Selectboard Special Meeting - Budget

Monday, December 30, 2024 at 5:00 PM

Chris Letourneau Meeting Room and via Zoom

Agenda

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
   - **A.** Approval of Selectboard Regular Meeting Minutes for
   - **B.** Approval of Warrants #39
6. **PUBLIC COMMENT (For items not on agenda)**

   All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
8. **UNFINISHED BUSINESS**
   - **A.** NRPC-Agreement for Municipal Assistance To Support -Discussion/Follow Up
   - **B.** Easements For Pipe and Babcock-Follow Up Discussion
9. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   - **A.** Franklin County Sheriff- Review/Action/Approval/Signature-Police Services 6 Month Agreement
10. **TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**
    - **A.** Town Administrator
    - **B.** Treasurer

   - **C.** Buildings
   - **D.** Budget and Finance
   - **E.** Personnel
   - **F.** Public Works/Grounds/Recreation
   - **G.** Committees at the direction of the chair-GA Conservation Commission (GCC)--American Tower

11. OTHER

12. PLAN NEXT MEETING AGENDA

   - **A.** January 06, 2025-Town Plan & Budget

13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss ______________ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss ___________ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

   - **A.** Personnel-Assessor--Follow Up Discussions

14. ADJOURN

TABLED ITEMS:

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Cheryl Letourneau, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Selectboard Regular Meeting
Monday, December 23, 2024 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER

C Rosenquist called the meeting to order at 6:06

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE

C. Rosenquist went over Roberts rules and effects on note taking.

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

S. Katon received an email from Kimberly Bidwell Germaine concerning Richard Bidwell property donation. C. Rosenquist said to include this information in Board Business for discussion.

This should go under unfinished business until we hear back from the beneficiaries of the will.

Motion made by D. Thomas to add to Board Business, Seconded by B. Dunsmore.
Voting Yea: B. Dunsmore, D. Thomas, C. Rosenquist, K. Senna

4. SELECTBOARD MINUTES AND WARRANTS

K. Senna warrant $68,543.51 B. Dunsmore 2nd. All in favor

Need a discussion for clarity by the Conservation Commission

C. Rosenquist asked if there was any further discussion. No response. D. Thomas 2nd, All in favor.

A. Approval of Selectboard Regular Meeting Minutes for 12/09/2024

Budget Meeting Minutes for 12/12/2024 and 12/16/2024

C. Rosenquist asked if there were any changes to the December 9, 2024 meeting as he was not present at that one.

K. Senna made a motion to approve the December 9, 2024 minutes with the

C. Rosenquist made motion to accept minutes with the following changes

Line 91 with no increase to Fire Department Reserve Funds with $78,500 committed to Fire Department reserve funds. Basically, remove the words NO and the &.

C. Rosenquist had no further changes. Made motion to accept. Hearing None. All in Favor

K. Senna made a motion to approve the December 12 minutes with the following changes. D. Thomas 2nd the motion.

Line 17 - Move this line to the Budget discussion with Todd

Line 27 Paul wanted Todd to get additional bids and not K. Senna

Line 36 and down - change all references to misspellings of K. Senna to all be typed as K. Senna.

Line 60 - K. Senna wants said that Paul didn't say there were no public works overtime. Remove that line.

Line 62 and 66 remove

Line 76 - 77 insert the regular verbiage into the Executive Session as it was removed. It's part of the motion

Line 73 should be moved under 77 that

K. Senna made a motion to move to Executive Session not Carl. B. Dunsmore 2nd and All were in Favor

there were no motions to move to Executive Session.

Voting Hearings C. Rosenquist made a motion All in favor

K. Senna - made a motion to accept the December 16 minutes with the following changes. Suggest keeping the numbering in the same format throughout. Dayle explained Municode wasn't working for her login which caused the format issue in Word.

Line 1 of the Library Budget is $180,000 and not $180 dollars with Health cost rolled in. K. Senna had no other changes.

C. Rosenquist reminded us that there were two separate meetings, the budget and the town plan which should be separated out.

C. Rosenquist said that hearing no other additions or deletions to December 16, 2024 minutes all in favor? All in Favor

B. Approval of Warrants #38

K. Senna made a motion to approve the warrant in the amount of $68,543.51.

C. Rosenquist asked if there was any other discussion about the warrants.

K. Senna asked about Hudak Lumber for $964. L. Hobart said it was for conservation.

B. Dunsmore asked about Apple Inc for $0.99 cents. L. Hobart said it was for additional monthly data storage.

C Rosenquist asked if there was any further discussion. Hearing no further discussion Motion approve. Hearing none. All in Favor

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

Lori Hobart wanted to make note of the fixed parking lot lights.

K. Senna wanted to recognize C. Rosenquist for getting the Rotarian Citizen of the Year Award.

6. CORRESPONDENCE

7. UNFINISHED BUSINESS

A. Bridge #10 and #28

nothing new

B. Personal Policy

S Katon to follow up with HR Consultant in regard to Personnel Policies in January 2025

C. Sherwood Forest 3 Acre Rule

C. Rosenquist Signed a letter to go to NWRP supporting the grant money for outreach to further explain how the 3-acre rule will work. Will get with D Bergstrom to get up to date what he learned in the class he had taken for it.

D. Town Electronic Sign

S. Katon will reach out to follow-up after school resumes after recess in regard to the Electronic School Sign.

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Easements For Pipe and Babcock

S. Katon reached out to the Babcock's and will follow up further.

B. Town Boundary Line Adjustment-Discussion

Referencing a map - S. Katon said after a survey was done there are boundary line issues. Further discussions with the lawyer with an expected March resolution. C. Rosenquist said to move this to unfinished business.

C. Site Plan Amendment Review-Action Appoint Town Representative

Site review amendment is needed and they are looking for some from the selectboard to be at the hearing to represent the town. The board suggested that P. Jensen be the representative. No motion needed.

9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Town Administrator

Georgia Campground/Boves Property-Homeless Encampment Complaints.

The sheriff went to investigate and found no evidence of homeless encampment. A recommendation to have the sheriff keep an eye on this area.

B. Treasurer

L Hobart made adjustments for everyone’s HSA and they are ready for January 2025. Except for Library HRA as it is different. L. Hobart to follow up

C. Buildings

D. Budget and Finance

K. Senna - Draft for both Capital and Operating to 6.88%. L. Hobart to finish the math on the properties to present January 5th for tax calculations. Post cards have gone out on the 24th as well as posted on Facebook in regard to the January 6th meeting at the Fire station at 5pm.

E. Personnel

F. Public Works/Grounds/Recreation

C. Rosenquist asked if there was money in the budget for the pool. Budget is the same $10,000 as last year.

G. Committees at the direction of the chair

10. OTHER

11. PLAN NEXT MEETING AGENDA

A. December 30, 2024 Budget Meeting 5:00pm

C. Rosenquist - December 30 at 5pm at the Town Clerk office for budget review.

K Senna - asked if there would be the capability to upload the town budget to the website after December 30, 2024

12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss _______________ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss ____________ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

C. Rosenquist asked for amotion to enter into Executive Session. concerning our assessor's contract.

B. Dunsmore made motion, K. Senna 2nd, All in Favor.

A. Personnel - Assessor

13. ADJOURN

TABLED ITEMS:

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Stacy Katom, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

For checks For Check Acct 01(General Fund) 12/30/2024 To 12/30/2024

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
802MECHAN	802 MECHANICAL LLC	32	burn prop	1900.00	0.00	1900.00	4064	12/30/24
ALLEN UNI	ALLEN UNIFORM SALES	12791	uniforms	113.74	0.00	113.74	4065	12/30/24
AMAZON	AMAZON CAPITAL SERVICES	17Y7RWJ6D3JQ	stacking drawers	41.63	0.00	41.63	4066	12/30/24
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14614	laptop & setup	1595.00	0.00	1595.00	4067	12/30/24
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14617	set up for TA	80.00	0.00	80.00	4067	12/30/24
BOUNDTREE	BOUND TREE MEDICAL, LLC	85596194	small hot pack	24.11	0.00	24.11	4068	12/30/24
BOUNDTREE	BOUND TREE MEDICAL, LLC	85597720	EMS supplies	1811.22	0.00	1811.22	4068	12/30/24
CARGIL	CARGILL, INCORPORATED	2910351207	deicer salt	5870.52	0.00	5870.52	4069	12/30/24
CARGIL	CARGILL, INCORPORATED	2910364965	de-icer / salt	2029.52	0.00	2029.52	4069	12/30/24
THECHA	CHAMPLAIN DOOR SYSTEMS INC	1262404	thermospan header seal	1088.00	0.00	1088.00	4070	12/30/24
WEBBFW	F W WEBB COMPANY	88699891	oil tank	914.37	0.00	914.37	4071	12/30/24
WEBBFW	F W WEBB COMPANY	88732944	parts	77.28	0.00	77.28	4071	12/30/24
GAP	GEORGIA AUTO PARTS	15789.	bolts/hardware	89.24	0.00	89.24	4072	12/30/24
GAP	GEORGIA AUTO PARTS	15942	WD40/de-icer	11.58	0.00	11.58	4072	12/30/24
HARRISON	HARRISON QUARRY LLC	9537	fines	653.52	0.00	653.52	4073	12/30/24
JOHNSONH	JOHNSON HARDWARE & RENTAL	118205	saw/battery pack/charger	928.84	0.00	928.84	4074	12/30/24
JOHNSONH	JOHNSON HARDWARE & RENTAL	118206	rolling box	159.00	0.00	159.00	4074	12/30/24
JOHNSONH	JOHNSON HARDWARE & RENTAL	118787	fan/fuel dual batt blowe	548.00	0.00	548.00	4074	12/30/24
MAPLEHURS	MAPLEHURST FLORIST	80015061	funeral flowers	85.58	0.00	85.58	E 123001	12/30/24
MINUTEMAN	MINUTEMAN PRESS	59448	postcard postage-budget	867.44	0.00	867.44	E 123002	12/30/24
PIE	PIE IN THE SKY	12.18.24	holiday luncheon	126.45	0.00	126.45	E 123003	12/30/24
QUADIENT	QUADIENT FINANCE USA, INC	-2740 112924	postage	1003.00	0.00	1003.00	4075	12/30/24
REYNOL	REYNOLDS AND SON INC	3448352	turn out gear	6303.41	0.00	6303.41	4076	12/30/24
REYNOL	REYNOLDS AND SON INC	3448353	hose parts	2748.64	0.00	2748.64	4076	12/30/24
REYNOL	REYNOLDS AND SON INC	3448355	turn out gear	4708.34	0.00	4708.34	4076	12/30/24
REYNOL	REYNOLDS AND SON INC	3448356	truck parts	4971.94	0.00	4971.94	4076	12/30/24
11239	ROWLEY	15273	#2 diesel	977.55	0.00	977.55	4077	12/30/24
11239	ROWLEY	517933	#2 diesel	1741.35	0.00	1741.35	4077	12/30/24
9550	ROWLEY	12.26.24	unleaded gasoline	529.72	0.00	529.72	4078	12/30/24
ACE	ST ALBANS ACE HARDWARE LLC	110526/2	garage opener batteries	26.98	0.00	26.98	4079	12/30/24
TIMS	TIM'S PLACE	469345	food for training	121.55	0.00	121.55	E 123004	12/30/24
UNIFIR	UNIFIRST CORPORATION	1080249956	uniforms	109.56	0.00	109.56	4080	12/30/24
UNIFIR	UNIFIRST CORPORATION	1080251118	uniforms	109.56	0.00	109.56	4080	12/30/24

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			42,366.64	0.00	42,366.64		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ****42,366.64 Let this be your order for the payments of these amounts.

____

Carl Rosenquist(Chair)

____

Devon Thomas (Vice Chair)

____

Brian Dunsmore

____

Paul Jansen

____

Kristina Senna

Vendor		Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
802MECHAN	802 MECHANICAL LLC	32		12/17/24	01/16/25	01	burn prop			
		1-7-05-36-44.10 Fire & Rescue Training						1,900.00	0.00	0.00
ALLEN UNI	ALLEN UNIFORM SALES	12791		11/12/24	11/27/24	01	uniforms			
		1-7-05-36-52.20 Fire & Rescue Turn Out Ge						113.74	0.00	0.00
AMAZON	AMAZON CAPITAL SERVICES	17Y7RWJ6D3JQ		12/24/24	01/23/25	01	stacking drawers			
		1-7-05-36-22.00 Fire & Rescue Supplies						41.63	0.00	0.00
BOUCHOME	BOUCHARD HOME & OFFICE SE	14614		12/23/24	12/23/24	01	laptop & setup			
		1-7-02-20-52.10 Admin Prchse-Impact Fees						1,595.00	0.00	0.00
		14617		12/20/24	01/09/25	01	set up for TA			
		1-7-05-20-44.11 IT Labor Services						80.00	0.00	0.00
Total For BOUCHARD HOME & OFFICE SERVICES, LLC								1,675.00	0.00	0.00
BOUNDTREE	BOUND TREE MEDICAL, LLC	85596194		12/18/24	01/17/25	01	small hot pack			
		1-7-05-36-22.00 Fire & Rescue Supplies						24.11	0.00	0.00
		85597720		12/19/24	01/18/25	01	EMS supplies			
		1-7-05-36-22.00 Fire & Rescue Supplies						1,811.22	0.00	0.00
Total For BOUND TREE MEDICAL, LLC								1,835.33	0.00	0.00
CARGIL	CARGILL, INCORPORATED	2910351207		12/13/24	01/12/25	01	deicer salt			
		1-7-10-20-55.00 Winter Sand/Salt						5,870.52	0.00	0.00
		2910364965		12/17/24	01/16/25	01	de-icer / salt			
		1-7-10-20-55.00 Winter Sand/Salt						2,029.52	0.00	0.00
Total For CARGILL, INCORPORATED								7,900.04	0.00	0.00
THECHA	CHAMPLAIN DOOR SYSTEMS IN	1262404		12/17/24	12/17/24	01	thermospan header seal			
		1-7-05-28-45.70 New Hwy Bldg. Maint.						1,088.00	0.00	0.00
WEBBFW	F W WEBB COMPANY	88699891		12/16/24	01/16/25	01	oil tank			
		1-7-05-28-45.50 Town Hall Building Maint.						914.37	0.00	0.00
		88732944		12/17/24	01/16/25	01	parts			
		1-7-10-30-62.00 Hwy Parts & Supplies						77.28	0.00	0.00
Total For F W WEBB COMPANY								991.65	0.00	0.00
GAP	GEORGIA AUTO PARTS	15789.		12/20/24	01/19/25	01	bolts/hardware			
		1-7-10-30-62.00 Hwy Parts & Supplies						89.24	0.00	0.00

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Description	Invoice Amount	Discenc. Amount	Discount Amount
	15942		12/26/24	01/25/25	01	WD40/de-icer			
	1-7-10-30-62.00 Hwy Parts & Supplies						11.58	0.00	0.00
Total For GEORGIA AUTO PARTS							100.82	0.00	0.00
GRNMTNELE GREEN MOUNTAIN ELECTRIC S	S4777815		03/22/24	04/22/24	01	Return of Elec. Supplies			
	1-7-10-30-62.00 Hwy Parts & Supplies						-511.83	0.00	0.00
	S4836391.001		05/10/24	06/10/24	01	outside outlets @ office			
	1-7-05-28-45.50 Town Hall Building Maint.						87.80	0.00	0.00
	S4860885.001		05/30/24	06/24/24	01				
	1-7-05-28-45.20 Town Beach Bldg. Maint						8.55	0.00	0.00
	S4913365.001		07/11/24	08/12/24	01				
	1-7-05-28-45.70 New Hwy Bldg. Maint.						26.59	0.00	0.00
	S5010561.001		09/27/24	10/10/24	01	stem mount			
	1-7-05-28-45.70 New Hwy Bldg. Maint.						32.16	0.00	0.00
	S5028865.001		10/01/24	10/10/24	01	1/2" hole cover			
	1-7-05-28-45.20 Town Beach Bldg. Maint						3.72	0.00	0.00
	S5077857.001		11/04/24	12/10/24	01	cord/plug/receptacle			
	1-7-05-28-45.70 New Hwy Bldg. Maint.						250.97	0.00	0.00
	S5084677.001		11/07/24	12/10/24	01	battery terminal			
	1-7-05-36-99.00 GFD Miscellaneous Exp.						8.35	0.00	0.00
Total For GREEN MOUNTAIN ELECTRIC SUPPLY							-93.69	0.00	0.00
HARRISON HARRISON QUARRY LLC	9537		12/17/24	01/16/25	01	fines			
	1-7-10-05-55.20 Processed Aggregate						653.52	0.00	0.00
JOHNSONH JOHNSON HARDWARE & RENTAL	118205		12/11/24	01/10/25	01	saw/battery pack/charger			
	1-7-10-30-62.00 Hwy Parts & Supplies						71.84	0.00	0.00
	1-7-10-30-52.20 Small Tools and Equipment						857.00	0.00	0.00
Invoice 118205 Total							928.84	0.00	0.00
	118206		12/11/24	01/10/25	01	rolling box			
	1-7-10-30-62.00 Hwy Parts & Supplies						159.00	0.00	0.00
	118787		12/19/24	01/10/25	01	fan/fuel dual batt blower			
	1-7-05-36-63.00 GFD Equiq Prshe/Repair						548.00	0.00	0.00
Total For JOHNSON HARDWARE & RENTAL							1,635.84	0.00	0.00

Vendor		Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
MAPLEHURS	MAPLEHURST FLORIST	80015061		12/20/24	12/20/24	01	funeral flowers			
manual		1-7-05-05-27.00	Selectboard Expenses					85.58	0.00	0.00
MINUTEMAN	MINUTEMAN PRESS	59448		12/19/24	12/19/24	01	postcard postage-budget			
manual		1-7-05-20-21.00	Admin Postage					867.44	0.00	0.00
PIE	PIE IN THE SKY	12.18.24		12/18/24	12/18/24	01	holiday luncheon			
manual		1-7-05-05-27.00	Selectboard Expenses					126.45	0.00	0.00
QUADIENT	QUADIENT FINANCE USA, INC	-2740 112924		11/29/24	12/27/24	01	postage			
		1-7-05-20-21.00	Admin Postage					1,003.00	0.00	0.00
REYNOL	REYNOLDS AND SON INC	3448352		12/19/24	01/18/25	01	turn out gear			
		1-7-05-36-52.20	Fire & Rescue Turn Out Ge					6,303.41	0.00	0.00
		3448353		12/19/24	01/18/25	01	hose parts			
		1-7-05-36-52.25	Fire Dept Hose					2,748.64	0.00	0.00
		3448355		12/19/24	01/18/25	01	turn out gear			
		1-7-05-36-52.20	Fire & Rescue Turn Out Ge					4,708.34	0.00	0.00
		3448356		12/19/24	01/18/25	01	truck parts			
		1-7-05-36-63.05	GFD Truck/App Repairs					4,971.94	0.00	0.00
Total For REYNOLDS AND SON INC								18,732.33	0.00	0.00
11239	ROWLEY	15273		12/24/24	12/29/24	01	#2 diesel			
		1-7-10-30-51.00	Fuels And Oils					977.55	0.00	0.00
		517933		12/17/24	12/22/24	01	#2 diesel			
		1-7-10-30-51.00	Fuels And Oils					1,741.35	0.00	0.00
Total For ROWLEY								2,718.90	0.00	0.00
9550	ROWLEY	12.26.24		12/26/24	12/26/24	01	unleaded gasoline			
		1-7-10-30-51.00	Fuels And Oils					529.72	0.00	0.00
ACE	ST ALBANS ACE HARDWARE LL	110526/2		12/19/24	12/31/24	01	garage opener batteries			
		1-7-05-36-52.40	GFD Computer/Office Suppl					26.98	0.00	0.00
TIMS	TIM'S PLACE	469345		12/19/24	12/19/24	01	food for training			
manual		1-7-05-36-44.10	Fire & Rescue Training					121.55	0.00	0.00
UNIFIR	UNIFIRST CORPORATION	1080249956		12/18/24	01/17/25	01	uniforms			
		1-7-10-40-18.00	Highway Uniforms/Boots					109.56	0.00	0.00
		1080251118		12/25/24	01/24/25	01	uniforms			
		1-7-10-40-18.00	Highway Uniforms/Boots					109.56	0.00	0.00

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
Total For UNIFIRST CORPORATION						219.12 ✓	0.00	0.00
Report Grand Total						42,272.95	0.00	0.00

+ 93.69

42,366.64

Fund Totals	Expenditures	Dis-Encumbrance
1	42,272.95	0.00
	42,272.95	0.00

NRPC
Northwest Regional Planning Commission

75 Fairfield Street
St. Albans, Vermont 05478
PHONE 802-524-5958
WEB nrpcvt.com

Why $B Just Seeing it

September 10, 2024

AGREEMENT FOR MUNICIPAL ASSISTANCE TO SUPPORT THE SFY24 MUNICIPAL ROADS GRANTS-IN-AID CONSTRUCTION PROJECT

We, the Legislative Body of the Municipality of ______________________________ agree to pay the Northwest Regional Planning Commission (NRPC) a fee of $1,000 upon invoicing for the following services in support of the SFY25 Municipal Roads Grant-In-Aid construction project funded by the Vermont Agency of Transportation:

- Reviewing existing municipal road erosion inventory maps and data to identify eligible projects.
- Holding pre-construction meeting(s) with the municipal staff to select project location(s), segment start and end points, and identify specific Best Management Practices (BMPs) for each project segment.
- Preparing the Pre-Construction Site Summary Form for municipality prior to the start of work to submit to VTrans in order to receive Construction Authorization.
- Assisting with documenting project completion and required reporting in the Reporter for the Municipal Roads General Permit.
- Assisting with preparing and/or reviewing invoicing materials, if needed.

Signed: Date:

______________________________ ______________________________

(Duly Authorized Municipal Representative(s))

____

(Printed)

Return this form via email to kgrenier@nrpcvt.com. Forms received by December 13, 2024 will get priority in our work schedule.

missed deadline Still OK to Sign + Send.

SERVING THE MUNICIPALITIES OF: Alburgh Town · Alburgh Village · Bakersfield · Berkshire · Enosburg Falls · Enosburgh Town · Fairfax · Fairfield · Fletcher · Franklin · Georgia · Grand Isle · Highgate · Isle La Motte · Montgomery · North Hero · Richford · St. Albans City · St. Albans Town · Sheldon · South Hero · Swanton Town · Swanton Village

FRANKLIN COUNTY SHERIFF

POLICE SERVICES AGREEMENT
AGREEMENT #: 25-0608-001

Agreement made this _____ day of __________, 2024 by and between the Franklin County Sheriff's Office (hereinafter referred to as "FCSO") and the Town of Georgia, a governmental entity (hereinafter referred to as "GEORGIA").

RECITALS

The parties recite and declare:

A. FCSO, as part of its normal business, provides police services on a contracted basis to governmental and non-governmental entities.

B. GEORGIA is desirous of police services within GEORGIA to include enforcement of State Laws and Municipal Ordinances.

For the reasons recited above and in consideration of the mutual covenants contained in this agreement, FCSO and GEORGIA agree as follows:

SECTION ONE

SERVICES TO BE PROVIDED

FCSO shall provide GEORGIA with police services conducted by uniformed Deputy Sheriffs certified by the Vermont Criminal Justice Training Council. These services will primarily concentrate on areas of GEORGIA mutually identified and determined to be priority areas by FCSO and GEORGIA. The patrols shall be scheduled by FCSO.

SECTION TWO

TERM OF AGREEMENT

The services provided under this agreement shall begin on January 1st, 2025, and shall remain in effect until June 30th, 2025.

SECTION THREE

LAW ENFORCEMENT

FCSO shall enforce all State Laws and municipal ordinances during the agreement period (see Section Eight). GEORGIA agrees to provide certified copies of the ordinances to be enforced to FCSO. Provisions for prosecuting violators of non-traffic related municipal ordinances must be made by GEORGIA with a prosecuting official to prosecute same.

SECTION FOUR

TIME CHARGES AND RATE

FCSO shall charge GEORGIA an hourly rate of $91.03 for services rendered. GEORGIA will be billed at the end of the month for services rendered in the previous month.

This monthly rate also includes the 5% Administrative Fee (see section Five).

FCSO shall commit patrol resources with the target of providing twenty (20) weekly hours.

SECTION FIVE

ADMINISTRATION OF AGREEMENT

As per 24 VSA 291a, the Sheriff is entitled to compensation up to five percent of the total agreement amount for administration of this agreement and related services.

The Sheriff's duties include coordinating Deputies, maintaining required documentation and records related to performance of agreement duties, performing agreement duties where necessary, and serving as a liaison with GEORGIA.

Compensation, if taken, shall be granted on a monthly basis based on the total amount billable for the previous month.

SECTION SIX

TIME OF PAYMENT

In consideration of the services to be rendered under the provision of this agreement, GEORGIA agrees to pay FCSO in full within thirty (30) days of receipt of the monthly bill. GEORGIA will only be billed for services rendered in the previous month.

SECTION SEVEN

EQUIPMENT

FCSO shall provide all equipment reasonably necessary for basic patrol and investigatory work. Such equipment shall include, but is not limited to, police vehicles, radio equipment, breath testing equipment and speed detection devices. Deputies shall be certified to utilize the equipment employed during the course of this agreement.

FCSO shall be the owner of any and all equipment acquired for use in the furtherance of this agreement.

SECTION EIGHT

DEPUTY CONTROL AND DISCRETION

FCSO shall retain control of all discretionary police practices and decisions. This shall include the forwarding of criminal offenses to the prosecutor and the follow-up of evidence of criminal activity. FCSO and GEORGIA agree that patrols for traffic law enforcement shall be regularly conducted, and other regular police activities will be conducted including, but not limited to, enforcement of municipal ordinances for speed, highway and traffic.

SECTION NINE

DISPUTES

Should a dispute arise under this agreement, FCSO and GEORGIA shall first attempt to resolve it through negotiations by and through individuals who have the authority to settle the same. If the matter is not resolved by negotiation within fifteen (15) business days, the parties agree the dispute shall be settled by a single arbitrator who shall be selected by the parties within ten (10) business days after either party has given the other a written request for arbitration of the dispute.

SECTION TEN

ENTIRE AGREEMENT

This agreement shall constitute the entire agreement between FCSO and GEORGIA, and prior understandings or representations preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in this agreement.

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding if evidenced in writing and signed by an authorized representative of each party. If any section of this agreement or part thereof is found to be invalid or unenforceable, no other section shall be affected by that finding solely. This agreement shall be governed by the laws of the State of Vermont.

SECTION ELEVEN

INSURANCE

FCSO shall maintain professional liability insurance, insurance coverage for any vehicle used in the performance of this agreement, and worker's compensation for its Deputies.

SECTION TWELVE

REPORTS

FCSO shall report the police activities conducted the previous month and also present an invoice itemizing the services provided to Town Administrator, as the authorized designee of GEORGIA, on a monthly basis.

The undersigned acknowledge and agree to the arbitration stipulations set herein and further acknowledge that neither party will be able to file lawsuit concerning any dispute that may arise which is covered by the arbitration, unless such dispute is a violation of civil or constitutional rights. Instead, both parties agree to submit such disputes to an impartial arbitrator.

Further, the undersigned acknowledge and claim that they are duly designated representatives of their respective organizations and have the authority to enter into this agreement on behalf of same.

Dated:________________ Franklin County Sheriff's Office

By: ___________________________
John Grismore, Sheriff

Dated:________________ Town of Georgia

By: ___________________________
Carl Rosenquist, Chair

Georgia Town Administrator

From: Ken Minck <kcminck@gmail.com>
Sent: Wednesday, December 25, 2024 10:53 AM
To: Georgia Town Administrator; Georgia Info
Subject: 12-30-24

Hi all and Merry Christmas, Please include an item for American Tower on the above meeting. Cheryl, I don't see your address any longer in my address book. Dawn, pls forward to Cheryl.

Thanks, Ken Minck
Georgia Conservation Commission