GEORGIA VERMONT

Selectboard Regular Meeting
Monday, August 24, 2026 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Agenda

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
   - **A.** Approval of Selectboard Special Meeting Minutes for August 10, 2026
   - **B.** Approval of Selectboard Regular Meeting Minutes for August 10, 2026
   - **C.** Approval of Payroll Warrant
   - **D.** Approval of Warrant #2633
6. **PUBLIC COMMENT (For items not on agenda)**

   All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
   - **A.** Sheriff's Monthly Activity Report (July 2026)
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   - **A.** Errors and Omissions (E&O) - Action to Approve
   - **B.** Georgia Public Library Trustee Vacancy - Action to Approve

     - At the Georgia Public Library Board of Trustee meeting on August 19, 2026, Debbie Mann was voted by majority to be appointed Trustee Member at Large, taking over Terry Cleveland's seat (remainder of 2nd year of a 3-year term) until Town Meeting Day 2027.
   - **C.** Public Indecency Ordinance - Action to Approve

D. Ethics Reporting & Whistleblower Protection Policy - Draft

E. Employee Review - Document Changes / Timeline

- Changes made include attendance as a part of the review, to be discussed.

F. Georgia Public Library Capital Funds Expense for Painting / Floor Cleaning - Action to Approve

G. Georgia Beach Boat Dock Removal Discussion

9. UNFINISHED BUSINESS

A. Georgia Public Library Building Revitalization Committee

B. Bridge #28 (Bridge on Mill River Road)

C. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road)

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Town Administrator

B. Public Works/Grounds/Recreation

C. Treasurer

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. September 14, 2026

13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires majority vote)

I would entertain a motion to enter into executive session to discuss _______________ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss ____________ with (state names of attendees) under the provisions of Title 1, Section 313 of the Vermont Statutes. (State Time.)

14. ADJOURN

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Doug Bergstrom, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Selectboard Liquor Board Meeting

Monday, August 10, 2026 at 5:45 PM

Chris Letourneau Meeting Room and via Zoom

Minutes

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 5:45PM

SELECTBOARD PRESENT
Chair Kellie Bosenberg, Carl Rosenquist, Judith Nasca (via Zoom), Tammy Hardy

SELECTBOARD ABSENT
Vice Chair Brian Dunsmore

STAFF PRESENT
Doug Bergstrom, Kollene Caspers, Lori Hobart

2. DOLLAR GENERAL TOBACCO LICENSE

A. Application
Motion to approve the Dollar General Tobacco License
Motion made by C. Rosenquist, Seconded by T. Hardy
Voting Yea: Chair Bosenberg, C. Rosenquist, J. Nasca, T. Hardy

3. ADJOURN

Motion to adjourn at 5:46PM
Motion made by C. Rosenquist, Seconded by T. Hardy
Voting Yea: Chair Bosenberg, C. Rosenquist, J. Nasca, T. Hardy

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Minutes and videos are posted on the Town of Georgia website.
Signed: Doug Bergstrom, Town Administrator
Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Selectboard Regular Meeting
Monday, August 10, 2026 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:
https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09
Meeting ID: 616 584 3896 | **Passcode:** 5243524
Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 6:00PM

SELECTBOARD PRESENT
Chair Kellie Bosenberg, Vice Chair Brian Dunsmore, Judith Nasca (via Zoom), Carl Rosenquist, Tammy Hardy

STAFF PRESENT
Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart

PUBLIC PRESENT
Heather Dunsmore, Brian Wright, Fred and Heather Grimm, Brandon White (via Zoom)

2. PLEDGE OF ALLEGIANCE

3. CHAIR UPDATE

4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
- L. Hobart requested the additions of Warrant #2631 in the amount of $34,537.42 (5D) and Warrant #2632 in the amount of $7,050 (5E).
- D. Bergstrom requested the addition of the Georgia Fire Department new cadet hire (8G) and Library Printer Decision (8H)

5. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for July 27, 2026
Motion to approve with changes to BCA appeal language.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

B. Payroll Warrant
Motion to approve the payroll warrant.
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

C. Approval of Warrant #2630

Motion to approve Warrant #2630 in the amount of $19,970.13.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

- L. Hobart explained $10,000 of the warrant was for the Fall Fest fireworks, which was voided and the deposit will appear in Warrant #2632.
- L. Hobart and D. Bergstrom answered additional questions on the warrant.

Vice Chair Dunsmore rescinded his motion.

Motion to approve Warrant #2630 in the amount of $9,970.13

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

D. Approval of Warrant #2631

Motion to approve Warrant #2631 in the amount of $34,537.42

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

- L. Hobart explained this warrant included VMERS and everything else in July that was not included in Warrant #2630.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

E. Approval of Warrant #2632

Motion to approve Warrant #2632 in the amount of $7,050.00

Motion made by Vice Chair Dunsmore, Seconded by T. Hardy

- L. Hobart explained this warrant includes the $5,000 deposit for Fall Fest fireworks and Georgia Fire Department purchases from Northwest Technical's fire equipment sale.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

6. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- B. Wright from Blake Road near Silver Lake Woods spoke on the unclothed individual living in Georgia and is in support of an indecency ordinance in the community.
- B. White via Zoom spoke in support of B. Wright's comments on public nudity in the community. He also has young children in the area where a local individual frequents and is in support of an indecency ordinance.
- Chair Bosenberg addressed the public present explaining the process to passing an ordinance.
- Discussion ensued on enforcement of an ordinance and law enforcement coverage in the area.

C. Rosenquist made a motion to proceed with the ordinance. J. Nasca seconded.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

7. CORRESPONDENCE

- D. Bergstrom introduced documents to the meeting, including the sheriff's report for July, 2026; an email received by Town Administrator in support of an indecency ordinance; and letter from Jenny James against an indecency ordinance.

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. GA-1022 Grant-in-aid NRPC Support - Action

Motion to approve the NRPC support to Grants-in-Aid contract.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

- D. Bergstrom explained the contract and NRPC support of the project. Still TBD on who will preform the work before the deadline.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

B. Bridge Bond Money

- L. Hobart explained $276,000 of the Bridge Bond has been spent through the end of June; and $64,000 has been spent so far in August for the Bridge work.
- D. Bergstrom included an email from the attorney in the Selectboard packet regarding what the Town will need to do to get approval to spend leftover bond money for Bridge 8 on November's ballot.

C. Zoning Administrator Position Update

- D. Bergstrom explained the Zoning Administrator new hire withdrew their application. The job posting went out to VLCT, Indeed and Seven Days. There are five applicants for the position to date. Chair Bosenberg, Vice Chair Dunsmore and C. Rosenquist volunteered to look over resumes and participate in the interview process.

D. Georgia Public Library Capital Fund Expenses

- L. Hobart explained the availability of Capital Funds for the Georgia Public Library circulation desk and painting.
- Trustees K. Caspers and H. Dunsmore were present to request using Capital Funds for interior painting of the GPL.
- L. Hobart will investigate the amount of available funds for the project and the GPL Trustees will discuss the project at their next regular meeting.

E. Employee Reviews

- D. Bergstrom introduced employee departmental review forms and asked for guidance from the board on how to execute the reviews and timeline for completion.
- Discussion ensued on the timeline and execution of the staff member and supervisor led reviews.

F. Personnel Policy - Action to Approve

Motion to approve the Personnel Policy as amended.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

- The addendums were integrated into the Personnel Policy for continuity.
- D. Bergstrom answered Selectboard questions on the policy.

C. Rosenquist withdrew the motion.
Motion to approve the personnel policy with changes to controlled substances as discussed.
Motion made by Vice Chair Dunsmore, seconded by C. Rosenquist
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

G. Fire Department Cadet Hire

Motion to approve hire of new Fire Department Cadet C. Couture
Motion made by Vice Chair Dunsmore, Seconded by T. Hardy
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

H. Georgia Public Library Copier Discussion

- D. Bergstrom explained the Georgia Public Library old copier would cost $660 to ship back to the supplier and would cost the Town $600 to buy out the copier. It is not worth returning and there is a lot of toner. The Selectboard agreed to keep the copier and D. Bergstrom will work with the GPL to decide where the copier will be placed.

9. UNFINISHED BUSINESS

A. Georgia Public Library Building Revitalization Committee Update

- No updates.

B. Bridge #28 (Bridge on Mill River Road)
- T. Cadieux gave a report on the installation of the culvert, arched edges and getting ready to pour concrete. The project is on schedule and in good shape.

C. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road)
- See bond discussion (8B).

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Town Administrator
- D. Bergstrom presented his TA report and answered questions on the report.
- D. Bergstrom explained the Local Options Tax to the Selectboard, who stated they will revisit the subject during budget discussions.

B. Public Works/Highway
- Work is progressing on the bridge.

C. Treasurer
- L. Hobart finished all tax bills and they will go out in the mail on Wednesday. D. Bergstrom has put tax information on the website.

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. August 24, 2026

13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires majority vote)

A. Personnel

Chair Bosenberg would entertain a motion to enter into executive session to discuss Personnel which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

Chair Bosenberg moves that we enter into executive session to discuss Personnel with D. Bergstrom and L. Hobart under the provisions of Title 1, Section 313(a)(1)(E) and (a)(3) of the Vermont Statutes at 7:25PM.

Motion to enter into Executive session with D. Bergstrom and L. Hobart made by C. Rosenquist, Seconded by T. Hardy

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

Motion to exit out of Executive Session at 8:50PM

Motion made by Vice Chair Dunsmore, Seconded by T. Hardy

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

14. ADJOURN

Motion to adjourn at 8:50PM

Motion made by Vice Chair Dunsmore, Seconded by T. Hardy

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

TABLED ITEMS: GPL Capital Expenses for Painting, Local Options Tax

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Signed: Doug Bergstrom, Town Administrator
Phone: 802-524-3524 | Fax: 802-524-3543 | Website: <u>townofgeorgia.com</u>

Town of Georgia

Treasurer Payroll Report – Regular Selectboard Meeting – 08/24/2026

Payroll Check Date – 08/13/26
Cash Requirement - $ 20,175.78
Weekly

Payroll Check Date – 08/20/26
Cash Requirement - $ 20,997.67
Weekly & Bi-weekly

To the Treasurer of Town of Georgia,

We Hereby certify that payroll payments to several town employees that are recorded and paid from the payroll system, Paychex.

Each aggregate amount is listed above.

Let this be your order for the payments of these amounts.

Kellie Bosenberg ______________________________

Brian Dunsmore ______________________________

Tammy Hardy ______________________________

Judith Nasca ______________________________

Carl Rosenquist ______________________________

Town of Georgia

2026 Payroll Log

Check Date	Weekly	Bi-weekly	Cash Requirement	Notes	Weekly Variance %	Weekly/Bi-Weekly Variance %
8/20/2026	x	x	20,997.67	lower bridge OT, election workers, low overall fire		-15.545%
8/13/2026	x		20,175.78	lower bridge OT	-5.086%	
8/6/2026	x	x	24,862.55	Bridge project OT, DTC payment		27.227%
7/30/2026	x		21,256.86	Bridge project OT	23.844%	
7/23/2026	x	x	19,541.87			-5.965%
7/16/2026	x		17,164.18	Hwy WC	-1.897%	
7/9/2026	x	x	20,781.47	Highway full staff		15.070%
7/2/2026	x		17,496.10	DTC payment, new dental, new VMERS	6.176%	
6/25/2026	x	x	18,059.87			-6.426%
6/18/2026	x		16,478.35	Library Director vacation payout	-14.387%	
6/11/2026	x	x	19,300.09			-9.599%
6/4/2026	x		19,247.58	DTC payment (apr & May), TA pay increase, bonus	18.628%	
5/28/2026	x	x	21,349.34			1.842%
5/21/2026	x		16,225.21		1.566%	
5/14/2026	x	x	20,963.21			-0.242%
5/7/2026	x		15,975.08	no hwy OT	-13.540%	
4/30/2026	x	x	21,014.09			1.918%
4/23/2026	x		18,476.84	TA final pay	1.957%	
4/16/2026	x	x	20,618.58			-25.412%
4/9/2026	x		18,122.14		-1.289%	
4/2/2026	x	x	27,643.25	"snow bonus" for hwy, DTC payment		29.811%
3/26/2026	x		18,358.76		2.179%	
3/19/2026	x	x	21,295.08	election workers		-22.443%
3/12/2026	x		17,967.21	reduced highway	-6.438%	
3/5/2026	x	x	27,457.17	"snow bonus" for Hwy; DTC payment; final paycheck		30.802%
2/26/2026	x		19,203.51	return overpayment; less OT	-2.285%	
2/19/2026	x	x	20,991.43	less call in / OT; return overpayment		-15.811%
2/12/2026	x		19,652.62	less call in / OT	2.652%	
2/5/2026	x	x	24,933.69	"snow bonus" for Hwy; Call In & OT; DTC payment		-1.367%
1/29/2026	x		19,144.94	direct deposit allocation updates, less OT	-16.440%	
1/22/2026	x	x	25,279.36			-5.660%
1/15/2026	x		22,911.56	DTC payment		
1/8/2026	x	x	26,796.00	"snow bonus" for Hwy; OT and Holiday OT; DTC payment		

For checks For Check Acct 01(General Fund) 08/24/26 To 08/24/26

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AMAZON	AMAZON CAPITAL SERVICES	13NF3HP46HQC	book	9.99	0.00	9.99	5751	08/24/26
AMAZON	AMAZON CAPITAL SERVICES	1K9WJH7Y9QFT	extension cord	65.33	0.00	65.33	5751	08/24/26
AMAZON	AMAZON CAPITAL SERVICES	1LMLD1G4FFHJ	Golden Dome award books	309.29	0.00	309.29	5751	08/24/26
AMAZON	AMAZON CAPITAL SERVICES	1W7Y1L79V6W6	HDMI cable	11.99	0.00	11.99	5751	08/24/26
CANON	CANON FINANCIAL SERVICES, INC	43540911	copier rental	318.92	0.00	318.92	5752	08/24/26
CHEVALIER	CHEVALIER DRILLING CO., INC	102369	beach water test	280.00	0.00	280.00	5753	08/24/26
COMCAST	COMCAST	-7699 080226	old garage	87.22	0.00	87.22 E	82401	08/24/26
COMCASTB	COMCAST BUSINESS	279465819	town phones	814.12	0.00	814.12	5754	08/24/26
PTCC	ELAN FINANCIAL SERVICES	74428707	White Cap - grout	1969.00	0.00	1969.00	5755	08/24/26
PTCC	ELAN FINANCIAL SERVICES	80312C	Dollar Gen - lightbulb	7.95	0.00	7.95	5755	08/24/26
PTCC	ELAN FINANCIAL SERVICES	MPS-994176	My Parking Sign	255.73	0.00	255.73	5755	08/24/26
	signs for trail ends / private property							
FCSD	FRANKLIN COUNTY SHERIFF DEPART	608JULY2026	191 hrs law enforcement	19036.97	0.00	19036.97	5756	08/24/26
GHS	GEORGIA HISTORICAL SOCIETY	GRANT	07110-HP25-011	11600.00	0.00	11600.00	5757	08/24/26
	reimbursement for Brick School House Grant							
GEO MARK	GEORGIA MARKET	616105	election food	9.98	0.00	9.98 E	82403	08/24/26
HANNAFORD	HANNAFORD	584096	SRP finale food	126.99	0.00	126.99 E	82404	08/24/26
HANNAFORD	HANNAFORD	975508	election food	141.05	0.00	141.05 E	82405	08/24/26
MCCULLOUG	MCCULLOUGH CRUSHING INC	127286	stone	1673.00	0.00	1673.00	5758	08/24/26
	84 ton total							
MORIN	MORINS CONCRETE CONSTRUCTION	080726-01	bridge concrete work	1000.00	0.00	1000.00	5759	08/24/26
MVP	MVP Health Care, Inc.	23292896	monthly premium	4765.15	0.00	4765.15	5760	08/24/26
	includes refund for B Stone							
MVP SELEC	MVP SELECT CARE - T00969	08/03-08/09	HRA claims	906.23	0.00	906.23 E	82406	08/24/26
NEDENT	NORTHEAST DELTA DENTAL	SEPT 2026	monthly premium	255.90	0.00	255.90	5761	08/24/26
	includes refund for B Stone							
NORTHW	NORTHWEST REGIONAL PLANNING CO	7828	municipal assessment FY2	6143.00	0.00	6143.00	5762	08/24/26
PAYCHEX	PAYCHEX	17584607	3 kiosks	90.00	0.00	90.00 E	82407	08/24/26
PAYCHEX	PAYCHEX	2026080501	41 tranx	273.68	0.00	273.68 E	82408	08/24/26
PAYCHEX	PAYCHEX	2026081101	22 tranx	192.24	0.00	192.24 E	82409	08/24/26
PESTPRO	PESTPRO, INC.	220797	monthly treatment	75.00	0.00	75.00	5763	08/24/26
PIE	PIE IN THE SKY	017252	election food	107.26	0.00	107.26 E	82410	08/24/26
PRIORITY	PRIORITY EXPRESS, INC.	80592627	interlibrary loan	256.14	0.00	256.14	5764	08/24/26
PRIORITY	PRIORITY EXPRESS, INC.	80592631	interlibrary loan	243.18	0.00	243.18	5764	08/24/26
QUADIENT	QUADIENT FINANCE USA, INC	-2740 073126	postage meter	182.97	0.00	182.97	5765	08/24/26
VALLEE2	R L VALLEE INC	12039396	gasoline	311.46	0.00	311.46	5766	08/24/26
VALLEE2	R L VALLEE INC	12039397	gasoline	230.64	0.00	230.64	5766	08/24/26
REYNOL	REYNOLDS AND SON INC	3468528	fire hook	146.70	0.00	146.70	5767	08/24/26
SEVENDAYS	SEVEN DAYS	255510	ZA listing	153.00	0.00	153.00	5768	08/24/26
STITZEL	SP&F ATTORNEYS, P.C.	107265	svcs through 6/30/26	168.00	0.00	168.00	5769	08/24/26
	Minck @ Environmental court - motion to dismiss							
SULLIVAN	SULLIVAN, POWERS & CO.	135787	financial audit	2160.00	0.00	2160.00	5770	08/24/26
UNIFIR	UNIFIRST CORPORATION	1080352953	uniforms 08.04.26	116.89	0.00	116.89	5771	08/24/26
UNIFIR	UNIFIRST CORPORATION	1080353058	town office floor mats	68.26	0.00	68.26	5771	08/24/26
UNIFIR	UNIFIRST CORPORATION	1080353061	library floor mats	53.59	0.00	53.59	5771	08/24/26
VERIZON W	VERIZON	6150078285	town cell phones	74.90	0.00	74.90	5772	08/24/26
FISH&GAME	VERMONT FISH & WILDLIFE	08/2-8/26	hunt / fish licenses	26.50	0.00	26.50 E	82402	08/24/26
VLCT	VERMONT LEAGUE OF CITIES & TOW	26098	Town Fair - L Hobart	99.00	0.00	99.00 E	82411	08/24/26
WBMASON	W.B. MASON CO., INC.	263558916	water cooler rental	3.69	0.00	3.69	5773	08/24/26
WBMASON	W.B. MASON CO., INC.	263676626	water + deposit	199.90	0.00	199.90	5773	08/24/26

For checks For Check Acct 01(General Fund) 08/24/26 To 08/24/26

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
WBMASON	W.B. MASON CO., INC.	CM4932539	water deposit return	-60.00	0.00	-60.00	5773	08/24/26
WBMASON	W.B. MASON CO., INC.	CM4932543	water deposit return	-6.00	0.00	-6.00	5773	08/24/26
		Report Total		54,954.81	0.00	54,954.81		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ****54,954.81 Let this be your order for the payments of these amounts.

Kellie Bosenberg - Chair

Brian Dunsmore - Vice Chair

Carl Rosenquist

Judith Nasca

Tammy Hardy

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
ALLEGIANC	ALLEGIANCE TRUCKS		401053380.01		07/28/26	07/28/26	01	return hose & clamp			
			1-7-10-30-62.80	2014 International Repair					-328.59	0.00	0.00
AMAZON	AMAZON CAPITAL SERVICES		13NF3HP46HQC		07/21/26	08/20/26	01	book			
			1-7-05-70-22.10	Library Childrens Books					9.99	0.00	0.00
			1K9WJH7Y9QFT		08/17/26	09/16/26	01	extension cord			
			1-7-05-20-22.00	Admin Office Supplies					65.33	0.00	0.00
			1LMLD1G4FFHJ		08/05/26	09/04/26	01	Golden Dome award books			
			1-7-05-70-22.10	Library Childrens Books					309.29	0.00	0.00
			1W7Y1L79V6W6		07/30/26	08/29/26	01	HDMI cable			
			1-7-05-36-52.40	GFD Computer/Office Suppl					11.99	0.00	0.00
Total For AMAZON CAPITAL SERVICES									396.60	0.00	0.00
CANON	CANON FINANCIAL SERVICE		43540911		07/12/26	09/01/26	01	copier rental			
			1-7-05-20-22.10	Admin Copier Expense					318.92	0.00	0.00
CHEVALIER	CHEVALIER DRILLING CO.,		102369		08/06/26	08/16/26	01	beach water test			
			1-7-05-28-45.20	Town Beach Bldg. Maint					280.00	0.00	0.00
COMCAST	COMCAST	*	-7699 080226		08/02/26	08/27/26	01	old garage			
			1-7-05-28-30.35	Old Hwy Garage Utilities					87.22	0.00	0.00
COMCASTB	COMCAST BUSINESS		279465819		08/01/26	09/01/26	01	town phones			
			1-7-05-28-30.50	Town Hall Utilities					336.17	0.00	0.00
			1-7-05-28-30.25	Fire & Rescue Utilities					212.07	0.00	0.00
			1-7-05-28-30.30	Library Utilities					94.95	0.00	0.00
			1-7-05-28-30.70	New Hwy Garage Utilities					170.93	0.00	0.00
Invoice 279465819 Total									814.12	0.00	0.00
PTCC	ELAN FINANCIAL SERVICES		74428707		08/06/26	08/06/26	01	White Cap - grout			
			N-7-05-20-00.20	Mill River Bridge Expense					1,969.00	0.00	0.00
			80312C		08/13/26	08/13/26	01	Dollar Gen - lightbulb			
			1-7-05-28-45.50	Town Hall Building Maint.					7.95	0.00	0.00
			MPS-994176		08/10/26	08/10/26	01	My Parking Sign			
			1-7-05-80-52.00	GCC Prchse - Current Yr					255.73	0.00	0.00
Total For ELAN FINANCIAL SERVICES									2,232.68	0.00	0.00
WEBBFW	F W WEBB COMPANY		97122942		07/28/26	07/28/26	01	return surplus mat'l			
			1-7-10-30-62.00	Hwy Parts & Supplies					-50.97	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
FCSD	FRANKLIN COUNTY SHERIFF		608JULY2026		08/03/26	09/02/26	01	191 hrs law enforcement			
			1-7-05-30-45.05 Law Enforcement						19,036.97	0.00	0.00
GHS	GEORGIA HISTORICAL SOCI		GRANT		08/17/26	08/17/26	01	07110-HP25-011			
			1-7-05-28-45.65 Georgia Historical Societ						11,600.00	0.00	0.00
GEO MARK	GEORGIA MARKET	*	616105		08/10/26	08/10/26	01	election food			
			1-7-05-10-25.00 Election Expenses						9.98	0.00	0.00
HANNAFORD	HANNAFORD	*	584096		08/14/26	08/14/26	01	SRP finale food			
			Z-7-05-70-52.31 VDOL Summer Reading Expen						126.99	0.00	0.00
		*	975508		08/10/26	08/10/26	01	election food			
			1-7-05-10-25.00 Election Expenses						141.05	0.00	0.00
Total For HANNAFORD									268.04	0.00	0.00
MCCULLOUG	MCCULLOUGH CRUSHING INC		127286		08/03/26	09/02/26	01	stone			
			N-7-05-20-00.20 Mill River Bridge Expense						1,673.00	0.00	0.00
MORIN	MORINS CONCRETE CONSTRU		080726-01		08/07/26	09/06/26	01	bridge concrete work			
			N-7-05-20-00.20 Mill River Bridge Expense						1,000.00	0.00	0.00
MVP	MVP Health Care, Inc.		23292896		08/08/26	08/31/26	01	monthly premium			
			1-2-00-05-10.36 Health Withholding						508.58	0.00	0.00
			1-7-05-05-10.23 Gen Gov Insurance Benefit						2,023.58	0.00	0.00
			1-7-05-10-10.18 Clerks Office Ins Bene						1,011.79	0.00	0.00
			1-7-05-70-14.00 Library Health Insurance						-4,694.50	0.00	0.00
			1-7-10-05-10.13 Highway Ins. Benefits						5,915.70	0.00	0.00
Invoice 23292896 Total									4,765.15	0.00	0.00
MVP SELEC	MVP SELECT CARE - T0096	*	08/03-08/09		08/09/26	08/09/26	01	HRA claims			
			1-7-05-70-14.05 Library HRA Funding						906.23	0.00	0.00
NEDENT	NORTHEAST DELTA DENTAL		SEPT 2026		08/17/26	09/01/26	01	monthly premium			
			1-7-05-05-10.25 Gen Gov Insurance Dental						82.42	0.00	0.00
			1-7-10-05-10.14 Highway Ins Dental						112.13	0.00	0.00
			1-7-05-28-10.06 Public Works Ins. Dental						24.73	0.00	0.00
			1-7-05-10-10.20 Clerks Office Ins. Dental						41.21	0.00	0.00
			1-7-05-36-10.19 Fire & Rescue Ins. Dental						41.21	0.00	0.00
			1-7-05-70-16.00 Library Dental Insurance						-296.76	0.00	0.00
			1-2-00-05-10.35 Dental Withholding						209.75	0.00	0.00
			1-7-05-15-10.05 Treasurer Ins. Dental						41.21	0.00	0.00
Invoice SEPT 2026 Total									255.90	0.00	0.00
NORTHW	NORTHWEST REGIONAL PLAN		7828		08/04/26	09/03/26	01	municipal assessment FY27			
			1-7-05-60-49.05 NW Regional Plan Comm Due						6,143.00	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
PAYCHEX	PAYCHEX	*	17584607		08/05/26	08/20/26	01	3 kiosks			
			1-7-05-05-45.00 Admin Contracted Services						90.00	0.00	0.00
		*	2026080501		08/05/26	08/06/26	01	41 tranx			
			1-7-05-05-45.00 Admin Contracted Services						273.68	0.00	0.00
		*	2026081101		09/11/26	08/13/26	01	22 tranx			
			1-7-05-05-45.00 Admin Contracted Services						192.24	0.00	0.00
Total For PAYCHEX									555.92	0.00	0.00
PESTPRO	PESTPRO, INC.		220797		08/13/26	08/13/26	01	monthly treatment			
			1-7-05-28-45.50 Town Hall Building Maint.						75.00	0.00	0.00
PIE	PIE IN THE SKY	*	017252		08/11/26	08/11/26	01	election food			
			1-7-05-10-25.00 Election Expenses						107.26	0.00	0.00
PRIORITY	PRIORITY EXPRESS, INC.		80592627		06/30/26	07/30/26	01	interlibrary loan			
			1-7-05-70-22.30 Library Interlibrary Loan						256.14	0.00	0.00
			80592631		07/31/26	08/30/26	01	interlibrary loan			
			1-7-05-70-22.30 Library Interlibrary Loan						243.18	0.00	0.00
Total For PRIORITY EXPRESS, INC.									499.32	0.00	0.00
QUADIENT	QUADIENT FINANCE USA, I		-2740 073126		07/31/26	08/28/26	01	postage meter			
			1-7-05-20-21.00 Admin Postage						182.97	0.00	0.00
VALLEE2	R L VALLEE INC		12039396		07/31/26	08/30/26	01	gasoline			
			1-7-10-30-51.00 Fuels And Oils						311.46	0.00	0.00
			12039397		07/31/26	08/30/26	01	gasoline			
			1-7-10-30-51.00 Fuels And Oils						230.64	0.00	0.00
Total For R L VALLEE INC									542.10	0.00	0.00
REYNOL	REYNOLDS AND SON INC		3468528		08/04/26	09/03/26	01	fire hook			
			1-7-05-36-63.00 GFD Equiq Prshe/Repair						146.70	0.00	0.00
SEVENDAYS	SEVEN DAYS		255510		08/05/26	09/04/26	01	ZA listing			
			1-7-05-20-25.00 Printing/Publishing						153.00	0.00	0.00
STITZEL	SP&F ATTORNEYS, P.C.		107265		08/05/26	09/04/26	01	svcs through 6/30/26			
			1-7-05-05-43.00 Legal Expenses						168.00	0.00	0.00
SULLIVAN	SULLIVAN, POWERS & CO.		135787		06/30/26	07/30/26	01	financial audit			
			1-7-05-05-51.00 Town Audit						2,160.00	0.00	0.00

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
UNIFIR UNIFIRST CORPORATION		1080352953		08/04/26	09/03/26	01	uniforms 08.04.26			
		1-7-10-40-18.00 Highway Uniforms/Boots						116.89	0.00	0.00
		1080353058		08/04/26	09/03/26	01	town office floor mats			
		1-7-05-28-45.50 Town Hall Building Maint.						68.26	0.00	0.00
		1080353061		08/04/26	09/03/26	01	library floor mats			
		1-7-05-28-45.30 Library Building Maint.						53.59	0.00	0.00
Total For UNIFIRST CORPORATION								238.74	0.00	0.00
VERIZON W VERIZON		6150078285		08/01/26	08/24/26	01	town cell phones			
		1-7-05-28-30.25 Fire & Rescue Utilities						37.45	0.00	0.00
		1-7-05-28-30.70 New Hwy Garage Utilities						37.45	0.00	0.00
Invoice 6150078285 Total								74.90	0.00	0.00
FISH&GAME VERMONT FISH & WILDLIFE	*	08/2-8/26		08/13/26	08/13/26	01	hunt / fish licenses			
		1-2-40-20-10.10 State Of VT Fish & Wildli						26.50	0.00	0.00
VLCT VERMONT LEAGUE OF CITIE	*	26098		08/18/26	08/18/26	01	Town Fair - L Hobart			
		1-7-05-20-44.00 Admin Training						99.00	0.00	0.00
WBMASON W.B. MASON CO., INC.		263558916		08/03/26	09/02/26	01	water cooler rental			
		1-7-10-30-55.10 Hwy Office Supplies						3.69	0.00	0.00
		263676626		08/07/26	09/06/26	01	water + deposit			
		1-7-10-30-55.10 Hwy Office Supplies						99.95	0.00	0.00
		1-7-05-20-22.00 Admin Office Supplies						99.95	0.00	0.00
Invoice 263676626 Total								199.90	0.00	0.00
		CM4932539		08/07/26	08/07/26	01	water deposit return			
		1-7-10-30-55.10 Hwy Office Supplies						-30.00	0.00	0.00
		1-7-05-20-22.00 Admin Office Supplies						-30.00	0.00	0.00
Invoice CM4932539 Total								-60.00	0.00	0.00
		CM4932543		08/07/26	08/07/26	01	water deposit return			
		1-7-10-30-55.10 Hwy Office Supplies						-3.00	0.00	0.00
		1-7-05-20-22.00 Admin Office Supplies						-3.00	0.00	0.00
Invoice CM4932543 Total								-6.00	0.00	0.00
Total For W.B. MASON CO., INC.								137.59	0.00	0.00
Report Grand Total								54,575.25	0.00	0.00

+ 328.59
+ 50.97
54,954.81

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount

Fund Totals	Expenditures	Dis-Encumbrance
1	49,806.26	0.00
N	4,642.00	0.00
Z	126.99	0.00
	54,575.25	0.00

FRANKLIN COUNTY
SHERIFF

John Grismore
Sheriff

Tina Ploof
Business Manager

387 Lake Road
P.O. Box 367
St. Albans, Vermont 05478
(802) 524-2121 – Office
(802) 524-7947 – Fax

Captain Chad Miles
Chief Deputy

Crystal Forcier
Office Manager

DATE: 08/10/2026

TO: Doug Bergstrom, Town Administrator, Town of Georgia

FROM: John Grismore, Sheriff

RE: July Monthly Reporting

July Notes:

We continue to be active in Georgia – particularly represented in the additional hours committed each week. In July we logged 87 incidents, 59 of which were traffic stops (traffic enforcement continues to be very active). From the 59 traffic stops, we issued a total of 73 warnings and 30 tickets. The majority of the violations were related to speeding (34) although we did note an abnormally high number of stop sign violations (14) in July.

Notable Incidents:

Case 26FRC001370 – Excessive Speed & Negligent Operation: On July 3rd, a female was stopped for traveling 79 miles per hour in a posted 40 mile per hour zone. As, the operator had a small child, two criminal charges were issued.

Forward Looking:

We will continue to remain active with traffic enforcement activities.

We have hired a Level II deputy who will work part-time once the training program is completed. Additionally, we are evaluating the credentials of another Level II deputy for part-time patrol work. This candidate currently works for another Sheriff's Department and will very likely be hired.

Report Summary:

	January	February	March	April	May	June	July
Total Hours Worked	69	50.5	80	81.5	79.5	81	207
Total Incidents	21	18	41	44	47	37	87
Incidents Per Hour Worked	0.30	0.36	0.51	0.54	0.59	0.46	0.42
Total Drug Involvements	0	0	0	0	0	0	0
Total Arrest Charges	1	0	1	8	4	3	3
Total Traffic Stops	15	12	23	31	25	21	59
Total Directed Patrols	0	0	4	3	7	2	4
Total Warnings Issued	17	6	22	23	22	10	73
Total Tickets Issued	7	9	13	16	22	16	30

Incident Data:

Traffic Stop	59
Directed Patrol	4
Accident - Property damage only	2
Assist - Agency	2
Assist - Public	2
DUI	2
Informational	2
VIN verification	2
Welfare Check	2
Accident - Injury to person(s)	1
Arrest on Warrant	1
Citizen Dispute	1
Excessive Speed	1
Intoxication	1
Littering	1
Mental Health	1
Suspicious Event	1
Theft	1
Traffic Hazard	1

Arrest Data:

Negligent Operation	2
Excessive Speed	1

Motor Vehicle Enforcement Data:

FYY - Stop Sign	14
S02 - 11-20 MPH Over Speed Limit	10
VNI - Vehicle Not Inspected Within 15 Days Of Vt. Registration	10
DEF - Condition Of Vehicle	7
NR - Persons Required To Register	7
CEL - Using Portable Electronic Device Outside Work or School Zone 1st violation	6
SL2 - 11-20 MPH Over Speed Limit	6

INS - Operating Without Liability Insurance	
PNA - Misuse Of Number Plates	4
SL1 - 1-10 MPH Over Speed Limit	4
DP - Failed To Display Front Registration Plate	3
VO - Regulations In Municipalities	3
CRS - Failure to use child restraint system- First offense	2
DP2 - Failed to Display Rear Registration Plate or Failed to Display Both Registration Plates	2
ISL - 11-20 MPH Over Speed Limit	2
NLP – Learner's Permit Violation	2
OSC - Operating After Suspension/Revocation/Refusal	2
AEI - Vehicle Approaching Or Entering Intersection	1
DLT - Driving On Roadways Laned For Traffic	1
FCC - Failure To Carry Registration Certificate	1
HP - Parking In A Handicapped Parking Space	1
IRM - Illumination Required On Motorcycles	1
LK - Lights	1
MOV - Failing to Move Over for Emergency Vehicle	1
NH - Motorcycles- Headgear	1
NL - Operating Without A License	1
OWS - Obstructing Windshields	1
PL - Possession Of License Certificate	1
RNL - Restricted License	1
S03 - 21-30 MPH Over Speed Limit	1
S04 - 31 Or More MPH Over Speed Limit	1

Community Correspondence:

Date	Mode	Contact Name	Information/Concern	Action(s) Taken
			There were no issues surfaced by the public in July.	

TOWN OF GEORGIA Founded 1763 Working Together GEORGIA

GEORGIA
VERMONT

August 17th, 2026

To Selectboard members,

It appears that the Veteran's Exemptions were not added to the 2026 Grand List. The following pages are changes that align with the May 12th Veteran's Exemption report. There are 8 parcels that need the VE added to them and 2 parcels to remove it from.

Add Changes:
7 parcels with homestead rate:
$40,000 x 7 = $280,000
$280,000 / 100 = 2,800
$2,800 x 0.5156 = $1,443.68 LOSS in municipal tax
$2,800 x 1.8648 = $5,221.44 LOSS in school tax

1 parcel with homestead & non-homestead rate:
$40,000 x 1 = $40,000
$40,000 / 100 = $400
$400 x 0.5156 = $206.24 LOSS in municipal tax
$400 x 1.8648 = $745.92 LOSS in school tax

Remove Changes:
1 parcel with homestead rate:
$40,000 x 1 = $40,000
$40,000 / 100 = $400
$400 x 0.5156 = $206.24 GAIN in municipal tax
$400 x 1.8648 = $745.92 GAIN in school tax

1 parcel with non-homestead rate:
$40,000 x 1 = $40,000
$40,000 / 100 = $400
$400 x 0.5156 = $206.24 GAIN in municipal tax
$400 x1.9625 = $785 GAIN in school tax

Overall Changes:
Municipal Taxes: -$1237.44
School Taxes: -$4436.44

Molly Mashtare - VPA II

Form PVR-4261-E

ERRORS AND OMISSIONS CERTIFICATE

The Board of Listers of the Town of Georgia are hereby supplying the following changes to the 2026 (Year) Grand List. Specifically:

Owner		SPAN
Anderson Michael & Megan		237-076-12398
Change From: 323,800	Change To: 283,800	Difference: 40,000
Reason: Veterans Exemption		

Owner		SPAN
Burrows James & Janice		237-076-12331
Change From: 297,800	Change To: 257,800	Difference: 40,000
Reason: Veterans Exemption		

Owner		SPAN
Duffney Michael & Alyssa Heck		237-076-11975
Change From: 226,000	Change To: 186,000	Difference: 40,000
Reason: Veterans Exemption		

Owner		SPAN
Hollbrook Candice & Kimberly		237-076-12007
Change From: 359,500	Change To: 319,500	Difference: 40,000
Reason: Veterans Exemption		

Owner		SPAN
LaBounty Andrew A & M Corynn		237-076-12386
Change From: 339,800	Change To: 299,800	Difference: 40,000
Reason: Veterans Exemption		

Owner		SPAN
Parker Derek A & Wendy		237-076-10257
Change From: 265,000	Change To: 225,000	Difference: 40,000
Reason: Veterans Exemption		

Owner		SPAN
Shepard Samantha L & Pearsons Maurice		237-076-12264
Change From: 498,700	Change To: 458,700	Difference: 40,000
Reason: Veterans Exemption		

Owner		SPAN
Wright Gary & Deborah - Life Estate		237-076-11880
Change From: 419,700	Change To: 379,700	Difference: 40,000
Reason: Veterans Exemption		

Form PVR-4261-E

ERRORS AND OMISSIONS CERTIFICATE

The Board of Listers of the Town of Georgia are hereby supplying the following changes to the 2026 (Year) Grand List. Specifically:

Owner		SPAN
Davis Stuart W		237-076-10766
Change From: 242,500	Change To: 282,500	Difference: 40,000
Reason: Veterans Exemption		
Owner: Labbe John & Susan		SPAN: 237-076-10955
Change From: 210,000	Change To: 250,000	Difference: 40,000
Reason: Veterans Exemption		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		

LISTERS/ASSESSOR AND SELECTBOARD

Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Molly Mashtoe	8/17/26		
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date

TOWN CLERK

I, ________________________________, town clerk of ________________________________, certify receipt of these changes. This certificate will be attached to or recorded in the grand list of ________________________________ for tax year ______________.

Signature of Town Clerk	Printed Name	Date

32 V.SA. § 4261. Correcting omission from grand list
When real or personal estate is omitted from the grand list by mistake, or an obvious error is found, the listers, with the approval of the Selectboard, before December 31, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided, however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the Selectboard.

MUST BE ATTACHED TO THE FINAL GRAND LIST FILED WITH THE TOWN CLERK.

TOWN OF GEORGIA, VERMONT

PUBLIC INDECENCY ORDINANCE

DRAFT FOR SELECTBOARD REVIEW

The Selectboard of the Town of Georgia hereby ordains as follows:

SECTION 1. AUTHORITY

This Ordinance is enacted pursuant to the authority granted to the Town of Georgia to promote the public health, safety, welfare, and convenience under 24 V.S.A. § 2291, including § 2291(14), and other applicable law. This Ordinance is a civil ordinance within the meaning of 24 V.S.A. chapter 59.

SECTION 2. PURPOSE

The purpose of this Ordinance is to regulate public indecency, including public nudity, which is declared to be a public nuisance, while recognizing conduct that is private, lawful, or expressly excepted below.

SECTION 3. DEFINITIONS

For purposes of this Ordinance, the following terms have the meanings stated below:

"Public indecent exposure" means the intentional exposure or display of intimate body parts—such as the genitals, pubic area, or buttocks.

"Issuing Municipal Official" means a law enforcement officer or any other person designated by the Selectboard to issue and prosecute municipal complaints for violations of this Ordinance.

"Public place" means any place, facility, premises, or property, whether publicly or privately owned, that is open or accessible to the general public. A private residence, and any place where an individual would not reasonably be expected to be observed by members of the public or where nudity is necessarily and customarily expected, is not a public place for purposes of this Ordinance.

SECTION 4. PUBLIC INDECENCY

No person shall knowingly or intentionally, in a public placeengage in public indecent exposure.

A violation of this section does not require open and gross lewdness as required under 13 V.S.A. §2601a.

SECTION 5. ENFORCEMENT

A violation of this Ordinance is a civil offense enforceable pursuant to 24 V.S.A. §§ 1974a and 1977 et seq.

1. Each day that a violation is committed or continues constitutes a separate violation.

2. Issuing Municipal Officials are authorized to issue and pursue before the Vermont Judicial Bureau a municipal complaint for a violation of this Ordinance.

SECTION 6. WAIVER FEES

An Issuing Municipal Official is authorized to recover a waiver fee, in lieu of a civil penalty, from a person who declines to contest a municipal complaint and pays the applicable waiver fee:

Offense	Waiver fee
First offense	$50
Second offense	$125
Third offense	$200
Fourth offense	$275
Fifth and subsequent offenses	$350

Offenses shall be counted on a calendar-year basis.

SECTION 7. CIVIL PENALTIES

An Issuing Municipal Official is authorized to recover the following civil penalties for each violation:

Offense	Civil penalty
First offense	$100
Second offense	$200
Third offense	$300
Fourth offense	$400
Fifth and subsequent offenses	$500

Offenses shall be counted on a calendar-year basis.

SECTION 8. OTHER RELIEF

In addition to enforcement procedures available before the Vermont Judicial Bureau, the Selectboard or its authorized agent may commence a civil action to obtain injunctive or other appropriate relief, or pursue any other remedy authorized by law.

SECTION 9. SEVERABILITY

If any provision of this Ordinance, or its application to any person or circumstance, is held invalid by a court of competent jurisdiction, the invalidity shall not affect any other provision or application that can be given effect without the invalid provision or application. The provisions of this Ordinance are severable.

SECTION 10. EFFECTIVE DATE

This Ordinance shall take effect 60 days after adoption by the Selectboard, unless a petition is filed in accordance with 24 V.S.A. § 1973 or the Selectboard specifies a later effective date consistent with law.

SECTION 11. ADOPTION

Adopted by the Selectboard of the Town of Georgia, Vermont, on the ______ day of ____________________, 20____.

Selectboard Member

Selectboard Member

Selectboard Member

Selectboard Member

Selectboard Member

ATTEST:

Town Clerk Date

SECTION 12. ADOPTION HISTORY

The Town Clerk may complete this record as each action occurs:

Action	Date / Record
First Reading / Initial Consideration	Held at a regular Selectboard meeting on ____________________________.
Adoption	Adopted at a Selectboard meeting on ____________________________ and entered in the minutes approved on ____________________________.
Public Posting	Posted in at least five conspicuous places within the Town on ____________________________.
Notice of Adoption	Published in _______________________________________ on ____________________________.
Recording	Recorded in the Town's municipal records on ____________________________, Book ______, Pages ______–______.
Effective Date	Effective on ____________________________, subject to 24 V.S.A. §§ 1972–1973.

CLERK'S CERTIFICATION

I certify that the foregoing is a true and correct record of the adoption, publication, posting, and recording of this Ordinance.

_________________________________ _________________________________

Town Clerk Date

GEORGIA VERMONT

ETHICS REPORTING & WHISTLEBLOWER PROTECTION POLICY

A policy for good-faith reporting, fair review, and protection against retaliation

Supplementing the Town Conflict of Interest & Ethics Policy approved February 24, 2025

STATUTORY FOUNDATION. 24 V.S.A. chapter 60, especially sections 1991 and 1996-1999. If this policy conflicts with controlling law, the law controls. Statutory employment remedies remain governed by law and are not expanded or limited by this policy.

1. Purpose and policy commitment

The Town of Georgia (Town) expects municipal business to be conducted lawfully, ethically, impartially, and in the public interest. The Town encourages prompt, good-faith reporting of suspected misconduct and will address credible concerns through a fair, impartial process.

Public service carries a public trust. Town officers, employees, and volunteers shall work toward the public interest rather than private interests; preserve and enhance public confidence; demonstrate leadership consistent with that trust; respect the lawful roles of other Town bodies and officials; and treat other persons and positions with respect. Town decisions shall be based on the best interests of the municipality.

No Town agency, department, appointing authority, officer, employee, or other person acting for the Town may retaliate against a person for making a good-faith report, refusing an illegal order as described below, giving good-faith testimony, seeking ethics guidance, or assisting with an investigation or enforcement proceeding. Interference with protected reporting is prohibited.

GOOD-FAITH REPORTS ARE PROTECTED. A concern does not have to be substantiated to be made in good faith. Deliberately false statements, knowing fabrication of evidence, or threats of violence are not protected by this policy.

2. Authority

This policy is adopted under the Town's general authority and 24 V.S.A. chapter 60, including:

- Section 1996, requiring municipalities to post ethics materials, designate a complaint recipient, keep training and complaint records, and provide de-identified complaint summaries to the Vermont State Ethics Commission upon request;
- Section 1997, requiring municipal procedures to investigate and enforce substantiated complaints alleging that a municipal officer violated the Municipal Code of Ethics;
- Section 1998, prohibiting retaliation against a protected municipal employee and establishing protected activity, communications rights, remedies, posting duties, and deadlines; and
- Section 1999, allowing supplemental municipal ethics policies that do not conflict with chapter 60.

3. Scope

This policy applies to Town agencies and departments and, to the extent of the Town's lawful authority, to all persons elected or statutorily appointed to perform executive, administrative, legislative, volunteer, or quasi-judicial functions; employees; applicants; volunteers; interns; and persons performing services under contract.

The Town's internal no-retaliation rule protects any person who makes or supports a good-faith report. The statutory cause of action and remedies in 24 V.S.A. section 1998 apply only to a protected employee as defined by that statute: an individual employed on a permanent or limited-status basis by a municipality.

This policy supplements any collective bargaining agreement, employment contract, grievance process, ethics ordinance, conflict-of-interest policy, or other right provided by federal, State, or local law. It does not displace a more protective requirement or restrict a lawful reporting channel.

4. Key definitions

Confidential information. Information exempt from public inspection and copying under Vermont's Public Records Act or otherwise designated confidential by State or federal law.

Designated complaint recipient. A recipient recognized in 24 V.S.A. section 1991(7), as amended. Internal Town recipients are identified in section 7 of this policy.

Ethics Liaison. The Town Administrator, or another non-conflicted person appointed by the Selectboard, who serves as the Town's point of contact with the Vermont State Ethics Commission and receives Municipal Ethics Complaints.

Good faith. An honest report, testimony, or refusal based on facts the reporting person reasonably believes to be true. A report may be mistaken or unsubstantiated and still be in good faith.

Municipal Ethics Complaint. A report alleging that a municipal officer violated the Vermont Municipal Code of Ethics in 24 V.S.A. chapter 60 or a valid supplemental Town ethics rule.

Municipal officer. A person within the categories listed in 24 V.S.A. section 1991(12), including members of municipal legislative and quasi-judicial bodies and the listed elected or appointed municipal positions.

Protected activity. Conduct protected by 24 V.S.A. section 1998 or by the Town's broader no-retaliation rule in this policy.

Protected employee. An individual employed on a permanent or limited-status basis by a municipality, as defined in 24 V.S.A. section 1991(14).

Retaliatory action. Any materially adverse action taken because of protected activity. It includes discharge, suspension, reprimand, demotion, denial of promotion, a performance-warning period, involuntary transfer or reassignment, discrimination, intimidation, threats, harassment, or interference with work opportunities.

5. Protected activity

Consistent with 24 V.S.A. section 1998, protected activity includes:

- Providing a designated complaint recipient with a good-faith report or good-faith testimony alleging that a Town entity, Town employee or official, or Town contractor has engaged in a violation of law; waste; fraud; abuse of authority; or a threat to the health of employees, the public, or persons under the Town's care;
- Assisting or participating in a proceeding to enforce 24 V.S.A. section 1998;
- Refusing to comply with an illegal order, provided the protected employee states at the time of refusal the employee's good-faith and reasonable belief that the order is illegal; and
- Communicating with or testifying before a member or committee of the Town's legislative body or the Vermont General Assembly, subject to the limits in section 6.

The Town also treats as protected under this policy good-faith requests for ethics guidance, reports of violations of the Municipal Code of Ethics, participation in a Town ethics investigation, and reasonable efforts to prevent or remedy retaliation.

6. Communications with legislative bodies

The Town will not prohibit a protected employee from discussing a matter with a member of the Town's legislative body or the General Assembly, or from testifying before a municipal or General Assembly committee, when the employee does not disclose confidential information and clearly states that the employee is not speaking for the Town unless authorized to do so.

If an appearance will cause the employee to miss work, the employee shall request leave and give as much notice as reasonably possible. The request shall be granted unless there is good cause to deny it. A denial and the reasons must be given to the employee in writing before the scheduled appearance. These protections remain subject to the efficient operation of municipal government as provided in 24 V.S.A. section 1998(b)(3).

The protections set forth in this section shall not apply to statements that constitute hate speech or threats of violence against a person.

7. How to report

A whistleblower or retaliation report may be oral or written unless another controlling procedure requires writing. Written reports are encouraged because they help preserve dates and facts. A reporter should provide the facts known, relevant dates, persons involved, documents or witnesses, the suspected law or ethics concern if known, and any immediate safety or preservation need. A reporter should not delay a report merely because all facts are not yet known.

Formal Municipal Ethics Complaint. Consistent with the Town's approved Conflict of Interest & Ethics Policy, a person who alleges that an appointed official, employee, volunteer, or elected official violated a Town ethics requirement should submit a signed, written complaint to the Ethics Liaison. The complaint should identify the person accused and state with reasonable specificity the acts alleged to violate the policy. A complaint concerning an elected official shall be directed to the Ethics Liaison; a person may also ask the relevant elected body to reconsider a matter believed to involve unethical conduct. A failure to use this formal format does not defeat statutory protection for an otherwise protected good-faith report or testimony under 24 V.S.A. section 1998.

Internal Town reporting options. A report may be made to any of the following, unless that person is involved in the matter or has a conflict:

- The reporter's supervisor or department head;
- The Town Administrator;
- The Selectboard Chair; if the Chair is involved or conflicted, the Vice Chair or another non-conflicted Selectboard member;
- The Town Clerk, who shall promptly route the report to a non-conflicted designated recipient; or
- The Ethics Liaison or other municipal officer or body designated by the Selectboard to receive Municipal Code of Ethics complaints.

Alternative lawful reporting. Nothing in this policy requires internal reporting before a person contacts any designated complaint recipient recognized in 24 V.S.A. section 1991(7), as amended. Those recipients include appropriate boards or commissions, the Vermont State Auditor, an oversight agency, law enforcement, a court or prosecutorial office, a legislative body, and other recipients specified by statute.

CONFLICT-SAFE ROUTING. A person should bypass any reporting recipient who is accused, supervises the accused in a way that compromises neutrality, is a material witness, or otherwise has a conflict. The report may be made directly to another internal or external statutory recipient.

8. Confidential information and privacy

Protected activity does not include divulging information that is confidential under State or federal law. A reporter who is unsure whether information is confidential should seek guidance from Town counsel or a lawful designated complaint recipient and may describe the concern without unnecessarily disclosing protected content.

The Town will limit disclosure of a report to persons with a legitimate need to know and will protect the reporter's identity to the extent reasonably possible. The Town cannot promise complete confidentiality. Records and proceedings may be governed by the Vermont Public Records Act, Open Meeting Law, personnel-record protections, collective bargaining rights, due-process requirements, court process, or another law.

9. Intake, review, and investigation

The recipient shall promptly preserve the report and relevant records and route the matter to a person without a conflict. The Town will use the following process unless a controlling ordinance, agreement, or law requires another process:

1. Acknowledge receipt when contact information is available, ordinarily within five business days, and assess any urgent safety, evidence-preservation, or anti-retaliation measures.
2. Conduct a conflict check and preliminary review. The reviewer shall identify the allegations, applicable standards, jurisdiction, and whether referral to law enforcement, another agency, an insurer, or Town counsel is appropriate.
3. Assign a neutral investigator when facts are disputed or further inquiry is warranted. The investigator may be a non-conflicted Town official, outside investigator, or counsel. Counsel's role and any privilege shall be clearly identified.
4. Provide the subject of the complaint fair notice of the material allegations and a reasonable opportunity to respond, subject to lawful limits needed to protect safety, evidence, witnesses, confidentiality, or an active law-enforcement matter.
5. Gather and assess relevant documents and testimony. Findings shall be based on a fair assessment of the available evidence. A Municipal Ethics Complaint is substantiated under this policy when it is more likely than not that the violation occurred, unless controlling law requires another standard.
6. Prepare a written disposition sufficient to document the allegations, process, findings, and authorized action. The Town will inform the reporter and subject that the matter is closed to the extent permitted by law, but may withhold confidential personnel or legal information.

The Town will seek to complete routine reviews within 30 calendar days, but complexity, witness availability, law-enforcement coordination, or due-process needs may require more time. This target does not extend or pause any legal filing deadline.

10. Ethics complaints and corrective action

A complaint alleging that a municipal officer violated the Municipal Code of Ethics shall be handled under the Town's adopted investigation and enforcement procedure required by 24 V.S.A. section 1997. If no more specific valid procedure applies, section 9 of this policy supplies the minimum process.

When a complaint is substantiated, the Town may take any lawful and proportionate action within its authority, including guidance, training, recusal or conflict-management measures, correction of records or processes, restitution where authorized, reprimand or censure, employment discipline up to termination, contract remedies, referral to another authority, or other corrective action. Nothing in this policy creates authority to remove an elected officer or impose discipline where the Town lacks that authority.

Conflict determination by a public body

If a question concerning a member's disqualification is raised before a Town board, commission, or committee by a party, another person, or another member, and the challenged member does not recuse, the body shall consider the factual basis for the question and decide the matter by majority vote. The challenged member shall abstain from that vote. This procedure does not replace the officer's independent duties of disclosure, recusal, or a written nonrecusal statement under 24 V.S.A. section 1992.

Action concerning an elected officer

Subject to law, due process, the Open Meeting Law, and quorum requirements, the Selectboard may use one or more of the following measures when an elected officer has engaged in prohibited conduct or failed to follow required conflict procedures:

- The Selectboard Chair and one other non-conflicted Selectboard member may meet informally with the officer to discuss the possible violation, unless their participation with the officer would itself constitute a quorum of a public body;
- The Selectboard may meet to discuss the officer's conduct, using executive session only when lawfully authorized. The officer may request that the discussion occur in public;
- The Selectboard may privately admonish the officer when lawful and appropriate;
- The Selectboard may admonish the officer at an open meeting, reflect that action in the minutes, and give the officer a reasonable opportunity to respond; or
- By majority vote in an open meeting, the Selectboard may request, but not order, the elected officer to resign.

Action concerning appointed officers and employees

For an appointed officer, the Selectboard may use any lawful measure listed above and may remove the officer when authorized by State law. Employment action shall follow applicable personnel policies, collective bargaining rights, contracts, and law. An enforcement action involving an employee may be appealed through the process available under the Town's personnel policy. A final legislative-body decision may be reviewable in Vermont Superior Court under Vermont Rule of Civil Procedure 75 when that remedy is legally available.

11. Retaliation complaints and protective measures

A person who believes retaliation has occurred or is threatened should report it promptly through any route in section 7. A retaliation complaint shall be reviewed independently from the underlying concern whenever reasonably practicable. The fact that an underlying report was unsubstantiated does not by itself establish bad faith or permit retaliation.

Pending review, the Town may use lawful interim measures such as separating reporting lines, preserving schedules or duties, directing no-contact, protecting records, placing a person on non-disciplinary paid leave, or arranging another measure that does not itself burden or punish the reporter. The Town shall monitor for continuing retaliation after disposition.

Any person who retaliates, interferes with reporting, directs another to retaliate, knowingly breaches a protective measure, or obstructs an investigation is subject to corrective or disciplinary action within the Town's lawful authority, independent of the outcome of the underlying report.

12. Statutory enforcement, remedies, and deadlines

IMPORTANT DEADLINE. Under 24 V.S.A. section 1998(f), a Superior Court action must be brought within 180 days after the alleged retaliatory action. An internal report or Town investigation does not necessarily pause that deadline. A grievance or similar process has its own deadline.

Section 1998 preserves other rights and remedies, subject to its election-of-forum limits. A protected employee who files a retaliation claim with the Vermont Labor Relations Board, or through binding arbitration under an available grievance or similar process, may not bring the same claim in Superior Court. A protected employee who files the claim in Superior Court may not bring the retaliation claim through an available grievance or similar process.

A protected employee who brings a claim in Superior Court may be awarded the remedies authorized by 24 V.S.A. section 1998(d), including reinstatement; back pay, lost wages, benefits, and other remuneration; an additional amount up to back pay for a willful, intentional, and egregious violation; other compensatory damages; interest on back pay; appropriate injunctive relief; and reasonable costs and attorney's fees.

Employees should promptly consult their union representative or private legal counsel about available forums and deadlines. The Town and its officials do not provide personal legal advice to a reporter or accused person through this policy.

13. Records, posting, and training

- The Town shall maintain ethics complaint and disposition records for the duration of the municipal officer's service plus at least five years, as required by 24 V.S.A. section 1996(4), and longer when another retention rule, litigation hold, or law requires.
- Upon request, the Town shall promptly provide the Vermont State Ethics Commission a summary of municipal-officer complaints and outcomes without personally identifiable information, as required by section 1996(5).
- The Town shall post the Municipal Code of Ethics, its complaint procedures, and supplemental ethics policies on the Town website, and shall maintain ethics-training records as required by sections 1995 and 1996.
- Every Town agency, department, and office shall prominently post and display notice of protected-employee rights under section 1998. Appendix A may be used as the Town notice after the local contact fields are completed.
- Supervisors and designated recipients shall receive periodic training on report intake, conflicts, confidentiality, preservation, impartial investigation, and retaliation prevention.
- As a supplemental Town requirement, all Town officers, employees, and volunteers shall complete or review approved ethics training within 120 days after beginning public service and at least once every three years thereafter, unless a more frequent requirement applies. Training required by 24 V.S.A. section 1995 shall be documented.

Annual reaffirmation and distribution

- At its annual organizational meeting, the Selectboard shall publicly reaffirm the Town's ethics policies. Each new Selectboard member shall receive the policies and sign an acknowledgment of receipt and understanding.
- Upon appointment and annually at their organizational meetings, Selectboard-appointed boards, commissions, and committees shall publicly reaffirm the ethics policies. Each new member shall receive the policies and sign an acknowledgment.
- At hiring, department heads shall provide employees the ethics and personnel policies and obtain a signed acknowledgment, which shall be retained with the Town's records.
- A person seeking elected office shall be given or directed to the current ethics policy with petition materials when practicable. A person seeking appointment shall receive or be directed to the policy upon submitting a request for appointment.

14. Administration and construction

The Selectboard is responsible for adopting and amending this policy. The Town Administrator serves as Ethics Liaison and is responsible for administration, except when conflicted; the Selectboard shall then appoint a non-conflicted alternate. The Selectboard shall ensure current complaint-recipient contact information is posted.

This policy supplements and shall be read together with the Town of Georgia Conflict of Interest & Ethics Policy approved February 24, 2025. It does not repeal the approved policy's substantive standards concerning conflicts, recusal, nepotism, supervision of immediate family or business associates, preferential treatment, misuse of position or resources, gifts, unauthorized commitments, municipal contracts, ex parte communications, incompatible offices, or fair and equal treatment. If procedures conflict, controlling State law governs and the provision affording lawful whistleblower protection shall not be narrowed.

This policy shall be interpreted consistently with 24 V.S.A. chapter 60 and other controlling law. Statutory references include later amendments. If any provision is invalid or unenforceable, the remaining provisions remain in effect. This policy does not create a contract of employment, alter at-will status where applicable, waive governmental immunity or privilege, or enlarge the Town's legal authority. The policy becomes effective immediately upon adoption by the Selectboard.

15. Adoption

Adopted by the Selectboard of the Town of Georgia, Vermont, at a duly warned meeting on the date written below.

______________________________	______________________________
Selectboard Chair	Selectboard Member
______________________________	______________________________
Selectboard Member	Selectboard Member
______________________________	
Selectboard Member	

____

Attest: Town Clerk

ADOPTED BY	Town of Georgia Selectboard
ADOPTION DATE	______________________________
EFFECTIVE DATE	______________________________

Appendix A - Workplace Notice

TOWN OF GEORGIA, VERMONT

YOUR RIGHT TO REPORT MISCONDUCT WITHOUT RETALIATION

STATE LAW PROTECTS MUNICIPAL EMPLOYEES. The Town may not retaliate against a protected employee for a good-faith report or testimony about violations of law, waste, fraud, abuse of authority, or a threat to health; for assisting enforcement of the law; or for refusing an illegal order when the employee states a good-faith and reasonable belief that the order is illegal.

You may report to

- Your supervisor or department head
- Town Administrator / Chief Administrative Officer
- Selectboard Chair, Vice Chair, or another non-conflicted Selectboard member
- Town Clerk for routing to a non-conflicted recipient
- Ethics Liaison (Town Administrator) or alternate designated by the Selectboard
- Any other designated complaint recipient recognized by 24 V.S.A. section 1991(7)

Remember

- You may bypass anyone who is involved in the matter or has a conflict.
- Do not disclose information made confidential by State or federal law.
- If refusing an illegal order, state at that time your good-faith and reasonable belief that it is illegal.
- An unsubstantiated report may still be protected if it was made in good faith.
- An internal review does not necessarily pause an external legal deadline.

180-DAY COURT DEADLINE. A Superior Court claim under 24 V.S.A. section 1998 must be filed within 180 days after the alleged retaliatory action. Other forums may have different deadlines and filing in one forum may bar another. Seek independent advice promptly.

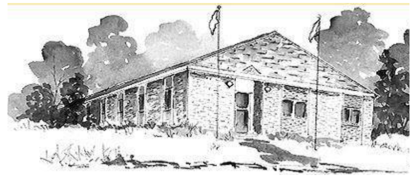
Local contact information

Ethics Liaison	Town Administrator / designated alternate
Telephone	________________________________
Email	________________________________
Mail / office	________________________________

Legal sources

Vermont Municipal Code of Ethics, 24 V.S.A. chapter 60: legislature.vermont.gov/statutes/chapter/24/060
Act 171 (2024), as enacted: ACT171 As Enacted.pdf
Town source incorporated: Conflict of Interest & Ethics Policy approved February 24, 2025.

Georgia Public Library
1697 Ethan Allen Highway
Georgia, Vermont 05454
(802) 524-4643
www.georgiapubliclibraryvt.org



Georgia Public Library Improvement Requests

2026-2027

Summary: The Library Trustees request consideration of three 2026 facility maintenance needs and one 2027 operational improvement, with known costs totaling approximately $21,500 to $27,500 and one cost pending confirmation.

YEAR	REQUEST	APPROXIMATE COST	FUNDING SOURCE(S)
2026	Interior painting of the library to refresh public spaces and address routine facility upkeep.	$9,000-$15,000	2026 Capital Fund Expenses remainder
2026	Shelf feet needed to relocate bookcases and support interior painting logistics.	TBD	2026 Capital Fund Expenses remainder
2026	Strip and wax GPL floors to maintain building condition and extend floor life.	$3,500	2026 Building Maintenance Fund
2027	New circulation desk to improve patron service, staff workflow, and front-desk functionality.	$9,000	2027 Capital Fund

GEORGIA VERMONT

TOWN ADMINISTRATOR REPORT

Operational update for the Town of Georgia

Prepared: August 20, 2026
Prepared by: Doug Bergstrom, Town Administrator
Reporting period: August 7, 2026 - August 20, 2026

General Administration

- Continued updating and digitizing employee records.
- Sent cell tower documentation to American Tower; waiting on a reply with the contract
- Received another public records request.
- Finishing website and meeting-management software update, anticipated to be on the new website within the next 2 weeks.
- ZA application process closed; need to start the interview process.
- Made a change to the review to discuss at the meeting.
- Created the Indecency Ordinance and approved through legal; ready for approval.
- Created drafts for the CHIP policy and the Confined Space policy. Reviewing with departments and will present to the board at the September 14th meeting.
- Posted new tax information, election results, and policy updates to the website.
- Scheduled Town Office pressure washing for September.
- Philo repaired the new server for the doors. Had a Windows glitch that needed a complete reinstall.

Planning & Zoning

- Completed the Preliminary Plat decision for Black Walnut
- Met with Sweet regarding CHIP funding for a new project on Ballard Road
- New subdivision starting the permit process on Old Stage Road
- Application process ended for the ZA position. Interviews need to be scheduled.
- Currently 42 lots/homes listed for sale in Georgia. This is a huge spike from a few months ago. This increase in sales means more work in the zoning office, as potential buyers come in for information and compliance documents, and permits need to be processed.

Public Works

- Bridge construction remains underway; The end walls are completed, and wing walls are being installed. Once cured, the backfilling will begin. Expected to be finished in the 1st or 2nd week of September.
- Hired Norm at the beach to work with Sam. They are starting the cleanup process this week to be ready for Fall Fest.
- Roadside mowing to start after Labor Day
- Starting culvert work in September.
- Paving should be done by October.

Bridge construction: arch installation and site preparation

Bridge construction progress during the reporting period

Library

- The library finished up the Summer Reading Program, and it was very successful with 46 adult participants and 112 juvenile participants.
- Our Friends Group continues to be a source of support both financially and physically. And were instrumental in our Summer Reading Program.
- New books are being cataloged again! 2026-2027 Golden Dome nominee books are now processed and available to borrow. Additionally, our YOTO collection has been 2/3 of the way cataloged. That should be completed by end of August. We have begun weeding our audio items for an end of the month sale. We have had generally positive feedback from the community but some negative responses.
- We have begun weeding our audio items for an end of the month sale. We have had mostly positive feedback from the community but some negative responses.
- Autumn, who was a previous Library Assistant, has returned to our staff. We're so happy to welcome her back.
- Facility improvement: The Town Administrator continues to work with the Board and the Library to improve our IT functions, as well as our reorganization efforts.
- Spoke with Justin Holmes to get a quote for the plans at the library. Should have the estimate next week.
-

Ongoing Projects

- **Reserve Fund Policy:** Ongoing review and development.
- **Personnel files and Paychex:** Digitization, records management, and payroll follow-up remain in progress.
- **GIDC and Village Core water issue:** Reviewing potential grant opportunities.
- **Library ADA entrance and parking lot:** Project planning remains underway.
- **Library IT:** Waiting on painting to move computers.

Town of Georgia | Working Together

Monthly Coordinator's Report to the Board of Trustees
July 2026
Library Operations Coordinator: M. Grange
Board Meeting Date: August 18, 2026

Operations Summary
This month we have finished up with a successful Summer Reading Program. We had 46 adult participants and 112 juvenile participants. Our finale was a Mocktail and Munchies theme that seemed to be enjoyed. We pulled our final raffle tickets, and all participants have been notified prizes must be picked up by the end of the month.
This month has seen me return to work and Autumn increase her capacity from a sub to a Library Assistant again. We seem to be fully staffed at this point.
We had one patron that needed to be trespassed to keep other patrons/employees safe.
We continue to move things around to work towards our reorganization goals inside the library.
The town treasurer has been a huge help with learning our budget allocation process.

Highlights

Accomplishments This Month

- The Vermont Department of Library Summer Reading Program grant has been spent. I will work to compile required information and a narrative this month.
- Our Friends Group continues to be a source of support both financially and physically. Without them, our SRP would not have been possible.
- H. Dunsmore purchased Golden Dome nominee books prior to last meeting. Those books have now been processed and cataloged. I plan to review the other Vermont book award nominees and suggest we purchase those to round out the other two categories if we have gaps.
- 30 of the books pending cataloging in the Circulation Office have been cataloged and processed. I have a goal of at least that many per week. Additionally, our YOTO collection has been 2/3 of the way cataloged. That should be completed by end of August.
- Facility improvement: The Town Administrator continues to work with the Board and the Library to improve our IT functions, as well as our reorganization efforts. I have sent him the updated list of email addresses, and hope to have an email address for Autumn functioning soon.
- We have begun weeding our audio items for an end of the month sale. We have had mostly positive feedback from the community but some negative responses.

Library Statistics

Monthly Service Statistics [July 2026]

Measure	July	Prior Month	Year-to-Date
Library Visits	958	1192	5644
Circulation Total	1421	1271	7994
Adult Materials Circulated	554	492	3243
Children's Materials Circulated	1048	930	5957
Young Adult Materials Circulated	93	57	459
Digital Checkouts			
Computer / Wi-Fi	27	66	441
Attractions Passes	29	28	139
Other Items Circulated	98	86	652
A/V Physical Items Circulated	5	8	49
New Library Cards Issued	12	35	112

Notes/Comments:
A/V Items were only DVDs
Digital Checkouts to be added next month

Programming & Community Engagement

Program Type	Number Offered	Attendance
Adult Programs	8	
Children's Programs	31	
Teen Programs	0	0
Outreach Events	0	0
Special Events	(Included in Children's #)	

<u>Upcoming Programs & Events</u>

Date	Program/Event	Status
9/23	Library Storytelling	Planned/Confirmed
10/17	Apple Biology Presentation	Planned/Partially Confirmed

Collection Management Update

<u>Collection Activity</u>

Activity	Total
Items Added	141
Items Withdrawn	1
Items Replaced	0
Patron Requests Received	1
Patron Requests Purchased	0
Damaged Items Repaired	12

<u>Collection Projects</u>

- Juvenile Nonfiction Review (To be started in mid-late September)
- Audiobook/CD Review (In Progress. CDs have been deleted. Audiobooks are next.)
- Weeding Project (Ongoing)
- Shelf Reading
- Yoto Player Cards Cataloging (Partially completed; expect full cataloging end of week)

<u>Collection Needs or Recommendations</u>:

- Review Green Mountain and Red Clover book nominees and purchase any we do not currently have.
- We have 6 items on our repurchase list and 1 item on our request list that I will look into ordering as well.
- We have most of our Children's Book Budget still available. We will want to hold some of that back as many publishers have a big publishing push for the holidays.
- We have our entire Adult and Young Adult budget still available.

Financial Report Summary

<u>Budget Status</u>

Category	Budget Status
Personnel	☐ On Track ☒ Attention Needed
Materials	☐ On Track ☒ Attention Needed
Programs	☒ On Track ☐ Attention Needed
Facilities	☐ On Track ☒ Attention Needed
Technology	☐ On Track ☒ Attention Needed

Financial Notes

- SRP resulted in overage on hours, I plan to follow up with Lori.
- We have $1,145.68 remaining in our courier/ILL GL Line. I believe we will exceed that, as the last two bills have been $256.14 and $243.18 respectively, and the average available per month for the rest

of the year is $229.14. We do tend to have a small drop off in lending in the last two months of the year, so it may end up very close.

- We need to purchase stamps, and this will have to come from GL321 Supplies, as there is no budget for Postage this year.

Upcoming Significant Expenses:
The cost associated with overhauling our flawed IT situation is pending and has exceeded our allotted budget of $450 for tech support this year. We need more discussion around how things will be paid for. The same applies to the return of the old copier, or "purchase" of it. This is a significant cost we did not have allocation for.

Facilities & Operations
Building Updates
- Maintenance completed (Electrics, and items for WorkSafe completed)
- Repairs needed (Sink in back room, wall & floor prepping for work)
- Stain under standalone shelf unit needs to be cleaned/addressed

Technology Update
- Public computers (Move Planned by TOG to purple wall)
- Website updated (Removed last names, removed former director. Move to new website hosted by town in Fall 2026 planned)
- Catalog issues addressed
    - We have begun to remove physical audiobooks from the catalog
    - Yoto cards will take the place for some J Fic Audiobooks; suggest switching over as budget allows for very popular titles
- Digital resources reviewed

We have had 38 total patrons sign up for Biblio+, with 10 active users. A total of 722 minutes have been watched this year. It's not a value add for the library at this time.

Staffing & Volunteer Update
Staffing
- Schedule changes
  See attached suggestions.

Volunteers

Activity	Number
Active Volunteers:	4 + Friends of the Library
Volunteer Hours:	53
New Volunteers:	Friends of the Library to support SRP

Volunteer Highlights: A list has been created for tasks for Volunteers; we will work to increase our volunteer pool once we have a teen librarian in place.

Community Partnerships & Outreach
Organizations/Partners Engaged:
- Schools – Flyer will be sent to the school to share with students regarding our program offerings later this month
- Town/Local Government – We continue to work with the town on improvements to the library
- Community Organizations – I provided date to NCSS for their grant, and have plans for a follow-up discussion with Lindsay Hunn at NCSS for more ideas on how to utilize their services for our community.

- Senior Groups – I have reached out to Ted Smith with AARP to start planning tax prep in our library in February/March of 2027

Policy & Governance Updates
Policy Items
Updates to Attractions Passes Procedures

- Policy reviewed & Revised
  Policy Notes: Patrons may take a pass out in the 2 hours of the day before use if it is available.

Risk Management & Compliance

- Emergency procedures – Staff has requested that BOT and Operations Coordinator create a safety plan for individuals that make them uncomfortable.
- Safety concerns – One individual has been trespassed from property due to predatory and staff safety concerns.
- Confidentiality requirements – Item to be addressed in executive session (J.J.)
- Required reports – Notice of Trespass being kept in Circulation Office.

Community Feedback
Positive Feedback:

- Patrons LOVED the raffle and prizes this year. Previous years the prizes were used stuffies/beanie babies. This year having choice and nice new items really made a difference. Patrons also loved the BINGO boards.
- The community has been absolutely raving about the increase in cleanliness in the library. We've also had almost every single patron remark on how much they love the changes and how it feels like "a real library" now.

Negative Feedback:

- 2 community members concerned on audiobooks

Concerns or Suggestions:
Sarah Bush suggested doing seasonal/holiday tied BINGO boards with small prizes throughout the year as a semi-passive program.

Library Operation Goals for Next Month

1. Fall Festival – Booth with on-site card sign-ups, button making
2. Shift shelving around for better wayfaring
3. Complete cataloging back log from former director.
4. Weed Juvenile Non-Fiction
5. Continue to clean and create a workspace for all staff in Circulation Office

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Items for Board Discussion

1. Working agreements (Updates needed)
2. Staffing Schedule

Attachments Included
☐ Roles/Responsibility Reallocations
☐ Schedule Suggestions
☐ Audiobook Circulation

Treasurer's Report

- Submitted to the packet a potential calendar for budget meetings. Does not need to be the entire SB each time. Is the Finance Committee still Kellie and Judy??

- Reviewed Library balance for $50k for evaluation and design. The 2025 Town Book was specific this was for design for ADA. There is about $18k left. We could use it to design the new parking lot and entrance.

- Still chasing an answer about being reimbursed from the bond for payroll. The correct person at the VT Bond Bank is back in the office on August 24th.

- Tax payments have started to arrive. I will adjust the amounts in the CD's to take advantage of the cash on hand.

- Working with the library to understand their financials and share thoughts about moving forward with the current budget and budgeting for the next cycle.

- Working to reconcile the grant accounts, starting with the library, to make sure everything is correct.

- Working with Todd on a reconciliation of the Mill River Bridge expenses to the budget. I don't know how the descriptions on the invoices line up with Tyler's budget.

Town of Georgia
Bridge 28 on Mill River Road at Rugg Brook
Project Cost Estimate from East Engineering

Item #	Description	Qty	Unit	Unit Price	Extended Price	Notes	Actuals		
1	Mobilization / General Conditions	1	LS	$ 30,000	$ 30,000	Georgia DPW		8,687.40	wright's trucking
2	Prep Site - Remove Bridge, Excavate, Brook Bypass	1	LS	$ 50,000	$ 50,000	Georgia DPW		33,681.86	pumps, excavator rental, roller rental, Jimmy P
3	Concrete Footer and Stem	75	CY	$ 1,000	$ 75,000	Harrison Price +~20%			
4	Furnish / Install ALBC108	1	LS	$ 180,000	$ 180,000	Contech Price +~20%		123,000.00	
5	Concrete Headwalls	50	CY	$ 1,100	$ 55,000	Harrison Price +~20%			
6	Precast Block Wingwalls - Furnish / Deliver	1930	SF	$ 50	$ 96,500	Camp Precast +~20%			
7	Precast Block Wingwalls - Install	1	LS	$ 50,000	$ 50,000	Georgia DPW			
8	Rock Armor	200	CY	$ 75	$ 15,000	Georgia DPW			
9	Backfill and Road Reconstruction	2000	CY	$ 40	$ 80,000	Georgia DPW			
10	Paving	200	TN	$ 150	$ 30,000	TBD - SDIreland FWW, etc			
11	Guardrails & End Treatments	300	LF	$ 50	$ 15,000	VT Rec or Lafayette			10900 per contract
					$ 676,500				
	Construction Contingency (10%)				$ 67,650				
	Construction Total				$ 744,150				
	USE for total budget				$ 750,000				
12	**Additional Costs - 2025 expenses**							110,116.63	
						rec'd from bond proceeds	$	275,485.89	

2025 Project Fee Allocation Library Revitalization	Line 64 and Line 98			$ 50,000.00
	Civil Engineering	12/8/2025	ck # 5036	(7,534.98)
	Civil Engineering	2/24/2026	ck# 5312	(8,236.78)
	Civil Engineering	6/8/2026	ck# 5547	(15,488.72)
		Remainder in Project Fund		$ 18,739.52

August 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10 Select Board Meeting	11	12	13	14	15
16	17	18	19	20	21	22
23	24 Select Board Meeting – 6pm	25	26	27	28	29
30	31					

September 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 LABOR DAY	8	9	10 Budget Meeting	11	12
13	14 Select Board Meeting – 6pm	15	16	17	18	19
20	21	22	23	24 Budget Meeting	25	26
27	28 Select Board Meeting – 6pm	29	30			

October 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8 Budget Meeting	9	10
11	12 Select Board Meeting – 6pm	13	14	15 TAX DAY	16	17
18	19 Send YE AP schedule to Dept Heads	20	21	22 Budget Meeting	23	24
25	26 Select Board Meeting – 6pm	27	28	29	30	31

November 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 Budget Meeting	6	7
8	9 Select Board Meeting – 6pm	10	11	12	13	14
15	16	17	18	19 Budget Meeting	20	21
22	23 Select Board Meeting – 6pm	24	25	26 THANKSGIVING DAY	27	28
29	30					

December 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 Budget Meeting	4	5
6	7	8	9	10 Budget Meeting	11	12
13	14 Select Board Meeting – 6pm	15	16	17 Budget Meeting	18	19
20	21 Budget Presentation to Public #1	22	23	24	25 CHRISTMAS DAY	26
27	28 Select Board Meeting – FINAL WARRANT – 6pm	29	30	31 NEW YEAR'S EVE		

January 2027

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Budget Presentation #2	5	6	7	8	9
10	11 Select Board Meeting – 6pm	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Select Board Meeting – 6pm	26	27	28	29	30
31						