



GEORGIA VERMONT

Selectboard Regular Meeting Monday, December 22, 2025 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Agenda

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
 - [A.](#) Approval of Selectboard Special FY26 Budget Meeting Minutes for December 4, 2025
 - [B.](#) Approval of Selectboard Regular Meeting Minutes for December 8, 2025
 - [C.](#) Approval of Selectboard Special Meeting Minutes for December 15, 2025
 - [D.](#) Approval of Warrant #2545, with changes
6. **PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
 - [A.](#) Franklin County Sheriff - November Activity Report
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
 - [A.](#) Union 668 Request to Adjust Carry-Over from 40 hours to 80 hours Annually
 - [B.](#) Forest Glen & Hidden Woods - Discuss Addendum for Adjustment to Impervious Acreage - Please refer to the email from Stacy Katon on 12/5/2025, with guidance on next steps. The \$145.60 has been paid by the Town.
 - [C.](#) Georgia Public Library Memorandum of Understanding (MOU)
 - [D.](#) Ballot Addition - According to the Town attorney, if the Town of Georgia wishes to switch to Australian ballot voting for all budget or funding articles, an article to the TMD 2026 Warning

should be added that reads as follows: *Shall the Town of Georgia adopt all budget articles by Australian ballot?*

9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

- A. Public Works/Roads
- B. Town Administrator
- C. Treasurer

10. UNFINISHED BUSINESS

- A. Local Options Tax
- B. Change in Fiscal Year
- C. Video Surveillance Policy
- D. Bridge #28 (Mill River Bridge)
- E. GPL Building Revitalization Committee Update
- F. Problem Parcel Update

11. OTHER

12. PLAN NEXT MEETING AGENDA

- A. Selectboard Special Meeting: End of Year Warrant, December 29, 2025
- B. Selectboard Budget Presentation Public Meeting: January 7, 2026
- C. Selectboard Regular Meeting: January 12, 2026

13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss _____ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss _____ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

14. ADJOURN

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



GEORGIA VERMONT

Selectboard Special Meeting: FY26 Budget Discussion Thursday, December 4, 2025 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 6:00PM

SELECTBOARD PRESENT

Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg, Carl Rosenquist

SELECTBOARD ABSENT

Judith Nasca

STAFF PRESENT

Kollene Caspers, Lori Hobart, Stacy Katon,

GEORGIA FIRE AND RESCUE

Keith Baker, Eric Couture, Pat King

GEORGIA PUBLIC WORKS DEPARTMENT/HIGHWAY DEPARTMENT

Todd Cadieux

2. PLEDGE OF ALLEGIANCE

3. FY26 Budget Discussions

A. 6:00PM - Town Administrator

- Town Administrator S. Katon presented her FY26 Administrative Budget to the Selectboard. There are no major increases or decreases:
 - legal expenses will be increasing in 2026 to \$220-\$250/hour depending on the complexity of the issue.
 - \$1,500 was removed from administrative consulting, these services are no longer needed now that the Personnel Policy has been updated.

- There will be a 3% increase in payroll services in 2026.
- There will be a 2% increase in casualty insurance in 2026.
- The estimate for the 2025 Town audit is \$24,000.
- Postage will increase 5% in 2026, to accommodate the three elections.
- There will be no increases in printing and publishing costs, no increases in trainings and milage as staff are utilizing online trainings. Security monitoring budget will stay the same.
- Licensing and security software will go up 6%, and there will be a 3% increase in IT labor services.
- S. Katon is requesting \$2,000 for HR initiatives, staff retention and strategic planning.

B. 6:30PM – Georgia Fire and Rescue

- Fire Chief Keith Baker presented his FY26 budget. Eric Couture, Pat King and Todd Cadieux were also present on behalf of the Fire department.
- Chief Baker reported there are little changes to the budget in comparison to FY25 budget:
 - Fire and Rescue Turnout Gear will increase \$3,000 from last year to add a 4th set of turnout gear due to increased new members.
 - Computer and Office supplies is a \$3,000 increase due to required new Federal reporting system. The increase includes a one-time \$1,200 charge.
 - Equipment purchases and repairs will increase \$1,000 due to increasing costs of repairs.
 - Apparatus/Maintenance/Equipment will increase \$3,500 due to Tanker I needing 4 new tires. The tanker's tires are 12 years old.
 - Annual Required Testing will go up \$1,800 due to required hydro testing for the 2016 SCBA bottles, which is required every 5 years and is due in 2026.
 - Reserve Fund will increase \$6,500 to match the funding presented last year for the new ladder truck.
 - The remainder of the line items will have no or nominal increases from FY25 budget.
- Chief Baker would like to request \$25,000 in Impact Fees to purchase 20 new portable radios. These will replace radios last purchased in 2013.
- Discussion on extrication equipment and hydraulic tools was discussed for FY26-FY28. The rescue jacks and jaws of life are roughly \$100,000 and will need to be replaced in the next few years. The current models are older, and maintenance/repair is becoming more frequent due to age. It is also important to keep up with new automobile technology.
- Chief Baker explained the turnout gear needs to be replaced every 10 years, and with purchasing 3-4 new sets every year there will never be a need to purchase all 30 sets at once.
- The Selectboard and the Fire crew discussed grant opportunities and Georgia's responsibility to respond to I89 emergencies.
- Fire and Rescue salaries were discussed, increases and increments related to the call side of the department, as well as with the potential change in the daytime employee's status.

C. **7:30PM - Georgia Public Works Department (PWD)**

- Georgia Public Works Director Todd Cadieux was present to introduce the PWD budget for FY26.
- Renovations for Beach are estimated at \$20,000 for the plumbing and \$20,000 for carpentry. \$40,000 is in the parks and recreation reserves for this work.
- T. Cadieux is the only PWD employee. He is requesting another PWD staff member for upcoming projects that include building renovations, public area clean ups, pressure washing, repairs, painting, etc. in 2026.
- Work to be done at the Fire Station include new flooring for the community room and to replace the wood siding on the side by the community room.
- **Georgia Highway/Roads**
- T. Cadieux presented the Highway and Roads budget for FY26. He requested reserve funding for the highway department for equipment.
- The highway is coming in under budget in 2025 by approximately \$75,000 by the end of the year.
- Discussion was held on how to fund a previously approved “Emergency” fund, which will have to be added to the ballot for community vote.
- Capital budget expenses were discussed, including 2027 tractor and backhoe, as well as 2030 plow truck.
- Discussion was had on adding cameras to the existing security system at the Fire Station. T. Cadieux was getting equipment estimates from Black Dog and whether they would be allowable and compatible with the current system.

4. **PLAN NEXT MEETING AGENDA**

A. December 11, 2025

- The December 11th FY26 budget meeting will be rescheduled to December 15, 2025.
- L. Hobart will update the 2025 Town spending spreadsheet to November for Monday’s regular Selectboard meeting.
- S. Katon requested dates for the public budget informational meeting, she will speak with the Town Clerk for available dates the week of January 5th – 9th and prepare a postcard to go out to the community.

5. **ADJOURN**

Motion to adjourn the meeting at 8:51pm

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

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Minutes and videos are posted on the Town of Georgia website.

Signed: Kollene Caspers, Selectboard Clerk

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



GEORGIA VERMONT

Selectboard Regular Meeting
Monday, December 08, 2025 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:00PM

SELECTBOARD PRESENT

Chair Kristina Senna, Vice Chair Brian Dunsmore, Carl Rosenquist

SELECTBOARD ABSENT

Kellie Bosenberg, Judith Nasca

STAFF PRESENT

Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon, Terri Sabens

PUBLIC PRESENT

Jim Daggault

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- Chair Senna requested T. Sabens and the E & O be moved up next on the Agenda.
- Motion to move T. Sabens and the E & O up next on the Agenda.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

- A. Town Utility Valuation Errors/ Town Assessor Errors and Omissions (E & O) Form - Action to Approve. Town Assessor Terri Sabens will be present to explain the error in valuation and to request approval and signature on the E & O form.

- T. Sabens was present to explain the E & O to the Selectboard.
- Vermont Gas used the CLA from last year to submit their numbers, once this error was caught T. Sabens calculated the error.
- T. Sabens has a Teams meeting with Vermont Gas to talk about the E & O, options to work with the Town of Georgia for repayment or to take the total out of next year's tax bill.
- The Town and School tax payment combined will be \$48,000. T. Sabens will update the Grand List and let the Selectboard know what the Town portion is and what the portion is for the school.
- L. Hobart will follow up with the State to ensure proper procedures are followed.
- L. Hobart and S. Katon will write a letter to the school to give them the E & O information.

Motion to approve the E & O report as written.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.

Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

4. SELECTBOARD MINUTES AND WARRANTS

- A. Approval of Selectboard Special FY26 Budget Meeting Minutes for November 20, 2025

Motion to approve minutes with one change to Jim Harrison not Harrison Concrete.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist.

Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

- B. Approval of Selectboard Regular Meeting Minutes for November 24, 2025

Motion to approve minutes with change to the hot box not yet purchased.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.

Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

- C. Approval of Warrant #2544

Motion to approve Warrant #2544 in the amount of \$223,048.96

- Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist.
- L. Hobart was present to answer Selectboard questions on the warrant.

Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- There were no comments from the public.

6. CORRESPONDENCE

- There was no correspondence to the community this week.

7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

- A. Town Utility Valuation Errors/ Town Assessor Errors and Omissions (E & O) Form

- See notes above (3A).

B. FY24 Audit - Action to Approve

Motion to approve the FY24 Audit as presented.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

- L. Hobart and S. Katon answered questions on the Audit.

Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

C. Short Term Rental (STR) Ordinance - Action to Approve

- S. Katon and D. Bergstrom were present to answer questions on the STR ordinance and explain the ordinance adoption process. They reported no public hearings are needed but public notice will be posted to the community. The Selectboard discussed the ordinance process.

Motion to approve the STR Licensing Ordinance with the change to update the name of our new Selectboard member.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

- Chair Senna would like confirmation that a public hearing is not needed before the Selectboard votes on passing the new ordinance. D. Bergstrom will contact the Town attorney to ensure no public hearing is needed before ordinance adoption.

Voting Nay: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

Motion fails.

D. FY26 Budget Presentation Public Meeting Dates and Postcard - Action to Approve

- The Selectboard will host a FY26 Town Budget Informational Public Meeting on Wednesday January 7, 6pm at the Georgia Fire & Rescue Community room.
- The Selectboard will present the budget for approval at the regular Selectboard meeting on January 12, 2026. The approved budget will be included in the Town Report, which will go to the printer on January 14, 2026.

Motion to approve the Minuteman Press estimate of \$1,601.75 for postcard notices to the public for the January 7th budget public meeting.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

E. Planning Commission Vacancy Appointment - Action to Approve. At the November 25, 2025 the Planning Commission voted in favor of Dayle Goad joining the Planning Commission.

Motion to appoint Dayle Goad to the Planning Commission.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

- Chair Senna stated there are few Planning Commission meetings left before Town Meeting Day, she suggested the Selectboard not fill the seat and allow D. Goad to run for Planning Commission in the next election.

Voting Nay: Chair Senna, Vice Chair Dunsmore, C. Rosenquist

Motion fails.

8. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works/Grounds/Recreation

- T Cadieux reported there was no heat at the recycle building.
- Suzanna Brown's cemetery trees concerns at the last budget meeting was discussed. T. Cadieux can get this project completed for an estimated \$1,500-\$2,000 by piggybacking

on the tree-cutting project that will already be in town. The funds will come out of his budget.

- T. Cadieux asked about purchasing a lift for the garage, this was left out of the capital budget to save costs on the garage. The Selectboard and L. Hobart went through the Highway/Road's budget.
- He also inquired into the heaters for the garage, which will help heat the Town garage during the cold weather and save on gas and the boiler from running constantly, and will be an added heat source in case the boiler is out of service. The estimated cost of the heaters last year was \$28,000-\$35,000.
- The Selectboard approved T. Cadieux up to \$40,000 to purchase heat boosters for the Town garage. No motion needed as it is funds already in his budget.

B. Town Administrator

- Town Administrator Report- No questions from the Selectboard.

- S. Katon has received a check from the insurance company for the truck and another check for repairs to the firetruck.
- No hot box was purchased by T. Cadieux, research is still being done. The 11/24/2025 minutes will be changed to reflect this information.

C. Treasurer

- Budget Progress Update

- The Greenbacker money has been collected.
- A report will be given to all departments with their numbers.
- L. Hobart confirmed to T. Cadieux the plow bill was sent out to the school and has been paid.

9. UNFINISHED BUSINESS

A. Local Options Tax

- No updates.

B. Change in Fiscal Year

- No updates.

C. Video Surveillance Policy - Waiting for Philo to assist with the installation of surveillance software for second user, and any effects this may have on the policy revision.

- No updates.

D. Bridge #28 (Mill River Bridge)

- T. Cadieux ordered culverts for the project and they were delivered.

E. Georgia Public Library Memorandum of Understanding

- S. Katon has been working on a draft MOU.
- Vice Chair Dunsmore would like to see the MOU in place before the budget is approved.
- K. Caspers said the MOU will be on the Agenda for the next Library Board of Trustees meeting December 17th.
- Chair Senna asked S. Katon to follow up with the Library Trustees.

F. GPL Building Revitalization Committee - The next public meeting will be held on December 16th at 4pm in the Georgia Public Library Community Room.

G. Problem Parcel Update

- No updates.

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10. OTHER
- D. Bergstrom inquired about the new CIS system, as NEMRC’s Parcel Map has been down for over a week and interrupting work in the Zoning office.
11. PLAN NEXT MEETING AGENDA
- A. FY26 Selectboard Special Budget Meeting: moved to December 15, 2025

B. Selectboard Regular Meeting: December 22, 2025
 - There will also be a Special Meeting December 29th to approve the final warrant for the year.
12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)
- No Executive Session was needed.
13. ADJOURN
- Motion to adjourn the meeting at 7:27pm
- Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist.
- Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist
- Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.
- Minutes and meeting videos are posted on the Town of Georgia website.
- Signed: Stacy Katon, Town Administrator
- Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



GEORGIA VERMONT

Selectboard Special Meeting Monday, December 15, 2025 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWZVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER 6:02PM** (Zoom Available 6:14PM due to Technical Difficulties)

SELECTBOARD PRESENT

Chair Kristina Senna, Vice Chair Brian Dunsmore (via Zoom & in person @7pm), Kellie Bosenberg (via Zoom), Carl Rosenquist

SELECTBOARD ABSENT

Judith Nasca

STAFF PRESENT

Kollene Caspers, Lori Hobart

2. **PLEDGE OF ALLEGIANCE**

3. **BOARD BUSINESS**

A. **SHORT TERM RENTAL ORDINANCE - Action to Approve**

Motion to approve the Short-Term Rental Ordinance as presented.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

Motion to approve Todd Cadieux to apply for the 2026 VTrans Small Scale Highway Safety Improvement Program Grant.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

39 **B. FY26 BUDGET DISCUSSION**

- 40 • The Selectboard and Town Treasurer L. Hobart went over the draft FY26 Town budget
- 41 created over weeks of meetings with Town Department Heads.
- 42 • This first draft presented 15.57% expense increase and approximately 28.36% tax
- 43 increase. The Selectboard went through the draft budget line by line to make
- 44 adjustments to reduce the budget.
- 45 • Budget adjustments were made to Town Assessor hours, a reduction in GCEC funds,
- 46 the elimination of funds towards a new administrative copier, the elimination of funds
- 47 for HR programming, and a reduction in enhanced budgets for dispatching services and
- 48 law enforcement.
- 49 • The Georgia Public Library was level funded for FY26 based on the larger increases to
- 50 the Library’s budgets in FY24 and FY25.
- 51 • The Selectboard went through the Fire & Rescue budget to look for cuts, the new rescue
- 52 equipment was discussed and left in the budget.
- 53 • The Parks & Recreation budget includes the Hard'ack passes. In 2026, passes will be
- 54 available only for memberships and day passes. Passes for lessons or teams will not be
- 55 funded by the Town. This budget also includes two passes for use at the library.
- 56 • PWD/Highway budget saw a reduction in paving funds, and overall was level funded.
- 57 • The Selectboard discussed adding items to the ballot in March, including borrowing
- 58 money in anticipation of tax payments, allocating \$50,000 to be added to emergency
- 59 reserve account and additional funding towards law enforcement.
- 60 • L. Hobart will create a document in final format for FY26 Budget Public meeting in
- 61 January.
- 62 • The change in fiscal year was discussed.
- 63 • L. Hobart will communicate with each Department to let them know their budget
- 64 allocation for FY26.
- 65 • After reductions, reallocation and corrections, the FY26 Town budget is now 8%
- 66 expense increase and approximately 15% tax increase.

67

68 **4. PLAN NEXT MEETING AGENDA**

69 A. December 22, 2025: Regular Selectboard Meeting

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71 **5. ADJOURN**

72 Motion to adjourn at 8:01pm

73 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.

74 Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

75

76 **Agendas are posted to the Town website, four designated places within the Town of Georgia**

77 **(Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to**

78 **the local media. Meeting videos are posted on the Town of Georgia website.**

79 **Minutes and videos are posted on the Town of Georgia website.**

80 **Signed: Kollene Caspers, Selectboard Clerk**

81 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com**

12/18/25

09:54 am

Town of Georgia, Vermont Accounts Payable

Check Warrant Report # 2545 Current Prior Next FY Invoices

For checks For Check Acct 01 (General Fund) 12/22/25 To 12/22/25

Section 5. Item #D.

1

Georgia Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
802MECHAN 802 MECHANICAL LLC	275	reuse bldg heat	971.52	0.00	971.52	5078	12/22/25
AFLAC AFLAC	345975	monthly premium	102.00	0.00	102.00	5079	12/22/25
ALLEGIANC ALLEGIANCE TRUCKS	122043209:01	valve mod,belt	717.66	0.00	717.66	5080	12/22/25
ALLEGIANC ALLEGIANCE TRUCKS	122043209:02	step,bus,alum	205.00	0.00	205.00	5080	12/22/25
AMAZON AMAZON CAPITAL SERVICES	1DM6C49J3LXH	return scanner/copier	-151.99	0.00	-151.99	5081	12/22/25
AMAZON AMAZON CAPITAL SERVICES	1JMJ6Q4XJ1YY	batteries / desk items	92.73	0.00	92.73	5081	12/22/25
AMAZON AMAZON CAPITAL SERVICES	1KTKL1QNLWHF	date stamp	6.24	0.00	6.24	5081	12/22/25
AMAZON AMAZON CAPITAL SERVICES	1NV3TC3LHMV1	mop, book scanner	772.34	0.00	772.34	5081	12/22/25
AMAZON AMAZON CAPITAL SERVICES	1TDDX4F4NLHY	book return	-11.86	0.00	-11.86	5081	12/22/25
BOUCHOME BOUCHARD HOME & OFFICE SERVICE	14853	clerk computer work	140.00	0.00	140.00	5082	12/22/25
		low disk space, temporary files, cleared old user profiles					
BOUCHOME BOUCHARD HOME & OFFICE SERVICE	14873	reconfigure computer	180.00	0.00	180.00	5082	12/22/25
		old bookkeeper pc moved to clerk office. upgrade to windows 11					
BOUNDTREE BOUND TREE MEDICAL, LLC	86009790	medical supplies	772.54	0.00	772.54	5083	12/22/25
BOUNDTREE BOUND TREE MEDICAL, LLC	86024247	medical supplies	275.58	0.00	275.58	5083	12/22/25
BRADY BRADY INDUSTRIES	10918707	cleaners, ice melt	875.63	0.00	875.63	5084	12/22/25
CARDIACL CARDIAC LIFE PRODUCTS	156939	CPR pads	204.94	0.00	204.94	5085	12/22/25
CARGIL CARGILL, INCORPORATED	2911744406	94.35 ton deicer	9765.23	0.00	9765.23	5086	12/22/25
CENTPETRO CENTRAL PETROLEUM COMPANY	544850	5 gal hyd wet brake	1571.35	0.00	1571.35	5087	12/22/25
CVE CHAMPLAIN VALLEY EQUIPMENT, IN	CS58635	spring comp	2.79	0.00	2.79	5088	12/22/25
CHARB PAR CHARLEBOIS TRUCK PARTS INC	IT98848	parts	101.88	0.00	101.88	5089	12/22/25
		oil bath seal, relay valve, wheel speed sensor, gasket					
CHARB PAR CHARLEBOIS TRUCK PARTS INC	IT98848A	wheel speed sensor	106.25	0.00	106.25	5089	12/22/25
CHARB PAR CHARLEBOIS TRUCK PARTS INC	IT98954	parts	679.92	0.00	679.92	5089	12/22/25
COMCAST COMCAST	-2588 112825	modem 2	14.95	0.00	14.95	E 122201	12/22/25
COMCAST COMCAST	-3288 112425	town offices	220.31	0.00	220.31	E 122202	12/22/25
COMCAST COMCAST	-4377 112425	fire station	206.81	0.00	206.81	E 122203	12/22/25
COMCAST COMCAST	-7269 112425	new garage	212.89	0.00	212.89	E 122204	12/22/25
COMCAST COMCAST	-7699 120225	old garage	87.04	0.00	87.04	E 122205	12/22/25
COMCASTB COMCAST BUSINESS	10/27-11/26	GFD iPads	120.00	0.00	120.00	E 122206	12/22/25
COMPASS COMPASS MINERALS AMERICA, INC	1578158	63.23 ton salt	5739.26	0.00	5739.26	5090	12/22/25
COMPASS COMPASS MINERALS AMERICA, INC	1580683	31.96 ton rock salt	2901.64	0.00	2901.64	5090	12/22/25
PTCC CREDIT CARD SERVICES	-1165 112625	memorial flowers	310.20	0.00	310.20	5091	12/22/25
WEBBFW F W WEBB COMPANY	93808644	coil tubing	232.46	0.00	232.46	5092	12/22/25
EYE MED FIDELITY SECURITY LIFE INSURAN	167106289	monthly premium	57.67	0.00	57.67	5093	12/22/25
FORESTRY FORESTRY SUPPLIERS INC	1002878	turn out gear	2125.43	0.00	2125.43	E 122207	12/22/25
GAP GEORGIA AUTO PARTS	33358	dielectric grease	26.08	0.00	26.08	5094	12/22/25
GEMS GEORGIA ELEMENTARY & MIDDLE SC	12.08.25	impact fees	2200.00	0.00	2200.00	5095	12/22/25
		impact fees received as part of the total check, not a separate check.					
8/27/25 and 10/03/25							
GMP GREEN MOUNTAIN POWER CORPORATI	-0004 120825	town beach	56.87	0.00	56.87	5096	12/22/25
GMP GREEN MOUNTAIN POWER CORPORATI	-1297 120825	town beach	59.53	0.00	59.53	5096	12/22/25
IIA IIA FIRE DEPARTMENT TESTING	INDI106674	annual inspection	1433.47	0.00	1433.47	5097	12/22/25
INGRAM INGRAM LIBRARY SERVICES	91344197	books	408.65	0.00	408.65	5098	12/22/25
INGRAM INGRAM LIBRARY SERVICES	91344198	books	437.43	0.00	437.43	5098	12/22/25
JOHNSONH JOHNSON HARDWARE & RENTAL	808377	boots - T Cramer	123.25	0.00	123.25	5099	12/22/25
JOHNSONH JOHNSON HARDWARE & RENTAL	808869	boots - R Quesnel	76.50	0.00	76.50	5099	12/22/25
JOHNSONH JOHNSON HARDWARE & RENTAL	808871	boots - T Cramer	119.00	0.00	119.00	5099	12/22/25
JOHNSONH JOHNSON HARDWARE & RENTAL	808872	boots - K Bigelow	285.50	0.00	285.50	5099	12/22/25

12/18/25

09:54 am

Town of Georgia, Vermont Accounts Payable

Check Warrant Report # 2545 Current Prior Next FY Invoices

For checks For Check Acct 01 (General Fund) 12/22/25 To 12/22/25

Section 5. Item #D.

2

Georgia Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
JOHNSONH	JOHNSON HARDWARE & RENTAL	808873	3/8 impact	249.00	0.00	249.00	5099 12/22/25
JORDAN	JORDAN EQUIPMENT COMPANY	P83287	parts	2050.18	0.00	2050.18	5100 12/22/25
	HD Card ED Rack, GR8 plow						
JORDAN	JORDAN EQUIPMENT COMPANY	P83288	parts	4243.33	0.00	4243.33	5100 12/22/25
KONICA	KONICA MINOLTA PREMIER FINANCE	48255619	copier usage	362.16	0.00	362.16	5101 12/22/25
TAXES	LAFOUNTAIN DONNA - LIFE ESTATE	25-102830000	veteran's exemption	893.16	0.00	893.16	5102 12/22/25
MCCULLOUGH	MCCULLOUGH CRUSHING INC	124416	7" erosion stone	168.00	0.00	168.00	5103 12/22/25
MRS	MILTON RENTAL & SALES INC	1-673016	parts	1394.24	0.00	1394.24	5104 12/22/25
MINUTEMAN	MINUTEMAN PRESS	12.12.25	postage - budget postcar	798.18	0.00	798.18	E 122208 12/22/25
MYERS	MYERS CONTAINER SERVICE CORP	22569 112825	municipal trash	200.08	0.00	200.08	5105 12/22/25
NEDENT	NORTHEAST DELTA DENTAL	DEC 2025	monthly premium	615.15	0.00	615.15	5106 12/22/25
OREILLY	O'REILLY AUTO PARTS	5680-481928	parts	98.31	0.00	98.31	5107 12/22/25
	tool bag, 3.30Z elec grs, thrdlock, capsule						
PAGE LAW	PAGE LAW PLLC	12.08.25	108 Radharc overpay	15.00	0.00	15.00	5108 12/22/25
PHILO	PHILO SECURITY SYSTEMS	78789	panic buttons/gates	580.00	0.00	580.00	5109 12/22/25
PHOENIX	PHOENIX BOOKS ESSEX	1774435	children's books	2373.82	0.00	2373.82	5110 12/22/25
PHOENIX	PHOENIX BOOKS ESSEX	1791162	books	647.78	0.00	647.78	5110 12/22/25
PHOENIX	PHOENIX BOOKS ESSEX	1791206	books	669.73	0.00	669.73	5110 12/22/25
PHOENIX	PHOENIX BOOKS ESSEX	1791560	books	733.94	0.00	733.94	5110 12/22/25
PIKEIN	PIKE INDUSTRIES INC	1357576	cold patch	1874.04	0.00	1874.04	5111 12/22/25
QUEENCITY	QUEEN CITY STEEL	290649	plates	440.75	0.00	440.75	5112 12/22/25
QUEENCITY	QUEEN CITY STEEL	290856	part	30.25	0.00	30.25	5112 12/22/25
R.R.CHARL	R R CHARLEBOIS INC	RC91067	accident repairs	504.70	0.00	504.70	5113 12/22/25
REEDSUPPL	REED SUPPLY CO., INC.	150248	cross chain	292.50	0.00	292.50	5114 12/22/25
REYNOL	REYNOLDS AND SON INC	3460639	hoses & nozzles	2749.03	0.00	2749.03	5115 12/22/25
RIVERSIDE	RIVERSIDE AUTO & TRUCK	382689	inspection trailer&truck	160.00	0.00	160.00	5116 12/22/25
11239	ROWLEY	532361	713.8 gal #2 diesel	2212.78	0.00	2212.78	5117 12/22/25
ACE	ST ALBANS ACE HARDWARE LLC	114650/2	fastners	27.55	0.00	27.55	5118 12/22/25
STICKS	STICKS & STUFF	323684	wood, fastners	182.84	0.00	182.84	5119 12/22/25
THERAD	THE RADIO NORTH GROUP INC	24147562	license WNUY391	280.00	0.00	280.00	5120 12/22/25
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	-2749 112825	supplies	516.29	0.00	516.29	5121 12/22/25
UNIFIR	UNIFIRST CORPORATION	1080311442	uniforms 12.10.25	140.52	0.00	140.52	5122 12/22/25
VGS	VERMONT GAS SYSTEMS INC	-5441 112625	fire station	564.61	0.00	564.61	5123 12/22/25
VGS	VERMONT GAS SYSTEMS INC	-5994 112625	new garage	943.10	0.00	943.10	5123 12/22/25
VGS	VERMONT GAS SYSTEMS INC	-7845 112625	town offices	167.30	0.00	167.30	5123 12/22/25
VGS	VERMONT GAS SYSTEMS INC	-8090 112625	old garage	214.28	0.00	214.28	5123 12/22/25
VFIS	VFIS	162821133	policy premium - 2026	3222.00	0.00	3222.00	5124 12/22/25
VIKING	VIKING -CIVES USA	4547807	parts	94.54	0.00	94.54	5125 12/22/25
VIKING	VIKING -CIVES USA	4547919	parts	324.76	0.00	324.76	5125 12/22/25
WELLNESS	WELLNESS MASSAGE CENTER & INST	12.15.25	4 baby massage class	1000.00	0.00	1000.00	5126 12/22/25

12/18/2025

09:54 am

Town of Georgia, Vermont Accounts Payable
Check Warrant Report # 2545 Current Prior Next FY Invoices
For checks For Check Acct 01 (General Fund) 12/22/25 To 12/22/25

Section 5. Item #D. 3
Georgia Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			66,868.59	0.00	66,868.59		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****66,868.59 Let this be your order for the payments of these amounts.

Kristina Senna (Chair)

Brian Dunsmore (Vice Chair)

Carl Rosenquist

Judith Nasca

Kellie Bosenberg

12/18/25

09:28 am

Town of Georgia, Vermont Accounts Payable

Invoice Edit List-Current-Last-Next FY

Invoices Up To 01/31/26

Section 5. Item #D. E.7

GeorgiaTreasurer

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
802MECHAN 802 MECHANICAL LLC		275		12/10/25	01/09/26	01 reuse bldg heat.			
		1-7-05-28-45.50	Town Hall Building Maint.				971.52	0.00	0.00
AFLAC AFLAC		345975		12/13/25	01/01/26	01 monthly premium			
		1-2-00-05-10.38	AFLAC Withholding				102.00	0.00	0.00
ALLEGIANC ALLEGIANCE TRUCKS		122043209:01		12/03/25	01/02/26	01 valve mod,belt			
		1-7-10-30-62.75	2013 International Repair				717.66	0.00	0.00
		122043209:02		12/08/25	01/10/26	01 step,bus,alum			
		1-7-10-30-62.60	2020 Tandem Repairs				205.00	0.00	0.00
Total For ALLEGIANCE TRUCKS							922.66	0.00	0.00
AMAZON AMAZON CAPITAL SERVICES		1DM6C49J3LXH		12/04/25	01/03/26	01 return scanner/copier			
		1-7-05-70-22.00	Library Supplies				-151.99	0.00	0.00
		1JMJ6Q4XJ1YY		12/16/25	01/15/26	01 batteries / desk items			
		1-7-05-20-22.00	Admin Office Supplies				42.74	0.00	0.00
		1-7-05-36-22.05	Fire & Rescue Medical Sup				49.99	0.00	0.00
Invoice 1JMJ6Q4XJ1YY Total							92.73	0.00	0.00
		1KTKL1QNLWHF		12/09/25	01/08/26	01 date stamp			
		1-7-05-70-22.00	Library Supplies				6.24	0.00	0.00
		1NV3TC3LHMV1		12/16/25	01/15/26	01 mop, book scanner			
		1-7-05-20-22.00	Admin Office Supplies				22.79	0.00	0.00
		F-7-00-20-52.15	Records Expenses				749.55	0.00	0.00
Invoice 1NV3TC3LHMV1 Total							772.34	0.00	0.00
		1TDDX4F4NLHY		12/06/25	01/05/26	01 book return			
		1-7-05-70-22.05	Library Adult Books				-11.86	0.00	0.00
Total For AMAZON CAPITAL SERVICES							707.46	0.00	0.00
BOUCHOME BOUCHARD HOME & OFFICE		14853		11/18/25	12/08/25	01 clerk computer work			
		1-7-05-20-44.11	IT Labor Services				140.00	0.00	0.00
		14873		12/12/25	01/01/26	01 reconfigure computer			
		1-7-05-20-44.11	IT Labor Services				180.00	0.00	0.00
Total For BOUCHARD HOME & OFFICE SERVICES, LLC							320.00	0.00	0.00
BOUNDTREE BOUND TREE MEDICAL, LLC		86009790		12/01/25	12/31/25	01 medical supplies			
		1-7-05-36-22.05	Fire & Rescue Medical Sup				772.54	0.00	0.00

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Town of Georgia, Vermont Accounts Payable

Invoice Edit List-Current-Last-Next FY

Invoices Up To 01/31/26

Section 5. Item #D. # 7

Georgia Treasurer

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
		86024247		12/11/25	01/10/26	01	medical supplies		
		1-7-05-36-22.05	Fire & Rescue Medical Sup				275.58	0.00	0.00
Total For BOUND TREE MEDICAL, LLC							1,048.12	0.00	0.00
							=====	=====	=====
BRADY	BRADY INDUSTRIES	10918707		11/21/25	12/21/25	01	cleaners, ice melt		
		1-7-10-20-55.00	Winter Sand/Salt				585.55	0.00	0.00
		1-7-05-28-45.65	Georgia Historical Societ				290.08	0.00	0.00
Invoice 10918707 Total							875.63	0.00	0.00
CARDIACL	CARDIAC LIFE PRODUCTS	156939		12/12/25	01/11/26	01	CPR pads		
		1-7-05-36-22.05	Fire & Rescue Medical Sup				204.94	0.00	0.00
CARGIL	CARGILL, INCORPORATED	2911744406		11/26/25	12/26/25	01	94.35 ton deicer		
		1-7-10-20-55.00	Winter Sand/Salt				9,765.23	0.00	0.00
CENTPETRO	CENTRAL PETROLEUM COMPA	544850		12/01/25	12/31/25	01	5 gal hyd wet brake		
		1-7-10-30-51.00	Fuels And Oils				1,571.35	0.00	0.00
CVE	CHAMPLAIN VALLEY EQUIPM	CS58635		12/12/25	01/11/26	01	spring comp		
		1-7-10-30-62.00	Hwy Parts & Supplies				2.79	0.00	0.00
CHARB PAR	CHARLEBOIS TRUCK PARTS	IT98848		12/05/25	12/10/25	01	parts		
		1-7-10-30-62.75	2013 International Repair				101.88	0.00	0.00
		IT98848A		12/08/25	12/10/25	01	wheel speed sensor		
		1-7-10-30-62.75	2013 International Repair				106.25	0.00	0.00
		IT98954		12/09/25	12/10/25	01	parts		
		1-7-10-30-62.60	2020 Tandem Repairs				679.92	0.00	0.00
Total For CHARLEBOIS TRUCK PARTS INC							888.05	0.00	0.00
							=====	=====	=====
COMCAST	COMCAST	*-2588 112825		11/28/25	12/23/25	01	modem 2		
		1-7-05-28-30.50	Town Hall Utilities				14.95	0.00	0.00
		*-3288 112425		11/24/25	12/19/25	01	town offices		
		1-7-05-28-30.50	Town Hall Utilities				220.31	0.00	0.00
		*-4377 112425		11/24/25	12/19/25	01	fire station		
		1-7-05-28-30.25	Fire & Rescue Utilities				206.81	0.00	0.00
		*-7269 112425		11/24/25	12/19/25	01	new garage		
		1-7-05-28-30.70	New Hwy Garage Utilities				212.89	0.00	0.00
		*-7699 120225		12/02/25	12/27/25	01	old garage		
		1-7-05-28-30.35	Old Hwy Garage Utilities				87.04	0.00	0.00

12/18/25

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Town of Georgia, Vermont Accounts Payable

Invoice Edit List-Current-Last-Next FY

Invoices Up To 01/31/26

Section 5. Item #D. 7

GeorgiaTreasurer

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
-----							-----	-----	-----
Total For COMCAST							742.00	0.00	0.00
=====							=====	=====	=====
COMCASTB COMCAST BUSINESS		* 10/27-11/26		11/26/25	12/17/25	01 GFD iPads			
		1-7-05-36-52.40	GFD Computer/Office Suppl				120.00	0.00	0.00
COMPASS COMPASS MINERALS AMERIC		1578158		12/05/25	01/04/26	01 63.23 ton salt			
		1-7-10-20-55.00	Winter Sand/Salt				5,739.26	0.00	0.00
		1580683		12/09/25	01/08/26	01 31.96 ton rock salt			
		1-7-10-20-55.00	Winter Sand/Salt				2,901.64	0.00	0.00
-----							-----	-----	-----
Total For COMPASS MINERALS AMERICA, INC							8,640.90	0.00	0.00
=====							=====	=====	=====
PTCC CREDIT CARD SERVICES		-1165 112625		11/26/25	12/24/25	01 memorial flowers			
		E-7-05-20-52.50	Veteran's Memorial Expens				310.20	0.00	0.00
WEBBFW F W WEBB COMPANY		93808644		12/09/25	01/10/26	01 coil tubing			
		1-7-05-28-45.50	Town Hall Building Maint.				232.46	0.00	0.00
EYE MED FIDELITY SECURITY LIFE		167106289		11/22/25	12/01/25	01 monthly premium			
		1-2-00-05-10.37	Vision Withholding				57.67	0.00	0.00
FORESTRY FORESTRY SUPPLIERS INC		* 1002878		12/04/25	12/04/25	01 turn out gear			
		1-7-05-36-52.20	Fire & Rescue Turn Out Ge				2,125.43	0.00	0.00
GAP GEORGIA AUTO PARTS		33358		12/12/25	01/11/26	01 dielectric grease			
		1-7-10-30-62.00	Hwy Parts & Supplies				26.08	0.00	0.00
GEMS GEORGIA ELEMENTARY & MI		12.08.25		12/08/25	12/08/25	01 impact fees			
		1-2-00-30-00.05	\$ Due To School				2,200.00	0.00	0.00
GMP GREEN MOUNTAIN POWER CO		-0004 120825		12/08/25	01/04/26	01 town beach			
		1-7-05-28-30.20	Town Beach Utilities				56.87	0.00	0.00
		-1297 120825		12/08/25	01/04/26	01 town beach			
		1-7-05-28-30.20	Town Beach Utilities				59.53	0.00	0.00
-----							-----	-----	-----
Total For GREEN MOUNTAIN POWER CORPORATION							116.40	0.00	0.00
=====							=====	=====	=====
IIA IIA FIRE DEPARTMENT TES		INDI106674		12/11/25	01/10/26	01 annual inspection			
		1-7-05-36-64.00	Fire Dept. Annual Testing				1,433.47	0.00	0.00
INGRAM INGRAM LIBRARY SERVICES		91344197		10/20/25	11/20/25	01 books			
		Z-7-05-70-52.29	United Way Grant				408.65	0.00	0.00
		91344198		10/20/25	11/20/25	01 books			
		Z-7-05-70-52.33	VECF-BBF Grant Expenses				437.43	0.00	0.00

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Town of Georgia, Vermont Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 01/31/26

Section 5. Item #D. 7
Georgia Treasurer

Vendor	Man/ Dir	Invoice Pay Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
Total For INGRAM LIBRARY SERVICES							846.08	0.00	0.00
JOHNSONH JOHNSON HARDWARE & RENT									
		808377		12/05/25	12/10/25	01 boots - T Cramer			
		1-7-10-40-18.00	Highway Uniforms/Boots				123.25	0.00	0.00
		808869		12/15/25	12/15/25	01 boots - R Quesnel			
		1-7-10-40-18.00	Highway Uniforms/Boots				76.50	0.00	0.00
		808871		12/15/25	12/15/25	01 boots - T Cramer			
		1-7-10-40-18.00	Highway Uniforms/Boots				119.00	0.00	0.00
		808872		12/15/25	12/15/25	01 boots - K Bigelow			
		1-7-10-40-18.00	Highway Uniforms/Boots				285.50	0.00	0.00
		808873		12/15/25	01/10/26	01 3/8 impact			
		1-7-10-30-52.20	Small Tools and Equipment				249.00	0.00	0.00
Total For JOHNSON HARDWARE & RENTAL							853.25	0.00	0.00
JORDAN JORDAN EQUIPMENT COMPAN									
		P83287		12/01/25	12/01/25	01 parts			
		1-7-10-30-62.00	Hwy Parts & Supplies				2,050.18	0.00	0.00
		P83288		12/01/25	12/01/25	01 parts			
		1-7-10-30-62.00	Hwy Parts & Supplies				4,243.33	0.00	0.00
Total For JORDAN EQUIPMENT COMPANY							6,293.51	0.00	0.00
KONICA KONICA MINOLTA PREMIER									
		48255619		12/03/25	12/28/25	01 copier usage			
		1-7-05-70-22.40	Library Copier Lease				362.16	0.00	0.00
TAXES LAFOUNTAIN DONNA - LIFE									
		25-102830000		12/12/25	12/12/25	01 veteran's exemption			
		1-2-00-10-00.05	Due To Taxpayers				893.16	0.00	0.00
MCCULLOUG MCCULLOUGH CRUSHING INC									
		124416		12/08/25	01/07/26	01 7" erosion stone			
		1-7-10-05-55.05	Erosion Control				168.00	0.00	0.00
MRS MILTON RENTAL & SALES I									
		1-673016		12/12/25	01/11/26	01 parts			
		1-7-10-30-62.00	Hwy Parts & Supplies				1,394.24	0.00	0.00
MINUTEMAN MINUTEMAN PRESS									
		* 12.12.25		12/12/25	12/12/25	01 postage - budget postcard			
		1-7-05-20-21.00	Admin Postage				798.18	0.00	0.00
MYERS MYERS CONTAINER SERVICE									
		22569 112825		11/28/25	12/10/25	01 municipal trash			
		1-7-05-28-51.00	Municipal Trash				200.08	0.00	0.00
NEDENT NORTHEAST DELTA DENTAL									
		DEC 2025		11/17/25	12/01/25	01 monthly premium			
		1-7-05-05-10.25	Gen Gov Insurance Dental				39.79	0.00	0.00

12/18/25
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Town of Georgia, Vermont Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 01/31/26

Section 5. Item #D. # 7
Georgia Treasurer

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
		1-7-10-05-10.14	Highway Ins Dental				115.91	0.00	0.00
		1-7-05-28-10.06	Public Works Ins. Dental				30.62	0.00	0.00
		1-7-05-10-10.20	Clerks Office Ins. Dental				36.33	0.00	0.00
		1-7-05-36-10.19	Fire & Rescue Ins. Dental				39.79	0.00	0.00
		1-7-05-70-16.00	Library Dental Insurance				30.62	0.00	0.00
		1-2-00-05-10.35	Dental Withholding				282.30	0.00	0.00
		1-7-05-15-10.05	Treasurer Ins. Dental				39.79	0.00	0.00
Invoice DEC 2025 Total							615.15	0.00	0.00
OREILLY	O'REILLY AUTO PARTS	5680-481928		12/12/25	01/11/26	01 parts			
		1-7-10-30-62.80	2014 International Repair				52.34	0.00	0.00
		1-7-10-30-62.00	Hwy Parts & Supplies				45.97	0.00	0.00
Invoice 5680-481928 Total							98.31	0.00	0.00
PAGE LAW	PAGE LAW PLLC	12.08.25		12/08/25	12/08/25	01 108 Radharc overpay			
		1-6-00-05-00.17	Recording Fees				15.00	0.00	0.00
PHILO	PHILO SECURITY SYSTEMS	78789		11/23/25	12/07/25	01 panic buttons/gates			
		1-7-05-20-44.09	Security Monitoring				580.00	0.00	0.00
PHOENIX	PHOENIX BOOKS ESSEX	1774435		12/03/25	12/31/25	01 children's books			
		Z-7-05-70-52.33	VECF-BBF Grant Expenses				2,373.82	0.00	0.00
		1791162		12/12/25	12/31/25	01 books			
		1-7-05-70-22.25	Young Adult Books				647.78	0.00	0.00
		1791206		12/12/25	12/31/25	01 books			
		Z-7-05-70-52.33	VECF-BBF Grant Expenses				669.73	0.00	0.00
		1791560		12/12/25	12/31/25	01 books			
		Z-7-05-70-52.33	VECF-BBF Grant Expenses				733.94	0.00	0.00
Total For PHOENIX BOOKS ESSEX							4,425.27	0.00	0.00
PIKEIN	PIKE INDUSTRIES INC	1357576		12/02/25	01/01/26	01 cold patch			
		1-7-10-05-45.15	Paving/blacktop				1,874.04	0.00	0.00
QUEENCITY	QUEEN CITY STEEL	290649		11/20/25	12/20/25	01 plates			
		1-7-10-30-62.00	Hwy Parts & Supplies				19.55	0.00	0.00
		1-7-05-36-44.10	Fire & Rescue Training				421.20	0.00	0.00
Invoice 290649 Total							440.75	0.00	0.00
		290856		12/12/25	01/11/26	01 part			
		1-7-10-30-62.00	Hwy Parts & Supplies				30.25	0.00	0.00
Total For QUEEN CITY STEEL							471.00	0.00	0.00

12/18/25
09:28 am

Town of Georgia, Vermont Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 01/31/26

Section 5. Item #D. f 7
Georgia Treasurer

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
R.R.CHARL R R CHARLEBOIS INC		RC91067		12/10/25	12/10/25	01	accident repairs		
		1-7-05-05-50.00	Insurance Claims				504.70	0.00	0.00
REEDSUPPL REED SUPPLY CO., INC.		150248		12/05/25	01/04/26	01	cross chain		
		1-7-10-30-62.00	Hwy Parts & Supplies				292.50	0.00	0.00
REYNOL REYNOLDS AND SON INC		3460639		12/01/25	12/31/25	01	hoses & nozzles		
		1-7-05-36-52.25	Fire Dept Hose				2,749.03	0.00	0.00
RIVERSIDE RIVERSIDE AUTO & TRUCK		382689		11/30/25	12/09/25	01	inspection trailer&trucks		
		1-7-10-30-62.00	Hwy Parts & Supplies				40.00	0.00	0.00
		1-7-10-30-62.60	2020 Tandem Repairs				60.00	0.00	0.00
		1-7-10-30-62.75	2013 International Repair				60.00	0.00	0.00
Invoice 382689 Total							160.00	0.00	0.00
11239 ROWLEY		532361		12/10/25	12/15/25	01	713.8 gal #2 diesel		
		1-7-10-30-51.00	Fuels And Oils				2,212.78	0.00	0.00
ACE ST ALBANS ACE HARDWARE		114650/2		12/09/25	12/31/25	01	fastners		
		1-7-05-36-63.00	GFD Equiq Frshe/Repair				27.55	0.00	0.00
STICKS STICKS & STUFF		323684		12/16/25	01/15/26	01	wood, fastners		
		1-7-10-30-62.00	Hwy Parts & Supplies				182.84	0.00	0.00
THERAD THE RADIO NORTH GROUP I		24147562		11/30/25	12/29/25	01	license WNUY391		
		1-7-05-36-52.40	GFD Computer/Office Suppl				280.00	0.00	0.00
TRACTOR TRACTOR SUPPLY CREDIT P		-2749 112825		11/28/25	12/30/25	01	supplies		
		1-7-05-28-45.60	Janitorial Supply/Svs.				42.99	0.00	0.00
		1-7-10-30-62.00	Hwy Parts & Supplies				473.30	0.00	0.00
Invoice -2749 112825 Total							516.29	0.00	0.00
UNIFIR UNIFIRST CORPORATION		1080311442		12/10/25	01/09/26	01	uniforms 12.10.25		
		1-7-10-40-18.00	Highway Uniforms/Boots				140.52	0.00	0.00
VGS VERMONT GAS SYSTEMS INC		-5441 112625		11/26/25	12/21/25	01	fire station		
		1-7-05-28-30.25	Fire & Rescue Utilities				564.61	0.00	0.00
		-5994 112625		11/26/25	12/21/25	01	new garage		
		1-7-05-28-30.70	New Hwy Garage Utilities				943.10	0.00	0.00
		-7845 112625		11/26/25	12/21/25	01	town offices		
		1-7-05-28-30.50	Town Hall Utilities				167.30	0.00	0.00
		-8090 112625		11/26/25	12/21/25	01	old garage		
		1-7-05-28-30.35	Old Hwy Garage Utilities				214.28	0.00	0.00
Total For VERMONT GAS SYSTEMS INC							1,889.29	0.00	0.00

12/18/25
09:28 am

Town of Georgia, Vermont Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 01/31/26

Section 5. Item #D. f 7
GeorgiaTreasurer

Vendor	Man/ Invoice	Purchase Invoice	Due	Ck	Invoice	Discenc.	Discount
DirPay	Number	Order	Date	Date	Acct	Amount	Amount
VFIS	VFIS	162821133	11/10/25	01/31/26	01 policy premium - 2026		
		1-7-05-36-19.00	Fire & Rescue AD&D Ins.			3,222.00	0.00
VIKING	VIKING -CIVES USA	4547807	12/09/25	01/08/26	01 parts		
		1-7-10-30-62.60	2020 Tandem Repairs			94.54	0.00
		4547919	12/10/25	01/09/26	01 parts		
		1-7-10-30-62.60	2020 Tandem Repairs			324.76	0.00
Total For VIKING -CIVES USA						419.30	0.00
WBMASON	W.B. MASON CO., INC.	CM4221510	11/12/25	11/12/25	01 water deposit return		
		1-7-10-30-55.10	Hwy Office Supplies			-12.00	0.00
		1-7-05-20-22.00	Admin Office Supplies			-12.00	0.00
Invoice CM4221510 Total						-24.00	0.00
		CM4221511	11/12/25	11/12/25	01 water deposit return		
		1-7-10-30-55.10	Hwy Office Supplies			-12.00	0.00
		1-7-05-20-22.00	Admin Office Supplies			-12.00	0.00
Invoice CM4221511 Total						-24.00	0.00
		CM4223878	11/12/25	11/12/25	01 water deposit return		
		1-7-10-30-55.10	Hwy Office Supplies			-3.00	0.00
		1-7-05-20-22.00	Admin Office Supplies			-3.00	0.00
Invoice CM4223878 Total						-6.00	0.00
Total For W.B. MASON CO., INC.						-54.00	0.00
WELLNESS	WELLNESS MASSAGE CENTER	12.15.25	12/15/25	12/15/25	01 4 baby massage class		
		Z-7-05-70-52.33	VECF-BBF Grant Expenses			1,000.00	0.00
Report Grand Total						66,814.59	0.00
Fund Totals	Expenditures	Dis-Encumbrance					
1	60,131.27	0.00					
F	749.55	0.00					
E	310.20	0.00					
Z	5,623.57	0.00					
	66,814.59	0.00					

+ 54.00
66,868.59



FRANKLIN COUNTY **SHERIFF**

John Grismore
Sheriff

387 Lake Road
P.O. Box 367
St. Albans, Vermont 05478
(802) 524-2121 – Office
(802) 524-7947 – Fax

Captain Chad Miles
Chief Deputy

Tina Ploof
Business Manager

Crystal Forcier
Office Manager

DATE: 12/15/2025
TO: Stacy Katon, Town Administrator, Town of Georgia
FROM: John Grismore, Sheriff
RE: November Monthly Reporting

November Notes:

As anticipated, the number of involvements is decreasing as the winter weather sets in, however the number of traffic stops continues to be consistent. In November we conducted 39 traffic stops resulting in the issuance of 28 warnings and 11 tickets. There was also 1 arrest made for DUI. Although our number of traffic stops remains steady, the number of speeding are declining – although too soon to tell for sure, this is a sign that our traffic enforcement efforts are having a positive impact in slowing people down.

Forward Looking:

We expect to see the number of traffic stops continue to be lower while the number of accidents will increase. We will continue to focus on secondary roads to ensure driver safety, particularly during periods of bad weather.

Report Summary:

Section 7. Item #A.

	June	July	August	September	October	November
Total Hours Worked	88	90	102.5	81	94.75	86
Total Incidents	68	46	50	47	35	39
Incidents Per Hour Worked	0.77	0.51	0.49	0.58	0.37	0.45
Total Drug Involvements						1
Total Arrest Charges	8	1	14	6	6	1
Total Traffic Stops	36	29	33	24	24	33
Total Directed Patrols	12	6	3	3	0	1
Total Warnings Issued	37	25	33	22	22	28
Total Tickets Issued	14	9	13	10	11	11

Incident Data:

Traffic Stop	33
Assist - Public	1
ATV Incident	1
Directed Patrol	1
DUI	1
Motor Vehicle Complaint	1
Welfare Check	1

Arrest Data:

Driving Under The Influence - First Offense	1
---	---

Motor Vehicle Enforcement Data:

DEF - Condition Of Vehicle	6
FYY - Stop Sign	6
SL2 - 11-20 MPH Over Speed Limit	6
NR - Persons Required To Register	3
SIG - Signals Required	3
SL3 - 21-30 MPH Over Speed Limit	3
INS - Operating Without Liability Insurance	2
TL - Tail Lights	2
VNI - Vehicle Not Inspected Within 15 Days Of Vt. Registration	2
CEL - Using Portable Electronic Device Outside Work or School Zone 1st violation	1
DP - Failed To Display Front Registration Plate	1
NL - Operating Without A License	1
OVS - Obstructing Windshields	1
SL1 - 1-10 MPH Over Speed Limit	1
VO - Regulations In Municipalities	1

Community Correspondence:

Date	Mode	Contact Name	Information/Concern	Action(s) Taken
			There were no issues surfaced by the public in October.	



FRANKLIN COUNTY SHERIFF

ACTIVITY REPORT - NOVEMBER 2025

Date / Time	Incident Type	Location
11/6/2025 10:36	Traffic Stop	Ethan Allen Hwy / B&A Auto
11/6/2025 13:20	Motor Vehicle Complaint	864 Ethan Allen Hwy
11/7/2025 17:59	Traffic Stop	Sandy Birch Rd / Sand Hill Rd
11/7/2025 18:25	Welfare Check	721 Stone Bridge Rd
11/7/2025 19:51	Traffic Stop	Ethan Allen Hwy / Dollar General
11/7/2025 19:59	Traffic Stop	Ethan Allen Hwy / Manor Dr
11/7/2025 20:09	Traffic Stop	Ethan Allen Hwy / Guilder Ln
11/7/2025 20:41	Traffic Stop	Ethan Allen Hwy / Guilder Ln
11/7/2025 21:15	Traffic Stop	Ballard Rd / Ethan Allen Hwy
11/7/2025 21:23	Traffic Stop	117 Ballard Rd
11/8/2025 0:57	Traffic Stop	Conger Rd / Ethan Allen Hwy
11/8/2025 1:08	Traffic Stop	Ethan Allen Hwy / I 89
11/8/2025 1:33	Traffic Stop	Highbridge Rd / Ethan Allen Hwy
11/8/2025 1:46	Traffic Stop	Ethan Allen Hwy / Georgia Market
11/8/2025 18:13	Traffic Stop	Ethan Allen Hwy / Oakland Station Rd
11/8/2025 18:58	Traffic Stop	Ethan Allen Hwy / Georgia FD
11/8/2025 19:16	Traffic Stop	Ethan Allen Hwy / Plains Rd
11/12/2025 11:30	Traffic Stop	Ethan Allen Hwy / Heritage Dr
11/13/2025 20:24	Traffic Stop	Meadow Ridge Ln / Heritage Dr
11/13/2025 21:10	Traffic Stop	Ethan Allen Hwy / Oakland Station Rd
11/14/2025 17:00	ATV Incident	Ballard Rd
11/14/2025 20:56	Directed Patrol	Decker Rd
11/14/2025 21:15	Traffic Stop	976 Sodom Rd
11/17/2025 12:04	Traffic Stop	Ethan Allen Hwy / Heritage Dr
11/17/2025 12:19	Traffic Stop	Ethan Allen Hwy / Maplefields
11/17/2025 13:36	Traffic Stop	Highbridge Rd / Ethan Allen Highway
11/20/2025 18:37	Traffic Stop	Ethan Allen Hwy / Oakland Station Rd
11/24/2025 13:29	Assist - Public	Georgia Park & Ride
11/24/2025 13:37	Traffic Stop	Red Barn Hill Rd / Heritage Dr
11/25/2025 11:41	Traffic Stop	Ethan Allen Hwy / Maplefields
11/25/2025 12:12	Traffic Stop	Skunk Hill Rd / Morse Dr
11/26/2025 21:48	Traffic Stop	Jaquelyn Pkwy / Sandy Birch Rd
11/26/2025 22:10	Traffic Stop	1207 Ethan Allen Hwy
11/26/2025 22:18	Traffic Stop	Ethan allen hwy / VT 104a
11/26/2025 22:26	Traffic Stop	Ethan Allen Hwy / Georgia Market
11/26/2025 22:30	DUI	1207 Ethan Allen Hwy
11/27/2025 1:16	Traffic Stop	Ethan Allen Hwy / Polly Hubbard Rd
11/27/2025 1:32	Traffic Stop	Ethan Allen Hwy / Exit 18

Date / Time	Incident Type	Location	Section 7. Item #A.
11/27/2025 1:40	Traffic Stop	Park And Ride	



LiUNA!

Local Union 668

December 17, 2025

Dear Ms. Katon,

The roadcrew would like to amend the language below to allow for them to carry over 80 hours of vacation, replacing the 40 hours currently allowed.

ARTICLE XI - LEAVES OF ABSENCE

11.1 Vacation Leave

An employee may carry forward up to a maximum of (40) hours of unused and accrued vacation leave at the end of the fiscal year. Any unused accrued vacation leave that exceeds that amount will be forfeited.

Due to the uncertainty of the weather throughout the winter months, roadcrew members are typically unable to use a substantial portion of their accrued vacation during this time. The current language is use it or lose it. As of today, Robert Quesnel would lose 32 hours of vacation time, Thomas Cramer would lose 8.75 hours and Stuart Bigelow would lose 2 hours if we were on a calendar year calculation. The purpose of this is not to try to carry over the maximum amount of hours allowed, but rather to make sure in the case that there is not sufficient time to use the earned time, it is not lost.

The proposal from the roadcrew would be in line with the new language the select board approved allowing employees to borrow up to 80 hours of unearned vacation time. We see no difference in allowing time to be carried over or time to be granted that hasn't been earned.

I would be happy to discuss this matter further in person if the select board has any questions or concerns.

I would also like to remind the Town that the HSA payment for 2026 should be deposited on January 2, 2026 and On-call pay for the winter months should be awarded in a separate check monthly.

Thank you for your time and consideration.

Larry Moquin





Re: 5472-9050.1 Forest Glen and Hidden Woods Residential Development 3-Acre Rule Stormwater Permitting DUE - STORMWATER OPERATING FEE DUE

From Dennis Boucher <Dennis.b@djboucher.com>
Date Tue 12/2/2025 8:09 AM
To Georgia Town Administrator <administrator@townofgeorgia.com>; rwgirouxvt@gmail.com <rwgirouxvt@gmail.com>

1 attachment (159 KB)
<Dennis.B>Fw: 5472-9050.1 Forest Glen and Hidden Woods Residential Development 3-Acre Rule Stormwater Permitting ADMINISTRATIVELY INCOMPLETE;

Bob/Stacy

Here's what Derick provided. The attached email is what was sent to the State with the acreage allocations, and below is the explanation for the change in overall acreage.

I also updated my breakdown to reflect fee's paid last year for reference.

Provide information about the difference between currently permitted and coverage sought, and why there is an adjustment or reduction in impervious area.

The coverage sought is less than the currently permitted impervious area due to the discrepancies between parties determining the impervious area. The calculations from permit 5472-9050 overestimates the impervious area by expanding the footprint of the homes larger than they exist and considered the decks/porches to be impervious when the decking boards are spaced to avoid the jurisdiction. The previous calculations were also inflated due to the overestimation of the sidewalk area between the driveways.

	2020 Permit	6.49	2024 paid	2024 credit	2024 Permit	5.79	Amt Owed By Each permittee	
	Old %		\$ 1,038.40	\$ 519.20	New %		\$ 926.40	\$ 407.20
Town	30.8%	2.00	\$ 320.00	\$ 160.00	32.99%	1.91	\$ 305.60	\$ 145.60
FGHA	35.9%	2.33	\$ 372.80	\$ 186.40	34.02%	1.97	\$ 315.20	\$ 128.80
HWAH	33.3%	2.16	\$ 345.60	\$ 172.80	32.99%	1.91	\$ 305.60	\$ 132.80
	100%				100.00%			

From: Dennis Boucher <Dennis.b@djboucher.com>
Sent: Monday, December 1, 2025 7:13 PM
To: Georgia Town Administrator <administrator@townofgeorgia.com>; rwgirouxvt@gmail.com <rwgirouxvt@gmail.com>
Subject: Re: <Dennis.B>Re: 5472-9050.1 Forest Glen and Hidden Woods Residential Development 3-Acre Rule Stormwater Permitting DUE - STORMWATER OPERATING FEE DUE

Stacy

I have reached out to K&L engineering to see if there is a quick explanation for the acreage allocation change between the permits. I also intend to take a look at the documents submitted for the new permit to see if I can determine what

STORMWATER SYSTEM MAINTENANCE AGREEMENT

THIS AGREEMENT is made and entered into this day of _____ >
 2023, (the “Effective Date”) by and between FOREST GLEN HOMEOWNERS
 ASSOCIATION, INC., a non-profit Vermont corporation with a place of business in the
 Town of Georgia, County of Franklin and State of Vermont (the “Forest Glen HOA”);
 HIDDEN WOODS HOMEOWNERS ASSOCIATION, INC., a non-profit Vermont
 corporation with a place of business in the Town of Georgia, County of Franklin and State of
 Vermont; (the “Hidden Woods HOA” and collectively with Forest Glen HOA, the
 “Associations” herein) and the TOWN OF GEORGIA, a Vermont municipality in the County
 of Franklin and State of Vermont, acting by and through its Selectboard (the “Town” herein)
 (collectively, the “Parties”).

WHEREAS, the Associations are comprised of the owners of certain real property and
 improvements thereon known as the Forest Glen and Hidden Woods subdivisions, so-called,
 which comprise of 55 acres of land, more or less, located off Woods Hollow Drive (Town
 Highway #75) and Ledgewood Lane (Town Highway #76), in the Town of Georgia, Vermont
 (hereinafter the “Subdivisions”), which are shown on a two-sheet survey plat entitled, “Plan
 of Lands of Forest Glen, Old Stage Road, Georgia, Vermont, A Common Interest Ownership
 Community, Phase I” Sheet Nos. 19 and 20, both dated December 12, 2003, prepared by
 Lamoureux & Dickinson Consulting Engineers, Inc., and of record at Map Slide 83, Map #
 577A and #577B of the Town of Georgia Land Records and on a survey plat entitled, “Plan of
 Lands of Stuart Homes, Inc., Old Stage Road, Georgia, Vermont, Subdivision Plat,” Sheet
 No.

18, dated April 16, 2002, last revised December 2, 2005, and recorded in Map Slide 130 of the Town of Georgia Land Records (the “Plats”); and

WHEREAS, on ~~March 24, 2025~~~~January 2, 2018~~, the Vermont Agency of Natural Resources (“Agency” herein) issued stormwater Permit No. 5472*90~~540.1R~~, (the “90~~540~~ Permit”) authorizing a discharge of stormwater runoff from the impervious surfaces of the Subdivision, including its roads, parking areas and roofs, to an unnamed tributary of Stone Bridge Brook! and

WHEREAS, the 90~~540~~ Permit was necessary in order to construct the Subdivision and required construction and maintenance of certain improvements within the Subdivision to manage the discharge of stormwater, as shown on a site plan entitled “~~Overall Site Area Plan, Fuller Property, Old Stage Road, Georgia, Vermont,~~” ~~Sheet No. 1,~~ dated ~~November 11, March 22, 2024~~~~02~~, prepared by ~~Krebs and Lansing Lamoureux & Dickinson~~ Consulting Engineers, Inc., and on file with the Town of Georgia. Said improvements within the Subdivision that manage the discharge of stormwater are referred to herein as the “Stormwater System”; and

WHEREAS, the Town has accepted ownership of portions of the Subdivision, comprised of roadway right-of-way known as Woods Hollow Drive and a portion of Ledgewood Lane as evidenced by the Warranty Deed of Stuart Homes, Inc., to the Town, dated August 9, 2004, and recorded in Book 187, Page 96 of the Town of Georgia Land Records (Woods Hollow Drive), and by the Warranty Deed of Stuart Homes, Inc., to the Town, dated August 9, 2004, and recorded in Book 207, Page 586 of the Town of Georgia Land Records (for a portion of Ledgewood Lane); and

WHEREAS, there is approximately ~~5.796~~~~.49~~ acres of impervious surface area draining

to and through the Stormwater System that is covered by the 90~~510~~ Permit.’ and

WHEREAS, upon acceptance of the right-of-way for Woods Hollow Drive and Ledgewood Lane, the Town acquired approximately 1.912.0 acres of impervious surface area within the area covered by the Permit, which is thirty-~~three and eight tenths~~ percent (3~~30.8~~%) of the total 90~~510~~ Permit area! and

WHEREAS, the Associations own approximately 3.884.49 acres of impervious surface area within the area covered by the Permit, which is sixty-~~seventy nine and two tenths~~ percent (6~~79.2~~%) of the total 90~~510~~ Permit area with the Forest Glen HOA owning approximately 1.972.33 acres of impervious surface area within the area covered by the Permit, which is thirty-~~four five and nine tenths~~ percent (3~~45.9~~%) of the total 90~~510~~ Permit area, and with the Hidden Woods HOA owning approximately 1.912.16 acres of impervious surface area within the area covered by the Permit, which is thirty-three ~~and three tenths percent~~ (33.~~3~~%) of the total 90~~510~~ Permit area; and

~~WHEREAS, the 9010 Permit will soon expire and needs to be renewed; and~~

WHEREAS, on September 1, 2020, the Agency determined that the previous 9010 Permit is to be superseded by Stormwater General Permit 3*9050 (effective December 1, 2020); and

WHEREAS, following the Agency’s issuance of an authorization for coverage of the Stormwater System under Stormwater General Permit 3-9050, all references to the “Permit” hereinafter shall refer to the authorization for coverage issued for the Stormwater System under Stormwater General Permit 3-9050; and

WHEREAS, the Parties wish to define their respective responsibilities for the

MEMORANDUM OF UNDERSTANDING
By and Between the
TOWN OF GEORGIA SELECTBOARD
and the
GEORGIA PUBLIC LIBRARY

The following Memorandum of Understanding (MOU) is established to define the roles and responsibilities between the **Town of Georgia Selectboard** (“**Town**”) and the **Georgia Public Library Board of Trustees** (“**LBOT**”) for the benefit of the **Georgia Public Library** (“**Library**”). The role of the LBOT is significant regarding the operations of the Library, as it is unique to other Town of Georgia Departments. Defining the roles and responsibilities of all parties will foster collaboration and shared responsibilities between the LBOT and the Town.

The Library is a “Public Library” as defined under 22 VSA §101; and LBOT for the Library are voted in by the community and are responsible to oversee library operations, ensure adequate library funding, set policies for the Library, oversee personnel and encourage the use and growth of the Library. LBOT manage the public library and any property that shall come into the hands of the municipality (22 VSA §105 & 22 VSA §143).

The Town is responsible to appropriate money as necessary for suitable facilities and for the foundation of a public library; and shall appropriate money annually for the maintenance, care, and increase of the library in an amount voted at its annual meeting (22 VSA §142). The Library building was originally built as a Regional Library but was subsequently purchased by the Town of Georgia for the specific purpose of housing the Library.

The Town, LBOT and Library desire to continue to maintain a cordial and cooperative working relationship in order to maintain a high-quality free public library for the citizens of Georgia. To this end, the Town and the Library have agreed to the following roles and responsibilities with regards to administration of the Library:

1. Library Director and Staff

- a. Library staff will be deemed Town employees and subject to the rights and responsibilities in the Town Personnel Policy. The LBOT voted to adopt and follow the Town Personnel Policy as approved on June 9, 2025.
- b. The LBOT will be responsible for hiring, evaluating annually and managing the Library Director.
- c. The LBOT will be responsible for creating, adopting, and changing the job description for the Library Director as necessary.
- d. The Library Director will hire library personnel and appoint volunteers in cooperation with the LBOT. The Library Director will oversee library personnel and volunteers.

2. Financial Management and Budgetary Process

- a. The Town will work cooperatively with the LBOT and the Library Director to provide financial management services that include payroll services, process

payments to Library vendors, provide monthly reports, provide assistance with the management of grants, and will include the Library in the annual financial audit.

- b. Consistent with 22 VSA §142, the LBOT will prepare an annual budget indicating what support and maintenance of the Library will be required out of public funds which will be included in the budget presented by the Town on Town Meeting Day. It is understood that the Town retains the right and ability to offer a budget recommendation to the Library on the proposal submitted by the Library.
- c. The LBOT will review the Library's annual budget expenditures and revenues at every regular meeting through financial reports provided by the LBOT Treasurer and Town Treasurer.
- d. The LBOT will work with the Library Director to make adjustments as necessary within the annual budget line items, so long as such adjustments meet the intent of the voter-approved annual budget.
- e. The Library, through the LBOT and Library Director, will adhere strictly to all applicable financial policies, procedures, and regulations established by the Town, as well as all relevant local, state, and federal laws governing financial practices. This includes, but is not limited to, compliance with accounting standards, financial reporting requirements, tax obligations, and anti-fraud measures.
- f. For any potential grant application, the LBOT and Library Director will work with the Town in accordance with the Grants Management Policy.
- g. For new construction or capital improvements, the LBOT will meet and confer with the Town. The Town retains the right and ability to offer its own budget recommendations on any capital budget item.
- h. The LBOT will present, with the Library Director, the Annual Report of the Library to the Town and community through the annual Town Report.

3. Setting Library Policy

- a. The LBOT will work with the Library Director to set policies and procedures that are in the best interest of the residents of the community and that are in compliance with all state and federal laws and regulations.
- b. The LBOT shall follow the Town's policies while setting policies and procedures.

4. Library Facilities & Town Provided Services

- a. The Library Director and Town Administrator will meet at least annually to review and update the services provided and budgeted amounts for the maintenance categories listed below.
- b. The Town Departments where applicable, may provide the following maintenance services to the Library:
 - Snow removal from the access road, parking lot and walkways. It shall be noted that this obligation is secondary to maintaining the Town roads which are a priority.
 - Lawn care, including trimming and edging.
 - Heating and cooling maintenance.
 - Plumbing services.
 - Water quality testing at required intervals.
 - Lighting maintenance.

- Trash and recycling removal and disposal.
- Fire extinguisher and AED machine maintenance.
- Parking lot repainting and restriping, as needed.
- c. The Town will schedule and pay for weekly custodial service to include complete bathroom cleaning and basic cleaning of the Library areas. The Town will also provide cleaning supplies and floor mat service.
- d. The Town will include CPR/First Aid/AED Training for the Library employees annually.
- e. The Town will provide phone and internet services, email addresses for Library Director and LBOT, security monitoring, select software licenses, and website management should the Library decide to utilize the Town website in the future.
- f. Any other items historically covered, and/or for which there is an advantage for both the Town and Library to properly maintain the building.

5. HR/Background Checks

- a. The Library will organize and fund the background checks for all Library personnel and regular volunteers in accordance with the Town's Personnel Policy.
- b. The Town will assist in the collection and filing of the background checks for the Library in accordance with the Town's Personnel Policy.

6. Legal Support

- a. The Town shall provide to the Library support on legal matters concerning questions, claims or suits involving property, casualty, liability and personnel issues.
- b. Requests for legal advice or opinions should be brought to the attention of the Town by the LBOT prior to receiving services.
- c. The Town shall be made aware, as soon as practically possible, any lawsuits filed against the Library, Library personnel or LBOT except personal civil suits unrelated to the Library or its operations.

7. Risk Management

- a. The Town shall provide property and liability insurance as it does for all other buildings and Departments.

8. Cooperative Agreement with the Town shall be consistent with Vermont State Statutes.

- a. The overriding goal of the agreement herein is to promote the Town and the LBOT working together in the spirit of cooperation.
- b. The Town shall continue to provide financial, administrative and human resources services in adherence to those policies and procedures as are currently in place and as may be amended from time to time.
- c. The LBOT may delegate to the Town the administration of matters which do not involve discretion or policy with regard to the Library.

- d. On matters involving discretion or policy regarding the Library, the LBOT and the Library Director will consult with the Town before taking actions affecting the fiscal interests of the Town or the Library. The LBOT and the Library will seek Town approval when necessary prior to taking any action on such matters.
9. This MOU will be reviewed by both entities annually, prior to budget discussions, or when otherwise requested in writing by either party. Any necessary amendments will be considered in a timely manner. The Agreement shall not be modified without the written approval of both parties.
10. The LBOT will meet with the Town semi-annually to for budget, services, capital improvements, goals and strategic planning.
11. This MOU shall remain in effect until substantially modified by the parties, unless terminated earlier by mutual written consent of the parties. Either party may terminate this MOU by providing six months' written notice to the other party. Termination of this MOU shall not affect any rights or obligations accrued prior to the effective date of termination. This MOU represents the entire understanding between the parties and supersedes all prior negotiations, representations, or agreements, whether written or oral, relating to its subject matter.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of understanding as of the ____ day of ____ 2025.

Georgia Public Library Board of Trustees:

Nicole Jamison, Chair

Kollene Caspers, Secretary

Debbie Mann, Vice Chair

Terry Cleveland, Treasurer

Craig Volatile-Wood, Member at Large

Town of Georgia Selectboard:

Kris Senna, Chair

Carl Rosenquist

Brian Dunsmore, Vice Chair

Kellie Bosenberg

Judith Nasca

DRAFT

Prepared By: Stacy Katon, Town Administrator
Reporting Period: December 5, 2025 – December 17, 2025

Town Administrator's Report

1. General Updates

- **Plow Truck Insurance Claim:** Payment of \$35,614.50 received on 12/5/25.
- **Fire Truck Insurance Claim:** Payment of \$4,132 received, less the \$1,000 deductible. We are awaiting reimbursement of the deductible from the other driver's insurance carrier.

2. Departmental Updates

Library

- The Library MOU draft was distributed to both boards on 12/11/25. I am awaiting feedback from both boards to compile a list of discussion items. As of 12/17/25, neither board has submitted questions, comments, or issues for discussion at the Monday, December 22, 2025 regular meeting.

Assessor's Office / Utility Property Valuations

- A claim has been submitted to our insurance carrier and has moved to underwriting for review.
- I have been advised that a representative from the insurance carrier will contact me in the coming week regarding the claim. I will update the Board following that conversation.

Treasurer

- Confirmation was received that Greenbacker Revenue (Georgia Wind) payments for FY24 and FY25 have stalled due to an issue on their end, totaling \$90,000. Lori is working with them to secure the funds prior to year-end.

3. Projects and Grants

- **Timber Sales / Silver Lake Forest:** The logging contract under the Forestry Management Plan has been postponed until Fall 2026 due to weather conditions.

- **FY25 GIA Grant #0785:** Reimbursement submission is under review. I followed with Ashley, and payment was sent for processing on 12/16/25. Funds should be received shortly.
- **FY24 GIA Grant #0550:**
 - Work is complete; however, submission issues caused delays.
 - I requested reconsideration from AOT, and they agreed to re-review the submission with proper before-and-after photos.
 - This request is under consideration but currently on hold while AOT works through its backlog.
- **EZStation Video Software:** Philo Security addressed issues with Todd's computer related to security camera access. As of 12/17/25, Todd now has access to cameras for Town properties.
- **HISP Grant:** The Selectboard granted Todd permission to apply for the HISP Grant with no match required. Todd is obtaining quotes and will apply for funding to replace guardrails.

4. Financial / Budget Updates

- **Generator Incident Claim (6/19/25):** The final invoice was submitted to the insurance carrier on 12/2/25. Payment is expected before year-end and is still pending.
- **Bank Reconciliations:** I continue reviewing and signing off on monthly bank reconciliations. All accounts are reconciled monthly by the Treasurer. I verify that balances align with the balance sheet asset accounts in NEMRC and review and sign off on completed reconciliations.
- **PACIF Policy Review / Asset List:**
 - I am working with PACIF to update the Town's property and equipment list.
 - Highway Department assets have been received; Fire Department assets are pending final review.
 - Three zero-turn mowers will be added, as they were not previously included on the property list.
 - I will follow up with the Fire Department next week.
- **FY26 Strategic Plan:** Department Heads and the Board should begin outlining FY26 goals aligned with the Town Plan, Capital Plans, and budget priorities. A coordinated strategic plan will support measurable progress in 2026.

5. Personnel and HR

- **Union 686 (AFSCME):**

- Larry Mouquin responded regarding the PTO addendum. A member has proposed increasing annual PTO carryover from 40 hours to 80 hours, matching the current negative accrual allowance.
- This item will be presented for discussion at the December 22, 2025 meeting.
- **FY26 Health Insurance:** The MVP Insurance portal is set up. Coverage will begin January 1, 2026. Vision insurance will continue through EyeMed.

6. Policy / Ordinance / Compliance

- **Workplace Injury Procedures:** Updated procedures have been distributed. Board-recommended revisions are underway.
- **Complaint Procedures:** Standardized forms, processes, and tracking logs are in development and under internal review.
- **Planning Commission Collaboration:**
 - Drafting revisions and edits are complete; Commission feedback is being compiled for Board consideration.
 - January priorities for the Commission will be shared at a future meeting.

Policies and ordinances currently under review:

- Sidewalk Ordinance
- No Smoking Ordinance
- Speed Limit Ordinance
- Street Naming Ordinance
- Tobacco-Free Policy
- Social Media Policy

7. Other Business / Upcoming Items

- **NRPC – Clean Water Service Provider Master Agreement:**
 - The Board approved signature of the agreement.
 - The final signable version has been received from Dean Pierce (NRPC) and will be brought to Monday’s meeting for signatures.
- **FY26 Budget Development:**
 - A Public Informational Meeting for the FY26 Budget is scheduled for Wednesday, January 7, 2026, at 6:00 p.m. at the Fire Department Community Room.

- Postcards were mailed to Georgia residents on Monday, December 15, 2020
- **Health Officer Appointment:**
 - Town Health Officer Kolleen Caspers' term ends in March 2026.
 - The State requires 60 days' advance notice for reappointment or changes.
 - Additional information will be available in early 2026.
- **Contracts Ending in FY26:**
 - Records Management Services – May 2026 (Town Clerk is working on a new agreement)
 - Dispatching Services – June 2026
 - Negotiations are ongoing with no current timeline. Updates will be shared once available.
 - Law Enforcement Services – June 2026
 - GEMS Plowing Contract – 2026–2027 season
- **Holiday Luncheon:** The holiday luncheon has been postponed until after the New Year. A new date will be scheduled and communicated in the coming weeks. Best wishes to all for a safe, healthy, and happy holiday season.