Selectboard Regular Meeting
Monday, September 22, 2025 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Agenda

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
   - A. Approval of Selectboard Regular Meeting Minutes for September 8, 2025
   - B. Approval of Warrants #2536
6. **PUBLIC COMMENT (For items not on agenda)**

   All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
8. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
   - A. Action To Approve-Tier 1B "Opt In" Municipal Resolution-Presented By NRPC
   - B. 2025 Permitting Fees Needs Boards Approval and Signature
   - C. Town Assessor-E & O Form, Action to Approve-
   - D. Boy Scout Troop 42-Request Rental Fees Waived for Fire Station Community Room for weekly meetings.
   - E. August 2025 Monthly Report from Sheriff Grismore
   - F. Board to Review Bids Received For Seasonal Services for Boat Docks -Starting 2026 Season

     (2) Bids Received:
     1. Lake Side Dock Handlers

2. Burlington Harbor Launch & Tow/Interlock Marine Services

G. Board to Review and Choose Colors for New Dock Decking--Sample provided by Dock Doctors.

H. Discussion On-Revised Town Hunting Policy--Discussion on the Map overlay for website outlining the where trails are.

I. Discussion on Zoning Regulations-Zoning Administrator update from Doug Bergstrom

J. Beach Bathroom Renovations--Selectboard to choose point person for project and review/discussion on timeline for project.

9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works-Update from Director Todd Cadieux

B. Town Administrator- Stacy Katon To Give Administration Update

C. Treasurer-Lori Hobart to Provide Treasurer Update

D. FY26 Budget Timeline Discussions

1. Local Option Tax Discussion
2. Target increase % for Department Heads

E. Discussion on Economic Development for Georgia-Would like to discuss with selectboard

10. UNFINISHED BUSINESS

A. Change In Fiscal Year

B. Video Surveillance and Physical Access Control Policy--Currently working on new draft, with guidance from selectboard.

C. VELCO-ROW-SLW-Notice of Sale Posted om September 5, 2025

D. Parcel ID 1122600000-TOG Lot- Under review with Attorney

E. Bridge #28 (Mill River Bridge)-Update from Todd Cadieux

F. Perrigo Closing

G. Library Building Revitalization Project

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. October 13, 2025

13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss _______________ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss ____________ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

A. Discussion on Impact Fee Appeal

14. ADJOURN

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

GEORGIA VERMONT

Selectboard Regular Meeting
Monday, September 08, 2025 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:05PM

SELECTBOARD PRESENT
Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg, Paul Jansen, Carl Rosenquist

STAFF PRESENT
Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon, Terri Sabens

PUBLIC PRESENT
Ken Minck, Terry Cleveland, Judy Nasca, Michael Danis (via Zoom)

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE
- Thanks go out to Georgia Market for continued support for our Town and community organizations. The September 7th Serving Sunday benefitted the Town of Georgia Community Events Committee (GCEC), parks and recreation, and the Georgia Conservation Commission. The next serving Sunday will be on September 22nd.

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
- L. Hobart requested the additions of signing Warrant #2533 and adding Warrant #2535 in the amount of $230,456.34.
- S. Katon, on behalf of Keith Baker, requested the addition for the Selectboard to approve a new firefighter.

Motion to add the above the meeting Agenda made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

4. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for August 25, 2025
Motion to approve minutes with minor changes.
Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

B. Approval of Minutes for August 26, 2025 Special Meeting
Motion to add the email from K. Minck to the minutes.
Motion made by K. Bosenberg, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

Motion to approve the minutes with minor changes and the addition of the email from Ken Minck.
Motion made by P. Jansen, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

C. Approval of Warrant #2534
Motion to approve Warrant #2534 in the amount of $108,792.92.
- L. Hobart answered questions about the warrant.

Motion made by K. Bosenberg, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

Approval of Warrant #2535
Motion to approve Warrant #2535 in the amount of $230, 456.34.
Motion made by K. Bosenberg, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- T. Cleveland, as a Trustee for the Library, had questions regarding the discrepancy in Library Director B. Stone's pay for vacation and sick time. S. Katon explained this is a Paychex issue that is being reconciled. S. Katon has tracked all employee time in a spreadsheet.
- K. Minck read from Vermont State Statute (24 VSA §4442) regarding the adoption of bylaws, in relation to the new Development Regulations at the Selectboard meeting on August 26th. He had questions on the proper procedure for the adoption of the regulations.
- Chair Senna said the Town is waiting to hear back from the Town's attorney.
- K. Minck also asked about the mass mailing from Fairfax Rescue. This is an optional subscription service that the community can decide whether or not to participate.
- M. Danis (via Zoom) asked if the Selectboard had received the letter he submitted to Zoning Administrator D. Bergstrom regarding his Georgia Shore Road property and

impact fees. S. Katon is working on getting the Public Hearing with the Selectboard warned on October 8th to address this specific issue.

6. CORRESPONDENCE

7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Action To Approve-Errors & Omissions Form PVR-4261-E, Town Assessor requested board's approval and signatures to fix errors found from prior assessor.

P. Jansen made a motion to approve Form PVR-4261-E and the Selectboard members sign the form to correct the errors found from the prior assessor.

- T. Sabens explained the errors and omissions in the grand list.

P. Jansen rescinded his motion based on an error found in the form.

Motion to approve Form PVR-4261-E with changes and the Selectboard members sign the form to correct the errors found from the prior assessor.
Motion made by P. Jansen, Seconded by C. Rosenquist.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

B. Assessor – Town Reappraisal Bid
The Assessor presented the bids for the Town Reappraisal to the Selectboard. A bid has been chosen and supporting bid documents are available upon request at the Town Office.

- T. Sabens gave her recommendations for the Town Reappraisal to the Selectboard, Tyler Technologies, in the amount of $297,200.
- T. Sabans explained the difference between bids, Tyler operates electronically, will respond to all inquiries from property owners, and will also print out the property record cards for reference. Tyler will mail out all the mailers to the public, with the Town of Georgia paying only for postage. The other companies were not as sophisticated in their technology and would require additional assistance from the Town of Georgia staff.
- L. Hobart stated $308,278 is budgeted for the reappraisal.
- Tyler Technologies can start Summer 2026, completing in 2028. The reappraisal won't go into effect until every house in Georgia has been appraised.

Motion to accept the recommendation from T. Sabens for Tyler Technologies to be hired as the Town's reappraisal company.
Motion made by P. Jansen, Seconded by Vice Chair Dunsmore.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

C. Selectboard to Sign the Updated Official Zoning Map for Town of Georgia

- S. Katon presented the new Zoning Map to the Selectboard for signature.

D. Action To Approve SFY26 Grants In Aid Grant

Motion to approve the SFY26 Grants in Aid Grant.

- T. Cadieux answered questions on the grant and scope of the grant.

Motion made by P. Jansen, Seconded by K. Bosenberg.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

E. Historical Society – 50-Year Proclamation Request
The Historical Society will be requesting that the Selectboard issue a proclamation recognizing the Society for **50 years of service in preserving the town's history and memories of our past.**

- Chair Senna read the 50-year Proclamation out loud.

Motion to approve and for the Selectboard to sign the Georgia Historical Society's 50-Year Proclamation.
Motion made by P. Jansen, Seconded by C. Rosenquist.
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

8. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works-Update from Todd Cadieux

- There are currently four Port-o-lets at Georgia Beach in place, with another two to be added for the Georgia Fall Fest on September 13th. The Selectboard suggested that another two Port-o-lets be added, for a total of eight, given the bathrooms at the beach are still closed. After Fall Fest, there will be two Port-o-lets at the beach for the remainder of the season.
- Electrical work at Georgia Beach has been completed and the Fire Marshall has signed off on the work. The next projects include plumbing and heating.
- Work with the roadside mower is starting late due to mechanical issues with the mower. The road crew will work long hours to get the mowing done.
- T. Cadieux had questions on keys for the municipal buildings, including who has access and where will the keys be kept. Chair Senna explained the need for a lock box that several designated persons have access to in case of emergency. There was discussion as to whether it should have a camera on it for security purposes.
- Discussion was held on the beach gate and camera access, this access is seated to only one administrative user, which is currently the Town Administrator. Philo will come to the Town offices on September 10th to improve access and give more information to the Town on access for multiple users.
- Vice Chair Dunsmore thanked T. Cadieux for his work at Georgia Beach.

B. Town Administrator – Bridge #10 (Highbridge) Update

- Bridge #10 (Highbridge) is now open. Work was completed successfully and the bridge reopened ahead of schedule. Thank you to our engineer, Tyler Billingsley, and the contractor, Blow & Cote with Todd Cadieux, for their work. This was a large-scale, specialized project on a critical piece of town infrastructure, and the process went smoothly. We appreciate everyone's efforts in bringing this project to completion ahead of schedule.

C. Recreation-Annual Fall Festival is on September 13, 2025 from 3 PM - Dusk, at Georgia Beach.

- New this year is the dunk tank, where everyone has an opportunity to dunk the Town Administrator. Fireworks will be at dusk, join us for the celebration, featuring musical group "Heavy Pour," who will play from 4pm-7pm.
- Dunk Tank participants will also include members of the Army National Guard and the Town Clerk.

D. Town Administrator – New Town Electronic Sign

- The new Town electronic sign is now up and operating.
- A dedication ceremony will be held on **September 17, 2025, at 3:00 PM** to thank **Encore Renewable Energy** for their generous **$20,000 corporate donation**, which made this purchase possible.
- We would also like to recognize:
  - **Bryce Realty** for donating materials and labor to assist with installation and final framing.
  - **Doug Bergstrom** for setting up, organizing, and creating the engaging content that will run on the sign.
  - **Logan Grimm, Eagle Scout Candidate from Troop 42**, for presenting sign designs and ideas, working with vendors to secure pricing, and providing special presentations on electronic signage.
  - This project truly required many hands, and we are grateful to everyone who contributed their time, skills, and expertise.
- The new sign will allow for faster communication with residents by sharing town news, event highlights, weather updates, and important notices such as office closures.
- S. Katon and D. Bergstrom have been working on content for the Town sign, including thanking Encore for their generous donation, as well as recognizing the other parties for their contributions.
- S. Katon is also working on a grants spreadsheet that she has reviewed with the auditor to keep track of the grants, making sure the grant requirements are met. She will share this spreadsheet with the board.

E. Treasurer-Update from Lori

- L. Hobart updated the Selectboard that Georgia residents have been paying their tax bills.
- L. Hobart asked how to proceed, regarding a request from a credit union to get copies of 11 tax bills. In the past, other institutions have paid $5/per tax bill, but there is no policy on the record. Chair Senna asked L. Hobart to reach out to the past Town Treasurer Amber Baker for more information on this practice.
- The Town Audit is almost completed, more information will be shared at the next board meeting.
- L. Hobart will reach out to the Town Department heads for capital budget information and to get started on 2026 budget planning.

F. Buildings-Library Revitalization Project

- T. Cleveland sent a report to the Committee from the engineer. T. Cleveland stated the library Trustees had met with company out of NH for space and new circulation desk within the library. He took measurements and will draw up a plan to present to the library.

- P. Jansen is requesting K. Bosenberg replace him on the Library Revitalization Committee.
- T. Cadieux asked about placement of the new library book drop, in reference to its possible relocation in the future as well as for placement and plowing. The new book drop cannot be placed in the location of the current book drop, as it is larger. Discussion was had on fixing the current book drop so as not to leak, or using the book drop at the front of the library. T. Cadieux will work with the library for a solution.

G. Budget and Finance-FY26 Budget
- T. Cleveland asked about meetings for Capital and Regular budget, first round meetings in October. Before the 16th, or in early November.
- See Treasurer update for additional information.

9. UNFINISHED BUSINESS

A. Change In Fiscal Year
- No updates.

B. Beach Gate Issues-Update regarding the 8/27/25 issue with gate.
- See Public Works Update.

C. Town Video Surveillance and Physical Access Control Policy
- No updates.

D. VELCO-ROW-SLW-Easement-Notice of Sale is posted on September 5, 2025.
- No updates.

E. Parcel ID 1122600000-TOG Lot-Awaiting New Development Regs
- No updates.

F. Bridge #28 (Mill River Bridge)
- T. Cadieux has started to make purchases in preparation for the bridge replacement in 2026.

G. Beach Bathroom Renovations
- S. Katon will work with Vice Chair Dunsmore to get an RFP for a plumber and contractor to complete the renovations.

H. Perrigo Closing
- No updates.

10. PLAN NEXT MEETING AGENDA

A. September 22, 2025

11. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

A. Personnel -TA Review

Vice Chair Dunsmore made a motion to enter into executive session for the purpose of Personnel-TA Review at 7:29pm. Vice Chair Dunsmore made a motion to invite S. Katon to the executive session.

Chair Senna asked the Board to return to regular session to discuss the Agenda addition of Keith Baker’s request to hire a new firefighter.

Vice Chair Dunsmore rescinded his motion to enter into executive session. Vice Chair Dunsmore rescinded his motion to enter into executive session with S. Katon.

Motion to hire Steve Giles for the position of firefighter with the Town of Georgia.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

Chair Senna would entertain a motion to enter into Executive Session to discuss <u>Personnel- Town Administrator Review</u> which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion to Move into Executive Session at 7:31pm
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

Chair Senna would entertain a motion to enter into Executive Session to discuss the above with <u>Town Administrator S. Katon</u> under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to invite S. Katon to join the Executive Session
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

Motion to exit from Executive Session at 8:35pm
Motion made by Vice Chair Dunsmore, Seconded by P. Jansen
Voting Yea: Chair Senna, Vice Chair Dunsmore, C. Rosenquist, K. Bosenberg, P. Jansen

No action taken outside of Executive Session.

12. ADJOURN

Motion to adjourn at 8:36pm
Motion made by P. Jansen, Seconded by Vice Chair Dunsmore
Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, P. Jansen, C. Rosenquist

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Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: <u>townofgeorgia.com</u>

For checks For Check Acct 01(General Fund) 09/22/25 To 09/22/25

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	393836	monthly premium	102.00	0.00	102.00	4769	09/22/25
AMAZON	AMAZON CAPITAL SERVICES	16Y1WVYQ3Y4H	keurig replacement	149.00	0.00	149.00	4770	09/22/25
	for insurance claim							
AMAZON	AMAZON CAPITAL SERVICES	1DH1HJ44JYTV	antenna mount	21.90	0.00	21.90	4770	09/22/25
	mount for the repeater to get internet to the new electronic sign							
AMAZON	AMAZON CAPITAL SERVICES	1Y1MLRLJ9NH6	grant books & supplies	1065.89	0.00	1065.89	4770	09/22/25
	books $549.19, supplies $516.70							
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14802	front sign assistance	80.00	0.00	80.00	4771	09/22/25
CANON	CANON FINANCIAL SERVICES, INC	41790820	clerk copier	374.53	0.00	374.53	4772	09/22/25
COMCAST	COMCAST	-2588 082825	modem 2	14.95	0.00	14.95 E	92202	09/22/25
COMCAST	COMCAST	-7699 090225	old garage	77.10	0.00	77.10 E	92203	09/22/25
COMCASTB	COMCAST BUSINESS	07/26-08/25	FGD iPads	120.00	0.00	120.00 E	92204	09/22/25
COMCASTB	COMCAST BUSINESS	250499884	town phones	784.55	0.00	784.55	4773	09/22/25
COSTCO	COSTCO WHOLESALE	09.11.25	supplies	154.37	0.00	154.37 E	92205	09/22/25
	radios for Fall Fest							
	candy for tax payers at the office							
COSTCO	COSTCO WHOLESALE	09.17.25	town sign reception	51.15	0.00	51.15 E	92206	09/22/25
EAST ENG	EAST ENGINEERING PLC	994	engineer for Highbridge	14000.00	0.00	14000.00	4774	09/22/25
	Tyler Billingsley work on Highbridge - bridget 10							
EYE MED	FIDELITY SECURITY LIFE INSURAN	166973826	monthly premium	57.67	0.00	57.67	4775	09/22/25
FLAGS ETC	FLAGS ETCETERA	20257	ground sleeve pole	1375.00	0.00	1375.00	4776	09/22/25
FCSD	FRANKLIN COUNTY SHERIFF DEPART	608 AUG 2025	law enforcement	9761.08	0.00	9761.08	4777	09/22/25
GAP	GEORGIA AUTO PARTS	28275	parts	31.49	0.00	31.49	4778	09/22/25
GAP	GEORGIA AUTO PARTS	29144	air filter / 5 gallon	274.84	0.00	274.84	4778	09/22/25
	Air filter for 2022 GMC Sierra 2500HD							
	Hard-on 5 gallon							
GEO MARK	GEORGIA MARKET	09.09.25	bee trap - sugar, vinega	7.78	0.00	7.78 E	92207	09/22/25
GEO MARK	GEORGIA MARKET	09.13.25	food	108.00	0.00	108.00 E	92208	09/22/25
	dinner for fire dept members participating in Fall Fest							
GRNMTNELE	GREEN MOUNTAIN ELECTRIC SUPPLY	S5487233.001	emergency lights - GFD	64.77	0.00	64.77	4779	09/22/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-0004 090525	beach	56.83	0.00	56.83	4780	09/22/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-1297 090525	beach	32.12	0.00	32.12	4780	09/22/25
HARLEY	HARLEY BROWN	1065316	refund overpayment	15.00	0.00	15.00	4781	09/22/25
	overpayment sent in for recording fees							
HARTMANS	HARTMAN'S FARM STAND	09.12.25	pumpkins for Fall Fest	100.00	0.00	100.00 E	92209	09/22/25
J&L	J & L HARDWARE, INC.	540840	supplies	94.75	0.00	94.75	4782	09/22/25
J&L	J & L HARDWARE, INC.	541062	supplies	199.87	0.00	199.87	4782	09/22/25
	keys, foam insulation, first aid kits, Schlage Aged Bronze Electronic (for old garage)							
J&L	J & L HARDWARE, INC.	541141	beach / library supplies	35.87	0.00	35.87	4782	09/22/25
	Yellow Polyurethane Insulating							
	Fire Extinguisher - Library							
	60 in. wood handle							
J&L	J & L HARDWARE, INC.	541359	beach	105.92	0.00	105.92	4782	09/22/25
JFS	JFS ELECTRIC, INC.	11316	elec work - town sign	785.70	0.00	785.70	4783	09/22/25
KONICA	KONICA MINOLTA PREMIER FINANCE	47733447	copier fee	122.49	0.00	122.49	4784	09/22/25
ARGIROS	MARIAH ARGIROS	09.05.25	deposit return	200.00	0.00	200.00	4785	09/22/25
	Return of deposit for rental on Sept 5th at the beach for AgeWell							
MICHAELS	MICHAELS STORE	09.11.25	decorations for Fall Fes	51.30	0.00	51.30 E	92210	09/22/25
NEDENT	NORTHEAST DELTA DENTAL	OCT 2025	monthly premium	615.15	0.00	615.15	4786	09/22/25

For checks For Check Acct 01(General Fund) 09/22/25 To 09/22/25

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
P&P SEP	P&P SEPTIC SERVICE	T-646946	COG porta-let	230.00	0.00	230.00	4787	09/22/25
	06/24/25-07/22/25							
P&P SEP	P&P SEPTIC SERVICE	T-652623	add'l units for Fall Fes	710.00	0.00	710.00	4787	09/22/25
	Select Board authorized 2 in addition to the 2 on order for the event							
P&P SEP	P&P SEPTIC SERVICE	T-652985	beach units 9/17-10/14	370.00	0.00	370.00	4787	09/22/25
PAYCHEX	PAYCHEX	11391009	monthly kiosk fee	75.00	0.00	75.00 E	92211	09/22/25
PAYCHEX	PAYCHEX	2025090201	42 transactions	271.87	0.00	271.87 E	92212	09/22/25
PAYCHEX	PAYCHEX	2025090901	20 tranx	180.74	0.00	180.74 E	92213	09/22/25
PAYCHEX	PAYCHEX	2025091601	44 transactions	280.16	0.00	280.16 E	92214	09/22/25
PESTPRO	PESTPRO, INC.	203409	monthly pest treatment	75.00	0.00	75.00	4788	09/22/25
PETESEQI	PETE'S EQUIPMENT SALES AND REN	R-68532	equip rental	7350.00	0.00	7350.00	4789	09/22/25
POWERPLAN	POWERPLAN	-2594030825	return	-236.40	0.00	-236.40	4790	09/22/25
POWERPLAN	POWERPLAN	11093490	pin fastener	52.86	0.00	52.86	4790	09/22/25
POWERPLAN	POWERPLAN	11207610	V-belts, pulley	247.77	0.00	247.77	4790	09/22/25
PRIORITY	PRIORITY EXPRESS, INC.	80592536	interlibrary loan	216.88	0.00	216.88	4791	09/22/25
QUADIENT	QUADIENT FINANCE USA, INC	-2740 083125	postage	1496.94	0.00	1496.94	4792	09/22/25
VALLEE2	R L VALLEE INC	10570419	4 gal gasoline	16.06	0.00	16.06	4793	09/22/25
VALLEE2	R L VALLEE INC	10570420	46.352 gal gasoline	152.02	0.00	152.02	4793	09/22/25
REGROWTH	REGROWTH PLANNING LLC	24_05_09	FINAL - zoning regs	420.00	0.00	420.00	4794	09/22/25
	This is the final payment from the original contracted amount							
REYNOL	REYNOLDS AND SON INC	3457585	service call	856.35	0.00	856.35	4795	09/22/25
	Bauer Breathing air compressor							
11239	ROWLEY	529803	400.1 #2 diesel	947.31	0.00	947.31	4796	09/22/25
SA CO-OP	ST ALBANS CREAMERY & SUPPLY	370556	brush tank	22.99	0.00	22.99	4797	09/22/25
BIG BLUE	THE BIG BLUE TRUNK, LLC	09.13.25	reminder Fall Fest	700.00	0.00	700.00 E	92201	09/22/25
UNIFIR	UNIFIRST CORPORATION	1080285395	library mats	44.00	0.00	44.00	4798	09/22/25
UNIFIR	UNIFIRST CORPORATION	1080294664	town office mats	61.40	0.00	61.40	4798	09/22/25
UNIFIR	UNIFIRST CORPORATION	1080294946	uniforms 9/3/25	146.52	0.00	146.52	4798	09/22/25
UNIFIR	UNIFIRST CORPORATION	1080295913	uniforms 09.10.25	146.52	0.00	146.52	4798	09/22/25
UNIFIR	UNIFIRST CORPORATION	1080297059	uniforms 09.17.25	146.52	0.00	146.52	4798	09/22/25
VERIZON W	VERIZON	6122493915	town cell phones	74.88	0.00	74.88	4799	09/22/25
VT ELEC	VERMONT ELECTRICAL CONTRACTING	4471	LED lights - town office	2650.00	0.00	2650.00	4800	09/22/25
VT ELEC	VERMONT ELECTRICAL CONTRACTING	4472	beach electrical repair	1537.49	0.00	1537.49	4800	09/22/25
VLCTUNEMP	VLCT EMPLOYMENT RESOURCE AND B	REN040926-Q4	qtly contribution	293.00	0.00	293.00	4801	09/22/25
WBMASON	W.B. MASON CO., INC.	256597898	water cooler rental	3.69	0.00	3.69	4802	09/22/25
WALMART	WALMART	09.11.25	Fall Fest supplies	220.14	0.00	220.14 E	92216	09/22/25

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			50,850.78	0.00	50,850.78		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ****50,850.78 Let this be your order for the payments of these amounts.

____

Kristina Senna(Chair)

____

Brian Dunsmore(Vice Chair)

____

Carl Rosenquist

____

Paul Jansen

____

Kellie Bosenberg

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
AFLAC	AFLAC		393836		09/14/25	10/01/25	01	monthly premium			
			1-2-00-05-10.38 AFLAC Withholding						102.00	0.00	0.00
AMAZON	AMAZON CAPITAL SERVICES		16Y1WVYQ3Y4H		09/04/25	10/04/25	01	keurig replacement			
			1-7-10-40-99.00 Hwy Misc Expenses						149.00	0.00	0.00
			1DH1HJ44JYTV		08/29/25	09/28/25	01	antenna mount			
			1-7-05-28-45.50 Town Hall Building Maint.						21.90	0.00	0.00
			1Y1MLRLJ9NH6		08/28/25	09/27/25	01	grant books & supplies			
			Z-7-05-70-52.33 VECF-BBF Grant Expenses						549.19	0.00	0.00
			Z-7-05-70-52.33 VECF-BBF Grant Expenses						516.70	0.00	0.00
Invoice 1Y1MLRLJ9NH6 Total									1,065.89	0.00	0.00
Total For AMAZON CAPITAL SERVICES									1,236.79	0.00	0.00
BOUCHOME	BOUCHARD HOME & OFFICE		14802		08/27/25	09/16/25	01	front sign assistance			
			1-7-05-28-45.50 Town Hall Building Maint.						80.00	0.00	0.00
CANON	CANON FINANCIAL SERVICE		41790820		09/11/25	10/11/25	01	clerk copier			
			1-7-05-20-22.10 Admin Copier Expense						374.53	0.00	0.00
COMCAST	COMCAST	*	-2588 082825		08/28/25	09/23/25	01	modem 2			
			1-7-05-28-30.50 Town Hall Utilities						14.95	0.00	0.00
		*	-7699 090225		09/02/25	09/27/25	01	old garage			
			1-7-05-28-30.35 Old Hwy Garage Utilities						77.10	0.00	0.00
Total For COMCAST									92.05	0.00	0.00
COMCASTB	COMCAST BUSINESS	*	07/26-08/25		08/25/25	09/16/25	01	FGD iPads			
			1-7-05-36-52.40 GFD Computer/Office Suppl						120.00	0.00	0.00
			250499884		09/01/25	10/01/25	01	town phones			
			1-7-05-28-30.50 Town Hall Utilities						327.95	0.00	0.00
			1-7-05-28-30.25 Fire & Rescue Utilities						204.58	0.00	0.00
			1-7-05-28-30.30 Library Utilities						88.22	0.00	0.00
			1-7-05-28-30.70 New Hwy Garage Utilities						163.80	0.00	0.00
Invoice 250499884 Total									784.55	0.00	0.00
Total For COMCAST BUSINESS									904.55	0.00	0.00
COSTCO	COSTCO WHOLESALE	*	09.11.25		09/11/25	09/11/25	01	supplies			
			1-7-05-65-64.00 Parks/Rec Community Event						99.99	0.00	0.00
			1-7-05-20-22.00 Admin Office Supplies						54.38	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
Invoice 09.11.25 Total									154.37	0.00	0.00
		*	09.17.25		09/17/25	09/17/25	01	town sign reception			
			1-7-05-28-45.50 Town Hall Building Maint.						51.15	0.00	0.00
Total For COSTCO WHOLESALE									205.52	0.00	0.00
EAST ENG	EAST ENGINEERING PLC		994		09/09/25	10/09/25	01	engineer for Highbridge			
			D-7-10-30-52.15 Bridge Fund Expenses						14,000.00	0.00	0.00
EYE MED	FIDELITY SECURITY LIFE		166973826		09/01/25	09/30/25	01	monthly premium			
			1-2-00-05-10.37 Vision Withholding						57.67	0.00	0.00
FLAGS ETC	FLAGS ETCETERA		20257		08/28/25	09/27/25	01	ground sleeve pole			
			1-7-05-28-49.00 Roadside Flags						1,375.00	0.00	0.00
FCSD	FRANKLIN COUNTY SHERIFF		608 AUG 2025		09/01/25	10/01/25	01	law enforcement			
			1-7-05-30-45.05 Law Enforcement						9,761.08	0.00	0.00
GAP	GEORGIA AUTO PARTS		28275		08/29/25	09/27/25	01	parts			
			1-7-10-30-62.00 Hwy Parts & Supplies						31.49	0.00	0.00
			29144		09/16/25	10/16/25	01	air filter / 5 gallon			
			1-7-10-30-62.90 2022 GMC Sierra Repairs						274.84	0.00	0.00
Total For GEORGIA AUTO PARTS									306.33	0.00	0.00
GEO MARK	GEORGIA MARKET	*	09.09.25		09/09/25	09/09/25	01	bee trap - sugar, vinegar			
			1-7-05-28-45.20 Town Beach Bldg. Maint						7.78	0.00	0.00
		*	09.13.25		09/13/25	09/13/25	01	food			
			1-7-05-36-99.00 GFD Miscellaneous Exp.						108.00	0.00	0.00
Total For GEORGIA MARKET									115.78	0.00	0.00
GRNMTNELE	GREEN MOUNTAIN ELECTRIC		S5487233.001		09/08/25	09/10/25	01	emergency lights - GFD			
			1-7-05-28-45.25 Fire & Rescue Bldg Maint.						64.77	0.00	0.00
GMP	GREEN MOUNTAIN POWER CO		-0004 090525		09/05/25	10/05/25	01	beach			
			1-7-05-28-30.20 Town Beach Utilities						56.83	0.00	0.00
			-1297 090525		09/05/25	10/05/25	01	beach			
			1-7-05-28-30.20 Town Beach Utilities						32.12	0.00	0.00
Total For GREEN MOUNTAIN POWER CORPORATION									88.95	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
HARLEY	HARLEY BROWN		1065316		09/15/25	09/15/25	01	refund overpayment			
			1-6-00-05-00.17 Recording Fees						11.00	0.00	0.00
			F-6-00-00-00.10 Recording Fees						4.00	0.00	0.00
Invoice 1065316 Total									15.00	0.00	0.00
HARTMANS	HARTMAN'S FARM STAND	*	09.12.25		09/12/25	09/12/25	01	pumpkins for Fall Fest			
			1-7-05-65-64.00 Parks/Rec Community Event						100.00	0.00	0.00
J&L	J & L HARDWARE, INC.		540840		09/04/25	09/30/25	01	supplies			
			1-7-10-30-62.00 Hwy Parts & Supplies						94.75	0.00	0.00
			541062		09/08/25	09/30/25	01	supplies			
			1-7-10-30-62.85 2020 GMC Sierra Repairs						11.04	0.00	0.00
			1-7-10-30-62.90 2022 GMC Sierra Repairs						11.04	0.00	0.00
			1-7-10-30-62.10 2012 Backhoe Repairs						11.04	0.00	0.00
			1-7-10-30-62.65 2018 Loader Repairs						11.05	0.00	0.00
			1-7-05-28-45.35 Old Hwy Bldg. Maint.						127.49	0.00	0.00
			1-7-05-28-45.20 Town Beach Bldg. Maint						25.98	0.00	0.00
			1-7-05-28-45.20 Town Beach Bldg. Maint						2.23	0.00	0.00
Invoice 541062 Total									199.87	0.00	0.00
			541141		09/09/25	09/30/25	01	beach / library supplies			
			1-7-05-28-45.30 Library Building Maint.						3.89	0.00	0.00
			1-7-05-28-45.20 Town Beach Bldg. Maint						31.98	0.00	0.00
Invoice 541141 Total									35.87	0.00	0.00
			541359		09/12/25	09/30/25	01	beach			
			1-7-10-30-62.00 Hwy Parts & Supplies						6.59	0.00	0.00
			1-7-10-30-52.20 Small Tools and Equipment						99.33	0.00	0.00
Invoice 541359 Total									105.92	0.00	0.00
Total For J & L HARDWARE, INC.									436.41	0.00	0.00
JFS	JFS ELECTRIC, INC.		11316		09/04/25	10/04/25	01	elec work - town sign			
			1-7-05-28-45.50 Town Hall Building Maint.						785.70	0.00	0.00
KONICA	KONICA MINOLTA PREMIER		47733447		09/03/25	09/28/25	01	copier fee			
			1-7-05-70-22.40 Library Copier Lease						122.49	0.00	0.00
ARGIROS	MARIAH ARGIROS		09.05.25		09/05/25	09/05/25	01	deposit return			
			1-6-00-05-00.45 Parks & Rec Revenues						200.00	0.00	0.00
MICHAELS	MICHAELS STORE	*	09.11.25		09/11/25	09/11/25	01	decorations for Fall Fest			
			1-7-05-65-64.00 Parks/Rec Community Event						51.30	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
NEDENT	NORTHEAST DELTA DENTAL		OCT 2025		09/15/25	10/01/25	01	monthly premium			
			1-7-05-05-10.25 Gen Gov Insurance Dental						39.79	0.00	0.00
			1-7-10-05-10.14 Highway Ins Dental						123.63	0.00	0.00
			1-7-05-28-10.06 Public Works Ins. Dental						51.13	0.00	0.00
			1-7-05-10-10.20 Clerks Office Ins. Dental						44.05	0.00	0.00
			1-7-05-36-10.19 Fire & Rescue Ins. Dental						39.79	0.00	0.00
			1-7-05-70-16.00 Library Dental Insurance						51.13	0.00	0.00
			1-2-00-05-10.35 Dental Withholding						225.84	0.00	0.00
			1-7-05-15-10.05 Treasurer Ins. Dental						39.79	0.00	0.00
Invoice OCT 2025 Total									615.15	0.00	0.00
P&P SEP	P&P SEPTIC SERVICE		T-646946		06/25/25	07/25/25	01	COG porta-let			
			1-7-05-65-64.00 Parks/Rec Community Event						230.00	0.00	0.00
			T-652623		09/12/25	09/17/25	01	add'l units for Fall Fest			
			1-7-05-28-45.20 Town Beach Bldg. Maint						355.00	0.00	0.00
			1-7-05-65-64.00 Parks/Rec Community Event						355.00	0.00	0.00
Invoice T-652623 Total									710.00	0.00	0.00
			T-652985		09/18/25	09/23/25	01	beach units 9/17-10/14			
			1-7-05-28-45.20 Town Beach Bldg. Maint						370.00	0.00	0.00
Total For P&P SEPTIC SERVICE									1,310.00	0.00	0.00
PAYCHEX	PAYCHEX	*	11391009		09/05/25	09/20/25	01	monthly kiosk fee			
			1-7-05-05-45.00 Admin Contracted Services						75.00	0.00	0.00
		*	2025090201		09/02/25	09/04/25	01	42 transactions			
			1-7-05-05-45.00 Admin Contracted Services						271.87	0.00	0.00
		*	2025090901		09/09/25	09/11/25	01	20 tranx			
			1-7-05-05-45.00 Admin Contracted Services						180.74	0.00	0.00
		*	2025091601		09/16/25	09/18/25	01	44 transactions			
			1-7-05-05-45.00 Admin Contracted Services						280.16	0.00	0.00
Total For PAYCHEX									807.77	0.00	0.00
PESTPRO	PESTPRO, INC.		203409		09/10/25	09/10/25	01	monthly pest treatment			
			1-7-05-28-45.50 Town Hall Building Maint.						75.00	0.00	0.00
PETESEQI	PETE'S EQUIPMENT SALES		R-68532		09/09/25	10/09/25	01	equip rental			
			1-7-10-30-52.25 Hwy Equipment Rental						7,350.00	0.00	0.00
POWERPLAN	POWERPLAN		-2594030825		03/08/25	03/28/25	01	return			
			1-7-10-30-62.65 2018 Loader Repairs						-236.40	0.00	0.00

Vendor		Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Description	Invoice Amount	Discenc. Amount	Discount Amount
			11093490		05/09/25	06/08/25	01	pin fastener			
			1-7-10-30-62.10					2012 Backhoe Repairs	52.86	0.00	0.00
			11207610		07/09/25	10/10/25	01	V-belts, pulley			
			1-7-10-30-62.00					Hwy Parts & Supplies	247.77	0.00	0.00
			11261538		08/11/25	10/11/25	01	Z-turn parts			
			1-7-10-30-62.00					Hwy Parts & Supplies not due yet	~~354.48~~	0.00	0.00
Total For POWERPLAN									64.23 ~~418.71~~	0.00	0.00
PRIORITY	PRIORITY EXPRESS, INC.		80592536		08/31/25	09/30/25	01	interlibrary loan			
			1-7-05-70-22.30					Library Interlibrary Loan	216.88	0.00	0.00
QUADIENT	QUADIENT FINANCE USA, I	*	-2740 083125		08/31/25	09/29/25	01	postage			
			1-7-05-20-21.00					Admin Postage	1,496.94	0.00	0.00
check not direct debit											
VALLEE2	R L VALLEE INC		10570419		08/31/25	09/30/25	01	4 gal gasoline			
			1-7-10-30-51.00					Fuels And Oils	16.06	0.00	0.00
			10570420		08/31/25	09/30/25	01	46.352 gal gasoline			
			1-7-10-30-51.00					Fuels And Oils	152.02	0.00	0.00
Total For R L VALLEE INC									168.08	0.00	0.00
REGROWTH	REGROWTH PLANNING LLC		24_05_09		09/11/25	10/11/25	01	FINAL - zoning regs			
			E-7-05-20-52.15					Admin Reserve Expense	420.00	0.00	0.00
REYNOL	REYNOLDS AND SON INC		3457585		09/03/25	10/03/25	01	service call			
			1-7-05-36-64.00					Fire Dept. Annual Testing	856.35	0.00	0.00
11239	ROWLEY		529803		09/16/25	09/21/25	01	400.1 #2 diesel			
			1-7-10-30-51.00					Fuels And Oils	947.31	0.00	0.00
SA CO-OP	ST ALBANS CREAMERY & SU		370556		09/09/25	10/09/25	01	brush tank			
			1-7-05-28-45.20					Town Beach Bldg. Maint	22.99	0.00	0.00
BIG BLUE	THE BIG BLUE TRUNK, LLC	*	09.13.25		09/13/25	09/13/25	01	reminder Fall Fest			
			1-7-05-65-64.00					Parks/Rec Community Event	700.00	0.00	0.00
UNIFIR	UNIFIRST CORPORATION		1080285395		07/08/25	08/07/25	01	library mats			
			1-7-05-28-45.30					Library Building Maint.	44.00	0.00	0.00
			1080294664		09/02/25	10/02/25	01	town office mats			
			1-7-05-28-45.60					Janitorial Supply/Svs.	61.40	0.00	0.00
			1080294946		09/03/25	10/03/25	01	uniforms 9/3/25			
			1-7-10-40-18.00					Highway Uniforms/Boots	146.52	0.00	0.00

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct		Invoice Amount	Discenc. Amount	Discount Amount
		1080295913		09/10/25	10/10/25	01	uniforms 09.10.25			
		1-7-10-40-18.00 Highway Uniforms/Boots						146.52	0.00	0.00
		1080297059		09/17/25	10/17/25	01	uniforms 09.17.25			
		1-7-10-40-18.00 Highway Uniforms/Boots						146.52	0.00	0.00
Total For UNIFIRST CORPORATION								544.96	0.00	0.00
VERIZON W VERIZON		6122493915		09/01/25	09/23/25	01	town cell phones			
		1-7-05-28-30.25 Fire & Rescue Utilities						37.44	0.00	0.00
		1-7-05-28-30.70 New Hwy Garage Utilities						37.44	0.00	0.00
Invoice 6122493915 Total								74.88	0.00	0.00
VT ELEC VERMONT ELECTRICAL CONT		4471		09/15/25	09/15/25	01	LED lights - town office			
		1-7-02-20-52.10 Admin Prchse-Impact Fees						2,650.00	0.00	0.00
		4472		09/15/25	09/15/25	01	beach electrical repair			
		1-7-05-28-45.20 Town Beach Bldg. Maint						1,537.49	0.00	0.00
Total For VERMONT ELECTRICAL CONTRACTING LLC								4,187.49	0.00	0.00
VLCTUNEMP VLCT EMPLOYMENT RESOURC		REN040926-Q4		08/20/25	10/01/25	01	qtly contribution			
		1-7-05-75-13.00 Unemployment						293.00	0.00	0.00
WBMASON W.B. MASON CO., INC.		256597898		09/03/25	10/03/25	01	water cooler rental			
		1-7-10-30-55.10 Hwy Office Supplies						3.69	0.00	0.00
WALMART WALMART	*	09.11.25		09/11/25	09/11/25	01	Fall Fest supplies			
		1-7-05-65-64.00 Parks/Rec Community Event						220.14	0.00	0.00
Report Grand Total								51,205.26	0.00	0.00

-354.48

50850.78

Fund Totals	Expenditures	Dis-Encumbrance
1	35,715.37	0.00
Z	1,065.89	0.00
D	14,000.00	0.00
F	4.00	0.00
E	420.00	0.00
	51,205.26	0.00

09/19/25
10:47 am

Town of Georgia, Vermont Accounts Payable
Manual Direct Pay Report

GeorgiaTreasurer

Vendor		Invoice	Disc. Date	Purchase Amt.	Discount Amt.	Pmt Date	Check #
BIG BLUE	THE BIG BLUE TRUNK, LLC	09.13.25	09/13/25	700.00	0.00	09/22/25	E 092201
COMCAST	COMCAST	-2588 082825	08/28/25	14.95	0.00	09/22/25	E 092202
COMCAST	COMCAST	-7699 090225	09/02/25	77.10	0.00	09/22/25	E 092203
COMCASTB	COMCAST BUSINESS	07/26-08/25	08/25/25	120.00	0.00	09/22/25	E 092204
COSTCO	COSTCO WHOLESALE	09.11.25	09/11/25	154.37	0.00	09/22/25	E 092205
COSTCO	COSTCO WHOLESALE	09.17.25	09/17/25	51.15	0.00	09/22/25	E 092206
GEO MARK	GEORGIA MARKET	09.09.25	09/09/25	7.78	0.00	09/22/25	E 092207
GEO MARK	GEORGIA MARKET	09.13.25	09/13/25	108.00	0.00	09/22/25	E 092208
HARTMANS	HARTMAN'S FARM STAND	09.12.25	09/12/25	100.00	0.00	09/22/25	E 092209
MICHAELS	MICHAELS STORE	09.11.25	09/11/25	51.30	0.00	09/22/25	E 092210
PAYCHEX	PAYCHEX	11391009	09/05/25	75.00	0.00	09/22/25	E 092211
PAYCHEX	PAYCHEX	2025090201	09/02/25	271.87	0.00	09/22/25	E 092212
PAYCHEX	PAYCHEX	2025090901	09/09/25	180.74	0.00	09/22/25	E 092213
PAYCHEX	PAYCHEX	2025091601	09/16/25	280.16	0.00	09/22/25	E 092214
~~QUADIENT~~	~~QUADIENT FINANCE USA, INC~~	~~-2740 083125~~	~~08/31/25~~	~~1,496.94~~	~~0.00~~	~~09/22/25~~	~~E 092215~~
WALMART	WALMART	09.11.25	09/11/25	220.14	0.00	09/22/25	E 092216

Total of items: 3,909.50

- 1496.94

2412.56

Quadient should not be direct pay

MUNICIPAL RESOLUTION

Municipality: ____

Whereas	In accordance with Vermont Statute, 10 V.S.A. Section 6033 a municipality may request Tier 1B status for the purposes of Act 250 jurisdiction.
Whereas	The municipality has a duly adopted and approved plan and a planning process that is confirmed in accordance with 24 V.S.A. § 4350.
Whereas	The municipality has adopted permanent zoning and subdivision bylaws in accordance with 24 V.S.A. §§ 4414, 4418, and 4442.
Whereas	The area excludes identified flood hazard and fluvial erosion areas, except those areas containing preexisting development in areas suitable for infill development.
Whereas	The municipality has water supply, wastewater infrastructure, or soils that can accommodate a community system for compact housing development in the area proposed for Tier 1B.
Whereas	The municipality has municipal staff, municipal officials, or contracted capacity adequate to support development review and zoning administration in the Tier 1B area in accordance with 6033(c)(6) and as evidenced by ALL of the following:

- ☐ appointed or contracted zoning administrator (may be permanent or acting)
- ☐ yearly budget to support administration of development regulations, including enforcement or appeals as needed
- ☐ municipal staff and volunteers can attend trainings as requested
- ☐ ZA and the DRB (or ZBA and PC) regularly process applications within the required timelines
- ☐ Technical assistance is available for projects that exceed normal capacity or knowledge by one or more of the following:
  - ☐ RPC
  - ☐ Town Attorney
  - ☐ VLCT
  - ☐ Other

Now, therefore be it resolved that:

The municipality hereby requests to have the [Downtown Center, Village Center, Planned Growth Area, Village Area] mapped for Tier 1B status.

Adopted at a duly noticed public meeting held on DATE

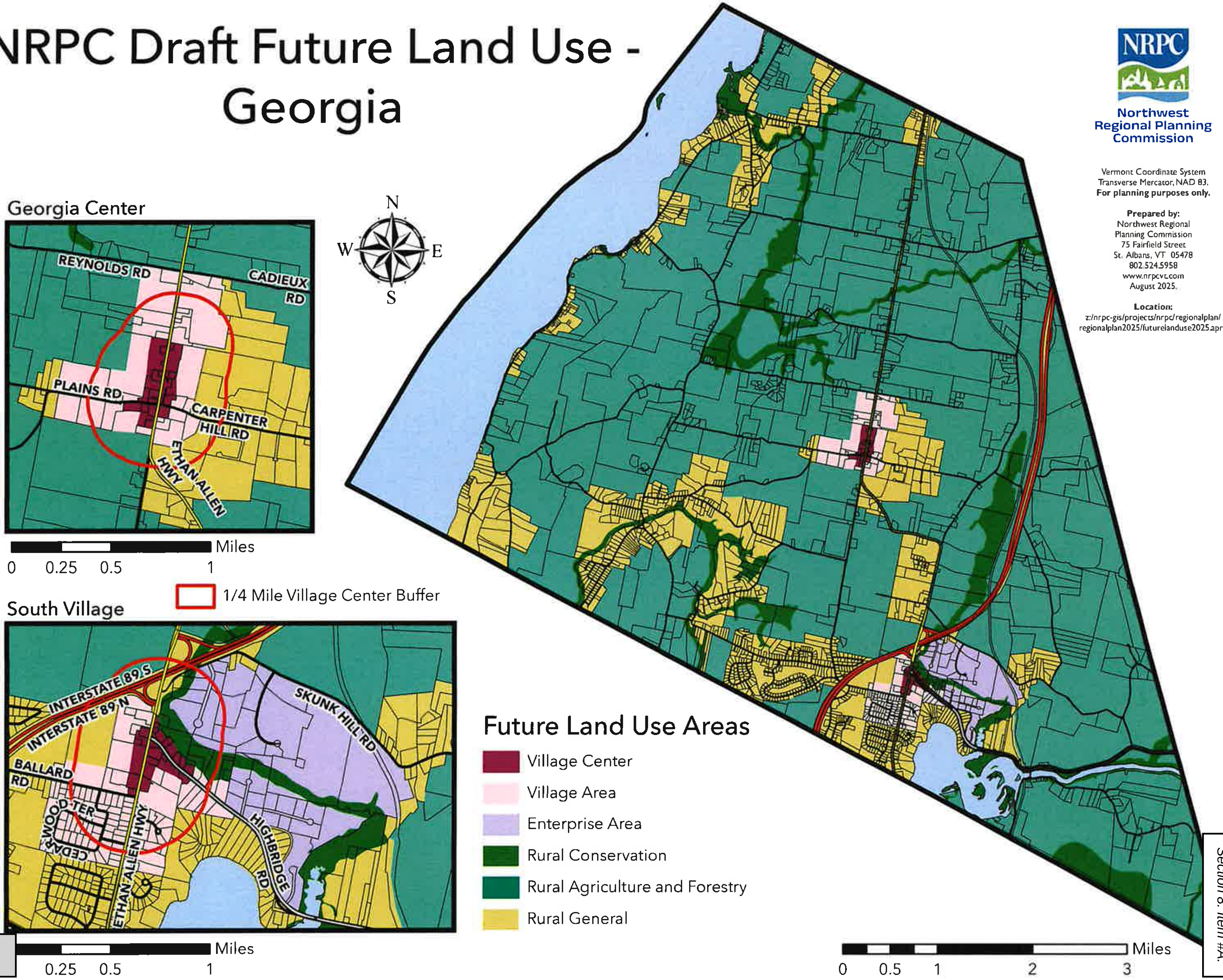
Attest:

Signature ______________________________________

Name ____

Title ____ (Secretary or Chair)

NRPC Draft Future Land Use - Georgia



NRPC
Northwest Regional Planning Commission

75 Fairfield Street
St. Albans, Vermont 05478
PHONE 802-524-5958
WEB nrpcvt.com

To: Stacy Katon, Town Administrator; Kristina Senna, Selectboard Chair

From: Greta Brunswick, Senior Planner

CC: Doug Bergstrom, Planning and Zoning Coordinator; Suzanna Brown, Planning Commission Chair, Kirk Waite and Carl Rosenquist, Regional Commissioners

Date: August 21, 2025

Subject: NRPC Regional Future Land Use Map and Tier 1B Act 250 Jurisdiction "Opt-In" Process

NRPC is working on updating the Northwest Regional Plan to reflect new state law from 2024. Regional plans now will include maps that set the boundaries for the State Designation program (formerly known as Downtown and Village Center designations). Also, with municipal approval, these maps determine where certain housing projects are exempt from Act 250 permits.

The purpose of this memo is to provide information on what areas on the Regional Future Land Use Map will be eligible for the State Designation Program and information about the process for each municipality to "opt in" to the Act 250 housing exemptions. ***Please note that there is specific action requested by the legislative body related to Act 250 jurisdiction (page 2).***

DRAFT REGIONAL FUTURE LAND USE MAP

Enclosed is the latest draft of the Regional Future Land Use map for your municipality. The map has 11 land use categories defined in statute law [24 V.S.A. § 4348a]. Different colors show areas generally planned for downtowns and villages, businesses and industries, homes and neighborhoods, farming and forestry, or nature and conservation.

Please note that the Regional Future Use Map does not change or supersede local zoning or land use regulations in any way. And while it will be compatible with the municipal future land use map in your town plan, it will not match it exactly.

STATE DESIGNATION PROGRAM

The Regional Future Land Use Map includes areas that may be approved as Centers and Neighborhoods under the State's Designation Programs. If the regional plan is approved by the State Land Use Review Board, the Village Centers mapped at Georgia Center and Georgia South Village will become new Designated Centers and the Village Areas around Georgia Center and Georgia South Village will become new Designated Neighborhoods. No municipal action is needed for the designation process.

More information on the State's Designation program is available here:
https://accd.vermont.gov/community-development/designation-programs

Act 250 TIER 1B OPT-IN

The Regional Future Land Use Map includes areas that are eligible for Act 250 Tier 1B jurisdiction status. Tier 1B status means that new housing development projects of 50 or fewer dwelling units on 10 acres or less are exempt from Act 250. In Georgia, eligible Tier 1B areas include the Village Centers and Village Areas mapped at Georgia Center and Georgia South Village.

Interim Act 250 housing exemptions are already in place in parts of these areas. For Tier 1B status to become effective, allowing the housing Act 250 exemptions to continue, the municipality must "opt-in," and the map must be approved by the State Land Use Review Board.

Selectboard Action to Opt-in

To opt-in, the Georgia Selectboard must adopt a resolution at a regular or special meeting. A resolution form is attached. The Selectboard is requested to decide whether to opt-in and return the completed resolution by September 30th. Please let us know when this will be on the Selectboard's agenda so that we can attend. Do not hesitate to reach out with any questions in the meantime.

Why Opt-In?

Importantly, Tier 1B status does not override local zoning. All developments would still be subject to local zoning reviews as well as any applicable state regulations and permits. Existing Act 250 permit conditions would still apply and be enforced, but new permits and conditions would not be added. It is also important to emphasize that Tier 1B does not apply to any commercial development.

NRPC supports applying Tier 1B status to all eligible areas in Georgia because it aligns with the Town Plan's goal to "allow for a more balanced and diverse mix of housing types that meets the needs of Georgia's population at every stage of life" and "utilize the development potential of the South Village area to accommodate denser housing options where infrastructure is able to support it while protecting the rural areas of the town". Georgia has clearly prioritized development within and around Georgia South Village and there are also opportunities to support housing around Gegoia Center near the school. In these areas, Act 250 includes an additional layer of permitting that can delay projects and increase costs, even when local zoning already ensures density, environmental protection, and in the case of the South Village, infrastructure planning. Tier 1B status would streamline permitting in these areas and support Georgia's long-standing efforts to provide more diverse and affordable housing options.

OUTREACH AND COLLABORATION

NRPC staff met with the Georgia Planning Commission twice and the Selectboard once to discuss and collaborate on the Regional Future Land Use Map. NRPC listened to feedback from board members on the boundaries of land use areas. Where changes were in alignment with statute and established regional goals and policies, we adjusted the draft map. Specifically, we made the Georgia Center Village Area boundary smaller and expanded the Village Area in Georgia South Village further south.

NRPC held public open houses on the draft regional plan and future land use map throughout the month of June. These were held in North Hero, Swanton, Saint Albans, Richford, Grand Isle, Enosburgh and Georgia, meeting residents at libraries, local businesses, and farmers' markets. In August, NRPC is holding another series of public open houses in Sheldon, Alburgh, Montgomery and Fairfax, in addition to 2 remote zoom sessions. People continue to have the opportunity to learn about the plan and provide input through a survey and online mapping tool (https://www.nrpcvt.com/regionalplanupdate/).

Information on the regional plan update and Act 181 is available on our website, along with a complete draft of the updated Northwest Regional Plan.
https://www.nrpcvt.com/regionalplanupdate/

NRPC continues to review and incorporate comments into the draft plan and will release an updated draft in mid-September.

Enclosures:

1. Regional Future Land Use Map for Georgia
2. Sample Tier 1B Resolution

GEORGIA VERMONT

PERMIT FEE SCHEDULE

Approved by the Georgia Selectboard on September 22, 2025

Recording Fee for all Zoning Permits……………………$15 / page

(Includes Cert. of Occupancy, Cert of Compliance, RBES, DRB Decisions, Agreements & is in addition to the permit fee)

Recording for Mylars.. $25.00

New Construction		
(Includes rebuilding, replacement, relocation of structures on a lot.)		
Residential	$1,000	Includes Occupancy Permit Fee
Impact Fee (required for each new dwelling unit)	$5,212	
Multi-Family	$750 / Unit	Includes Occupancy Permit Fee
Impact Fee (required for each new dwelling unit)	$5,212 per unit	
Accessory Dwelling Unit (ADU) / Accessory Apartment	$500 / Unit	Includes Occupancy Permit Fee
Impact Fee (required for each new accessory apartment)	$5,212	
Commercial & Industrial	$1,000 + .50/ ft^2	Includes Occupancy Permit Fee
Renewal or amendment of zoning permits	50% of the original fee	
Zoning Permits after the fact (ATF)	Twice the permit fee	
Accessory Permits		
Includes residential detached garages, carports, greenhouses, sheds, shipping containers or other structures		
200 Square feet or less	No Permit Required [1]	
More than 200 square feet	$150	
Pools, decks, porches, patios, fences over 5’ in height, etc.	$150	
Fences less than five (5) feet in height	No Permit Required[2]	
Home Occupation / Home Industry Permits	$250	
Sign	$100	
Certificate of Occupancy / Completion (Required on all permits)	$50	
Certificate of Occupancy (Residential, Commercial and Developments)	$150	
Certificate of Occupancy (More than one year after permit issued or ATF)	Twice the fee	
Certificate of Compliance	$100 (doubled if required < 2 business days)	
Demolition Permit	$75	
Additions/Alterations		
Residential (Includes attached garage, finished basement, bedroom etc)	$150 + .25/ft^2	
Commercial/Industrial	$500 + .50/ft^2	
Seasonal Conversion	$250	
Impact Fee required for seasonal conversions	$5,212	
Agricultural Structures	No Permit Required[3]	
Licensing		
Short Term Rentals (STR)	$150 yearly Jan 1st	
Mobile Food Unit (Food Trucks)	$150 yearly Jan 1st	
Road Permits		
Driveway/Access Permit	$225	
Road Inspections	$50/hr min 1 hour + Engineer Hourly	
Development Review Board (Price includes abutter letters and public notices)		
Appeals	$500	
Variances	$500	
Waivers	$250 includes 3 waivers	
2-Lot Subdivision (Administrative)	$300	
BLA (Administrative)	$300	
BLA (public)	$500	
Concept Plan (non-public)	$250	
Sketch Plan - Minor (2-3 lots) (non-public)	$500	
Sketch Plan - Major (4+ lots) (non-public)	$750 + $50 /lot after 4 lots	
Site Plan Review (public)	$500	
Conditional Use Residential (public)	$500	
Conditional Use Commercial / Industrial (public)	$750	
Preliminary Plat (public)	$500 + $50 /lot	
Final Plat (public)	$500 + $50 /lot + $60 record	
Cottage Court (Sketch / Preliminary / Final)	$1,750 + $50 /lot + $60 record	
PUD (Sketch / Preliminary / Final)	$1,750 + $50 /lot + $60 record	
DRB Continuance	$250	
Legal Review	$500 Escrow	
Amendment / Renewal of above plans	$50% price above	

All Building permits, Certificates, DRB Decisions, RBES, HUD, VTrans, and VT Wastewater documents require recording fees in addition to permit fees. Certificate of Occupancy / Completion required to close out any building permit per 24 V.S.A. § 4449
Certificate of Occupancy and Impact Fees are paid for at the time of permit being issued.

[1] Unless located in a Flood Hazard Zone District. See Town of Georgia Development Regulation (08.26.2025)

[2] Unless located in a Flood Hazard Zone District. See Town of Georgia Development Regulation (08.26.2025) Fences do not require setbacks, except that no fence shall be constructed in a Town or State highway right -of-way without the property -owner first obtaining a right-of-way permit from the Georgia Selectboard (see 19 V.S.A. Section 1111) or Vermont Agency of Transportation, respectively.

[3](barns, sheds, silos, sugarhouses, adn similar structures directly utilized in the operation of a farm “Farm” is defined by VT Agency of Agriculture, Food & Markets (VAAFM) See definitions at agriculture.vermont.gov. Prior to construction of farm structures, the farmer must notify the Zoning Administrator and the Town Clerk of the town in which the farm structure is proposed, in writing, of the proposed structure activity. The notification must contain a sketch of the proposed structure including the setback distances from adjoining property lines, road rights-of-way, and adjacent surface water. Note: You are not required to notify VAAFM of contstruction of a farm structure if it is approved by the town. However, if your farm structure cannot conform to the town or state setbacks, you can apply to VAAFM for approval alternative reasonable setbacks for that structure. Fill out the Farm Structure Variance Form to apply for a variance.

Independent Engineering Consultation/Reviews/Inspection Services are paid by the applicant if required by the Planning Commission, Development Review Board, or Selectboard as part of the permit approval or acceptance of utilities, facilities, improvements.

Form PVR-4261-E

ERRORS AND OMISSIONS CERTIFICATE

The Board of Listers of the Town of GEORGIA are hereby supplying the following changes to the 2025 (Year) Grand List. Specifically:

Owner: GREEN MOUNTAIN POWER CORPORATION		SPAN: 237-076-10376
Change From: $7,090,600	Change To: $7,093,600	Difference: $3,600
Reason: INCORRECT UTILITY AMOUNT WAS ENTERED IN THE 2025 GRAND LIST ABSTRACT		
Owner: VERMONT ELECTRIC POWER CO INC		SPAN: 237-076-11771
Change From: $16,032,000	Change To: $16,044,900	Difference: $12,900
Reason: INCORRECT UTILITY AMOUNT WAS ENTERED IN THE 2025 GRAND LIST ABSTRACT		
Owner: TRIVENTO GARY B II & KRISTEN		SPAN: 237-076-10072
Change From: $0	Change To: $309,100	Difference: $309,100
Reason: PARCEL WAS INACTIVATED IN ERROR ON 4/17/2025		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		

LISTERS/ASSESSOR AND SELECTBOARD

Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Terri J Salvers	9/19/25		
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date
Signature of Lister/Assessor	Date	Signature of Selectboard/Alderman	Date

TOWN CLERK

I, ______________________________, town clerk of ______________________________, certify receipt of these changes. This certificate will be attached to or recorded in the grand list of ______________________________ for tax year ____________.

Signature of Town Clerk	Printed Name	Date

32 V.SA. § 4261. Correcting omission from grand list
When real or personal estate is omitted from the grand list by mistake, or an obvious error is found, the listers, with the approval of the Selectboard, before December 31, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided, however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the Selectboard.

MUST BE ATTACHED TO THE FINAL GRAND LIST FILED WITH THE TOWN CLERK.

Outlook

Fire Station Community Room

From Troop 42 <troop42vt@gmail.com>
Date Sun 9/14/2025 9:15 PM
To Georgia Town Clerk <townclerk@townofgeorgia.com>; Georgia Town Administrator <administrator@townofgeorgia.com>; Nate Couture <natecouture@comcast.net>

You don't often get email from troop42vt@gmail.com. Learn why this is important

Dear Members of the Georgia Select Board,

On behalf of Scouts BSA Troop 42, I am writing to request a waiver of fees for the use of the Community Room on Sunday evenings. Our troop is seeking a consistent space for weekly meetings where scouts can build leadership skills, participate in educational activities, and strengthen community connections.

Troop 42 is dedicated to service and youth development, and your support in waiving these fees would directly benefit the families and young people of Georgia. We appreciate your consideration and would be happy to complete any forms or agreements required.

Thank you for your time and continued support of local youth organizations.

Respectfully,

Heather Grimm
Scoutmaster
Georgia Troop 42

FRANKLIN COUNTY

SHERIFF

John Grismore
Sheriff

Tina Ploof
Business Manager

387 Lake Road
P.O. Box 367
St. Albans, Vermont 05478
(802) 524-2121 – Office
(802) 524-7947 – Fax

Captain Chad Miles
Chief Deputy

Crystal Forcier
Office Manager

DATE: 09/15/2025

TO: Stacy Katon, Town Administrator, Town of Georgia

FROM: John Grismore, Sheriff

RE: August Monthly Reporting

August Notes:

As has been the case with previous months, motor vehicle issues continue to be the highest reported incident type. In August, we conducted 33 traffic stops which resulted in 2 DUIs, 12 traffic tickets (mostly for speeding) and 33 warnings (also mostly for speeding).

August had a record high arrest count (14). The majority of which stemmed from a random check of the Park & Ride where it had been communicated to us that this area was being used for drug activity:https://www.samessenger.com/news/crime/fairfax-parents-drug-charges/article_bbf32ba7-657e-4621-9ffb-8cfd819e0ee2.html. This is yet another excellent example where a member of the community reported an issue and we were able to respond quickly and make a difference (within 3 days of receiving the initial complaint).

Forward Looking:

With the school season upon us, we will focus on GEMS particularly during drop off and pick up times to ensure safe traffic flow around the school.

Report Summary:

	March	April	May	June	July	August
Total Hours Worked	103.75	80	80	88	90	**102.5**
Total Incidents	38	46	53	68	46	**50**
Incidents Per Hour Worked	0.37	0.58	0.66	0.77	0.51	**0.49**
Total Arrest Charges	0	1	4	8	1	**14**
Total Traffic Stops	29	26	39	36	29	**33**
Total Directed Patrols	0	5	0	12	6	**3**
Total Warnings Issued	19	29	37	37	25	**33**
Total Tickets Issued	15	13	18	14	9	**13**

Incident Data:

Traffic Stop	33
Directed Patrol	3
DUI	2
Accident - LSA	1
Alarm	1
Assist - Public	1
Child Abuse	1
Deliver Message	1
Illegal Dumping	1
Property Watch	1
Suspicious Event	1
Vandalism	1
VIN verification	1
Violation of Conditions of Release	1
Welfare Check	1

Arrest Data:

Cruelty To Children By One Over	6
Reckless Endangerment	6
Driving Under The Influence - First Offense	2

Motor Vehicle Enforcement Data:

SL2 - 11-20 MPH Over Speed Limit	13
NR - Persons Required To Register	7
DEF - Condition Of Vehicle	6
INS - Operating Without Liability Insurance	4
SIG - Signals Required	4
VNI - Vehicle Not Inspected Within 15 Days Of Vt. Registration	3
CEL - Using Portable Electronic Device Outside Work or School Zone 1st violation	2
DP - Failed To Display Front Registration Plate	2
SL1 - 1-10 MPH Over Speed Limit	2
FYY - Stop Sign	1
LID - Throwing, Depositing, And Dumping Refuse - One Cubic Foot Or More (Uncompacted)	1
SL3 - 21-30 MPH Over Speed Limit	1

Community Correspondence:

Date	Mode	Contact Name	Information/Concern	Action(s) Taken
09/05/2025	Email	Amy Root	VSP shared a complaint they received regarding the contact feeling that the park & ride on Skunk Hill Road is unsafe due to her belief that the park & ride is used for drug transactions.	We increased our patrols of this area. As a result, we made 2 arrests for drug possession/usage as well as child abuse and reckless endangerment. We will continue to monitor this area while on patrol.

FRANKLIN COUNTY SHERIFF

ACTIVITY REPORT - AUGUST 2025

Date / Time	Incident Type	Location
8/2/2025 18:59	Traffic Stop	Georgia Shore Rd / Polly Hubbard Rd
8/2/2025 19:07	Traffic Stop	Georgia Shore Rd / Lake Brook Dr.
8/2/2025 19:44	DUI	Sandy Birch Rd / Nottingham Dr
8/2/2025 22:53	Traffic Stop	Sodom Rd / Smittybrook Rd
8/3/2025 1:03	Welfare Check	Mill River Rd / Georgia Shore Rd
8/4/2025 11:41	Illegal Dumping	Sand Hill Rd
8/5/2025 10:34	Traffic Stop	164 Ballard Rd
8/5/2025 10:47	Traffic Stop	Sandy Birch Rd / Sandy Ln
8/5/2025 11:06	Traffic Stop	Sandy Birch Rd / Sandy Ln
8/6/2025 9:55	Traffic Stop	Georgia Shore Rd
8/6/2025 10:56	Traffic Stop	4103 Georgia Shore Rd
8/6/2025 11:12	Traffic Stop	Georgia Shore Rd / Georgia Beach
8/6/2025 13:25	Traffic Stop	4450 Georgia Shore Rd
8/7/2025 9:38	Traffic Stop	Maplefields / Ethan Allen Hwy
8/7/2025 11:21	Directed Patrol	Sandhill Rd
8/7/2025 14:42	Traffic Stop	4815 Georgia Shore Rd
8/7/2025 15:19	Traffic Stop	2556 Georgia Shore Rd
8/7/2025 15:32	Traffic Stop	1973 Polly Hubbard Rd
8/8/2025 18:05	DUI	Ridgeview Dr / Stone Bridge Rd
8/8/2025 22:28	Traffic Stop	Ethan Allen Hwy / Robert Newton Rd
8/8/2025 22:29	Suspicious Event	117 Ballard Rd
8/8/2025 22:58	Violation of Conditions of Release	1207 Ethan Allen Hwy
8/8/2025 23:29	Child Abuse	2840 Skunk Hill Rd
8/11/2025 8:10	Deliver Message	145 Bradley Hill Rd
8/11/2025 14:00	Accident - LSA	962 Ethan Allen Hwy
8/11/2025 15:53	Traffic Stop	Ethan Allen Hwy/ Peoples Trust Parking Lot
8/13/2025 14:55	Traffic Stop	Georgia Shore Rd / Georgia Beach
8/15/2025 18:06	Directed Patrol	Ballard Rd
8/15/2025 22:17	Traffic Stop	Ethan Allen Hwy / Manor Dr
8/15/2025 23:19	Traffic Stop	Ethan Allen Hwy / Skunk Hill Rd
8/18/2025 10:18	VIN verification	2715 Ethan Allen Hwy
8/20/2025 11:10	Traffic Stop	Ballard Rd / Ethan Allen Hwy
8/20/2025 11:49	Traffic Stop	Highbridge Rd / Greene St
8/21/2025 18:16	Traffic Stop	Skunk Hill Rd
8/21/2025 18:31	Traffic Stop	Ballard Rd / Manor Dr
8/21/2025 18:56	Traffic Stop	Ballard rd / Blakewood Dr
8/21/2025 20:58	Assist - Public	717 Georgia Middle Rd
8/21/2025 22:08	Traffic Stop	Ethan Allen Hwy / Reynolds Rd

Date / Time	Incident Type	Location
8/22/2025 1:48	Property Watch	Georgia Park And Ride
8/22/2025 9:53	Vandalism	855 Polly Hubbard Rd
8/22/2025 12:07	Directed Patrol	Old Stage Rd
8/22/2025 13:15	Traffic Stop	1234 Sandy Birch Rd
8/22/2025 13:57	Traffic Stop	Sandy Birch Rd
8/25/2025 19:55	Traffic Stop	Mill River Rd / Ethan Allen Hwy
8/26/2025 1:53	Traffic Stop	Ethan Allen Hwy / Ballard Rd
8/27/2025 1:59	Traffic Stop	I89 SB On Ramp
8/28/2025 0:48	Traffic Stop	Ethan Allen Hwy / Ballard Rd
8/29/2025 10:05	Traffic Stop	Ethan Allen Hwy / Carpenter Hill Rd
8/29/2025 12:08	Traffic Stop	Ethan Allen Hwy / Maplefields
8/29/2025 14:19	Alarm	112 Yankee Park Rd

Burlington Harbor Launch and Tow/Interlock Marine Services
PO Box 222
Shelburne, Vt. 05482
802-598-9188
mike@burlingtonharborlaunchandtow.com

Town of Georgia
Attn: Town Administrator
47 Town Common Rd, N.
St. Albans, VT 05478
RFP – Seasonal Services for Boat Docks
Paul Jansen
pjansen@townofgeorgia.com
(802) 309-3355

Introduction and Cover Letter

Dear Paul,

Burlington Harbor Launch and Tow (HL&T) principals have over 25 years of experience providing marine services on the Lake Champlain. We specialize in Marine Service Project Management, Planning, and Operations. Specifically, HL&T provides services in marine construction, installation, seasonal maintenance, emergency response, fabrication, and repair of waterfront facilities.

HL&T operates on the Burlington Waterfront (with service vessels and equipment located at the Burlington Boat House, Ferry Dock Marina, and Safe Harbor Shelburne Shipyard).

Our primary service area is in the Burlington, Shelburne, Charlotte, and Norther Ferrisburgh area. We also service several customers in Alburgh, Vt and on the NY side of the lake from Westport to Plattsburgh. We are investing in and expanding our services to provide installation and servicing to a broader range and scope of customers in VT and NY in the coming year.

HL&T is a locally owned and operated business established in 2007. Our company objective is to provide Marine Services to Municipalities, Marinas, and Public and Private operations located on the Lake Champlain. Our company focus is always on quality affordable services, safety, performance, and responsiveness. We deliver fast, quality services at reasonable rates. We guarantee all our work to perform to the fabricator and manufacturer design parameters. HL&T is fully licensed and insured with coverage for General Liability, Excess Liability, Longshoreman's, Hull/PI, Crew operations and Diver operations.

Thank you for the opportunity to provide this proposal for Seasonal Boat Dock Installations in the Town of Georgia.

Mike Hendrickson

a. Owner/Operator and Team

HL&T has over 25 years of experience in the Marine Services industry on the Burlington waterfront and on Lake Champlain. All of our team members are fully licensed and insured to provide regular and emergency marine services on Lake Champlain. HL&T maintains regular seasonal training for all of its team to ensure safety and knowledge on the job. All of our team members play a role in the maintenance and operations schedules on all equipment.

Mike Hendrickson: Owner/Operator, Interlock Marine Services LLC dba Burlington Harbor Launch & Tow, a VT S-Corporation
USCG 100GT Master inspected vessel rating 2006
NAUI Open Water Scuba Diver 1983
NREMT-Paramedic
25 years of experience in Marine Service Industry
Facilities, Maintenance, Construction
Diving services
Marine Towing and Salvage
Fuel and Oil Spill Remediation-HAZWOPER 40 certified
Contracting, Planning, Cost Analysis

Mark Naud, Atty.: President, Clay Flats Group, Inc.
Operations Lead, USCG 50GT Master 2023
40+ years on Lake Champlain
25 years' experience working with City of Burlington on waterfront development and harbor management issues
Legal Representative for Interlock Marine Services/HL&T

USCG Certified Captains
NAUI Certified Divers
Construction and Heavy Equipment operators

Experience:

General: Hazlett mooring installation, inspection, and repair
Ball/Chain mooring installation, inspection, and repair
Marina Construction, dock installation, inspection, and repair
Helical anchor placement, inspection, and repair
Dock flotation inspection, repair, and replacement
Emergency Fuel and Oil spill recovery
Emergency Marine Towing and Salvage
Commercial Diving
Overland Transportation of vessels and Marine service equipment

Contract work:

Lake Champlain Community Sailing Center (1998-present)
Facilities and Maintenance management
Seasonal fleet commission and decommission
Seasonal mooring commission and decommission
Seasonal Dock commission and decommission
Annual budgeting, planning, and purchasing for on-water operations

Burlington Harbor Marina (2021-present)
Seasonal Floating Dock installation and Decommission
Crane operations management
SEAFLEX Inspection, Installation, Fabrication
SEAFLEX Dock Buoyancy Installation
Seasonal dock chain and mooring block inspections

City of Burlington BPRW (2020-present)
Mooring Inspection, Cleaning, and Servicing
Emergency Dock maintenance and servicing
Assessment, Inspection, and Inventory of all waterfront facilities

Interlock Marine Services LLC (2007-present)
Marine Towing and Salvage
Marine Construction and Services
Overland Transport
Diving Services
Mooring and Dock installation and construction
Fuel and Oil Spill recovery
Marina management, planning, consultation
Captain services
Instruction and training

HL&T Resources

<u>Equipment:</u>

HL&T maintains several marine service vessels and equipment on the Burlington waterfront on a year-round basis. Our specialized equipment is organized to provide marine services and emergency response services to the Burlington waterfront and all of Lake Champlain with complete marine construction tooling and equipment.

Darla 26’ Custom Steel Lift/Push/Salvage/Dive boat
Fitzgerald Metal Works (2023)
Twin Yamaha 115 hp outboard - 60-gallon fuel capacity - Speed 14 knots
Bow lift capacity - 4 ft extension 2200 lbs.
Side Lift capacity - 4 ft extension 800 lbs.
Lift bag equipped/w compressors 20,000 lbs.
Trash pump/submerged vessels up to 30,000 gallons/hour (2)

Pontoon/Lift Boat-	24 ft x 8 ft pontoon 8,000 lbs. center lift platform barge 16,000 lbs. lift bag capacity w/compressors	
Mae	22' Fiberglass Tow/Salvage/Dive boat - C-Hawk (1999-refit in 2021) Yamaha 175 hp outboard - 40-gallon fuel capacity - Speed 28 knots	
	Lift bag equipped w/fill tanks	20,000 lbs.
	Bow lift capacity – 4 ft extension	400 lbs.

<u>Tow Vehicles:</u>

Ford F-250
15,000 lbs. GVCC
7000 lbs. ball hitch
Fifth Wheel Equipped (ball/pin)
USDOT registered

<u>Emergency Response Trailers:</u>

24 ft single axle flat deck
5000 lbs. GVCC

26 ft double axle roller trailer
5500 lbs. GVCC

32 ft Tri-axle/bunked trailer
10600 lbs. GVCC

30 ft flat deck/dove tail
14,000 lbs. GVCC

<u>Fuel and Oil Spill Recovery:</u>

HAZWOPER 40 CERTIFIED
5x8 Enclosed Fuel and Oil Spill Recovery Response Trailer
600 ft + sorbent booms
Sorbent Pillows, Pads (1000-gallons +)
Fuel Solidifier (10-gallons)
Skimmers (3)
Full OSHA PPE equipped (6 personnel)

References

Rob Peterson, Deputy Harbor Master, Burlington Parks and Recreation
Rpeterson@burlingtonvt.gov (802) 316-1009

Colin Davis, Operations Director, Lake Champlain Community Sailing Center
colin@communitysailingcenter.org (802) 864-2499

Joe Walsh, Co-Owner Indian Bay Marina, indianbaymarina@yahoo.com, (518) 963-7858

Dan Couture, Town of Shelburne Harbor Manager, Diver54@hotmail.com, 802-578-4664

Pricing

Rates Schedule (2025)

Diving:	\$225/hr.	Cold water (October 15th to June 1st)
	\$175/hr.	Warm water (June 1 to October 15th)
Additional Diver:	\$150/hr.	
Darla hourly:	\$250/hr.	
Mae Hourly:	\$175/hr.	
Topside Crew:	\$85/hr.	
Captain:	\$85/hr.	
Lift Bag fee:	\$125/bag	
Mobilization fee:	\$225/hr.	
Ground Equipment:	\$1000/day (Excavators/Telehandlers/SkidSteear)	

Emergency Response:

Fuel and Oil Spill:	\$1000/hr.	
Additional Personnel:	\$150/hr.	
Anchoring and Fuel and Oil spill supplies:		Market +15% (tax and shipping)

Estimated Installation and Decommission of Georgia Town Docks Annually $8000.00
-price does not include emergency servicing, mid-season servicing, or maintenance servicing
-price does not include component replacement, purchasing, pick up, or transportation

Proposal for Seasonal Services – Boat Docks

Submitted to: Town of Georgia, Vermont
Attn: Town Administrator
47 Town Common Rd N, St. Albans, VT 05478
administrator@townofgeorgia.com

Submitted by:
Lakeside Dock Handlers
71 Pearl Street
Grand Isle, VT, 05458
Contact: Jackson Valley, Colby Beaupre
Phone: (802) 373-5235   (802)752-6799
Email: LSdockhandlers@gmail.com

Date Submitted: September 15, 2025

Cover Letter

Dear Town Administrator and Selectboard,

On behalf of Lakeside Dock Handlers, I am pleased to submit this proposal for the seasonal installation, maintenance, and removal of the boat docks at Georgia Beach. Our team specializes in dock handling, boat wrapping, and marina partnerships across Vermont, with years of hands-on experience in providing reliable waterfront services.

We understand the importance of safety, proper maintenance, and responsiveness in managing public dock systems. Our goal is to ensure that Georgia Beach docks remain safe, secure, and accessible throughout the boating season, while preserving the Town's long-term investment.

We are confident that our experience, experienced team, and attention to detail make us the right partner for the Town of Georgia. Thank you for considering our proposal.

Sincerely,
Jackson Valley and Colby Beaupre
Owners, Lakeside Dock Handlers, LLC

Qualifications & Relevant Experience

- **Dock Services Expertise:** Lakeside Dock Handlers specializes in seasonal dock installation and removal throughout Northwestern Vermont.
- **Partnership Experience:** We currently partner with Keeler Bay Marina to provide seasonal marina installation, maintenance, and removal. We also do all of our boat wrapping and boat storage at Keeler Bay Marina. This requires similar logistical and safety practices as dock handling.
- We also help Mooring's Marina install and remove their marina.
- **Safety & Compliance:** Our team is fully insured and trained.
- **Local Knowledge:** As a Vermont-based company, we are familiar with Lake Champlain water level patterns and seasonal challenges.

Scope of Work & Timeline

1. Seasonal Installation (Spring 2026):

- Install all boat docks at Georgia Beach prior to the start of the boating season.
- Ensure all docks are level, anchored securely, and safe for public use.
- Conduct inspection for damage or wear and address any issues prior to public use.

2. Seasonal Removal (Fall 2026):

- Remove all docks at the conclusion of the boating season.

- Store docks in a secure and organized manner to preserve condition.
- Perform preventative checks during removal to prepare for the following year.

3. Annual Maintenance:

- Conduct mid-season inspections and minor repairs as needed.
- Perform preventative maintenance to maximize dock lifespan.
- Replace worn hardware, tighten connections, and maintain safety compliance.

4. Water Level Monitoring & Adjustments:

- Monitor water levels throughout the boating season.
- Make adjustments to dock positioning/height as necessary to ensure continued safe access.

Timeline:

- **Spring Installation:** May 2026 (Lake level dependent)
- **In-Season Maintenance:** June – September 2026
- **Fall Removal:** October 2026

-We can be semi-flexible with the Timeline to accommodate the town of Georgia's needs

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Cost Proposal & Fee Schedule

We propose the following flat-rate pricing for yearly services at Georgia Beach:

- **Dock Installation (Spring):** $4,500
- **Dock Removal & Storage (Fall):**$4,500
- **Annual Maintenance (mid-season + repairs):** $200 an hour

(The reason we run Annual Maintenance at an hourly rate is that Lake Champlain is so unpredictable. Some years, like 2025, the lake has consistently dropped like a rock, which would require consistent pushing and lowering of the dock. In years past, the lake has risen extremely fast, which would require our team to pull the Georgia Town dock closer to shore. We can't correctly predict how often we will be out there making adjustments to the dock on any given year. A Maintenance hourly rate protects our team and the town of Georgia.)

- **Water Level Monitoring & Adjustments:** Included in maintenance package

(All costs include labor, equipment, transportation, and insurance. Any major repairs or replacement parts beyond standard maintenance will be pre-approved by the Town prior to work.)

References

1. **Keeler Bay Marina** – Dock & Boat Wrapping Partnership
   Contact: Mike Gammal
   Phone: (802)578-5880

2. **[Moorings Marina]**
   Contact: Sean Gowland
   Phone: (802)355-7395
3. **Dock Doctors**

   Contact: Harrison Flynn

   Phone:(802)349-4341

Proof of Insurance & Licenses

- Certificate of Liability Insurance: [Attached PDF or available upon request]

Conclusion

Lakeside Dock Handlers, LLC is committed to delivering reliable, safe, and professional dock services for the Town of Georgia. We look forward to the opportunity to serve the community and ensure Georgia Beach docks remain in excellent condition for years to come.

Respectfully submitted,

Jackson Valley

Colby Beaupre
Owners, Lakeside Dock Handlers, LLC
Phone: (802) 373-5235
Email: LSdockhandlers@gmail.com

TOWN HUNTING POLICY

Purpose

This policy establishes the conditions under which hunting is permitted on town-owned property while ensuring the safety of all residents and visitors, particularly those using town trails for recreational purposes.

Policy Statement

Hunting is allowed on designated town-owned properties, except within 20 feet of any marked town trail or within areas specifically designated as trail zones. This policy is intended to allow responsible hunting while maintaining a safe environment for trail users.

Definitions

Town Property:

Land owned or managed by the town, excluding leased or privately managed areas.

Town Trails:

Marked and maintained paths intended for walking, hiking, biking, or other non-motorized recreational uses.

Trail Zone:

The area within 20 feet of either side of the centerline of a town trail.

Policy Provisions

Permitted Areas:

Hunting is permitted on town property not designated as a trail zone.

Prohibited Areas:

No hunting is allowed within 20 feet of any marked town trail.

Hunting is not permitted within town parks, cemeteries, playgrounds, and other posted non-hunting areas.

Seasons and Licensing:

All hunting must comply with applicable state and federal hunting seasons, licensing, and firearm regulations.

Signage and Enforcement:

Violators of this policy may be subject to fines, revocation of hunting privileges on town property, and other penalties as defined by law.

ADOPTED this ____ day of ___________, 20___.

SIGNATURES of SELECTBOARD:

____

____

____

____

____

Beach Bathroom Renovations
Timeline

	A	B	C	D	E	F
1	Step	Task	Responsible Party	Dependencies	Target Date	Status/Notes
2	1	Elect point person for scope, site plans, and pre-bid coordination	Selectboard / Town Administrator	None		
3	2a	Draft Scope of Work	Selectboard/Point Person	Point person assigned		
4	2b	Develop Bathroom Layout/Plans	Selectboard/Point Person	Scope of Work defined		
5	2c	Submit Scope & Plans to Fire Marshal for approval	Town Administrator	Plans drafted		
6	3	Incorporate Fire Marshal feedback & finalize plans for RFP	Point Person/Selectboard	Fire Marshal approval		
7	4a	Decide if pre-proposal site visit is required	Point Person + Selectboard	Finalized plans		
8	4b	Schedule & announce site visit (if required)	Point Person	Decision confirmed		
9	5a	Post finalized RFP	Town Administrator	Final plans approved		
10	5b	Bid Proposal Deadline	Town Administrator	RFP posted		