



# GEORGIA VERMONT

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## Selectboard Regular Meeting Monday, July 08, 2024 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Agenda

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### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
  - A. Approval of Selectboard Regular Meeting Minutes for 06/24/2024
  - B. Approval of Warrants #20
6. **PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
8. **UNFINISHED BUSINESS**
  - A. 1 % local Sales Tax
  - B. Personnel Policy
  - C. Ethics Policy
  - D. Bovat Rd
  - E. Sherwood Forest 3 Acre Rule
  - F. Conservation Commission - hiring maintenance for trails
  - G. American Tower
9. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
  - A. Kyle Grenier - Historical Society and NWRPC

- B. T. Cleveland - Library and Veterans Memorial - discussion on questions from T. Cleveland and removal of plants at the Veterans Memorial.
- C. Electronic Signs - discussion on purchasing electronic signs.
- D. Falls Agreement - Action to accept and sign.
- E. emergency plan - approval

**10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**

- A. Town Administrator
- B. Treasurer
- C. Buildings
- D. Budget and Finance
- E. Personnel
- F. Public Works/Grounds/Recreation
- G. Committees at the direction of the chair

**11. OTHER**

**12. PLAN NEXT MEETING AGENDA**

- A. 07/22/2024

**13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

- A. Childcare Contributions & Union -
- B. Quotes for surveying the beach
- C. Police Coverage

**14. ADJOURN**

**TABLED ITEMS:**

**Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

**Signed: Cheryl Letourneau, Town Administrator**

**Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**



# GEORGIA VERMONT

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## Selectboard Regular Meeting Monday, June 24, 2024, at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

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### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### 1. CALL TO ORDER- at 6:01pm

#### SELECTBOARD PRESENT

- Brian Dunsmore
- Paul Jansen
- Devon Thomas
- Carl Rosenquist
- Kristina Senna

#### STAFF PRESENT

- Cheryl Letourneau
- Lorie Hobart

#### PUBLIC PRESENT

- Ken Minck via Zoom
- Lonnie Poland
- Michael Wheeler & Kathy Jochim from Fairfax Rescue

### 1. PLEDGE OF ALLEGIANCE

### 2. CHAIR UPDATE

### 3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- Move Board Business A, Fairfax Rescue, to the top of the meeting.
- 

### 4. SELECTBOARD MINUTES AND WARRANTS

39 A. Approval of Selectboard Regular Meeting Minutes for 06.10.2024  
40 Motion to approve minutes with minor changes.  
41 Motion made by Senna, Seconded by Dunsmore.  
42 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna  
43

44 B. Approval of Warrant #19  
45 Motion to Approve Warrant #19.  
46 Motion made by Senna, Seconded by Dunsmore.  
47 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna  
48

49 **5. PUBLIC COMMENT (For items not on agenda)**

50 All participants must clearly state their names. Appropriate actions will be considered once the  
51 Selectboard has reviewed the information provided and necessary subsequent research.  
52

- 53 • D. Thomas questioned the Selectboard on behalf of a Georgia resident, when will the docks  
54 be installed? P. Jansen explained Todd Cadieux has been trying to find engineers to install  
55 the docks. If the docks are in the way, it might be possible to store them behind the salt shed  
56 until ready for use. Action item for T. Cadieux.
- 57 • The boulders will be installed July 8-18th. A list of other work at the beach during that time  
58 was requested, including the dumpster and removal of any picnic tables that may be in  
59 standing water.
- 60 • Lonnie Poland, who is running for State Representative, introduced herself.
- 61 • Ken Minck discussed Bridge 8 on Georgia Shore Road, may need major repair, a beam has  
62 lost its thickness. It was recommended the bridge should be evaluated for repair. C.  
63 Letourneau will reach out to Tyler about Bridge 8, NWRP for bridges on eight & ten.  
64

65 **6. CORRESPONDENCE**

- 66 • Correspondence from Alysia Catalfamo regarding summer maintenance and mowing of  
67 Russel Greene and Silver Lake trails. The person who used to do the maintenance for these  
68 trails is no longer able, a new plan must be put into place. Such as a Conservation  
69 Commission member getting paid to do the maintenance. D. Thomas will research regarding  
70 a commission member getting paid to do the maintenance.  
71

72 **7. UNFINISHED BUSINESS**

- 73 A. Job Descriptions.
- 74
- 75 B. Bovat Rd
- 76
- 77 C. Sherwood Forest & Nottingham Dr 3 Acre Rule
- 78
- 79 D. Ethics Policy
- 80
- 81 E. Enforcement Policy for Ordnances
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- 83 F. Personnel Policy
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87 **8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

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- A. Fairfax Rescue - Meet the board and discuss membership.
  - Michael Wheeler from Fairfax rescue spoke about the new ambulance arriving at the end of July at the latest. They are fully staffed in time for the contract to begin on July 1, 2024. There will be three units, full capability to participate in calls. Fairfax Station is fully staffed Monday through Friday, weekends are staffed by individuals in St. Albans, Georgia, and Milton.
  - Thursday, June 27th, Kathy will meet with Keith and Chelsea at the Georgia Fire Department to discuss services and working together. Call Kathy to discuss training options for Town employees.
  - Kathy- spoke on subscription mailing in July, sign-ups will be in August.
  - C. Letourneau will send M. Wheeler email addresses of the Selectboard members.
- B. Purchasing Policy - Action to Approve with Corrections  
Motion to approve purchasing policy.  
Motion made by Senna, Seconded by Dunsmore.  
Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna
- C. Grant Policy - Approval of policy  
Motion to approve Grant Policy.  
Amended to make changes as discussed.  
Motion made by Senna, Seconded by Dunsmore.  
Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna
- D. Benches at the Beach- Cheryl will order the same style and size benches as what is at the beach currently.
- E. Junk Ordinance procedure - Action to approve. P. Jansen made a motion to approve the Junk Ordinance Procedure with changes. Seconded by D. Thomas, Voting Yea: Senna, Jansen, Rosenquist and Thomas. Voting Nay: Dunsmore
- F. New Highway Truck attachments - Action for approval to get on the list for the plow attachments. Motion to approve Todd to get on the list for attachments.
- G. Falls Trail Gully - Action sign the license Agreement. The SB requested this be brought back to the meeting on July 8<sup>th</sup> once all parties involved have looked at the documents and the corrections have been made by NWRP.

**9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES' REPORTS**

- A. Town Administrator -  
Library Furnace update – C. Letourneau received a call on June 15<sup>th</sup> regarding the furnace room being flooded at the library. C. Letourneau and her boys cleaned up the mess and contacted 802 Mechanical to stop by the library. It was determined it was not the furnace but the pressure switch on the well. C. Letourneau called Todd on Monday and he called Chevalier to fix the problem.

135 One percent sales tax – C. Letourneau will bring more information to the board on July 8<sup>th</sup> to  
136 see if this will benefit the town.  
137 Physical Fitness Grant- C. Letourneau submitted this grant and will wait for a response.  
138 Hazard Mitigation Grant – C. Letourneau has submitted the preapplication for this grant.  
139 Beach Coverage while Bob is on vacation – We needed coverage for the beach when Bob is on  
140 vacation and there is a shortage of help in the Highway department due to vacations. We asked  
141 B. Baker to cover the shifts when the town needs assistance. He accepted and will cover the  
142 vacation schedule.

- 143
- 144 B. Treasurer
- 145
- 146 C. Buildings
- 147
- 148 D. Budget and Finance
- 149
- 150 E. Personnel
- 151
- 152 F. Public Works/Grounds/Recreation
- 153
- 154 G. Committees at the direction of the chair
- 155

156 **10. OTHER**

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158 **11. PLAN NEXT MEETING AGENDA**

- 159
- 160 A. 07.08.2024
- 161

162 **12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

163 8:00 Motion to enter executive session by D. Thomas, seconded by K. Senna. All in Favor  
164 Motion to enter executive session with TA Cheryl Letourneau by D. Thomas, seconded by K.  
165 Senna. All in Favor

- 166
- 167 A. Police Coverage - MPD and Sheriff's Office and VSP
- 168
- 169 B. Beach Repair Estimates
- 170
- 171 C. Comcast Contracts
- 172
- 173 D. American Tower - overpayment
- 174
- 175 E. Personnel – Hwy
- 176

177 8:50 Motion to exit executive session by K. Senna, seconded by P. Jansen, AIF

178

179 **Motions out of Executive session:**

180 Motion to hire Lesley Combs for the beach contract after a meeting with P. Jansen and B.  
181 Dunsmore and references by K. Senna, seconded by B. Dunsmore. All in favor.  
182

183 Motion to Contract with Franklin County Sheriffs Department for up to \$20,000 through December 31,  
184 2024. Voting Yea: Senna, Dunsmore, Jansen, Rosenquist Abstained: Thomas  
185 Motion to allow K. Senna to approve the comcast contract by B. Dunsmore, seconded by P Jansen. All  
186 in favor.

187  
188 Motion to adjourn at 8:55 by K. Senna, seconded by D. Thomas. All in favor.

189  
190 **Signed: Cheryl Letourneau, Town Administrator**  
191 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**  
192

DRAFT

07/03/2024

Town of Georgia, Vermont Accounts Payable

Section 5. Item #B. 2  
Georgia Treasurer

11:09 am

Check Warrant Report # 20 Current Prior Next FY Invoices

For checks For Check Acct 01 (General Fund) 07/08/2024 To 07/08/2024

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
802MECHAN	802 MECHANICAL LLC	13	690.06	0.00	690.06	3466	07/08/24
ALLSTCON	ALL STATES CONSTRUCTION, INC.	1116592 liquid calcium	5664.00	0.00	5664.00	3467	07/08/24
AMAZON	AMAZON CAPITAL SERVICES	14RVCJR1CYJP	118.05	0.00	118.05	3468	07/08/24
AMAZON	AMAZON CAPITAL SERVICES	1QP9N9RHCWF9	48.98	0.00	48.98	3468	07/08/24
AMAZON	AMAZON CAPITAL SERVICES	1TRP1DMYXKJC	117.58	0.00	117.58	3468	07/08/24
CHEVALIER	CHEVALIER DRILLING CO., INC	92914 library	417.00	0.00	417.00	3469	07/08/24
COMCAST	COMCAST	-3288 062424 town hall	275.35	0.00	275.35	E 708241	07/08/24
COMCAST	COMCAST	-3304 061624 library	51.98	0.00	51.98	E 708242	07/08/24
COMCAST	COMCAST	-4377 062424 fire station	234.63	0.00	234.63	E 708243	07/08/24
COMCAST	COMCAST	-7269 062424 town garage	202.24	0.00	202.24	E 708244	07/08/24
EXIT18	EXIT 18 EQUIPMENT	91467	41.99	0.00	41.99	3470	07/08/24
WEBBFW	F W WEBB COMPANY	86102936 beach rest room	370.19	0.00	370.19	3471	07/08/24
EYE MED	FIDELITY SECURITY LIFE INSURAN	166358777	50.93	0.00	50.93	3472	07/08/24
GAP	GEORGIA AUTO PARTS	6844	216.00	0.00	216.00	3473	07/08/24
GOT THAT	GOT THAT RENTAL & SALES, INC.	128271 floor saw	59.25	0.00	59.25	3474	07/08/24
HARRISON	HARRISON QUARRY LLC	8309	599.00	0.00	599.00	3475	07/08/24
HARRISON	HARRISON QUARRY LLC	8326	277.83	0.00	277.83	3475	07/08/24
INTERVALE	INTERVALE CENTER, INC	ICN103035 bare root plants-wetland	230.51	0.00	230.51	3476	07/08/24
JIMMY P'S	JIMMY P'S EXCAVATION LLC	1006 Carp Hill, Middle Rd	3300.00	0.00	3300.00	3477	07/08/24
UNION DUE	LABORERS' INTERNATIONAL OF NO.	JUNE 2024	126.00	0.00	126.00	3478	07/08/24
LENNY'S	LENNY'S SHOE AND APPAREL	3519416 boots	250.00	0.00	250.00	3479	07/08/24
MRS	MILTON RENTAL & SALES INC	1-653939	90.00	0.00	90.00	3480	07/08/24
NEMRC	NEW ENGLAND MUN RESOURCE CTR L	55178 consult w/ new treas.	467.50	0.00	467.50	3481	07/08/24
OMG	O'ROURKE MEDIA GROUP	385637 DRB notice	76.80	0.00	76.80	3482	07/08/24
P&P SEP	P&P SEPTIC SERVICE	T-623941 concert series	140.00	0.00	140.00	3483	07/08/24
PAYCHEX	PAYCHEX	2024060401	107.93	0.00	107.93	E 708245	07/08/24
PAYCHEX	PAYCHEX	2024061101	143.30	0.00	143.30	E 708246	07/08/24
PAYCHEX	PAYCHEX	2024061801 prem process,bank holida	177.93	0.00	177.93	E 708247	07/08/24
PAYCHEX	PAYCHEX	2024062501	148.36	0.00	148.36	E 708248	07/08/24
PIKEIN	PIKE INDUSTRIES INC	1281713 emulsion	160.00	0.00	160.00	3484	07/08/24
REGROWTH	REGROWTH PLANNING	23_03_10 draft town plan	5950.00	0.00	5950.00	3485	07/08/24
11239	ROWLEY	14947	2514.08	0.00	2514.08	3486	07/08/24
ACE	ST ALBANS ACE HARDWARE LLC	108159/2 for sign in station	17.77	0.00	17.77	3487	07/08/24
ST A REC	ST ALBANS RECREATION DEPARTMEN	0000661 pool vouchers	2433.50	0.00	2433.50	3488	07/08/24
STITZEL	STITZEL PAGE & FLETCHER P.C.	83469 Am Tower; junk; Oak St	1100.00	0.00	1100.00	3489	07/08/24
SULLIVAN	SULLIVAN, POWERS & CO.	133911 progress bill 2023	5399.00	0.00	5399.00	3490	07/08/24
UNIFIR	UNIFIRST CORPORATION	1080217510 mats	45.35	0.00	45.35	3491	07/08/24
VMERSDC	VMERS DB	06/24 RETIRE retirement	9805.12	0.00	9805.12	3492	07/08/24
WBMASON	W.B. MASON CO., INC.	247122177 Beach supplies	164.70	0.00	164.70	3493	07/08/24
WORKSAFE	WORKSAFE	34327 street signs	950.55	0.00	950.55	3494	07/08/24



07/03/2024

Town of Georgia, Vermont Accounts Payable

Section 5. Item #B. 2  
GeorgiaTreasurer

11:09 am

Check Warrant Report # 20 Current Prior Next FY Invoices

For checks For Check Acct 01 (General Fund) 07/08/2024 To 07/08/2024

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			43,233.46	0.00	43,233.46		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*43,233.46 Let this be your order for the payments of these amounts.

\_\_\_\_\_  
Carl Rosenquist (Chair)

\_\_\_\_\_  
Devon Thomas (Vice Chair)

\_\_\_\_\_  
Brian Dunsmore

\_\_\_\_\_  
Paul Jansen

\_\_\_\_\_  
Kristina Senna

07/03/24  
10:26 am

Town of Georgia, Vermont Accounts Payable  
Invoice: Edit List-Current-Last-Next FY (Checking Account 01)  
Invoices Up To 07/08/24

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
1 802MECHAN 802 MECHANICAL LLC	13		06/16/24	07/08/24	01	690.06 ✓	0.00	0.00
	1-7-05-28-45.30	Library Building Maint.						
2 ALLSTCON ALL STATES CONSTRUCTION,	1116592		05/31/24	07/08/24	01	5,664.00 ✓	0.00	0.00
	1-7-10-05-55.30	Dust Control						
3 AMAZON AMAZON CAPITAL SERVICES	14RVCJR1CYJP		06/22/24	07/08/24	01	118.05 ✓	0.00	0.00
	1-7-05-70-22.00	Library Supplies						
	1QP9N9RHCF9		06/11/24	07/08/24	01	48.98 ✓	0.00	0.00
	1-7-05-70-44.05	Library Educational Progr						
	1TRP1DMYKKJC		06/15/24	07/08/24	01	117.58 ✓	0.00	0.00
	1-7-05-70-44.05	Library Educational Progr						
Total For AMAZON CAPITAL SERVICES						284.61	0.00	0.00
4 CHEVALIER CHEVALIER DRILLING CO., I	92914		06/19/24	07/08/24	01	417.00 ✓	0.00	0.00
	1-7-05-28-45.30	Library Building Maint.						
COMCAST COMCAST	-3288 062424		06/24/24	07/08/24	01	275.35 ✓	0.00	0.00
	1-7-05-28-30.50	Town Hall Utilities						
	-3304 061624		06/16/24	07/08/24	01	51.98 ✓	0.00	0.00
	1-7-05-28-30.30	Library Utilities						
	-4377 062424		06/24/24	07/08/24	01	234.63 ✓	0.00	0.00
	1-7-05-28-30.25	Fire & Rescue Utilities						
	-7269 062424		06/24/24	07/08/24	01	202.24 ✓	0.00	0.00
	1-7-05-28-30.70	New Hwy Garage Utilities						
Total For COMCAST						764.20	0.00	0.00
5 EXIT18 EXIT 18 EQUIPMENT	91467		06/26/24	07/08/24	01	41.99 ✓	0.00	0.00
	1-7-10-30-62.00	Hwy Parts & Supplies						
6 WEBBFW F W WEBB COMPANY	86102936		06/13/24	07/08/24	01	370.19 ✓	0.00	0.00
	1-7-05-28-45.20	Town Beach Bldg. Maint						
7 EYE MED FIDELITY SECURITY LIFE IN	166358777		07/01/24	07/08/24	01	50.93 ✓	0.00	0.00
	1-2-00-05-10.37	Vision Withholding						
8 GAP GEORGIA AUTO PARTS	6844		06/19/24	07/08/24	01	216.00 ✓	0.00	0.00
	1-7-05-28-45.20	Town Beach Bldg. Maint						
9 GOT THAT GOT THAT RENTAL & SALES,	128271		06/18/24	07/08/24	01	59.25 ✓	0.00	0.00
	1-7-10-30-52.25	Hwy Equipment Rental						

Echeck

07/03/24  
10:26 am

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY (Checking Account 01)  
Invoices Up To 07/08/24

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
40 GRNMTNELE GREEN MOUNTAIN ELECTRIC S	S4777815		03/22/24	04/22/24	01	Return of Elec. Supplies		
	1-7-10-30-62.00					Hwy Parts & Supplies	-511.83	0.00
	S4836391		05/10/24	05/29/24	01			
	1-7-05-28-45.50					Town Hall Building Maint.	87.80	0.00
	S4836391.001		05/10/24	06/10/24	01	outside outlets @ office		
	1-7-05-28-45.50					Town Hall Building Maint.	87.80	0.00
	S4860885.001		05/30/24	06/24/24	01			
	1-7-05-28-45.20					Town Beach Bldg. Maint	8.55	0.00
Total For GREEN MOUNTAIN ELECTRIC SUPPLY							-327.68	0.00
10 HARRISON HARRISON QUARRY LLC	8309		06/21/24	07/08/24	01			
	1-7-10-05-55.20					Processed Aggregate	599.00	0.00
	8326		06/24/24	07/08/24	01			
	1-7-10-05-55.20					Processed Aggregate	277.83	0.00
Total For HARRISON QUARRY LLC							876.83	0.00
12 INTERVALE INTERVALE CENTER, INC	ICN103035		04/30/24	07/08/24	01	bare root plants-wetland		
	1-7-05-80-52.00					GCC Prchse - Current Yr	230.51	0.00
17 JIMMY P'S JIMMY P'S EXCAVATION LLC	1006		06/28/24	07/08/24	01	Carp Hill, Middle Rd		
	1-7-10-15-50.00					Roadside Main. - Con Serv	3,300.00	0.00
13 UNION DUE LABORERS' INTERNATIONAL O	JUNE 2024		06/30/24	07/08/24	01			
	1-2-00-05-10.41					Union Dues	126.00	0.00
14 LENNY'S LENNY'S SHOE AND APPAREL	3519416		06/06/24	07/08/24	01	boots		
	1-7-10-40-18.00					Highway Uniforms/Boots	250.00	0.00
15 MRS MILTON RENTAL & SALES INC	1-653939		06/18/24	07/08/24	01			
	1-7-10-30-52.25					Hwy Equipment Rental	90.00	0.00
16 NEMRC NEW ENGLAND MUN RESOURCE	55178		06/24/24	07/08/24	01	consult w/ new treas.		
	1-7-05-05-44.00					Admin Consultant Services	467.50	0.00
17 OMG O'ROURKE MEDIA GROUP	385637		06/30/24	07/08/24	01	DRB notice		
	1-7-05-20-25.00					Printing/Publishing	76.80	0.00
18 P&P SEP P&P SEPTIC SERVICE	T-623941		06/19/24	07/08/24	01	concert series		
	1-7-05-65-64.00					Parks/Rec Community Event	140.00	0.00
PAYCHEX PAYCHEX	2024060401		06/06/24	06/06/24	01			
	1-7-05-05-45.00					Admin Contracted Services	107.93	0.00

07/03/24  
10:26 am

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY (Checking Account 01)  
Invoices Up To 07/08/24

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
	2024061101		06/13/24	06/13/24	01			
	1-7-05-05-45.00	Admin Contracted Services				143.30 ✓	0.00	0.00
	2024061801		06/20/24	06/20/24	01			
	1-7-05-05-45.00	Admin Contracted Services				177.93 ✓	0.00	0.00
	2024062501		06/27/24	06/27/24	01			
	1-7-05-05-45.00	Admin Contracted Services				148.36 ✓	0.00	0.00
Total For PAYCHEX						577.52	0.00	0.00
19	PIKEIN	PIKE INDUSTRIES INC	1281713	06/21/24	07/08/24 01	emulsion		
	1-7-10-05-45.15	Paving/blacktop				160.00 ✓	0.00	0.00
20	REGROWTH	REGROWTH PLANNING	23_03_10	07/02/24	07/08/24 01	draft town plan		
	1-7-05-05-60.00	Planning Commission				5,950.00 ✓	0.00	0.00
21	11239	ROWLEY	14947	06/18/24	07/08/24 01			
	1-7-10-30-51.00	Fuels And Oils				2,514.08 ✓	0.00	0.00
22	27797	ROWLEY FUELS PROPANE, LLC	511800	05/08/24	05/29/24 01			
	1-7-05-28-30.30	Library Utilities				1,068.64	0.00	0.00
	STMT 050124		05/14/24	05/29/24 01		statement 050124 credit o		
	1-7-05-28-30.30	Library Utilities				-1,671.58	0.00	0.00
Total For ROWLEY FUELS PROPANE, LLC						-602.94	0.00	0.00
22	ACE	ST ALBANS ACE HARDWARE LL	108159/2	06/27/24	07/08/24 01	for sign in station		
	1-7-05-80-52.00	GCC Prchse - Current Yr				17.77 ✓	0.00	0.00
23	ST A REC	ST ALBANS RECREATION DEPA	0000661	06/28/24	07/08/24 01	pool vouchers		
	1-7-05-65-22.05	Recreation Pool Exp.				2,433.50 ✓	0.00	0.00
24	STITZEL	STITZEL PAGE & FLETCHER P	83469	06/26/24	07/08/24 01	Am Tower; junk; Oak St		
	1-7-05-05-43.00	Legal Expenses				280.00	0.00	0.00
	1-7-05-05-43.00	Legal Expenses				280.00	0.00	0.00
	1-2-00-20-10.86	Planning Legal Escrow				540.00	0.00	0.00
Invoice 83469 Total						1,100.00 ✓	0.00	0.00
25	SULLIVAN	SULLIVAN, POWERS & CO.	133911	05/31/24	07/08/24 01	progress bill 2023		
	1-7-05-05-51.00	Town Audit				5,399.00 ✓	0.00	0.00
26	UNIFIR	UNIFIRST CORPORATION	1080217510	06/11/24	07/08/24 01	mats		
	1-7-05-28-45.50	Town Hall Building Maint.				45.35 ✓	0.00	0.00

e check

07/03/24  
10:26 am

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY (Checking Account 01)  
Invoices Up To 07/08/24

26

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Description	Invoice Amount	Discenc. Amount	Discount Amount
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VMERSDC VMERS DB	06/24	RETIRE	07/01/24	07/08/24	01	retirement	9,805.12	0.00	0.00
	1-2-00-05-10.25	Retirement Withholding							

28

WBMASON W.B. MASON CO., INC.	247122177		06/11/24	07/08/24	01	Beach supplies	164.70	0.00	0.00
	1-7-05-65-22.00	Parks/Rec Supplies							

29

WORKSAFE WORKSAFE	34327		06/12/24	07/08/24	01	street signs	950.55	0.00	0.00
	1-7-10-15-55.00	Roadsigns							

Report Grand Total

42,302.84	0.00	0.00
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Fund Totals	Expenditures	Dis-Encumbrance
1	42,302.84	0.00
	42,302.84	0.00

43,233.46

**SITE ACCESS LICENSE AGREEMENT**  
**FOR A CLEAN WATER PROJECT**

THIS SITE ACCESS LICENSE AGREEMENT FOR A CLEAN WATER PROJECT (Agreement) is made and entered into this 8th day of July, 2024 by and between: Mr. Adam T. Saunders and Emma M. Saunders and their heirs, administrators, successors, and assigns (collectively, “Landowner 1”) and the Town of Georgia (“Landowner 2”), collectively “the Landowners” and the Chittenden County Regional Planning Commission as the Basin 5 Clean Water Service Provider or “CWSP” and with Landowners 1 and 2, the “Parties”.

**WHEREAS**, the Landowners own certain land and premises located near Falls Road in Georgia, Vermont (“Property”), as set forth in Exhibit A, within the Northern Lake Champlain Basin (“Basin”); and

**WHEREAS**, the CWSP has been assigned by the Secretary of the Vermont Agency of Natural Resources for the purpose of achieving pollutant reduction values, in accordance with the Clean Water Service Delivery Act (Act 76 of 2019) at 10 V.S.A. §§ 921-930 and the Clean Water Service Provider Rule, Environmental Protection Rule Chapter 39 (“Rule”); and

**WHEREAS**, the CWSP is responsible for implementation and operation and maintenance of clean water projects designed to improve water quality to achieve certain pollutant reduction targets (10 V.S.A. § 924 and the Rule §§ 39-101 and 39-403); and

**WHEREAS**, maintenance means ensuring that a clean water project continues to achieve its designed pollution reduction value for its design life and design life means the period of time that a clean water project is designed to operate according to its intended purpose; and

**WHEREAS**, Landowners wish to voluntarily provide the CWSP with Property access for the clean water project, and the project is anticipated to result in a clean water improvement and possibly related environmental improvement outcomes; and

**WHEREAS**, the Parties desire that a clean water project be implemented and operated and maintained on the Property, as more particularly described in Sections 2 and 3 below (the Project); and

**WHEREAS**, the Project may require the CWSP, with its own forces or those of contractors, to enter upon the Property; and

**WHEREAS**, the Project may require a duly authorized representative of the Vermont Department of Environmental Conservation to enter upon the Property for Project inspection; and

**WHEREAS**, the Project’s design life is 15 (fifteen) years.

**NOW, THEREFORE,** the Parties, intending to be legally bound, hereby agree as follows:

1. **Parties and Contact Information.** The Landowner and CWSP and their respective contact information are:

Landowner Name	Town of Georgia
Landowner Phone:	(802) 524- 3524
Landowner Email:	<a href="mailto:administrator@townofgeorgia.com">administrator@townofgeorgia.com</a>
Landowner Mailing Address	47 Town Common Road North St. Albans, VT 05478

2.

Landowner Name	Mr. Adam T. Saunders & Ms. Emma M. Saunders
Landowner Phone:	(802) 881-7498
Landowner Email:	<a href="mailto:atsaunde@gmail.com">atsaunde@gmail.com</a>
Landowner Mailing Address	122 Fox Haven Lane St. Albans, VT 05478

3. Clean Water Service Provider:

CWSP	Chittenden County Regional Planning Commission
CWSP Phone:	(802) 861-0133
CWSP Email:	<a href="mailto:dalbrecht@ccrpcvt.org">dalbrecht@ccrpcvt.org</a>
CWSP Mailing Address	110 West Canal St., Suite 202 Winooski, VT 05404

Any party may designate in writing, communicated to all other parties, any updated contact information for purposes of communication regarding this Agreement.

4. **Location of Project.** The Project is located at Falls Road Trail in Georgia, Vermont. Refer to Exhibit B: As-built plan or final site plan with details of what was installed/constructed.

Project Latitude Longitude (center point in Decimal Degrees):	44.77351 °N, -73.13806°W
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5. **Description of Project.** The Project and operation and maintenance will consist of the following:

Project Type:	Stormwater Implementation
Practice Type:	Surface Infiltration
Watershed Projects Database ID:	
Project Title:	Falls Road Trail Gully - Implementation
Project Implementation Completion Date:	
Project Design Life *:	15 years
Special Equipment Required, if any*: e.g., Vactor truck, anything other than hand tools	None
Frequency of Regular Inspections*:	Generally 2-3 per year

Regular Maintenance and Frequency:

<i>Maintenance Item</i>	<i>Frequency</i>
<p><b>Grass Surface Infiltration</b>  <i>A record should be kept of the time it takes for the system to completely drain after a storm event. The system should drain completely within 48 hours. Check to ensure the surface remains well draining after storm events. Remedy: If surface is clogged, draining poorly, or standing water covers more than 50% of the surface 48 hours after a precipitation event, remove accumulated sediment.</i></p>	<p><i>After every major storm for the first 3 months after construction, then annually.</i></p>
<p><i>Check basin for accumulated sediment, leaves, trash, and other debris. Remedy: Clean basin of sediment. Rake in and around system to clear it of debris.</i></p> <p><i>Inspect basin for evidence of deterioration, concentrated flow, or erosion. Remedy: Reseed eroded vegetation and stabilize with stone if needed.</i></p> <p><i>Check for animal burrows and short-circuiting in the system. Remedy: Soil erosion from short circuiting or animal burrows should be repaired when they occur. Holes should be filled, lightly compacted, and reseeded if necessary.</i></p>	<p><i>Quarterly for first year, then annually.</i></p>
<p><i>Check for robust vegetation (grass) coverage throughout the basin. Remedy: Vegetation should cover &gt;75% of the system and the basin should be reseeded if needed.</i></p>	<p><i>Annually or as needed</i></p>
<p><b>Plunge Pool and Gabion Check Dams</b>  <i>Check for accumulated sediment, leaves, trash, and other debris in plunge pool and behind check dams. Remedy: Remove accumulated sediment and any accumulated debris.</i></p> <p><i>Check for animal burrows and short-circuiting in the system. Remedy: Soil erosion from short circuiting or animal burrows should be repaired when they occur. Holes should be filled, lightly compacted, and stabilized with stone if necessary.</i></p> <p><i>Inspect for evidence of deterioration, concentrated flow, or erosion. Remedy: Repair erosion and stabilize with stone if needed.</i></p>	<p><i>Quarterly for first year, then annually</i></p>
<p><b>Water Bars</b>  <i>Check for accumulated sediment, leaves, trash, and other debris in and behind water bars. Remedy: Remove accumulated sediment and rake in and around the water bars to clear them of debris.</i></p> <p><i>Inspect water bars, water bar outlets, and upslope areas for evidence of deterioration or erosion. Remedy: Repair erosion and stabilize with stone if needed.</i></p>	<p><i>Quarterly for first year, then annually.</i></p>



*As needed maintenance and repair: (e.g. replanting, major erosion or damage repair):*

*If any erosion, dumping of trash, or other issues that may impact the conveyance and treatment of stormwater are observed, these issues should be corrected immediately.*

\*The DEC O&M manual contains guidance on equipment required, frequency of inspections, and O&M activities.

6. **Grant of Site Access License.** Landowners hereby grant to the CWSP and its agents, employees, contractors, successors, subgrantees, and assigns, a license and the right to enter upon the Property, with workers and equipment, for the purpose of undertaking the Project and all activities reasonably related thereto, including operation, maintenance, repair, and replacement. This grant includes a right of reasonable access to the Property proximate to the Project site for the foregoing activities, as well as the ability of a duly authorized representative of the Vermont Department of Environmental Conservation (DEC) to enter the Property for purposes of conducting a Project inspection following 48 hours' notice to the Landowners at the last phone number and email provided to the CWSP. Access for the inspection and maintenance activities by the CWSP and its agents, employees, contractors, successors, subgrantees, and assigns outlined in section 5 above shall only occur with at least one's week's advance notice to the Landowners at the last phone number and email provided and such access shall use the Falls Road trail right-of-way.
  
7. **Limited Release.** Landowners hereby waive, release and discharge any claims, whether styled as trespass or otherwise, that may arise from the entry described in Section 4.
  
8. **Retention of Certain Other Rights.** Notwithstanding Section 4 of this Agreement, the Landowners retain the right to assert against the CWSP, its contractors, or other parties any claims that may arise from negligent acts or omissions during the Project.
  
9. **Term of Site Access License.** The Grant of Site Access License shall be effective for a term of 15 years, consistent with the Design Life (Initial Term), unless terminated earlier by either party. This Site Access License will terminate 180 days after the giving of a written notice by Certified or Registered US Mail by either party, with or without cause. At least 60 days prior to any written notice of termination by the Landowner, the Landowner will inform the CWSP in writing of any reasonable concerns regarding the site access and the CWSP will attempt to reconcile or reasonably respond to landowner's concerns within sixty (60) days of Landowner raising concerns. After the Initial Term, the Site Access License will automatically renew for successive 15-year terms, until terminated 180 days after the depositing of a written notice by Certified or Registered US Mail by either party, with or without cause.
  
10. **Notice of Conveyance of Property or CWSP Role.** Landowners hereby agree to make its best efforts to inform the CWSP by email 30 days prior to conveying the Property to a

subsequent owner. Landowners will be notified if a different entity is assigned to the Basin CWSP role.

11. **Landowner Use Limitation in Project Area.** The Landowner and its heirs, successors, and assigns shall have the right to make use of the Property subject to the access rights granted herein, provided that the use does not conflict with the CWSP’s access rights. Landowners will not undertake any activity or make any modifications that materially change the final project design or intended usefulness as implemented without obtaining prior written CWSP approval.

12. **CWSP Restoration of Property Disturbance Outside Project Area; Project Area Release.** The CWSP or its agents, employees, contractors, successors, or assigns, shall restore any portion of the Property outside the Project Area disturbed or affected by the exercise of their access rights as near as reasonably practicable to the condition prior to such exercise at the sole cost of the CWSP or its agents, employees, contractors, successors, or assigns and within a reasonable time. Landowners release CWSP from any obligation to restore the Project Area or reclaim any changes to the Property contemplated within the Project Description.

The Parties have caused this Agreement to be executed as of the date of final signature below.

\_\_\_\_\_  
Adam T. Saunders, Landowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emma M. Saunders, Landowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charles Baker, CWSP Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carl Rosenquist, Selectboard Chair  
Town of Georgia

\_\_\_\_\_  
Date

Exhibit A – General Location of Project, Access via Falls Road

Exhibit B – Site plan showing Project Area

# Local Emergency Management Plan

## 1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Cheryl Letourneau, Town Admin / EM	Todd Cadieux, Public Works Director
Keith Baker, Fire Chief	
Shaun Coleman, NRPC	

## 2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Selectboard Members Town Administrator / EM Fire Chief
<b>Preferred EOC Positions and Duties</b>	
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
	Staff's phones and radio
	Tracks and answers any Requests for Information (RFI)
	Tracks and coordinates any Requests for Support (RFS)
	Produces and posts public information and press releases
Operations	Responsible for establishing and coordinating strategy and tactics (actions) for incident as set by Command.
Planning	Responsible for managing the Resources, Situation, Documentation, and Demobilization Units as well as any Technical Specialists.
Logistics	Responsible for providing facilities, services and material in support of the incident.
Finance	Accounts for all municipal related expenditures of incident.
Public Information	Responsible for interfacing with the public, the media, and with other jurisdictions/organizations with incident-related information needs.
<b>Potential EOC Staff Members</b>	
<i>Name</i>	<i>Notes / Contact Information</i>
Cheryl Letourneau	EOC Director, Planning, Finance / (802)524-3524
Carl Rosenquist	Public Information, Logistics / (802)527-7332
Keith Baker	Operations / (802)752-5813
Todd Cadieux	Operations, Logistics / (802)307-2259
Cara Bryce-Parrott	Finance / (802)524-3524
Doug Bergstrom	Planning, Logistics / (802)524-3524
Kollene Caspers	Planning, Logistics / (802)524-3524
<b>Primary EOC Location</b>	
Facility / Address:	Fire & Rescue Station 4134 Ethan Allen Highway
Phone Numbers:	(802)782-8045
Equipment/Notes:	
<b>Alternate EOC Location</b>	

Facility / Address:	Town Office 47 Town Common Road North
Phone Numbers:	(802)782-8045
Equipment/Notes:	
<b>Alternate EOC Location</b>	
Facility / Address:	Highway Department 65 Plains Rd
Phone Numbers:	(802)524-3323
Equipment/Notes:	Includes an air-conditioned room that is 1,100 SF and houses three offices, two ADA compliant restrooms, and a breakroom with a kitchenette used for meals and staff meetings.

**3. Resources**

**Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.**

Purchasing agents for emergencies:	Selectboard Chair, Fire Chief, Town Administrator.
Emergency spending limits:	The town has no emergency spending limits policy in place.

**Businesses with Standing Municipal Contracts**

<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
None. Contact Town Administrator, Town Clerk, Treasurer for utility contracts (GMP, Comcast, etc.)		

**Other Local Resources**

<i>Type of Resources/Skills</i>	<i>Town</i>	<i>Contact Info</i>
Alan Mossey Excavating	Georgia	373-3517
Harrison Concrete	Georgia	849-6688
Jeff Adams Construction	Georgia	370-0077
Travis Belisle – Rocky Ridge Const.	Georgia	309-1077
Justin Brouillette: Dons Excavating	Georgia	310-1922
Trace Jenkins Tree Service	Georgia	777-7367
Jimmy Paquette Excavating	Georgia	324-7663
Gary Wright: Wright Family Farm	Georgia	355-4892
Roger Wright Excavating	Georgia	373-7262
Drone	VTRANS/UVM	800-347-0488

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT), • Vermont Urban Search and Rescue (USAR, VT-TF1), • Vermont State Police and Special Teams • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services
- Federal response agency expertise

State supports the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags); • VTrans Equipment and Personnel • Vermont National Guard Support

*The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.*

<b>National Incident Management System (NIMS) Typed Resources</b>											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	1
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	1
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)					1	Trailer, Small Equipment	N/A	N/A	N/A	N/A	1
Firefighting Crew Transport				N/A	1	Truck, On-Road Dump	N/A	N/A	N/A	N/A	5
Aerial Apparatus, Fire					1	Truck, Plow	N/A	N/A	N/A	N/A	5
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)					2	Water Pump, Water Distribution					1
Fire Boat				N/A		Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	1
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A	2	Wheel Loader, Medium	N/A	N/A	N/A	N/A	3
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A		Woodchipper	N/A	N/A	N/A	N/A	1
Generator	N/A	N/A	N/A	N/A	6	Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader			1	N/A							

Information about the NIMS Typed resources can be found at: <https://rtil.preptoolkit.org>

#### 4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Town Home Page: <a href="https://www.townofgeorgia.com/">https://www.townofgeorgia.com/</a> Library: <a href="https://www.georgiapubliclibraryvt.org/">https://www.georgiapubliclibraryvt.org/</a> School: <a href="https://www.gemsvt.org">https://www.gemsvt.org</a>
Local Newspaper, Radio, TV:	St. Albans Messenger – Tel. (802) 524-9711 WEZF 92.9 FM - Tel. (866) 865-7827 95 Triple X 95.5 FM - Tel. (802) 655-9595 WOKO 98.9 FM - Tel. (802) 958-1230 VPR 107.9 FM - Tel. (802) 955-9451 WRSR 1420 AM – 863-1010
Public Notice locations:	Town Hall Town Library Elementary School Georgia Market Maplefields
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

#### 5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>			
<b>CARE (Citizen Assistance Registration for Emergencies)</b>		<b>(Supporting PSAP)</b>	
<b>High Risk Population Type</b> (school, daycare, nursing home, medical equipment-dependent resident, handicapped resident)	<b>Point of Contact</b>	<b>High Risk Population Location</b> (Physical location)	<b>POC Phone Number</b>
Daycare	Bigelow, Ashley	697 Bullock Rd (Milton)	(802)782-8077
Daycare	Eastman, Jessica	1609 Georgia Mtn Rd	578-5451
Daycare	Georgia Elementary Preschool Program	4416 Ethan Allen Hwy	524-6358

Daycare	Georgia's Next Generation, I/T	150 Old Stage Rd	(802)734-4508
Daycare	Georgia's Next Generation, LLC (Fairfax)	4502 Highbridge Rd	(802)782-8773
Daycare	Giguere, Kimberly	196 Bradley Hill Rd	(802)524-5314
Daycare	Mossey, Tina	2113 Plains Rd	(802)528-2974
Daycare	Pigeon, Amanda	1514 Cline Road	(802)524-3664
Daycare	Y School Age Program at Georgia Elementary	4416 Ethan Allen Hwy	(802)652-8153
School	Georgia Elementary School PK-4	4416 Ethan Allen Hwy	(802)524-6358
Senior Housing	Hidden Pines Senior Housing (8 apartments) Champlain Housing Trust	4180 Highbridge Rd	(802)524-1423
Library	Georgia Public Library	1697 Ethan Allen Hwy	(802)524-4643
Government Site	Georgia Historical Society Contact: Cindy Ploof	3949 Ethan Allen Hwy	(813)634-2828
Government Site	Northwestern Georgia Health Center (NWMC)	4178 Highbridge Rd	(802)752-1930
Healthcare	Northwestern Walk-In Clinic	927 Ethan Allen Hwy	(802)524-8911
Religious	Ascension Parish	3157 Ethan Allen Hwy	(802)524-5824
Religious	Georgia Plains Baptist Church Pastor Tyler Smith	1493 Ethan Allen Hwy	(802)524-5348 (802)989-8136
Religious	Redeeming Grace Church	164 Ballard Road	(802)891-4213
Religious	Georgia Methodist Church	18 Carpenter Hill Rd	(802)528-5252



## 6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<b>Spontaneous Sheltering</b>	
<ul style="list-style-type: none"> <li>Determine the approximate number of people who need sheltering</li> <li>Call the State EOC / Watch Officer at 800-347-0488 and request support</li> <li>Track the status of residents who need shelter until their situation stabilizes</li> </ul>	
<b>Regional Shelter</b>	
Location / Address:	St. Albans Town Education Center 169 South Main Street, St. Albans, VT 05478
Opening Contact:	Chief Lamothe, St. Albans City PD Chief Mulherron, St. Albans Fire Chief State Watch Officer
Phone Numbers:	(802)524-2166 (Central Dispatch) (800)347-0488 (Watch Officer)
<b>Primary Local Shelter</b>	
Location / Address:	Georgia Elementary School 4416 Ethan Allen Hwy
Facility Contact(s):	Steve Emery
Phone Numbers:	(802)524-6358, (802)370-3113
Shelter Manager:	Steve Emery
Staff Requirements:	Depends on scale of sheltering need
Services:	<input checked="" type="checkbox"/> Warm/Cool <input checked="" type="checkbox"/> Overnight <input checked="" type="checkbox"/> Food Prep <input type="checkbox"/> Showers <input type="checkbox"/> Healthcare
Notes:	Capacity: 250   Generator? <input type="checkbox"/> Pets Allowed? <input type="checkbox"/>
<b>Alternate Local Shelter</b>	
Location / Address:	Georgia Methodist Church 18 Carpenter Hill Road
Facility Contact(s):	James Coo
Phone Numbers:	528-5252, 910-670-4858
Shelter Manager:	American Red Cross
Services:	<input checked="" type="checkbox"/> Warm/Cool <input checked="" type="checkbox"/> Overnight <input type="checkbox"/> Food Prep <input type="checkbox"/> Showers <input type="checkbox"/> Healthcare
Notes:	Capacity: 50   Generator? <input type="checkbox"/> Pets Allowed? <input type="checkbox"/>
<b>Alternate Local Shelter</b>	
Location / Address:	Georgia Plain Baptist Church 1493 Stone Bridge Road
Facility Contact(s):	Pastor Tyler Smith
Phone Numbers:	524-5348, 989-8136 (c),
Shelter Manager:	Pastor Tyler Smith
Services:	<input checked="" type="checkbox"/> Warm/Cool <input type="checkbox"/> Overnight <input type="checkbox"/> Food Prep <input type="checkbox"/> Showers <input type="checkbox"/> Healthcare
Notes:	Capacity: 10   Generator? <input type="checkbox"/> Pets Allowed? <input type="checkbox"/>

**7. Hazardous Sites and Critical Facilities**

<p><i>Hazardous Sites: Facilities required to report to federal, state, and local governments under the Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986 for chemical emergencies. Sites listed are those that store, and/or use hazardous substances.</i></p> <p><i>Critical Facilities: A facility that provides services and functions essential to a community, especially during and after a disaster.</i></p>	
Critical Facility Government	Georgia Municipal Offices 47 Town Common Road 524-3524
Critical Facility Government	Georgia Fire & Rescue 4134 Ethan Allen Highway 782-8045
Education Site Hazmat Storage Site	Georgia Public Library 1697 Ethan Allen Hwy UST: Propane 1,000gal.
Religious	Georgia Plains Baptist Church 1493 Stone Bridge Road Church 524-5348 Pastor Tyler Smith: 989-8136
Government Site	Georgia Historical Society 4127 Ethan Allen Hwy Contact: Cindy Ploof, President 813-634-2828
Critical Facility Government	Northwestern Georgia Health Center (NWMC) 4178 Highbridge Road 752-1930
Critical Facility Government	Northwestern Walk-In Clinic 927 Ethan Allen Hwy 524-8911
Religious	Ascension Parish 3157 Ethan Allen Hwy
Religious	Redeeming Grace Church 164 Ballard Road
Critical Facility Telecommunications	AT&T RCC-Georgia Rt. 7 North 800-566-9347
Hazmat Storage Site	B&A Auto Contact: Bruce Turner 2701 Ethan Allen Highway

	(802) 524-6394 / (802) 350-7415
Hazmat Storage	Bertek Systems 133 Bryce Blvd 752-3170
Hazmat Storage	Malone Yankee Park Properties 57 Yankee Park Rd 527-0177
Hazmat Storage	Century International Arms 236 Bryce Blvd 527-1258
Hazmat Storage	Georgia Auto 1050 Ethan Allen Hwy (802)524-9791
Hazmat Storage Education	Georgia Elementary School 4416 Ethan Allen Highway (802) 524-6358
Hazmat Storage	Georgia Market 962 Ethan Allen Hwy (802) 527-1100 UST: Gasoline: 6,000 gal. Gasoline: 8,000 gal. Diesel: 2,000 gal. Off Road Diesel: 1,000 gal. Kerosene: 1,000 gal
Critical Facility Government	Green Mountain Power Georgia Substation 60 Industrial Park Rd Contact: Tim Upton, Enviro mgr. 747-5436 John Greenan, Emergency Contact 747-5707 (w), 747-2353 (24 hr)
Hazmat Storage Site	Harrison Concrete 1547 Skunk Hill Rd 849-6688
Hazmat Storage Site	Interstate Auto 4502 Highbridge Road 524-3562
Hazmat Storage Site	Maplefields / Georgia Mobil R.L. Vallee, Inc. 1207 Ethan Allen Hwy 524-8710, 351-2901 UST:

	Gasoline: 12,000 gal Gasoline: 8,000 gal Gasoline: 6,000 gal Diesel: 10,000 gal
Rail Transportation	New England Central Railroad Contact: Bruce Nowland: 524-3416 Crossings at Oakland Station Road, Conger Road, Goodrich Hill Road, Skunk Hill Road, Georgia Mountain Road Bridge: Georgia High Bridge/104A/Lamoille River
Hazmat Storage Site Industry	Perrigo Nutritionals 147 Industrial Park Road Contact: Sean Walsh, GM - 527-0521 John Grimmer, EHS Manager, 528-8679 (w), 309-5317 (c) PBM Security: 527-0521
Hazmat Storage Site Transportation	VTRANS Garage 280 Ballard Road 524-6033/524-5926
Critical Facility Utility	Vermont Electric Power Company VELCO Georgia 876 Sand Hill Rd Direct Line: 1-802-773-9161 or Central Dispatch 524-2131 or 24 hr phone (800) 832-2677

**Annexes (Optional, create and letter as needed)**

Annex 1 – Contact Information
Annex 2 – Mutual Aid
Annex 3 - Maps
Annex 4 - NIMS Resolution

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

**Annex 1  
Local Contact Information**

Position	Name	Phone numbers			E-mail
		Primary	Alt.	Alt.	
<b>Local Emergency Management Team</b>					
Selectboard Chair, EMD	Carl Rosenquist	(802) 527-7332	(802)309-3655		crosenquist@townofgeorgia.com
Fire Chief	Keith Baker	(802) 752-5813	(802) 524-9635		georgiavtfirechief@gmail.com
Town Administrator, Town Clerk, EMC	Cheryl Letourneau	(802) 524-3524	(802)373-9512		administrator@townofgeorgia.com
<b>Local Response Organization Contacts</b>					
Fire Chief	Keith Baker	(802) 752-5813	(802) 524-9635		georgiavtfirechief@gmail.com
Fairfax Resue	Michael Wheeler	(802) 249-2773	(802) 999-3525		croger@amcare.org
State Police	Michael Filipeck	(802)524-5993	911		Michael.Filipek@vermont.gov
Franklin County Sheriff	John Grismore	(802)524-2121	911		John.Grismore@vermont.gov
Local Dispatch Center	Central Dispatch	(802)524-2166	911		Maurice.Lamothe@stalbandsd.com
EMS Chief	Chelsea Dubie	(802)782-8045			emschief@townofgeorgia.com
<b>Local Public Works Contacts</b>					
Public Works Director	Todd Cadieux	(802)524-3323	(802)307-2259		roadforeman@townofgeorgia.com
<b>Municipal Government Contacts</b>					
Selectboard Chair	Carl Rosenquist	(802)527-7332			crosenquist@townofgeorgia.com
Selectboard	Brian Dunsmore	(802)752-6660			bdunsmore@townofgeorgia.com
Selectboard	Paul Jansen	(802)309-3355			pjansen@townofgeorgia.com
Selectboard	Kristina Senna	(802)782-1972			Ksenna@townofgeorgia.com
Selectboard	Devon Thomas	(802)310-6517			Dthomas@townofgeorgia.com
Town Administrator/Town Clerk	Cheryl Letourneau	(802)524-3524	(802)373-9512		administrator@townofgeorgia.com Townclerk@townofgeorgia.com
Town Health Officer	Kollene Caspers	(802)524-3524			
Wastewater and Septic/Floodplain Administrator/E911	Douglas Bergstrom	(801)524-3524			zoning@townofgeorgia.com
Animal Control	Deanna Never	(802)598-2367			
Assistant Animal Control	Jim Benson	(802)238-3246			

**Annex 1**

**Local Contact Information**

Forest Fire Warden	Andrew Dunsmore	(802)370-0641			
Georgia Elementary School Principal	Steve Emery	(802)524-6358			semery@fwsu.org
Franklin West SU Superintendent	John Tague	(802)370-3113			JTague@fwsu.org

**Annex 2  
Mutual Aid**

Call log		Agency	Phone	Contact
<b>1. TRANSPORTATION</b>				
<input type="checkbox"/>	Time	Grand Avenue Enterprises	802-868-2761	Swanton
<input type="checkbox"/>	Time	Green Mountain Transit Authority	802-868-2282	GMT
<input type="checkbox"/>	Time	C&M Transport Bussing	802-285-2145	cplooff@franklinvt.org
<input type="checkbox"/>	Time	Mathieu Enterprises Inc	802-878-4580	Richard Mathieu -Fairfax
<input type="checkbox"/>	Time	VTRANS District 8	802-527-5503	Ernie Patnoe, DTA
<b>2. COMMUNICATIONS &amp; ALERTING</b>				
<input type="checkbox"/>	Time	Vermont Emergency Alert System (VT-ALERT)	800-347-0488	Watch Officer
<input type="checkbox"/>	Time	Burlington Communication	802-862-7092	
<input type="checkbox"/>	Time	Central Dispatch	802-524-2166	Central Dispatch
<input type="checkbox"/>	Time	Franklin County Mutual Aid	802-524-2166	Central Dispatch
<input type="checkbox"/>	Time	Franklin Co. Sheriff	802-524-2121	Sheriff Dispatch
<input type="checkbox"/>	Time	Grand Isle Co. Sheriff	802-372-4482	Sheriff Dispatch
<input type="checkbox"/>	Time	Lamoille Co. Sheriff	802-888-3502	Sheriff Dispatch
<b>3. PUBLIC WORKS &amp; ENGINEERING</b>				
<input type="checkbox"/>	Time	Vermont Emergency Management	800-347-0488	Watch Officer
<input type="checkbox"/>	Time	Franklin County Mutual Aid	802-524-2131 802-524-2121	Central Dispatch Franklin County Sheriff
<input type="checkbox"/>	Time	Bakersfield Town Garage	802-827-6133 (w) 802-827-6606 (h)	William "Mac" Newett, Road Foreman
<input type="checkbox"/>	Time	Berkshire Town Garage	802-324-6495	Danny Kennison, Road Foreman
<input type="checkbox"/>	Time	Enosburgh Town Garage	802-370-0429 (c) 802-933-7761 (w) 802-933-4018 (h)	Joey Clark, Road Foreman
<input type="checkbox"/>	Time	Enosburg Falls Village Public Works	802-933-6669 (w)	Gary Denton, Director
<input type="checkbox"/>	Time	Enosburg Falls Electric Light & Water Department	802-933-4443	Alan Plouff, Operator
<input type="checkbox"/>	Time	Enosburg Falls	802-933-4443	Brian Ovitt, Operator

**Annex 2  
Mutual Aid**

		Wastewater Treatment Facility	802-933-6669	
<input type="checkbox"/>	Time	Fairfield Town Garage	802-393-2409 (c) 802-393-7585 (c) 802-827-3808 (h)	Maurice Jettie, Road Foreman Gavin Ryan, Road Commissioner
<input type="checkbox"/>	Time	Fairfax Town Garage (Public Works)	802-849-6111 x17 802-849-6827 (w)	Mathew Guerino, PW Director
<input type="checkbox"/>	Time	Fletcher Town Garage	802-849-6178 (w)	Glen Packard, Road Foreman
<input type="checkbox"/>	Time	Franklin Town Garage	802-285-2180 (w) 802-285-6854 (h) 802-324-2580 (c)	Jeremy Barnum, Road Foreman
<input type="checkbox"/>	Time	Georgia Town Garage	802-524-3323 (w) 802-355-0185 (c)	Todd Cadieux, Road Foreman
<input type="checkbox"/>	Time	Highgate Town Garage	802-868-4697 x207 (w)	Nick Scott, Public Works Director
<input type="checkbox"/>	Time	Montgomery Town Garage (Public Works)	802-326-4418	Scott Ovitt, Road Foreman
<input type="checkbox"/>	Time	Richford Town Garage	802-848-3379 (w)	Jason Wetherby, Road Foreman
<input type="checkbox"/>	Time	Richford Water & Sewer Plants	802-848-7040 (water plant) 802-848-3112 (sewer plant) 802-793-7339 (c)	Jeremy Wiegand, Chief Operator
<input type="checkbox"/>	Time	Sheldon Town Garage	802-393-0052 (c) 802-933-4040(w)	Seth Kittell, Road Supervisor
<input type="checkbox"/>	Time	St. Albans City Public Works	802-524-1504 (w) Call central dispatch	Martin Manahan, Public Works Dir.
<input type="checkbox"/>	Time	St. Albans Town Highway Dept.	802-527-0739 (w) 802-393-9096 (c) 802-524-0964 (h)	David Allerton, Public Works Dir.
<input type="checkbox"/>	Time	Swanton Village Public Works	802-868-3397 x211(w) 802-582-2630 (m) 802-868-4200 (After Hrs.) 582-2630 (c)	Dean Ryan, Public Works Foreman
<input type="checkbox"/>	Time	Swanton Town Garage	802-868-7281 802-309-8300 (c)	Kevin Lapan, Road Foreman
<input type="checkbox"/>	Time	Swanton Village Water Treatment Facility	802-868-2148 (w)	Tod Jones, Chief Operator



**Annex 2  
Mutual Aid**

			802-868-4200 (After Hrs.)	
<input type="checkbox"/>	Time	Swanton Village Waste Water Treatment Facility	802-868-3241 (w) 802-868-4200 (After Hrs.)	Jason Starr, Operator
<input type="checkbox"/>	Time	VTRANS District 8	802-527-5503	Ernie Patnoe
<input type="checkbox"/>	Time			
<b>4. FIREFIGHTING</b>				
<input type="checkbox"/>	Time	Mutual Aid	802-524-2131 or 911 802-524-2121	Central Dispatch Franklin County Sheriff's Office
<input type="checkbox"/>	Time	Enosburgh Fire	802-933-2445(h)	Mark Larose, Chief
<input type="checkbox"/>	Time	Bakersfield Fire	802-370-5759	Matt Hull, Chief
<input type="checkbox"/>	Time	Berkshire Fire	802-782-5861	Tony Archambault, Chief
<input type="checkbox"/>	Time	Cambridge Fire Department	802-849-6012 (h) 802-742-3168 (c) 802-644-2201 (FD)	Alan Cary, Chief
<input type="checkbox"/>	Time	Enosburg Fire	802-933-8301 (w) 802-933-4345 (FD) 802-933-2445 (h)	Mark LaRose, Chief
<input type="checkbox"/>	Time	Fairfield Fire	802-393-9999 (c) 802-827-3261 (w)	Tim Corey, Chief
<input type="checkbox"/>	Time	Fairfax Fire	802-582-8997 (c) 802-849-6075 (Station)	Micah Genzlinger, Chief
<input type="checkbox"/>	Time	Franklin Fire	802-527-3409 (w) 802-285-6520 (h) 802-582-0785 (c)	Michael Lawyer
<input type="checkbox"/>	Time	Georgia Fire	802-752-5813 (c) 802-524-9635 (h)	Keith Baker, Chief
<input type="checkbox"/>	Time	Highgate Fire	802-582-2744 (w) 802-868-4697 x210 (w)	Gary Greenough, Chief
<input type="checkbox"/>	Time	Montgomery Fire	802-326-2118 (h) 802-582-9676 (c)	Doug Kopacz, Chief
<input type="checkbox"/>	Time	Richford Fire	802-370-2306 (c) 802-848-7068 (h)	Andy Pond, Chief
<input type="checkbox"/>	Time	Sheldon Fire	802-272-0026 (c) 802-527-4731 (w) 802-524-2263 (h)	Rick Piaseczny, Chief
<input type="checkbox"/>	Time	St. Albans City Fire	802-524-2132 (w)	Matt Mulheron, Chief

**Annex 2  
Mutual Aid**

			802-524-2166 (24x7)	
<input type="checkbox"/>	Time	St. Albans Town Fire	802-524-2517 (w) 802-524-2132 (w)	Matt Mulheron, Chief
<input type="checkbox"/>	Time	Swanton Village Fire	802-868-3300 (w)	Dan Chevalier, Chief
<input type="checkbox"/>	Time	Westford Fire Department	802-524-2131 or 911 802-879-6505 (station)	Steve Woolard, Chief
<input type="checkbox"/>	Time	Bedford Fire	450-248-2798	
<input type="checkbox"/>	Time	Clarenceville / Noyan Fire Service	450-294-2961 (h) 514-886-2148 (c) 450-294-2111 (Station)	Michael Johnston
<input type="checkbox"/>	Time	Frelighsburg	450-298-5133	
<input type="checkbox"/>	Time	Sutton Fire	450-538-2290	
<input type="checkbox"/>	Time	Phillipsburgh Fire Dept	450-248-4344 450-248-4281	
<b>5. EMERGENCY MANAGEMENT</b>				
<input type="checkbox"/>	Time	Vermont Emergency Management	800-347-0488	Watch Officer
<b>6. MASS CARE AND SHELTER</b>				
<input type="checkbox"/>	Time	American Red Cross	1-800-660-9130	Northern New England Chapter
<input type="checkbox"/>	Time	CVOEO Champlain Valley Office of Economic Opportunity	802-527-7392	Jess Graff, Director \ Franklin-Grand Isle
<input type="checkbox"/>	Time	NW Medical Reserve Corps	802-524-5572 (w) 802-370-0889 (c)	Jacque Kelley, VDH EP
<b>7. RESOURCE SUPPORT</b>				
<input type="checkbox"/>	Time	Mutual Aid	802-524-2131 or 911	Central Dispatch
<input type="checkbox"/>	Time	NW Medical Reserve Corps	802-524-5572 (w) 802-370-0889 (c)	Jacque Kelley, VDH
<b>8. HEALTH AND MEDICAL SERVICES</b>				
<input type="checkbox"/>	Time	EMS District 1 Mutual Aid, MCI Protocol	802-524-2166	Central Dispatch

**Annex 2  
Mutual Aid**

<input type="checkbox"/>	Time	Northwest Medical Center	802-524-5911 802-524-1037 800-347-0488	Front Desk ER Emergency
<input type="checkbox"/>	Time	UVM Medical Center	800-847-1110 800-847-0000	Fanny Allen – Colchester Burlington
<input type="checkbox"/>	Time	AmCare Ambulance	802-527-1244 (w) 802-782-6116 (c)	Clem Roger
<input type="checkbox"/>	Time	Bakersfield First Response / Rescue	802-370-5759 (h)	Matt Hull
<input type="checkbox"/>	Time	Enosburgh Ambulance	802-933-2118 (office) 802-578-1075 (c)	Garrett Wolski
<input type="checkbox"/>	Time	Fairfax Rescue	802-849-2773 802-370-2180 (c) 802-999-3525	Station Kathy Jochim Mike Wheeler
<input type="checkbox"/>	Time	Franklin County Home Health Agency	802-527-7531	Andrea Patrick-Baudet, President/CEO
<input type="checkbox"/>	Time	Georgia First Response	802-752-5813 (c) 802-524-9635 (h)	Jeanne Dube
<input type="checkbox"/>	Time	Missisquoi Valley Rescue	802-868-2352 (w)	Joshua Ramsdell
<input type="checkbox"/>	Time	Montgomery EMS	802-326-4058	Ken Scheffler
<input type="checkbox"/>	Time	New England Poison Control Center	800-222-1222	
<input type="checkbox"/>	Time	Northwest Counseling and Support Services	802-524-6554	
<input type="checkbox"/>	Time	Richford Ambulance (Health Center)	802-255-5584 (w)	Donna Sylva
<b>9. SEARCH &amp; RESCUE</b>				
<input type="checkbox"/>	Time	Vermont Emergency Management	800-347-0488	Watch Officer
<input type="checkbox"/>	Time	Vermont State Police	802-524-5993 802-524-2131	LT Michael Filipek Commander Central Dispatch
<input type="checkbox"/>	Time	Colchester Technical Rescue	802-655-1412	Mike Canon, Chief
<b>10. HAZARDOUS MATERIALS</b>				
<input type="checkbox"/>	Time	Vermont HAZMAT Hotline	800-641-5005	Watch Officer
<b>11. ANIMAL AND PLANT EMERGENCY SERVICES</b>				
<input type="checkbox"/>	Time	Vermont Emergency Management	800-347-0488	Watch Officer

**Annex 2  
Mutual Aid**

<input type="checkbox"/>	Time	Franklin County Humane Society	802-524-9650	
<input type="checkbox"/>	Time	University of Vermont Extension Service	802-656-2990	
<b>12. ENERGY</b>				
<input type="checkbox"/>	Time	Enosburg Falls Electric Light & Water Department	802-933-4443	Alan Plouff
<input type="checkbox"/>	Time	Swanton Village Electric Hydro Electric Dam (HIGHGATE)	802-868-3397 (w) 802-868-4200 (24hr) 802-582-2995 (m)  802-868-3394 (w) 802-582-2630 (m) 802-868-4200 (after hours)	Dan Chevalier, Maintenance Supervisor  Duane Couture, Crew
<input type="checkbox"/>	Time	Swanton Village Electric	802-868-3397 (w) 370-4867 (m) 802-868-4200 (24-hour)	William "Bill" Sheets, Village Manager
<input type="checkbox"/>	Time	Green Mountain Power	802-655-8414 802-773-8833	24x7
<input type="checkbox"/>	Time	Vermont Electric Cooperative	(800) 773-9161 802-524-2166 802-524-2121	24x7 Central Dispatch FC Sherriff's Office
<input type="checkbox"/>	Time	VELCO	(800) 832-2667 802-524-2131 802-524-2121	24x7 Central Dispatch FC Sherriff's Office
<b>FUELS/HEAT</b>				
<input type="checkbox"/>	Time	Amerigas /Liberty Propane	802-527-1287 802-434-2912	St. Albans
<input type="checkbox"/>	Time	Blouin Brothers Oil G,K,O,P,D	802-933-4420	Enosburgh
<input type="checkbox"/>	Time	Blair Discount Fuels O,K,D	802-796-3282	Alburgh
<input type="checkbox"/>	Time	Bourne's Energy P, K, O, D, Bio	802-326-8763	Swanton

**Annex 2  
Mutual Aid**

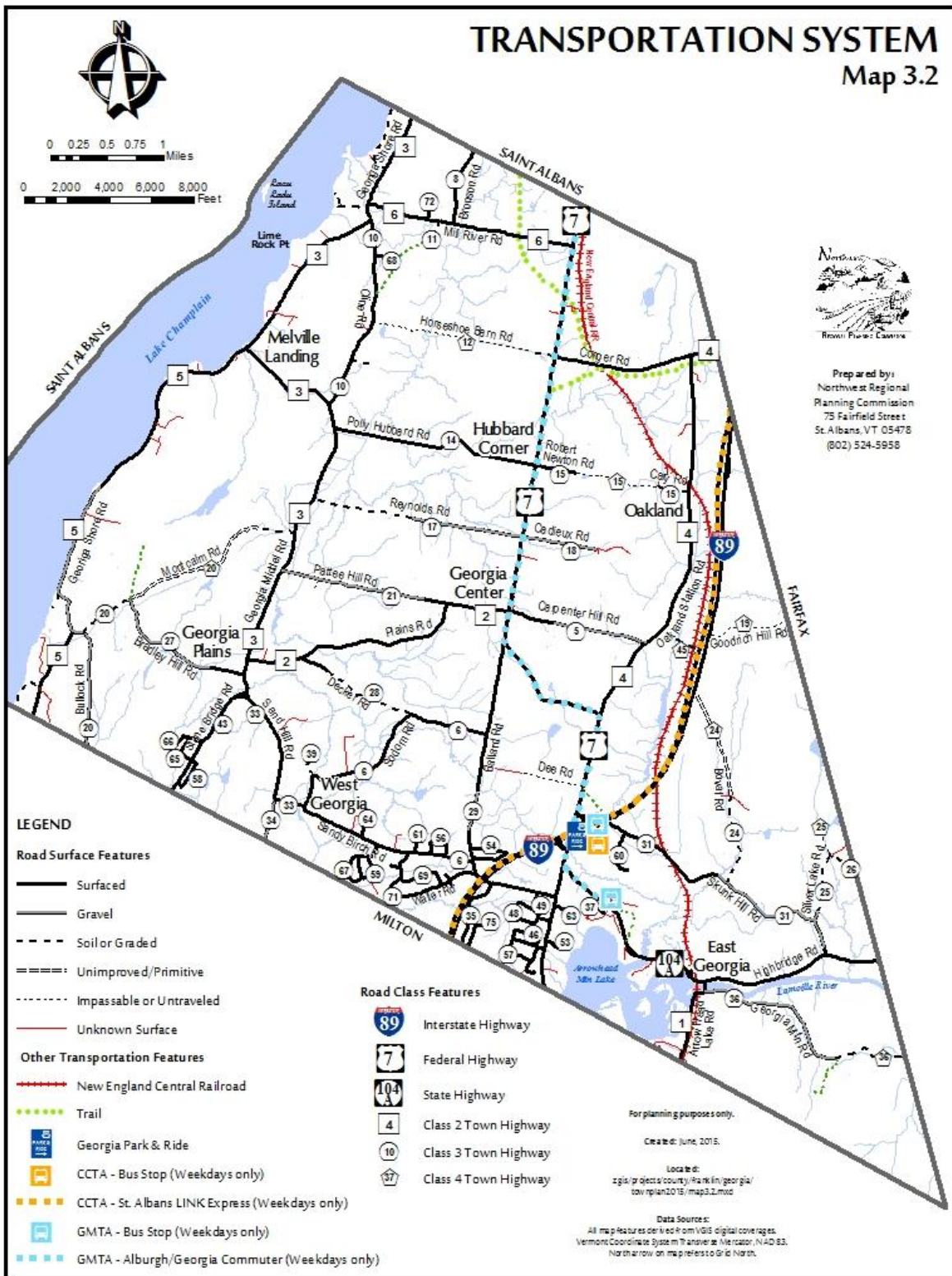
<input type="checkbox"/>	Time	Champlain Valley Plumbing and Heating O,K,G, Bio	802-388-4975	Middlebury
<input type="checkbox"/>	Time	Clarence Brown O,K	802-524-2400	St. Albans
<input type="checkbox"/>	Time	Energy Co-op of Vermont (oil and kerosene)	802-860-4090	St. Albans Fletcher Fairfax Georgia
<input type="checkbox"/>	Time	Fred's Propane and Heating P	802-888-3827	Morrisville
<input type="checkbox"/>	Time	Green's Ace Hardware G	802-933-7500	Enosburgh
<input type="checkbox"/>	Time	H.G. Berger & Son, Inc. O,K	802-868-7697	Swanton
<input type="checkbox"/>	Time	Joyal Fuels O,K,D	802-849-6066	Fairfax
<input type="checkbox"/>	Time	McAllister Fuels O,K	802-848-3989	Richford
<input type="checkbox"/>	Time	McCuin Fuels, Inc. O,K	802-868-3261	Highgate
<input type="checkbox"/>	Time	R.L. Vallee, Inc.	802-524-8710 802-351-2901	Business Off hour
<input type="checkbox"/>	Time	Rowley Fuels O,K,P,G,D	802-893-7952	Milton
<input type="checkbox"/>	Time	S.B. Collins, Inc. O,P,K,G,D,Bio	802-527-0116 802-933-5529	Business Off hour
<input type="checkbox"/>	Time	Suburban Propane O,P,K,G	802-527-7755	St. Albans

**13. LAW ENFORCEMENT & SECURITY**

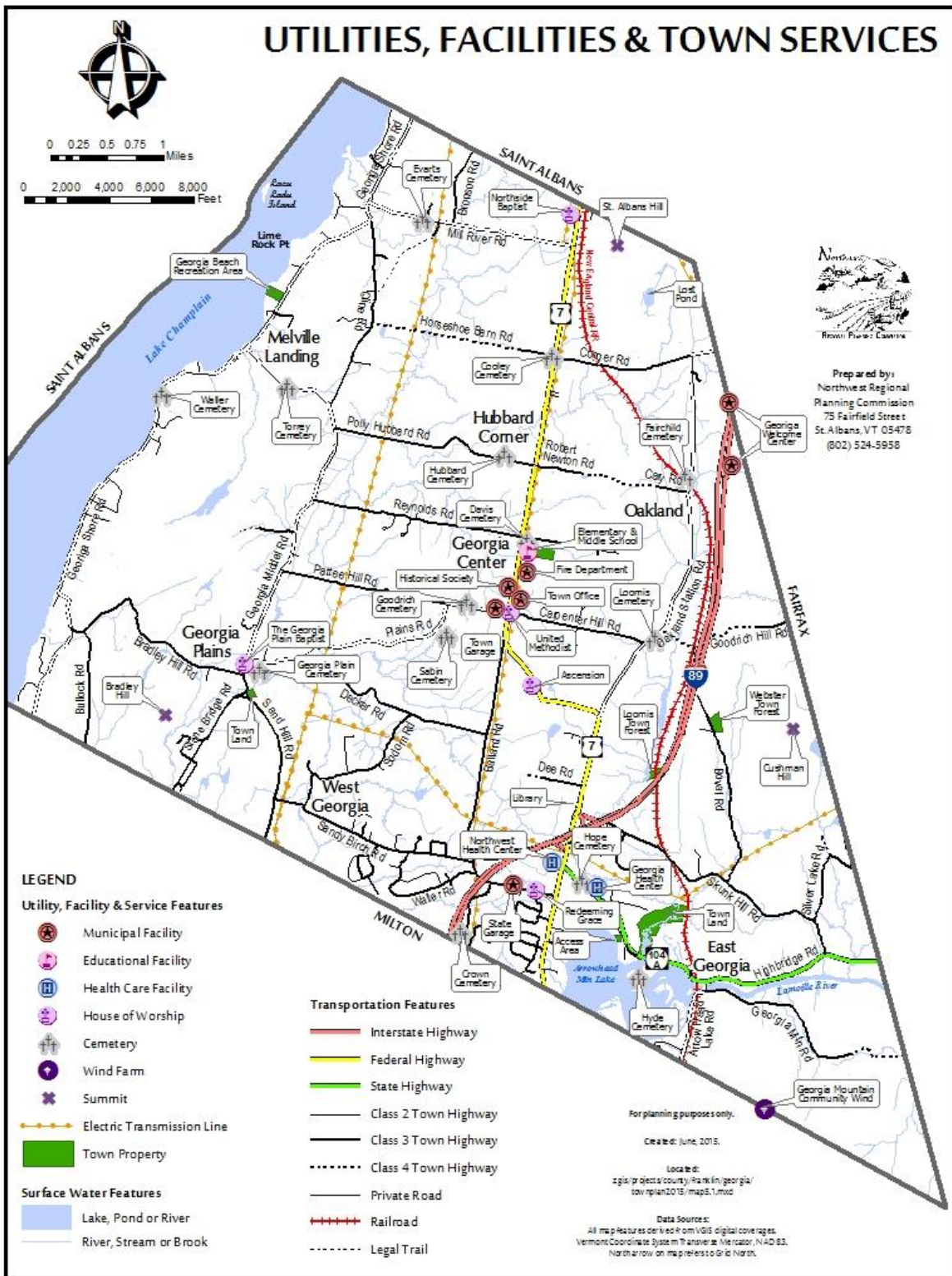
**Annex 2  
Mutual Aid**

<input type="checkbox"/>	Time	Vermont State Police	802-524-5993 911	LT Michael Filipek St. Albans Barracks
<input type="checkbox"/>	Time	Homeland Security Customs and Border Protection	1-800-689-3362	
<input type="checkbox"/>	Time	Franklin County Sheriff's Office	802-524-2121 or 911	Sheriff John Grismore
<input type="checkbox"/>	Time	St. Albans City PD	802-524-2121 or 911	Chief Maurice Lamothe
<input type="checkbox"/>	Time	Swanton Police Department	802-868-4100 (w) or 911	Chief Michael Sullivan
<b>14. EMERGENCY PUBLIC INFORMATION</b>				
<input type="checkbox"/>	Time	Vermont Emergency Management (Emergency Alert System)	800-347-0488	Watch Officer
<input type="checkbox"/>	Time	St. Albans Messenger	802-527-9771	
<input type="checkbox"/>	Time	County Courier	802-933-4375	
<input type="checkbox"/>	Time	WPTZ	802-655-5455	
<input type="checkbox"/>	Time	WCAX	802-658-6300	









Annex 4  
NIMS Resolution

746

NIMS Adoption Document for  
Town of Georgia

DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS  
THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE TOWN OF GEORGIA

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Town of Georgia's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System;

NOW, THEREFORE, I, The Selectboard of The Town of Georgia, by the virtue of the authority vested in me by the Constitution and Laws of the Town of Georgia Selectboard, do hereby establish the National Incident Management System (NIMS) as the Town of Georgia's standard for incident management.

GIVEN under my hand and the Privy Seal of The Town of Georgia this 13 day of June in the year Two Thousand and ~~Nine~~ Eleven.

BY Town of Georgia Selectboard  
/s/ Rick Waite, Deborah Woodward,  
Ric Bye, Paul Jansen

Georgia Town Clerks Office  
Filed for record June 14 20 11 A.D.  
at 1 o'clock 30 minutes P M  
Recorded in Book 217 Page 746  
Attest Sammi Kbm Town Clerk