GEORGIA VERMONT

Selectboard Regular Meeting

Monday, August 25, 2025 at 6:00 PM

Chris Letourneau Meeting Room and via Zoom

Agenda

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
   - **A.** Approval of Selectboard Regular Meeting Minutes for August 11,2025
   - **B.** Approval of Warrants #2532
6. **PUBLIC COMMENT (For items not on agenda)**

   All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   - **A.** Forest Glen & Hidden Woods HOA Members-Discussion on Phase 1 -3 Acre Storm Water Implementations & Signatures from Board on Act 250 Permits.
   - **B.** Hunting Policy Action to Approve
   - **C.** Sheriff Grismore of Franklin County Sheriff Department July 2025 Reports.

     NOTE: Wednesday August 27, 2025 they will be present near GEMS to ensure a safe and smooth first day of school.
   - **D.** Personnel Policy Addendum ONE-Negative Vacation Balance-Action To Approve
   - **E.** Personnel Policy Addendum TWO-Mandatory Background Checks-Action To Approve
   - **F.** Boat Docks Draft RFP Review-Discuss any changes edits to RFP-

G. Town of Georgia Video Surveillance and Physical Access Control Policy-Review and Discussion

9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works/Highway Update from Todd Cadieux

B. Leak at the Library on August , 2025--Update from Todd Cadieux

10. UNFINISHED BUSINESS

A. VELCO-ROW-SLW-Easement

B. Parcel ID 1122600000-TOG Lot-Awaiting New Development Regs

C. Georgia Public Library Building Revitalization Project

D. Bridge # 10 (High Bridge)-Update from Todd Cadieux

E. Bridge # 28 (Mill River Bridge)

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. Special Meeting August 26, 2025-Town Development Regulations

B. September 8, 2025

13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss _____ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss _____ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

14. ADJOURN

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Selectboard Regular Meeting

Monday, August 11, 2025 at 6:00 PM

Chris Letourneau Meeting Room and via Zoom

Minutes

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:02PM

SELECTBOARD PRESENT
Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg, Paul Jansen, Carl Rosenquist

STAFF PRESENT
Todd Cadieux, Kollene Caspers, Lori Hobart

OTHERS PRESENT
Kevin Webster, Nicole Jamison, Kent Henderson (7pm)
Josh Serpe via Zoom

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE

A. Updates from Sheriff Grismore—

- Received information from Sheriff Grismore on great improvements that will help protect our community and provide deputies with the tools they need to continue delivering essential services.
- It's especially exciting to hear that Detective Sergeant Jacob Renning is returning to the Drug Task Force. As you know, this is a critical need—not just in our community, but across the entire state. Please extend my sincere thanks to him for stepping back into this important role.

B. Chair Senna recognized Georgia Market for their generous Serving Sunday's donations to support Georgia community organizations. Past events have supported the Georgia Food

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Shelf, and August 10th's Serving Sunday event raised $1831 from Georgia Market and $1500 from Precision Chiropractic to benefit the Georgia Public Library.

- The next Serving Sunday at Georgia Market on Aug 24th will support the Georgia Historical Society and will have matching funds from another corporate sponsor.

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- C. Rosenquist requested to add discussion of Perrigo to the Executive Session.
- C. Rosenquist would also like to add Georgia Historical Society Proclamation and bell tower enclosure to the Agenda. (7. H)
- L. Hobart requested the addition of Warrants #2524 and Warrant #2531 to the Agenda. (4. D & E).
- L. Hobart also wanted to make a correction to the Agenda, under 7. E, any reference to "Town Attorney" should be changed to "attorney" or "contracted attorney".
- Chair Senna requested 7. E, Delinquent Tax Collector-Discussion/Action: Approval to Retain Attorney with K. Webster to the top of Board Business.

Motion to make the above changes and additions to the Agenda.
Motion made by C. Rosenquist, Seconded by K. Bosenberg
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

4. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Minutes July 28, 2025 Regular Meeting Minutes
Motion to approve July 28, 2025 minutes.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

B. Approval of Minutes July 31, 2025-Special Meeting For Development Regulations
Motion to approve July 31, 2025 minutes.
Motion made by K. Bosenberg, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

C. Approval of Warrant #2523
Motion to approve Warrant #2523
Motion made by P. Jansen, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

D. Approval of Warrant #2524
Motion to approve Warrant #2524 in the amount of $2687.94.
Motion made by C. Rosenquist, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

E. Approval of Warrant #2531
Motion to approve Warrant #2531 in the amount of $111,105.
Motion made by P. Jansen, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

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6. CORRESPONDENCE

A. Notice from Gardner's Supply Company

- Gardner's Supply Company gave notice they are laying off staff and filing for bankruptcy.

7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Agenda Item: Closing of Perrigo – GIDC Update
Update from Kris & Carl (Follow-up from Last Meeting)

- Chair Senna and C. Rosenquist reported the feasibility study for a potential Water/Wastewater system in the industrial park area is still in the preliminary phase.
- Additional information will be shared in Executive Session.

B. Velco-ROW-SLW-Easement Deed for Permanent Access-Action To Approve-Notice of Sale of Municipal Real Estate & Discussion/Review of the Velco Permanent Access Easement

Motion to approve the posting and publishing of the Notice of Sale of Municipal Real Estate to convey an access easement to Vermont Transco (VELCO) to the Silver Lake Woods, to approve the draft Easement Deed and conveyance of the easement to Vermont Transco subject to further review and approval by the Town Attorney, and to authorize Chair Senna to execute the Easement Deed and any other documents related to this transaction.

Motion made by P. Jansen, Seconded by C. Rosenquist.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

C. Action To Approve and Sign - Form PVR-4261-E Errors and Omissions Certificate
Town Assessor Terri Saben needs Selectboard approval for Errors and Omissions Certificates--Reason for is noted as Last assessor put the incorrect value in for "Business Personal Property"-Affects Municipal Tax Only. NOTE: SIGNATURE REQUIRED ON FORM BY ALL BOARD MEMBERS.

Motion to approve and sign Errors and Omissions Certificates
Motion made by P. Jansen, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

D. Land Records Discussion-Town Clerk to Discuss

E. Delinquent Tax Collector-Discussion/Action: Approval to Retain Attorney
Discussion/Action: Approval to Retain Attorney

- Kevin Webster, Delinquent Tax Collector, discussed upcoming tax sales for the Town of Georgia. Board approval is required to authorize retaining an attorney for these proceedings.
- K. Webster gave the Selectboard an update as to the delinquent tax notices. There are currently two properties to go up for bid at auction. He shared an outline and timeline of the process, including hiring the attorney and setting the minimum bid amounts.

Motion to allow K. Webster to move forward with hiring an attorney for parcel auction and appoint L. Hobart and Chair Senna as representatives of the Town of Georgia to place the minimum bid(s).

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Motion made by P. Jansen, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

F. Review/Action: Approval of Revised Estimate from Dock Doctors

The Board will review and consider approval of the revised estimate from Dock Doctors for the replacement of the boat dock.

Motion to approve the revised estimate from Dock Doctors for the replacement of the boat dock, sign the contract and pay 50% of the fee for 2026 placement.
Motion made by P. Jansen, Seconded by Vice Chair Dunsmore

- Discussion was held on replacement and future maintenance of the boat dock.
  Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist
- The Selectboard gave T. Cadieux permission to auction the floating dock and to have D. Bergstrom put the information for sale up on the Town's website.

G. Friends of Northern Lake Champlain-Review Draft bid documents for Mill River Southeast.

- Josh Serpe Joining Virtually to speak further on the draft bid and provide a rough timeline.
- J. Serpe gave the Selectboard a quick synopsis of Mill River Draft bids and timeline going forward. The project work will start October/November and be completed by December 2025.
- C. Rosenquist confirmed with J. Serpe the project will be completed in the ROW and will not directly affect any property for abutting landowners.
- J. Serpe will address the Selectboard for a project wrap-up after completion.

H. Georgia Historical Society news

- Rosenquist explained the Georgia Historical Society (GHS) will hold a proclamation for the 50th anniversary. The GHS will draft something for the next Selectboard Meeting.
- The GHS is preparing a preservation structure for the old Town bell. GHS member Greg Drew has made a model of the structure, which they hope will be about 8x8 feet to store and show the bell.
- The GHS would like to find a place for the bell, potentially at the Town offices. There was no opposition to the idea by the Selectboard but would like the GHS to work with the Georgia Public Works department for more information on installing and maintaining the bell and structure.

8. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works-Update from Director-Todd Cadieux

- T. Cadieux gave an update to the work on Bridge 10, Highbridge Road, including backfill, epoxy coating and paving schedule. The bridge is scheduled to open back to the public on time, if not earlier than expected.
- Public Works department removed trash dumped on Town property off Sand Hill Road, a Milton address was found in the garbage and the Sheriff will issue a ticket.
- Electrical work at the garage was completed today, these are repairs from the electrical surge. There are a few more electrical issues to work out and a new coffee maker to purchase.

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- T. Cadieux will trade some i-beams for a machine that will mow weeds under guard rails.
- The resurfacing of tennis courts is currently underway at Georgia Beach. Someone ran into one of the basketball poles and Public Works will order a pad around the pole to prevent future injury.
- A Boy Scout addressed T. Cadieux regarding a potential dog park for future Eagle Scout project. The Scout has a meeting with S. Katon on August 20th to discuss his potential project.
- In regard to the Electric sign, the neighbors are not in favor of sign in front of their house. C. Rosenquist would like the sign placed between the memorial and granate town sign.
- Kent Henderson spoke of his concerns with the potential placement of sign in front of his house. He wanted to thank the Town for asking for their input.

A brief recess was taken for Selectboard members, staff and guests to look at the sign placement.

- Vice Chair Dunsmore and C. Rosenquist will call a mason tomorrow. T. Cadieux will get electricians to the Town offices to discuss running power to the two potential areas.
- Chair Senna will reach out to S. Katon to make sure the Town is working with Encore for their donation opportunity.
- T. Cadieux requested permission to use funds leftover from desk purchases to upgrade the lights in the boardroom and Town offices. T. Cadieux will give the quote to the Selectboard in support of the project.
- Falls Trail stone, VELCO says no stone will be given out.
- Bridge 28 purchases, nothing has been paid for yet but the stone has been ordered for the wall and he and the engineer have signed for the contractors. Guardrails and culverts have been ordered.

B. Treasurer-Update from Treasurer Lori Hobart
- The tax bills have been printed; they will be mailed by the end of the week with the instructions insert.

C. Budget and Finance-TOG Move from Calendar Year to Fiscal Year Discussions
- K. Bosenberg has sent her thoughts to L. Hobart and will forward her research to the Selectboard members.

D. Courts Resurfacing Scheduled for August 11-August 15
- Tennis/Pickle ball Courts will be closed from August 11 - August 15 for resurfacing (weather permitting). See Public Works update.

9. OTHER

10. UNFINISHED BUSINESS

A. Background Check Addendum to Personnel Policy-Draft in Review
B. Beach Bathroom Renovations- No updates.
C. Bridge # 10 (Highbridge)-Update from Todd Cadieux, see Public Works Update.
D. Parcel ID 1122600000-TOG Lot-Awaiting New Development Regs
E. Georgia Public Library Building Revitalization Project-
- P. Jansen gave an update on the engineer/architect quotes for potential ADA compliance work.

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F. Bridge #28 (Mill River Bridge)- See Public Works Update.
G. Memorandum of Understanding for Town and Library-Drafting In Progress by TA
- K. Bosenberg requested TA reach out to GPL Library Director for input during drafting.

H. Town Hunting Policy-Awaiting Review by GCC
I. Town Electronic Sign-Update from TA
TA Reports our new electronic sign has ARRIVED.
- See Public Works Update.

J. Georgia Beach Parking Lot Lining
- Vice Chair Dunsmore explained the benefits to installing lot lines on the pavement for boat parking.

11. PLAN NEXT MEETING AGENDA

A. August 25, 2025, regularly scheduled Selectboard Meeting.

B. Special Meeting August 26, 2025-Public Meeting for Development Regulations Approval at Town Hall starting at 6 PM.

12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

A. Personnel--Board to Discuss TA Review
B. Perrigo Update

Chair Senna would entertain a motion to enter into Executive Session to discuss Personnel- TA Review and Perrigo, which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion to Move into Executive Session at 7:48pm
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, P. Jansen, K. Bosenberg

Motion to exit from Executive Session at 8:17pm
Motion made by P. Jansen, Seconded by C. Rosenquist
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, P. Jansen, K. Bosenberg

No action taken outside of Executive Session.

13. ADJOURN

Motion to adjourn the meeting at 8:17pm
Motion made by P. Jansen, Seconded by C. Rosenquist
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, P. Jansen, K. Bosenberg

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Minutes and meeting videos are posted on the Town of Georgia website.
Signed: Stacy Katon, Town Administrator
Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

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08/22/25 Town of Georgia, Vermont Accounts Payable 1
11:41 am Check Warrant Report # 2532 Current Prior Next FY Invoices GeorgiaTreasurer
For checks For Check Acct 01(General Fund) 08/25/25 To 08/25/25

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid		Check Number	Check Date
AFLAC	AFLAC	054150	monthly premium	127.50	0.00	127.50		4687	08/25/25
AMAZON	AMAZON CAPITAL SERVICES	179TCDRP6MF6	toner	439.38	0.00	439.38		4688	08/25/25
	returning one 8/19/25								
AMAZON	AMAZON CAPITAL SERVICES	17P6WMMQ7WDC	office supplies	195.25	0.00	195.25		4688	08/25/25
APPLE	APPLE INC	AUG 2025	iPhone storage	0.99	0.00	0.99	E	82501	08/25/25
BARNES	BARNES & NOBLE	08.18.25	books	800.02	0.00	800.02	E	82502	08/25/25
CANON	CANON FINANCIAL SERVICES, INC	41628029	monthly maintenance	453.37	0.00	453.37		4689	08/25/25
CASELLA	CASELLA WASTE MGT., INC.	677353	illegal trash	71.99	0.00	71.99		4690	08/25/25
	someone dumped trash in the sand pit. They found a name amongst the trash.								
	FCSD ticketed that person.								
CEDAR	CEDAR GLEN MEMORIALS	08.05.25	headstone maintenance	2400.00	0.00	2400.00		4691	08/25/25
COMCAST	COMCAST	-3288 072425	town offices	216.80	0.00	216.80	E	82503	08/25/25
COMCAST	COMCAST	-4377 072425	fire station	203.24	0.00	203.24	E	82504	08/25/25
COMCAST	COMCAST	-7269 072425	new garage	209.24	0.00	209.24	E	82505	08/25/25
COMCAST	COMCAST	-7699 080225	old garage	77.10	0.00	77.10	E	82506	08/25/25
COMCASTB	COMCAST BUSINESS	247951361	phones	784.55	0.00	784.55		4692	08/25/25
COMCASTB	COMCAST BUSINESS	AUG 16 ADJ	adjust price increase	1.59	0.00	1.59	E	82507	08/25/25
	adjusting from the old rate to the new rate. The new rate was deducted								
DESORCIE	DESORCIE EMERGENCY PRODUCTS, L	20532	truck air repair	242.00	0.00	242.00		4693	08/25/25
EXIT18	EXIT 18 EQUIPMENT	97140	trimmer line	53.99	0.00	53.99		4694	08/25/25
FEERICK	FEERICK FENCES LLC	08.15.25	town beach fence	8150.00	0.00	8150.00		4695	08/25/25
FCSD	FRANKLIN COUNTY SHERIFF DEPART	608 JUL 2025	law enforcement	8570.70	0.00	8570.70		4696	08/25/25
GAP	GEORGIA AUTO PARTS	27444	backhoe parts	61.21	0.00	61.21		4697	08/25/25
GMLC	GREEN MOUNTAIN LIBRARY CONSORT	B25-4344	Biblio+ streaming	526.97	0.00	526.97		4698	08/25/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-0004 080625	beach	66.17	0.00	66.17		4699	08/25/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-1297 080625	beach	31.11	0.00	31.11		4699	08/25/25
J&L	J & L HARDWARE, INC.	538863	supplies	103.01	0.00	103.01		4700	08/25/25
	glass cleaner, ear plugs, 100 pc venom steel disposable								
J&L	J & L HARDWARE, INC.	539189	tigerflex hose	134.82	0.00	134.82		4700	08/25/25
J&L	J & L HARDWARE, INC.	539890	paint, regulators, nippl	188.90	0.00	188.90		4700	08/25/25
J WOODMAN	JAMES WOODMAN	08.05.25	head stone repair	2400.00	0.00	2400.00		4701	08/25/25
JENKINS	JENKINS TREE SERVICE	1327	tree removal - bridge 28	3500.00	0.00	3500.00		4702	08/25/25
MCCULLOUG	MCCULLOUGH CRUSHING INC	121848	erosion stone	1260.00	0.00	1260.00		4703	08/25/25
MRS	MILTON RENTAL & SALES INC	1-668537	stump grinder	356.00	0.00	356.00		4704	08/25/25
NEDENT	NORTHEAST DELTA DENTAL	SEPT 2025	monthly premium	615.15	0.00	615.15		4705	08/25/25
P&P SEP	P&P SEPTIC SERVICE	T-650228	extra cleaning	200.00	0.00	200.00		4706	08/25/25
P&P SEP	P&P SEPTIC SERVICE	T-650703	extra cleaning	200.00	0.00	200.00		4706	08/25/25
	the person having an event at the beach on Aug 16th required an additional								
	cleaning for the units.								
P&P SEP	P&P SEPTIC SERVICE	T-650968	town office porta-let	230.00	0.00	230.00		4706	08/25/25
PAYCHEX	PAYCHEX	10957909	3 kiosks	75.00	0.00	75.00	E	82508	08/25/25
PAYCHEX	PAYCHEX	2025080501	37 tranx	251.16	0.00	251.16	E	82509	08/25/25
PAYCHEX	PAYCHEX	2025081901	42 tranx	271.87	0.00	271.87	E	82510	08/25/25
PESTPRO	PESTPRO, INC.	201451	monthly treatment	75.00	0.00	75.00		4707	08/25/25
PRIORITY	PRIORITY EXPRESS, INC.	80592531	interlibrary loan	278.12	0.00	278.12		4708	08/25/25
QUADIENT	QUADIENT FINANCE USA, INC	-2740 073125	postage (tax bills)	1104.18	0.00	1104.18		4709	08/25/25
VALLEE2	R L VALLEE INC	10448405	28.651 gal regular	87.28	0.00	87.28		4710	08/25/25
REYNOL	REYNOLDS AND SON INC	3456531	suction elbow-tanker 2	519.19	0.00	519.19		4711	08/25/25
11239	ROWLEY	528896	120 gal #2 diesel	1347.00	0.00	1347.00		4712	08/25/25
11239	ROWLEY	528897	262.1 gal #2 diesel	812.51	0.00	812.51		4712	08/25/25

08/22/25 Town of Georgia, Vermont Accounts Payable 2
11:41 am Check Warrant Report # 2532 Current Prior Next FY Invoices Georgiatreasurer
For checks For Check Acct 01(General Fund) 08/25/25 To 08/25/25

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
STITZEL	SP&F ATTORNEYS, P.C.	93728	legal services	1186.33	0.00	1186.33	4713	08/25/25
	Beach repairs, Silver Lake Woods easement, road policies, CU-003-25 Dunsmore review							
ACE	ST ALBANS ACE HARDWARE LLC	113113/2	staples	19.98	0.00	19.98	4714	08/25/25
ACE	ST ALBANS ACE HARDWARE LLC	113340/2	wasp/hornet foam	17.97	0.00	17.97	4714	08/25/25
STICKS	STICKS & STUFF	305364	wood, fastners	266.27	0.00	266.27	4715	08/25/25
THERAD	THE RADIO NORTH GROUP INC	24147283	4 batteries	468.00	0.00	468.00	4716	08/25/25
UNIFIR	UNIFIRST CORPORATION	1080288979	uniforms 07/30/25	126.79	0.00	126.79	4717	08/25/25
UNIFIR	UNIFIRST CORPORATION	1080290036	town office mats	61.40	0.00	61.40	4717	08/25/25
UNIFIR	UNIFIRST CORPORATION	1080290042	library mats	48.29	0.00	48.29	4717	08/25/25
UNIFIR	UNIFIRST CORPORATION	1080290107	uniforms 08/06/25	146.52	0.00	146.52	4717	08/25/25
UNIFIR	UNIFIRST CORPORATION	1080291272	uniforms 08/13/25	145.52	0.00	145.52	4717	08/25/25
VERIZON W	VERIZON	6120007334	cell phones	74.84	0.00	74.84	4718	08/25/25
VALA	VERMONT ASSESSORS AND LISTERS	CONF REG	training registration	75.00	0.00	75.00	4719	08/25/25
VT HIST	VERMONT HISTORICAL SOCIETY	19009811	books	24.42	0.00	24.42	4720	08/25/25
WBMASON	W.B. MASON CO., INC.	255945227	water cooler rental	3.49	0.00	3.49	4721	08/25/25
WBMASON	W.B. MASON CO., INC.	256004874	tax bill insert paper	107.12	0.00	107.12	4721	08/25/25
WBMASON	W.B. MASON CO., INC.	256064032	water	119.94	0.00	119.94	4721	08/25/25
WBMASON	W.B. MASON CO., INC.	CM3950079	water deposit refund	-36.00	0.00	-36.00	4721	08/25/25
WALMART	WALMART	08.07.25	summer reading supplies	116.82	0.00	116.82 E	82511	08/25/25
ZOOM	ZOOM VIDEO COMMUNICATIONS INC.	08.08.25	library subscription	159.90	0.00	159.90 E	82512	08/25/25
	Report Total			40,824.96	0.00	40,824.96		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ****40,824.96 Let this be your order for the payments of these amounts.

_____
Kristina Senna(Chair)

_____
Brian Dunsmore(Vice Chair)

_____
Carl Rosenquist

_____
Paul Jansen

_____
Kellie Bosenberg

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
AFLAC	AFLAC		054150		08/13/25	09/01/25	01	monthly premium			
			1-2-00-05-10.38 AFLAC Withholding						127.50	0.00	0.00
AMAZON	AMAZON CAPITAL SERVICES		179TCDRP6MF6		08/11/25	09/10/25	01	toner			
			1-7-05-20-22.00 Admin Office Supplies						439.38	0.00	0.00
			17P6WMMQ7WDC		07/31/25	08/30/25	01	office supplies			
			1-7-10-30-62.00 Hwy Parts & Supplies						25.51	0.00	0.00
			1-7-05-28-45.30 Library Building Maint.						55.67	0.00	0.00
			1-7-05-20-22.00 Admin Office Supplies						114.07	0.00	0.00
Invoice 17P6WMMQ7WDC Total									195.25	0.00	0.00
Total For AMAZON CAPITAL SERVICES									634.63	0.00	0.00
APPLE	APPLE INC	*	AUG 2025		08/29/25	08/29/25	01	iPhone storage			
			1-7-05-28-30.70 New Hwy Garage Utilities						0.99	0.00	0.00
BARNES	BARNES & NOBLE	*	08.18.25		08/19/25	08/19/25	01	books			
			1-7-05-70-22.00 Library Supplies						467.40	0.00	0.00
			Z-7-05-70-52.33 VECF-BBF Grant Expenses						131.49	0.00	0.00
			Z-7-05-70-52.29 United Way Grant						201.13	0.00	0.00
Invoice 08.18.25 Total									800.02	0.00	0.00
CANON	CANON FINANCIAL SERVICE		41628029		08/12/25	09/11/25	01	monthly maintenance			
			1-7-05-20-22.10 Admin Copier Expense						453.37	0.00	0.00
CASELLA	CASELLA WASTE MGT., INC		677353		08/11/25	09/10/25	01	illegal trash			
			1-7-05-28-51.00 Municipal Trash						71.99	0.00	0.00
CEDAR	CEDAR GLEN MEMORIALS		08.05.25		08/05/25	08/31/25	01	headstone maintenance			
			1-7-05-28-45.10 Cemetery Maintenance						2,400.00	0.00	0.00
COMCAST	COMCAST	*	-3288 072425		07/24/25	08/19/25	01	town offices			
			1-7-05-28-30.50 Town Hall Utilities						216.80	0.00	0.00
		*	-4377 072425		07/24/25	08/19/25	01	fire station			
			1-7-05-28-30.25 Fire & Rescue Utilities						203.24	0.00	0.00
		*	-7269 072425		07/24/25	08/19/25	01	new garage			
			1-7-05-28-30.70 New Hwy Garage Utilities						209.24	0.00	0.00
		*	-7699 080225		08/02/25	08/27/25	01	old garage			
			1-7-05-28-30.35 Old Hwy Garage Utilities						77.10	0.00	0.00
Total For COMCAST									706.38	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
COMCASTB	COMCAST BUSINESS		247951361		08/01/25	08/31/25	01	phones			
			1-7-05-28-30.50 Town Hall Utilities						327.95	0.00	0.00
			1-7-05-28-30.25 Fire & Rescue Utilities						204.58	0.00	0.00
			1-7-05-28-30.30 Library Utilities						88.22	0.00	0.00
			1-7-05-28-30.70 New Hwy Garage Utilities						163.80	0.00	0.00
Invoice 247951361 Total									784.55 ✓	0.00	0.00
		*	AUG 16 ADJ		08/16/25	08/16/25	01	adjust price increase			
			1-7-05-36-52.40 GFD Computer/Office Suppl						1.59	0.00	0.00
Total For COMCAST BUSINESS									786.14	0.00	0.00
DESORCIE	DESORCIE EMERGENCY PROD		20532		08/02/25	09/01/25	01	truck air repair			
			1-7-05-36-63.05 GFD Truck/App Repairs						242.00 ✓	0.00	0.00
EXIT18	EXIT 18 EQUIPMENT		97140		08/08/25	08/18/25	01	trimmer line			
			1-7-10-30-62.00 Hwy Parts & Supplies						53.99 ✓	0.00	0.00
FEERICK	FEERICK FENCES LLC		08.15.25		08/15/25	08/30/25	01	town beach fence			
			1-7-02-65-52.10 Parks/Rec Prchse-Impact						8,150.00 ✓	0.00	0.00
FCSD	FRANKLIN COUNTY SHERIFF		608 JUL 2025		08/04/25	09/03/25	01	law enforcement			
			1-7-05-30-45.05 Law Enforcement						8,570.70 ✓	0.00	0.00
GAP	GEORGIA AUTO PARTS		27444		08/12/25	09/11/25	01	backhoe parts			
			1-7-10-30-62.10 2012 Backhoe Repairs						61.21 ✓	0.00	0.00
GMLC	GREEN MOUNTAIN LIBRARY		B25-4344		08/14/25	08/25/25	01	Biblio+ streaming			
			1-7-05-70-22.35 Library Online/Electronic						526.97 ✓	0.00	0.00
GMP	GREEN MOUNTAIN POWER CO		-0004 080625		08/06/25	09/02/25	01	beach			
			1-7-05-28-30.20 Town Beach Utilities						66.17	0.00	0.00
			-1297 080625		08/06/25	09/02/25	01	beach			
			1-7-05-28-30.20 Town Beach Utilities						31.11	0.00	0.00
Total For GREEN MOUNTAIN POWER CORPORATION									97.28 ✓	0.00	0.00
J&L	J & L HARDWARE, INC.		538863		08/05/25	08/31/25	01	supplies			
			1-7-10-30-62.00 Hwy Parts & Supplies						103.01	0.00	0.00
			539189		08/11/25	08/31/25	01	tigerflex hose			
			1-7-10-30-62.00 Hwy Parts & Supplies						134.82	0.00	0.00
			539890		08/20/25	08/31/25	01	paint, regulators, nipple			
			1-7-10-30-62.00 Hwy Parts & Supplies						188.90	0.00	0.00
Total For J & L HARDWARE, INC.									426.73 ✓	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
J WOODMAN	JAMES WOODMAN		08.05.25		08/05/25	08/31/25	01	head stone repair			
			1-7-05-28-45.10	Cemetery Maintenance					2,400.00	0.00	0.00
JENKINS	JENKINS TREE SERVICE		1327		08/21/25	08/21/25	01	tree removal - bridge 28			
			N-7-05-20-00.20	Mill River Bridge Expense					3,500.00	0.00	0.00
MCCULLOUG	MCCULLOUGH CRUSHING INC		121848		08/04/25	09/03/25	01	erosion stone			
			1-7-10-05-55.05	Erosion Control					1,260.00	0.00	0.00
MRS	MILTON RENTAL & SALES I		1-668537		07/31/25	08/30/25	01	stump grinder			
			1-7-10-30-52.25	Hwy Equipment Rental					356.00	0.00	0.00
NEDENT	NORTHEAST DELTA DENTAL		SEPT 2025		08/15/25	09/01/25	01	monthly premium			
			1-7-05-05-10.25	Gen Gov Insurance Dental					39.79	0.00	0.00
			1-7-10-05-10.14	Highway Ins Dental					115.91	0.00	0.00
			1-7-05-28-10.06	Public Works Ins. Dental					30.62	0.00	0.00
			1-7-05-10-10.20	Clerks Office Ins. Dental					36.33	0.00	0.00
			1-7-05-36-10.19	Fire & Rescue Ins. Dental					39.79	0.00	0.00
			1-7-05-70-16.00	Library Dental Insurance					30.62	0.00	0.00
			1-2-00-05-10.35	Dental Withholding					282.30	0.00	0.00
			1-7-05-15-10.05	Treasurer Ins. Dental					39.79	0.00	0.00
Invoice SEPT 2025 Total									615.15	0.00	0.00
P&P SEP	P&P SEPTIC SERVICE		T-650228		08/08/25	08/13/25	01	extra cleaning			
			1-7-05-28-45.20	Town Beach Bldg. Maint					200.00	0.00	0.00
			T-650703		08/15/25	08/20/25	01	extra cleaning			
			1-7-05-28-45.20	Town Beach Bldg. Maint					200.00	0.00	0.00
			T-650968		08/20/25	08/25/25	01	town office porta-let			
			1-7-05-65-64.00	Parks/Rec Community Event					230.00	0.00	0.00
Total For P&P SEPTIC SERVICE									630.00	0.00	0.00
PAYCHEX	PAYCHEX	*	10957909		08/05/25	08/20/25	01	3 kiosks			
			1-7-05-05-45.00	Admin Contracted Services					75.00	0.00	0.00
		*	2025080501		08/05/25	08/07/25	01	37 tranx			
			1-7-05-05-45.00	Admin Contracted Services					251.16	0.00	0.00
		*	2025081901		08/19/25	08/21/25	01	42 tranx			
			1-7-05-05-45.00	Admin Contracted Services					271.87	0.00	0.00
Total For PAYCHEX									598.03	0.00	0.00
PESTPRO	PESTPRO, INC.		201451		08/12/25	08/12/25	01	monthly treatment			
			1-7-05-28-45.50	Town Hall Building Maint.					75.00	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
POWERPLAN	POWERPLAN		-2594030825		03/08/25	03/28/25	01	return			
			1-7-10-30-62.65 2018 Loader Repairs						-236.40	0.00	0.00
PRIORITY	PRIORITY EXPRESS, INC.		80592531		07/31/25	08/30/25	01	interlibrary loan			
			Z-7-05-70-52.34 VT DOL Courier Grant 24-2						278.12	0.00	0.00
QUADIENT	QUADIENT FINANCE USA, I		-2740 073125		07/31/25	08/28/25	01	postage (tax bills)			
			1-7-05-20-21.00 Admin Postage						1,104.18	0.00	0.00
VALLEE2	R L VALLEE INC		10448405		07/31/25	08/30/25	01	28.651 gal regular			
			1-7-10-30-51.00 Fuels And Oils						87.28	0.00	0.00
REYNOL	REYNOLDS AND SON INC		3456531		08/05/25	09/04/25	01	suction elbow-tanker 2			
			1-7-05-36-63.05 GFD Truck/App Repairs						519.19	0.00	0.00
11239	ROWLEY		528896		08/07/25	08/12/25	01	120 gal #2 diesel			
			1-7-10-30-51.00 Fuels And Oils						1,347.00	0.00	0.00
			528897		08/19/25	08/24/25	01	262.1 gal #2 diesel			
			1-7-10-30-51.00 Fuels And Oils						812.51	0.00	0.00
Total For ROWLEY									2,159.51	0.00	0.00
STITZEL	SP&F ATTORNEYS, P.C.		93728		08/08/25	09/07/25	01	legal services			
			1-2-00-20-10.86 Planning Legal Escrow						1,186.33	0.00	0.00
ACE	ST ALBANS ACE HARDWARE		113113/2		07/31/25	08/30/25	01	staples			
			1-7-05-80-52.00 GCC Prchse - Current Yr						19.98	0.00	0.00
			113340/2		08/14/25	08/31/25	01	wasp/hornet foam			
			1-7-05-36-22.00 Fire & Rescue Supplies						17.97	0.00	0.00
Total For ST ALBANS ACE HARDWARE LLC									37.95	0.00	0.00
STICKS	STICKS & STUFF		305364		07/02/25	08/31/25	01	wood, fastners			
			1-7-05-28-45.20 Town Beach Bldg. Maint						266.27	0.00	0.00
THERAD	THE RADIO NORTH GROUP I		24147283		08/13/25	09/12/25	01	4 batteries			
			1-7-05-36-52.35 Fire & Rescue Communicati						468.00	0.00	0.00
UNIFIR	UNIFIRST CORPORATION		1080288979		07/30/25	08/29/25	01	uniforms 07/30/25			
			1-7-10-40-18.00 Highway Uniforms/Boots						126.79	0.00	0.00
			1080290036		08/05/25	09/04/25	01	town office mats			
			1-7-05-28-45.50 Town Hall Building Maint.						61.40	0.00	0.00
			1080290042		08/05/25	09/04/25	01	library mats			
			1-7-05-28-45.60 Janitorial Supply/Svs.						48.29	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
			1080290107		08/06/25	09/05/25	01	uniforms 08/06/25			
			1-7-10-40-18.00 Highway Uniforms/Boots						146.52	0.00	0.00
			1080291272		08/13/25	09/12/25	01	uniforms 08/13/25			
			1-7-10-40-18.00 Highway Uniforms/Boots						145.52	0.00	0.00
Total For UNIFIRST CORPORATION									528.52	0.00	0.00
VERIZON W VERIZON			6120007334		08/01/25	08/24/25	01	cell phones			
			1-7-05-28-30.25 Fire & Rescue Utilities						37.42	0.00	0.00
			1-7-05-28-30.70 New Hwy Garage Utilities						37.42	0.00	0.00
Invoice 6120007334 Total									74.84	0.00	0.00
VALA	VERMONT ASSESSORS AND L		CONF REG		08/22/25	08/22/25	01	training registration			
			1-7-05-45-44.10 Assessor Training						75.00	0.00	0.00
VT HIST	VERMONT HISTORICAL SOCI		19009811		08/20/25	09/03/25	01	books			
			1-7-05-70-22.05 Library Adult Books						24.42	0.00	0.00
WBMASON	W.B. MASON CO., INC.		255945227		08/04/25	09/03/25	01	water cooler rental			
			1-7-10-30-55.10 Hwy Office Supplies						3.49	0.00	0.00
			256004874		08/06/25	09/05/25	01	tax bill insert paper			
			1-7-05-20-22.00 Admin Office Supplies						107.12	0.00	0.00
			256064032		08/08/25	09/07/25	01	water			
			1-7-10-30-55.10 Hwy Office Supplies						59.97	0.00	0.00
			1-7-05-20-22.00 Admin Office Supplies						59.97	0.00	0.00
Invoice 256064032 Total									119.94	0.00	0.00
			CM3950079		08/08/25	08/08/25	01	water deposit refund			
			1-7-10-30-55.10 Hwy Office Supplies						-18.00	0.00	0.00
			1-7-05-20-22.00 Admin Office Supplies						-18.00	0.00	0.00
Invoice CM3950079 Total									-36.00	0.00	0.00
Total For W.B. MASON CO., INC.									194.55	0.00	0.00
WALMART	WALMART	*	08.07.25		08/07/25	08/07/25	01	summer reading supplies			
			1-7-05-70-44.05 Library Educational Progr						116.82	0.00	0.00
ZOOM	ZOOM VIDEO COMMUNICATIO	*	08.08.25		08/08/25	08/08/25	01	library subscription			
			1-7-05-70-22.35 Library Online/Electronic						159.90	0.00	0.00
Report Grand Total									40,588.56	0.00	0.00

+236.40
~~40,352.16~~
40,824.96 ok

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount

Fund Totals	Expenditures	Dis-Encumbrance
1	36,477.82	0.00
Z	610.74	0.00
N	3,500.00	0.00
	40,588.56	0.00

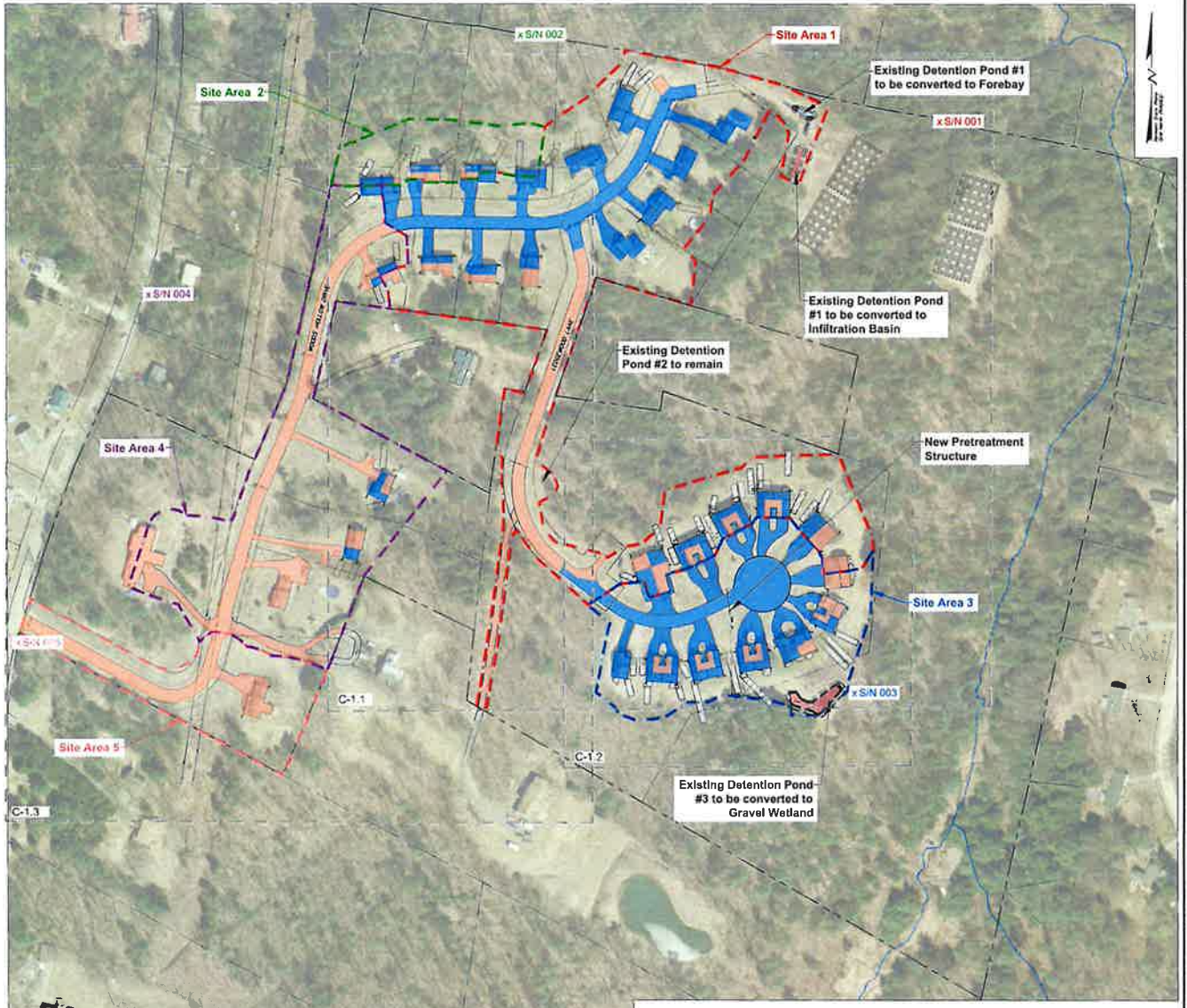
Cost Opinion - Forest Glen & Hidden Woods Gravel Wetland

Based on Plans dated 11/11/2024 by Krebs & Lansing Consulting Engineers, Inc.
July 28, 2025

Description of Work	Quantity	Unit Price	Total
General Conditions -mob/demob, signage, etc	1 ea	Estimate @ 20%	$15,366.00
Clear and grub site	0.15 acres	$7,500/acre	$1,125.00
Dewatering	1 ea	$5,000 ea	$5,000.00
Construction Barrier Tape	500 lf	$2/lf	$1,000.00
500x Fabric under haul road	300 lf	$2/lf	$600.00
Gravel for Temp. Haul Road & Staging Area	80 CY	$65/CY	$5,200.00
Erosion Prevention & Sediment Control	1 ea	$5,000 ea	$5,000.00
20 mil. reinforced poly liner	350 sy	$6/Sy	$2,100.00
Crushed stone (washed) for gravel wetland (3/4"-1/12")	240 CY	$65/CY	$15,600.00
Wetland soil	50 CY	$75/CY	$3,750.00
Excavate ex. soil and haul off-site	360 CY	$20/CY	$7,200.00
Emergency Spillway Stone	2 CY	$200/CY	$400.00
Earthwork Grading	0.2 acres	$11,500/acre	$2,300.00
4" Topsoil	40 CY	$85/CY	$3,400.00
Seed, Mulch, Fertilizer	0.25 acres	$8,500/acre	$2,125.00
Contech Cascade CS-5 Separator - furnish and install	1 ea	$17,000 ea	$17,000.00
6" PVC, SDR 35 perf. Pipe	22 lf	$15/lf	$330.00
8" PVC SDR 35 Pipe	10 lf	$20/lf	$200.00
Outlet Stucture - furnish and install	1 ea	$4,500 ea	$4,500.00
	Subtotal		$92,196.00
	Contractor Mark-up (8%)		$7,375.68
	TOTAL		$99,571.68

LOCATION MAP

SCALE 1" = 2,000 FT



LEGEND

- Approx Project Property Line
- Approx Property Lines
- Stream
- x S/N ### — Site Discharge Point
- Site Area 1
- Site Area 2
- Site Area 3
- Site Area 4
- Site Area 5
- Disconnection Area
- ex Storm Line/Dry Well Basin
- ex Overhead Power/Power Pole
- ex Water Line/Hydrant/Valve
- New Pretreatment Structure
- New Forebay Permanent Pool
- New Stormwater Treatment Practice

NOTES

This plan is not intended to be a boundary survey. Property lines are based a digital file provide by Owner.

The horizontal coordinate system is based on NAD83 Vermont State Plane 4400 (US Survey Feet). Elevations are based on NAVD88 datum (US Survey Feet)

Existing conditions are based on a digital file provide by Owner. No topographic survey work was completed by Krebs & Lansing.

Utilities are based on digital file provide by Owner, and are not warranted to exact or complete. Contractor shall contact Dig Safe and other non-member utilities prior to beginning any excavation

Wetlands were delineated by Arrowwood Environmental, LLC in August 2024

Impervious Area Legend

Existing Impervious Area Treated By New Stormwater Practice or Rooftop Disconnection	3.12 ac
Existing Impervious Areas Not Treated	2.67 ac
Total Impervious Area:	5.79 ac

Forest Glen and Hidden Woods Residential Development

Woods Hollow Drive & Ledgewood Lane

Georgia, Vermont

CIVIL ENGINEER

KREBS & LANSING CONSULTING ENGINEERS

ISSUED FOR PERMIT REVIEW
NOT FOR CONSTRUCTION

STANDARD GRAPHIC SCALE: 1" = 100'
(VALID WHEN PLOTTED ON 24" x 36")

3-9050 Stormwater Permit (3-Acre Site)

REVISIONS/COMMENTS	DATE

Drawing Title:

OVERALL SITE AREA PLAN

DATE of Issue: 11/11/2024
Drawn by: MNS
Checked:
Project No: 33329
Scale:
Drawing No.: C-1.0
Rev No.:

Section 8. Item #A.

LOCATION MAP

SCALE 1"=2,000FT

LEGEND

- Approximate Project Property Line
- Approximate Property Lines
- x S/N ### — Site Discharge Point
- Existing Contours (5' Interval)
- Existing Contours (1' Interval)
- Class II Wetland (Located by AE)
- Class II Wetland Riparian Buffer (50')
- Stream
- ex vegetation
- ex Storm Pipe
- ex Gas Line/Valve
- ex Storm Line/Dry Well Basin
- ex Overhead Power/Power Pole
- ex Water Line/Hydrant/Valve
- ex Sewer Line/Manhole
- ex Riprap
- Finish Grade Contour (5' Intervals)
- Finish Grade Contour (1' Intervals)
- New Forebay Permanent Pool
- New Stormwater Treatment Practice
- Disconnection Area
- Tc Flow Path
- Drainage Arrow

NOTES

This plan is not intended to be a boundary survey. Property lines are based a digital file provide by Owner

The horizontal coordinate system is based on NAD83 Vermont State Plane 4400 (US Survey Feet) Elevations are based on NAVD88 datum (US Survey Feet)

Existing conditions are based on a digital file provide by Owner. No topographic survey work was completed by Krebs & Lansing

Utilities are based on digital file provide by Owner, and are not warranted to exact or complete. Contractor shall contact Dig Safe and other non-member utilities prior to beginning any excavation

Wetlands were delineated by Arrowwood Environmental, LLC in August 2024

Site Area Legend

- Site Area 1
- Site Area 2
- Site Area 3
- Site Area 4
- Site Area 5

Watershed Legend

- WS-1
- WS-3

Forest Glen and Hidden Woods Residential Development

Woods Hollow Drive & Ledgewood Lane

Georgia, Vermont

CIVIL ENGINEER

KREBS & LANSING

ISSUED FOR PERMIT REVIEW
NOT FOR CONSTRUCTION

STANDARD GRAPHIC SCALE: 1" = 100'
(VALID WHEN PLOTTED ON 24" x 36")

3-9050 Stormwater Permit (3-Acre Site)

REV. NO.	REVISIONS/COMMENTS	DATE

Drawing Title:

OVERALL STORMWATER PLAN

DATE of Issue: 11/11/2024

Drawn by: WHS | Checked:

Project No.: 23328 | Scale:

Drawing No.: ST-1.0 | Rev No.:

LEGEND

- x395.8' — ex. Spot Grade
- ex. Grade Contour (5' intervals)
- ex. Grade Contour (1' intervals)
- Approx. Property Line
- Class II Wetlands
- Class II Wetland Riparian Buffer (50')
- ex. Riprap
- ex. Storm Pipe
- ex. roof drain outlet
- Test Pit / Infiltration Test
- ex. vegetation
- New Clearing Limits
- x385.3 — New Spot Grade
- Finish Grade Contour (5' Intervals)
- Finish Grade Contour (1' Intervals)
- New Forebay
- New Infiltration Basin
- Tc Flow Path
- Drainage Arrow
- Rolled Erosion Control Matting or Flexterra HP Flexible Growth Media Hydromulch
- Temporary Silt Wattles

Soil Test Pit Log
Forest Glen/Hidden Woods 3-Acre
Woods Hollow & Ledgewood Lane, Georgia, Vermont

Date: September 27, 2024
Weather: 70° F, Sunny
Present: Cameron Goodrich, Krebs & Lansing Consulting Engineers, Inc

NLTD = no ledge to depth
NWTD = no water to depth
SHWT = seasonal high water table

TP-1
- 0" - 8" 10YR 4/4 Dark Yellowish Brown, Loamy Sand, single grain, loose, roots, few gravels, dry
- 8" - 20" 10YR 5/6 Yellowish Brown, Loamy Sand, single grain, loose, roots, few gravels, dry
- 20" - 36" 2.5Y 5/6 Light Olive Brown, Sand, single grain, loose, roots, clean, dry
- 36" - 52" 2.5Y 5/4 Light Olive Brown, Coarse Sand, single grain, loose, roots, clean
- 52" - 78" 2.5Y 5/3 Light Olive Brown, Sand, granular, very friable, clean

NSHWT / NLTD / NWTD

TP-2
- 0" - 10" 10YR 3/3 Dark Yellowish Brown, Loamy Sand, single grain, loose, dense root presence, dry
- 10" - 24" 10YR 5/6 Yellowish Brown, Loamy Sand, single grain, loose, dense root presence, dry
- 24" - 39" 2.5Y 5/4 Light Olive Brown, Sand, single grain, loose, few roots, clean
- 39" - 72" 2.5Y 5/3 Light Olive Brown, Sand, granular, friable, clean

NSHWT / NLTD / NWTD

TP-3
- 0" - 8" 10YR 3/2 Very Dark Grayish Brown, Sandy Loam, granular, very friable, roots, damp
- 8" - 21" 2.5Y 5/3 Light Olive Brown, Sand, granular, very friable, distinct redox throughout layer, damp
- 21" - 60" 2.5Y 5/1 Gray, Sand, granular, very friable, no redox features throughout layer, water seeps @ 39"

SHWT Possible @ 8-21" / Water @ 39" / NLTD

INFILTRATION TESTING
(for infiltration basin)

Project Name: Forest Glen / Hidden Woods 3 Acre
Testing By: CJG
Date: 9/27/2024
Depth of Test: 24 inches

* Infiltration Testing Using Procedures outlined in 2017 VSWMM Section 4.3.2.5 (Borehole Infiltration Test)
*No pre-soak was performed due to heavy rainfall overnight

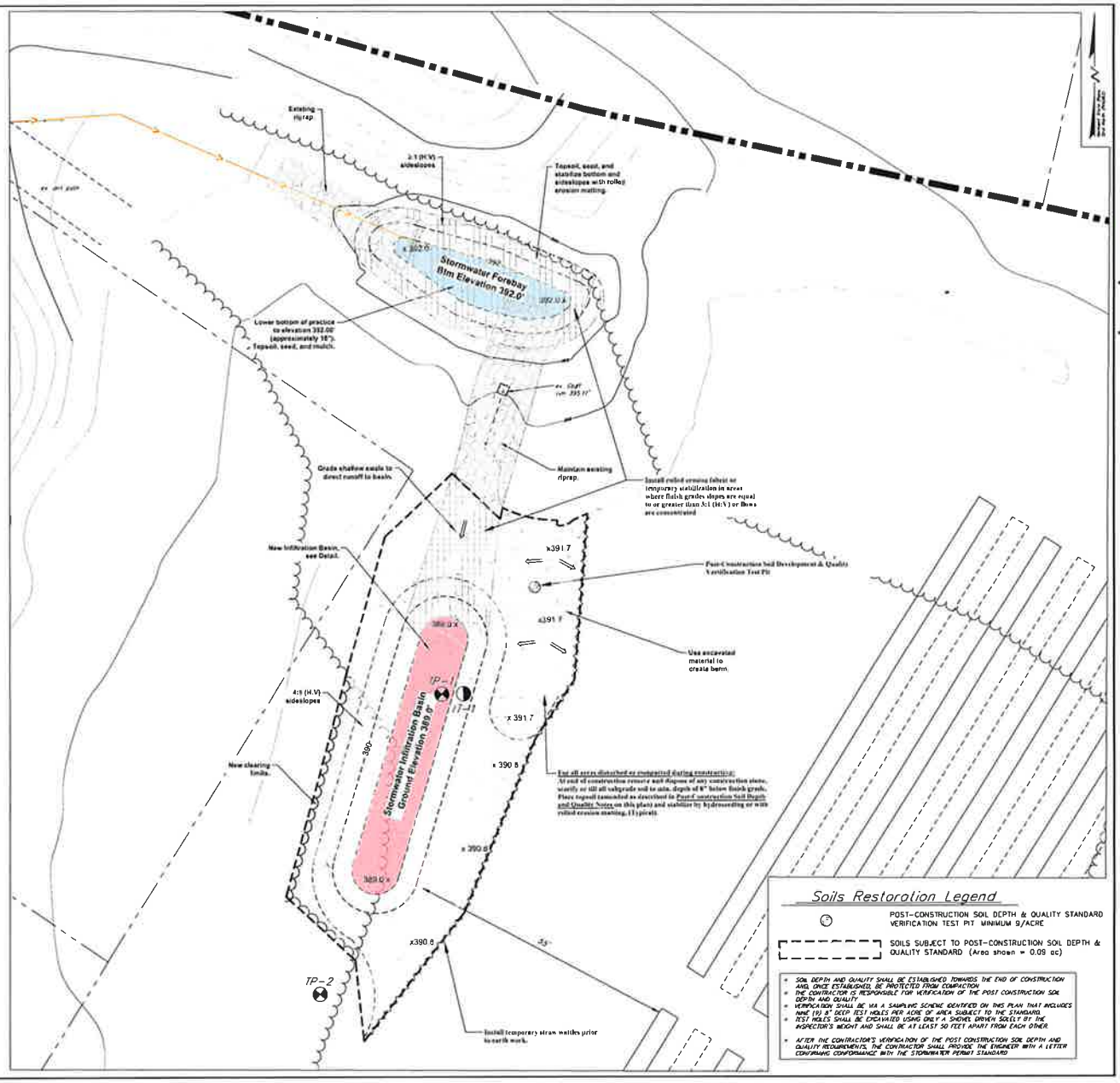
Infiltration test 3

Trial #	Amount of Drop	Time for Drop	Rate (min/in)
1	24 inches	24 min	60
2	24 inches	30 min	48
3	24 inches	30 min	48
4	24 inches	33 min	44
		Slowest	44

Using Factor of Safety of 2, design Infiltration Rate is 44/2 = 22 in/hr
Rate Used in Modeling for Infiltration = 20 in/hr

NOTES:

SEE ST-1.3 AND DETAILS FOR ADDITIONAL POST CONSTRUCTION SOIL DEPTH AND QUALITY NOTES



Forest Glen and Hidden Woods Residential Development

Woods Hollow Drive & Ledgewood Lane
Georgia, Vermont

CIVIL ENGINEER
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164 Main Street, Suite 201, Colchester, Vermont 05446 | P: (802) 878-0375 | www.krebslansing.com

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STANDARD GRAPHIC SCALE: 1" = 10' (VALID WHEN PLOTTED ON 24" x 36")

3-9050 Stormwater Permit (3-Acre Site)

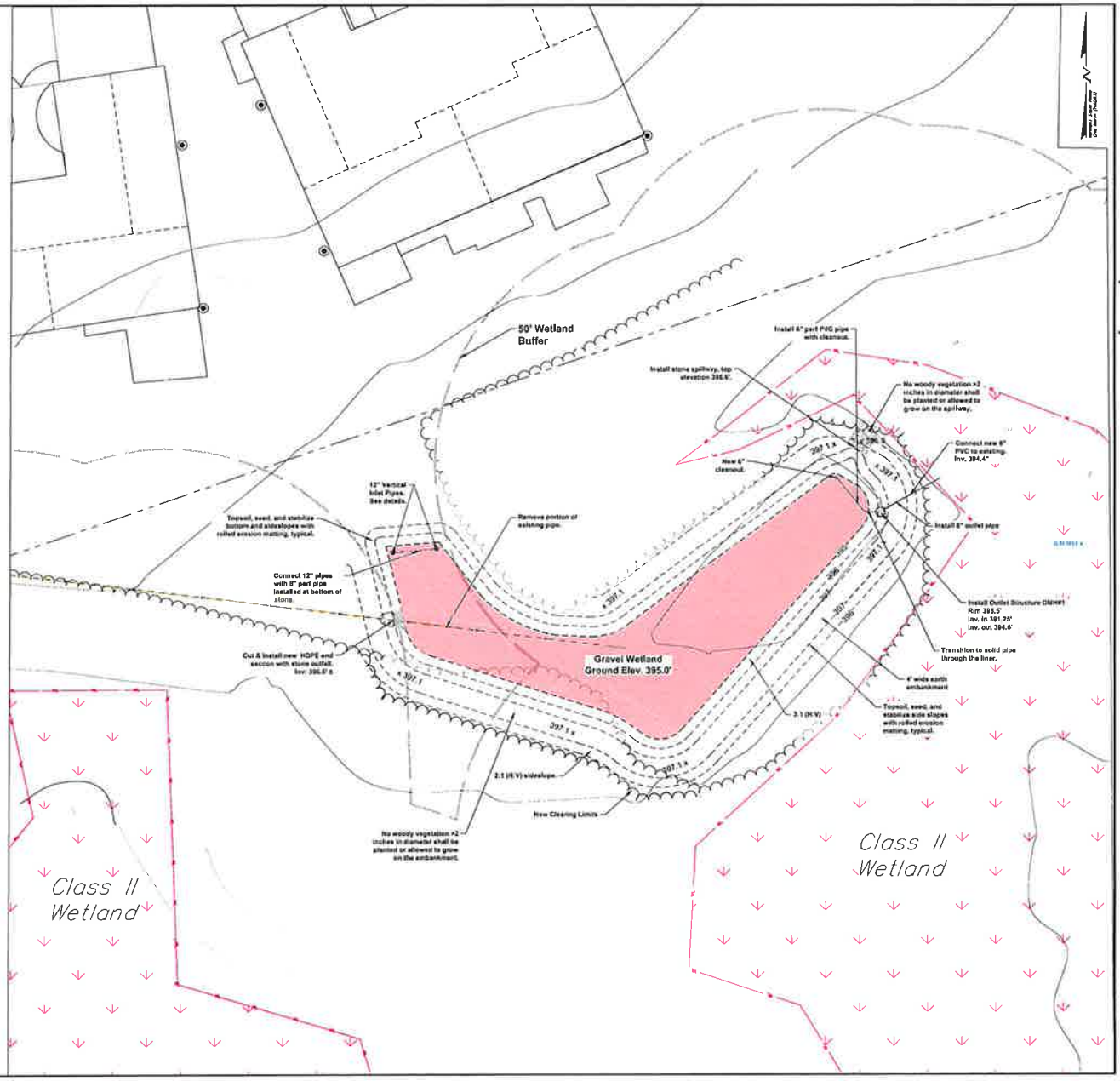
REV. No.	REVISIONS/COMMENTS	DATE

Drawing Title: STORMWATER PLAN INFILTRATION BASIN

DATE of Issue: 11/11/2024
Drawn by: WKS | Checked:
Project No.: 23329 | Scale:
Drawing No.: ST-1.1 | Rev. No.:

LEGEND

- ex Spot Grade
- ex Grade Contour (5' intervals)
- ex Grade Contour (1' intervals)
- x S/N ### Site Discharge Point
- Approx. Property Line
- Class II Wetlands
- Class II Wetlands Riparian Buffer (50')
- ex Storm Pipe
- ex roof drain outlet
- ex vegetation
- New Clearing Limits
- New Spot Grade
- Finish Grade Contour (5' Intervals)
- Finish Grade Contour (1' Intervals)
- New Stormwater Treatment Practice
- New Riprap
- To Flow Path



NOTES:
SEE ST-1.1 FOR TEST PIT DATA

Forest Glen and Hidden Woods Residential Development

Woods Hollow Drive & Ledgewood Lane

Georgia, Vermont

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STANDARD GRAPHIC SCALE. 1" = 10'
(VALID WHEN PLOTTED ON 24" x 36")

3-9050 Stormwater Permit (3-Acre Site)

REV. No.	REVISIONS/COMMENTS	DATE

Drawing Title:
STORMWATER PLAN:
GRAVEL WETLAND

DATE of Issue: 11/11/2024
Drawn by: MNS Checked
Project No.: 23329 Scale:
Drawing No.: ST-1.2 Rev. No.

Section 8. Item #A.

LEGEND

- ex. Grade Contour (5' intervals)
- ex. Grade Contour (1' intervals)
- Approx. Property Line
- Class II Wetlands
- Wetland Buffer (50' radius)
- ex. Storm Pipe/Basin
- ex. roof drain outlet
- ex. vegetation
- New Clearing Limits
- Finish Grade Contour (5' Intervals)
- Finish Grade Contour (1' Intervals)
- New Stormwater Treatment Practice
- New Pre-Treatment Structure
- Temporary Construction Limit Fence
- Temporary Silt Fence
- Temporary Construction Access Road
- Rolled Erosion Control Matting or Flexterra HP Flexible Growth Media Hydromulch

Post-Construction Soil Depth and Quality Notes

Required Elements:

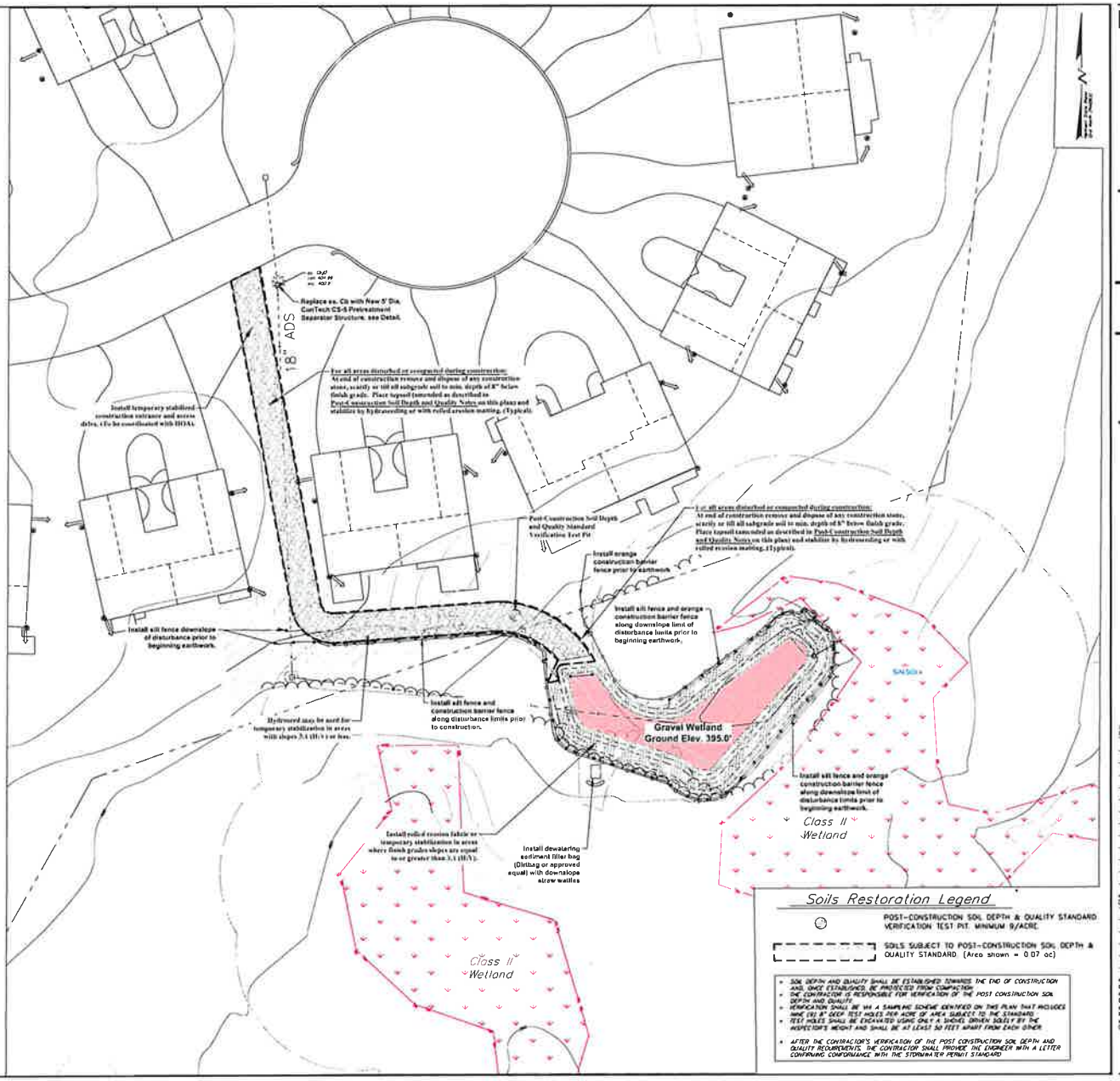
Soil retention: Retain, in an undisturbed state, the duff layer and native topsoil to the maximum extent practicable

Soil quality: All areas subject to the Standard shall demonstrate the following:

- A topsoil layer with a minimum organic matter content of 4% dry weight in planting beds and turf areas. The topsoil layer shall have a minimum depth of 4 inches, except where tree roots limit the depth of incorporation of amendments needed to meet the criteria
- Compost and other materials shall be used that meet the following requirements
  - The compost or other materials shall have a carbon to nitrogen ratio below 25:1
  - Compost shall meet the definition of "compost" in the Agency's Solid Waste Management Rules or shall meet the contaminant standards in the Vermont Solid Waste Management Rules 6-1104(g)(6-7), 6-1105(g)(4-5), and 6-1106(j)(2-3). Compost or other organic materials may be amended to meet the foregoing requirements.
  - Exceptional Quality biosolids (EQ biosolids) may be used as a soil amendment, at a maximum proportion of 35% of the total soil volume, and shall be well mixed with existing soil before or during application.
- The resulting soil shall be conducive to the type of vegetation to be established
- The soil quality requirements shall be met by using one or a combination of the following methods
  - Option 1: Leave undisturbed native vegetation and soil, and protect from compaction during construction. **Failure to establish and maintain exclusionary controls around these areas during the construction phase may trigger the requirement to restore soils per one of the following options.**
  - Option 2: Amend existing site topsoil or subsoil in place
    - Scarify or till subsoils to 4 inches of depth or to depth needed to achieve a total depth of 8 inches of uncompacted soil after calculated amount of amendments is added. Except for within the drip line of existing trees, the entire surface shall be disturbed by scarification.
    - Amend soil to meet organic content requirements:
      - PRE-APPROVED RATE: Place 1 inch of composted material with an organic matter content between 40 and 65% and rototill into 3 inches of soil; or
      - CALCULATED RATE: Place calculated amount of composted material or approved organic material and rototill into depth of soil needed to achieve 4 inches of settled soil at 4% organic content. *Contractor to provide calculation and site sketch indicating areas used for calculations.
    - Rake beds to smooth and remove surface rocks larger than 2 inches in diameter; and
    - Water or roll to compact soil in turf areas to 85% of maximum dry density
  - Option 3: Remove and stockpile existing topsoil during grading
    - Stockpile soil on site in a designated controlled area, at least 50 feet from surface waters, wetlands, floodplains, or other critical resource areas.
    - Scarify or till subgrade to a depth of 4 inches. Except for within the drip line of existing trees, the entire surface shall be disturbed by scarification.
    - Stockpiled topsoil shall also be amended, if needed, to meet the organic content requirements:
      - PRE-APPROVED RATE: Compost shall be incorporated with an organic matter content between 40 and 65% into the topsoil at a ratio 1:3; or
      - CALCULATED RATE: Incorporate composted material or approved organic material at a calculated rate to achieve 4 inches of settled soil at 4% organic content.*
    - Replace stockpiled topsoil prior to planting, screen topsoil; and,
    - Rake to level, and remove surface rocks larger than 2 inches in diameter
  - Option 4: Import topsoil mix, or other materials for mixing, including compost, of sufficient organic content and depth
    - Scarify or till subgrade to a depth of 4 inches. Except for within the drip line of existing trees, the entire surface shall be disturbed by scarification.
    - Place 4 inches of imported topsoil mix on surface. The imported topsoil mix shall contain 4% organic matter. Sand used in the mix shall be sand or sandy loam as defined by the USDA. Shop drawing submittal is required. Find USDA sieve for sand and sandy loam
    - Rake beds to smooth and remove surface rocks larger than 2 inches in diameter; and
    - Water or roll to compact soil in turf areas to 85% of maximum dry density

Soil Management:

- Identifies areas on the site subject to the Standard;
- Soil depth and quality shall be established towards the end of construction and once established, protected from compaction, such as from large machinery, vehicle traffic, and from erosion; and
- After soil amendments and placement is complete, and prior to seeding and mulching, Contractor shall perform verification sampling in locations indicated on sampling plan. Verification sampling shall include nine, 8 inch deep (min) test holes per acre of area subject to the standard. Test holes shall be excavated manually using a shovel driven solely by inspector's weight and shall be at least 50 feet apart from each other.
  - A dense and vigorous vegetative cover shall be established over turf areas.



Forest Glen and Hidden Woods Residential Development

Woods Hollow Drive & Ledgewood Lane

Georgia, Vermont

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STANDARD GRAPHIC SCALE: 1" = 20'
(VALID WHEN PLOTTED ON 24" x 36")

3-9050 Stormwater Permit (3-Acre Site)

REV.	REVISIONS/COMMENTS	DATE

Drawing Title:

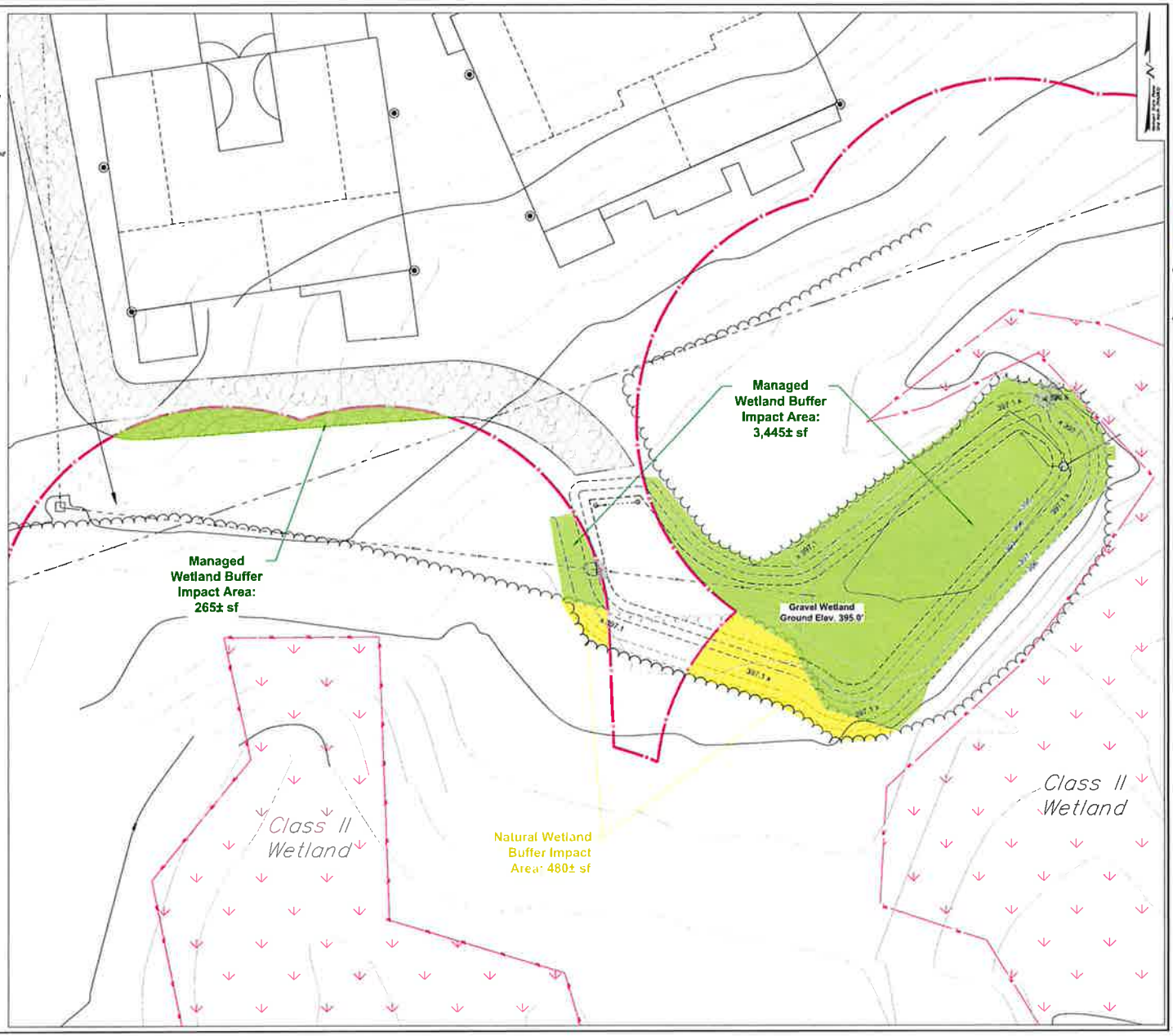
POST-STABILIZATION PLAN

DATE of Issue: 11/11/2024
Drawn by: MHS
Checked:
Project No.: 23120
Scale:
Drawing No.: ST-1.3
Rev. No.:

Wetland Legend

- Class II Wetland Delineation
- Class II Wetland Riparian Buffer (50')
- Proposed Managed Class II Wetland Buffer Impact (3,710± s.f.)
- Proposed Natural Class II Wetland Buffer Impact (480± s.f.)
- Temporary Construction Access Road

Wetlands were delineated in August 2024 by Arrowwood Environmental, LLC.



NOTES:
SEE ST-1.2 and ST-1.3 FOR GENERAL NOTES

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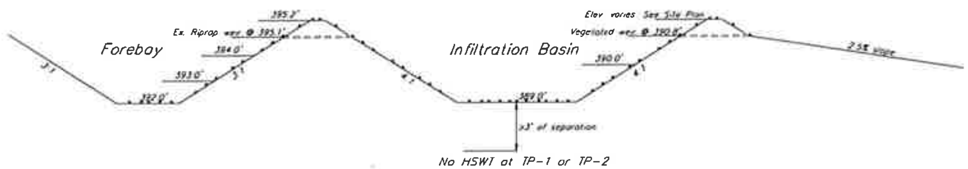
STANDARD GRAPHIC SCALE: 1" = 10'
(VALID WHEN PLOTTED ON 24" x 36")

3-9050 Stormwater Permit (3-Acre Site)

REV. #	REVISIONS/COMMENTS	DATE

Drawing Title: Wetland Impact Plan

DATE of Issue: 11/11/2024
Drawn by: MHS
Checked:
Project No.: 25328
Scale:
Drawing No.: WL-1.0
Rev. No.:

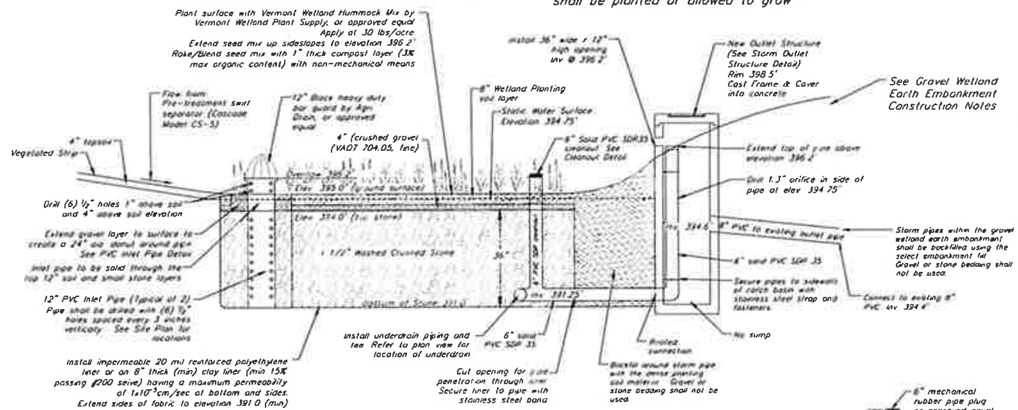


Typical Cross-Section of Forebay & Infiltration Basin

N T S

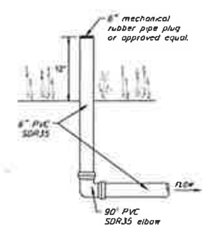
See Layout on Site Plan

No woody vegetation (> 2" diameter) shall be planted or allowed to grow



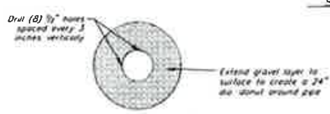
Gravel Wetland Detail

N T S



Gravel Wetland Cleanout Detail

N T S



PVC Inlet Pipe

Plan View

GRAVEL WETLAND MAINTENANCE NOTES:

Maintenance: The plant biomass should be harvested annually, and accumulated sediment removed at intervals of 5-10 years. These activities may disrupt the wetlands system and may require some vegetation re-establishment. The riser pipes may clog and will require annual clean-out (it should be done in the winter time when one can walk on the wetland).

- *First Year Post-Construction:* Inspection frequency should occur after every major storm in the first year following construction.
  - Inspect that the system drains within 24-48 hours
  - The plants may need watering if necessary during the first growing season. Replant if the vegetation is poorly establishing
  - Identify areas of erosion and make timely repairs
  - Check all inlets, outlets and sumps for proper functioning. Inlets may need to be cleaned
- *Post-Construction:* Inspection frequency should occur at least every 6 months and after every major storm. Activities are expected to include:
  - Check the basin for a dense root mat establishment of wetland vegetation
  - Check and clean the risers if there is evidence of standing water, discolored water or accumulated sediments in the cells.
  - Check and clean the Cascade swirl separator perforations for sediments, trash and debris. Clean sump when sediments have accumulated to a depth of 12 inches
  - Verify that the cells drain within 24-48 hours. Sediment will need to be removed when an accumulation of 4 inches is evident over the wetland surface
  - Check and clean all outlets and overflow spillway if blocked or there is evidence of structural damage or erosion
  - Remove litter and debris.

WETLAND PLANTING SOIL CHARACTERISTICS

Parameter	Value
pH range	6.0 to 7.0
Soil (low hydraulic conductivity (0.1-0.01 ft/day) with soil texture conforming to Hydrologic Soil Group D	
Sieve Size	Percent Passing
0.5"	≥10%
No. 10	75-90% (±5%)
No. 100	40-50% (±5%)
No. 200	25-50% (±5%)
Utilization of on-site material to manufacture the soil layer is encouraged provided the soil meet specifications	

Gravel Wetland Soil shall conform to the "BIORETENTION AND GRAVEL WETLAND SOIL MEDIA TESTING GUIDANCE" document prepared by the University of Vermont, Sea Grant Lake Champlain, and Watershed Consulting

The gravel wetland soil shall be tested in accordance with the Phosphorus Testing Procedure below:
Phosphorus testing is required for the upper media layer of the gravel wetland soil. Final mixes must have a Phosphorus Saturation Ratio (PSR) less than or equal to 0.10 and shall be tested in accordance with the following protocol.

1. Samples are to be air dried and sieved through 2mm prior to testing.
2. Air-dried, sieved soil samples are to then be extracted with the Mehlich-3 solution (0.2 M CH_3COOH + 0.25 M NH_4NO_3 + 0.015 M HNO_3 + 0.001 M EDTA) by shaking a soil solution suspension for 5 minutes at a 1:10 ratio (soil mass in grams: solution volume in mL), followed by filtering to remove particles (pore size of 2 um is recommeded, max pore size = 8 um).
3. Extracts from the Mehlich-3 procedure are to be analyzed for P, Fe, and Al by ICP-OES
4. The Phosphorus Saturation Ratio (PSR) is calculated as follows:

$$PSR = \frac{\left(\frac{P_{M3}}{31}\right)}{\left(\frac{Fe_{M3}}{56}\right) + \left(\frac{Al_{M3}}{27}\right)}$$

where,
- P_{M3} = Mehlich-3 P in mg P per kg dry soil
- Fe_{M3} = Mehlich-3 Fe in mg Fe per kg dry soil
- Al_{M3} = Mehlich-3 Al in mg Al per kg dry soil

Mehlich-3 extractions follow the above protocol. Other soil extractions, or extractions used to quantify total elements, are NOT acceptable for this requirement.

In cases where ingredient mixing has not yet occurred, ingredients can be mixed at the intended volumetric proportions in a small batch (at least one quart in volume) for testing purposes. If this small batch testing approach is taken, the final material to be used during installation must be retested to confirm acceptable PSR.

Soil samples for P, Fe, and Al analysis via Mehlich-3 extraction can be submitted to the Agricultural and Environmental Testing Laboratory (AETL) located at UVM. Plan to allow 3-4 weeks for analysis.
How to take a soil sample [go.uvm.edu/soil-sampling]
Submitting a soil sample [go.uvm.edu/uvm-soil-lab]

Gravel Wetland Earth Embankment Construction Notes

1. The area within the embankment and 15 feet beyond shall be cleared and grubbed (except in the wetland buffer). Organics and materials deemed unsuitable by the Engineer (such as loose, frozen, disturbed soils, debris, vegetation, tree stumps, over saturated and unstable soils) shall be removed and a firm stable subgrade shall be prepared on undisturbed soils. All subgrade soils shall be observed by the Engineer. Excavation shall be performed in a manner to limit disturbance and loosening of the subgrade.
2. Schedule and coordinate excavation and backfill work with a dry weather forecast to prevent open excavations and accumulation of stormwater runoff
3. The Engineer shall be present to observe the subgrade soils prior to placing the select embankment fill soil. Prior to backfill the subgrade shall be proof-roll compacted, in the presence of the Engineer, using a smooth drum roller in static mode and/or with bucket down pressure as directed by the Engineer. The Engineer shall be contacted with at least 24 hours notice to schedule subgrade preparation and proof compaction
4. Select soil shall be used for construction of the Cut-Off Trench and earth embankment. The soil shall meet the Unified Soil Classification System designation for either clayey sand (SC) or silty clays (CL) with a low to medium plasticity. A minimum of two unified soil classification tests shall be performed on stockpile soil samples for approval. The soil shall have no rocks larger than 2", frozen lumps, organics, or other deleterious materials
5. All select earth embankment soils shall be placed in 6" lifts. A sheepsfoot roller shall be used for compaction to create a rough surface that promotes soil bonding between lifts. Soil shall be compacted to 95% of the Standard Proctor
6. It is important that the existing subgrade and select soils be protected during construction in accordance with the following requirements:
   - 6.1. To the maximum extent possible work shall be planned so subgrade soils and the clay embankment soils are not exposed to precipitation
   - 6.2 Prior to excavating, potential sources of surface water shall be directed away from the excavations
   - 6.3 Placement of select fill soils shall not be placed during a rain event
   - 6.4. Compaction shall be completed using a sheepsfoot roller. However, prior to periods of forecasted rain, the select soils shall be graded to drain and rolled smooth with a drum roll compactor. Prior to resuming work the smooth surface shall be roughened again with the sheepsfoot roller
   - 6.5 Soil that is not protected and becomes weakened by precipitation shall be removed and disposed of at no cost to the Owner.
7. The Gravel Filter Layer for the Emergency Spillway shall be placed with the following requirements:
   - 7.1 Minimum 6" separation between prepared/accepted subgrade and in place Stone Fill. See below for material specification. This layer will be placed in a single 6" lift compacted to 90% Standard Proctor. The Gravel Filter material shall not be frozen and shall not be placed on frozen subgrade.
   - 7.2 Placement of Stone Fill shall not occur until full compacted thickness of granular filter has been placed.
8. The Stone Fill for the emergency spillway shall be placed by methods that avoid segregation and shall be placed to the required thickness, in lifts resulting in a well graded homogenous mass with a relatively low void ratio and tightly integrated with prior lifts. Gravel Filter material shall be placed and "washed in" with water to minimize voids in the Stone Fill. Stone fill shall not be placed on frozen material.

Forest Glen and Hidden Woods Residential Development

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STAMP:

Project
3-9050 Stormwater Permit (3-Acre Site)

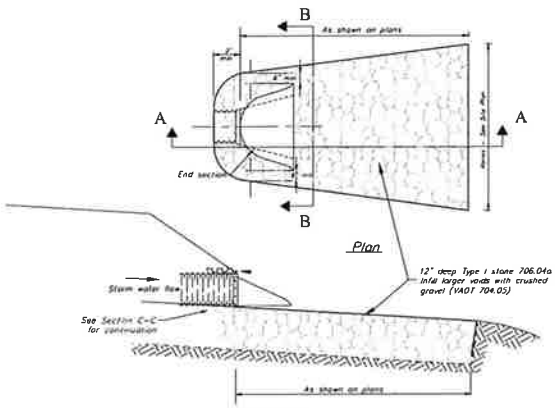
Project No.	21128
Scale	N.T.S
Drawn by	MVS
Checked by	DMH
Date	11/1/2024

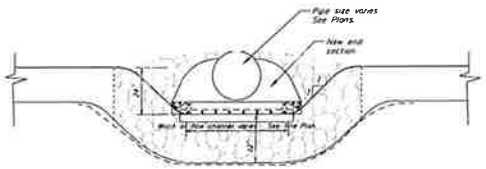
Revisions

No.	Date	Description

Drawing Title
Stormwater Details

Drawing No.
D-1.0

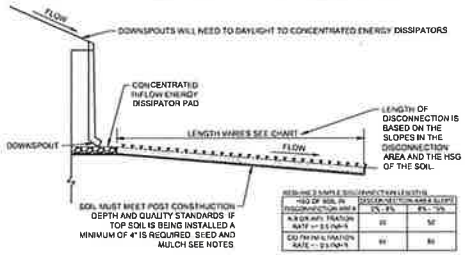




Section B-B

Typical End Section with Rip Rap Detail

N T S



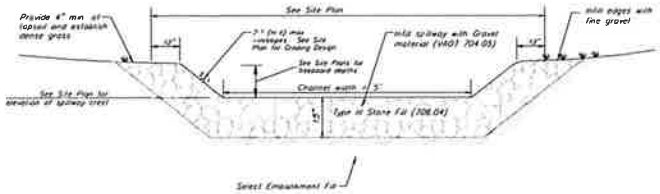
NOTES

1 DURING CONSTRUCTION ANY DISTURBED DISCONNECTION AREA WILL BE TEMPORARILY SEEDED AND HEAVILY MULCHED. POST CONSTRUCTION CONTRACTOR SHALL RE-GRADE ANY EROSION, REMOVE BUILD UP SEDIMENTS, PERMANENT SEED AND HEAVILY RE-MULCH

2 TOPSOIL WILL BE WELL GRADED AND FREE OF WOODY DEBRIS, STICKS AND ROOTS

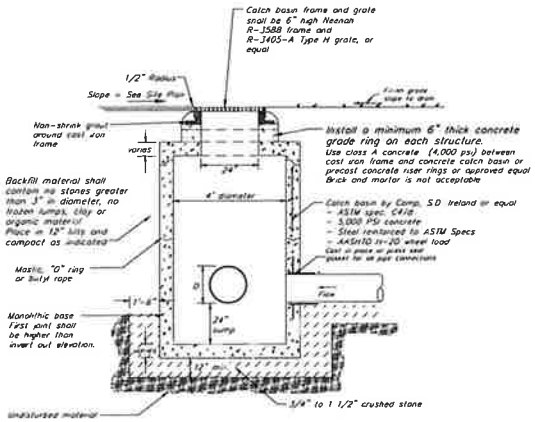
ROOFTOP DISCONNECTION DETAIL

N T S



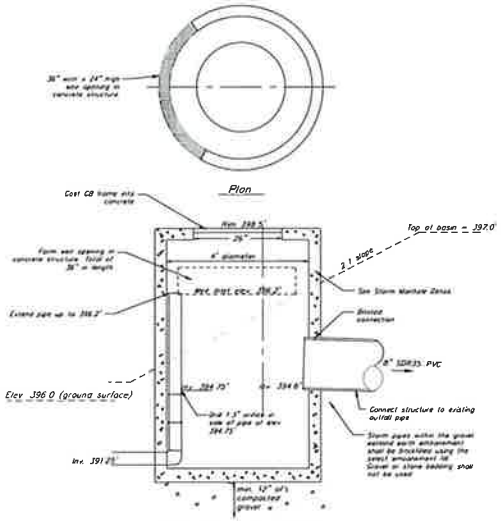
Emergency Spillway Cross Section Detail

N T S



Typical Catch Basin Inlet

N.T.S.



Outlet Structure DMH#1

N T S

Forest Glen and Hidden Woods Residential Development

Woods Hollow Drive & Ledgewood Lane

Georgia, Vermont

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STAMP

Project

3-9050 Stormwater Permit (3-Acre Site)

Project No.	23179
Scale	N T S
Drawn by	MKS
Checked by	DMR
Date	11/13/2024

Revisions

No	Date	Description

Drawing Title

Stormwater Details

Drawing No.

D-1.1

GENERAL GRADING AND SITE WORK NOTES

1. ALL AREA DISTURBED AND ALL AREAS WITHIN THE CLEARING LIMITS SHALL BE GRADED AND COVERED WITH A MINIMUM OF 4" OF LOAM TOPSOIL. THE AREAS TO BE LOAMED SHALL BE FREE AND CLEAR OF ROOTS, WASTE MATERIAL AND OTHER DELETERIOUS MATERIAL. TOPSOIL SHALL BE SPREAD AND LIGHTLY COMPACTED TO A DEPTH OF 4". TOPSOIL SHALL BE APPROVED BY THE ENGINEER. ALL SIDE SLOPES ARE TO BE LOAMED.
2. ALL TURF ESTABLISHMENT SHALL BE IN ACCORDANCE WITH SECTION 651 OF THE VT STANDARD SPECIFICATIONS 2018 AND THE TOWN'S SPECIFICATIONS. MULCHING SHALL FOLLOW SEEDING BY NO MORE THAN 24 HOURS.
3. ALL CUT SLOPES SHALL BE NO STEEPER THAN 2.0H ON 1.0V. ALL FILL SLOPES SHALL BE NO STEEPER THAN 2.0H ON 1.0V.
4. THE CONTRACTOR SHALL NOT DISTURB ANY GROUND BETWEEN OCTOBER 15TH BETWEEN APRIL 15TH WINTER MONTHS UNLESS APPROVED BY THE ENGINEER.
5. TEMPORARY SILT FENCE SHALL BE ERECTED PRIOR TO ANY CLEARING OR CONSTRUCTION. FENCING MAY BE ERECTED IN PHASES, BUT IN NO CASE SHALL GROUND DISTURBANCE PROCEED FENCING. SPECIAL AREAS MAY BE DESIGNATED BY THE OWNER FOR PRESERVATION OF EXISTING TREES. THESE AREAS SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO INSURE NO DAMAGE IS DONE TO DESIGNATED TREES.
6. EXISTING PLANTINGS ARE LOCATED IN GENERAL AREAS AS SHOWN ON THIS PLAN. CONTRACTOR SHALL PROTECT PLANTINGS SO AS NOT TO DAMAGE THESE OR THEIR ROOT SYSTEMS.
7. SLOPE STABILITY BASED UPON UNSATURATED SOIL CONDITIONS. IF DURING CONSTRUCTION SATURATED SOILS ARE ENCOUNTERED, CONTACT THE ENGINEER IMMEDIATELY.

SEEDING SPECIFICATIONS

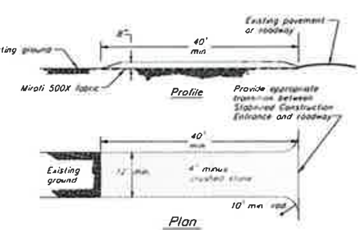
PERMANENT SEED MIX SHALL BE USED AS EARLY AS PRACTICABLE BETWEEN 5/15 AND 8/15 AND SHALL MEET THE FOLLOWING CRITERIA.

Refer to Post Construction Stabilization Plan for additional requirements

SEED	% WEIGHT
CREEPING RED FESCUE	40%
KENTUCKY BLUEGRASS	30%
PERENNIAL RYEGRASS	30%

If hydroseeding is used for temporary stabilization measures for turf establishment. Specifications are:
Hydroseed Additives
Fertilizer: 19-19-19 75 lbs per 1,000 gallons of water
Lime: 100 lbs. per 1,000 gallons of water
Mulch: 300 lbs. per 1,000 gallons of water
Tacifer: 5 lbs. per 1,000 gallons of water

1. Areas having soil compaction as a result of construction shall have any crushed stone removed and the subgrade shall be roto-tilled prior to placing topsoil. Refer to the Post Construction Soil Depth and Quality Requirements.
2. If hand seeding, only straw mulch is to be used and secured by netting either organic or inorganic. If inorganic is used it must be removed before the first mowing.
3. Starter fertilizer shall be applied at the manufacturer's suggested rate at the time of seeding. Fertilizer application will not be allowed in sensitive areas and adjacent to drainage ways as determined by the Engineer.
4. Watering is to be done by the Contractor and is to last for the duration of the warranty period to maintain proper growth. All apparatus necessary to apply the water must be furnished by the Contractor (i.e. hoses, sprinklers, etc.)
5. Staking of all topsoiled areas to control foot traffic will be required. Unless otherwise specified, acceptable staking materials will be grade stakes and twine or string with flagging attached for visibility.
6. A guarantee through the first mowing is required with any sparse or bare areas larger than 1 sq. ft. to be redone.
7. The Contractor is responsible for the first mowing. After the first mowing and prior to the Owner taking responsibility for the lawn areas the Contractor and an Owner's Representative shall meet to inspect the vegetation establishment.
8. Contractor is responsible for all topsoil to complete the project as shown. If existing volume of topsoil is inadequate, the Contractor, at no cost to the Owner, shall purchase offsite approved topsoil as necessary.



Note:
- Contractor shall be responsible for the installation, maintenance, and removal of a stabilized construction entrance at each construction entrance for the project. The Construction Stabilized Entrance and its continued maintenance shall be a minimum measure to prevent tracking of sediment off-site.
- Contractor to use Mirafi 500x under stone for temporary construction roads.
- Stabilized construction entrances shall be repaired when voids are 80% filled with sediment. Repair shall include adding additional 4" minus crushed stone and/or removal of contaminated stone.

THIS DETAIL TO BE USED FOR ALL TEMPORARY STONE STABILIZATION AREAS IDENTIFIED ON THE PLANS

Temporary Stabilized Construction Entrance & Staging Areas

NTS

Erosion Prevention and Sediment Control Notes

1. Contractor shall be responsible for complying with all State and Local erosion prevention and sediment control standards and permit requirements during construction.
2. The limit of disturbance shall be clearly defined by Contractor's surveyor prior to clearing. Erosion and sediment control devices shall be established to trap sediment on site.
3. Clearing and grubbing shall not begin until disturbance limits and sediment controls are in place. All roots, stumps and deleterious materials shall be removed from the site. The Contractor shall minimize the amount of disturbed land at any given time.
4. All erosion control shall be placed as shown on the drawings or as ordered by the Engineer. The Contractor shall maintain the erosion control measures until the Engineer is satisfied that permanent ground cover is established and that further measures are not required. It shall be the responsibility of the Contractor to employ appropriate erosion control as shown on these drawings and any other measures as necessary to trap sediment on site. Refer to permit maintenance and inspection requirements.
5. All areas of disturbance shall be permanently or temporarily stabilized as soon as possible and within 48 hours of final grading. All areas of disturbance shall be at least temporarily stabilized after 14 days of initial disturbance during summer construction (April 15th to October 15th) and daily during winter construction, unless the following exceptions apply:
   a. Stabilization is not required if earthwork is to continue in the area in the next 24 hours and there is no precipitation forecast in the next 24 hours.
   b. Stabilization is not required if the work is occurring in a self-contained excavation (i.e. no outlet) with a depth of 2 ft or greater (e.g. house foundation excavation, utility trenches). Stabilization measures shall include mulch and netting, erosion control matting, crushed stone, gravel, or pavement.
6. Unless specifically indicated on the plans acceptable methods of stabilization shall include:
   - STRAW Mulching – 2 tons per acre. Only STRAW mulch is allowed. Approximately 2" uniform thickness. Only allowed on relatively flat areas with minimum upslope watershed. Mulch must be properly secured with netting to prevent material from being blown away by wind (windthrow).
   - Hydroseeding* – Applied at the manufacturer's recommended application rate. Contractor shall provide evidence of proper application rate. Hydroseeding must be accompanied by erosion control matting in areas of concentrated flow.
   - Erosion control matting – S150BN matting must be applied to all slopes 3:1 (H:V) or greater (unless otherwise indicated)
   - Crushed stone or crushed gravel – Typically used for temporary access roads and construction staging areas.
7. The Contractor shall use water for dust control.
8. A stabilized construction entrance (See Detail) shall be installed and maintained at all construction access locations. Contractor shall be responsible for installing crushed stone to provide stable areas for construction vehicle traffic, staging, and storage. The Contractor is responsible for providing and maintaining sufficient stone to prevent rutting and sediment tracking.
9. All temporary erosion and sediment control measures shall be removed within 30 days after final stabilization or after the measures are no longer needed, unless otherwise authorized.
10. All sediment removed from sediment control practices shall be placed in an approved soil disposal area.
11. All areas that do not have established vegetation by October 15th must be stabilized in accordance with the Winter Stabilization requirements outlined in the Low Risk Site Handbook. See Details.
12. After permanent seeding the Contractor shall be responsible for watering to ensure adequate vegetative growth.
13. Contractor shall be responsible for providing all necessary temporary construction fencing, temporary roads, staging areas, etc., necessary to complete the work.
14. Water from dewatering activities that flows off site must be clear. Water must not be pumped into storm sewers unless the water is clear.
15. The erosion prevention and sediment control practices shown on these plans are the minimum required for the project. The Contractor shall employ as many best management practices as necessary to prevent soil from leaving the construction site. If evidence is found of sediment tracking or eroded soil leaving the construction site, the Engineer may direct Site Contractor to implement additional best management practices at no additional cost to Owner.
16. The Contractor shall be responsible for all inspection and maintenance of the erosion prevention and sediment control practices for the project. Inspections and corresponding reports shall be performed at a minimum, once a week and after every precipitation event that results in a discharge from the site.

The perimeter of the site and all BMPs will be inspected at the end of each workday to ensure that sediment will not leave the site. If sediment has traveled beyond the site boundary, it shall be swept up or otherwise removed and deposited on-site in an upgradient area at the end of each workday.

Construction Notes

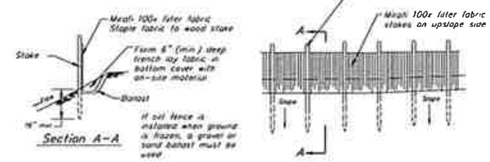
1. The methods and materials of construction shall conform to the Vt Agency of Transportation 2018 Standard Specifications for Construction. All work shall be in conformance with all permits and approvals issued for the project. All work shall be done in a workmanlike manner and completed in the time specified by the Owner.
2. The Contractor shall be responsible for all work and materials shown and required to make the job complete. These drawings do not show every fitting or appurtenance. Materials shall be as specified on the drawings and in the notes. Manufacturer's product specifications shall be submitted for all materials to the Engineer for approval prior to installation.
3. The location and size of existing underground utilities is not warranted to be exact or complete. The Contractor shall be solely responsible for all existing utilities and their uninterrupted services.
4. All off-site soil disposal, sheeting and shoring, dewatering, clearing and grubbing, erosion control, dust control, traffic control, grading, and all incidentals shall be included as part of the required work.
5. Repair of all disturbed areas, grading, seeding, mulching, repair of roads and curbs, paving, and other incidentals are included as part of the required work. All disturbed areas shall be loamed and mulched until permanent ground cover is established.
6. The Contractor shall verify all horizontal control and temporary bench marks before use.
7. The workers and public shall be protected by the Contractor from any and all hazards connected with the construction work. Open trenches, materials, or equipment within the working limits are to be guarded by the use of adequate barricades or flaggers. All barricades left in position overnight are to be properly lighted. Kerosene pots are not acceptable. When work narrows the usable pavement, flaggers shall be employed to aid the flow of traffic so that there will be no undue delays. The Contractor shall be held responsible for the safety of all workers and the general public and all damages to property occurring from or upon the work occasioned by negligence or shall be held responsible for the safety of all workers and the general public and all damages to property occurring from or upon the work occasioned by negligence or day or night within the working area. All work shall be in conformance to OSHA regulations, Title 19, Parts 1926.651 and 1926.652, and applicable to VOSHA regulations.
8. Contractor shall contact Dig Safe prior to any excavation.
9. The Contractor shall be responsible for all construction layout.
10. Temporary sediment control measures shall be erected prior to any clearing or construction. Fencing may be erected in phases, but in no case shall construction of clearing proceed fencing. Special areas may be designated by the Owner for preservation of existing trees. These areas shall be the Contractor's responsibility to insure no damage is done to designated trees.
11. Contractor shall comply with all permits and approvals issued for this project.
12. Slope stability is based on unsaturated soil conditions. If during construction saturated soils are encountered, contact the Engineer immediately.

Construction Limit Barriers

- Temporary chain-linked construction fence shall be used to delineate construction limits where practical or where directed in the Contract Documents.
- Orange construction fence or snow fence shall be used to demarcate short-term construction activities.
- 3" thick orange polyester mesh webbing may be used to demarcate pedestrian barricades for new topsoil and seeded areas.

Notes
1. Contractor shall be responsible for the installation, maintenance, and removal of silt fence in all locations shown on the plans.
2. Maintenance shall be performed as needed and material removed when sediment reaches half of fabric height. Remove silt fence after successful establishment of vegetation.
3. Straw wattles may be used as as substitute for silt fence for areas approved by the Engineer.

Silt fence spacing chart	
Slope	Silt fence spacing
5% to 10%	50 ft or less
10% to 20%	25 ft or less
> 20%	15 ft or less



Typical Temporary Silt Fence

NTS

NORTH AMERICAN GREEN S75BN

MATERIAL SPECIFICATIONS
- EROSION CONTROL BLANKET SHALL BE A MACHINE-PRODUCED MAT OF 100% AGRICULTURAL STRAW.
- THE BLANKET SHALL BE OF CONSISTENT THICKNESS WITH THE STRAW EVENLY DISTRIBUTED OVER THE ENTIRE AREA OF THE MAT. THE BLANKET SHALL BE COVERED ON THE TOP SIDE WITH 100% BIODEGRADABLE WOVEN NATURAL ORGANIC FIBER NETTING HAVING AN APPROXIMATE 1/2" X 1" MESH AND BE SEWN TOGETHER WITH BIODEGRADABLE THREAD.
- STRAW EROSION CONTROL BLANKET SHALL BE S75BN AS MANUFACTURED BY NORTH AMERICAN GREEN, INC (812-867-6632) OR EQUIVALENT. EROSION CONTROL BLANKET SHALL HAVE THE FOLLOWING PROPERTIES:

MATERIAL CONTENT
- STRAW 100% (0.50 lbs/sq yd)(0.27 kg/m²)
- NETTING ONE SIDE ONLY, LENO WOVEN 100% BIODEGRADABLE NATURAL ORGANIC FIBER (APPROX. WEIGHT 9.3 lbs./100 sq. ft.)
- THREAD BIODEGRADABLE

PHYSICAL SPECIFICATIONS (ROLL)
- WIDTH 6.67 feet (2.03 m)
- LENGTH 108 feet (32.92 m)
- WEIGHT 46.4 lbs. ± 10% (21.05 kg)
- AREA 80 sq. yd. (50 m²)

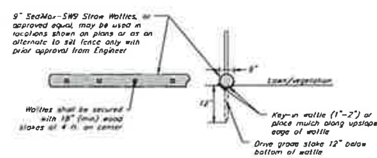
Rolled Erosion Control Matting

NTS

1. Contractor shall be responsible for the installation, maintenance, and removal of Straw wattles in all locations shown on the plans.
2. Maintenance shall be performed as needed and additional straw wattles will be added when sediment reaches half of product height.
3. When installing lengths of straw wattles, lengths will overlap by minimum 18" when transitioning to a new length of wattle.
4. Contractor shall refer to all manufacturers specifications and details.

NOTES:
1. Contractor shall be responsible for the installation, maintenance, and removal of straw wattles in all locations shown on the plans.
2. Maintenance shall be performed as needed and material removed when sediment reaches half of product height. Remove wattle after successful establishment of vegetation.

Wattle spacing chart	
Slope Gradient (H:V)	Wattle spacing
≤ 6:1	50 ft or less
4:1 – 6:1	35 ft or less
≥ 4:1 – 2:1	20 ft or less
≥ 2:1 – 1:1	10 ft or less
≥ 1:1	5 ft or less



Typical Straw Wattle Sediment Control

NTS

Forest Glen and Hidden Woods Residential Development
Woods Hollow Drive & Ledgewood Lane
Georgia, Vermont

CIVIL ENGINEER:
KREBS & LANSING CONSULTING ENGINEERS
164 Main Street, Suite 201, Colchester, Vermont 05446 · P (802) 878-0375 · www.krebsandlansing.com

STAMP:

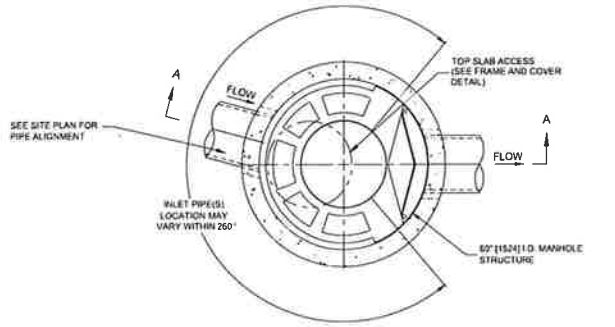
Project: 3-9050 Stormwater Permit (3-Acre Site)

Project No.	23329
Scale	N.T.S.
Drawn by	MAG
Checked by	DWB
Date	11/1/2024

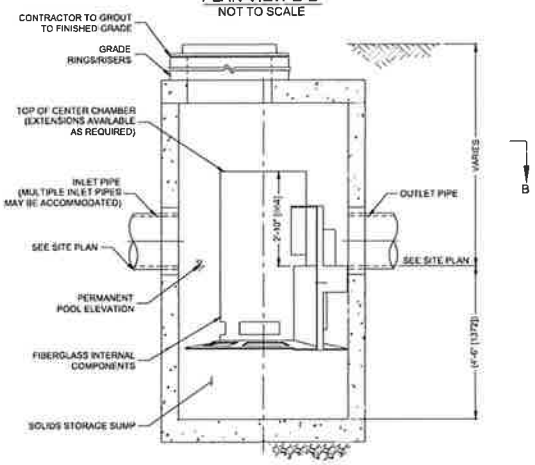
Revisions
No. Date Description

Drawing Title: Stormwater Details

Drawing No.: D-1.2



PLAN VIEW B-B
NOT TO SCALE



ELEVATION A-A
NOT TO SCALE

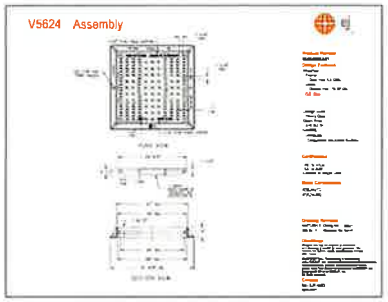
CASCADE separator™

CASCADE SEPARATOR DESIGN NOTES

THE STANDARD CS-5 CONFIGURATION IS SHOWN. ALTERNATE CONFIGURATIONS ARE AVAILABLE AND ARE LISTED BELOW. SOME CONFIGURATIONS MAY BE COMBINED TO SUIT SITE REQUIREMENTS

CONFIGURATION DESCRIPTION

GRATED INLET WITH INLET PIPE



FRAME AND COVER
(DIAMETER VARIES)
NOT TO SCALE

SITE SPECIFIC DATA REQUIREMENTS

STRUCTURE ID			ex. Cb#2
WATER QUALITY FLOW RATE (cfs [L/s])			2.54
PEAK FLOW RATE (cfs [L/s])			N/A
RETURN PERIOD OF PEAK FLOW (yrs)			N/A
RIM ELEVATION			405.0'
PIPE DATA	INVERT	MATERIAL	DIAMETER
INLET PIPE 1		PVC	18"
INLET PIPE 2	N/A	N/A	N/A
OUTLET PIPE	400.9'	PVC	18"
NOTES / SPECIAL REQUIREMENTS			

GENERAL NOTES
1. CONTECH TO PROVIDE ALL MATERIALS UNLESS NOTED OTHERWISE.
2. FOR SITE SPECIFIC DRAWINGS WITH DETAILED STRUCTURE DIMENSIONS AND WEIGHT, PLEASE CONTACT YOUR CONTECH ENGINEERED SOLUTIONS LLC REPRESENTATIVE. www.ContechES.com
3. CASCADE SEPARATOR WATER QUALITY STRUCTURE SHALL BE IN ACCORDANCE WITH ALL DESIGN DATA AND INFORMATION CONTAINED IN THIS DRAWING. CONTRACTOR TO CONFIRM STRUCTURE MEETS REQUIREMENTS OF PROJECT.
4. CASCADE SEPARATOR STRUCTURE SHALL MEET AASHTO HS20 LOAD RATING, ASSUMING EARTH COVER OF 0' - 2' [610], AND GROUNDWATER ELEVATION AT, OR BELOW, THE OUTLET PIPE INVERT ELEVATION. ENGINEER OF RECORD TO CONFIRM ACTUAL GROUNDWATER ELEVATION. CASTINGS SHALL MEET AASHTO M306 AND BE CAST WITH THE CONTECH LOGO.
5. CASCADE SEPARATOR STRUCTURE SHALL BE PRECAST CONCRETE CONFORMING TO ASTM C478 AND AASHTO LOAD FACTOR DESIGN METHOD.
6. ALTERNATE UNITS ARE SHOWN IN MILLIMETERS [mm].

INSTALLATION NOTES
A. ANY SUB-BASE, BACKFILL DEPTH, AND/OR ANTI-FLOTATION PROVISIONS ARE SITE-SPECIFIC DESIGN CONSIDERATIONS AND SHALL BE SPECIFIED BY ENGINEER OF RECORD.
B. CONTRACTOR TO PROVIDE EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET THE CASCADE SEPARATOR MANHOLE STRUCTURE.
C. CONTRACTOR TO INSTALL JOINT SEALANT BETWEEN ALL STRUCTURE SECTIONS AND ASSEMBLE STRUCTURE.
D. CONTRACTOR TO PROVIDE, INSTALL, AND GROUT INLET AND OUTLET PIPE(S). MATCH PIPE INVERTS WITH ELEVATIONS SHOWN. ALL PIPE CENTERLINES TO MATCH PIPE OPENING CENTERLINES.
E. CONTRACTOR TO TAKE APPROPRIATE MEASURES TO ASSURE UNIT IS WATER TIGHT, HOLDING WATER TO FLOWLINE INVERT MINIMUM. IT IS SUGGESTED THAT ALL JOINTS BELOW PIPE INVERTS ARE GROUTED.

CONTECH ENGINEERED SOLUTIONS LLC
www.contechES.com
9025 Centre Pointe Dr., Suite 400 West Chester, OH 45069
800-338-1122 513-645-7000 513-645-7993 FAX

CS-5
CASCADE SEPARATOR
STANDARD DETAIL

Pretreatment Structure, Cascade Separator (CS-5), Detail Provided by Contractor; Modified
NTS

I:\COMMON\CAD\TREATMENTS\ CASCADE\0 STANDARD DRAWINGS\DWG\CS-5-DTL.DWG 1/22/2019 9:35 AM

Forest Glen and Hidden Woods Residential Development

Woods Hollow Drive & Ledgewood Lane

Georgia, Vermont

CIVIL ENGINEER:

KREBS & LANSING CONSULTING ENGINEERS
164 Main Street, Suite 201 Colchester, Vermont 05446 P (802) 878-0375 www.krebsandlansing.com

STAMP:

Project:
3-9050
Stormwater
Permit
(3-Acre Site)

Project No. 7120
Scale N.T.S.
Drawn by MVB
Checked by SVR
Date 11/01/2021

Revisions
No. Date Description

Drawing Title
Stormwater Details

Drawing No.
D-1.3

Act 250 Application Signature Page

This Signature Page must be signed by all applicants and landowners, then scanned and uploaded as a PDF attachment to the application. If the landowner is the applicant, the landowner must sign in both signature blocks. If the applicant and landowner are different (e.g., the applicant is a developer or other entity authorized by the landowner to submit the application), the applicant must sign the first signature block and the landowner must sign the second signature block authorizing the applicant to submit the application and any subsequent revisions. If additional signatures are required, please provide additional copies of this page.

Applicant Signature (s)

I hereby authorize the submission and processing of this application, and any subsequent revisions to the application, and I certify that the information provided in this application is true and accurate to the best of my knowledge. I further certify that I understand that I must not commence construction, demolition, remodeling or commercial use of the property as described in Act 250 Rule 2(C) until I have received an Act 250 Land Use Permit or Permit Amendment as required by 10 V.S.A. § 6081.

Signature of Applicant	Clearly Print Name	Date
	Robert Giroux	7/24/25
Signature of Applicant	Clearly Print Name	Date
	Dennis J Boucher	7/24/25
Signature of Applicant	Clearly Print Name	Date
Signature of Applicant	Clearly Print Name	Date

Landowner Signature(s)

I hereby authorize the submission and processing of this application, and any subsequent revisions to the application, for the project described in the application on land(s) that I/we own, control, or have significant property interest in.

Signature of Landowner	Clearly Print Name	Date
	Robert Giroux	7/24/25
Signature of Landowner	Clearly Print Name	Date
	Dennis Boucher	7/24/25
Signature of Landowner	Clearly Print Name	Date
Signature of Landowner	Clearly Print Name	Date

Outlook

Re: Forest Glen - Hidden Woods - Wetland Permit Application

From Derick Read <derick.read@krebsandlansing.com>
Date Tue 7/29/2025 6:35 AM
To Dennis Boucher <Dennis.b@djboucher.com>; Georgia Road Foreman <roadforeman@townofgeorgia.com>; Georgia Town Administrator <administrator@townofgeorgia.com>; Robert Giroux <rwgirouxvt@gmail.com>

1 attachment (38 KB)
Forest Glen and Hidden Woods_Engineers Cost Opinion.pdf;

Hi Everyone,

Here is our cost opinion to construct the stormwater improvements related to the gravel wetland and the pre-treatment Cascade swirl separator. Contractor prices have been very difficult to predict lately so I hope our unit cost assumptions are appropriate.

Stacy, I left the Act 250 application signature page with your office last week while you were away. Dennis and Bob have already signed. If you can please sign on the top line for both the applicant and landowner and email it back, we will submit the application.

Feel free to call with any questions.
Thanks
Derick

From: Derick Read <derick.read@krebsandlansing.com>
Sent: Sunday, July 27, 2025 12:10 PM
To: Dennis Boucher <Dennis.b@djboucher.com>; Georgia Road Foreman <roadforeman@townofgeorgia.com>; Georgia Town Administrator <administrator@townofgeorgia.com>; Robert Giroux <rwgirouxvt@gmail.com>
Subject: Re: Forest Glen - Hidden Woods - Wetland Permit Application

Hi Everyone,

I wanted to follow up on our meeting with some responses to the discussion items.

- I've attached the PDF set of plans and the Draft Act 250 application that I brought with me.
- I could not find any indication that the state had processed the Wetland General Permit application so I sent an email asking for a status update.
- I haven't had a chance to complete a cost opinion but was able to connect with Kevin Burke who is the head of the stormwater program. I've attached his response email to my request for an update on the 3-acre legislative direction from the past session. The big item I'm taking from his email is that he is suggesting you get the remaining land-use permitting effort complete and construction ready for when/if additional funding comes available.

Please let me know if you need me for Monday's selectboard hearing.
Thanks

Hi Derick,

Certainly a few adjustments to 3-acre related permitting within Act 37. Notably the extended deadlines for permit coverage, though as you point out, there is no extension for implementation for those that did their due diligence and obtained coverage. I think they are in a good position to take advantage of funding that may become available going forward for implementation. It's not specific to implementation but better yet, it's also not specific to permit obtainment like the ARPA funds. It is also not limited to municipal projects in full or in part, so I expect that there will be opportunities for private landowners permitted under 3-acre. The structure of this funding and future dollars to the Clean Water Board isn't fully known, though there is certainly the identification of some seed money for this purpose. I think permittees may consider waiting a little bit before implementation if they are seeking to find assistance, through grants, low interest loans or a municipal partnership. If they are shovel ready, they could be in the door early to take advantage of this additional opportunity. Again, I'm somewhat a few steps away from the Clean Watershed Initiative Program that will structure some of this, but certainly can try to get a better grasp. We are meeting regularly to nail down some of the details. If you have clients interested in this funding avenues, they could consider expressing such interest for private properties that may be in need, particularly small businesses or at least generally, somewhat in line with how the ARPA dollars were spearheaded.

I also expect that 3-acre stormwater will again be discussed in the next legislative session, not that I'm rushing that, but again an opportunity for folks to express their needs. In the context of housing projects, existing or otherwise, subject to either 3 acre or new, this likely will continue to be a hot topic and advocating for those needs is important.

We're aiming to provide more information soon on our website and through distribution, as we have some questions that are needing to be answered related to those that did not apply or got half way through the process, but now have an expired Initial NOI. Hope to have more information on that front soon.

I can't recommend exactly what a permittee should do, but waiting a little bit to see what shakes out of the new funding isn't such a bad idea.

Hope that helps.

Kevin

Kevin Burke, *Program Manager*
Stormwater Program
Vermont Department of Environmental Conservation
1 National Life Drive, Davis 3 | Montpelier, VT 05620-3522
802-261-7903 | kevin.burke@vermont.gov
https://dec.vermont.gov/watershed/stormwater

GEORGIA
VERMONT

Hunting Policy

TOWN HUNTING POLICY

Purpose

This policy establishes the conditions under which hunting is permitted on town-owned property while ensuring the safety of all residents and visitors, particularly those using town trails for recreational purposes.

Policy Statement

Hunting is allowed on designated town-owned properties, except within 100 feet of any marked town trail or within areas specifically designated as trail zones. This policy is intended to allow responsible hunting while maintaining a safe environment for trail users.

Definitions

Town Property:

Land owned or managed by the town, excluding leased or privately managed areas.

Town Trails:

Marked and maintained paths intended for walking, hiking, biking, or other non-motorized recreational uses.

Trail Zone:

The area within 100 feet of either side of the centerline of a town trail.

Policy Provisions

Permitted Areas:

Hunting is permitted on town property not designated as a trail zone.

Maps showing permitted and restricted areas will be made available to the public via the town website and municipal offices.

Prohibited Areas:

No hunting is allowed within 100 feet of any marked town trail.

Hunting is not permitted within town parks, cemeteries, playgrounds, and other posted non-hunting areas.

Seasons and Licensing:

All hunting must comply with applicable state and federal hunting seasons, licensing, and firearm regulations.

Signage and Enforcement:

The town will post clear signage at major trailheads and access points regarding hunting boundaries and safety.

Violators of this policy may be subject to fines, revocation of hunting privileges on town property, and other penalties as defined by law.

ADOPTED this ____ day of _____, 20___.

SIGNATURES of SELECTBOARD:

_____

_____

_____

_____

_____

FRANKLIN COUNTY SHERIFF

John Grismore
Sheriff

Tina Ploof
Business Manager

387 Lake Road
P.O. Box 367
St. Albans, Vermont 05478
(802) 524-2121 – Office
(802) 524-7947 – Fax

Captain Chad Miles
Chief Deputy

Crystal Forcier
Office Manager

DATE: 08/12/2025

TO: Stacy Katon, Town Administrator, Town of Georgia

FROM: John Grismore, Sheriff

RE: July Monthly Reporting

July Notes:

Overall, incidents are down (per hour worked) from previous months. Traffic enforcement incidents continue to be the highest represented type. In July, we conducted 29 traffic stops (down from 36 in the previous month). From those 29 stops, we issued 25 warnings and 9 tickets.

We conducted 6 Directed Patrols in July in response to requests we've received over the summer – focusing on Georgia Shore Road, Oakland Station Road, Decker Road and Plains Road. We made 6 traffic stops on Georgia Shore Road. Despite complaints of speeding on Oakland Station Road, we have yet to observe any violators.

Forward Looking:

Consistent with previous months, we will use GHS funding to supplement our traffic enforcement efforts. As schools will be resuming classes, we will make an effort to be present near GEMS during the morning drop off and afternoon pick up timeframes.

Report Summary:

	February	March	April	May	June	July
Total Hours Worked	71.75	103.75	80	80	88	90
Total Incidents	24	38	46	53	68	46
Incidents Per Hour Worked	0.3	0.4	0.6	0.7	0.8	0.5
Total Arrest Charges	0	0	1	4	8	1
Total Traffic Stops	18	29	26	39	36	29
Total Directed Patrols	1	0	5	0	12	6
Total Warnings Issued	8	19	29	37	37	25
Total Tickets Issued	8	15	13	18	14	9

Incident Data:

Traffic Stop	29
Directed Patrol	6
VIN verification	3
Assist - Agency	2
Accident - Property damage only	1
DLS	1
DUI	1
Eluding Police	1
Fraud	1
Trespass	1

Arrest Data:

Ignition interlock restricted driver's license	1

Motor Vehicle Enforcement Data:

SL2 - 11-20 MPH Over Speed Limit	10
DEF - Condition Of Vehicle	8
VNI - Vehicle Not Inspected Within 15 Days Of Vt. Registration	2
DLT - Driving On Roadways Laned For Traffic	2
PNA - Misuse Of Number Plates	2
INS - Operating Without Liability Insurance	2
OWS - Obstructing Windshields	1
VO - Regulations In Municipalities	1
LBR - 11-20 MPH Over Speed Limit-Local	1
WF - Rear Wheel Flaps Required	1
NR - Persons Required To Register	1
FYY - Stop Sign	1
DP - Failed To Display Front Registration Plate	1
CEL - Using Portable Electronic Device Outside Work or School Zone 1st violation	1

Community Correspondence:

Date	Mode	Contact Name	Information/Concern	Action(s) Taken
07/14/25	Direct	Jeff Simons	Mr. Simons contacted Town about speeding near his residence on Ethan Allen Hwy. The Sheriff contacted Simons directly to discuss. Simons advised police could use his driveway as needed.	Focus Areas listing was updated, and information was communicated to patrol group.

FRANKLIN COUNTY SHERIFF

ACTIVITY REPORT - JULY 2025

Date / Time	Incident Type	Location
7/1/2025 11:00	Directed Patrol	Plains Rd
7/1/2025 13:11	Directed Patrol	Oakland Station Rd
7/2/2025 19:02	Traffic Stop	Ethan Allen Hwy / Georgia FD
7/2/2025 20:19	Assist - Agency	2611 Ballard Rd
7/2/2025 20:43	Traffic Stop	Ballard Rd / Manor Dr
7/2/2025 21:26	Eluding Police	I89 SB
7/2/2025 22:08	Traffic Stop	Ethan Allen Hwy / Reynolds Rd
7/8/2025 12:03	VIN verification	2715 Ethan Allen Hwy
7/8/2025 16:40	Traffic Stop	Georgia Shore Rd / Rock Island Rd
7/10/2025 11:41	Traffic Stop	Ethan Allen Hwy / Highbridge Rd
7/10/2025 18:04	Traffic Stop	Georgia Shore Rd / Rock Island Rd
7/10/2025 18:23	Traffic Stop	Georgia Shore Rd / Lake Brook Dr.
7/10/2025 20:09	Traffic Stop	Sandy Birch Rd / B and B Rd
7/10/2025 20:29	Traffic Stop	Georgia Middle Rd / Polly Hubbard Rd
7/10/2025 21:03	Traffic Stop	Georgia Shore Rd / Pelletier Dr
7/11/2025 0:32	Traffic Stop	Georgia Middle Rd / Polly Hubbard Rd
7/11/2025 0:58	Traffic Stop	Highbridge Rd / Arrow Head Lake Rd
7/11/2025 1:16	DLS	Exit 18 Maplefields
7/14/2025 18:55	Traffic Stop	Georgia Shore Rd / Polly Hubbard Rd
7/14/2025 19:10	Traffic Stop	Georgia middle rd / Steele view dr
7/14/2025 19:32	Traffic Stop	Sandy Birch Rd / Rounds Rd
7/14/2025 20:22	Traffic Stop	Ethan Allen Hwy / Conger Rd
7/14/2025 21:54	Traffic Stop	Ethan Allen Hwy / Georgia School
7/15/2025 11:20	Directed Patrol	Georgia Shore Rd / Harriet Dr
7/15/2025 11:33	Traffic Stop	Mill River Rd / Bronson Rd
7/15/2025 11:49	Traffic Stop	Ethan Allen Hwy / Conger Rd
7/16/2025 21:33	Traffic Stop	High Bridge Rd / Summer Ln
7/16/2025 21:58	Traffic Stop	Highbridge Rd / Skunk Hill Rd
7/21/2025 10:56	Traffic Stop	Ethan Allen Hwy / Heritage Dr
7/21/2025 11:21	Traffic Stop	Ethan Allen Hwy / Sunset Cir
7/21/2025 11:59	Traffic Stop	463 Ballard Rd
7/21/2025 12:17	Directed Patrol	Decker Rd
7/21/2025 15:36	Directed Patrol	Georgia Shore Rd / Harriet Dr
7/22/2025 15:39	Traffic Stop	Ethan Allen Hwy / Mountain View Dr
7/23/2025 13:43	Traffic Stop	4552 Georgia Shore Rd
7/23/2025 13:49	DUI	1207 Ethan ALlen Hwy
7/23/2025 14:15	VIN verification	5132 Ethan Allen Hwy
7/27/2025 17:58	VIN verification	5134 Ethan Allen Hwy

Date / Time	Incident Type	Location
7/27/2025 19:51	Trespass	864 Ethan Allen Hwy
7/28/2025 0:19	Traffic Stop	Ballard Rd / Ethan Allen Hwy
7/30/2025 8:42	Directed Patrol	Ethan Allen Hwy / Polly Hubbard Rd
7/30/2025 9:02	Traffic Stop	Ethan Allen Hwy / Mill River Rd
7/30/2025 11:14	Traffic Stop	703 Ethan Allen Hwy
7/30/2025 11:42	Fraud	142 Bayview Rd
7/30/2025 15:55	Accident - Property damage only	Ethan Allen Hwy / I89
7/31/2025 13:14	Assist - Agency	Georgia Shore Rd / Polly Hubbard Rd

GEORGIA VERMONT

Town of Georgia Personnel Policy

Addendum – Negative Vacation Balance

Effective Date: _____

Purpose:

To allow full-time employees the ability to take vacation time before it is accrued, within the limits and conditions described below.

Negative Vacation Balance Allowance

- Full-time employees may be permitted to carry a negative vacation balance of up to 80 hours.

- Approval to enter a negative balance must be granted in advance by the employee's Department Head and the Selectboard/Library Board of Trustees (or designee).

Repayment Upon Separation

- If an employee leaves employment (voluntarily or involuntarily) with a negative vacation balance, the equivalent value of the negative hours will be withheld from the next payroll processed following separation.

- If the final paycheck is insufficient to cover the amount owed, the Town reserves the right to collect the remaining balance through any lawful means.

General Provisions

- Negative vacation hours are considered an advance of unearned time and are not guaranteed.

- The Town may deny requests based on operational needs or other factors.

- This addendum does not alter the existing vacation accrual schedule or other provisions of the vacation leave policy, except as stated herein.

Approved by:

_____

Kristina Senna-Chair
Date: _____

_____
Brian Dunsmore Vice Chair
Date: _____

_____

Kellie Bosenberg-Member
Date: _____

_____
Paul Jansen-Member
Date: _____

_____

Carl Rosenquiest-Member
Date: _____

Adoption History

1. Agenda item at regular Town of Georgia Selectboard meeting held on _____, 2025.

2. Read and approved at regular/special Town of Georgia Selectboard meeting

on _____, 2025 and entered in the minutes of that meeting which were

approved on _____

GEORGIA VERMONT

EMPLOYEE NOTICE – Negative Vacation Time Policy

Effective _____, full-time employees may be allowed to "borrow" vacation time before they have earned it.

Key Points:

- You may borrow up to 80 hours of vacation time.

- You must get approval before taking the time from both your Department Head and the Selectboard/Library Board of Trustees (or designee).

- If you leave your job and still owe vacation hours:

  - The value of those hours will be taken from your final paycheck.

  - If your paycheck is not enough to cover the balance, the Town may collect the remainder by other legal means.

This change does not affect how you earn vacation time — it only allows limited borrowing when approved.

GEORGIA VERMONT

Town of Georgia Personnel Policy

Addendum 2 – Background Check Policy

Effective Date: _____

Addendum: Background Checks for Personnel Working with Vulnerable Populations

In accordance with Vermont State Statutes, including 33 V.S.A. § 4919 (Child Protection Registry), 33 V.S.A. § 6911 (Adult Abuse Registry), and 20 V.S.A. § 2056c (Criminal Records Access), the Town of Georgia hereby adopts this addendum to its Personnel Policy. This section establishes background check requirements for personnel who work with or have access to vulnerable populations, including minors and adults in care.

Background Checks for Library and Parks & Recreation Personnel

1. **Purpose**
   To ensure the safety and protection of children and vulnerable adults participating in Town of Georgia programs, services, and facilities, this section mandates pre-employment and periodic (every 5 years) background checks for employees, contractors, and volunteers serving in the Library and Parks & Recreation Departments.

2. **Applicability**
   This policy applies to all personnel, including but not limited to:

   - Full-time and part-time staff of the Georgia Public Library and Georgia Parks & Recreation Department.
   - Seasonal or temporary employees.
   - Program instructors, coaches, camp counselors, and volunteers who may have unsupervised access to minors or vulnerable adults.

3. **Required Screenings**
   All applicable personnel must undergo the following background checks (as applies):

   - **Criminal History Record Check** through the Vermont Crime Information Center (VCIC) pursuant to 20 V.S.A. § 2056c;
   - **Fingerprint-based FBI Record Check**, if required by statute or based on risk level;

- **Vermont Child Protection Registry Check** per 33 V.S.A. § 4919, for those working with children.
- **Adult Abuse Registry Check** per 33 V.S.A. § 6911, for those working with adults in care.
- **Sex Offender Registry Check**, as a standard part of criminal background screening.

4. **Consent and Confidentiality**
   Individuals must sign written consent forms prior to any background screening. All information obtained through background checks will remain confidential and used solely for evaluating suitability for the position.

5. **Disqualification Criteria**
   Any applicant or employee found to have a record of abuse, exploitation, or other disqualifying offenses may be ineligible for employment or service in roles involving vulnerable populations, subject to review by the Town Administrator and consistent with Vermont law.

6. **Timing and Renewal**
   - Background checks must be completed **prior to hire or volunteer start date**.
   - **Periodic re-checks** (every 5 years) may be conducted for continued service, particularly in long-term or recurring roles.

7. **Compliance and Recordkeeping**
   The Town of Georgia will maintain background check documentation in accordance with state and federal law and applicable retention policies. The Town will ensure compliance with all legal requirements and update procedures as laws or standards change.

Approved by:

_____

Kristina Senna-Chair
Date: _____

_____

Brian Dunsmore Vice Chair
Date: _____

_____

Kellie Bosenberg-Member
Date: _____

_____

Paul Jansen-Member
Date: _____

_____

Carl Rosenquiest-Member
Date: _____

Adoption History

1. Agenda item at regular Town of Georgia Selectboard meeting held on _____, 2025.

2. Read and approved at regular/special Town of Georgia Selectboard meeting

on _____, 2025 and entered in the minutes of that meeting which were

approved on _____

GEORGIA VERMONT

Town of Georgia
Employee Notice

Background Check Policy

Effective [Insert Effective Date], the Town of Georgia has adopted an Addendum to the Personnel Policy requiring background checks for certain positions.

What This Means

In accordance with Vermont State Statutes, including 33 V.S.A. § 4919 (Child Protection Registry), 33 V.S.A. § 6911 (Adult Abuse Registry), and 20 V.S.A. § 2056c (Criminal Records Access), background checks are now required for all employees, contractors, and volunteers whose roles involve direct services or unsupervised access to:

- **Children (including youth programs, camps, library activities, and recreation programs)**
- **Vulnerable adults (including senior or disability programs)**

What Will Be Checked

- **Vermont Criminal History Record (VCIC)**
- **Fingerprint-based FBI Record Check (if applicable)**
- **Vermont Child Protection Registry**
- **Adult Abuse Registry (if applicable)**
- **Sex Offender Registry**

Employee Responsibility

- **Employees in covered positions must provide written consent to undergo required checks.**

- **Refusal to consent or failure to pass required screenings may disqualif individuals from certain roles or assignments.**

Confidentiality

All background check information will remain confidential and will only be used for employment eligibility and compliance with state law.

Questions

If you have any questions about this policy, please contact the Town Administrator's Office.

Acknowledgment of Receipt

I acknowledge that I have received and reviewed the Town of Georgia's Background Check Policy Notice.

Employee Name: _____

Signature: _____ Date: _____

GEORGIA
VERMONT

TOWN OF GEORGIA

REQUEST FOR PROPOSALS (RFP)

Seasonal Services for Boat Docks

Issue Date: August 25, 2025

Proposal Due Date: Sept 8, 2025 by 4:00 PM

1. Introduction

The Town of Georgia, Vermont is requesting proposals from qualified firms or individuals to provide Seasonal Services for Boat Docks at Georgia Beach.

The Town invites interested and qualified parties to submit proposals in accordance with the requirements outlined in this RFP.

The Town is seeking a qualified contractor/vendor to provide seasonal services for the installation, maintenance, and removal of boat docks at Georgia Beach. The successful contractor will be responsible for:

1. **Seasonal Installation:** Properly installing all boat docks at the start of the boating season, ensuring they are safe, secure, and fully operational.
2. **Seasonal Removal:** Removing all boat docks at the conclusion of the boating season, storing them in a manner that preserves their condition.
3. **Annual Maintenance:** Conducting routine and preventative maintenance to extend the service life of the docks and ensure compliance with all safety standards.
4. **Water Level Monitoring & Adjustments:** Regularly monitoring water levels and making necessary adjustments to maintain safe and accessible dock usage throughout the season.

All work must be performed in accordance with applicable local, state, and federal regulations, and in coordination with designated Town staff.

A complete scope of work and deliverables is included in Attachment A of this RFP.

3. Proposal Submission Requirements

All proposals must include the following components:

Cover letter with contact information

Qualifications and relevant experience

Detailed scope of work and timeline

Cost proposal and fee schedule

References from similar projects (minimum of 2)

Proof of insurance and applicable licenses

4. Submission Instructions
Proposals must be received by September 8, 2025 by 4:00pm.

Submit proposals to:
Town of Georgia
Attn: Town Administrator
47 Town Common Rd, N.
St. Albans, VT 05478

Or by email to: administrator@townofgeorgia.com

All proposals must be clearly marked:
"RFP –Seasonal Services-Boat Docks

5. Timeline Spring 2026
RFP Issued: August 11, 2025

Pre-Proposal Meeting (if applicable): [Insert Date/Time/Location]

Proposal Due Date: September 8, 2025 by 4:00pm

Anticipated Project Start: Spring 2026

6. Evaluation Criteria

Proposals will be evaluated based on the following:

Experience and qualifications of the proposer

Cost and value

7. Reservation of Rights
The Town of Georgia reserves the right to:

Reject any or all proposals

Accept any proposal deemed to be in the best interest of the Town

Waive minor informalities in proposals

Negotiate with the selected proposer

8. Contact for Questions
All inquiries regarding this RFP must be submitted to:

Paul Jansen
Selectboard Member
pjansen@townofgeorgia.com
(802)309-3355

Georgia Town Policy and Procedure

Effective 9·11·2023

SUBJECT: Video Surveillance and Physical Access Control Policy

PURPOSE

The purpose of this policy is to ensure that the legal, privacy and financial interests of the Town of Georgia (the "Town"), its taxpayers, and staff are maintained while providing guidelines for the administration of video surveillance on or in Town property.

POLICY

It is the policy of the Town to ensure that video surveillance is done in a professional, ethical, and legal manner consistent with other Town policies and applicable laws.

The administration of this policy is coordinated by the Town Selectboard.

DEFINITIONS

Surveillance Camera: Any item, system, camera, technology device, communications device, or process, used alone or in conjunction with a network or tape, for the purpose of gathering, monitoring, recording or storing images. Such devices may include but are not limited to: analog and digital surveillance cameras, close circuit television, web cameras, and computerized visual monitoring.

Access Control device: Any device that grants or prevents access to a secured building, room and/or area. These devices include and are not limited to: electronic. door strikes, magnetic locks, scan cards, key fobs, key pads, etc.

System Administrators: The staff that supports and maintains the information technology network, including the surveillance camera and access control infrastructure. They are responsible for retrieval of video and access control logs from software application.

Incident

An "incident" is defined as an unusual occurrence (unplanned, remarkable, or exceptional) for which a response, in the form of an investigation and/or administrative action is appropriate. An "incident" includes, but is not limited to, the occurrence or allegation of any of the following on the property of the Town or in connection with the provision of any Town services:

1. Theft.
2. Vandalism.
3. Crime.
4. Town Personnel Misconduct.
5. Accidents or Traffic Safety.

6. Compliance Violations.

PROCEDURE

Surveillance cameras may be used and installed in areas where their presence enhances the security of either persons or property. Video will be used to accurately record events and provide a means of identifying individuals (staff and non-staff) who may be involved in incidents, or legal or policy violations. Procedures are outlined below:

Data, Storage and Archiving

All video surveillance will be retained until obsolete, but must be archived for a minimum period of at least 30 days in an appropriate folder identified by a System Administrator.

Any recorded surveillance video that becomes part of a criminal investigation must be retained in accordance with applicable regulatory requirements.

The Town reserves the right to retain recorded surveillance video longer than 30 days if the recorded surveillance video contains recordings of events that are potentially relevant to any actual or potential legal claims involving the Town.

The Town shall retain recorded surveillance video that is relevant to a potential legal claim against the Town upon the Town's receipt of a credible threat of litigation of that potential claim for a period of one day after the statutory limitations period to bring the potential claim has run.

Installation Of New Security Cameras

The Selectboard shall determine the locations where new surveillance cameras shall be installed. In exercising its discretion, the Selectboard will consider comments from the public, Town boards, advisory committees, and town employees. Once installed, new cameras must be inspected, maintained, and monitored in the same manner as other cameras to ensure that they are in operating condition.

Request for Review of Surveillance Video

Anyone who was involved in an incident can request that a System Administrator review the surveillance video by providing the date, time, and location of an incident to the Town Administrator. The request should be made within 30 days of the event. Unique situations may be reviewed and addressed on a case-by-case basis by the Selectboard. The Town has no duty to preserve surveillance video related to civil claims that do not involve the Town.

Any law enforcement officer investigating a potential criminal matter may request a copy of the surveillance video. The request shall be reviewed, and if appropriate, approved by the Town Administrator.

Access Control

The Access Control System has been implemented to enhance the safety, security, and efficiency of our Town offices. Access control cards will be issued and maintained by the Town Administrator (or as otherwise designated by the Selectboard) to employees with the appropriate access level needed for their role with the Town. Where needed, controlled access can be quickly turned on or off allowing for easy access for meetings, cleaners, etc. without disruption to parties involved.

Access, Sharing and Release of Video Surveillance

When recorded data is accessed, all information pertaining to that access event will be logged, and those logs will be made available to the Town Administrator and the Selectboard monthly, or as requested. Information that will be logged includes, but is not limited to:

i. Date and time of access,

ii. The user accessing the system,

iii. Whether or not recorded data was exported or saved external to the video surveillance system.

All system access rights, login events, and system activities will be logged with periodic audits to ensure compliance.

No unauthorized recording of video footage through cell phones, portable devices, or any other means is permitted.

Live Surveillance Video of Exterior of Town Office

The exterior Town office cameras were installed with the purpose of being monitored during business hours so that Town office staff could see who was entering the building since there is no line of sight to the doors from the Town Clerk's office. The Town Administrator and additional parties specifically designated by the Selectboard may view live feeds of the cameras showing the exterior of the Town Office during normal business hours for these cameras.

All requests for release of recorded videos shall be handled in accordance with State law. Licensed law enforcement officers will be provided access to recorded videos upon request if the recorded video is within the licensed law enforcement officer's jurisdiction.

MAINTENANCE

Upgrades or maintenance of security cameras

All cameras and related equipment are expected to be functional at all times. If a camera is found in need of repair, the System Administrators shall immediately send a repair, work order, or replacement request to the vendor who supports the system. If the cost for repair is above the amount of money budgeted, the Selectboard shall be notified and asked for direction.

Planned Outages

If the video surveillance system needs to be shut down for maintenance or upgrades, reasonable efforts should be taken to do so during off hours and for the shortest period of time necessary.

Removal of Security Cameras. Access Control

The Selectboard shall make final decisions on the removal of any equipment. Access control will be vested in the Internet Technology Firm that is serving the Town as the System Administrator. They will manage the cameras and access to the footage unless the Selectboard designates a different System Administrator. They will cooperate with the police if needed as part of an investigation, and they will be proactive to prevent access by employees of the Town and to limit opportunities for abuse of the camera footage.

Inspection

A selected System Administrator will be responsible for the inspection and monitoring of the cameras. The cameras must be inspected on a monthly schedule to ensure the system is functioning properly. The process for a proper inspection will be defined by the Internet Technology Firm that installed the system. A Primary and Secondary System Administrator will be designated annually in March by the Selectboard or as needed throughout the year due to a vacancy in either role.

Cyber Security

The System Administrators will use existing and new industry best practices to protect the integrity of the video camera system from external threats. These will include at minimum:

*Change the system default password as required

*Change the system password on a regular basis or when it's suspected that the system has been compromised.

*Apply software updates regularly as needed for camera system

*Limit the number of users and physical access to equipment

*Ensure that the internet provider that supports the camera system maintains up to date firewall integrity and virus protection.

PRIVACY

Protecting Privacy

Surveillance cameras will not be placed in areas where staff, residents and the public have reasonable expectations of privacy, such as bathrooms and/or changing rooms. Reasonable efforts will be made to limit any surveillance to Town-owned property and buildings. The cameras are intended to capture activities happening on municipal property, and there is no intention or desire to record anything that may occur on an adjacent property.

Adopted by the Selectboard on 9/11/2023 at a publicly warned meeting.

_____
Chair

_____ Vice Chair

_____ Selectboard Member

_____ Selectboard Member

_____ Selectboard Member