



# GEORGIA VERMONT

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## Selectboard Regular Meeting Monday, April 27, 2026 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Agenda

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### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
  - [A.](#) Approval of Selectboard Regular Meeting Minutes for April 13, 2026
  - [B.](#) Approval of Selectboard Special Meeting Minutes for April 22, 2026
  - [C.](#) Approval of Payroll Warrant
  - [D.](#) Approval of Warrant #2618
6. **PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
  - [A.](#) Sheriff's Monthly Activity Report (March 2026)
  - [B.](#) Sheriff Reelection Announcement
  - [C.](#) Green Mountain Power Certificate of Public Good Notice
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
  - [A.](#) Fire Department Equipment Purchase - Action to Approve
  - [B.](#) Georgia Conservation Commission Member Appointment, Kristin Newton - Action to Approve
  - [C.](#) Georgia Conservation Commission Subgrant, Georgia Silver Lake Rd Floodplain and Wetland Restoration - Action to Approve and Sign

- D. Stormwater Reporting for Sherwood Forrest
- E. Fee Waivers for Town of Georgia Facilities Use - Discussion
- F. Waiver of Facilities Use Fees for Georgia Boy Scout Troop 42
- G. Waiver of Facilities Use Fees for Northwest Career and Technical Center St. Albans
- H. Discussion on Requested Light and Noise Ordinance
- I. Injury Reporting, Medical Treatment & Incident Review Policy - Review
- J. Property Disposal Policy - Review
- K. 911 Ordinance - Review

**9. UNFINISHED BUSINESS**

- A. Library MOU Update
- B. GPL Building Revitalization Committee Update
- C. Bridge #28 (Bridge on Mill River Road)
- D. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road)

**10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**

- A. Public Works/Highway
- B. Town Administrator
  - Update on Job Postings and Resumes for Town of Georgia Available Positions
  - Changes to the Town's Dental Insurance Plan
- C. Treasurer
  - Q1 Report
  - Treasurer Procedures

**11. OTHER**

**12. PLAN NEXT MEETING AGENDA**

- A. May 11, 2026

**13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)**

I would entertain a motion to enter into executive session to discuss \_\_\_\_\_ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss \_\_\_\_\_ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

- A. Personnel
- B. Contracts - Assessor

**14. ADJOURN**

**TABLED ITEMS:**

**Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

**Minutes and meeting videos are posted on the Town of Georgia website.**

**Signed: Douglas Bergstrom, Interim Town Administrator**

**Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**



# GEORGIA VERMONT

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## Selectboard Regular Meeting Monday, April 13, 2026 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### 1. CALL TO ORDER 6:00PM

#### SELECTBOARD PRESENT

Chair Kellie Bosenberg, Vice Chair Brian Dunsmore, Judith Nasca, Carl Rosenquist, Tammy Hardy

#### STAFF PRESENT

Doug Bergstrom, Todd Cadieux, Kollene Caspers, Stacy Katon, Cheryl Letourneau (via Zoom)

#### PUBLIC PRESENT

Heather Dunsmore, Natasha Halverson (via Zoom)

### 2. PLEDGE OF ALLEGIANCE

### 3. CHAIR UPDATE

### 4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- L. Hobart requests the addition of warrant #2616 in the amount of \$14,752.40 (5F)

### 5. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for March 23, 2026

Motion to approve minutes with no changes.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

B. Approval of Selectboard Special Meeting Minutes for March 27, 2026

Motion to approve the meeting minutes with changes to library ADA discussion.

38 Motion made by Vice Chair Dunsmore, Seconded by T. Hardy  
39 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy  
40

41 C. Approval of Selectboard Special Meeting Minutes for April 1, 2026  
42 Motion to approve the meeting minutes with no changes.  
43 Motion made by C. Rosenquist, Seconded by J. Nasca  
44 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy  
45

46 D. Approval of Payroll Warrant  
47 Motion to approve the Payroll Warrant.  
48 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist  
49 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy  
50

51 E. Approval of Warrant #2615  
52 Motion to approve Warrant #2615 in the amount of \$88,937.32  
53 • L. Hobart was present to answer Selectboard questions on the warrant.  
54 Motion made by Vice Chair Dunsmore, Seconded by J. Nasca  
55 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy  
56

57 F. Approval of Warrant #2616  
58 Motion to approve Warrant #2616 in the amount of \$14,752.40  
59 • L. Hobart was present to answer Selectboard questions on the warrant.  
60 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist  
61 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy  
62

63 **6. PUBLIC COMMENT (For items not on agenda)**  
64 All participants must clearly state their names. Appropriate actions will be considered once the  
65 Selectboard has reviewed the information provided and necessary subsequent research.  
66

67 **7. CORRESPONDENCE**

68 A. Vermont Electric Power Company & Vermont Transco LLC Certificate of Public Good Notice  
69

70 **8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

71 A. Grievance Response Letter - Action to Approve  
72 • A letter was sent to the union representative. Under advice of the Town attorney, the  
73 Selectboard will wait until the next regular meeting to approve the terms of the agreement if  
74 the union is also in agreement.

75 B. Project WorkSAFE (Option 2) for 50% Abatement on VOSHA Citation #1 - Action to  
76 Approve and Sign  
77 Motion to approve Project WorkSAFE for 50% Abatement on the VOSHA Citation.  
78 Motion made by C. Rosenquist, Seconded by J. Nasca  
79 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

80 C. Letter of Intent for FY27 Grants-In-Aid - AOT Grant - Action to Approve and Sign  
81 Motion to approve and sign the letter of intent for FY27 Grants-In-Aid application.  
82 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist  
83 • S. Katon explained this is the letter of intent to apply for the yearly grant to assist with road  
84 maintenance.  
85 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

86 D. Adult Camp Rainbow Request to Waive Facility Use Fees for Georgia Beach July 7th-11th  
87 Motion to approve the waiver of facilities use fees for Georgia Beach on July 7-11th for Adult  
88 Camp Rainbow.

89 Motion made by C. Rosenquist, Seconded by J. Nasca

- 90 • Vice Chair Dunsmore suggested the Selectboard have a general discussion on waivers for
- 91 Town facilities so standards can be set in the future.
- 92 • T. Cadieux explained how facilities use incurs additional costs to the Town with increased
- 93 trash, cleanup and more hours for the Georgia Beach caretaker.

94 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

95 E. Black and White Copier - Action to Approve

- 96 • D. Bergstrom explained the copier quotes and the three bids he collected. After discussion
- 97 with the Treasurer, it was determined the purchase of another laser jet printer will suffice.
- 98 Motion to approve the purchase of the HP Laser Jet M610dn Black and White Printer for
- 99 \$1,099 for the TA's office.

100 Motion made by C. Rosenquist, Seconded by J. Nasca

101 Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist, T. Hardy

102 Voting Nay: Vice Chair Dunsmore

103 F. Mapping System Discussion - Action to Approve

- 104 • D. Bergstrom explained the need for a new mapping system carrier, after the company's
- 105 higher quote exceeded the budget for mapping services.
- 106 • He suggests leaving the current tax mapping (NEMRC) for Assessor use and CloudPermit
- 107 mapping software for Zoning and Planning purposes.

108 Motion to approve the change from CAI to CloudPermit Mapping software for the Zoning  
109 Department.

110 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

111 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

112 G. Town Impound Agreement & ACO Access to Town Garage - Action to Approve

- 113 • S. Katon explained the shortage of places for stray dogs to be impounded. By state statute,
- 114 the Town has to have an identified area for impounded dogs. Colchester reached out to the
- 115 Town of Georgia to collaborate on an impound solution.
- 116 • The ACO (Animal Control Officer) requested to use Town garage for impounded dogs.
- 117 • The ACO ordinance may need to be changed to reflect the new impound language in the
- 118 state statute.
- 119 • Chair Bosenberg suggested forming a committee of Selectboard members to work with the
- 120 ACO on an impound solution.
- 121 • C. Letourneau explained the Selectboard in seat at the time the ACO was first hired
- 122 promised the ACO a crate at the old Town garage for impounded animals.
- 123 • C. Rosenquist asked T. Cadieux for his thoughts on the old garage used as impound. T.
- 124 Cadieux is favorable to the use so long as the roads crew does not need to care for the
- 125 dog(s) and he receives notifications from the ACO when there is a dog present.
- 126 • D. Bergstrom, T. Cadieux and Vice Chair Dunsmore will work together with the ACO for
- 127 the impound area.

128 H. Paving Bids - Action to Approve

- 129 • T. Cadieux is asking for approval to go out to bid for paving. He is still working on
- 130 examining the roads.
- 131 • Paving may be more expensive now; he can wait to go out to bid. However, waiting too
- 132 long may mean the paving companies could book up leaving roads unpaved.

- 133 Motion to approve T. Cadieux go out for paving bids.
- 134 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
- 135 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
- 136 I. 2026 Road & Bridge Standards - Action to Approve
- 137 Motion to approve the Road and Bridge standards.
- 138 Motion made by Vice Chair Dunsmore, Seconded by T. Hardy
- 139 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
- 140 J. State Building Permit for Georgia Beach Renovation Project - Action to Approve and Sign
- 141 • No Selectboard approval needed, T. Cadieux signed the State Building Permit for the
- 142 Beach renovation project.
- 143 • T. Cadieux answered Selectboard and Treasurer questions on the State permit needed for
- 144 the work.
- 145 • T. Cadieux will work with the TA for the Cadieux Carpentry CIO and work contract.
- 146 K. Job Posting for New Highway Position - Action to Approve
- 147 • T. Cadieux is looking to advertise the highway position. He will start with free sites, such
- 148 as VLTC, the Town website and social media. If needed, he can advertise on paid sites.
- 149 L. Appointment of Interim Town Administrator (TA) & Approval to Post the Position
- 150 • Chair Bosenberg thanked S. Katon for her time at the Town of Georgia.
- 151 • D. Bergstrom is willing to be the interim TA while the job is posted.
- 152 • Vice Chair Dunsmore asked if the work will be manageable between the Zoning and Town
- 153 Administrator offices, D. Bergstrom said between K. Caspers, L. Hobart and himself it will
- 154 be busy but can get the job done.
- 155 Motion to appoint D. Bergstrom as interim TA while the position is posted.
- 156 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
- 157 • S. Katon explained she is working with staff to get them up to speed on ongoing work to be
- 158 done before she leaves her position. She will also be available as needed remotely for the
- 159 next month.
- 160 • Vice Chair Dunsmore thanked S. Katon for her service and wished her the best in Florida.
- 161 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
- 162 • D. Bergstrom will post the TA position for the next four weeks.
- 163 M. Hazard Communication Policy - Action to Approve
- 164 Motion to approve the Hazard Communication Policy.
- 165 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
- 166 • J. Nasca reported discrepancies in “available” language at 5E and the letter sequencing in
- 167 section 6.
- 168 Vice Chair Dunsmore amended his motion to approve the Hazard Communication Policy with
- 169 edits to sections 5E and 6 D-F. C. Rosenquist seconded the motion.
- 170 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
- 171 N. Injury Reporting, Medical Treatment & Incident Review Policy – Review by Selectboard and
- 172 will be added to the next regular meeting agenda.
- 173 O. Property Disposal Policy - Review by Selectboard and will be added to the next regular
- 174 meeting agenda.
- 175 P. 911 Ordinance - Review (Old Version Attached) - Review by Selectboard and will be added to
- 176 the next regular meeting agenda.

177

178 **9. UNFINISHED BUSINESS**

- 179 A. Library MOU - Under Review by the Attorney

- 180 • Chair Bosenberg reached out the Town attorney who knows he is remiss on this but it is on
- 181 his radar.
- 182 B. GPL Building Revitalization Committee Update
- 183 • No updates. The committee will meet on April 21.
- 184 C. Bridge #28 (Bridge on Mill River Road)
- 185 • T. Cadieux says the project is on schedule. He asked for guidance on purchases for the
- 186 project, if he should seek Selectboard approval for each purchase. According to the
- 187 purchasing policy, if the purchase is over \$5,000 he will need Selectboard approval.
- 188 • Chair Bosenberg would like a budget and scope of work for next meeting to discuss the
- 189 purchase of materials.
- 190 D. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road)
- 191 • Bridge #8 estimates for paint removal is high. The bridge is coated with lead and will
- 192 need special removal tactics. Estimated at \$500,000 to remove the paint and repaint the
- 193 bridge beams. Discussion ensued on options to repair or replace the bridge, including
- 194 grant funding.
- 195 • There was discussion on using remaining bond money from Bridge #28 to help repair
- 196 Bridge #8, with permission from the taxpayers by vote.

198 **10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES**

199 **REPORTS**

- 200 A. Public Works/Highway Update - Dock Doctors for Replacement of the Boat Dock Update
- 201 • T. Cadieux gave an update on Georgia Beach docks from Dock Doctors. They will
- 202 assemble the docks three weeks before they are installed. The lake level has to drop to
- 203 about 98 feet before docks can be installed. The Town has a balance of \$15,942.87 to
- 204 Dock Doctors, which may be more as contracted.
- 205 • He is seeking permission from Board to purchase culverts for the year, within his
- 206 allowed budget. This includes the culvert needed for the Bridge. The Town buys
- 207 directly from the manufacturer, so three bids are not necessary. Selectboard approves
- 208 the purchase in scope of work and within budget.
- 209 • The person to install, monitor and decommission the docks would like confirmation
- 210 from the Town on insurance.
- 211 • Do Fire Department staff receive a waiver on the Fire Station Community Room fees?
- 212 Vice Chair Dunsmore again requested the discussion for facilities use and waivers.
- 213 • C. Rosenquist wants to thank VTrans for taking care of the trees on Route 7. He
- 214 requested contact information from T. Cadieux to do so.
- 215 B. Treasurer
- 216 • L. Hobart gave an update from the auditor's visit on April 6th, who gave the Town good
- 217 feedback on her start of the annual audit.
- 218 C. Town Administrator
- 219 • S. Katon provided a TA Transition Report to Selectboard and staff who will be covering
- 220 as she departs. She gave some highlights on upcoming duties to be addressed, including
- 221 the grievance response, Project WorkSAFE, and contract renewals.
- 222 • She recapped the auditor's visit on April 6<sup>th</sup>. L. Hobart made a great impression
- 223 providing requested information ahead of the visit.
- 224 • S. Katon had an opportunity to sit with the auditor to discuss the recommendations
- 225 given to the Town from previous audits, as noted in the Audit report. This included

226 bank statement and journal entry procedures; FY26 strategic planning; and completing a  
 227 Fraud Risk Assessment.

- 228 • S. Katon stated there were some concerns identified regarding the library, including
- 229 leave reporting discrepancies, library grant reporting concerns and personnel file
- 230 deficiencies. The documented discrepancies, together with control weaknesses and
- 231 repeated audit recommendations suggest this is a good time to consider the fraud risk
- 232 assessment. She recommends the Selectboard meet with the library Trustees.
- 233 • Vice Chair Dunsmore asked for clarification on the Fraud Risk Assessment. S. Katon
- 234 explained this has been included in the auditor’s write-up for the past 3 years. She
- 235 brought up her concerns and findings to the auditor who agreed the Town should take a
- 236 closer look.

237  
238 **11. OTHER**

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240 **12. PLAN NEXT MEETING AGENDA**

241 A. April 27, 2026

242  
243 **13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)**

244 A. Personnel

245 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel,

246 which premature disclosure or discussion may be detrimental to the board in itself and/or

247 individuals involved.

248 Motion to enter into Executive Session at 7:42pm.

249 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

250 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

251  
252 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel with

253 S. Katon and D. Bergstrom under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont

254 Statutes.

255 Motion to invite S. Katon and D. Bergstrom to Executive Session.

256 Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

257 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

258  
259 Motion to exit from Executive Session at 8:59pm.

260 Motion made by C. Rosenquist, Seconded by J. Nasca

261 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

262  
263 **No action taken out of Executive Session.**

264  
265 **14. ADJOURN**

266 Motion to adjourn at 9:00PM

267 Motion made by Vice Chair Dunsmore, Seconded by T. Hardy

268 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

269  
270 **TABLED ITEMS:** Injury Reporting, Medical Treatment & Incident Review Policy; Property Disposal

271 Policy; and 911 Ordinance to be reviewed by the Selectboard and included in the next Agenda. Facilities

272 use policy and waivers discussion.

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**Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

**Minutes and meeting videos are posted on the Town of Georgia website.**

**Signed: Stacy Katon, Town Administrator**

**Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**

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# GEORGIA VERMONT

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**Selectboard Special Meeting**  
**Wednesday, April 22, 2026 at 6:00 PM**  
**Chris Letourneau Meeting Room and via Zoom**  
**Minutes**

**Zoom Details:**

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

**Meeting ID:** 616 584 3896 | **Passcode:** 5243524

**Dial by your Location:** 1 929 205 6099 (New York)

**1. CALL TO ORDER 6:00PM**

**SELECTBOARD PRESENT**

Chair Kellie Bosenberg, Vice Chair Brian Dunsmore, Judith Nasca, Carl Rosenquist, Tammy Hardy

**SELECTBOARD ABSENT**

Judith Nasca

**GEORGIA PUBLIC LIBRARY TRUSTEES**

Kollene Caspers, Ben Chiappinelli, Terry Cleveland, Heather Dunsmore, Sarah Savich

**STAFF PRESENT**

Doug Bergstrom

**PUBLIC PRESENT**

Natasha Halverson (via Zoom) and Mary O'Neil (via Zoom)

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**

- D. Bergstrom requested the addition of the Road and Bridge document to be resigned. (7)
- D. Bergstrom requested the addition of approval of grievance letter to the Agenda. (5B)
- Chair Bosenberg requested that Board Business be moved to after the Selectboard meeting with the Library Trustees. (4)

Motion to move Board Business to after the meeting with the Georgia Public Library Board of Trustees.

38 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore  
39 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, C. Rosenquist, T. Hardy

40  
41 **4. SELECTBOARD MEETING WITH GEORGIA PUBLIC LIBRARY BOARD OF**  
42 **TRUSTEES**

43  
44 **5. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)**

45 A. Personnel

46  
47 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel,  
48 which premature disclosure or discussion may be detrimental to the board in itself and/or  
49 individuals involved.

50 Motion to enter into Executive Session at 6:03pm.

51 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

52 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. C. Rosenquist

53  
54 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel with  
55 Library Trustees Sarah Savich, Heather Dunsmore, Ben Chiappinelli, Terry Cleveland, Kollene  
56 Caspers and Interim Town Administrator D. Bergstrom under the provisions of Title 1, Section  
57 313(a)(1)(A) of the Vermont Statutes.

58 Motion to invite the above members to Executive Session.

59 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

60 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, C. Rosenquist

61  
62 **Zoom meeting paused for Executive Session.**

63  
64 Motion to exit from Executive Session at 7:22pm.

65 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

66 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, C. Rosenquist

67  
68 **No action taken out of Executive Session.**

69  
70 Sarah Savich, Heather Dunsmore, Ben Chiappinelli, Terry Cleveland and Kollene Caspers left the  
71 meeting at 7:25pm.

72  
73 B. Union Contract

74  
75 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Union  
76 Contract, which premature disclosure or discussion may be detrimental to the board in itself and/or  
77 individuals involved.

78 Motion to enter into Executive Session at 7:25pm.

79 Motion made by C. Rosenquist, Seconded by T. Hardy

80 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. C. Rosenquist

81  
82 Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Union  
83 Contract with Interim Town Administrator D. Bergstrom under the provisions of Title 1, Section  
84 313(a)(1)(A) of the Vermont Statutes.

85 Motion to invite D. Bergstrom into Executive Session.

86 Motion made by Vice Chair Dunsmore, Seconded by T. Hardy  
87 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, C. Rosenquist

88  
89 Motion to exit from Executive Session at 7:45pm.  
90 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist  
91 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, C. Rosenquist

92  
93 **Zoom meeting resumed.**

94  
95 **Action taken out of Executive Session:**

96 Motion to approve and sign the grievance letter.  
97 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist  
98 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, C. Rosenquist

99  
100 **6. APPROVAL OF WARRANTS**

101 A. Approval of Warrant #2617  
102 Motion to approve Warrant #2617 for \$12,000.  
103 Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist  
104 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, C. Rosenquist, T. Hardy

105  
106 **7. ROAD AND BRIDGE STANDARDS DOCUMENT**

107 Road and Bridge Standards document approved and signed at the last regular Selectboard meeting  
108 cannot be located, another copy was presented and signed by the Board of Trustees.

109  
110 **8. ADJOURN**

111 Motion to adjourn at 7:49PM  
112 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore  
113 Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, C. Rosenquist, T. Hardy

114  
115 **Agendas are posted to the Town website, four designated places within the Town of Georgia**  
116 **(Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to**  
117 **the local media. Meeting videos are posted on the Town of Georgia website.**  
118 **Minutes and videos are posted on the Town of Georgia website.**  
119 **Signed: Douglas Bergstrom, Interim Town Administrator**  
120 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**

Treasurer Payroll Report – Regular Selectboard Meeting – 04/27/2026

Payroll Check Date – 04/16/26  
Cash Requirement - \$ 20,618.58  
Weekly & Bi-weekly

Payroll Check Date – 04/23/26  
Cash Requirement - \$ 18,476.84  
Weekly

To the Treasurer of Town of Georgia,

We Hereby certify that payroll payments to several town employees that are recorded and paid from the payroll system, Paychex.

Each aggregate amount is listed above.

Let this be your order for the payments of these amounts.

Kellie Bosenberg \_\_\_\_\_

Brian Dunsmore \_\_\_\_\_

Tammy Hardy \_\_\_\_\_

Judith Nasca \_\_\_\_\_

Carl Rosenquist \_\_\_\_\_

## 2026 Payroll Log

Check Date	Weekly	Bi-weekly	Cash Requirement	Notes	Weekly Variance %	Weekly/Bi-Weekly Variance %
4/23/2026	x		18,476.84	TA final pay	1.957%	
4/16/2026		x	20,618.58			-25.412%
4/9/2026	x		18,122.14		-1.289%	
4/2/2026	x	x	27,643.25	"snow bonus" for hwy, DTC payment		29.811%
3/26/2026	x		18,358.76		2.179%	
3/19/2026	x	x	21,295.08	election workers		-22.443%
3/12/2026	x		17,967.21	reduced highway	-6.438%	
3/5/2026	x	x	27,457.17	"snow bonus" for Hwy; DTC payment; final paycheck		30.802%
2/26/2026	x		19,203.51	return overpayment; less OT	-2.285%	
2/19/2026	x	x	20,991.43	less call in / OT; return overpayment		-15.811%
2/12/2026	x		19,652.62	less call in / OT	2.652%	
2/5/2026	x	x	24,933.69	"snow bonus" for Hwy; Call In & OT; DTC payment		-1.367%
1/29/2026	x		19,144.94	direct deposit allocation updates, less OT	-16.440%	
1/22/2026	x	x	25,279.36			-5.660%
1/15/2026	x		22,911.56	DTC payment		
1/8/2026	x	x	26,796.00	"snow bonus" for Hwy; OT and Holiday OT; DTC payment		

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ALLEGIANC ALLEGIANCE TRUCKS	122045336:01	spring load cushion return ember filter	1016.06	0.00	1016.06	5440	04/27/26
ALLEGIANC ALLEGIANCE TRUCKS	122045348:01	locknut, flange bolt	31.98	0.00	31.98	5440	04/27/26
ALLEGIANC ALLEGIANCE TRUCKS	122045427:01	return flange bolt	-21.34	0.00	-21.34	5440	04/27/26
ALLEGIANC ALLEGIANCE TRUCKS	122045454:01	return locknut	-10.64	0.00	-10.64	5440	04/27/26
ALLEGIANC ALLEGIANCE TRUCKS	122045564:01	return cushion spring load rubber cushion from invoice #X122045336:01	-1115.64	0.00	-1115.64	5440	04/27/26
ALLEGIANC ALLEGIANCE TRUCKS	122045641:01	brake chamber	75.26	0.00	75.26	5440	04/27/26
ALLEGIANC ALLEGIANCE TRUCKS	122045641:02	brake chamber, air hose	90.24	0.00	90.24	5440	04/27/26
AMAZON AMAZON CAPITAL SERVICES	1G9M7H4JCYV4	paper towels	31.83	0.00	31.83	5441	04/27/26
AMAZON AMAZON CAPITAL SERVICES	1MV1766RRH9W	hose reel	257.54	0.00	257.54	5441	04/27/26
AMAZON AMAZON CAPITAL SERVICES	1R4RDDCHGG3F	safety cabinet, eye wash	239.89	0.00	239.89	5441	04/27/26
AMAZON AMAZON CAPITAL SERVICES	1VML9VXJ91XL	HDMI Extender Splitter part of the project to put security cameras in the library. Using Admin Impact fees per the Selectboard, unless / until we get a PACIF Grant	236.55	0.00	236.55	5441	04/27/26
AMAZON AMAZON CAPITAL SERVICES	1WDF7NHKJTJD	credit card swipe	17.99	0.00	17.99	5441	04/27/26
AMAZON AMAZON CAPITAL SERVICES	1WHRRK7GWQYF	safety supplies over glasses safety glasses 3 MSDS binder & rack Air Hose Reel	316.55	0.00	316.55	5441	04/27/26
AMAZON AMAZON CAPITAL SERVICES	1XY4QKGVFJDT	safety items safety stickers ladder hanger wheel chocks eye wash station safety harness paper label tags	295.26	0.00	295.26	5441	04/27/26
AMERIWIDE AMERIWIDE SCREENERS, LLC	7987	background checks	221.85	0.00	221.85	5442	04/27/26
AMERIWIDE AMERIWIDE SCREENERS, LLC	8171	background checks	251.80	0.00	251.80	5442	04/27/26
AVCC ASSOC OF VT CONSERVATION COMMI	2026/2027	dues 2026 & 2027	100.00	0.00	100.00	5443	04/27/26
BOUNDTREE BOUND TREE MEDICAL, LLC	86156616	medical supplies	439.90	0.00	439.90	5444	04/27/26
BFRDF BURLINGTON FIREFIGHTERS RAINY	04.03.26	training seminar	100.00	0.00	100.00	5445	04/27/26
CARDIACL CARDIAC LIFE PRODUCTS	158320	medical supplies	204.94	0.00	204.94	5446	04/27/26
COMCAST COMCAST	-7699 040226	old garage	87.00	0.00	87.00	E 42701	04/27/26
DESORCIE DESORCIE EMERGENCY PRODUCTS, L	21198	truck repairs replace chain wheels and helmets for chassis	887.50	0.00	887.50	5447	04/27/26
DESORCIE DESORCIE EMERGENCY PRODUCTS, L	21222	truck repairs air weather kit air auto eject	514.00	0.00	514.00	5447	04/27/26
PTCC ELAN FINANCIAL SERVICES	JJ'S	S Katon luncheon	96.75	0.00	96.75	5448	04/27/26
GEMS GEORGIA ELEMENTARY & MIDDLE SC	1Q26 IMPACT	impact fees Cathy Waine, Tim Reed	2200.00	0.00	2200.00	5449	04/27/26
GEO MARK GEORGIA MARKET	03.31.26	electon supplies for school budget re-vote. will charge back to school.	57.02	0.00	57.02	E 42704	04/27/26
GMP GREEN MOUNTAIN POWER CORPORATI	-0004 040826	town beach	52.44	0.00	52.44	5450	04/27/26
GMP GREEN MOUNTAIN POWER CORPORATI	-1297 040826	town beach	54.90	0.00	54.90	5450	04/27/26
HARRISON HARRISON QUARRY LLC	11475	aggregate 231.57 ton fines 232.31 3/4" plant mix	6842.05	0.00	6842.05	5451	04/27/26
HARRISON HARRISON QUARRY LLC	11483	74.21 ton 3/4" mix	1076.05	0.00	1076.05	5451	04/27/26

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
HARRISON	HARRISON QUARRY LLC	11494	103.52 ton 3/4" mix	1501.04	0.00	1501.04	5451 04/27/26
HARRISON	HARRISON QUARRY LLC	86023	winter concrete	193.00	0.00	193.00	5451 04/27/26
J&L	J & L HARDWARE, INC.	554031	supplies	128.43	0.00	128.43	5452 04/27/26
			pipe insulation				
			duct tape				
			first aid kit				
MICROSOFT	MICROSOFT CORPORATION	E0100Z6VRE	2 monthly subscription	96.00	0.00	96.00 E	42705 04/27/26
MRS	MILTON RENTAL & SALES INC	1-675053	T Cadieux-boot allowance	250.00	0.00	250.00	5453 04/27/26
MRS	MILTON RENTAL & SALES INC	1-675432	loader w/bucket	470.00	0.00	470.00	5453 04/27/26
MVP	MVP Health Care, Inc.	22857481	monthly premium	9659.42	0.00	9659.42	5454 04/27/26
NEDENT	NORTHEAST DELTA DENTAL	MAY 2026	monthly premium	615.15	0.00	615.15	5455 04/27/26
NWSWD	NW VT SOLID WASTE MGT DISTRICT	29900	oversized tires	40.00	0.00	40.00	5456 04/27/26
PAYCHEX	PAYCHEX	1Q26 VT	health care contribution	3623.88	0.00	3623.88 E	42706 04/27/26
			12 FTE reported for the quarter. We are now required to contribute.				
PAYCHEX	PAYCHEX	2026041401	39 tranx	285.80	0.00	285.80 E	42707 04/27/26
PAYCHEX	PAYCHEX	2026042101	18 tranx	189.94	0.00	189.94 E	42708 04/27/26
PEOPLE	PEOPLES TRUST COMPANY	04.22.26	general fund checks	659.00	0.00	659.00 E	42709 04/27/26
PESTPRO	PESTPRO, INC.	212451	monthly treatment	75.00	0.00	75.00	5457 04/27/26
PRIORITY	PRIORITY EXPRESS, INC.	80592614	interlibrary loan	253.98	0.00	253.98	5458 04/27/26
QUADIENT	QUADIENT FINANCE USA, INC	-2740 033126	postage	139.69	0.00	139.69	5459 04/27/26
11239	ROWLEY	540375	507.9 gal #2 diesel	2590.29	0.00	2590.29	5460 04/27/26
11239	ROWLEY	540376	93.2 gal #2 diesel	461.34	0.00	461.34	5460 04/27/26
STITZEL	SP&F ATTORNEYS, P.C.	104037	Feb 2026 legal	611.00	0.00	611.00	5461 04/27/26
			policy & ordinance, amend & repeal				
			annual meeting				
			Sidewalk, Stump Dump				
			Library MOU				
			Legal Trail 3				
			Trudell/Radharc escrow				
STAPLES	STAPLES CREDIT PLAN	9936901374	toner, copy paper	800.79	0.00	800.79 E	42710 04/27/26
STICKS	STICKS & STUFF	333864	wood for sign rack	58.70	0.00	58.70	5462 04/27/26
COL RES	TOWN OF COLCHESTER RESCUE	04.01.26	Heartsaver 1st aid ecard	350.00	0.00	350.00	5463 04/27/26
UNIFIR	UNIFIRST CORPORATION	1080332888	04.08.26 uniforms	127.35	0.00	127.35	5464 04/27/26
UNIFIR	UNIFIRST CORPORATION	1080334000	town office floor mats	63.27	0.00	63.27	5464 04/27/26
UNIFIR	UNIFIRST CORPORATION	1080334003	library floor mats	52.84	0.00	52.84	5464 04/27/26
UNIFIR	UNIFIRST CORPORATION	1080334150	04.15.26 uniforms	240.39	0.00	240.39	5464 04/27/26
USPS	UNITED STATES POSTAL SERVICES	04.14.26	VOSHA pymt	11.95	0.00	11.95 E	42711 04/27/26
USHERWOOD	USHERWOOD OFFICE TECHNOLOGY	1509213	map copier cartridge	78.44	0.00	78.44	5465 04/27/26
VERIZON W	VERIZON	6140034572	cell phones	74.86	0.00	74.86	5466 04/27/26
FISH&GAME	VERMONT FISH & WILDLIFE	4/12-4/18	hunt / fish licenses	56.00	0.00	56.00 E	42702 04/27/26
FISH&GAME	VERMONT FISH & WILDLIFE	4/5-4/11	hunt / fish licenses	45.50	0.00	45.50 E	42703 04/27/26
VST	VERMONT STATE TREASURER'S OFFI	1/1-3/1/26	marriage licenses	260.00	0.00	260.00	5467 04/27/26
VLCTPA	VLCT PACIF	20442	insurance premium	26176.08	0.00	26176.08	5468 04/27/26
			2Q26 Property & Casualty, Woker's Comp, GFD Assigned Risk				
VMCTA	VMCTA	04.29.26	VMCTA treasurer training	35.00	0.00	35.00 E	42712 04/27/26
WBMASON	W.B. MASON CO., INC.	260951874	water + deposit	119.94	0.00	119.94	5469 04/27/26
WBMASON	W.B. MASON CO., INC.	261125038	water cooler rental	3.69	0.00	3.69	5469 04/27/26
WBMASON	W.B. MASON CO., INC.	261225702	water + deposit	119.94	0.00	119.94	5469 04/27/26
WBMASON	W.B. MASON CO., INC.	CM4575521	water deposit return	-24.00	0.00	-24.00	5469 04/27/26
WBMASON	W.B. MASON CO., INC.	CM4577764	water deposit return	-12.00	0.00	-12.00	5469 04/27/26

04/22/26  
02:35 pm

Town of Georgia, Vermont Accounts Payable  
Check Warrant Report # 2618 Current Prior Next FY Invoices  
For checks For Check Acct 01 (General Fund) 04/27/26 To 04/27/26

Section 5. Item #D. 3  
Georgia Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
WBMASON	W.B. MASON CO., INC.	CM4610526	water deposit return	-12.00	0.00	-12.00	5469 04/27/26
Report Total			65,117.43	0.00	65,117.43		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*65,117.43 Let this be your order for the payments of these amounts.

\_\_\_\_\_  
Kellie Bosenberg - Chair

\_\_\_\_\_  
Brian Dunsmore - Vice Chair

\_\_\_\_\_  
Carl Rosenquist

\_\_\_\_\_  
Judith Nasca

\_\_\_\_\_  
Tammy Hardy

04/22/26  
02:21 pm

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/15/26

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
ALLEGIANC ALLEGIANCE TRUCKS		122045336:01		03/23/26	04/10/26	01	spring load cushion		
		1-7-10-30-62.60	2020 Tandem Repairs				1,016.06	0.00	0.00
		122045348:01		03/23/26	04/10/26	01	locknut, flange bolt		
		1-7-10-30-62.60	2020 Tandem Repairs				31.98	0.00	0.00
		122045427:01		03/26/26	03/26/26	01	return flange bolt		
		1-7-10-30-62.60	2020 Tandem Repairs				-21.34	0.00	0.00
		122045454:01		03/27/26	03/27/26	01	return locknut		
		1-7-10-30-62.60	2020 Tandem Repairs				-10.64	0.00	0.00
		122045564:01		04/02/26	04/02/26	01	return cushion		
		1-7-10-30-62.60	2020 Tandem Repairs				-1,115.64	0.00	0.00
		122045641:01		04/08/26	05/10/26	01	brake chamber		
		1-7-10-30-62.80	2014 International Repair				75.26	0.00	0.00
		122045641:02		04/08/26	05/10/26	01	brake chamber, air hose		
		1-7-10-30-62.80	2014 International Repair				90.24	0.00	0.00
<b>Total For ALLEGIANCE TRUCKS</b>							<b>65.92</b>	<b>0.00</b>	<b>0.00</b>
AMAZON AMAZON CAPITAL SERVICES		1G9M7H4JCYV4		04/14/26	05/14/26	01	paper towels		
		1-7-05-28-45.60	Janitorial Supply/Svs.				31.83	0.00	0.00
		1MV1766RRH9W		04/06/26	05/06/26	01	hose reel		
		1-7-05-28-45.25	Fire & Rescue Bldg Maint.				257.54	0.00	0.00
		1R4RDDCHGG3F		04/10/26	05/10/26	01	safety cabinet, eye wash		
		1-7-05-28-45.20	Town Beach Bldg. Maint				119.90	0.00	0.00
		1-7-10-05-45.05	Highway Training				119.99	0.00	0.00
<b>Invoice 1R4RDDCHGG3F Total</b>							<b>239.89</b>	<b>0.00</b>	<b>0.00</b>
		1VML9VXJ91XL		04/09/26	05/09/26	01	HDMI Extender Splitter		
		1-7-02-20-52.10	Admin Prchse-Impact Fees				236.55	0.00	0.00
		1WDF7NHKJTJD		04/13/26	05/13/26	01	credit card swipe		
		1-7-05-20-22.00	Admin Office Supplies				17.99	0.00	0.00
		1WHRRK7GWQYF		04/04/26	05/04/26	01	safety supplies		
		1-7-10-30-62.00	Hwy Parts & Supplies				30.68	0.00	0.00
		1-7-05-28-45.20	Town Beach Bldg. Maint				39.99	0.00	0.00
		1-7-05-28-45.25	Fire & Rescue Bldg Maint.				39.99	0.00	0.00
		1-7-05-28-45.30	Library Building Maint.				39.99	0.00	0.00
		1-7-05-28-45.50	Town Hall Building Maint.				40.00	0.00	0.00
		1-7-05-28-45.50	Town Hall Building Maint.				40.00	0.00	0.00
		1-7-05-28-45.25	Fire & Rescue Bldg Maint.				85.90	0.00	0.00

04/22/26  
02:21 pm

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/15/26

Section 5. Item #D.

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
Invoice 1WHRRK7GWQYF Total							316.55	0.00	0.00
		1XY4QKGVFJDT		04/08/26	05/08/26	01	safety items		
		1-7-10-30-52.20	Small Tools and Equipment				75.99	0.00	0.00
		1-7-10-30-62.00	Hwy Parts & Supplies				219.27	0.00	0.00
Invoice 1XY4QKGVFJDT Total							295.26	0.00	0.00
Total For AMAZON CAPITAL SERVICES							1,395.61	0.00	0.00
=====									
AMERIWIIDE AMERIWIIDE SCREENERS, LL	7987			03/10/26	04/09/26	01	background checks		
		Z-7-05-70-52.29	United Way Grant				221.85	0.00	0.00
		8171		04/10/26	05/10/26	01	background checks		
		1-7-05-70-99.00	Library Misc Expense				134.66	0.00	0.00
		Z-7-05-70-52.29	United Way Grant				117.14	0.00	0.00
Invoice 8171 Total							251.80	0.00	0.00
Total For AMERIWIIDE SCREENERS, LLC							473.65	0.00	0.00
=====									
AVCC ASSOC OF VT CONSERVATIO	2026/2027			04/20/26	04/20/26	01	dues 2026 & 2027		
		1-7-05-80-52.00	GCC Prchse - Current, Yr				100.00	0.00	0.00
BOUNDTREE BOUND TREE MEDICAL, LLC	86156616			04/02/26	05/02/26	01	medical supplies		
		1-7-05-36-22.05	Fire & Rescue Medical Sup				439.90	0.00	0.00
BFRDF BURLINGTON FIREFIGHTERS	04.03.26			04/03/26	04/03/26	01	training seminar		
		1-7-05-36-44.10	Fire & Rescue Training				100.00	0.00	0.00
CARDIACL CARDIAC LIFE PRODUCTS	158320			03/04/26	04/03/26	01	medical supplies		
		1-7-05-36-22.05	Fire & Rescue Medical Sup				204.94	0.00	0.00
CHARB PAR CHARLEBOIS TRUCK PARTS	IT98572			11/28/25	11/28/25	01	return 2" LED		
		1-7-10-30-62.00	Hwy Parts & Supplies				-68.00	0.00	0.00
		IT98957		12/09/25	12/09/25	01	return LED backup		
		1-7-10-30-62.00	Hwy Parts & Supplies				-153.12	0.00	0.00
Total For CHARLEBOIS TRUCK PARTS INC							-221.12	0.00	0.00
=====									
COMCAST COMCAST	* -7699	040226		04/02/26	04/27/26	01	old garage		
		1-7-05-28-30.35	Old Hwy Garage Utilities				87.00	0.00	0.00
DESORCIE DESORCIE EMERGENCY PROD	21198			04/04/26	05/04/26	01	truck repairs		
		1-7-05-36-63.05	GFD Truck/App Repairs				887.50	0.00	0.00

04/22/26  
02:21 pm

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/15/26

Section 5. Item #D.

Page 3 of 7  
GeorgiaTreasurer

Vendor	Man/Dir	Invoice/ Pay Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
		21222		04/10/26	05/10/26	01	truck repairs		
		1-7-05-36-63.05	GFD Truck/App Repairs,				514.00	0.00	0.00
Total For DESORCIE EMERGENCY PRODUCTS, LLC							1,401.50	0.00	0.00
PTCC	ELAN FINANCIAL SERVICES	JJ'S		04/14/26	04/14/26	01	S Katon luncheon		
		1-7-05-05-27.00	Selectboard Expenses				96.75	0.00	0.00
GEMS	GEORGIA ELEMENTARY & MI	1Q26 IMPACT		04/17/26	04/17/26	01	impact fees		
		1-2-00-30-00.05	\$ Due To School				2,200.00	0.00	0.00
GEO MARK	GEORGIA MARKET	* 03.31.26		03/31/26	03/31/26	01	electon supplies		
		1-7-05-10-25.00	Election Expenses				57.02	0.00	0.00
GRNMTNELE	GREEN MOUNTAIN ELECTRIC	CR5299215		02/11/26	03/10/26	01	double payment		
		1-7-05-28-45.50	Town Hall Building Maint.				-28.13	0.00	0.00
		CR5531566		10/07/25	11/10/25	01	double payment		
		1-7-05-28-45.25	Fire & Rescue Bldg Maint.				-114.45	0.00	0.00
Total For GREEN MOUNTAIN ELECTRIC SUPPLY							-142.58	0.00	0.00
GMP	GREEN MOUNTAIN POWER CO	-0004 040826		04/08/26	05/05/26	01	town beach		
		1-7-05-28-30.20	Town Beach Utilities				52.44	0.00	0.00
		-1297 040826		04/08/26	05/05/26	01	town beach		
		1-7-05-28-30.20	Town Beach Utilities				54.90	0.00	0.00
Total For GREEN MOUNTAIN POWER CORPORATION							107.34	0.00	0.00
HARRISON	HARRISON QUARRY LLC	11475		04/06/26	05/06/26	01	aggregate		
		1-7-10-05-55.20	Processed Aggregate				6,842.05	0.00	0.00
		11483		04/08/26	05/08/26	01	74.21 ton 3/4" mix		
		1-7-10-05-55.20	Processed Aggregate				1,076.05	0.00	0.00
		11494		04/09/26	05/09/26	01	103.52 ton 3/4" mix		
		1-7-10-05-55.20	Processed Aggregate				1,501.04	0.00	0.00
		86023		04/03/26	05/03/26	01	winter concrete		
		1-7-10-05-55.05	Erosion Control				193.00	0.00	0.00
Total For HARRISON QUARRY LLC							9,612.14	0.00	0.00
J&L	J & L HARDWARE, INC.	554031		04/13/26	04/30/26	01	supplies		
		1-7-10-30-62.00	Hwy Parts & Supplies				128.43	0.00	0.00

04/22/26  
02:21 pm

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/15/26

Section 5. Item #D.

Page 4 of 7  
GeorgiaTreasurer

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
MICROSOFT MICROSOFT CORPORATION	*	E0100Z6VRE		04/07/26	04/07/26	01	2 monthly subscription		
		1-7-05-20-44.07	Computer Software & Licen				96.00	0.00	0.00
MRS MILTON RENTAL & SALES I		1-675053		04/02/26	05/02/26	01	T Cadieux-boot allowance		
		1-7-10-40-18.00	Highway Uniforms/Boots				250.00	0.00	0.00
		1-675432		04/10/26	05/10/26	01	loader w/bucket		
		1-7-10-30-52.25	Hwy Equipment Rental				470.00	0.00	0.00
Total For MILTON RENTAL & SALES INC							720.00	0.00	0.00
MVP MVP Health Care, Inc.		22857481		04/11/26	04/30/26	01	monthly premium		
		1-2-00-05-10.36	Health Withholding				810.82	0.00	0.00
		1-7-05-05-10.23	Gen Gov Insurance Benefit				2,048.36	0.00	0.00
		1-7-05-10-10.18	Clerks Office Ins Bene				1,024.18	0.00	0.00
		1-7-05-70-14.00	Library Health Insurance				1,997.81	0.00	0.00
		1-7-10-05-10.13	Highway Ins. Benefits				3,778.25	0.00	0.00
Invoice 22857481 Total							9,659.42	0.00	0.00
NEDENT NORTHEAST DELTA DENTAL		MAY 2026		04/15/26	05/01/26	01	monthly premium		
		1-2-00-05-10.35	Dental Withholding				225.84	0.00	0.00
		1-7-05-05-10.25	Gen Gov Insurance Dental				39.79	0.00	0.00
		1-7-05-10-10.20	Clerks Office Ins. Dental				44.05	0.00	0.00
		1-7-05-15-10.05	Treasurer Ins. Dental				39.79	0.00	0.00
		1-7-05-28-10.06	Public Works Ins. Dental				51.13	0.00	0.00
		1-7-05-36-10.19	Fire & Rescue Ins. Dental				39.79	0.00	0.00
		1-7-05-70-16.00	Library Dental Insurance				51.13	0.00	0.00
		1-7-10-05-10.14	Highway Ins Dental				123.63	0.00	0.00
Invoice MAY 2026 Total							615.15	0.00	0.00
NWSWD NW VT SOLID WASTE MGT D		29900		03/10/26	05/09/26	01	oversized tires		
		1-7-10-30-62.00	Hwy Parts & Supplies				40.00	0.00	0.00
PAYCHEX PAYCHEX	*	1Q26 VT		04/07/26	04/20/26	01	health care contribution		
		1-2-00-05-10.15	VT Tax Withholding				3,623.88	0.00	0.00
	*	2026041401		04/14/26	04/16/26	01	39 tranx		
		1-7-05-05-45.00	Admin Contracted Services				285.80	0.00	0.00
	*	2026042101		04/21/26	04/23/26	01	18 tranx		
		1-7-05-05-45.00	Admin Contracted Services				189.94	0.00	0.00
Total For PAYCHEX							4,099.62	0.00	0.00
PEOPLE PEOPLES TRUST COMPANY	*	04.22.26		04/22/26	04/22/26	01	general fund checks		
		1-7-05-15-99.00	Treas. Misc. Expenses				659.00	0.00	0.00

04/22/26  
02:21 pm

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/15/26

Section 5. Item #D.

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Description	Invoice Amount	Discenc. Amount	Discount Amount
PESTPRO	PESTPRO, INC.	212451		04/14/26	04/14/26	01	monthly treatment			
		1-7-05-28-45.50	Town Hall Building Maint.					75.00	0.00	0.00
PRIORITY	PRIORITY EXPRESS, INC.	80592614		03/31/26	04/30/26	01	interlibrary loan			
		Z-7-05-70-52.34	VT DOL Courier Grant 24-2					253.98	0.00	0.00
QUADIENT	QUADIENT FINANCE USA, I	-2740 033126		03/31/26	04/28/26	01	postage			
		1-7-05-20-21.00	Admin Postage					139.69	0.00	0.00
11239	ROWLEY	540375		04/10/26	04/15/26	01	507.9 gal #2 diesel			
		1-7-10-30-51.00	Fuels And Oils					2,590.29	0.00	0.00
		540376		04/20/26	04/25/26	01	93.2 gal #2 diesel			
		1-7-10-30-51.00	Fuels And Oils					461.34	0.00	0.00
Total For ROWLEY								3,051.63	0.00	0.00
=====								=====	=====	=====
STITZEL	SP&F ATTORNEYS, P.C.	104037		04/13/26	05/13/26	01	Feb 2026 legal			
		1-2-00-20-10.86	Planning Legal Escrow					317.00	0.00	0.00
		1-7-05-05-43.00	Legal Expenses					294.00	0.00	0.00
Invoice 104037 Total								611.00	0.00	0.00
STAPLES	STAPLES CREDIT PLAN	* 9936901374		04/03/26	04/03/26	01	toner, copy paper			
		1-7-10-30-55.10	Hwy Office Supplies					140.89	0.00	0.00
		1-7-05-20-22.00	Admin Office Supplies					659.90	0.00	0.00
Invoice 9936901374 Total								800.79	0.00	0.00
STICKS	STICKS & STUFF	333864		04/14/26	05/14/26	01	wood for sign rack			
		1-7-10-30-62.00	Hwy Parts & Supplies					58.70	0.00	0.00
COL RES	TOWN OF COLCHESTER RESC	04.01.26		04/01/26	04/01/26	01	Heartsaver 1st aid ecards			
		1-7-05-36-44.10	Fire & Rescue Training					350.00	0.00	0.00
UNIFIR	UNIFIRST CORPORATION	1080332888		04/08/26	05/08/26	01	04.08.26 uniforms			
		1-7-10-40-18.00	Highway Uniforms/Boots					127.35	0.00	0.00
		1080334000		04/14/26	05/14/26	01	town office floor mats			
		1-7-05-28-45.50	Town Hall Building Maint.					63.27	0.00	0.00
		1080334003		04/14/26	05/14/26	01	library floor mats			
		1-7-05-28-45.30	Library Building Maint.				52.84	0.00	0.00	
		1080334150		04/15/26	05/15/26	01	04.15.26 uniforms			
		1-7-10-40-18.00	Highway Uniforms/Boots					240.39	0.00	0.00
Total For UNIFIRST CORPORATION								483.85	0.00	0.00
=====								=====	=====	=====

04/22/26  
02:21 pm

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/15/26

Section 5. Item #D.

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
USPS	UNITED STATES POSTAL SE	* 04.14.26		04/14/26	04/14/26	01 VOSHA pymt			
		1-7-05-20-21.00	Admin Postage				11.95	0.00	0.00
USHERWOOD	USHERWOOD OFFICE TECHNO	1509213		04/16/26	04/16/26	01 map copier cartridge			
		1-7-05-20-22.00	Admin Office Supplies				78.44	0.00	0.00
VERIZON W	VERIZON	6140034572		04/01/26	04/23/26	01 cell phones			
		1-7-05-28-30.25	Fire & Rescue Utilities				37.43	0.00	0.00
		1-7-05-28-30.70	New Hwy Garage Utilities				37.43	0.00	0.00
Invoice 6140034572 Total							74.86	0.00	0.00
FISH&GAME	VERMONT FISH & WILDLIFE	* 4/12-4/18		04/18/26	04/21/26	01 hunt / fish licenses			
		1-2-40-20-10.10	State Of VT Fish & Wildli				56.00	0.00	0.00
		* 4/5-4/11		04/16/26	04/16/26	01 hunt / fish licenses			
		1-2-40-20-10.10	State Of VT Fish & Wildli				45.50	0.00	0.00
Total For VERMONT FISH & WILDLIFE							101.50	0.00	0.00
VST	VERMONT STATE TREASURER	1/1-3/1/26		04/15/26	05/15/26	01 marriage licenses			
		1-2-40-20-10.00	State Of VT Marriage Lice				260.00	0.00	0.00
VLCTPA	VLCT PACIF	20442		04/16/26	05/01/26	01 insurance premium			
		1-7-05-36-19.00	Fire & Rescue AD&D Ins.				1,512.75	0.00	0.00
		1-7-05-75-20.00	Worker Comp. Insurance				6,327.90	0.00	0.00
		1-7-05-05-48.00	Property & Casualty Ins				18,335.43	0.00	0.00
Invoice 20442 Total							26,176.08	0.00	0.00
VMCTA	VMCTA	* 04.29.26		04/15/26	04/15/26	01 VMCTA treasurer training			
		1-7-05-20-44.00	Admin Training				35.00	0.00	0.00
WBMASON	W.B. MASON CO., INC.	260951874		03/27/26	04/26/26	01 water + deposit			
		1-7-10-30-55.10	Hwy Office Supplies				59.97	0.00	0.00
		1-7-05-20-22.00	Admin Office Supplies				59.97	0.00	0.00
Invoice 260951874 Total							119.94	0.00	0.00
		261125038		04/03/26	05/03/26	01 water cooler rental			
		1-7-10-30-55.10	Hwy Office Supplies				3.69	0.00	0.00
		261225702		04/09/26	05/09/26	01 water + deposit			
		1-7-10-30-55.10	Hwy Office Supplies				59.97	0.00	0.00
		1-7-05-20-22.00	Admin Office Supplies				59.97	0.00	0.00
Invoice 261225702 Total							119.94	0.00	0.00
		CM4575521		03/27/26	03/27/26	01 water deposit return			
		1-7-10-30-55.10	Hwy Office Supplies				-12.00	0.00	0.00

04/22/26  
02:21 pm

Town of Georgia, Vermont Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 05/15/26

Vendor	Man/ DirPay Number	Invoice Order	Purchase Invoice Date	Invoice Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
		1-7-05-20-22.00	Admin Office Supplies			-12.00	0.00	0.00
Invoice CM4575521 Total						-24.00	0.00	0.00
	CM4577764			03/27/26 03/27/26	01 water deposit return			
		1-7-10-30-55.10	Hwy Office Supplies			-6.00	0.00	0.00
		1-7-05-20-22.00	Admin Office Supplies			-6.00	0.00	0.00
Invoice CM4577764 Total						-12.00	0.00	0.00
	CM4610526			04/09/26 04/09/26	01 water deposit return			
		1-7-10-30-55.10	Hwy Office Supplies			-6.00	0.00	0.00
		1-7-05-20-22.00	Admin Office Supplies			-6.00	0.00	0.00
Invoice CM4610526 Total						-12.00	0.00	0.00
Total For W.B. MASON CO., INC.						195.57	0.00	0.00
Report Grand Total						64,753.73	0.00	0.00

Fund Totals	Expenditures	Dis-Encumbrance
1	64,160.76	0.00
2	592.97	0.00
	64,753.73	0.00

+ 221.12  
+ 142.58  
65,117.43



# FRANKLIN COUNTY SHERIFF

*John Grismore*  
Sheriff

387 Lake Road  
P.O. Box 367  
St. Albans, Vermont 05478  
(802) 524-2121 – Office  
(802) 524-7947 – Fax

*Captain Chad Miles*  
Chief Deputy

*Tina Ploof*  
Business Manager

*Crystal Forcier*  
Office Manager

**DATE:** 04/09/2026  
**TO:** Stacy Katon, Town Administrator, Town of Georgia  
**FROM:** John Grismore, Sheriff  
**RE:** March Monthly Reporting

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### March Notes:

This month we committed 80 hours of coverage and logged 41 incidents, the majority of which (33) were for motor vehicle issues. We conducted 3 Directed Patrolson Cadieux Road to address a speeding complaint forwarded by a member of the Town. We did not detect any violators during those patrols.

Speeding violations are diminishing but we expect that to change once the weather, and roadways, improve. In March we conducted 23 traffic stops resulting in the issuance of 22 warnings and 13 tickets. Of those, only 8 were for speeding violations. We also made one arrest for criminally driving on a suspended license.

Issues impacting the quality of life continue to be very low.

### Forward Looking:

As the weather starts to improve, we expect to be more active with regards to motor vehicle related issues. We will continue to be vigilant with our enforcement activities.

**Report Summary:**

	October	November	December	January	February	March
<b>Total Hours Worked</b>	94.75	86	92	69	50.5	80
<b>Total Incidents</b>	35	39	39	21	18	41
<b>Incidents Per Hour Worked</b>	0.37	0.45	0.42	0.30	0.36	0.51
<b>Total Drug Involvements</b>		1	1	0	0	0
<b>Total Arrest Charges</b>	6	1	1	1	0	1
<b>Total Traffic Stops</b>	24	33	27	15	12	23
<b>Total Directed Patrols</b>	0	1	2	0	0	4
<b>Total Warnings Issued</b>	22	28	28	17	6	22
<b>Total Tickets Issued</b>	11	11	6	7	9	13

**Incident Data:**

	2
Traffic Stop	3
Directed Patrol	4
Motor Vehicle Complaint	3
Suspicious Event	3
911 Hangup	2
Accident - Property damage only	1
Assist - Agency	1
DLS	1
Family Disturbance	1
Noise Disturbance	1
VIN verification	1

**Arrest Data:**

Driving with a Criminally Suspended License - 3rd or Subsequent Offense	1
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**Motor Vehicle Enforcement Data:**

FYY - Stop Sign	7
S02 - 11-20 MPH Over Speed Limit	5
CEL - Using Portable Electronic Device Outside Work or School Zone 1st violation	4
VNI - Vehicle Not Inspected Within 15 Days Of Vt. Registration	3
INS - Operating Without Liability Insurance	2
NR - Persons Required To Register	2
PL - Possession Of License Certificate	2
BR - 11-20 MPH Over Speed Limit	1
DEF - Condition Of Vehicle	1
DLT - Driving On Roadways Laned For Traffic	1
DP - Failed To Display Front Registration Plate	1

INC - Operating without proof of financial responsibility	1
OWS - Obstructing Windshields	1
RNL - Restricted License	1
SIG - Signals Required	1
SL2 - 11-20 MPH Over Speed Limit	1
SL3 - 21-30 MPH Over Speed Limit	1

**Community Correspondence:**

Date	Mode	Contact Name	Information/Concern	Action(s) Taken
03/08/2026	Email	Gerry Charbonneau	<p>“Hello just to let you know Four wheelers and dirt bikes at it again. All weekend”</p> <p>“Oh I’m sure they are so annoying there parents don’t seem to care what they do, I’ve lived in Georgia a long time and I never had the issues with them that we do know, It seems it starts up when Chelsi’s son is home or the Barrett’s son such BS we have to put up with it because the town won’t do anything because one of the moms work there. Well hopefully no one gets hurt from the idiotic stuff they do.</p>	<p>We have spent a moderate amount of time in the area of Mr. Charbonneau’s residence (Decker Road) but have not witnessed any such violations. I have asked Mr. Charbonneau to contact Dispatch, rather than email me, so we can be more responsive to this issue.</p> <p>This issue has been shared with the Vermont State Police as well.</p>



# FRANKLIN COUNTY SHERIFF

## ACTIVITY REPORT - MARCH 2026

Date / Time	Incident Type	Town
3/1/2026 20:19	Traffic Stop	Ethan Allen Hwy / Mill River Rd
3/5/2026 12:01	Traffic Stop	Ethan Allen Hwy / Maplefields
3/5/2026 12:11	Directed Patrol	Cadieux Rd
3/5/2026 15:14	Directed Patrol	Cadieux Rd
3/7/2026 17:57	Traffic Stop	Ballard Rd / Old Stage Rd
3/7/2026 19:39	Traffic Stop	Highbridge Rd / Ethan Allen Hwy
3/7/2026 20:10	Traffic Stop	Ballard Rd / Old Stage Rd
3/7/2026 20:26	Traffic Stop	Ballard Rd / Old Stage Rd
3/7/2026 20:42	Traffic Stop	Ballard Rd / State Garage
3/7/2026 22:07	Traffic Stop	1697 Ethan Allen Hwy
3/13/2026 8:49	VIN verification	2715 Ethan Allen Hwy
3/13/2026 9:26	Motor Vehicle Complaint	Mill River / RT 7
3/13/2026 10:52	Traffic Stop	2715 Ethan Allen Hwy
3/14/2026 18:52	Traffic Stop	Ballard Rd / Old Stage Rd
3/14/2026 22:33	Noise Disturbance	117 Ballard Rd
3/17/2026 9:10	Assist - Agency	864 Ethan Allen Hwy
3/17/2026 10:55	Suspicious Event	3192 Oakland Station Rd
3/19/2026 9:29	Directed Patrol	Cadieux Rd
3/19/2026 10:50	Suspicious Event	2085 Oakland Station Rd
3/19/2026 11:32	Traffic Stop	927 Ethan Allen Hwy
3/20/2026 8:02	Traffic Stop	Conger Rd / Ethan Allen Hwy
3/20/2026 9:07	Traffic Stop	2221 Ethan Allen Hwy
3/20/2026 9:24	Traffic Stop	Ethan Allen Hwy / Plains Rd
3/20/2026 9:55	Motor Vehicle Complaint	Ballard Rd / Ethan Allen Hwy
3/20/2026 10:06	Traffic Stop	Ethan Allen Hwy / School
3/20/2026 10:11	Suspicious Event	1152 Reynolds Rd
3/20/2026 10:33	Traffic Stop	Ethan Allen Hwy / Mountain View Dr
3/20/2026 13:35	Accident - Property damage only	948 Oakland Station Rd
3/20/2026 14:04	Motor Vehicle Complaint	119 Old Stage Rd
3/24/2026 9:53	Family Disturbance	Ethan Allen Highway / Cadieux Rd
3/25/2026 22:32	911 Hangup	139 Cedarwood Ter
3/25/2026 23:11	Traffic Stop	Ethan Allen Hwy / Highbridge Rd
3/25/2026 23:53	Traffic Stop	Ethan Allen Hwy / Highbridge Rd
3/26/2026 0:19	Traffic Stop	Ethan Allen Hwy / Highbridge Rd
3/26/2026 1:12	Traffic Stop	1207 Ethan Allen Hwy
3/26/2026 20:25	Traffic Stop	Ethan Allen Hwy / Cadieux Rd
3/26/2026 21:17	Traffic Stop	Ethan Allen Hwy / Highbridge Rd
3/26/2026 22:28	Traffic Stop	Ethan Allen Hwy / Highbridge Rd

Date / Time	Incident Type	Location
3/27/2026 0:20	Directed Patrol	Ethan Allen Hwy
3/27/2026 1:49	911 Hangup	4497 Highbridge Rd
3/31/2026 14:09	DLS	Ethan Allen Hwy / Maplefields

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**Reelection Announcement.**

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From Sheriff John Grismore <john.grismore@fcsovt.com>

Date Mon 4/6/2026 12:32 PM

All,

After careful reflection, I have decided that I will not seek reelection. This decision was not made lightly, but with a clear understanding of the demands and challenges of public service in Vermont, as well as the timing for the next chapter of my life.

My tenure has included moments of significant challenge, many of them highly public and deeply stressful for me, my family, and the members of the Sheriff’s Office. Through it all, the Office remained steadfast, professional, and resilient. In the face of scrutiny and adversity, its members carried themselves with integrity and emerged stronger and more unified, demonstrating the character and commitment that define this organization.

After serving this Office in a leadership capacity for nearly 8 years, we accomplished a great deal on behalf of our County and our organization. Highlights include doubling employee compensation and benefits, reestablishing the Special Response Team, developing a first-of-its-kind Crisis Response Team, rebranding the organization and implementing new and innovative technology.

To the staff, administrators and deputies that have worked alongside me, you have my deepest respect and gratitude and will always hold a special place in my heart.

I also extend my sincere appreciation to the many supporters who stood by me throughout my election, the challenges we faced, and my nearly 30 years in law enforcement. Your encouragement and loyalty provided strength during some of the most difficult moments of my career and personal life. And to my family and friends, your love and support will never be forgotten.

It has been an honor and a privilege to serve this community with so many dedicated professionals, including deputies, troopers, officers, agents, State’s Attorneys, and members of the judiciary. While important work remains in the months ahead, I am confident that I will leave this Office and our County stronger and better positioned for the future.

Public service remains a challenging path, but it is my hope that the proud tradition of responsive, focused policing demonstrated by this Office continues with the strong aid of the community. Vermont needs law enforcement now more than ever, and I encourage the community to support all those who serve.

Sincerely,

**John Grismore**



**Sheriff**

T: 802-527-5555

M: 802-782-6890

E: john.grismore@fcsovt.com

**Franklin County Sheriff's Office**

387 Lake Road

St. Albans, VT 05478

[www.fcsovt.com](http://www.fcsovt.com)

Section 7. Item #B.

This e-mail may contain **FOR OFFICIAL USE ONLY and/or LAW ENFORCEMENT SENSITIVE** information. This E-mail, including any attachments, is covered by the Electronic Communications Privacy Act, 18 USC 2510-2521. This communication is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited and may be unlawful. Please reply to the sender that you have received the message in error and then delete the message and any and all attachments.

Debra L. Bouffard  
dbouffard@sheeheyvt.com

**VIA First Class Mail**  
April 22, 2026

**RE: Case No. 26-0651-PET - Petition of Green Mountain Power for a Certificate of Public Good, pursuant to 30 V.S.A. § 248, authorizing the rebuild of the Georgia Substation located at 2066 Ballard Road in the Town of Georgia, Vermont**

Dear Adjoining Landowners, Town of Georgia Officials, and other Planning Authorities,

I am writing to let you know that Green Mountain Power (GMP) has filed a petition with the Vermont Public Utility Commission (Commission) requesting a Certificate of Public Good (CPG), pursuant to 30 V.S.A. § 248, authorizing the rebuild of the Georgia Substation located at 2066 Ballard Road in the Town of Georgia, Vermont (the “Project”). You are receiving this notice because you are a landowner whose property adjoins the Project, a Town of Georgia official, the Regional Planning Commission, or other land use planning authority.

The planned upgrades to the Georgia Substation replace equipment at the end of its useful life to improve substation safety and reliability for Georgia and the surrounding towns of Milton and St. Albans. The Georgia Substation will be rebuilt on the site of the existing substation. Once rebuilt, the fenced substation yard will increase from approximately 6,014 square feet to approximately 13,862 square feet. Improvements to the substation yard will include a new fence, oil containment system, security, lights, animal fence, surface material, new access drive, and ground grid. The equipment upgrades include, among other things, installation of two new 34.5 kV transmission line breakers, a new 10/14 MVA 34.5 kV/12.5 kV transformer, two 12.5 kV distribution breakers, six new voltage regulators, switches, a battery bank, new control building (approximately 18 feet wide, 28 feet long, and 15 feet tall with peaked roof), two bays of 34.5 kV steel structures (each 18 feet wide, 26 feet 2 inches tall, and 16 feet deep) with bus work, two bays of 12.5 kV steel structures (each 18 feet wide, 26 feet 2 inches tall, and 5 feet deep), and other standard equipment to upgrade the existing Georgia Substation with modern substation equipment.

GMP proposes a permanent access road be installed along the northern fenceline, which will facilitate access to the transmission line behind the substation. The construction of the new access drive will require removal and/or trimming of existing vegetation. The existing 34.5 kV radial transmission line serving the east side of the existing substation will be removed and new poles, wires and a remotely controlled switch will be installed to create a loop feed into the rebuilt substation. The transmission line changes will consist of removing four existing poles and installing nine new poles ranging from approximately 45’ to 55’ in length. Immediately west of the substation, two existing 40’ and 45’ distribution poles will be replaced with new 50’ poles, and three existing distribution poles along Ballard Road will be replaced with 50’ poles.

Vegetation trimming and/or removal to the west of the rebuilt substation will be required to provide access to the Project, maintain the safety and reliability of the existing distribution lines, and facilitate safe sight lines for vehicles exiting the Project site.

GMP has filed a complete petition for this Project with the Commission, which includes the Petition, prefiled testimony, exhibits, and related documents and provides, among other things, a detailed description of the Project, construction plans, and analyses of the natural environment and aesthetic impacts of the Project. A landscape mitigation plan has been proposed for this Project.

This Case has been assigned Case No. 26-0651-PET, and it is open in the Commission’s electronic filing system, called ePUC, available at <http://epuc.vermont.gov>.

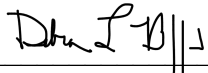
In the following link, you can access the complete Petition as filed, electronically: <https://bit.ly/4dMfLr1>. I can also email this link to you if you provide me with your email address. If you are not able to access the petition filing documents electronically, please contact me, and we can coordinate on ways for GMP to provide you with a copy of the complete Project plans and Petition in paper or through other means such as a thumb drive or CD.

For additional information regarding the process before the Commission and how members of the public may participate, please refer to the public guidance to the Vermont Public Utility Commission’s Section 248 Process, which can be found at the Commission’s website at: <https://puc.vermont.gov/document/section-248-procedures>. The Commission provides further information on public participation through public comment and intervention in a document called “Public Participation and Intervention in Proceedings Before the Public Utility Commission,” found on the Commission’s website at: <https://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utility-commission>.

If you have any questions about the Georgia Substation Project, please reach out and I will be happy to speak with you. Please call me at (802) 864-9891 or email me at [dbouffard@sheeheyvt.com](mailto:dbouffard@sheeheyvt.com).

Sincerely,

SHEEHEY FURLONG & BEHM P.C.

  
\_\_\_\_\_  
Debra L. Bouffard

cc: Service List

# QUOTE



Equipment Sales - Connecticut  
651 Brook Street  
Rocky Hill, CT, 06067  
Phone: (802) 249-8839  
kobrien@firematic.com

<b>QUOTED TO</b>	<b>SHIP TO:</b>
GEORGIA FIRE DEPARTMENT	GEORGIA FIRE DEPARTMENT
ERIC COUTURE	4134 ETHAN ALLEN HWY
4134 ETHAN ALLEN HWY	ST ALBANS VT 05478
ST ALBANS VT 05478	US
US	

<b>QUOTE NUMBER</b>	<b>DATE</b>	<b>EXPIRE DATE</b>	<b>SALESPERSON</b>
QT133149	12/5/2025	1/30/2026	Kevin OBrien
<b>CUSTOMER NO.</b>	<b>PHONE NO.</b>	<b>CUSTOMER PO. NO.</b>	<b>CONTRACT NO.</b>
C17415			

LINE	ITEM NUMBER	DESCRIPTION	QTY ORD	UNIT PRICE	EXTENDED PRICE
1	CEPAPX4PTX	APEX 4 POINT DELUXE KIT	1	16,750.96	16,750.96
2	CEPDARHEAD	DARLINGTON ROLL HEAD	1	306.67	306.67
3	CEPACWCHK	RATCHETING WHEEL CHOCK	4	308.65	1,234.60
4	CEPACLOAD	LOAD PAD	4	193.27	773.08
5	CEPSPX12EX	SUPER X 12" EXTENSION ASSEMBLY	2	508.65	1,017.30
6	CEPSPX24EX	SUPER X 24" EXTENSION ASSEMBLY	2	538.12	1,076.24
7	CEPSPX36EX	SUPER X 36" EXTENSION ASSEMBLY	2	593.27	1,186.54
8	CEPACCCHAN	3/8" X 16' SCHEDULE 80 CHAIN WITH GRAB HOOKS	3	772.50	2,317.50
9	CEPACCCLST	MINI J CLUSTER	4	96.56	386.24
10	CEPACCCLG8	8" SLING	4	205.94	823.76
11	FREIGHT	FREIGHT FROM MANUFACTURER - TBD AND ADDED TO INVOICE	1	675.00	675.00

SHIPPING IS A CLOSE ESTIMATE AT TIME OF QUOTE. ACTUAL SHIPPING CHARGES WILL BE DETERMINED AT TIME OF SHIPPING.

\*\*\*\*\*Please note: Prices are subject to change, at any time, due to potential tariff adjustments.\*\*\*\*\*

Comments	<b>Amount:</b>	<b>26,547.89</b>
	<b>By:</b>	<b>Kevin OBrien</b>



# Subgrant Task Award 1

To the Master Agreement Services between

the Northwest Regional Planning Commission and

Town of Georgia (GEORGIA)

dated 12/29/25

Partner: Town of Georgia Effective Date: When fully executed.

Title: Georgia Silver Lake Rd Floodplain and Wetland Restoration Preliminary Design

Watershed Project Database PROJECT ID: 14605

Phase: Preliminary Design

**Task Summary:** Refer to project description and Table of Mandatory Performance Measures/Milestones/Deliverables below. Also refer to attached copy of: Application for funding, Scope of Work/Workplan, Revised Project Budget, Project Schedule, and Maps/Plans.

**Special Items, if any:** Special Requirements identified below.

**Approved Maximum Limiting Amount:** 29449.66

By accepting this subgrant task award, Partner agrees to work with CWSP to identify the most appropriate source of funds for project implementation and/or operations and maintenance.

**Eligibility of CWSP funds as Match/Percentage of CWSP funds Eligible:** 0%

**Completion Date:** 06/30/27

**Attachments:** Special Requirements; Table of Mandatory Performance Measures/Milestones/Deliverables; Application for funding, Scope of Work/Workplan, Project Budget, Project Schedule, and Maps/Plans.

**IN WITNESS WHEREOF,** the parties hereto have caused this Agreement to be executed as of the day and year first above written.

NRPC: BY: GEORGIA BY: \_\_\_\_\_

Name: Catherine Dimitruk Name: \_\_\_\_\_

Title: Executive Director Title: \_\_\_\_\_

Date: Date: \_\_\_\_\_

**Special Requirements (Resulting from Application) and Notices**

- Fully executed Subgrant Award shall constitute Notice to Proceed unless specified otherwise below.
- Invoices, reports, and deliverables shall be submitted using forms furnished by NRPC.
  - Invoices/Reports: [\[link\]](https://app.smartsheet.com/b/form/019c4cc67d5f7036ad956d950c579c38)  
<https://app.smartsheet.com/b/form/019c4cc67d5f7036ad956d950c579c38>
  - Deliverables: [\[link\]](https://app.smartsheet.com/b/form/9ee72ed799a84acc85ab606519d94879)  
<https://app.smartsheet.com/b/form/9ee72ed799a84acc85ab606519d94879>
- Subgrantee shall provide reports at least quarterly regardless of invoicing, including updates on milestones achieved, any challenges encountered, and any proposed changes to the project plan or timeline.
- All professional services and construction procurements undertaken by the Subgrantee with an estimated value exceeding \$10,000 shall be conducted through a competitive process.
- When consultants and/or contractors not holding Master Agreements with NRPC are engaged for work by Subgrantee as part of this Task Award, NRPC may request documentation relating to that procurement.
- Implementation will require much outside funding if project is to achieve reasonable cost effectiveness.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

NOTE: All projects must include in their deliverables an updated estimate of phosphorus reduction

**WPD Project Description**

The undersized and perched culvert running under Silver Lake Rd should be replaced with a structure that is appropriately sized, eliminates the perched condition, and provides for geomorphic compatibility and aquatic organism passage. It is also recommended that beaver dam analogs (BDAs) be installed along the length of the stream between the footbridge crossing and the upstream end of the culvert that runs under Silver Lake Rd (approximately 638 linear feet). This regenerative practice would allow for restoration of the existing riparian wetland area, reconnection to a portion of the stream's floodplain, and reduced instream velocities, which would slow bank erosion and undercutting.

**Table of Mandatory Performance Measures/Milestones/Deliverables  
(for project type)**

**Table below illustrative; most recent DEC requirements control.**

Floodplain/Stream Restoration - Preliminary Engineering Design  
Project Type: \_\_\_\_\_

Number of preliminary (30%) designs completed  
Performance Measures: \_\_\_\_\_

Milestones: \_\_\_\_\_

Project initiated; proposal/bid solicitations issued and contractor selected (if applicable)

Conceptual site plan drafted

Stakeholder meetings

Other permit-required assessments or plans completed (if applicable)

30% design complete

Project complete

Deliverables: \_\_\_\_\_

Preliminary Design Final Report

Final Performance Report; press release; Form 430-M (if applicable)

<b>Title</b>	<b>Georgia Silver Lake Rd Floodplain and Wetland Restoration Preliminary Design</b>
<b>Basic Eligibility</b>	Yes
<b>Applicant Name</b>	Alysia Catalfamo
<b>Applicant Organization</b>	<b>Georgia Conservation Commission</b>
<b>Applicant Email</b>	acatalfamo@gmail.com
<b>Applicant telephone</b>	
<b>Project ID from WPD</b>	14605
<b>Description of Project</b>	The undersized and perched culvert running under Silver Lake Rd should be replaced with a structure that is appropriately sized, eliminates the perched condition, and provides for geomorphic compatibility and aquatic organism passage. It is also recommended that beaver dam analogs (BDAs) be installed along the length of the stream between the footbridge crossing and the upstream end of the culvert that runs under Silver Lake Rd (approximately 638 linear feet). This regenerative practice would allow for restoration of the existing riparian wetland area, reconnection to a portion of the stream's floodplain, and reduced instream velocities, which would slow bank erosion and undercutting.
<b>Project Latitude</b>	44.69638
<b>Project Longitude</b>	-73.05957
<b>Project Phase</b>	<b>Preliminary Design</b>
<b>Annual P Reduction KG</b>	4.9
<b>Any one time P reduction KG</b>	
<b>Total Cost of Proposed Phase</b>	29449.66
<b>Amount of funding requested (Proposed Phase)</b>	\$29,449.66
<b>Matching Funds Available</b>	\$0.00
<b>Total Project Costs (All Phases)</b>	implementation: \$100,000-200,000. all phases: \$175,000-300,000
<b>KG/\$ Current Phase</b>	0.000166386
<b>KG/\$ Overall</b>	#INVALID OPERATION
<b>Design Life</b>	10
<b>Estimated Annual O&amp;M cost total</b>	Not available, depends on practices selected
<b>Conformance with Tactical Basin Plan TBP</b>	10
<b>Number of Co-benefit Areas</b>	2
<b>DEC Screening Form Uploaded</b>	Yes
<b>Map of Project Area Uploaded</b>	Yes
<b>Project Budget Uploaded</b>	Yes
<b>Project Schedule Uploaded</b>	Yes
<b>Landowner Support uploaded</b>	Yes
<b>Phosphorus Calculator Tool uploaded</b>	Yes
<b>Created</b>	03/12/26 1:42 PM
<b>Design/Imp Costs Requested</b>	29449.66
<b>Design-imp Costs Total</b>	implementation: \$100,000-200,000. all phases: \$175,000-300,000
<b>Using_As_Match</b>	No
<b>Cultural Resource Review</b>	No
<b>O&amp;M interest</b>	No
<b>continued project</b>	<b>Yes</b>

## Budget

	Expense	Amount	Rate	Total
Engineering Consultant Services	lump sum to perform all services described in schedule, estimate provided by project development contractor		-	\$ 24,000.00
NRPC Project Management services				
	mileage (3 round trips)	72	\$ 0.725	\$ 52.20
	Regional Planner: procurement/contracting process, participation in site visits	45	\$ 26.11	\$ 1,174.95
	Senior Planner: grant & staff oversight, review of contractor reports and other materials	25	\$ 51.03	\$ 1,275.75
	Asst Director/Director: grant & staff oversight as-needed	3	\$ 85.70	\$ 257.10
			Subtotal:	\$ 2,707.80
		Indirect Rate:	99.33%	\$ 2,689.66
			Total NRPC:	\$ 5,449.66
			Project total:	\$ 29,449.66

**Silver Lake Road Preliminary Design Proposed Schedule: April 2026 – March 2027**

Task 1: Hire Consultants

*April-May 2026*

A request for proposals will be made to a minimum of 3 engineering firms. Proposals will be evaluated and a contractor selected by the Georgia Conservation Commission.

A subcontract with NRPC for project management services will also be executed during this time.

Task 2: Kickoff Site Visit

*May-June 2026*

There will be an initial site visit with selected consultant to discuss data collection needs and adjust timelines as needed.

Task 3: Development of 30% design

*May 2026-January 2027*

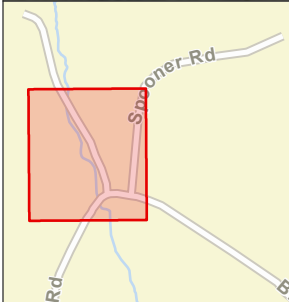
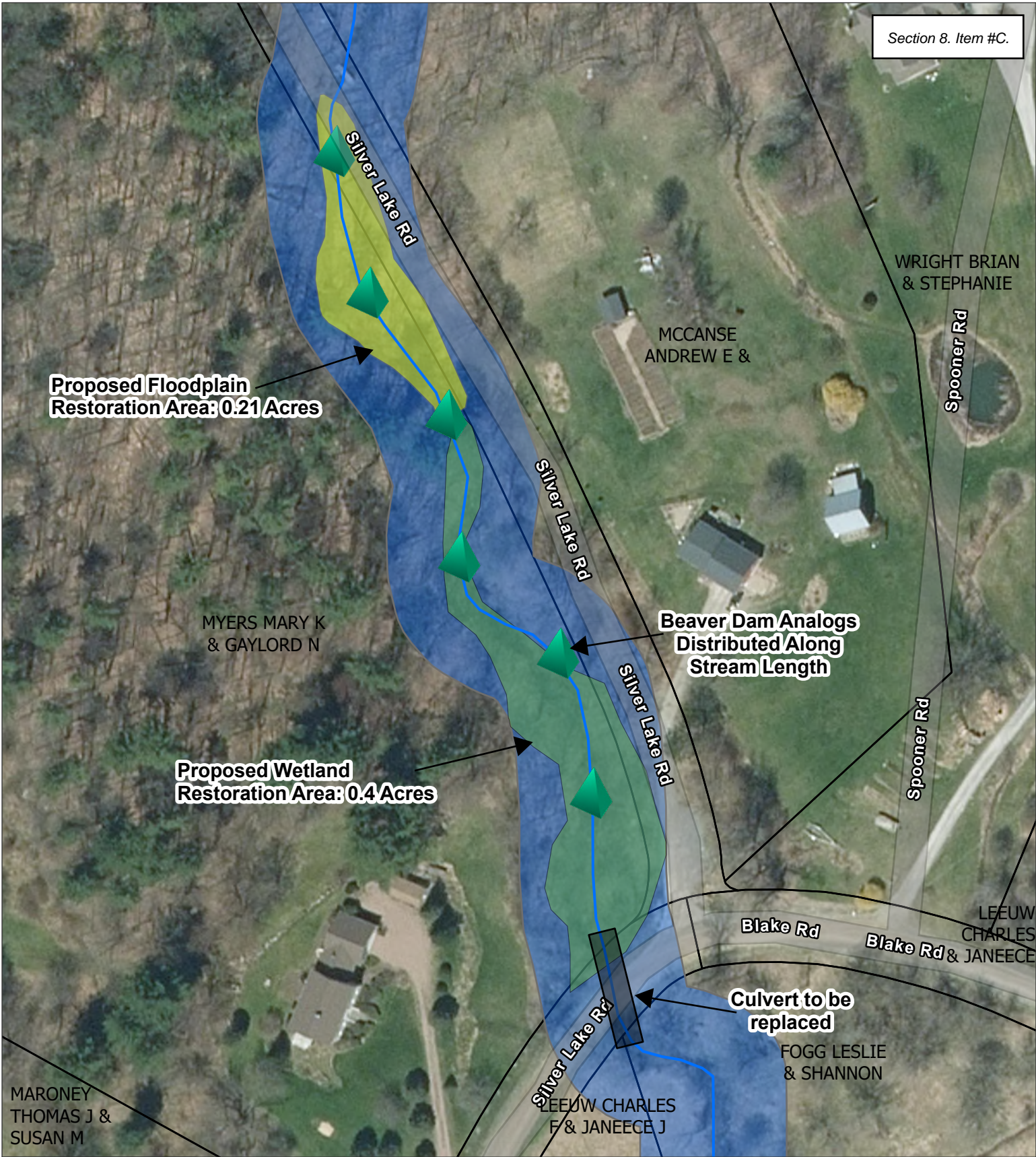
The selected engineering consultant will perform the following tasks:

1. Existing conditions topographic and features survey – survey stream corridor, culvert, road features.
2. Permitting investigation – State/ACOE wetlands, DEC rivers stream/floodplain, VDHP, Act 250, Vermont F&W.
3. Perform wetlands delineation.
4. 30% concept plan development.
5. Outreach – present draft 30% plan to landowner, planning commission, regulators.
6. Finalize 30% plan, 30% report including cost estimate and P load reduction calculations. Develop draft site access agreement and operations and maintenance plan.

Task 4: Reporting

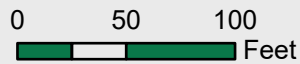
*January – March 2027*

NRPC staff on behalf of the Georgia Conservation Commission will complete final reporting per CWSP requirements.



**Silver Lake Rd  
Project Development Summary  
Georgia, VT**

Map Date: 12/11/2025



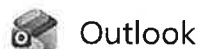
- Streams
- Floodplain Restoration Area
- Wetland Restoration Area
- Stream Buffer (50ft)

**Legend**

- Parcel Boundaries
- ▲ Proposed Beaver Dam Analogs

Scale: 1 in = 88 ft





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**2026 SW Reporting: 5638-9010.R, Sherwood Forest**

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**From** Allie Kratzat <allie@mumleyinc.com>  
**Date** Mon 4/20/2026 2:51 PM  
**To** Georgia Town Administrator <administrator@townofgeorgia.com>  
**Cc** Tyler Mumley <tyler@mumleyinc.com>

You don't often get email from allie@mumleyinc.com. [Learn why this is important](#)

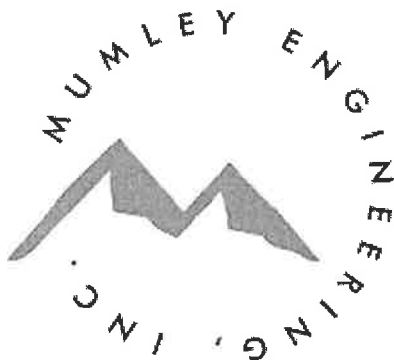
Good Afternoon Stacy,

We're getting ready for the 2026 stormwater season and wanted to check in on 5638-9010.R, covering the Sherwood Forest subdivision in Georgia. It is our understanding that the renewal is still on hold, and when we checked in last year the Town thought it best to pause reporting for the time being.

We wanted to confirm this is still the case before excluding the permit from this year's schedule. If you have any questions on reporting or the ongoing permit issue, we can also be reached at the number below. Have a great day!

Thank You,  
Allie

**Allie Kratzat, Office Manager**  
Mumley Engineering, Inc.  
5 Lake Street  
St. Albans, VT 05478  
802-524-9300  
[www.mumleyengineering.com](http://www.mumleyengineering.com)





# Town of Georgia Facilities Use Policy

**ADOPTED May 28, 2025**

# POLICY

## Purpose

The Town of Georgia has four facilities that are available for use by Georgia residents and members of the public. These facilities are available to all qualified users on equal terms without regard to race, color, religion, national origin, or other status covered by applicable state or federal laws or regulations. In allowing the use of these facilities, the Town of Georgia will not discriminate against users of the facilities based on the users' particular viewpoint(s).

It is the intent of the Town to have these facilities used as frequently as possible, but it is the obligation of the Town to ensure that its facilities are maintained in good condition and their use and maintenance do not impose an undue financial cost on the Town's residents. This policy is intended to help ensure that the Town's facilities will be well maintained, enjoyable, accommodating and will provide a safe environment.

## Facilities to which this Policy applies

Georgia Beach Pavilion and grounds

Georgia Library Community Room.

Georgia Fire & Rescue Community Room.

Georgia Town Hall Meeting Room.

## Priority of Use

The Town of Georgia will make these four facilities available on a first come first serve basis for individuals, groups and organizations to rent / use during times when the facilities are not being utilized for Town of Georgia programs or by Town staff, boards, commissions and committees, or Town of Georgia sponsored events.

## Availability

The Georgia beach facilities are generally available from May to September for use during the following hours: 9:00 am – dusk. (Contact Town Hall to reserve and to obtain necessary forms.)

Please see the attached fee schedule for the current fees and deposit required for use of Georgia Beach Pavilion & Grounds. Non-Profit organizations and other groups may apply in writing to the Selectboard in advance of their requested event date to request a waiver of this fee. Waiver of this fee is at the discretion of the Selectboard. A signed waiver of liability form is required of all signatories, acknowledging that they understand all rules and that they assume all responsibility for and assure the compliance of the conduct and behavior of their guests.

Any event with more than 100 guests will be required to pay an additional fee of \$50.00 for a port a potty.

**The Georgia Library Community Room is, available only during regular hours when the library is staffed.** Contact the librarian on duty to set up reservations and to obtain the necessary forms.

Please see the attached fee schedule for the current fees and deposit required for use of Georgia Public Community Room. Non-Profit organizations and other groups may apply in writing to the Library Trustees in advance of their requested meeting date to request a waiver of this fee. The "fee waiver request" is at the discretion of the library Trustees.

Georgia Fire & Rescue Community Room - by appointment only, please contact Town Hall for the current fees and deposit requirements and scheduling of event.

Georgia Town Hall Conference Room - by appointment only, please contact Town Hall for the current fees and deposit requirements and scheduling of event.

**INDEMNIFICATION AND HOLD-HARMLESS**

Users agree to indemnify and hold the Town, its officers, agents, and employees, harmless from any loss or liability which may result from claims of injury to persons or property or from any cause arising out of or during the use and occupancy of the Facility by User and User's employees, agents, contractors, guests, and invitees.

**CANCELLATION**

The user fee will not be refunded if notice of cancellation is received by the Town less than **10 (Ten)** days before the Event. The security deposit will be refunded if the facility is not used. In the event of a power outage or other event that may render the facility unusable, the user fee and security deposit will be refunded.

**TERMS OF FACILITY USE**

**The User understands and agrees to all of the following terms of use:**

Animals are not permitted on the grounds of any facility with the exception of service animals.

No open fires. Barbecue pits are available for patrons use.

No glass bottled beverages, cans or plastic only.

User is responsible for cleaning the facility immediately after the event. This includes disposing of all trash in trash receptacles, washing all dishes, wiping kitchen counters and tables, and returning all furniture that was moved for the event to its original location(s).

No sign or temporary structure may be placed on the premises without obtaining advance written approval from the Town. Any signs or temporary structures placed on the premises by User shall be promptly removed by the User at the end of the event.

The facility, its appurtenances, and any equipment contained therein may not be injured, damaged, marred, or defaced in any way. Neither shall nails, hooks, tacks, or screws be driven into any wall or other part of the Facility.

Use of the facility shall not create any nuisance or disturb the quiet enjoyment of anyone using adjacent or common premises and facilities.

User is responsible for the cost of all repairs to the facility required as a result of damage caused by User employees, agents, contractors, licensees, guests, or invitees. Vehicles are not permitted anywhere other than designated parking spaces outside the facility.

The sale, possession, consumption, and use of tobacco, marijuana, and illegal drugs are forbidden on municipal property. The sale, possession, consumption, and use of alcoholic beverages are only permitted on municipal property as specifically described in a duly executed facility use agreement.

No Skateboards, bikes, blades or wheels allowed on the tennis/basketball court(s). No vehicles on the greens or back access road to the beach pavilion. If you need access to unload "heavy" items, or for handicapped assistance, please ask in advance for permission. There **is no parking** inside fenced areas at the beach.

## SALE, POSSESSION, CONSUMPTION, AND USE OF ALCOHOLIC BEVERAGES

The sale, possession, consumption, and use of alcoholic beverages in conjunction with the event are permitted as contained herein; or not permitted as marked below:

Permitted  Not Permitted  User acknowledgment (initials) \_\_\_\_\_

- User understands that the sale, possession, consumption, and use of alcoholic beverages in the facility are subject to state and federal law. User understands that User is solely responsible for obtaining any liquor license or permit that is required by state and federal law.
- User and/or User's employees, agents, contractors, licensees, guests, and invitees shall not provide alcohol to people under the age of 21 or to people who are already intoxicated or are apparently intoxicated. User and/or User's employees, agents, contractors, licensees, guests, and invitees shall require proof of **age of all people** prior to serving them with alcohol.
- Users acknowledge that the Town does not condone the irresponsible use of alcoholic beverages. It shall be User's sole responsibility to monitor the use of alcoholic beverages by User's employees, agents, contractors, licensees, guests, and invitees.

## Occupancy

Occupancy of the facilities will be limited as follows:

Facility	Maximum Occupancy
Beach Pavilion	200
Library Community Room	35
Georgia Fire & Rescue Community Room	49
Town Hall Letourneau Meeting Room	20

## INSURANCE

Social service and community service groups, businesses, and non-profit groups wishing to use the facilities will procure and maintain, at its sole cost and expense, comprehensive general liability insurance for the event in which the Town is named as an additional insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. User will furnish the Town with a certificate of such insurance at the time of signing this agreement.

If User will contract with a caterer or other third party to furnish or serve alcohol at the event, such caterer or third party shall procure and maintain, at its sole cost and expense, comprehensive general liability insurance with combined single limit coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, and liquor liability insurance with

combined single limit coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Town and User both be named as additional insured. User will furnish the Town with a certificate of such insurance prior to the event.

Host liquor liability coverage may be substituted when alcohol is consumed and not sold at the facility with the prior written approval of the Town. The Town shall be named as an additional insured on the host liquor liability insurance.

**VACATING FACILITY**

At the expiration of stated date and time, or upon the earlier termination of this agreement, User will promptly and peaceably vacate the facility and remove its employees, agents, contractors, licensees, guests, and invitees and their property from the facility and conduct the cleaning activities of this agreement so that the facility is in the same condition (ordinary wear and tear excepted) as at the inception of the event.

**INJURIES TO PERSONS AND LOSS OR DAMAGE TO PROPERTY**

The Town is not liable for any injury to persons or loss or damage to private property which occurs during the Event. User is financially responsible for any damage to or loss of Town property that occurs during the event.

**RETURN OF SECURITY DEPOSIT**

Promptly after the event, the Town will inspect the facility. If no damage has been caused to the facility, and if cleaning activities specified in this Agreement have been conducted so that the Facility is in the same condition (ordinary wear and tear excepted) as at the inception of the Event, the Town will return the security deposit to User by first class mail within fourteen business days. If damage has been caused to the facility, or cleaning activities specified in this agreement have not been carried out, Town may retain all or a portion of the security deposit and give written notice to User specifying the amount retained and the reasons therefore. In addition to retaining the security deposit, the Town may pursue any additional remedies authorized by law to recover its damages or losses.

**RIGHT OF ENTRY AND TERMINATION**

The Town, its officers, agents, and employees shall have the right to always enter the facility during the event to confirm User's conformance to this agreement. If the Town determines, in its sole judgment, that User has breached a term of this agreement, the Town shall have the right to immediately terminate this agreement prior to the expiration of its term without any refund to User.

**CONFORMANCE WITH THE LAW**

User agrees that User will abide by and conduct its affairs in accordance with the Town's Facility Use Policy and all laws, rules, regulations, and ordinances, including those relating to alcohol consumption and noise. User shall not engage in or allow any illegal activity to occur at the facility during the contracted time frame for its entry and use.

# FACILITY FEE SCHEDULE

Facility	Resident Rate	Non-Resident Rate	Deposit	Notes
Georgia Beach Pavilion & Grounds	\$250 / day	\$500 / day	\$200	Seasonal use; May-Sept
Georgia Public Library Community Room	\$0 / day	\$0 / day	\$50	Subject to library hours and approval
Georgia Fire & Rescue Community Room	\$50 / day	\$50 / day	\$50	Includes tables & chairs
Georgia Town Hall Meeting Room	\$0 / day	\$0 / day	\$50	Includes tables & chairs

## EFFECTIVE DATE

This policy as amended shall become effective immediately upon its adoption by the Town of Georgia Selectboard.

## SIGNATURES

Selectboard Chair: Kurtina Duncanson

Selectboard Vice Chair: Kevin W. Wynn

Selectboard Member: Carl Rungt

Selectboard Member: Kellie Bosley

Selectboard Member: Paul Jensen

Date of Revision: May 28, 2025

## Adoption History

1. Agenda item at regular Town of Georgia Selectboard meeting held on May 28, 2025.
2. Read and approved at regular/special Town of Georgia Selectboard meeting on May 28, 2025 and entered in the minutes of that meeting which were approved on \_\_\_\_\_.

# TOWN OF GEORGIA

## FACILITY USE AGREEMENT FOR A ONE-TIME EVENT

This Agreement, dated \_\_\_\_\_, is by and between Town of Georgia (hereafter "Town") and \_\_\_\_\_ (hereafter "User"). This Agreement is not transferrable or assignable to any other person or entity.

In consideration of the mutual covenants and conditions herein, the parties agree as follows:

### FACILITY

The Town grants a license to User to use \_\_\_\_\_ (hereafter "the facility") for the event and time period contained herein. User's rights under this Agreement include the use of \_\_\_\_\_ but do not include \_\_\_\_\_.

### OCCUPANCY

Occupancy of the facility shall be limited to \_\_\_\_\_ persons, including User's employees, agents, contractors, licensees, guests, and invitees.

### EVENT

User is granted a license to use the facility for the following event and no other purpose: \_\_\_\_\_

User understands that Town does not warrant or represent that the facility is safe and suitable for User's purposes. User expressly acknowledges for itself and for all persons who will be utilizing the premises and facility in connection with User's purposes that Town is providing premises and facility on an "as is" basis.

### DATE AND TIME OF USE

Such event will take place on (month,day,year) \_\_\_\_\_, from \_\_\_\_\_ (starting time A.M. or P.M.) until \_\_\_\_\_ (ending time A.M. or P.M.)

# ENTIRE AGREEMENT

This Facility Use Agreement, together with any exhibits or addenda annexed hereto, is the sole and complete expression of the parties' intent with respect to the subject matter hereof. This agreement may be amended or modified only by a writing countersigned by authorized representatives of each party.

I, \_\_\_\_\_ (printed name of User), acting on my own behalf and also action on behalf of \_\_\_\_\_ (name of organization, if applicable), being fully authorized to do so, hereby waive and release any and all claims against Town of Georgia, together with its various departments, employees, officers, elected officials, agents, and any and all other persons or entities acting on its behalf, from any and all actions of any nature whatsoever asserting any injury, accident, harm, loss, damage, or cost arising in connection with the use of any facilities pursuant to this Agreement, and further undertake to defend and indemmnify all of the aforesaid parties against any and all such claims and forever hold them harmless from the same. **I also certify that I have read this form and that all information stated herein, including any information on the facility use policy appended hereto, is true to the best of my knowledge, information and belief.**

X

\_\_\_\_\_  
Signature of User

Date: \_\_\_\_\_ Users Cell Phone #: \_\_\_\_\_

Address of User: \_\_\_\_\_

**APPROVED BY THE TOWN OF GEORGIA ON:**

DATE: \_\_\_\_\_

BY \_\_\_\_\_, Duly Authorized Agent.



**FW: Fee Waiver Request for Georgia Town Beach**

**From** Georgia Town Clerk <townclerk@townofgeorgia.com>  
**Date** Fri 4/10/2026 8:12 AM  
**To** Georgia Town Administrator <administrator@townofgeorgia.com>

📎 1 attachment (427 KB)  
Rental agreement Pack 842.pdf;

Sincerely,

Cheryl Letourneau  
Georgia Town Clerk  
47 Town Common Road. No.  
St. Albans, VT 05478  
(802)524-3524

**From:** Heather Grimm <heather.grimm215@gmail.com>  
**Sent:** Wednesday, April 8, 2026 9:42 PM  
**To:** Georgia Town Clerk <townclerk@townofgeorgia.com>; pack842vt@gmail.com; Georgia Selectboard <sb@townofgeorgia.com>  
**Subject:** Fee Waiver Request for Georgia Town Beach

You don't often get email from [heather.grimm215@gmail.com](mailto:heather.grimm215@gmail.com). [Learn why this is important](#)  
Hello Cheryl,

Please find the attached facility rental agreement for Georgia Cub Scout Pack 842 to use the Town Beach Pavilion on May 30. Could you please confirm if the pavilion is available and forward the following fee waiver request to the Selectboard for their consideration?

Dear Members of the Georgia Town Selectboard,

I am writing on behalf of Pack 842 to request a fee waiver for use of the Georgia Town Beach facility on May 30, 2026, for a pack barbecue.

This event is a year-end celebration for our Scouts and their families, recognizing their accomplishments and building community. As a volunteer-led organization, we aim to keep activities affordable for all families, and a fee waiver would greatly support that goal.

We will follow all town guidelines and ensure the space is left clean and well cared for.

Thank you for your consideration. Please let me know if you need any additional information.

Sincerely,

Heather Grimm

Volunteer

Pack 842

802-752-7107



---

## Georgia Beach reservation fee

---

**From** Jennifer Champagne <jchampagne@maplerun.org>  
**Date** Fri 4/17/2026 12:45 PM  
**To** Georgia Town Administrator <administrator@townofgeorgia.com>  
**Cc** Jennifer Champagne <jchampagne@maplerun.org>

You don't often get email from jchampagne@maplerun.org. [Learn why this is important](#)

Good Afternoon Mr. Bergstrom,

I'm writing on behalf of Northwest Career and Technical Center Instructors in St. Albans. We're looking to reserve Georgia Beach for our annual Community Service and Field Days activity on Wednesday, May 20th (rain date of May 27th), and are requesting that you, and the Select Board consider waiving the \$500 fee. As an Educational Institution, this activity allows our students to benefit the community through completing various community service activities, as well as Teach our students the benefit of giving back. We culminate our day by meeting at the beach for lunch, games and ice cream to celebrate all of the hard work we did! We would need access to the restroom facilities as well as the pavillion and game fields during this time.

If there are community service opportunities that we could help with on that day, please don't hesitate to let me know.

We look forward to hearing from you.

Kind Regards,  
Jenn Champagne

--



Jennifer Champagne  
Student Support Coordinator  
Title IX Coordinator  
Northwest Career & Technical Center  
phone: (802) 752-1056  
email: [jchampagne@maplerun.org](mailto:jchampagne@maplerun.org)



Town of Georgia  
Injury Reporting, Medical  
Treatment & Incident Review  
Policy

Approved 28 October 2019

**Table of Contents**

1 Reporting Requirements..... 1  
2 Medical Treatment..... 1  
3 Incident Review Procedures ..... 2

## 1 Reporting Requirements

- 1.1.1 All injuries to employees that will be treated with first aid or actual medical treatment (from a healthcare provider) shall be reported to the supervisor/department head or other designated person immediately or as soon as practical – and in all cases no later than the end of the shift or call.
- 1.1.2 The employee and supervisor/department head will discuss and determine the need for first aid and/or medical treatment unless the need for treatment is obvious. This is intended to keep the supervisor/department head informed about the need for treatment so he/she can assist in coordinating medical care and gather required information for workers' compensation reporting purposes.
- 1.1.3 These initial injury/illness reports may be provided in writing, in person, by phone, by two-way radio, or by other appropriate means.
- 1.1.4 The employee shall participate and cooperate with the supervisor/department head or designee in the review of the injury/incident as described in section c (below).
- 1.1.5 If an employee voluntarily delays medical treatment or first aid for a work-related injury until sometime after the injury (including hours or days later), the employee shall promptly notify his/her immediate supervisor/department head as soon as he/she decides to apply first aid or seek medical treatment, and obtain medical treatment as outlined in section b (below).
- 1.1.6 If an employee refuses initial medical treatment, but at later time independently obtains treatment on his/her own using his/her own medical provider, he/she must notify the department head or supervisor at the first possible opportunity that medical treatment has been obtained. This will result in a referral to the designated medical provider identified in section b (below).
- 1.1.7 If the employee has been kept out of work for medical reasons due to the work-related injury, he/she shall report the expected absence as required by town of Georgia policy and provide written documentation from the treating medical provider indicating that the employee has been directed to remain out of work.

## 2 Medical Treatment

- 2.1.1 In cases where emergency medical treatment is required, the local ambulance/ems (or 911) shall be called, and the injured employee shall be taken to the appropriate emergency medical facility determined by ems personnel.
- 2.1.2 When non-emergency treatment is required outside of the designated medical provider's office hours, employees shall use either NMC walk-in clinic located at 927 Ethan Allen highway in Georgia. If NMC walk-in clinic is closed, please seek treatment at NMC in St. Albans.
- 2.1.3 In situations where an employee desires to see an alternate medical provider, he/she may do so after receiving the initial care as listed in this policy. A form 8 (of the Vermont workers' compensation division) must be used.

- 2.1.4 In all cases where medical treatment is obtained from a healthcare provider, the employee shall receive from the medical provider a completed work capability form to document the employee's current work abilities and any restrictions. An acceptable form is the Vermont department of labor form 20, or an equivalent that may be used by the healthcare provider. The department head or supervisor will provide a copy of an appropriate form to the employee upon request.

### 3 Incident Review Procedures

- 3.1.1 Upon receiving notice of a work-related injury as described above, the department head or supervisor shall complete an employee injury report and incident review form ("injury/incident form") with the injured employee. Paper copies of this form will be provided to all departments, and it may also be available online. <https://www.vlct.org/resource/injury-reporting-medical-treatment-and-incident-review-toolkit>
- 3.1.2 The purpose of this form is to gather facts about the incident, when it happened, its cause(s), any witnesses, etc. This information will be used first for filing a workers' compensation claim with PACIF and later to identify ways to prevent future injuries due to similar incidents.
- 3.1.3 Care shall be taken to avoid discipline-related issues during the incident review discussion between the department head or supervisor and the injured employee. Any warnings or other disciplinary actions shall take place separately from the incident review process.
- 3.1.4 Both the department head or supervisor and the injured employee shall sign the injury/incident form and attest to its accuracy.
- 3.1.5 The department head or supervisor and the injured employee shall complete the injury/incident form immediately if possible, but typically within 24 hours from the time of the initial incident. If extenuating medical circumstances prevent the employee from participating, the department head shall complete the form as soon as possible, using any and all information and assistance available.
- 3.1.6 It is important that (a) the claim be filed immediately, (b) only designated person(s) file the claim, and (c) the claim be filed with PACIF (not the state of Vermont).
- 3.1.7 All completed employee injury report and incident review forms shall be retained by the municipality and reviewed by the town administrator and the selectboard for completeness and monitoring of corrective actions if any were suggested.



# Town of Georgia Property Disposal Policy

Approved 13 May 2020

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3 Procedure..... 1

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4 Proceeds..... 2

## 1 Definitions

- 1.1.1 Surplus Property: Any equipment, furniture, scrap, salvaged materials, or other tangible property that is no longer needed or used by the town, regardless of its existing condition or estimated value.
- 1.1.2 Determination of Value: A department wishing to dispose of surplus property will make a reasonable estimate of the current market value in "as is, where is" condition.
- 1.1.3 Valueless Property: Property determined by the Town Administrator to have a no value but could be of value to a member of the town.
- 1.1.4 Eligible Purchaser: Any public entity, non-profit organization, private organization or the general public is eligible to purchase surplus products unless otherwise noted in this policy.

## 2 Purpose

- 2.1.1 This policy establishes procedures for the disposition of property, other than real estate, which is surplus to the needs of the town.

## 3 Procedure

### 3.1 Surplus Item Identified

- 3.1.1 The town department responsible for property it wishes to declare surplus must provide the Town Administrator with a detailed written description of the subject property, its location, condition, and estimated value.

### 3.2 Reassignment of Assets

- 3.2.1 The Town Administrator will first determine if the asset can fill the need of another department within the Town. If it does the Town Administrator will reassign the property to the new department unless the property has a value greater than \$1,000. Property reassignments with a value of over \$1,000 must be brought to the selectboard for approval prior to reassignment.

### 3.3 Determination of value

- 3.3.1 If the Town administrator determines reassignment is not in the Town's best interest the responsible department will provide the Town Administrator an estimated value and a suggested method of disposal.
- 3.3.2 The value can be determined through an estimate, an official appraisal, an offer from another agency, Kelly blue book value or other sources available to the responsible department. If the department cannot determine a value, the Town Administrator will determine a reasonable market value.
- 3.3.3 If the Town Administrator determines that the property is valueless property, it can then be posted as free to town residents. This can be via a sign, the town website or both.

### 3.4 Methods of Disposal

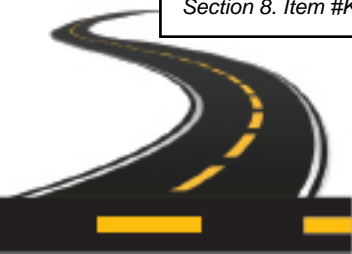
- 3.4.1 Trade-in the property towards the cost of replacement equipment.
- 3.4.2 Post the property for sale to the general public using the Town website. Other posting sites maybe authorized by the Town Administrator.

### 3.5 Sealed Bid or Public Auction

- 3.5.1 The responsible department will be published on the Town website and at least one of the local newspapers, seven calendar days before the sale a notice setting forth a general description of the property to be sold, the day, time and location of the sale. The terms of all sales will be cash, check or money order in the amount of the full purchase price. In conducting an auction, the purchasing agent may contract with a professional auctioneer and allow a flat fee, hourly fee or percentage of the amount of the sale to be paid based upon the customary payment method for such auctioneering services.

#### 4 Proceeds

- 4.1.1 The proceeds from the sale of any Town property, except for trade-ins and capital replacement sales, will go into the Towns General Funds.



## STREET NAMING & ADDRESSING ORDINANCE

### I. Authority

This ordinance is adopted by the Town of Georgia in accordance with 24 VSA § 2291(16), 24 VSA § 4421, and 24 VSA § 4463.

### II. Purpose

The purpose of this ordinance is to establish a uniform system for naming roads and numbering buildings throughout the Town of Georgia to facilitate the location of properties by emergency services, postal and delivery services, and for other appropriate purposes.

### III. Definitions

#### 911 System

The set of networks, software applications, databases, components and operations & management procedures required to provide 911 service. This may include commercial, governmental, and human resources.

#### Addressing Systems

There are several different types of addresses noted in this document:

- Civic Address: Any city-style address that includes a house number and a street name is considered a Civic Address. Civic Addresses include a community name that may or may not be recognized by the United States Postal Service (USPS) or be MSAG valid. Civic Addresses may be used as Postal Address if recognized by the USPS. Civic Addresses may be used as MSAG addresses if they are an exact match to the MSAG address. A rural route delivery address or FPO or APO address is not considered a Civic Address.
- Postal Address: Address recognized and used by the USPS for delivery of mail. A Postal Address is frequently not a valid address for 911 purposes.
- Sub-Address: A component of a Civic Address that provides differentiation between features having a common street name and address number. For example: apartment, suite, or lot number.
- Grandfathered Addressing: This is an addressing scheme that was approved by the Board on initial Enhanced 911 implementation but does not follow the recommended 5.28 foot addressing scheme. For example, a grandfathered addressing system may calculate addresses at 50 feet or 100 feet per address.

#### Dispatchable Location

Consists of the civic location, plus additional information such as suite, apartment, or similar information to adequately identify the location of a potential 911 caller.

#### Emergency Service Number (ESN)

A 3-5-digit number that represents one or more ESZs (Emergency Service Zone).

**Emergency Service Zone (ESZ)**

A geographical area that represents a unique combination of emergency service agencies (e.g., Law Enforcement, Fire and Emergency Medical Service (EMS)) that is within a municipality. An ESZ is represented by an Emergency Service Number (ESN) to identify the ESZ.

**Geographic Information Systems (GIS)**

A system for capturing, storing, displaying, analyzing, and managing data and associated attributes which are spatially referenced.

**Public Safety Answering Point (PSAP)**

An emergency communications center capable of processing 911 calls.

**Enforcement Officer**

The person(s) authorized by the Selectboard and registered with the Vermont Judicial Bureau to enforce this ordinance.

**E-911 Coordinator**

The person(s) authorized by the Selectboard to administer this ordinance.

**IV. Naming of Roads**

All public roads shall be named. All private roads or driveways serving three or more lots shall be defined as a private road and be named. A driveway serving one or two lots shall be defined as a driveway and shall not require a name. Any future changes in a driveway increasing the lots served beyond the two lots will require the driveway to be upgraded to a private road, named and new addressing created by the E-911 Coordinator.

New private roads established via the Town’s subdivision process shall be named within the 180-day period following the final decision by the DRB and prior to the recording of the mylar and deeds required by the DRB.

**V. General Numbering System Guidelines**

Addressing of new streets and re-addressing of existing streets shall follow the Vermont Enhanced 911 Board Addressing Standards using a 5.28ft. increment with odd numbers on the left and even numbers on the right. The numbering of parcels, dwellings, and buildings shall proceed continuously from the beginning of the road. Multi-dwelling buildings which have direct road access will be numbered consecutively per the multi-dwelling numbering guide in the appendix of this document. Multi-unit dwellings located within a building and may not have direct road access will be numbered with a building number (83 Main Street) and a 3-digit unit number with the first digit representing the floor number (101,201,301).

**VI. Posting of Designated Street Addresses**

- A. The owner, occupant or person in charge of any house or building to which a number has been assigned will be notified by the E-911 Coordinator of the number and street name assigned to the building.
- B. Within 60 days of receipt of such notice, the owner, or occupant in charge of a house or building to which the number has been assigned, shall affix a number on or near the front door on the side of the house facing the road or driveway. In addition, a number shall be affixed to either the mailbox or a post installed at the driveway entrance on the main road, located at least 30 feet from the center of the road.
- C. Letters must be at least 3” in height and reflective.
- D. Posting must meet any additional requirements set forth in the Vermont Enhanced 911 Board Addressing Standards.

## VII. New Structures

Prior to the issuance of any Zoning Permits, road naming and addressing must be completed and approved per this ordinance.

## VII. Enforcement

Any Person who violates a provision of this civil ordinance shall be subject to injunctive relief and a civil penalty for each such violation. Each day the violation continues shall constitute a separate offense. The Enforcement Officer shall have authority to issue and pursue before the Judicial Bureau, or another court having jurisdiction, municipal complaints to enforce this Ordinance. An Enforcement Officer or the Town Attorney may dismiss or amend a municipal complaint in appropriate circumstances in accordance with law or court rules.

### 1. Waiver Fees

An Enforcement Officer is authorized to recover waiver fees, in lieu of a civil penalty, in the following amounts, for any person who declines to contest a municipal complaint and pays the waiver fee:

First Offense .....	\$100
Second Offense .....	\$200
Third Offense .....	\$300
Fourth and Subsequent Offenses.	\$400

Offenses shall be counted on a twelve (12) month basis, beginning January 1 and ending December 31 of each year. An Enforcement Officer shall have discretion, for good cause shown, to issue a written warning, without recovering a waiver fee, for any First Offense. In such instance, the written warning shall be counted as a First Offense for calculating the number of annual offenses.

### 2. Civil Penalties

An Enforcement Officer is authorized to recover civil penalties in the following amounts for each violation:

First Offense .....	\$200
Second Offense .....	\$400
Third Offense .....	\$600
Fourth and Subsequent Offenses.	\$800

Offenses shall be counted on a twelve (12) month basis, beginning January I and ending December 31 of each year. An Issuing Municipal Official shall have discretion, for good cause shown, to issue a written warning, without recovering a civil penalty, for any First Offense. In such instance, the written warning shall be counted as a First Offense for calculating annual offenses.

### 3. Other Relief

In addition to the enforcement procedure available under Chapter 59 of Title 24, the Municipal Officer is authorized to commence a civil action in a court of competent jurisdiction to obtain injunctive relief and/or to seek such other appropriate relief to enforce this Ordinance as is authorized by law.

## IX. Severability

If any provision of this ordinance is deemed by a court of competent jurisdiction to be unconstitutional, invalid or unenforceable, that provision shall be severed from the ordinance and the remaining provisions that can be given effect without the severed provision shall continue in effect.

**X. Effective Date**

This Ordinance shall take effect on XXXX XX, 2025.

**Adopted at Town of Georgia this day of 2026.**

Kellie Bosenberg Chair \_\_\_\_\_

Brian Dusmore, Vice Chair \_\_\_\_\_

Judith Nasca \_\_\_\_\_

Carl Rosenquist \_\_\_\_\_

Tammy Hardy \_\_\_\_\_

Received and Recorded: \_\_\_\_\_

Town Clerk: \_\_\_\_\_

Cheryl Letourneau

## Town Administrator Update

---

Date: April 27, 2026

Prepared by Doug Bergstrom

Reporting Period April 15, 2026 – April 23, 2026

### 1. General Update

- Working on the transition to include the Interim Town Administrator position into the daily schedule.
- Worked with outside IT to acquire access to files, emails and computers associated with the Administrator

### 2. Town Office

- Personnel record updating
- PACIF safety grant
- Vermont Gas – valuation issues found by the assessors office
- Town Administrator position posted on VLCT, town website, Facebook, Front Porch Forum
  - Received 3 resumes
  - Posting closes May 8<sup>th</sup> at 4:00pm
- Emergency management plan
- Audit
- Philo updated the server for the access card readers
- GCEC meeting to discuss plans for the 250th celebrations

### 3. Town Clerk

- Working on new Dog License software from NEMRC
- Avenu contract renewal

### 4. Planning & Zoning

- DRB public meeting on a 3-lot subdivision of mixed residential/commercial in the Business District
- Administrative 2-lot subdivision of a lot on Cadieux Road
- Administrative 2-lot subdivision of a lot on Ethan Allen Highway – includes new residential dwelling
- Finished updates to CloudPermit for Building, Licensing, and Planning modules
  - Well received by public
  - Working on improvements in the office to assist with the application process for some individuals

- Signed contract for Property module with CloudPermit scheduled kickoff for April 30<sup>th</sup>
- Will be starting second round of letters for STR's. Currently issued 15 licenses.

## 5. Public Works

- Updated the highway grant application as requested by VTrans
- Fix issue with beach gate not closing – sensor issue
- Signed agreement and deposit check for Cadieux Carpentry for beach update
- Posted job openings for Road Crew and Beach Caretaker
- Culvert issue on Goodrich Hill Road Class 4 road
- VOSHA site visit May 7th

## 6. Ongoing Projects

- Library joint meeting follow up
- Grant procedures for new online folders
- Dental rate changes coming July 1<sup>st</sup>
- Better Roads Grant
- Animal Control Impound
- NEW – CHIP policy
- Village Designation with RPC
- Law enforcement contract June 30
- LMS/GIDC tour

**1Q26 Financial Notes**

**Selectboard Meeting – April 27, 2026**

**1-6-00-05-00.11 Short Term Rental Fees** – This is a new category with the updated zoning regulations so we separated it in order to understand the impact.

**1-6-00-20-00.30 Interest on Investments** – Total: \$12,760.37 - \$835.70 General Fund Interest; \$11,924.67 bond interest.

**1-6-00-20-00.91 Library Revenue** - \$574.45 - \$500 donation from VELCO is the largest transaction.

**1-6-00-20-00.92 Highway Revenue** - \$1,947.81 – scrap metal and quarry fees.

**1-6-02-25-00.45 Impact Fee Fund** – There is \$16,448 in deposits to be recorded in the General Fund. They are detailed in Fund 3.

**1-6-02-25-36.00 Fire & Rescue Grant Revenue** - \$1,062.71, proceeds from prior year grant.

**General Note** – We are breaking out salaries from hourly wages for each department. This will make it easier to correlate payroll to benefits.

**Public Works utilities** – everything is up. The winter was cold. It should slow down as we approach summer. This will be good information to use in the next budget when we move to fiscal.

**1-7-10-05-45.20 Per Union Contract** – winter maintenance bonuses. It seemed more accurate to show these separate from payroll.

Account	Curr Yr Pd 3 Mar Actual
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**ASSET**

**1-1-00-00 CASH**

1-1-00-00-01.00 General Fund Checking	1,399,777.80
1-1-00-00-01.05 Due To/From Other Funds	-1,345,857.56
1-1-00-00-01.10 Cash Drawer	100.00
1-1-00-00-01.15 Cash/ CC/ BC In Transit	16.00
1-1-00-00-01.35 GCEC Donation Monies	5,690.34
1-1-00-00-01.40 TOG Online Payments	187.00

<b>Total CASH</b>	<b>59,913.58</b>
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<b>Total Asset</b>	<b>59,913.58</b>
--------------------	------------------

=====

**LIABILITY**

**1-2-00-00 ACCOUNTS PAYABLE**

<b>Total ACCOUNTS PAYABLE</b>	<b>0.00</b>
-------------------------------	-------------

**1-2-00-05 PAYROLL**

1-2-00-05-10.25 Retirement Withholding	14,557.30
1-2-00-05-10.35 Dental Withholding	225.84
1-2-00-05-10.36 Health Withholding	810.82
1-2-00-05-10.37 Vision Withholding	33.91
1-2-00-05-10.38 AFLAC Withholding	-25.50
1-2-00-05-10.41 Union Dues	150.50

<b>Total PAYROLL</b>	<b>15,752.87</b>
----------------------	------------------

**1-2-00-10 TAX RELATED**

1-2-00-10-00.05 Due To Taxpayers	374,688.43
1-2-00-10-00.10 Tax Clearing Account	1,504.87

<b>Total TAX RELATED</b>	<b>376,193.30</b>
--------------------------	-------------------

**1-2-00-20 CASH RESTRICTED**

1-2-00-20-10.86 Planning Legal Escrow	2,613.50
1-2-00-20-10.87 Paving/Sidewalk Escrow	9,375.00

<b>Total CASH RESTRICTED</b>	<b>11,988.50</b>
------------------------------	------------------

**1-2-00-30 DUE TO SCHOOL**

1-2-00-30-00.05 \$ Due To School	2,200.00
----------------------------------	----------

<b>Total DUE TO SCHOOL</b>	<b>2,200.00</b>
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**1-2-40 STATE OF VERMONT**

Town of Georgia, Vermont General Ledger  
Balance Sheet Current Year - Period 3 Mar  
General Fund

Account	Curr Yr Pd 3 Mar Actual
-----	-----
1-2-40-20-10.00 State Of VT Marriage Lice	565.00
1-2-40-20-10.05 State Of VT Dog Licenses	1,590.00
1-2-40-20-10.10 State Of VT Fish & Wildli	36.00
	-----
<b>Total STATE OF VERMONT</b>	<b>2,191.00</b>
	-----
<b>Total Liability</b>	<b>408,325.67</b>
	-----
<b>FUND BALANCE</b>	
<b>1-3-00 FUND BALANCES</b>	
1-3-00-00-00.00 Fund Balance	201,798.35
	-----
<b>Total FUND BALANCES</b>	<b>201,798.35</b>
	-----
<b>Total Prior Years Fund Balance</b>	<b>201,798.35</b>
	-----
Fund Balance Current Year	-550,210.44
	-----
<b>Total Fund Balance</b>	<b>-348,412.09</b>
	-----
<b>Total Liability, Fund Balance</b>	<b>59,913.58</b>
	=====

04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
Balance Sheet Current Year - Period 3 Mar  
School Fund

Section 10. Item #C. 1  
GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar Actual
-----	
<b>ASSET</b>	
<b>2-1 WATERMAN FUND</b>	
	-----
<b>Total WATERMAN FUND</b>	<b>0.00</b>
	-----
<b>Total Asset</b>	<b>0.00</b>
	=====
<b>LIABILITY</b>	
	-----
<b>Total Liability</b>	<b>0.00</b>
	-----
<b>FUND BALANCE</b>	
	-----
<b>Total Prior Years Fund Balance</b>	<b>0.00</b>
	-----
<b>Fund Balance Current Year</b>	<b>0.00</b>
	-----
<b>Total Fund Balance</b>	<b>0.00</b>
	-----
<b>Total Liability, Fund Balance</b>	<b>0.00</b>
	=====

Account Curr Yr Pd 3 Mar  
Actual

**ASSET**

**3-1 IMPACT FEES**

3-1-00-00-00.00 Impact Fee Checking Acct	68,592.96
3-1-00-00-01.05 Due From/To General Fund	16,448.00

<b>Total IMPACT FEES</b>	<b>85,040.96</b>
--------------------------	------------------

<b>Total Asset</b>	<b>85,040.96</b>
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**LIABILITY**

3-2-00-00-00.10 IMPACT FEE DEPOSITS	16,448.00
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**3-2-05-20 ADMIN IMPACT FEES**

3-2-05-20-04.93 034-2205 Tim Reed Const.	470.97
3-2-05-20-04.94 054-2206 Tim Reed Const.	670.00
3-2-05-20-04.95 055-2206 Tim Reed Const.	670.00
3-2-05-20-04.96 088-2211 Wyeth Shamp	670.00
3-2-05-20-05.01 042-2306 A&L Tatro	221.00
3-2-05-20-05.02 046-2307 Wells/ Boucher	670.00
3-2-05-20-05.03 048-2307 K. Bouthilette	221.00
3-2-05-20-05.04 050-2307 T. Forsyth	670.00
3-2-05-20-05.05 051-2307 M. Beatrice	670.00
3-2-05-20-05.06 052-2307 T. Rooney	670.00
3-2-05-20-05.07 057-2308 D. Vining	221.00
3-2-05-20-05.08 069-2309 Reno Vt. LLC	670.00
3-2-05-20-05.97 002-2301 Sandy Birch LLC	670.00
3-2-05-20-05.98 011-2303 Jeffrey Rossetti	670.00
3-2-05-20-05.99 007-2303 T & S Tracy	670.00
3-2-05-20-06.00 027-2305 Jeffrey Nielsen	670.00
3-2-05-20-06.01 029-2305 Tim Reed Const.	670.00
3-2-05-20-06.02 004-2403 K. Considine	221.00
3-2-05-20-06.03 006-2403 C. Campbell	221.00
3-2-05-20-06.04 024-2404 B & W Sicard	667.00
3-2-05-20-06.05 029-2405 C & R McLane	221.00
3-2-05-20-06.06 039-2406 D. Coolbeth	667.00
3-2-05-20-06.07 050-2407 S. Fitzgerald	667.00
3-2-05-20-06.08 053-2407 A. Nielsen	667.00
3-2-05-20-06.09 059-2408 Teitlebaum Mazur	221.00
3-2-05-20-06.10 065-2408 Reno VT	667.00
3-2-05-20-06.11 070-2409 L. Delorenzo	667.00
3-2-05-20-06.12 076-2410 Tim Reed Const	667.00
3-2-05-20-06.13 078-2410 Oakland LLC	667.00
3-2-05-20-06.14 001-2501 Jake Smith Const	670.00
3-2-05-20-06.15 004-2502 G Boomhower	221.00
3-2-05-20-06.16 009-2503 Kenan Heco	670.00
3-2-05-20-06.17 010-2503 Kenan Heco	670.00
3-2-05-20-06.18 011-2503 K & J Waite	670.00

Account	Curr Yr Pd 3 Mar
	Actual
-----	
3-2-05-20-06.19 060-2412 P & N Newton	670.00
3-2-05-20-06.20 019-2504 Tim Reed Const	670.00
3-2-05-20-06.21 021-2504 Sunstone Builder	670.00
3-2-05-20-06.22 025-2504 Sturgeon	221.00
3-2-05-20-06.23 027-2504 Tim Reed Const	670.00
3-2-05-20-06.24 042-2505 Gavin Fraties	602.00
3-2-05-20-06.25 050-2507 Marc Price	602.00
3-2-05-20-06.26 058-2507 Connor Hunt	301.00
3-2-05-20-06.27 021-2504 Sunstone Builder	-68.00
3-2-05-20-06.28 069-2507 Sean Fitzgerald	602.00
3-2-05-20-06.29 080-2508 S & M Sheldon	602.00
3-2-05-20-06.30 083-2509 K Blaisdell	161.00
3-2-05-20-06.31 086-2509 Michael Danis	220.00
3-2-05-20-99.00 Admin Accum Interest	3,328.65
	-----
<b>Total ADMIN IMPACT FEES</b>	<b>28,216.62</b>
	-----
<b>3-2-05-36 FIRE IMPACT FEES</b>	
3-2-05-36-05.97 002-2301 Sandy Birch LLC	1,735.00
3-2-05-36-06.08 053-2407 A. Nielsen	376.68
3-2-05-36-06.09 059-2408 Teitlebaum Mazur	573.00
3-2-05-36-06.10 065-2408 Reno VT	1,734.20
3-2-05-36-06.11 070-2409 L. Delorenzo	1,734.20
3-2-05-36-06.12 076-2410 Tim Reed Const	1,734.20
3-2-05-36-06.13 078-2410 Oakland LLC	1,734.20
3-2-05-36-06.14 001-2501 Jake Smith Const	1,735.00
3-2-05-36-06.15 004-2502 G Boomhower	573.00
3-2-05-36-06.16 009-2503 Kenan Heco	1,735.00
3-2-05-36-06.17 010-2503 Kenan Heco	1,735.00
3-2-05-36-06.18 011-2503 K & J Waite	1,735.00
3-2-05-36-06.19 060-2412 P & N Newton	1,735.00
3-2-05-36-06.20 019-2504 Tim Reed Const	1,735.00
3-2-05-36-06.21 021-2504 Sunstone Builder	1,735.00
3-2-05-36-06.22 025-2504 Sturgeon	573.00
3-2-05-36-06.23 027-2504 Tim Reed Const	1,735.00
3-2-05-36-06.24 042-2505 Gavin Fraties	1,377.00
3-2-05-36-06.25 050-2507 Marc Price	1,377.00
3-2-05-36-06.26 058-2507 Connor Hunt	688.50
3-2-05-36-06.27 021-2504 Sunstone Builder	-358.00
3-2-05-36-06.28 069-2507 Sean Fitzgerald	1,377.00
3-2-05-36-06.29 080-2508 S & M Sheldon	1,377.00
3-2-05-36-06.30 083-2509 K Blaisdell	368.00
3-2-05-36-06.31 086-2509 Michael Danis	504.00
3-2-05-36-99.00 Fire Accum. Interest	3,430.69
	-----
<b>Total FIRE IMPACT FEES</b>	<b>34,788.67</b>
	-----
<b>3-2-05-38 1ST RESPONSE IMPACT FEES</b>	
3-2-05-38-04.49 016-2005 T & H Cadieux	3.00
3-2-05-38-04.50 021-2005 M & J Leo	10.00

Account	Curr Yr Pd	3 Mar	Actual
3-2-05-38-04.51 030-2006 Kathy Rabtoy			10.00
3-2-05-38-04.52 058-2007 M Bouthillette			10.00
3-2-05-38-04.53 073-2008 G Gilmond II			10.00
3-2-05-38-04.54 085-2009 NY Pinstripes			10.00
3-2-05-38-04.55 092-2010 K Rabtoy			10.00
3-2-05-38-04.56 098-2011 Tim Reed Const.			10.00
3-2-05-38-04.57 101-2011 G & M Sjoblom			10.00
3-2-05-38-04.58 103-2012 Tim Reed Const.			10.00
3-2-05-38-04.59 102-2012 Tim Reed Const.			10.00
3-2-05-38-04.60 006-2102 Tim Reed Const			10.00
3-2-05-38-04.61 013-2103 Elderberry Lodge			3.00
3-2-05-38-04.62 016-2103 K & L Chagnon			10.00
3-2-05-38-04.63 017-2103 Mark Ledoux			3.00
3-2-05-38-04.64 023-2104 Chelsea Howard			3.00
3-2-05-38-04.65 040-2105 Sandy Birch LLC			10.00
3-2-05-38-04.66 041-2105 Sandy Birch LLC			10.00
3-2-05-38-04.67 067-2106 Jackie Sawyer			3.00
3-2-05-38-04.68 024-2106 B & S Fogg			10.00
3-2-05-38-04.69 058-2106 CAX, LLC			10.00
3-2-05-38-04.70 059-2106 CAX, LLC			10.00
3-2-05-38-04.71 060-2106 CAX, LLC			10.00
3-2-05-38-04.72 065-2107 M & R Cadiuex			10.00
3-2-05-38-04.73 066-2107 Tim Reed Const.			10.00
3-2-05-38-04.74 073-2108 Tim Reed Const.			10.00
3-2-05-38-04.75 074-2109 M & C Boardman			10.00
3-2-05-38-04.76 083-2109 GreenPointe LLC			10.00
3-2-05-38-04.77 086-2110 CAX, LLC			10.00
3-2-05-38-04.78 087-2110 CAX, LLC			10.00
3-2-05-38-04.79 088-2110 John Fox			3.00
3-2-05-38-04.80 091-2110 Tim Reed Const.			10.00
3-2-05-38-04.81 094-2110 Stacey Ring			3.00
3-2-05-38-04.82 001-2201 Tim Reed Const			10.00
3-2-05-38-04.83 004-2202 R & T Hardy			10.00
3-2-05-38-04.84 005-2202 R McCarthy			10.00
3-2-05-38-04.85 006-2202 K Bosenberg			10.00
3-2-05-38-04.86 007-2203 Tim Reed Const			10.00
3-2-05-38-04.87 009-2203 M Flock			10.00
3-2-05-38-04.88 012-2203 CAX LLC			10.00
3-2-05-38-04.89 013-2203 CAX LLC			10.00
3-2-05-38-04.90 014-2203 CAX LLC			10.00
3-2-05-38-04.91 015-2203 CAX LLC			10.00
3-2-05-38-04.92 028-2204 GreenPoint LLC			10.00
3-2-05-38-04.93 034-2205 Tim Reed Const.			10.00
3-2-05-38-04.94 054-2206 Tim Reed Const.			10.00
3-2-05-38-04.95 055-2206 Tim Reed Const.			10.00
3-2-05-38-04.96 088-2211 Wyeth Shamp			10.00
3-2-05-38-05.01 042-2306 A&L Tatro			3.00
3-2-05-38-05.02 046-2307 Wells/ Boucher			10.00
3-2-05-38-05.03 048-2307 K. Bouthillette			3.00
3-2-05-38-05.04 050-2307 T. Forsyth			10.00

Account	Curr Yr Pd 3 Mar	Actual
3-2-05-38-05.05 051-2307 M. Beatrice		10.00
3-2-05-38-05.06 052-2307 T. Rooney		10.00
3-2-05-38-05.07 057-2308 D. Vining		3.00
3-2-05-38-05.08 069-2309 Reno Vt. LLC		10.00
3-2-05-38-05.97 002-2301 Sandy Birch. LLC		10.00
3-2-05-38-05.98 011-2303 Jeffrey Rossetti		10.00
3-2-05-38-05.99 007-2303 T & S Tracy		10.00
3-2-05-38-06.00 027-2305 Jeffrey Nielsen		10.00
3-2-05-38-06.01 029-2305 Tim Reed Const.		10.00
3-2-05-38-06.02 004-2403 K. Considine		3.00
3-2-05-38-06.03 006-2403 C. Campbell		3.00
3-2-05-38-06.04 024-2404 B & W Sicard		33.35
3-2-05-38-06.05 029-2405 C & R McLane		3.00
3-2-05-38-06.06 039-2406 D. Coolbeth		33.35
3-2-05-38-06.07 050-2407 S. Fitzgerald		33.35
3-2-05-38-06.08 053-2407 A. Nielsen		33.35
3-2-05-38-06.09 059-2408 Teitlebaum Mazur		3.00
3-2-05-38-06.10 065-2408 Reno VT		33.35
3-2-05-38-06.11 070-2409 L. Delorenzo		33.35
3-2-05-38-06.12 076-2410 Tim Reed Const		33.35
3-2-05-38-06.13 078-2410 Oakland LLC		33.35
3-2-05-38-06.14 001-2501 Jake Smith Const		10.00
3-2-05-38-06.15 004-2502 G Boomhower		3.00
3-2-05-38-06.16 009-2503 Kenan Heco		10.00
3-2-05-38-06.17 010-2503 Kenan Heco		10.00
3-2-05-38-06.18 011-2503 K & J Waite		10.00
3-2-05-38-06.19 060-2412 P & N Newton		10.00
3-2-05-38-06.20 019-2504 Tim Reed Const		10.00
3-2-05-38-06.21 021-2504 Sunstone Builder		10.00
3-2-05-38-06.22 025-2504 Sturgeon		3.00
3-2-05-38-06.23 027-2504 Tim Reed Const		10.00
3-2-05-38-06.27 021-2504 Sunstone Builder		-10.00
3-2-05-38-99.00 First Response Interest		12.41
<b>Total 1ST RESPONSE IMPACT FEES</b>		<b>907.21</b>
<b>3-2-05-65 PARKS &amp; REC IMPACT FEES</b>		
3-2-05-65-99.00 Parks Rec Accum Interest		1.10
<b>Total PARKS &amp; REC IMPACT FEES</b>		<b>1.10</b>
<b>3-2-05-70 LIBRARY IMPACT FEES</b>		
3-2-05-70-06.02 004-2403 K. Considine		28.00
3-2-05-70-06.03 006-2403 C. Campbell		28.00
3-2-05-70-06.04 024-2404 B & W Sicard		66.70
3-2-05-70-06.05 029-2405 C & R McLane		28.00
3-2-05-70-06.06 039-2406 D. Coolbeth		66.70
3-2-05-70-06.07 050-2407 S. Fitzgerald		66.70
3-2-05-70-06.08 053-2407 A. Nielsen		66.70
3-2-05-70-06.09 059-2408 Teitlebaum Mazur		28.00

Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Impact Fees

Account	Curr Yr Pd 3 Mar
	Actual
-----	
3-2-05-70-06.10 065-2408 Reno VT	66.70
3-2-05-70-06.11 070-2409 L. Delorenzo	66.70
3-2-05-70-06.12 076-2410 Tim Reed Const	66.70
3-2-05-70-06.13 078-2410 Oakland LLC	66.70
3-2-05-70-06.14 001-2501 Jake Smith Const	85.00
3-2-05-70-06.15 004-2502 G Boomhower	28.00
3-2-05-70-06.16 009-2503 Kenan Heco	85.00
3-2-05-70-06.17 010-2503 Kenan Heco	85.00
3-2-05-70-06.18 011-2503 K & J Waite	85.00
3-2-05-70-06.19 060-2412 P & N Newton	85.00
3-2-05-70-06.20 019-2504 Tim Reed Const	85.00
3-2-05-70-06.21 021-2504 Sunstone Builder	85.00
3-2-05-70-06.22 025-2504 Sturgeon	28.00
3-2-05-70-06.23 027-2504 Tim Reed Const	85.00
3-2-05-70-06.24 042-2505 Gavin Fraties	544.00
3-2-05-70-06.25 050-2507 Marc Price	544.00
3-2-05-70-06.26 058-2507 Connor Hunt	272.00
3-2-05-70-06.27 021-2504 Sunstone Builder	459.00
3-2-05-70-06.28 069-2507 Sean Fitzgerald	544.00
3-2-05-70-06.29 080-2508 S & M Sheldon	544.00
3-2-05-70-06.30 083-2509 K Blaisdell	146.00
3-2-05-70-06.31 086-2509 Michael Danis	200.00
3-2-05-70-99.00 Library Accum Interest	43.71
-----	
<b>Total LIBRARY IMPACT FEES</b>	<b>4,678.31</b>
-----	
<b>3-2-10-30 HIGHWAY IMPACT FEES</b>	
3-2-10-30-99.00 Highway Accum Interest	1.05
-----	
<b>Total HIGHWAY IMPACT FEES</b>	<b>1.05</b>
-----	
<b>Total Liability</b>	<b>85,040.96</b>
-----	
<b>FUND BALANCE</b>	
-----	
<b>Total Prior Years Fund Balance</b>	<b>0.00</b>
-----	
Fund Balance Current Year	0.00
-----	
<b>Total Fund Balance</b>	<b>0.00</b>
-----	
<b>Total Liability, Fund Balance</b>	<b>85,040.96</b>
=====	

Town of Georgia, Vermont General Ledger  
Balance Sheet Current Year - Period 3 Mar  
Long Term Loans

Account Curr Yr Pd 3 Mar  
Actual

-----  
**ASSET**

**4-1 LONG TERM DEBT**

4-1-00-00-01.05 Due To/From Other Funds 1,500,000.00

**Total LONG TERM DEBT** -----  
1,500,000.00

**Total Asset** -----  
1,500,000.00  
=====

**LIABILITY**

4-2-00-30-00.28 2010 Fire Station (2030) 350,000.00

4-2-00-30-00.75 2021 Hwy Garage (2041) 2,397,000.00

4-2-00-30-00.85 Mill River Bridge Bond 1,500,000.00

**Total Liability** -----  
4,247,000.00

**FUND BALANCE**

4-3-00-00-00.00 Fund Balance -2,747,000.00

**Total Prior Years Fund Balance** -----  
-2,747,000.00

Fund Balance Current Year 0.00

**Total Fund Balance** -----  
-2,747,000.00

**Total Liability, Fund Balance** -----  
1,500,000.00  
=====

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Fire Dept Reserve Fund

Section 10. Item #C. 1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar Actual
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**ASSET**

<b>5-1 FIRE DEPT RESERVE</b>	
5-1-00-00-01.05 Due To/From Other Funds	311,317.57

<b>Total FIRE DEPT RESERVE</b>	<b>311,317.57</b>
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<b>Total Asset</b>	<b>311,317.57</b>
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**FUND BALANCE**

5-3-00-00-00.00 Fund Balance	311,211.83
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<b>Total Prior Years Fund Balance</b>	<b>311,211.83</b>
---------------------------------------	-------------------

Fund Balance Current Year	105.74
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<b>Total Fund Balance</b>	<b>311,317.57</b>
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<b>Total Liability, Fund Balance</b>	<b>311,317.57</b>
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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 1st Response Reserve Fund

Section 10. Item #C. 1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar Actual
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**ASSET**

<b>6-1 FIRST RESP RESERVE</b>	
6-1-00-00-01.05 Due To/From Other Funds	3,637.64

<b>Total FIRST RESP RESERVE</b>	<b>3,637.64</b>
---------------------------------	-----------------

<b>Total Asset</b>	<b>3,637.64</b>
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**FUND BALANCE**

6-3-00-00-00.00 First Response Fund Balan	3,636.40
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<b>Total Prior Years Fund Balance</b>	<b>3,636.40</b>
---------------------------------------	-----------------

Fund Balance Current Year	1.24
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<b>Total Fund Balance</b>	<b>3,637.64</b>
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<b>Total Liability, Fund Balance</b>	<b>3,637.64</b>
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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Parks & Rec Reserve Fund

Section 10. Item #C.	1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar Actual
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**ASSET**

**7-1 PARKS & RECREATION**

7-1-00-00-01.05 Due To/From Other Funds	27,396.32
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<b>Total PARKS &amp; RECREATION</b>	<b>27,396.32</b>
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<b>Total Asset</b>	<b>27,396.32</b>
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**FUND BALANCE**

7-3-00-00-00.00 Parks & Rec Fund Balance	26,563.84
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<b>Total Prior Years Fund Balance</b>	<b>26,563.84</b>
---------------------------------------	------------------

Fund Balance Current Year	832.48
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<b>Total Fund Balance</b>	<b>27,396.32</b>
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<b>Total Liability, Fund Balance</b>	<b>27,396.32</b>
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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Library Reserve Fund

Section 10. Item #C. 1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar
	Actual

**ASSET**

<b>8-1 LIBRARY RESERVE</b>	
8-1-00-00-01.05 Due To/From Other Funds	39,519.63

<b>Total LIBRARY RESERVE</b>	<b>39,519.63</b>
------------------------------	------------------

<b>Total Asset</b>	<b>39,519.63</b>
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**FUND BALANCE**

8-3-00-00-00.00 Library Fund Balance	39,507.51
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<b>Total Prior Years Fund Balance</b>	<b>39,507.51</b>
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Fund Balance Current Year	12.12
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<b>Total Fund Balance</b>	<b>39,519.63</b>
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<b>Total Liability, Fund Balance</b>	<b>39,519.63</b>
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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Conservation Reserve Fund

Section 10. Item #C.	1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar
	Actual

**ASSET**

<b>9-1 GCC RESERVE FUND</b>	
9-1-00-00-01.05 Due To/From Other Funds	159,362.28

<b>Total GCC RESERVE FUND</b>	<b>159,362.28</b>
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<b>Total Asset</b>	<b>159,362.28</b>
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**FUND BALANCE**

9-3-00-00-00.00 Fund Balance	159,308.14
------------------------------	------------

<b>Total Prior Years Fund Balance</b>	<b>159,308.14</b>
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Fund Balance Current Year	54.14
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<b>Total Fund Balance</b>	<b>159,362.28</b>
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<b>Total Liability, Fund Balance</b>	<b>159,362.28</b>
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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Conservation General Fund

Section 10. Item #C.	1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar
	Actual

**ASSET**

**A-1 GCC GENERAL FUND**

A-1-00-00-01.05 Due To/From Other Funds	53,492.62
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<b>Total GCC GENERAL FUND</b>	<b>53,492.62</b>
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<b>Total Asset</b>	<b>53,492.62</b>
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**FUND BALANCE**

A-3-00-00-00.00 Fund Balance	52,651.28
------------------------------	-----------

<b>Total Prior Years Fund Balance</b>	<b>52,651.28</b>
---------------------------------------	------------------

Fund Balance Current Year	841.34
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<b>Total Fund Balance</b>	<b>53,492.62</b>
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<b>Total Liability, Fund Balance</b>	<b>53,492.62</b>
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04/01/2026

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Highway Reserve Fund

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar
	Actual

-----  
ASSET

B-1 HIGHWAY RESERVE FUND	
B-1-00-00-01.00 Highway Reserve Fund	262,696.07
B-1-00-00-01.05 Due To/From Other Funds	27,993.53
	-----
Total HIGHWAY RESERVE FUND	290,689.60
	-----
Total Asset	290,689.60
	=====

FUND BALANCE

B-3-00-00-00.00 Fund Balance	290,541.16
	-----
Total Prior Years Fund Balance	290,541.16
	-----
Fund Balance Current Year	148.44
	-----
Total Fund Balance	290,689.60
	-----
Total Liability, Fund Balance	290,689.60
	=====

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Planning Reserve Fund

Section 10. Item #C. 1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar Actual
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ASSET

C-1 PLANNING RESERVE FUND	
C-1-00-00-01.05 Due To/From Other Funds	981.42

Total PLANNING RESERVE FUND	----- 981.42
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Total Asset	----- 981.42 =====
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FUND BALANCE

C-3-00-00-00.00 Fund Balance	21.29
C-3-00-00-00.05 Planning Fund Balance	959.79

Total Prior Years Fund Balance	----- 981.08 -----
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Fund Balance Current Year	----- 0.34 -----
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Total Fund Balance	----- 981.42 -----
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Total Liability, Fund Balance	----- 981.42 =====
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04/01/2026

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Bridge Fund

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar
	Actual

-----  
ASSET

D-1 BRIDGE RESERVE FUND	
D-1-00-00-01.05 Due To/From Other Funds	136,830.98

Total BRIDGE RESERVE FUND	136,830.98
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Total Asset	136,830.98
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FUND BALANCE

D-3-00-00-00.00 Fund Balance	136,784.50
------------------------------	------------

Total Prior Years Fund Balance	136,784.50
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Fund Balance Current Year	46.48
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Total Fund Balance	136,830.98
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Total Liability, Fund Balance	136,830.98
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04/01/2026

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Admin Reserve Fund

Section 10. Item #C.	1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar Actual
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<b>ASSET</b>	
E-1 ADMIN RESERVE FUND	
E-1-00-00-01.05 Due To/From Other Funds	50,647.93
	-----
Total ADMIN RESERVE FUND	50,647.93
	-----
Total Asset	50,647.93
	=====
<b>FUND BALANCE</b>	
E-3-00-00-00.00 Fund Balance	44,820.03
E-3-00-00-00.01 Veterans Memorial Fund	5,810.70
	-----
Total Prior Years Fund Balance	50,630.73
	-----
Fund Balance Current Year	17.20
	-----
Total Fund Balance	50,647.93
	-----
Total Liability, Fund Balance	50,647.93
	=====

04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Records Preservation Fund

Section 10. Item #C.	1
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GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar
	Actual

ASSET

F-1 RECORDS PRESERVATION	
F-1-00-00-01.05 Due To/From Other Funds	126,016.41

Total RECORDS PRESERVATION	126,016.41
----------------------------	------------

Total Asset	126,016.41
-------------	------------

FUND BALANCE

F-3-00-00-00.00 Fund Balance	123,447.03
------------------------------	------------

Total Prior Years Fund Balance	123,447.03
--------------------------------	------------

Fund Balance Current Year	2,569.38
---------------------------	----------

Total Fund Balance	126,016.41
--------------------	------------

Total Liability, Fund Balance	126,016.41
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04/01/2026

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Reappraisal

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar
	Actual

ASSET

G-1 REAPPRAISAL FUND	
G-1-00-00-01.05 Due To/From Other Funds	328,552.44

Total REAPPRAISAL FUND	328,552.44
------------------------	------------

Total Asset	328,552.44
-------------	------------

FUND BALANCE

G-3-00-00-00.00 Fund Balance	328,440.84
------------------------------	------------

Total Prior Years Fund Balance	328,440.84
--------------------------------	------------

Fund Balance Current Year	111.60
---------------------------	--------

Total Fund Balance	328,552.44
--------------------	------------

Total Liability, Fund Balance	328,552.44
-------------------------------	------------

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Paving Escrow

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar Actual
-----	
<b>ASSET</b>	
I-1-00-00-01.00 Paving Escrow Account	2,505.15
	-----
<b>Total Asset</b>	<b>2,505.15</b>
	=====
<b>FUND BALANCE</b>	
I-3-00-00-00.00 Paving Fund Balance	2,503.78
	-----
<b>Total Prior Years Fund Balance</b>	<b>2,503.78</b>
	-----
<b>Fund Balance Current Year</b>	<b>1.37</b>
	-----
<b>Total Fund Balance</b>	<b>2,505.15</b>
	-----
<b>Total Liability, Fund Balance</b>	<b>2,505.15</b>
	=====

04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Cemetery Fund

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar Actual
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-----  
ASSET

J-1-00-00-01.00 Cemetery Fund	27,010.33
J-1-00-00-01.05 Due To/From Other Funds	870.00

<b>Total Asset</b>	----- 27,880.33 =====
--------------------	-----------------------------

FUND BALANCE

J-3-00-00-00.00 Fund Balance	26,995.08
------------------------------	-----------

<b>Total Prior Years Fund Balance</b>	----- 26,995.08 -----
---------------------------------------	-----------------------------

<b>Fund Balance Current Year</b>	----- 885.25 -----
----------------------------------	--------------------------

<b>Total Fund Balance</b>	----- 27,880.33 -----
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<b>Total Liability, Fund Balance</b>	----- 27,880.33 =====
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04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
Balance Sheet Current Year - Period 3 Mar  
Project Fund

Section 10. Item #C. 1  
Georgia Treasurer

Account	Curr Yr Pd 3 Mar
	Actual
-----	
<b>ASSET</b>	
<b>Total Asset</b>	----- 0.00 =====
<b>FUND BALANCE</b>	
<b>Total Prior Years Fund Balance</b>	----- 0.00 -----
<b>Fund Balance Current Year</b>	----- 0.00 -----
<b>Total Fund Balance</b>	----- 0.00 -----
<b>Total Liability, Fund Balance</b>	----- 0.00 =====

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Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Highway Garage Project

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar	Actual
-----		
<b>ASSET</b>		
	-----	
Total Asset		0.00
	=====	
<b>FUND BALANCE</b>		
	-----	
Total Prior Years Fund Balance		0.00
	-----	
Fund Balance Current Year		0.00
	-----	
Total Fund Balance		0.00
	-----	
Total Liability, Fund Balance		0.00
	=====	

04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
Balance Sheet Current Year - Period 3 Mar  
Cemetery Fund

Section 10. Item #C. 1  
Georgia Treasurer

Account	Curr Yr Pd 3 Mar	Actual
-----		
<b>ASSET</b>		
	-----	
Total Asset		0.00
	=====	
<b>FUND BALANCE</b>		
	-----	
Total Prior Years Fund Balance		0.00
	-----	
Fund Balance Current Year		0.00
	-----	
Total Fund Balance		0.00
	-----	
Total Liability, Fund Balance		0.00
	=====	

04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Mill River Bridge

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar
	Actual

-----  
ASSET

N-1-00-00-01.00 Mill River Bridge Bond	1,308,427.02
N-1-00-00-01.05 Due To/From Other Funds	-1,498,518.27

Total Asset	-190,091.25
	=====

FUND BALANCE

N-3-00-00-00.00 Project Fund Balance	-190,091.25
--------------------------------------	-------------

Total Prior Years Fund Balance	-190,091.25
	-----

Fund Balance Current Year	0.00
---------------------------	------

Total Fund Balance	-190,091.25
	-----

Total Liability, Fund Balance	-190,091.25
	=====

04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Project Funding

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar Actual
-----	
<b>ASSET</b>	
P-1-00-00-01.05 Due To/From Other Funds	49,534.50
	-----
<b>Total Asset</b>	<b>49,534.50</b>
	=====
<b>FUND BALANCE</b>	
P-3-00-00-00.00 Project Funding-Fund Bal.	57,751.66
	-----
<b>Total Prior Years Fund Balance</b>	<b>57,751.66</b>
	-----
<b>Fund Balance Current Year</b>	<b>-8,217.16</b>
	-----
<b>Total Fund Balance</b>	<b>49,534.50</b>
	-----
<b>Total Liability, Fund Balance</b>	<b>49,534.50</b>
	=====

04/01/2026

01:41 pm

Town of Georgia, Vermont General Ledger  
 Balance Sheet Current Year - Period 3 Mar  
 Grant Fund

Section 10. Item #C.	1
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Georgia Treasurer

Account	Curr Yr Pd 3 Mar Actual
-----	
<b>ASSET</b>	
Z-1-00-00-01.05 Due To/From Other Funds	11,774.55
	-----
<b>Total Asset</b>	11,774.55
	=====
<b>FUND BALANCE</b>	
Z-3-00-00-00.00 Fund Balance	2,368.36
	-----
<b>Total Prior Years Fund Balance</b>	2,368.36
	-----
<b>Fund Balance Current Year</b>	9,406.19
	-----
<b>Total Fund Balance</b>	11,774.55
	-----
<b>Total Liability, Fund Balance</b>	11,774.55
	=====

Account	Budget	Actual	% of Budget
<b>1-6-00-00 TAX REVENUES</b>			
1-6-00-00-00.05 Current Taxes	3,417,402.00	-31,910.60	-0.93%
1-6-00-00-00.15 Delinquent Taxes	0.00	69,262.85	100.00%
1-6-00-00-00.20 Interest: Delinquent Tax	4,500.00	7,733.48	171.86%
1-6-00-00-00.25 Delinquent Collector Fees	13,000.00	5,304.75	40.81%
1-6-00-00-00.30 Muncipal Portion of Taxes	0.00	0.00	0.00%
<b>Total TAX REVENUES</b>	<b>3,434,902.00</b>	<b>50,390.48</b>	<b>1.47%</b>
<b>1-6-00-05 FEES, LICENSES, FINES</b>			
1-6-00-05-00.05 State of VT Fines	0.00	0.00	0.00%
1-6-00-05-00.10 DRB Fees	15,000.00	3,810.00	25.40%
1-6-00-05-00.11 Short Term Rental Fees	0.00	1,800.00	100.00%
1-6-00-05-00.13 Vault Time	800.00	202.00	25.25%
1-6-00-05-00.14 Green Mountain Passports	80.00	6.00	7.50%
1-6-00-05-00.15 Zoning Fees	65,000.00	10,317.75	15.87%
1-6-00-05-00.16 DMV Registration Fees	100.00	24.00	24.00%
1-6-00-05-00.17 Recording Fees	41,000.00	6,888.00	16.80%
1-6-00-05-00.18 Marriage Licenses	300.00	45.00	15.00%
1-6-00-05-00.19 Hunting & Fishing License	200.00	6.50	3.25%
1-6-00-05-00.20 Overweight Permit Fees	1,000.00	640.00	64.00%
1-6-00-05-00.25 Dog Licenses	2,500.00	944.00	37.76%
1-6-00-05-00.30 Driveway Permit Fees	1,000.00	225.00	22.50%
1-6-00-05-00.35 Dog Fines	0.00	0.00	0.00%
1-6-00-05-00.40 Liquor Licenses	210.00	70.00	33.33%
1-6-00-05-00.45 Parks & Rec Revenues	1,500.00	350.00	23.33%
<b>Total FEES, LICENSES, FINES</b>	<b>128,690.00</b>	<b>25,328.25</b>	<b>19.68%</b>
<b>1-6-00-10 STATE OF VERMONT</b>			
1-6-00-10-00.05 State Aid To Highways	86,000.00	42,823.21	49.79%
1-6-00-10-00.10 Traffic Fines	3,000.00	918.00	30.60%
1-6-00-10-00.15 Railroad Tax	4,635.00	0.00	0.00%
1-6-00-10-00.20 PILOT Payment	4,100.00	0.00	0.00%
1-6-00-10-00.25 State/Fed Reimbursements	63,000.00	0.00	0.00%
1-6-00-10-00.30 Appraisals	19,000.00	0.00	0.00%
1-6-00-10-00.40 Equalization Payment	2,230.00	0.00	0.00%
<b>Total STATE OF VERMONT</b>	<b>181,965.00</b>	<b>43,741.21</b>	<b>24.04%</b>
<b>1-6-00-20 OTHER REVENUE</b>			
1-6-00-20-00.20 School Reimbursement	38,000.00	0.00	0.00%
1-6-00-20-00.25 Miscellaneous Revenue	0.00	226.64	100.00%
1-6-00-20-00.30 Interest On Investments	15,000.00	12,760.37	85.07%
1-6-00-20-00.35 Insurance Claim/Refunds	0.00	0.00	0.00%
1-6-00-20-00.40 Greenbacker Revenue	45,000.00	0.00	0.00%
1-6-00-20-00.45 Reduce Fund Balance	0.00	0.00	0.00%
1-6-00-20-00.60 Copier Income	6,500.00	1,492.74	22.97%
1-6-00-20-00.65 Community Events Donation	5,000.00	390.00	7.80%
1-6-00-20-00.70 Cell Tower Rent Pmts	30,000.00	16,469.11	54.90%

Account	Budget	Actual	% of Budget
1-6-00-20-00.85 Gifts to Town	600.00	600.00	100.00%
1-6-00-20-00.91 Library Revenue	200.00	574.45	287.23%
1-6-00-20-00.92 Highway Revenue	0.00	1,947.81	100.00%
1-6-00-20-00.93 Highway Disaster Revenue	0.00	0.00	0.00%
<b>Total OTHER REVENUE</b>	<b>140,300.00</b>	<b>34,461.12</b>	<b>24.56%</b>
1-6-00-25-80.00 Revenue From Loans	0.00	0.00	0.00%
<b>1-6-02-25 GRANTS &amp; CAPTIAL REV.</b>			
1-6-02-25-00.40 Revenue-Restricted Fund	15,000.00	0.00	0.00%
1-6-02-25-00.45 Revenue-Impact Fee Fund	53,645.00	0.00	0.00%
1-6-02-25-00.50 Project Fund WR	0.00	0.00	0.00%
1-6-02-25-30.00 Highway Grant Revenue	0.00	0.00	0.00%
1-6-02-25-36.00 Fire & Rescue Grant Reven	0.00	1,062.71	100.00%
1-6-02-25-70.00 Library Grant Revenue	17,141.00	923.82	5.39%
1-6-02-25-70.08 VT DOL Sum Read Grant	0.00	0.00	0.00%
1-6-02-25-80.00 Revenue From Loans	0.00	0.00	0.00%
<b>Total GRANTS &amp; CAPTIAL REV.</b>	<b>85,786.00</b>	<b>1,986.53</b>	<b>2.32%</b>
<b>Total Revenues</b>	<b>3,971,643.00</b>	<b>155,907.59</b>	<b>3.93%</b>
<b>1-7-02 GRANTS &amp; CAPITAL EXP.</b>			
<b>1-7-02-20 Admin/Boards/Commissions</b>			
1-7-02-20-52.10 Admin Prchse-Impact Fees	12,500.00	0.00	0.00%
1-7-02-20-52.15 Admin Prchse-Reserve Fund	0.00	0.00	0.00%
1-7-02-20-52.45 Lister Prchse-Reserve Fun	0.00	0.00	0.00%
1-7-02-20-52.50 Records Preservation	15,000.00	0.00	0.00%
1-7-02-20-52.80 Cons. Pchse - Reserve Fun	0.00	0.00	0.00%
1-7-02-20-52.81 Cons Pchse - General Fund	0.00	0.00	0.00%
1-7-02-20-52.85 Conservation Grant Purc	0.00	0.00	0.00%
1-7-02-20-52.90 ARPA Expenditures	0.00	0.00	0.00%
<b>Total Admin/Boards/Commissions</b>	<b>27,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-02-36 Fire &amp; Rescue Department</b>			
1-7-02-36-52.05 GFD Current Yr Prchs	0.00	0.00	0.00%
1-7-02-36-52.10 GFD Purchase-Impact Fees	7,000.00	0.00	0.00%
1-7-02-36-52.30 GFR Purchase-Rerserve Fun	0.00	0.00	0.00%
<b>Total Fire &amp; Rescue Department</b>	<b>7,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-02-65 Parks &amp; Recreation</b>			
1-7-02-65-52.10 Parks/Rec Prchse-Impact	0.00	0.00	0.00%
1-7-02-65-52.15 Parks/Rec Prchse-Reserve	23,670.00	0.00	0.00%
1-7-02-65-52.20 Parks/Rec Grant Expend	0.00	0.00	0.00%
<b>Total Parks &amp; Recreation</b>	<b>23,670.00</b>	<b>0.00</b>	<b>0.00%</b>

Account	Budget	Actual	% of Budget
<b>1-7-02-70 Library</b>			
1-7-02-70-52.10 Library Prchse-Impact Fee	4,675.00	0.00	0.00%
1-7-02-70-52.15 Library Prchse-Reserve	0.00	0.00	0.00%
1-7-02-70-52.20 Library Grant Expense	17,141.00	0.00	0.00%
1-7-02-70-52.30 Library Grant Purchases	0.00	0.00	0.00%
<b>Total Library</b>	<b>21,816.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-02-80 HIGHWAY</b>			
1-7-02-80-52.05 Hwy Dept. Current Year Pc	0.00	0.00	0.00%
1-7-02-80-52.10 Equip Prchse-Impact Fees	5,800.00	0.00	0.00%
1-7-02-80-52.15 Hwy Prchse-Reserve Fund	0.00	0.00	0.00%
1-7-02-80-52.20 Hwy Dept Grant Expenditur	0.00	0.00	0.00%
1-7-02-80-52.25 Paving Restricted Purchas	0.00	0.00	0.00%
1-7-02-80-52.30 Hwy Prchse-Bridge Fund	0.00	0.00	0.00%
<b>Total HIGHWAY</b>	<b>5,800.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total GRANTS &amp; CAPITAL EXP.</b>	<b>85,786.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-05 GENERAL GOVERNMENT</b>			
<b>1-7-05-05 SELECTBOARD</b>			
1-7-05-05-10.05 Selectboard Compensation	5,500.00	0.00	0.00%
1-7-05-05-10.10 Administrative Salaries	233,201.00	36,883.14	15.82%
1-7-05-05-10.15 Administrative Wages	0.00	12,546.10	100.00%
1-7-05-05-10.20 Fire Warden Compensation	400.00	0.00	0.00%
1-7-05-05-10.21 Gen Gov Social Security	18,957.00	4,317.80	22.78%
1-7-05-05-10.22 Gen Gov Retirement	22,169.00	5,187.56	23.40%
1-7-05-05-10.23 Gen Gov Insurance Benefit	55,396.00	12,903.32	23.29%
1-7-05-05-10.24 Gen Gov HSA	1,250.00	1,250.00	100.00%
1-7-05-05-10.25 Gen Gov Insurance Dental	1,779.00	159.16	8.95%
1-7-05-05-27.00 Selectboard Expenses	1,200.00	158.97	13.25%
1-7-05-05-27.05 Town Boards Salaries	8,700.00	0.00	0.00%
1-7-05-05-43.00 Legal Expenses	20,000.00	1,768.00	8.84%
1-7-05-05-44.00 Admin Consultant Services	600.00	75.00	12.50%
1-7-05-05-45.00 Admin Contracted Services	14,275.00	3,516.38	24.63%
1-7-05-05-45.05 Capital Budget	0.00	0.00	0.00%
1-7-05-05-48.00 Property & Casualty Ins	71,228.00	16,743.05	23.51%
1-7-05-05-50.00 Insurance Claims	0.00	0.00	0.00%
1-7-05-05-51.00 Town Audit	24,000.00	0.00	0.00%
1-7-05-05-60.00 Planning Commission	0.00	0.00	0.00%
1-7-05-05-90.00 General Contingency	0.00	0.00	0.00%
1-7-05-05-90.01 Contingency Reserve Fund	50,000.00	0.00	0.00%
<b>Total SELECTBOARD</b>	<b>528,655.00</b>	<b>95,508.48</b>	<b>18.07%</b>
<b>1-7-05-07 LOAN PAYMENTS</b>			
1-7-05-07-00.10 Fire Station - VMBB	70,000.00	0.00	0.00%
1-7-05-07-00.22 Gilmond Land Purchase	0.00	0.00	0.00%
1-7-05-07-00.30 Highway Garage Bldg Loan	150,000.00	0.00	0.00%

Account	Budget	Actual	% of Budget
1-7-05-07-00.32 Bridge 28 - VMBB	75,000.00	0.00	0.00%
1-7-05-07-47.00 Loan Interest	169,307.00	0.00	0.00%
<b>Total LOAN PAYMENTS</b>	<b>464,307.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-05-10 TOWN CLERK</b>			
1-7-05-10-10.05 Clerk's Office Salary	76,491.00	17,137.68	22.40%
1-7-05-10-10.10 Ballot Clerk's Wages	13,434.00	1,767.63	13.16%
1-7-05-10-10.15 Asst Clerk Wages	50,571.00	11,558.76	22.86%
1-7-05-10-10.16 Clerks Office Social Secu	10,748.00	2,348.66	21.85%
1-7-05-10-10.17 Clerks Office Retirement	6,980.00	1,542.36	22.10%
1-7-05-10-10.18 Clerks Office Ins Bene	23,624.00	3,966.16	16.79%
1-7-05-10-10.19 Clerks Office - HSA Acct	1,250.00	1,250.00	100.00%
1-7-05-10-10.20 Clerks Office Ins. Dental	445.00	168.48	37.86%
1-7-05-10-22.00 Records Supplies	0.00	0.00	0.00%
1-7-05-10-25.00 Election Expenses	5,000.00	1,817.84	36.36%
1-7-05-10-50.00 Dog Licenses	550.00	0.00	0.00%
1-7-05-10-99.00 Clerk's Misc. Expenses	100.00	0.00	0.00%
<b>Total TOWN CLERK</b>	<b>189,193.00</b>	<b>41,557.57</b>	<b>21.97%</b>
<b>1-7-05-15 TOWN TREASURER</b>			
1-7-05-15-10.00 Treasurer Salary	74,263.00	16,638.48	22.40%
1-7-05-15-10.01 Treasurer Social Security	5,681.00	1,513.68	26.64%
1-7-05-15-10.02 Treasurer Retirement	7,735.00	1,715.52	22.18%
1-7-05-15-10.03 Treasurer Insurance Benef	10,500.00	2,423.04	23.08%
1-7-05-15-10.04 Treasurer HSA Acct.	0.00	0.00	0.00%
1-7-05-15-10.05 Treasurer Ins. Dental	445.00	159.16	35.77%
1-7-05-15-99.00 Treas. Misc. Expenses	100.00	133.71	133.71%
<b>Total TOWN TREASURER</b>	<b>98,724.00</b>	<b>22,583.59</b>	<b>22.88%</b>
<b>1-7-05-16 DELINQUENT TAX COLLECTOR</b>			
1-7-05-16-10.00 DTC Collectors Fees	13,000.00	4,398.26	33.83%
1-7-05-16-10.01 DTC Social Security	995.00	350.98	35.27%
1-7-05-16-99.00 DTC Misc Expense	150.00	20.00	13.33%
<b>Total DELINQUENT TAX COLLECTOR</b>	<b>14,145.00</b>	<b>4,769.24</b>	<b>33.72%</b>
<b>1-7-05-20 ADMINISTRATIVE</b>			
1-7-05-20-21.00 Admin Postage	8,000.00	1,183.53	14.79%
1-7-05-20-22.00 Admin Office Supplies	5,000.00	1,036.15	20.72%
1-7-05-20-22.10 Admin Copier Expense	4,500.00	591.52	13.14%
1-7-05-20-25.00 Printing/Publishing	8,400.00	3,574.30	42.55%
1-7-05-20-29.00 Admin Mileage	600.00	99.46	16.58%
1-7-05-20-44.00 Admin Training	2,500.00	273.00	10.92%
1-7-05-20-44.05 Admin Computer Support	0.00	0.00	0.00%
1-7-05-20-44.06 Computer Hardware	0.00	0.00	0.00%
1-7-05-20-44.07 Computer Software & Licen	45,915.00	17,561.40	38.25%
1-7-05-20-44.08 Web Services	9,283.00	0.00	0.00%

Account	Budget	Actual	% of Budget
1-7-05-20-44.09 Security Monitoring	660.00	120.00	18.18%
1-7-05-20-44.10 Security Equipment	0.00	0.00	0.00%
1-7-05-20-44.11 IT Labor Services	3,100.00	656.25	21.17%
1-7-05-20-45.10 Town Hall Flowers	0.00	0.00	0.00%
1-7-05-20-52.05 Admin Prchse-Current Year	0.00	0.00	0.00%
1-7-05-20-63.00 Admin Equipment Repair	0.00	0.00	0.00%
1-7-05-20-88.00 Admin \$ To Reserve Fund	0.00	0.00	0.00%
1-7-05-20-99.00 Admin Misc Expenses	5,000.00	0.00	0.00%
<b>Total ADMINISTRATIVE</b>	<b>92,958.00</b>	<b>25,095.61</b>	<b>27.00%</b>
<b>1-7-05-28 PUBLIC WORKS</b>			
1-7-05-28-10.00 Public Works Wages	120,014.00	20,002.60	16.67%
1-7-05-28-10.01 Public Works Sick Pay	8,442.00	0.00	0.00%
1-7-05-28-10.02 Public Works Social Secur	9,181.00	2,331.70	25.40%
1-7-05-28-10.03 Public Works Retirement	8,809.00	2,726.48	30.95%
1-7-05-28-10.04 Public Works Insurance Be	10,500.00	2,088.60	19.89%
1-7-05-28-10.05 Public Works Ins. HSA Acc	0.00	0.00	0.00%
1-7-05-28-10.06 Public Works Ins. Dental	445.00	184.01	41.35%
1-7-05-28-30.20 Town Beach Utilities	4,100.00	590.86	14.41%
1-7-05-28-30.25 Fire & Rescue Utilities	17,000.00	6,755.14	39.74%
1-7-05-28-30.30 Library Utilities	12,000.00	1,877.22	15.64%
1-7-05-28-30.35 Old Hwy Garage Utilities	5,800.00	3,177.08	54.78%
1-7-05-28-30.50 Town Hall Utilities	13,200.00	3,984.09	30.18%
1-7-05-28-30.70 New Hwy Garage Utilities	19,000.00	7,636.17	40.19%
1-7-05-28-30.75 Streetlight Electricity	3,000.00	782.12	26.07%
1-7-05-28-45.05 Building Maint. Other	0.00	0.00	0.00%
1-7-05-28-45.10 Cemetery Maintenance	5,000.00	0.00	0.00%
1-7-05-28-45.15 Cemetery Mowing	250.00	0.00	0.00%
1-7-05-28-45.20 Town Beach Bldg. Maint	17,171.00	0.00	0.00%
1-7-05-28-45.25 Fire & Rescue Bldg Maint.	10,000.00	6,713.77	67.14%
1-7-05-28-45.30 Library Building Maint.	11,500.00	1,111.50	9.67%
1-7-05-28-45.35 Old Hwy Bldg. Maint.	1,000.00	0.00	0.00%
1-7-05-28-45.40 Municipal Grounds Mowing	0.00	0.00	0.00%
1-7-05-28-45.50 Town Hall Building Maint.	10,000.00	1,757.75	17.58%
1-7-05-28-45.60 Janitorial Supply/Svs.	17,500.00	3,181.40	18.18%
1-7-05-28-45.65 Georgia Historical Societ	0.00	0.00	0.00%
1-7-05-28-45.70 New Hwy Bldg. Maint.	8,500.00	5,399.73	63.53%
1-7-05-28-49.00 Roadside Flags	1,150.00	1,224.65	106.49%
1-7-05-28-50.20 Town Beach Equip. Maint.	0.00	0.00	0.00%
1-7-05-28-51.00 Municipal Trash	2,150.00	607.74	28.27%
1-7-05-28-55.50 Town Hall Building Supply	500.00	0.00	0.00%
1-7-05-28-55.70 New Hwy Bldg. Supply	500.00	0.00	0.00%
<b>Total PUBLIC WORKS</b>	<b>316,712.00</b>	<b>72,132.61</b>	<b>22.78%</b>
<b>1-7-05-30 PUBLIC SAFETY</b>			
1-7-05-30-10.00 Constables Compensation	500.00	0.00	0.00%
1-7-05-30-10.01 Constable Social Security	38.00	0.00	0.00%
1-7-05-30-20.00 Dispatching Services	73,140.00	0.00	0.00%

Account	Budget	Actual	% of Budget
1-7-05-30-45.00 Emergency Medical Service	79,000.00	0.00	0.00%
1-7-05-30-45.05 Law Enforcement	125,000.00	20,141.15	16.11%
<b>Total PUBLIC SAFETY</b>	<b>277,678.00</b>	<b>20,141.15</b>	<b>7.25%</b>
<b>1-7-05-32 ANIMAL CONTROL</b>			
1-7-05-32-10.00 Animal Control Services	3,000.00	0.00	0.00%
1-7-05-32-10.01 Animal Control Social Sec	230.00	0.00	0.00%
1-7-05-32-27.00 Animal Control Expenses	1,030.00	0.00	0.00%
1-7-05-32-29.00 Animal Control Mileage	750.00	0.00	0.00%
<b>Total ANIMAL CONTROL</b>	<b>5,010.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-05-34 Health Officer</b>			
1-7-05-34-10.00 Health Officer Compensati	1,000.00	0.00	0.00%
1-7-05-34-10.01 Health Officer Social Sec	77.00	0.00	0.00%
1-7-05-34-27.00 Health Officers Expenses	200.00	0.00	0.00%
1-7-05-34-29.00 Health Officers Mileage	50.00	0.00	0.00%
<b>Total Health Officer</b>	<b>1,327.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-05-36 FIRE &amp; RESCUE DEPT.</b>			
1-7-05-36-10.00 Fire & Rescue Wages	121,235.00	25,647.90	21.16%
1-7-05-36-10.10 Fire & Rescue OT Labor	2,500.00	0.00	0.00%
1-7-05-36-10.15 Fire & Rescue Social Secu	9,466.00	2,166.61	22.89%
1-7-05-36-10.16 Fire & Rescue Retirement	5,589.00	1,246.14	22.30%
1-7-05-36-10.17 Fire & Rescue Ins. Benefi	11,370.00	2,423.04	21.31%
1-7-05-36-10.18 Fire & Rescue HSA Accts.	0.00	0.00	0.00%
1-7-05-36-10.19 Fire & Rescue Ins. Dental	445.00	159.16	35.77%
1-7-05-36-19.00 Fire & Rescue AD&D Ins.	4,598.00	3,214.75	69.92%
1-7-05-36-22.00 Fire & Rescue Supplies	500.00	0.00	0.00%
1-7-05-36-22.05 Fire & Rescue Medical Sup	6,000.00	1,511.97	25.20%
1-7-05-36-44.10 Fire & Rescue Training	7,000.00	210.00	3.00%
1-7-05-36-44.20 Fire Prevention	1,500.00	152.39	10.16%
1-7-05-36-52.05 Fire & Rescue CY Purchase	0.00	0.00	0.00%
1-7-05-36-52.20 Fire & Rescue Turn Out Ge	20,000.00	0.00	0.00%
1-7-05-36-52.25 Fire Dept Hose	3,000.00	0.00	0.00%
1-7-05-36-52.35 Fire & Rescue Communicati	3,000.00	0.00	0.00%
1-7-05-36-52.40 GFD Computer/Office Suppl	9,000.00	7,660.00	85.11%
1-7-05-36-63.00 GFD Equiq Prshe/Repair	42,000.00	49.99	0.12%
1-7-05-36-63.05 GFD Truck/App Repairs	16,500.00	2,976.74	18.04%
1-7-05-36-64.00 Fire Dept. Annual Testing	14,800.00	1,454.60	9.83%
1-7-05-36-88.00 GFD Transfer to Reserve	85,000.00	0.00	0.00%
1-7-05-36-88.05 First Reponse \$ to Reserv	0.00	0.00	0.00%
1-7-05-36-88.09 Interest on Fire Debt	5,012.00	5,012.12	100.00%
1-7-05-36-88.15 Pumper/ Tanker	77,327.00	77,326.55	100.00%
1-7-05-36-88.20 Ladder Truck	0.00	0.00	0.00%
1-7-05-36-90.00 Fire Dept Awards	2,000.00	1,097.44	54.87%
1-7-05-36-99.00 GFD Miscellaneous Exp.	500.00	59.84	11.97%
<b>Total FIRE &amp; RESCUE DEPT.</b>	<b>448,342.00</b>	<b>132,369.24</b>	<b>29.52%</b>

Account	Budget	Actual	% of Budget
1-7-05-40-27.00 Solid Waste Expenses	0.00	0.00	0.00%
<b>1-7-05-45 ASSESSOR</b>			
1-7-05-45-10.00 Assessor Wages	22,880.00	5,413.10	23.66%
1-7-05-45-10.01 Assessor Soc Sec / Taxes	7,439.00	431.97	5.81%
1-7-05-45-22.00 Assessor Office Supplies	200.00	0.00	0.00%
1-7-05-45-29.00 Assessor Mileage	200.00	0.00	0.00%
1-7-05-45-44.00 Assessor Contracted Svs	0.00	0.00	0.00%
1-7-05-45-44.05 Appraisals	0.00	0.00	0.00%
1-7-05-45-44.10 Assessor Training	0.00	0.00	0.00%
1-7-05-45-45.00 Assessor Software	0.00	0.00	0.00%
1-7-05-45-88.00 Assessor \$ to Reserve Fun	18,955.00	0.00	0.00%
<b>Total ASSESSOR</b>	<b>49,674.00</b>	<b>5,845.07</b>	<b>11.77%</b>
<b>1-7-05-60 REGIONAL</b>			
1-7-05-60-05.00 County Tax	70,000.00	0.00	0.00%
1-7-05-60-49.05 NW Regional Plan Comm Due	6,143.00	0.00	0.00%
1-7-05-60-49.10 VLCT Dues	8,118.00	0.00	0.00%
1-7-05-60-49.15 Other Dues	400.00	0.00	0.00%
1-7-05-60-49.20 FCIDC Dues	1,500.00	0.00	0.00%
<b>Total REGIONAL</b>	<b>86,161.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>1-7-05-65 PARKS AND RECREATION</b>			
1-7-05-65-10.00 Parks/Rec Salaries	0.00	0.00	0.00%
1-7-05-65-15.00 TNC Public Water Systems	0.00	0.00	0.00%
1-7-05-65-20.00 Parks/Rec Print/Publish	0.00	0.00	0.00%
1-7-05-65-22.00 Parks/Rec Supplies	0.00	0.00	0.00%
1-7-05-65-22.05 Recreation Pool Exp.	10,000.00	0.00	0.00%
1-7-05-65-29.00 Parks/Rec Mileage	0.00	0.00	0.00%
1-7-05-65-45.10 Parks/Rec Contracted Serv	0.00	0.00	0.00%
1-7-05-65-52.05 Parks/Rec Prchse-Current	0.00	0.00	0.00%
1-7-05-65-63.00 Parks/Rec Equip Repair	0.00	0.00	0.00%
1-7-05-65-64.00 Parks/Rec Community Event	13,000.00	79.47	0.61%
1-7-05-65-88.00 P&R Transfer to Reserve	0.00	823.45	100.00%
1-7-05-65-99.00 Parks/Rec Misc Expense	0.00	0.00	0.00%
<b>Total PARKS AND RECREATION</b>	<b>23,000.00</b>	<b>902.92</b>	<b>3.93%</b>
<b>1-7-05-70 LIBRARY</b>			
1-7-05-70-10.00 Library Salaries	119,464.00	15,473.76	12.95%
1-7-05-70-10.01 Library Wages	0.00	11,493.66	100.00%
1-7-05-70-11.00 Library Social Security	9,139.00	2,042.72	22.35%
1-7-05-70-12.00 Library Retirement	5,838.00	1,392.60	23.85%
1-7-05-70-14.00 Library Health Insurance	25,218.00	7,618.94	30.21%
1-7-05-70-14.05 Library HRA Funding	1,250.00	259.75	20.78%
1-7-05-70-16.00 Library Dental Insurance	445.00	184.01	41.35%
1-7-05-70-21.00 Library Postage	0.00	0.00	0.00%
1-7-05-70-22.00 Library Supplies	1,500.00	12.99	0.87%

Account	Budget	Actual	% of Budget
1-7-05-70-22.05 Library Adult Books	3,500.00	125.00	3.57%
1-7-05-70-22.10 Library Childrens Books	2,500.00	262.03	10.48%
1-7-05-70-22.15 Library Periodicals	0.00	0.00	0.00%
1-7-05-70-22.20 Library Audio Visual	750.00	0.00	0.00%
1-7-05-70-22.25 Young Adult Books	500.00	0.00	0.00%
1-7-05-70-22.30 Library Interlibrary Loan	1,645.00	440.24	26.76%
1-7-05-70-22.35 Library Online/Electronic	6,000.00	240.00	4.00%
1-7-05-70-22.36 Library Tech Support	450.00	0.00	0.00%
1-7-05-70-22.40 Library Copier Lease	1,200.00	102.86	8.57%
1-7-05-70-31.00 Library Phone	0.00	0.00	0.00%
1-7-05-70-44.00 Library Training/Workshop	500.00	0.00	0.00%
1-7-05-70-44.05 Library Educational Progr	1,000.00	0.00	0.00%
1-7-05-70-52.05 Library Prchse-Current yr	0.00	0.00	0.00%
1-7-05-70-63.00 Library Equipment Repair	500.00	0.00	0.00%
1-7-05-70-88.00 Library \$ to Reserve Fund	0.00	0.00	0.00%
1-7-05-70-99.00 Library Misc Expense	500.00	0.00	0.00%
<b>Total LIBRARY</b>	<b>181,899.00</b>	<b>39,648.56</b>	<b>21.80%</b>
<b>1-7-05-75 BENEFITS</b>			
1-7-05-75-11.00 Social Security	0.00	0.00	0.00%
1-7-05-75-12.00 Retirement	0.00	0.00	0.00%
1-7-05-75-13.00 Unemployment	1,682.00	0.00	0.00%
1-7-05-75-14.00 Insurance Benefits	0.00	0.00	0.00%
1-7-05-75-15.00 Insurance - Cobra	500.00	0.00	0.00%
1-7-05-75-16.00 Insurance - Dental	0.00	0.00	0.00%
1-7-05-75-19.00 Fire Dept A&D Insurance	0.00	0.00	0.00%
1-7-05-75-20.00 Worker Comp. Insurance	31,250.00	6,327.92	20.25%
<b>Total BENEFITS</b>	<b>33,432.00</b>	<b>6,327.92</b>	<b>18.93%</b>
<b>1-7-05-80 CONSERVATION</b>			
1-7-05-80-52.00 GCC Prchse - Current Yr	5,072.00	0.00	0.00%
1-7-05-80-88.00 GCC Transfer to Reserve	13,455.00	0.00	0.00%
1-7-05-80-88.05 GCC Transfer to Gen Reser	0.00	823.45	100.00%
<b>Total CONSERVATION</b>	<b>18,527.00</b>	<b>823.45</b>	<b>4.44%</b>
<b>Total GENERAL GOVERNMENT</b>	<b>2,829,744.00</b>	<b>467,705.41</b>	<b>16.53%</b>
<b>1-7-10 HIGHWAY</b>			
1-7-10-05-10.05 Highway Wages	242,862.00	52,366.46	21.56%
1-7-10-05-10.10 Highway OT Labor	55,000.00	26,535.01	48.25%
1-7-10-05-10.11 Highway Social Security	22,786.00	5,767.67	25.31%
1-7-10-05-10.12 Highway Retirement	26,895.00	6,719.62	24.98%
1-7-10-05-10.13 Highway Ins. Benefits	83,359.00	27,763.09	33.31%
1-7-10-05-10.14 Highway Ins Dental	1,779.00	486.80	27.36%
1-7-10-05-10.16 Highway HSA	5,000.00	5,000.00	100.00%
1-7-10-05-45.05 Highway Training	1,800.00	500.00	27.78%
1-7-10-05-45.10 Road Marking	500.00	0.00	0.00%

Account	Budget	Actual	% of Budget
1-7-10-05-45.15 Paving/blacktop	250,000.00	0.00	0.00%
1-7-10-05-45.20 Per Hwy Union Contract	0.00	3,307.14	100.00%
1-7-10-05-55.05 Erosion Control	2,500.00	0.00	0.00%
1-7-10-05-55.20 Processed Aggregate	42,000.00	407.11	0.97%
1-7-10-05-55.30 Dust Control	14,000.00	0.00	0.00%
1-7-10-05-55.35 State Permit Fee for Hwys	3,000.00	1,350.00	45.00%
1-7-10-15-45.00 Tree/brush Removal	3,500.00	0.00	0.00%
1-7-10-15-50.00 Roadside Main. - Con Serv	16,000.00	0.00	0.00%
1-7-10-15-55.00 Roadsigns	4,500.00	670.22	14.89%
1-7-10-20-55.00 Winter Sand/Salt	103,000.00	67,691.07	65.72%
1-7-10-20-62.00 Winter Parts and Supplies	0.00	0.00	0.00%
1-7-10-25-45.00 Bridges-Contract Services	0.00	0.00	0.00%
1-7-10-25-55.05 Bridge/Culvert Materials	9,000.00	0.00	0.00%
1-7-10-25-55.10 Bridge/Culvert Current yr	0.00	0.00	0.00%
1-7-10-25-55.15 \$ to Bridge/Culvert Rsrve	0.00	0.00	0.00%
1-7-10-30-51.00 Fuels And Oils	50,000.00	12,238.54	24.48%
1-7-10-30-52.05 Hwy Equip Prch-Current Yr	0.00	0.00	0.00%
1-7-10-30-52.20 Small Tools and Equipment	3,500.00	947.76	27.08%
1-7-10-30-52.25 Hwy Equipment Rental	10,000.00	515.00	5.15%
1-7-10-30-55.10 Hwy Office Supplies	400.00	181.95	45.49%
1-7-10-30-62.00 Hwy Parts & Supplies	25,000.00	3,527.34	14.11%
1-7-10-30-62.10 2012 Backhoe Repairs	3,000.00	818.52	27.28%
1-7-10-30-62.40 2017 Tandem Repairs	6,500.00	1,084.46	16.68%
1-7-10-30-62.50 Grader Repairs	4,000.00	3,703.80	92.60%
1-7-10-30-62.55 Roadside Mower Repairs	1,500.00	272.68	18.18%
1-7-10-30-62.60 2020 Tandem Repairs	12,000.00	668.36	5.57%
1-7-10-30-62.65 2018 Loader Repairs	3,000.00	946.45	31.55%
1-7-10-30-62.70 2020 Kenworth Repairs	2,500.00	3,402.95	136.12%
1-7-10-30-62.75 2013 International Repair	3,000.00	3,146.05	104.87%
1-7-10-30-62.80 2014 International Repair	4,000.00	195.36	4.88%
1-7-10-30-62.85 2020 GMC Sierra Repairs	2,000.00	906.23	45.31%
1-7-10-30-62.90 2022 GMC Sierra Repairs	2,000.00	500.00	25.00%
1-7-10-30-62.95 2025 Mack	0.00	436.24	100.00%
1-7-10-30-80.00 Equipment Loan Interest	0.00	0.00	0.00%
1-7-10-30-80.10 2018 Loader Payment	0.00	0.00	0.00%
1-7-10-30-80.15 2020 GMC Truck Payment	0.00	0.00	0.00%
1-7-10-30-80.20 2020 Intl Tandem Pmnt	0.00	0.00	0.00%
1-7-10-30-80.25 KW Plow Truck Pmnt	0.00	0.00	0.00%
1-7-10-30-88.00 Equip \$ to Reserve Fund	0.00	0.00	0.00%
1-7-10-40-18.00 Highway Uniforms/Boots	8,000.00	2,750.50	34.38%
1-7-10-40-99.00 Hwy Misc Expenses	500.00	0.00	0.00%
<b>Total HIGHWAY</b>	<b>1,028,381.00</b>	<b>234,806.38</b>	<b>22.83%</b>
<b>1-7-30-95 APPROPRIATIONS</b>			
1-7-30-95-00.05 Age Well	550.00	0.00	0.00%
1-7-30-95-00.15 Frkln Cty Home Health	0.00	0.00	0.00%
1-7-30-95-00.16 VNA & Hospice	9,481.00	0.00	0.00%
1-7-30-95-00.20 Northwest Counseling	0.00	0.00	0.00%
1-7-30-95-00.50 Franklin/Grand Isle Resto	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
1-7-30-95-00.55 St. Albans Watershed	2,000.00	0.00	0.00%
1-7-30-95-00.60 GMTA	0.00	0.00	0.00%
1-7-30-95-00.65 Friends of No Lake Champl	3,000.00	0.00	0.00%
1-7-30-95-00.70 Voices Against Violence/L	1,000.00	0.00	0.00%
1-7-30-95-00.75 Green-Up Vermont	350.00	0.00	0.00%
1-7-30-95-00.80 Library Appropriation	0.00	0.00	0.00%
1-7-30-95-00.85 NW Solid Waste	7,352.00	0.00	0.00%
1-7-30-95-00.90 Georgia Historial Soc.	4,000.00	0.00	0.00%
<b>Total APPROPRIATIONS</b>	<b>27,733.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>3,971,644.00</b>	<b>702,511.79</b>	<b>17.69%</b>
<b>Total General Fund</b>	<b>-1.00</b>	<b>-546,604.20</b>	
<b>Total All FUNDS</b>	<b>-1.00</b>	<b>-546,604.20</b>	

04/23/26

**Town of Georgia, Vermont General Ledger  
Current Yr Pd: 3 - Budget Status Report**

<b>Account</b>		<b>Budget</b>	<b>Actual</b>	
1-6-00-20-00.91	Library Revenue	200.00	574.45	\$500 VELCO Donation
1-6-02-25-70.00	Library Grant Revenue	17,141.00	923.82	DEC BBF salary & indirect
Total Revenues		17,341.00	1,498.27	
1-7-02-70-52.10	Library Prchse-Impact Fee	4,675.00	-	
1-7-02-70-52.20	Library Grant Expense	17,141.00	-	
Total Library		21,816.00	-	
1-7-05-28-30.30	Library Utilities	12,000.00	1,877.22	
1-7-05-28-45.30	Library Building Maint.	11,500.00	1,111.50	Pulaski Pest (\$80/mo)
1-7-05-28-45.60	Janitorial Supply/Svs.	6,852.00	1,713.00	Above Par (\$520/mo), Unifirst (\$51/mo)
1-7-05-28-51.00	Municipal Trash	600.00	151.94	Myers (\$50/mo)
Total PUBLIC WORKS for Library		30,952.00	4,853.66	
1-7-05-70 LIBRARY				
1-7-05-70-10.00	Library Salaries	119,464.00	15,473.76	
1-7-05-70-10.01	Library Wages		11,493.66	
1-7-05-70-11.00	Library Social Security	9,139.00	2,042.72	

1-7-05-70-12.00	Library Retirement	5,838.00	1,392.60
1-7-05-70-14.00	Library Health Insurance	25,218.00	7,618.94
1-7-05-70-14.05	Library HRA Funding	1,250.00	259.75
1-7-05-70-16.00	Library Dental Insurance	445.00	184.10
1-7-05-70-22.00	Library Supplies	1,500.00	12.99
1-7-05-70-22.05	Library Adult Books	3,500.00	125.00
1-7-05-70-22.10	Library Childrens Books	2,500.00	262.03
1-7-05-70-22.20	Library Audio Visual	750.00	-
1-7-05-70-22.25	Young Adult Books	500.00	-
1-7-05-70-22.30	Library Interlibrary Loan	1,645.00	440.24
1-7-05-70-22.35	Library Online/Electronic	6,000.00	240.00
1-7-05-70-22.36	Library Tech Support	450.00	-
1-7-05-70-22.40	Library Copier Lease	1,200.00	102.86
1-7-05-70-44.00	Library Training/Workshop	500.00	-
1-7-05-70-44.05	Library Educational Progr	1,000.00	-
1-7-05-70-63.00	Library Equipment Repair	500.00	-
1-7-05-70-99.00	Library Misc Expense	500.00	-
Total LIBRARY		181,899.00	39,648.65

**8-6 LIBRARY REVENUE - Library Reserve Fund**

8-6-00-00-00.00	Library Interest Revenue	-	18.88
Total Library Reserve Fund		-	18.88

**Library Revitalization**

P-7-02-25-00.00	Library Project expense	-	8,236.78
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**Library Grants Revenue**

Z-6-05-70-52.21	SOV Library Courier Grant	-	683.80
Z-6-05-70-52.29	Library United Way Rev.	-	3,706.91
Z-6-05-70-52.33	VECF-BBF Grant Revenue	-	5,796.76
Total Revenues		-	<u>10,187.47</u>

**Library Grants Expense**

<b>Z-7-05-70-52.21</b>	VT DOL Courier Grant		223.36
Z-7-05-70-52.29	United Way Grant	-	332.92
Z-7-05-70-52.33	VECF-BBF Grant Expenses	-	225.00
<b>Total LIBRARY GRANTS Expense</b>		-	<u>781.28</u>

# Town of Georgia, Vermont

## Municipal Treasurer Procedures & Calendar

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### 1. Purpose and Authority

This Procedures Manual documents the financial administration practices of the **Town of Georgia, Vermont**, and is intended to ensure legal compliance, transparency, continuity of operations, and strong internal controls within the Treasurer's Office.

The Municipal Treasurer performs duties pursuant to:

- 24 Vermont Statutes Annotated (V.S.A.)
  - Actions of the Town of Georgia Legislative Body (Annual and Special Town Meetings)
  - Policies and directives of the Georgia Selectboard
  - Generally Accepted Accounting Principles (GAAP), as applicable to municipalities
  - Governmental Accounting Standards Board (GASB) standards, as applicable
- 

### 2. Role and Responsibilities of the Treasurer

#### Statutory Responsibilities

The Treasurer is responsible for:

- Receiving, safeguarding, and depositing all Town funds
- Disbursing Town funds only when legally authorized
- Maintaining complete and accurate financial records
- Managing municipal cash flow and investments
- Overseeing property tax billing, collections, and accounting
- Managing Town debt obligations
- Preparing financial reports for the Selectboard and the public
- Coordinating annual audits and financial reviews

#### Working Relationships

- Reports functionally to the Georgia Selectboard
  - Coordinates with the Town Clerk, Assessor, Delinquent Tax Collector, Auditors, and Town Administrator
  - Supports all Town departments, vendors, and residents
- 

### 3. Internal Controls

#### Separation of Duties

Where practicable, financial responsibilities are segregated to reduce risk:

- Billing and record creation separated from cash receipts

- Authorization separated from payment execution
- Independent review by Town Administrator or CPA

## Authorization and Oversight

- All disbursements require prior approval by the Selectboard or its authorized designee
  - Documentation must support every transaction
- 

## 4. Receipt of Funds

### Sources of Revenue

- Property taxes
- State and federal payments
- Licenses, permits, and fees
- Grants
- Donations and reimbursements
- Departmental receipts

### Procedures

- Funds may be received in person, by mail, or electronically
- Receipts are issued or electronic confirmations verified
- Receipts are posted in NEMRC
- Funds are deposited intact into authorized Town accounts

### Deposits

- Deposits are made promptly and regularly
  - Deposits are reconciled to receipt records
  - No commingling or withholding of funds is permitted
- 

## 5. Disbursement of Funds

### Accounts Payable

- Invoice received and reviewed for accuracy
- Department head approval obtained when required
- Selectboard authorization documented by warrant or minutes
- Treasurer prepares and issues payment
- Transaction is recorded and filed

### Payroll

- Payroll is processed through **Paychex**
- Payroll is based on approved time records and personnel actions
- Treasurer and Town Administrator review payroll reports prior to processing
- Payroll taxes and withholdings are remitted through Paychex
- **VMERS** contributions are paid monthly and reconciled quarterly

## Electronic Payments

- Limited to approved vendors and agencies
  - Banking access restricted and periodically reviewed
- 

## 6. Banking and Cash Management

### Authorized Accounts

- General Fund
- Highway Fund
- Special Revenue Funds
- Capital and Reserve Funds
- Trust and Agency Funds

### Bank Reconciliations

- Completed monthly for all accounts
- Reviewed by the Town Administrator
- Retained for audit purposes

### Cash Flow

- Monitor balances regularly
  - Anticipate timing issues for large payments
  - Advise the Selectboard of potential cash needs
- 

## 7. Investments

- Limited to investments authorized by 24 V.S.A. § 443
  - Primary objective is preservation of principal
  - Investments are documented, tracked, and interest allocated appropriately
- 

## 8. Property Taxes

### Billing and Collection

- Coordinate tax rates with Clerk and Assessor
- Maintain parcel-level records

### Delinquent Taxes

- Identify delinquent accounts
  - Coordinate with Delinquent Tax Collector
  - Track liens, collections, and redemptions
-

## 9. Debt Management

- Maintain complete debt schedules
  - Process principal and interest payments timely
  - Track balances, maturities, and terms
- 

## 10. Financial Reporting

### Regular Reports

- Monthly and quarterly financial reports
- Budget-to-actual comparisons
- Cash and investment summaries

### Annual Reporting

- Town Report financial tables
  - Audit support and responses
- 

## 11. Records Management and Transparency

- Accounting system of record: **NEMRC**
  - Cash basis accounting
  - Compliance with Vermont Public Records Act
  - Records retained per Vermont Municipal Retention Schedule
- 

## 12. Audits and Reviews

- Full cooperation with CPA
  - Prompt response to findings and recommendations
- 

## 13. Ethics and Conduct

- Avoid conflicts of interest
  - Maintain confidentiality
  - Conduct all financial activities in the public interest
- 

## 14. Continuity and Transition

- Maintain up-to-date procedures
  - Preserve institutional knowledge
  - Support orderly transition between Treasurers
-

## 15. Treasurer Operating Calendar

This section serves as the **official operational calendar** for the Treasurer.

### Ongoing Tasks

#### Daily

- Review General Fund activity for unusual charges
- Check MuniPay receipts and retain documentation

#### Weekly

- Make bank deposits (typically Fridays)
- Post MuniPay journal entries
- Work on bank reconciliations in NEMRC
- Run and post payroll

#### Monthly

- Complete all bank reconciliations and journal entries
- Obtain review and sign-off on reconciliations
- Transfer Accounts Payable to General Ledger
- Close AP and GL for the month
- Distribute month-end reports to departments
- Provide Hot Lunch bank statements to FWSU (around the 15th)

#### Annual / Cyclical

- Budget preparation and updates
- Capital budget updates
- Tax billing and collection

### Month-by-Month Calendar

#### January

- Update minimum wage employees in payroll (see §5 Payroll)
- Ensure HSA ACH payments post first business day per union contract (see §5 Payroll)
- Set final budget informational meeting and Selectboard budget approval (see §10 Financial Reporting)
- Prepare tax- rate impact spreadsheet for Town Meeting (see §10)
- VMERS quarterly reconciliation due (see §5 Payroll / VMERS Checklist)
- File and mail 1099s by January 31 (see §10 Financial Reporting)
- Prepare Town Report financial sections and supporting schedules (see §10)
- Obtain delinquent tax report and file (see §8 Property Taxes)
- Quarterly payroll reports due (see §5 Payroll)

#### February

- Begin audit scheduling and preparation (see §12 Audits)
- VERB UI Trust Program notice issued; monitor April due date (see §10)
- Obtain delinquent tax report and file (see §8)

*March*

- **Town Meeting Day – 1st Tuesday**
- Load voter- approved budget into NEMRC (see §11 Records / NEMRC)
- Prepare for approved salary adjustments (see §5 Payroll)
- Pay and allocate Q1 impact fees; allocate cell tower revenue (see §7 Investments & §10 Reporting)
- Review outstanding vendor invoices (see §5 Accounts Payable)
- Quarterly payroll reports due; obtain delinquent tax report (see §5, §8)

*April*

- Process approved payroll increases in Paychex (see §5 Payroll)
- VMERS quarterly reconciliation due (see §5 Payroll / VMERS)
- Present Q1 financials to Selectboard (see §10 Financial Reporting)
- Ensure Q1 bank reconciliations reviewed and signed (see §6 Banking)
- Monitor upcoming Vermont Bond Bank interest payment (see §9 Debt)

*May*

- Review dental and benefit rate changes (see §5 Payroll)
- Receive dog license revenue from Clerk and report to Selectboard (see §10)
- Order tax forms and confirm vendors (see §8 Property Taxes)
- Obtain delinquent tax report (see §8)

*June*

- Order tax bill envelopes and inserts (see §8 Property Taxes)
- Pay and allocate Q2 impact fees; allocate cell tower revenue (see §7, §10)
- Review 1099 vendor records, W- 9s, and COIs (see §5 Accounts Payable)
- Mid- year budget and cash flow review (see §6 Cash Management)

*July*

- Set and obtain Selectboard approval of tax rate (see §8 Property Taxes)
- Post approved tax rate publicly (see §8)
- Present Q2 financials (see §10 Financial Reporting)
- VMERS quarterly reconciliation due (see §5 Payroll)
- Ensure Q2 reconciliations reviewed and signed (see §6 Banking)
- Quarterly payroll reports due (see §5 Payroll)

*August*

- State download and preparation of tax bills (see §8 Property Taxes)
- Weekly reconciliation of Grand List billing totals (see §8)
- Adjust prior- year credits before tax bill mailing (see §8)
- Send tax file to CoreLogic (see §8)

*September*

- Continue weekly tax billing reconciliations (see §8)
- Coordinate delinquency notices and required dates (see §8)
- Begin budget development and distribute calendar to departments (see §10)
- Update capital budget plan and asset lists (see §6, §10)
- Allocate Q3 impact fees and cell tower revenue (see §7, §10)

- Selectboard vote on allowable budget increase (see §10)

### October

- **Tax Day – October 15**
- Final weekly billing reconciliations through October 16 (see §8)
- Turn overdue taxes to Delinquent Tax Collector with warrant (see §8)
- VMERS quarterly reconciliation due (see §5 Payroll)
- Present Q3 financials to Selectboard (see §10)
- Begin finance committee and budget meetings (see §10)
- Quarterly payroll reports due (see §5 Payroll)

### November

- Deliver school cash- flow payment (see §6 Cash Flow)
- Coordinate late- year Selectboard warrant meeting (see §5 Accounts Payable)
- Send year- end AP instructions to departments (see §5 AP)
- Issue taxpayer overpayments (see §8 Property Taxes)
- Continue finance committee meetings (see §10)

### December

- Verify and pre- note HSA ACH for following year (see §5 Payroll)
- Set up first- business- day payroll and HSA ACHs (see §5 Payroll)
- Reconcile tax credits to Due- To- Taxpayer balances (see §8)
- Allocate Q4 impact fees and cell tower revenue (see §7, §10)
- Move reserve cash balances as approved (see §6 Banking)
- Final finance committee meetings and public budget informational meeting (see §10)

### Procedure Cross- Reference Key:

- §5 Disbursement of Funds (Accounts Payable & Payroll)
- §6 Banking and Cash Management
- §7 Investments
- §8 Property Taxes
- §9 Debt Management
- §10 Financial Reporting
- §11 Records Management / NEMRC
- §12 Audits and Reviews

For audit and training purposes, calendar items should be completed and documented using the **Monthly Treasurer Checklist** and the applicable Payroll or VMERS checklist.

## 16. Monthly Treasurer Checklist

This checklist is intended for **routine monthly use** and for **training new Treasurers or backup staff**. Tasks marked *As Needed* may not occur every month.

### Monthly Core Tasks (Every Month)

- Receive, record, and deposit all Town funds

- Issue receipts and verify electronic payment reports
- Process approved accounts payable
- Process payroll and remit withholdings
- Review cash balances in all funds
- Monitor upcoming large payments and obligations
- Reconcile all bank accounts
- File and retain reconciliation reports
- Maintain organized supporting documentation
- Copy the Delinquent Tax Report and file with tax records

## Monthly Reporting

- Prepare financial report for Selectboard
- Update budget-to-actual comparisons
- Update cash flow and investment summaries
- Respond to Selectboard or Auditor inquiries
- Send budget-to-actual information to all departments

## Taxes and Revenues (As Needed)

- Process property tax payments
- Reconcile tax collections to billing system
- Monitor delinquent tax accounts
- Coordinate with Delinquent Tax Collector when required

## Investments and Debt (As Needed)

- Review investment balances and maturities
- Allocate interest earnings properly
- Process debt service payments
- Update debt schedules

## Grants and Restricted Funds (As Needed)

- Review grant balances and expenditures
- Ensure expenses meet grant requirements
- Prepare required reimbursement or reporting documents

## Records and Controls

- Retain records per retention schedule
- Back up electronic financial data and close period
- Review internal controls and access permissions
- Document unusual or non-routine transactions

## Best Practice Review

- Verify compliance with Selectboard policies
- Update procedure documentation if workflows change
- Identify training or support needs

## 17. One-Page Printable Monthly Treasurer Checklist

Use this page as a monthly desk reference or training handout.

Check off items as completed. Retain with monthly reconciliation records if desired.

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### Monthly Core Duties

- Receive and deposit all Town funds
- Issue receipts / verify electronic payment reports
- Process approved vendor payments
- Process payroll. Paychex will remit withholdings
- Review fund cash balances
- Identify upcoming large or unusual payments

### Reconciliations & Controls

- Reconcile all bank and investment accounts
- Investigate and resolve discrepancies
- File reconciliation reports and supporting documents. Have reviewed by Town Administrator
- Back up electronic financial data

### Reporting

- Prepare Selectboard financial report
- Update budget-to-actual totals
- Update cash flow or investment summary
- Respond to Auditor or Selectboard requests

### Taxes & Revenues (As Needed)

- Process property tax payments
- Reconcile tax collections to billing records
- Monitor delinquent taxes / coordinate with collector

### Investments & Debt (As Needed)

- Review investment balances and maturities
- Allocate interest accurately
- Process debt principal and interest payments

### Grants & Restricted Funds (As Needed)

- Review grant balances and allowable expenses
- Submit reimbursement or reporting documentation

### Compliance & Best Practices

- Confirm compliance with Selectboard policies
- Document non-routine transactions
- Note issues requiring follow-up or training

**Month/Year: Treasurer Initials:**

## 17A. Paychex Month-End Payroll Reconciliation Checklist

This checklist documents the required month-end review to ensure payroll processed through **Paychex** is accurately recorded in **NEMRC** and properly paid from Town bank accounts. Retain completed checklist with monthly financial records.

### Paychex Reports to Retrieve

- Payroll Summary Report (gross-to-net)
- Payroll Journal / General Ledger Report
- Employer Tax Liability Report
- Benefits and deductions detail report
- Direct deposit and check register

### Reconcile to NEMRC

- Verify gross wages by fund and department match NEMRC payroll entries
- Confirm employer taxes and benefits recorded correctly in NEMRC
- Confirm employee deductions match Paychex reports
- Investigate and document any discrepancies

### Reconcile to Bank (Peoples Trust)

- Verify payroll withdrawals match Paychex direct deposit totals
- Verify tax payment withdrawals match Paychex tax reports
- Verify benefit and retirement withdrawals, where applicable
- Include payroll transactions in monthly bank reconciliation

### Compliance Review

- Confirm payroll approvals and time records are on file
- Confirm payroll was processed within approved pay periods
- Confirm taxes were remitted timely by Paychex

### Documentation & Sign-Off

- File Paychex reports with month-end records
- Retain reconciliation notes and corrections
- Initial and date checklist to confirm completion

**Payroll Month: Treasurer Initials:**

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## 17B. VMERS Quarterly Reporting Checklist

This checklist documents the required **quarterly reporting** to the **Vermont Municipal Employees' Retirement System (VMERS)**. VMERS contributions are paid monthly; however, wages and contribution details must be reviewed and reported **quarterly**. Retain this completed checklist with quarterly payroll and financial records.

### Paychex & Payroll Data Preparation

- Run Paychex quarterly wage and contribution reports for VMERS-covered employees

- Verify reported wages match approved payroll and personnel records
- Confirm employee and employer VMERS contribution rates
- Identify and document any adjustments, retro pay, or corrections

#### Reconcile to NEMRC

- Verify VMERS wages by fund and department match NEMRC payroll totals
- Confirm employer VMERS expense postings are correct in NEMRC
- Confirm employee VMERS deductions match Paychex reports
- Investigate and resolve discrepancies prior to submission

#### Reconcile to Payments (Peoples Trust)

- Verify monthly VMERS payments for the quarter cleared the bank
- Confirm total quarterly payments align with reported contributions
- Include VMERS payments in applicable monthly bank reconciliations

#### VMERS Reporting & Submission

- Complete required VMERS quarterly reporting in the VMERS system
- Review entered data for accuracy and completeness
- Submit quarterly report by VMERS deadline
- Retain submission confirmation

#### Compliance Review

- Confirm all eligible employees are properly enrolled in VMERS
- Confirm wage definitions comply with VMERS requirements
- Confirm reporting period matches calendar quarter

#### Documentation & Sign-Off

- File Paychex reports, NEMRC reconciliations, and VMERS confirmations
- Document explanations for adjustments or corrections
- Initial and date checklist to confirm completion

**Reporting Quarter: Treasurer Initials:**

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## 17C. Year-End Payroll & Retirement Checklist

This checklist documents required **calendar year-end** payroll and retirement tasks to ensure accuracy, compliance, and proper reporting for audits, employees, and state/federal agencies. Retain completed checklist with year-end financial records.

#### Payroll Year-End (Paychex)

- Reconcile total annual gross wages to NEMRC payroll accounts
- Reconcile total annual payroll disbursements to bank records (Peoples Trust)
- Review year-to-date payroll summaries in Paychex for accuracy
- Verify employee names, addresses, and SSNs
- Confirm taxable vs. non-taxable wages
- Review employer benefits and deductions totals

## □ Tax Forms & Filings

- □ Review and approve W- 2 forms before distribution
- □ Ensure W- 2s are distributed to employees by IRS deadline
- □ Ensure W- 3 is filed with the Social Security Administration
- □ Verify fourth-quarter payroll tax filings (941, state filings if applicable)

## □ Retirement (VMERS) Year-End Review

- □ Reconcile total annual VMERS wages to payroll records
- □ Reconcile total annual employer and employee VMERS contributions paid
- □ Ensure all quarterly VMERS reports were submitted
- □ Review VMERS year-end statements for accuracy
- □ Resolve discrepancies prior to audit

## □ NEMRC Year-End Payroll Review

- □ Confirm payroll expense postings by fund and department
- □ Confirm accrued payroll liabilities are accurate, if applicable
- □ Confirm benefit and retirement expenses align with reports

## □ Documentation & Sign-Off

- □ File Paychex year-end reports and confirmations
- □ File VMERS statements and correspondence
- □ Document corrections or adjustments
- □ Initial and date checklist to confirm completion

# 18. Appendices

## Appendix A. Systems & Contacts (Reference)

This appendix provides a quick-reference guide to the Town's core financial systems and key contacts. Update as changes occur.

### *Financial & Payroll Systems*

- **Accounting & Tax System:** NEMRC (New England Municipal Resource Center)
  - Purpose: General ledger, cash receipts, accounts payable, payroll posting, tax accounting
  - System of record for Town financial data
- **Payroll Provider:** Paychex
  - Purpose: Payroll processing, tax filings, direct deposits, payroll reporting
- **Retirement System:** VMERS (Vermont Municipal Employees' Retirement System)
  - Purpose: Employee retirement administration, contributions, and reporting
- **Primary Bank:** Peoples Trust
  - Purpose: Depository and disbursement accounts for Town funds

### *Key Contacts (To Be Completed by Town)*

- **NEMRC Support:**
- **Paychex Representative:** \_\_\_\_
- **VMERS Contact:**

- **Peoples Trust Relationship Manager:** \_

#### *Access & Security Notes*

- System access is role-based and limited to authorized personnel
- Login credentials must not be shared
- Access changes require Selectboard authorization where applicable

--- (Recommended)

- Authorized signatories list
  - Bank account inventory
  - Investment policy
  - Annual calendar and statutory deadlines
  - Sample forms and reports
- 

## 19. Appendices

- Systems & Contacts Reference
  - Authorized Signatories
  - Bank Account Inventory
  - Investment Policy
  - Statutory Deadlines Reference
-