
1-7-05-10-99.00 Clerk's Misc. Expenses	50.00	0.00	0.00%
Total TOWN CLERK	**185,943.00**	**87,220.54**	**46.91%**
1-7-05-15 TOWN TREASURER			
1-7-05-15-10.00 Treas/ Tax Collect Salary	72,100.00	35,525.10	49.27%
1-7-05-15-10.01 Treasurer Social Security	5,516.00	3,135.13	56.84%
1-7-05-15-10.02 Treasurer Retirement	6,399.00	3,454.10	53.98%
1-7-05-15-10.03 Treasurer Insurance Benef	8,000.00	3,949.92	49.37%
1-7-05-15-10.05 Treasurer Ins. Dental	0.00	39.79	100.00%
1-7-05-15-99.00 Treas. Misc. Expenses	0.00	86.47	100.00%
Total TOWN TREASURER	**92,015.00**	**46,190.51**	**50.20%**
1-7-05-16 DELINQUENT TAX COLLECTOR			
1-7-05-16-10.00 DTC Collectors Fees	13,000.00	6,434.12	49.49%
1-7-05-16-10.01 DTC Social Security	995.00	403.38	40.54%

Account	Budget	Actual	Actual % of Budget
1-7-05-16-99.00 DTC Misc Expense	150.00	25.91	17.27%
Total DELINQUENT TAX COLLECTOR	**14,145.00**	**6,863.41**	**48.52%**
1-7-05-20 ADMINISTRATIVE			
1-7-05-20-21.00 Admin Postage	7,600.00	3,270.24	43.03%
1-7-05-20-22.00 Admin Office Supplies	6,000.00	2,507.87	41.80%
1-7-05-20-22.10 Admin Copier Expense	4,500.00	1,981.63	44.04%
1-7-05-20-25.00 Printing/Publishing	8,400.00	5,990.52	71.32%
1-7-05-20-29.00 Admin Mileage	600.00	115.08	19.18%
1-7-05-20-44.00 Admin Training	2,500.00	100.00	4.00%
1-7-05-20-44.07 Computer Software & Licen	40,995.00	29,479.79	71.91%
1-7-05-20-44.08 Web Services	8,319.00	0.00	0.00%
1-7-05-20-44.09 Security Monitoring	660.00	0.00	0.00%
1-7-05-20-44.11 IT Labor Services	3,000.00	1,762.50	58.75%
Total ADMINISTRATIVE	**82,574.00**	**45,207.63**	**54.75%**
1-7-05-28 PUBLIC WORKS			
1-7-05-28-10.00 Public Works Salaries	116,519.00	47,200.74	40.51%
1-7-05-28-10.01 Public Works Sick Pay	8,442.00	0.00	0.00%
1-7-05-28-10.02 Public Works Social Secur	8,914.00	4,398.29	49.34%
1-7-05-28-10.03 Public Works Retirement	8,566.00	4,668.35	54.50%
1-7-05-28-10.04 Public Works Insurance Be	36,716.00	18,388.76	50.08%
1-7-05-28-10.05 Public Works Ins. HSA Acc	1,750.00	1,750.00	100.00%
1-7-05-28-10.06 Public Works Ins. Dental	445.00	226.46	50.89%
1-7-05-28-30.20 Town Beach Utilities	4,100.00	1,092.04	26.64%
1-7-05-28-30.25 Fire & Rescue Utilities	15,800.00	10,939.11	69.23%
1-7-05-28-30.30 Library Utilities	12,000.00	5,077.54	42.31%
1-7-05-28-30.35 Old Hwy Garage Utilities	5,000.00	4,730.50	94.61%
1-7-05-28-30.50 Town Hall Utilities	13,200.00	7,149.39	54.16%
1-7-05-28-30.70 New Hwy Garage Utilities	18,000.00	12,202.30	67.79%
1-7-05-28-30.75 Streetlight Electricity	3,000.00	1,452.39	48.41%
1-7-05-28-45.10 Cemetery Maintenance	5,000.00	0.00	0.00%
1-7-05-28-45.20 Town Beach Bldg. Maint	5,000.00	1,907.82	38.16%
1-7-05-28-45.25 Fire & Rescue Bldg Maint.	5,800.00	6,989.42	120.51%
1-7-05-28-45.30 Library Building Maint.	9,000.00	17,055.96	189.51%
1-7-05-28-45.50 Town Hall Building Maint.	7,500.00	6,321.05	84.28%
1-7-05-28-45.60 Janitorial Supply/Svs.	17,500.00	6,441.93	36.81%
1-7-05-28-45.65 Georgia Historical Societ	12,923.00	0.00	0.00%
1-7-05-28-45.70 New Hwy Bldg. Maint.	7,300.00	5,860.84	80.29%
1-7-05-28-49.00 Roadside Flags	1,100.00	0.00	0.00%
1-7-05-28-51.00 Municipal Trash	2,000.00	499.49	24.97%
1-7-05-28-55.50 Town Hall Building Supply	500.00	22.95	4.59%
1-7-05-28-55.70 New Hwy Bldg. Supply	500.00	0.00	0.00%
Total PUBLIC WORKS	**326,575.00**	**164,375.33**	**50.33%**
1-7-05-30 PUBLIC SAFETY			
1-7-05-30-10.00 Constables Compensation	500.00	500.00	100.00%

Account	Budget	Actual	Actual % of Budget
1-7-05-30-10.01 Constable Social Security	38.00	58.08	152.84%
1-7-05-30-20.00 Dispatching Services	68,920.00	0.00	0.00%
1-7-05-30-45.00 Emergency Medical Service	77,000.00	0.00	0.00%
1-7-05-30-45.05 Law Enforcement	100,000.00	64,151.14	64.15%
Total PUBLIC SAFETY	**246,458.00**	**64,709.22**	**26.26%**
1-7-05-32 ANIMAL CONTROL			
1-7-05-32-10.00 Animal Control Services	1,500.00	600.00	40.00%
1-7-05-32-10.01 Animal Control Social Sec	115.00	47.91	41.66%
1-7-05-32-27.00 Animal Control Expenses	1,000.00	143.56	14.36%
1-7-05-32-29.00 Animal Control Mileage	500.00	358.40	71.68%
Total ANIMAL CONTROL	**3,115.00**	**1,149.87**	**36.91%**
1-7-05-34 Health Officer			
1-7-05-34-10.00 Health Officers Salaries	620.00	0.00	0.00%
1-7-05-34-10.01 Health Officer Social Sec	47.00	0.00	0.00%
1-7-05-34-27.00 Health Officers Expenses	200.00	0.00	0.00%
1-7-05-34-29.00 Health Officers Mileage	50.00	0.00	0.00%
Total Health Officer	**917.00**	**0.00**	**0.00%**
1-7-05-36 FIRE & RESCUE DEPT.			
1-7-05-36-10.00 Fire & Rescue Salaries	117,703.00	54,474.64	46.28%
1-7-05-36-10.10 Fire & Rescue OT Labor	2,500.00	495.32	19.81%
1-7-05-36-10.15 Fire & Rescue Social Secu	9,196.00	4,194.65	45.61%
1-7-05-36-10.16 Fire & Rescue Retirement	4,504.00	2,015.53	44.75%
1-7-05-36-10.17 Fire & Rescue Ins. Benefi	26,133.00	4,186.93	16.02%
1-7-05-36-10.18 Fire & Rescue HSA Accts.	1,250.00	1,250.00	100.00%
1-7-05-36-10.19 Fire & Rescue Ins. Dental	445.00	229.14	51.49%
1-7-05-36-19.00 Fire & Rescue AD&D Ins.	3,155.00	4,531.00	143.61%
1-7-05-36-22.00 Fire & Rescue Supplies	500.00	385.59	77.12%
1-7-05-36-22.05 Fire & Rescue Medical Sup	6,000.00	1,890.90	31.52%
1-7-05-36-44.10 Fire & Rescue Training	7,000.00	4,035.95	57.66%
1-7-05-36-44.20 Fire Prevention	1,500.00	0.00	0.00%
1-7-05-36-52.20 Fire & Rescue Turn Out Ge	17,000.00	1,484.73	8.73%
1-7-05-36-52.25 Fire Dept Hose	3,000.00	0.00	0.00%
1-7-05-36-52.35 Fire & Rescue Communicati	2,500.00	1,578.00	63.12%
1-7-05-36-52.40 GFD Computer/Office Suppl	6,000.00	3,403.59	56.73%
1-7-05-36-63.00 GFD Equiq Prshe/Repair	6,000.00	6,664.28	111.07%
1-7-05-36-63.05 GFD Truck/App Repairs	13,000.00	8,451.37	65.01%
1-7-05-36-64.00 Fire Dept. Annual Testing	13,000.00	1,949.00	14.99%
1-7-05-36-88.00 GFD Transfer to Reserve	78,500.00	0.00	0.00%
1-7-05-36-88.09 Interest on Fire Debt	10,483.00	7,402.58	70.62%
1-7-05-36-88.15 Pumper/ Tanker	72,620.00	74,936.09	103.19%
1-7-05-36-90.00 Fire Dept Awards	2,000.00	2,023.40	101.17%
1-7-05-36-99.00 GFD Miscellaneous Exp.	500.00	436.02	87.20%
Total FIRE & RESCUE DEPT.	**404,489.00**	**186,018.71**	**45.99%**

Account	Budget	Actual	Actual % of Budget
1-7-05-45 ASSESSOR			
1-7-05-45-44.00 Assessor Contracted Svs	43,500.00	21,092.34	48.49%
1-7-05-45-45.00 Assessor Software	0.00	235.00	100.00%
1-7-05-45-88.00 Assessor $ to Reserve Fun	18,913.00	0.00	0.00%
Total ASSESSOR	**62,413.00**	**21,327.34**	**34.17%**
1-7-05-60 REGIONAL			
1-7-05-60-05.00 County Tax	75,000.00	34,432.88	45.91%
1-7-05-60-49.05 NW Regional Plan Comm Due	6,800.00	5,789.00	85.13%
1-7-05-60-49.10 VLCT Dues	7,890.00	7,890.00	100.00%
1-7-05-60-49.15 Other Dues	400.00	690.00	172.50%
1-7-05-60-49.20 FCIDC Dues	1,500.00	0.00	0.00%
Total REGIONAL	**91,590.00**	**48,801.88**	**53.28%**
1-7-05-65 PARKS AND RECREATION			
1-7-05-65-22.05 Recreation Pool Exp.	10,000.00	3,850.75	38.51%
1-7-05-65-64.00 Parks/Rec Community Event	11,000.00	1,230.00	11.18%
1-7-05-65-88.00 P&R Transfer to Reserve	0.00	1,633.80	100.00%
Total PARKS AND RECREATION	**21,000.00**	**6,714.55**	**31.97%**
1-7-05-70 LIBRARY			
1-7-05-70-10.00 Library Salaries	119,464.00	54,571.04	45.68%
1-7-05-70-11.00 Library Social Security	9,139.00	4,035.53	44.16%
1-7-05-70-12.00 Library Retirement	5,838.00	2,933.62	50.25%
1-7-05-70-14.00 Library Health Insurance	25,218.00	12,519.39	49.64%
1-7-05-70-14.05 Library HRA Funding	1,250.00	1,212.76	97.02%
1-7-05-70-16.00 Library Dental Insurance	445.00	226.46	50.89%
1-7-05-70-21.00 Library Postage	0.00	22.95	100.00%
1-7-05-70-22.00 Library Supplies	1,500.00	444.12	29.61%
1-7-05-70-22.05 Library Adult Books	3,500.00	2,130.26	60.86%
1-7-05-70-22.10 Library Childrens Books	2,500.00	1,180.18	47.21%
1-7-05-70-22.20 Library Audio Visual	750.00	21.99	2.93%
1-7-05-70-22.25 Young Adult Books	500.00	104.45	20.89%
1-7-05-70-22.30 Library Interlibrary Loan	1,645.00	1,125.44	68.42%
1-7-05-70-22.35 Library Online/Electronic	6,000.00	602.57	10.04%
1-7-05-70-22.36 Library Tech Support	450.00	80.00	17.78%
1-7-05-70-22.40 Library Copier Lease	1,200.00	7.09	0.59%
1-7-05-70-44.00 Library Training/Workshop	500.00	534.37	106.87%
1-7-05-70-44.05 Library Educational Progr	1,000.00	553.04	55.30%
1-7-05-70-63.00 Library Equipment Repair	500.00	0.00	0.00%
1-7-05-70-99.00 Library Misc Expense	500.00	-10.00	-2.00%
Total LIBRARY	**181,899.00**	**82,295.26**	**45.24%**
1-7-05-75 BENEFITS			
1-7-05-75-13.00 Unemployment	1,300.00	783.52	60.27%

Account	Budget	Actual	Actual % of Budget
1-7-05-75-14.00 Insurance Benefits	0.00	450.00	100.00%
1-7-05-75-15.00 Insurance - Cobra	500.00	0.00	0.00%
1-7-05-75-20.00 Worker Comp. Insurance	40,000.00	22,807.54	57.02%
Total BENEFITS	**41,800.00**	**24,041.06**	**57.51%**
1-7-05-80 CONSERVATION			
1-7-05-80-52.00 GCC Prchse - Current Yr	4,900.00	425.36	8.68%
1-7-05-80-88.00 GCC Transfer to Reserve	13,000.00	0.00	0.00%
1-7-05-80-88.05 GCC Transfer to General	0.00	1,633.80	100.00%
Total CONSERVATION	**17,900.00**	**2,059.16**	**11.50%**
Total GENERAL GOVERNMENT	**2,604,380.00**	**1,218,269.38**	**46.78%**
1-7-10 HIGHWAY			
1-7-10-05-10.05 Highway Labor	234,352.00	128,452.03	54.81%
1-7-10-05-10.10 Highway OT Labor	55,000.00	22,110.90	40.20%
1-7-10-05-10.11 Highway Social Security	22,135.00	10,837.01	48.96%
1-7-10-05-10.12 Highway Retirement	26,158.00	12,229.65	46.75%
1-7-10-05-10.13 Highway Ins. Benefits	88,982.00	44,591.12	50.11%
1-7-10-05-10.14 Highway Ins Dental	1,779.00	686.44	38.59%
1-7-10-05-10.16 Highway HSA	5,000.00	3,750.00	75.00%
1-7-10-05-45.05 Highway Training	2,000.00	752.43	37.62%
1-7-10-05-45.10 Road Marking	500.00	0.00	0.00%
1-7-10-05-45.15 Paving/blacktop	427,000.00	2,084.16	0.49%
1-7-10-05-55.05 Erosion Control	2,500.00	1,133.00	45.32%
1-7-10-05-55.20 Processed Aggregate	40,000.00	43,148.91	107.87%
1-7-10-05-55.30 Dust Control	14,000.00	0.00	0.00%
1-7-10-05-55.35 State Permit Fee for Hwys	3,000.00	1,350.00	45.00%
1-7-10-15-45.00 Tree/brush Removal	3,300.00	0.00	0.00%
1-7-10-15-50.00 Roadside Main. - Con Serv	16,000.00	3,307.50	20.67%
1-7-10-15-55.00 Roadsigns	4,200.00	2,068.68	49.25%
1-7-10-20-55.00 Winter Sand/Salt	100,000.00	69,476.97	69.48%
1-7-10-25-55.05 Bridge/Culvert Materials	8,000.00	0.00	0.00%
1-7-10-25-55.15 $ to Bridge/Culvert Rsrve	125,000.00	0.00	0.00%
1-7-10-30-51.00 Fuels And Oils	58,000.00	25,624.25	44.18%
1-7-10-30-52.20 Small Tools and Equipment	3,100.00	1,395.38	45.01%
1-7-10-30-52.25 Hwy Equipment Rental	9,100.00	679.90	7.47%
1-7-10-30-55.10 Hwy Office Supplies	400.00	497.52	124.38%
1-7-10-30-62.00 Hwy Parts & Supplies	25,000.00	15,028.61	60.11%
1-7-10-30-62.10 2012 Backhoe Repairs	3,000.00	108.81	3.63%
1-7-10-30-62.40 2017 Tandem Repairs	6,500.00	203.88	3.14%
1-7-10-30-62.50 Grader Repairs	4,000.00	1,952.71	48.82%
1-7-10-30-62.55 Roadside Mower Repairs	1,400.00	1,569.94	112.14%
1-7-10-30-62.60 2020 Tandem Repairs	7,000.00	8,852.19	126.46%
1-7-10-30-62.65 2018 Loader Repairs	3,000.00	1,091.71	36.39%
1-7-10-30-62.70 2020 Kenworth Repairs	2,500.00	0.00	0.00%
1-7-10-30-62.75 2013 International Repair	3,000.00	602.02	20.07%
1-7-10-30-62.80 2014 International Repair	8,000.00	3,040.05	38.00%

General Fund

Account	Budget	Actual	Actual % of Budget
1-7-10-30-62.85 2020 GMC Sierra Repairs	2,000.00	1,070.77	53.54%
1-7-10-30-62.90 2022 GMC Sierra Repairs	1,500.00	164.61	10.97%
1-7-10-30-88.00 Equip $ to Reserve Fund	76,151.00	0.00	0.00%
1-7-10-40-18.00 Highway Uniforms/Boots	7,800.00	3,246.98	41.63%
1-7-10-40-99.00 Hwy Misc Expenses	0.00	127.28	100.00%
Total HIGHWAY	**1,400,357.00**	**411,235.41**	**29.37%**
1-7-30-95 APPROPRIATIONS			
1-7-30-95-00.05 Age Well	550.00	0.00	0.00%
1-7-30-95-00.55 St. Albans Watershed	2,000.00	0.00	0.00%
1-7-30-95-00.65 Friends of No Lake Champl	3,000.00	0.00	0.00%
1-7-30-95-00.70 Voices Against Violence/L	1,000.00	0.00	0.00%
1-7-30-95-00.75 Green-Up Vermont	350.00	0.00	0.00%
1-7-30-95-00.85 NW Solid Waste	6,299.00	0.00	0.00%
1-7-30-95-00.90 Georgia Historial Soc.	4,000.00	4,000.00	100.00%
Total APPROPRIATIONS	**17,199.00**	**4,000.00**	**23.26%**
Total Expenditures	**4,345,886.00**	**1,670,381.09**	**38.44%**
Total General Fund	**1,002.00**	**-1,412,205.06**	
Total All FUNDs	**1,002.00**	**-1,412,205.06**	

Paying Your 2025 Georgia Property Tax Bill: What You Need To Know

Due Date

Taxes are due by Wednesday, October 15, 2025. Earlier payments are appreciated. The Town Office will be open on the holiday on Monday, October 13, 2025.
The Town Office is open Monday - Friday, 8AM-4PM.

No Grace Period

In line with the tax bill articles that were approved by voters at the March 4, 2025 Georgia Town Meeting, there is no grace period for the payment of 2025 tax bills. Payments must be received in the Town Office by October 15 or postmarked October 15, 2025 or earlier.
No post-dated checks. Post-dated checks will be returned to the sender.

If You Make An Error

Any mistake made by a taxpayer that results in a late payment will be subject to a 0.5% interest charge per month, and a delinquent penalty of 8%, neither of which will be waived.

Homestead Tax Adjustment

If you filed your Vermont Homestead Declaration (Form HS-122) after April 15, 2025, your Property Tax Credit may not appear on the enclosed tax bill. There is also a 3% penalty from the town.

If You Own More Than One Piece of Property In Georgia

If you own more than one piece of property in the Town of Georgia, we would really appreciate that you write an individual check for each individual property (and not pay for more than one piece of property in a check).

If you are going to pay for more than one piece of property with one check, you must write each parcel ID number and the amount to be applied to that parcel in the check memo line, and include the individual tax stubs for each parcel.

If a payment is mis-applied because this information is omitted or is wrong, any penalty or interest as a result will not be waived.

If You Bought or Sold Your Property After April 1, 2025

If you owned Georgia property on or before April 1, 2025, you are considered the owner of that property for the purpose of the 2025 tax bill, which is why you have received this bill.

If you sold your property after April 1, 2025, you may have made arrangements at closing for the new owner to pay the 2025 property tax bill. The Georgia Town Office does not know what arrangements were made at your settlement. You should contact your attorney, the title company, or whomever handled your closing if you have any questions as to who is responsible to pay this 2025 tax bill.

If the Town Office has the new owner's mailing address, we have sent a copy of this tax bill there as well.

Keep your tax bill and file it with your important financial records.
You will need it next year when preparing your 2025 federal and state tax returns.
The enclosed tax bill is the only copy you will receive.

How To Correctly Pay Your Tax Bill By Check or Money Order

1. Send via U.S. mail, or drop in the Town Office secure drop box at the front door.
2. **Include the payment coupon** found at the bottom of your tax bill.
   Send it along with your check or money order.
3. **Write your nine-digit Parcel ID number on your check.**
   Do not write the SPAN number or the property address.
   Write the Parcel ID #.


TOWN OF GEORGIA

PLEASE RETURN THIS STUB WITH YOUR PAYMENT.

Make checks payable and mail to:

TOWN OF GEORGIA

4. Please write your check **legibly**.
5. Be sure to write the **correct** dollar amount in Arabic numerals.
6. **Important!** Be sure to write the **correct dollar amount in words**. Double check your work. Re-read what you wrote. Many people make a mistake here. If you make a mistake, the bank will not accept your check.
7. **Date** your check.
8. **Sign** your check.
9. **Please** provide your phone number on your check.
10. **No** post-dated checks.
11. Please **pay on time**.

New This Year - How To Pay Your Tax Bill With A Credit Card

Go to https://payments.municipay.com/fb2558d2b79c11eabedcbb1b755e8711/search/fb515914b79c11eabedcbb1b755e8711 (on the Georgia Website). **Note** - you will be charged a processing fee by the credit card processing company based on the credit card you use and the amount you charge. All fees are retained by the credit card processing company, not the Town.

Escrow Payments

If your taxes are held in escrow, you are responsible for providing your escrow company with all the current information included on your property bill. If you receive a revised tax bill, it is also you responsibility to inform your escrow company of the changes.

If You Want a Receipt – You MUST:

Stamp Your Name Your Address City, State Zip

Include a stamped, self-addressed envelope with your payment. Receipts will be mailed the day after we process your payment. Please do not call the Town Office and ask if we have received your tax payment. If you send a stamped, self-addressed envelope with your payment, we will mail your receipt. **Know that you will receive your receipt as quickly as we are able to process your payment. Thank you.**

Homestead Declaration Must Be Filed With VT Dept. of Taxes On Time to Have Your Property Tax Adjustment Applied to Your Tax Bill

Every year, you should **file your Vermont Homestead Declaration (Form HS-122)**. Property owners whose homes meet the definition of a Vermont homestead must file a Homestead Declaration by the annual filing deadline, April 15th. Vermont taxpayer services are available to answer your questions at (802) 828-2865 Mon/Tues/Thur/Fri, 7:45 am - 4:30 pm.

Keep your tax bill and file it with your important financial records.

You will need it next year when preparing your 2025 federal and state tax returns.

The enclosed tax bill is the only copy you will receive.

Town of Georgia

47 Town Common Road North. • St. Albans, VT 05478
• Phone: 802-524-3524 • Fax: 802-524-3543 • website: townofgeorgia.com

TOWN OF GEORGIA SELECTBOARD
47 Town Common Rd, N.
St. Albans, VT 05478
802-524-3524

July 28, 2025

Maureen Hebert
University of Vermont
23 Mansfield Avenue
Burlington, VT 05401

RE: Letter of Support – Vermont Local Government Institute Participation

Dear Ms. Hebert,

On behalf of the Selectboard of the Town of Georgia, I am pleased to offer our full support for Stacy Katon to participate in the **Vermont Local Government Institute Certificate Program**, beginning in September 2025.

As municipal responsibilities continue to expand and evolve, the need for professional development opportunities tailored to local government is essential. The Vermont Local Government Institute, offered through a partnership between UVM PACE, VLCT, and VTCMA, represents an exceptional opportunity to build leadership capacity within our municipal team.

We believe Stacy Katon has shown strong commitment to public service and is well-positioned to benefit from and contribute to this training program. We fully support her participation and are confident that the skills and knowledge she gains will directly benefit our community.

We also want to express our appreciation for the Leahy Institute for Rural Partnerships for making this valuable program accessible through grant funding.

Please consider this letter as our formal endorsement of Stacy Katon's application to the Vermont Local Government Institute. Thank you for offering this forward-thinking and impactful initiative.

Sincerely,
Brian Dunsmore

X

Brian Dunsmore
Vice-Chair, Selectboard

Outlook

Free training opportunity for administrators, managers and more

From Abigail Friedman <afriedman@vlct.org>
Date Tue 7/22/2025 11:12 AM
To Abigail Friedman <afriedman@vlct.org>

Good Morning All,

I'm pleased to share a free training opportunity for municipal administrators, managers, deputy/assistant managers and department supervisors who may be increasing their responsibilities in the future.

Registration for the Vermont Local Government Institute is now open. This eight-course certificate program is designed to help municipal administrators, managers, assistant managers, and department supervisors gain the essential skills to lead their teams and support their communities.

The program was developed in partnership between the UVM Professional and Continuing Education (PACE), the Vermont League of Cities and Towns (VLCT), and the Vermont Town and City Management Association (VTCMA). It is free to qualified applicants thanks to a generous grant from UVM's Leahy Institute for Rural Partnerships.

The first class in the program will meet September 5th, with following classes scheduled throughout the fall. All class sessions will be virtual with the exception of the first. **Information, including courses, application requirements, and registration, is available at learn.uvm.edu/employer-partnerships/VLCT/.**

Please let me know if you have questions or would like more information. The UVM contact is Maureen Hebert at Maureen.hebert@uvm.edu

Sincerely,
Abby

Abby Friedman
Municipal Assistance Center Director
Vermont League of Cities & Towns
89 Main St. Suite 4, Montpelier, VT 05602
Office: 802-262-1926
afriedman@vlct.org
Pronouns: she, her, hers
VLCT.ORG

- **By 7/31: Submit Your Compensation and Benefits Survey** – www.vlct.org/CBS – Get a robust report for your budgeting this autumn.
- **Two New Handbooks** – www.vlct.org/NewHandbooks – Access the newly updated Vermont Town Treasurers and Elected Auditors handbooks.
- **Nominate Your Town Report!** – www.vlct.org/Contest – Enter by 8/15 to share what makes your town report special.