TOWN OF GEORGIA VERMONT

Selectboard Special Meeting - Budget

Thursday, December 19, 2024 at 5:00 PM

Chris Letourneau Meeting Room and via Zoom

Agenda

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
6. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   - **A.** Budget Discussion
   - **B.** NRPC-Action Item to Sign
   - **C.** Falls Trail Invoice #3-Action Item Approval
   - **D.** Zoning Computer Software-Approval
7. **OTHER**
8. **PLAN NEXT MEETING AGENDA**
   - **A.** 12.23.2024 and 01.06.2024
9. **EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

   I would entertain a motion to enter into executive session to discuss _______________ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

   I move that we enter into executive session to discuss ____________ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)
10. **ADJOURN**

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Cheryl Letourneau, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

NRPC
Northwest Regional Planning Commission

75 Fairfield Street
St. Albans, Vermont 05478
PHONE 802-524-5958
WEB nrpcvt.com

September 10, 2024

AGREEMENT FOR MUNICIPAL ASSISTANCE TO SUPPORT THE SFY24 MUNICIPAL ROADS GRANTS-IN-AID CONSTRUCTION PROJECT

We, the Legislative Body of the Municipality of ______________________________ agree to pay the Northwest Regional Planning Commission (NRPC) a fee of $1,000 upon invoicing for the following services in support of the SFY25 Municipal Roads Grant-In-Aid construction project funded by the Vermont Agency of Transportation:

- Reviewing existing municipal road erosion inventory maps and data to identify eligible projects.
- Holding pre-construction meeting(s) with the municipal staff to select project location(s), segment start and end points, and identify specific Best Management Practices (BMPs) for each project segment.
- Preparing the Pre-Construction Site Summary Form for municipality prior to the start of work to submit to VTrans in order to receive Construction Authorization.
- Assisting with documenting project completion and required reporting in the Reporter for the Municipal Roads General Permit.
- Assisting with preparing and/or reviewing invoicing materials, if needed.

Signed: Date:

______________________________ ______________________________

(Duly Authorized Municipal Representative(s))

____

(Printed)

Return this form via email to kgrenier@nrpcvt.com. Forms received by December 13, 2024 will get priority in our work schedule.

GEORGIA
VERMONT

From: **Town of Georgia**
47 Town Common Road N.
St. Albans, VT 05478

Date: **December 16, 2024**

To: **Dan Albrecht, Basin 5 CWSP Manager**

Re: **Falls Trail South Gully Repair, Final Design**
Task Order 200.2, CWSP 2023-Georgia

Invoice #3 (FINAL): Construction Mgt and other Costs **Total = $12,865**

Attached is our 3rd Invoice seeking reimbursement for Construction Costs along with supporting documentation (Invoice from WCA and Check Register for payment to Leon Fitzgerald, sap line and maples tree costs impacted by project).

Please let me know if you have any questions.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

Attested by Lori Hobart
TOWN OF GEORGIA STAFF
Treasurer

X la hobart
Signature

Attachments:
- expense summary
- Subcontractor invoice

EM 12-16-24

Falls Trail South Gully Repair, Construction
Task Order 200.2
CWSP 2023-Georgia (Town of Georgia)

FINAL INVOICE

Expense Summary: Construction Costs

	Amount / Category Allocated	**Prior Billings, total**	**Current Invoice, Expenses incurred. December**	**Remaining**
SUBCONTRACTORS				
Construction Engineering/Oversight	**$15,000**	$2,091	$12,665	$444
Construction	**$58,120** *as amended*	$58,120	$0	$0
Miscellaneous	**$200** *as amended*	$0-	$200	$0
TOTAL	**$73,320** *as amended*	$60,211	$12,865	$444

WATERSHED CONSULTING

WATERSHED CONSULTING ASSOCIATES LLC
PO BOX 4413
BURLINGTON, VT 05406
802-497-2367
watershedca.com

Invoice Date:	12/13/24
Due Date:	1/12/25
Total Amount:	$12,665.00
Number:	2024-2446
Invoice Period:	10/01/24 - 11/30/24
Terms:	Net 30
Job:	Falls Trail Construction Engineering Oversight

Town of Georgia

47 Town Common Rd N
Georgia, VT 05478

INVOICE SUMMARY

Description	Amount
4. Bid evaluation	$780.00
5. Prepare contract documents	$495.00
6. Permitting	$230.00
7. Pre-construction conference	$1,315.00
8. Construction observation & reporting	$6,165.00
9. Final inspection & reporting	$3,680.00

		Remaining Budget			
Description	**Total Budget**	**%**	**$**	**Prior Billing ($)**	**This Invoice ($)**
1. Kickoff	$438.00	--	--	$438.00	--
2. Finalize & issue bid documents	$855.00	--	--	$855.00	--
3. Facilitate Pre-bid	$798.00	--	--	$798.00	--
4. Bid evaluation	$780.00	--	--	--	$780.00
5. Prepare contract documents	$495.00	--	--	--	$495.00
6. Permitting	$230.00	--	--	--	$230.00
7. Pre-construction conference	$1,315.00	--	--	--	$1,315.00
8. Construction observation & reporting	$6,165.00	--	--	--	$6,165.00
9. Final inspection & reporting	$3,680.00	--	--	--	$3,680.00
BUDGET TOTALS	**$14,756.00**		**--**	**$2,091.00**	**$12,665.00**

TOTAL AMOUNT DUE **$12,665.**

INVOICE

WATERSHED CONSULTING

WATERSHED CONSULTING ASSOCIATES LLC
PO BOX 4413
BURLINGTON, VT 05406
802-497-2367
watershedca.com

Invoice Date:	12/13/24
Due Date:	1/12/25
Total Amount:	$12,665.00
Number:	2024-2446
Invoice Period:	10/01/24 - 11/30/24
Terms:	Net 30
Job:	Falls Trail Construction Engineering Oversight

Town of Georgia

47 Town Common Rd N
Georgia, VT 05478

CTRL NO. 3887

Two hundred & 00/100 Dollars

11/25/24 ******200.00

LEVON FITZGERALD
22 MURRAY DRIVE
ST ALBANS VT 05478

VEND: L FITZ: LEVON FITZGERALD
CTRL NO. 3887

INV DATE	INVOICE/REF. NO.	DESCRIPTION	AMOUNT PAID
10/31/24	SAP 10.30.24	Sap line work	200.00

11/25/24 CHECK DATE

200.00 CHECK AMOUNT

VEND: L FITZ: LEVON FITZGERALD
CTRL NO. 3887

INV DATE	INVOICE/REF. NO.	DESCRIPTION	AMOUNT PAID
10/31/24	SAP 10.30.24	Sap line work	200.00

11/25/24 CHECK DATE

200.00 CHECK AMOUNT

Cloudpermit

Order Form

Cloudpermit
11911 Freedom Drive, Ste. 720
Reston, Virginia 20190
United States

Order #:	Q-03128-4
Customer #:	CUST-0030588
Date:	2024-11-20
Sales Person:	Josh Carpentier
Sales Person Email:	josh.carpentier@cloudpermit.com
Delivery Method:	E-Mail

Ship To
Doug Bergstrom
Georgia
47 Town Common Road North
St. Albans, Vermont 05478
United States
(802) 524-3524
zoning@townofgeorgia.com

Bill To
Georgia
47 Town Common Road North
St. Albans, Vermont 05478
United States

Subscription

Product		Invoice 1	Invoice 2	Invoice 3
Building	Annual Total	USD 2,000	USD 2,000	USD 2,000
Land Use	Annual Total	USD 2,000	USD 2,000	USD 2,000
Licensing and Registration	Annual Total	USD 1,000	USD 1,000	USD 1,000
	Subscription Total:	USD 5,000	USD 5,000	USD 5,000

Service

Description	Fee
Data Import	USD 2,000
Implementation Fee - Building Software Solution	USD 500
Implementation Fee - Land Use Software Solution	USD 250
Implementation Fee - Licensing and Registration Software Solution	USD 250
Service Total:	USD 3,000
Customer Total First Year:	**USD 8,000**

Terms and Conditions

Term: Three (3) years, billable annually.

Invoicing: The first subscription invoice will be deferred through 2025-03-03 and then sent annually.

First invoice (50%) for implementation fee is due upon implementation start (M1) and the second invoice (50%) for implementation fee to be sent after Go Live Milestone (M2) is approved.

Payment Term: Net 30 days from Invoice Date

Subscription Start Date: Date of signature

Invoice Date: 2025-03-03

All stated prices are exclusive of any taxes.

Customer Name: ____________________

Signature: ____________________

Printed Name of Person Signing: ____________________

Title: ____________________

Date: ____________________

Accounts Payable Email: ____________________

By signing here, the Customer agrees to this Order Form, the Software Service Agreement and any other appendices and documentation expressly referenced in this Order Form, the Software Service Agreement and/or any amendments (together the "Agreement").
The individual signing this Agreement represents and warrants that he or she has the right and authority to bind the Customer.

Cloudpermit

Signature: ____________________

Printed Name of Person Signing: Peter Rotenberg

Title: SVP Sales USA

Date: ____________________