



# GEORGIA VERMONT

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## Selectboard Special Meeting Wednesday, April 03, 2024 Chris Letourneau Meeting Room and via Zoom Agenda

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### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER 4:00 p.m.**
1. **PLEDGE OF ALLEGIANCE**
2. **CHAIR UPDATE**
3. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
4. **SELECTBOARD MINUTES AND WARRANTS**
  - [A.](#) Approval of Selectboard Budget Meeting Minutes for 3/27/2024 and Liquor meeting minutes from 3/27/2024
5. **PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
6. **CORRESPONDENCE**
7. **UNFINISHED BUSINESS**
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
  - A. Conservation Budget
  - B. T. Cleveland - Library Pool Pass
  - [C.](#) T. Cleveland - 2/26/2024 Meeting Minutes
  - D. Library Budget
  - E. Tyler Billingsly - Engineer for Rugg Brook Bridge
  - F. Budget Discussion
  - G. ARPA Funds - General Budget
9. **OTHER**

**10. PLAN NEXT MEETING AGENDA**

A. 04/08/2024

**11. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

A. Personnel

**12. ADJOURN**

**TABLED ITEMS:**

**Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

**Signed: Cheryl Letourneau, Town Administrator**

**Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**



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**Selectboard Special Meeting**  
**Wednesday, March 27, 2024, 4:00 p.m.**  
**Chris Letourneau Meeting Room and via Zoom**  
**Minutes**

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**1. CALL TO ORDER**

**1. PLEDGE OF ALLEGIANCE**

**2. CHAIR UPDATE**

**3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**

T. Cleveland – Grant for the Library

Resolution for ARPA Funds

Signature on DOT Letter for Town Parade

**4. SELECTBOARD MINUTES AND WARRANTS**

A. Approval of Selectboard Regular Meeting Minutes for 03/20/2024 – Motion to approve the minutes with the following corrections, time of meeting, when D. Thomas left the meeting (5:50 p.m.) and no motions out of executive session, by P. Jansen, seconded by B. Dunsmore. All in favor.

**5. PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

**6. CORRESPONDENCE**

**7. UNFINISHED BUSINESS**

**8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

Terry Cleveland would like to request approval from the board for the library to apply for a \$2500.00 grant from Winnie Bell for books for the library. Motion to approve the library request for Winnie Bell Grant in the amount of \$2500.00 by D. Thomas, seconded by K. Senna. All in Favor

Motion to approve the letter to DOT about a permit for the Memorial Day Parade by K. Senna, seconded by B. Dunsmore. All in favor.

A. Budget with Zoning – D. Bergstrom presented a new fee schedule for Zoning fees which will increase the revenue for Zoning. The SB asked for the fee schedule to go before DRB for approval and then back to the SB. The SB reviewed the budget presentation letter from D. Bergstrom, no changes needed to the Zoning budget.

- B. Budget with Town Clerk/Administrator: C Letourneau presented the Administrative and Town Clerk budgets to the board. A reduction to the Selectboard clerk line from \$25,000 to \$12,500.00. Admin. Consultant fees will increase from \$1,100 to \$2,100.00 for stormwater permit and Paychex consulting. The amount of \$20,000 will be budgeted for the 2023 audit. April will reach out to Sullivan and Powers for an engagement letter and a date for the audit.

D. Thomas leaves the meeting at 5:20 p.m.

Increase in Election worker budget by \$2,000 due to extra elections this year.

Increase in postage by \$2,000.00 for additional postage for elections.

April Edwards will add an additional section to the budget to show impact fees, restricted funds, and ARPA funds.

C. Letourneau will reach out to M. Wheeler from Fairfax Rescue and ask for a flyer to present to the public on 4/20.

Motion to approve the ARPA Resolution by K. Senna, seconded by P. Jansen. All in favor.

- C. Budget with GFRD – K. Baker discussed OT with the board and reduced the line item from \$5,000 to \$2500.00.

Update on the condition of the water tanks that are leaking. K. Baker informed the board that the seals in between the blocks appear to be leaking. The goal is to coat the inside of the tanks to stop the leaks.

K. Baker will use the impact fees to purchase equipment to bring the balance down to \$20,000.00. This will include turn out gear, tablets for the trucks and imaging cameras.

## 11. PLAN NEXT MEETING AGENDA

- A. 04/03/2024 Budget

## 12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

8: 45 Motion to enter executive session where premature disclosure could put the town or people at risk. By K. Senna seconded by B. Dunsmore. All in Favor

9:00 Motion to exit executive session by K. Senna seconded by B. Dunsmore all in favor.

No motions out of executive session

## 13. ADJOURN – 9:01 Motion to adjourn by B. Dunsmore seconded by K. Senna all in favor



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**Selectboard Liquor License Meeting**  
**Wednesday, March 27, 2024**  
**Chris Letourneau Meeting Room and via Zoom**  
**Minutes**

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**Zoom Details:**

**<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>**

**Meeting ID:** 616 584 3896 | **Passcode:** 5243524

**Dial by your Location:** 1 929 205 6099 (New York)

Present: Carl Rosenquist, Brian Dunsmore, Paul Jansen, Kristina Senna, and Cheryl Letourneau

Public: Ray Bouffard and Zev Werts

- 1. CALL TO ORDER 3:45 p.m.**
  - 2. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
    - A. Liquor License for Georgia Market – Motion to approve Liquor license and Tabacco license for Georgia Market by B. Dunsmore seconded by P. Jansen
- 4:00 meeting adjourned



# GEORGIA VERMONT

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**Selectboard Liquor Board Meeting**  
**Monday, March 11, 2024**  
**Chris Letourneau Meeting Room and via Zoom**  
**Minutes**  
**9:00 p.m.**

**Zoom Details:**

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

**Meeting ID:** 616 584 3896 | **Passcode:** 5243524

**Dial by your Location:** 1 929 205 6099 (New York)

**1. CALL TO ORDER 9:00 p.m.**

- **Selectboard Present** – Carl Rosenquist Chair, Devon Thomas Vice-Chair, Brian Dunsmore, Paul Jansen, Kristina Senna
- **Staff Present** – Cheryl Letourneau
- **At 9:15 p.m.** - C. Rosenquist called the meeting to order.

**2. PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

**3. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

A. Liquor License renewals - Action to approve renewals for Georgia Market, Maplefields and Dollar General

- P. Jansen made a motion to approve Liquor Licenses, seconded by B. Dunsmore. All in favor, motion carried.

**4. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

**5. ADJOURN**

- **At 9:20 p.m.** – K. Senna made a motion to adjourn, D. Thomas seconded. All in favor, motion carried.

**Posted to the Town website, four designated places within the Town of Georgia (Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

33 **Signed: Cheryl Letourneau, Town Administrator**

34 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**

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DRAFT

My email:

All,

I have now watched the February 26th SB recording 2 x. What you have stated in the minutes of that meeting is not a thorough representation of the discussion and your line 104 is ambiguous, at best.

102 • D. Thomas said he recognizes that the charge has been different for each 103 committee. Discussion was had on how this will work moving forward.

104 • D. Thomas wants to ask the new board how they feel about this.

Here are my notes from the recording:

- The new charge is to apply for a grant to bring programs to the town.
- Devon would like the library to weigh in and will ask the new trustees
- April mentioned that if the grant is through the municipality, the trustees and she would have to work together but won't micro manage
- Suzanne suggested that the SB give Terry the power to move forward with the grant.
- Jamie said that if the committee is formed, the SB would have no power over it
- Devon will contact the trustees about the grant
- April asked if the grant would be applied for through the town or the library

In no way was it suggested the new Selectboard would be asked how they feel, rather the new Library Board of Trustees (the ambiguity) I have since had a meeting with Vermont Community Foundation. There is no requirement that the town has to administer the grant. But in my opinion, it would be cleaner if they did, with my (and whoever is helping with the grant) oversight to be sure expenses were coded correctly and with a clear handle on the balance of grant funds at every juncture. And as April suggested, with no micro-management.

I would respectfully ask that this correspondence be read under the Section 4 SELECTBOARD MINUTES and acted on so that a clear representation of what transpired is on record. Thank you.

Terry  
Library Trustee