



GEORGIA VERMONT

Selectboard Regular Meeting Monday, April 28, 2025 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Agenda

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CHAIR UPDATE**
4. **ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**
5. **SELECTBOARD MINUTES AND WARRANTS**
 - [A.](#) Approval of Selectboard Regular Meeting Minutes for April 14, 2025
 - [B.](#) Approval of Warrants 2511 & 2512
6. **PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
7. **CORRESPONDENCE**
8. **UNFINISHED BUSINESS**
 - A. Town Electronic Sign
 - B. Bridge # 10-Highbridge
 - C. Velco-ROW-SLW-Easement Deed for Permanent Access--Draft Easement is still under review with Town Attorney. Follow up email sent to attorney on April 24, 2025, for any feedback or updates.
 - D. Bridge # 28 - Mill River Bridge
 - E. Georgia Public Library Building Revitalization Project
 - F. Sherwood Forest 3 Acre Rule
 - G. Purchase of Bidwell Parcel # 108110000 (GCC)--Follow up email with GCC Members sent on 4/24/25

H. Parcel ID 112260000-Robert Peet Lot-TOG Lot

I. Closing of Perrigo- Water and Wastewater Treatment Plant--Feasibility study, ideas for future.

9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Tim Smith of FCIDC - Join Meeting -Sharing successes/challenges/ongoing projects

B. Sara Currier ACO--Visit--updates, Use of Old Garage for Impounding, ACO budget discussion/review.

C. Todd Cadieux- Discussion regarding use Velco Stone suggestion & Town Highway & Public Works Updates

D. Road Name Approval-Dunsmore Development- Marian Way-Action To Approve

E. Facilities Use Policy and Agreement- Reviews & Edits

E. Municipal Impact Questionnaire-Action to Approve and Sign

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Town Administrator- New Impact Fee Ordinance-Went into effect on April 25, 2025

B. Town Administrator- New Animal Control Ordinance-Went into effect on April 25, 2025-- Board Signatures Needed.

C. Treasurer-Quarter 1 2025, Financial Statement Review

D. Town Administrator-Emailed Georgia Conservation Commission Chair on 4/24/25 regarding incorrect signage at the entrance of Town Trail #4. The signs reportedly have the same incorrect information as the "Falls Trail Signs" which the board had previously asked to be removed.

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. May 12, 2025

13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

I would entertain a motion to enter into executive session to discuss _____ which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

I move that we enter into executive session to discuss _____ with (state names of attendees) under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. (State Time.)

A. Evaluation of Public Official

B. Personnel

14. ADJOURN

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



GEORGIA VERMONT

Selectboard Regular Meeting Monday, April 14, 2025 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:00PM

SELECTBOARD PRESENT

Chair Kristina Senna, Vice Chair Brian Dunsmore, Paul Jansen, Carl Rosenquist

STAFF PRESENT

Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon

PUBLIC PRESENT

Sara Currier (Town ACO), Kellie Bosenberg, Noah Lavallee, Heather Dunsmore, Joe Cowhigs (via Zoom)

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- S. Currier, Town of Georgia Animal Control Officer, will present at the next Selectboard meeting.

4. OTHER

A. Review Selectboard Member Letters of Interest.

- Kellie Bosenberg introduced herself and explained her interest in joining the Town of Georgia Selectboard. This position will assume the remainder of the 1-year Selectboard vacancy.

Motion to appoint K. Bosenberg to the Town of Georgia Selectboard.

Motion made by Vice Chair Dunsmore, Seconded by P. Jansen.

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

6. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for March 24, 2025

Motion to approve the March 24, 2025 Selectboard Meeting minutes with minor changes.

Motion made by C. Rosenquist, Seconded by P. Jansen.

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

B. Approval of Selectboard Special Meeting on April 7, 2025

Motion to approve the April 7, 2025 Special Meeting Minutes with one minor change.

Motion made by P. Jansen, Seconded by Vice Chair Dunsmore.

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

C. Approval of Warrants #2510

Motion to approve Warrant #2510.

Selectboard asked clarifying questions about the line items.

Motion made by P. Jansen, Seconded by C. Rosenquist.

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

7. CORRESPONDENCE

A. Vermont Department of Children and Families Notice-Informational Notice on General Assistance Emergency Housing Program

- Informational notice only, no action necessary.

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Public Works Director-Action to Approve Bid Process For Town Highway Paving for 2025
Todd will have a list of roads he would like to get bids on for Highway Paving projects for 2025.

- T. Cadieux had questions about the total paving amount in the Town budget as well as grant funds as he entertains road paving bids.
- L. Hobart will follow up with T. Cadieux with that amount.
- No Motion needed to approve bid process for Town paving because it was in the approved budget.

B. Public Works/Grounds/Recreation--Todd Cadieux will update

- The Roads crew has been busy with clean up from the branches and downed trees with recent winds and weather. They have also been working on fixing the hot box and the grader has been out spreading gravel.
- The crew will be working on ditching soon. Discussion on ditch dirt and offering it to other people in the Town, where can it be stored and not moved around. Ethics concerns were voiced, T. Cadieux is working with S. Katon on a policy for this fill and a waiver form available to sign if someone is interested in the ditch dirt.
- Speed Limit Signs will be completed within the next week to fulfill the grant.

- 86
87 C. Town Electronic Sign Town Electronic Sign-Discussion and Plans--Todd met with the state,
88 we need to decide on placement, # of signs, time frame.
89 • Signs to be purchased with donation from Oncore, who is questioning timeframe, costs, and what
90 department will control the sign.
91 • K. Senna clarified the electric sign at the library would be operated by the Town of Georgia.
92 • T. Cadieux met with a representative from the State regarding the ROW on the Library property.
93 They identified a location for the sign that would not need a State permit. The maple tree may be
94 a problem for visibility.
95 • Z. Werts had expressed interest in a similar sign for Georgia Market. P. Jansen asked S. Katon
96 to check in with him again.
97 • The Selectboard requested S. Katon to reach out to the GEMS School Board to determine if the
98 GEMS sign will allow Town information to shared on their new electric sign.
99 • As required by the purchasing policy, S. Katon will get a couple more quotes for an electric sign.
100
101 D. Bridge #10 - High Bridge--Contractor for bridge 10 will be Blow and Cote Inc. We expect to
102 hear in the coming weeks when the work on the bridge will be done.
103 • S. Katon and T. Cadieux have accepted the quote with Blow and Cote, Inc. The contact was
104 received. The company recommended a change order for any changes in the contact to track
105 contract changes for transparency.
106 • A plan should be put in place and advertised for the closing of the bridge for repair, for traffic
107 flow and in case of emergency.
108
109 E. Forest Glen and Hidden Woods 3 Acre Rule Stormwater Permitting- Need the Chair of
110 Selectboard to sign the permit, so it can be filed with Town Clerks office.
111 Motion to have Chair Senna sign the stormwater permit so it can be filed with the Town Clerk's
112 office.
113 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
114 Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg
115
116 F. Fire Chief Baker-Action to Approve hiring of Aaron Martin for Town of Georgia Fire
117 Department-
118 Motion to approve Aaron Martin for Town of Georgia Fire Department
119 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.
120 Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg
121
122 G. Fire Chief Baker-Action to Approve New Gear, not budgeted, to come out of Departments
123 Impact Fees
124 Motion to approve \$12,000 in Impact Fees for Three (3) new sets of fire gear, as there are more fire
125 fighters on staff.
126 Motion made by Vice Chair Dunsmore, Seconded by P. Jansen.
127 Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg
128
129 H. Permit to Operate Motor Vehicle on Falls Trail, presented by Anthony Heinlein
130 Motion to approve the permit application of A. Heinlein to operate a motor vehicle on a Town
131 owned trail.
132 • B. Dunsmore explained the reason behind the Trail Ordinance and permit for any motorized
133 vehicle on the trail.

Motion to approve A. Heinlein Trail Permit Application

Motion made by C. Rosenquist, Seconded by P. Jansen.

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

I. Steve Cushing-St. Albans Area Watershed Association-Presenter--2024 Weed Harvesting Project Completion Report and Appreciation for continued support.

- S. Cushings did not respond to S. Katon for presentation at this meeting, she will follow-up with him to reschedule. The Town of Georgia will continue to support the project.

J. Facility Use Rental Agreement-Discussion on Porta Potty for Large Groups--

- Discussion on the use of facilities and large groups at the Georgia Town Beach for events.
- For reservations of the Pavilion, a new maximum number of people for use should be set (200).
- If the event is over 100 people, an additional fee will be charged for use of the portable toilets.
- Two (2) portable toilets should be installed at the Beach until it opens, around May 15th, then another two (2) portable toilets will be added, for a total of 4 portable toilets at the beach for the duration of the season.
- Chair Senna proposed a new rental fee structure: \$250/ rental for Georgia residents. \$500/rental for non-residents.

Motion to make changes to the Facility Use Rental Agreement as listed above.

Motion made by C. Rosenquist, Seconded by P. Jansen.

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

K. Ordering 2 Porta Potties for Little League-Action to approve

- Two (2) portable toilets should be installed at the Beach until it opens, around May 15, 2025.

L. Waive Facility Use Fees for Celebration Of Life for Sara Nye Vester on July 6, 2025-Action to Approve

Motion to waive fees for Celebration of Life for Sara Nye Vester on July 6, 2025.

Motion made by P. Jansen, Seconded by Vice Chair Dunsmore.

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

M. VSP Contract Expiration

- Contract with State Police will expire on (?) Additional hours will be patrolled by the Franklin County Sherrif, so VSP service is no longer needed. No action necessary.

N. Bovat Road, CL4 follow Up Discussion

- N. Lavallee and J. Cowhigs were present to discuss the Bovat Road project, who explained the HOA has met and some members have discussed the hiring of attorneys and closing off the road to the cell tower.
- There is no agreement among residents for paying for the new culvert at \$1400 per property, as estimated. Bovat Road is a Class 4 road, the local properties owners are responsible for the road. The Town has a ROW for the cell tower and natural area, but the Town does not maintain Bovat Road.
- Chair Senna stated the Town legal representatives recommended the Selectboard take this information into advisement, but no decisions will be made until all relevant information is reviewed.

- O. Reports from Franklin County Sheriff Qtr 1 2025
 - C. Rosenquist is impressed with the reports from the Sherrif's offices. Sherrif Grismore was invited to come to a Selectboard meeting in the near future, perhaps June.
- P. Velco-ROW-SLW- Easement Deed for Permanent Access-Action to Approve and Sign
 - S. Katon reached out to the Town attorney for additional information about the Mylar to be signed by the Selectboard. Discussion on the history of the easement and document to be signed, and the requested change by VELCO on the document.
 - Original easement documents are from the 1970's. L. Hobart will look into legal bills from 2024 and S. Katon will look into the land records.
 - This will be added to unfinished business for the next meeting.

9. UNFINISHED BUSINESS

- A. Bridge #28 Mill River Bridge- New Updates-Gordan Babcock, signed Easement, we are still awaiting weather to break so archaeology study can be done.
- B. GPL Building Revitalization Project-Update from Brian & Paul
 - Committee members and Library Director met on Monday 4/7/2025 with VLCT representatives to talk about the building project. P. Jansen will invite T. Cadieux in case he is able to make it to meet with an engineer.
- C. Town Garage 2025 Manual Transfer Switch-Contractor was chosen at Monday April 7th Selectboard Special Meeting PD Electric LLC will be contractor-Todd is starting the process, and working with contractor to get the project completed.
- D. Sherwood Forest 3 Acre Rule
 - No updates.
- E. Purchase of Bidwell Parcel #108110000 by GCC
 - GCC has hired Dan Triggs as attorney to do the property title search.
- F. Parcel ID 112260000-Robert Peet Lot-TOG Lot-- Board to decide what to do with it.
 - No updates.
- G. Closing of Perrigo-Water and Wastewater Treatment Plant--Feasibility study, ideas for future, uses and plans
 - No updates.
- H. Animal ordinance-No Petitions Received by April 9, 2025 deadline--Ordinance goes into effect on Friday April 25, 2025
- I. Impact Fee Ordinance-Updates-No Petitions Received by April 9, 2025 deadline--Ordinance goes into effect on Friday April 25, 2025

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

- A. Treasurer-Discussion on DTC (Delinquent Tax Collector) Processes and an Auditor Update.

- The Auditor was in today, L. Hobart and S. Katon submitted all requested additional information needed for the audit. This should be completed by Mid-May.
- Discussion with the Selectboard on Tax Collection process, Kevin Webster was working with a copy of the Town's database which caused confusion. L. Hobart will have to process the changes that K. Webster makes in the database under the current process.

B. Committees at the direction of the chair

11. PLAN NEXT MEETING AGENDA

A. April 28, 2025

12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

Chair Senna would entertain a motion to enter into executive session to discuss Evaluation of Public Official and Contracts Pending Litigation which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Chair Senna would entertain a motion to enter into executive session to discuss the above with Town Administrator S. Katon under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to Move into Executive Session at 7:33pm

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

Motion to invite S. Katon to join the Executive Session

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

Motion to exit from Executive Session at 8:09pm

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg

Action taken following Executive Session:

Motion for Chair Senna to sign and send letter to Public Official, after S. Katon updates drafted version with dates and addresses.

Motion made by Vice Chair Dunsmore, Seconded by P. Jansen

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist

K. Bosenberg recused herself from discussion and vote.

Motion for Chair Senna to sign and send letter to Contractor, after S. Katon updates drafted version with date and emails.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist

K. Bosenberg recused herself from discussion and vote.

13. ADJOURN

Motion to Adjourn at 8:12pm

276 Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore
277 Voting Yea: Chair Senna, Vice Chair Dunsmore, P. Jansen, C. Rosenquist, K. Bosenberg
278
279

280 **Agendas are posted to the Town website, four designated places within the Town of Georgia**
281 **(Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to**
282 **the local media.**

283 **Minutes and meeting videos are posted on the Town of Georgia website.**

284 **Signed: Stacy Katon, Town Administrator**

285 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com**

DRAFT

04/25/2025

Town of Georgia, Vermont Accounts Payable

Section 5. Item #B. 2

09:12 am

Check Warrant Report # 2511 Current Prior Next FY Invoices

Georgia Treasurer

For checks For Check Acct 01 (General Fund) 04/25/2025 To 04/28/2025

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	765063	monthly premium	102.00	0.00	102.00	4368 04/25/25
APPLE	APPLE INC	APR 2025	cell phone storage	0.99	0.00	0.99 E	42801 04/28/25
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14696	email issues	280.00	0.00	280.00	4369 04/25/25
	Ken Minck - twice, Alan Parent, Karen Brigham, Linda Cramer						
	Highway account						
	Bridget Stone						
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14700	annual backup software	310.00	0.00	310.00	4369 04/25/25
CANON	CANON FINANCIAL SERVICES, INC	39892756	monthly contract-clerk	382.25	0.00	382.25	4370 04/25/25
CANON	CANON FINANCIAL SERVICES, INC	6011536137	mnthly contract - conf	29.13	0.00	29.13	4371 04/25/25
CARGIL	CARGILL, INCORPORATED	2910869689	deicer 31.88 tons	2932.96	0.00	2932.96	4372 04/25/25
CARGIL	CARGILL, INCORPORATED	2910874777	deicer 31.78 tons	2923.76	0.00	2923.76	4372 04/25/25
CENTPETRO	CENTRAL PETROLEUM COMPANY	534744	oils	4562.57	0.00	4562.57	4373 04/25/25
	55 gal extreme duty engine oil						
	55 gal power flo klenz						
	30 syntho pressure lube						
	12 gal synthetic oil						
	6 gal severe service oil						
	1 gal penetrator						
COSTCO	COSTCO WHOLESALE	04.1.25	office supplies	532.19	0.00	532.19	4374 04/25/25
	bath tissue, towels, kleenex, plates, hand truck, beverages, lysol, batteries						
EASTERN I	EASTERN INDUSTRIAL AUTOMATION	5473236	hot box parts	474.12	0.00	474.12	4375 04/25/25
	8 single cup control stand						
	8 single cone						
	4 small bore inch seal						
GEO MARK	GEORGIA MARKET	04.08.25	election bkfst	64.71	0.00	64.71	4376 04/25/25
	school budget revote						
GMP	GREEN MOUNTAIN POWER CORPORATI	-0004 040725	town beach	63.97	0.00	63.97	4377 04/25/25
GMP	GREEN MOUNTAIN POWER CORPORATI	-1297	town beach	48.73	0.00	48.73	4377 04/25/25
HARRISON	HARRISON QUARRY LLC	9648	199.59 tons fines	2794.26	0.00	2794.26	4378 04/25/25
HARRISON	HARRISON QUARRY LLC	9652	204.79 tons fines	2867.06	0.00	2867.06	4378 04/25/25
HARRISON	HARRISON QUARRY LLC	9657		1961.08	0.00	1961.08	4378 04/25/25
	45.49 tons fines						
	98.09 3/4" plant mix						
HARRISON	HARRISON QUARRY LLC	9661		6807.06	0.00	6807.06	4378 04/25/25
	20.76 tons 3/4" plant mix						
	466.20 tons fines						
HAUN	HAUN WELDING SUPPLY INC	433779	Lincoln 5/32 #5 pkg	14.65	0.00	14.65	4379 04/25/25
HINMAN	HINMAN ASSESSMENTS LLC	25043295	74.25 hours + retainer	6865.75	0.00	6865.75	4380 04/25/25
TAXES	HOLLBROOK, CANDICE & KIMBERLY	24-102920200	2024 overpayment refund	841.48	0.00	841.48	4381 04/25/25
LONE P	LONE PEOPLE CONSULTING LLC	1020	personnel policy	160.00	0.00	160.00	4382 04/25/25
MRS	MILTON RENTAL & SALES INC	1-663381	propane 23.20 gal	74.01	0.00	74.01	4383 04/25/25
NE BENEFI	NORTHEAST BENEFITS MANAGEMENT,	31298	Prep 2024 Sec 125	450.00	0.00	450.00	4384 04/25/25
	Prepare 2024 Sec 125 Plan Discrimination Testing						
	13 eligible participants						
NEDENT	NORTHEAST DELTA DENTAL	MAY 2025	monthly premium	547.64	0.00	547.64	4385 04/25/25
NORTHW	NORTHWEST REGIONAL PLANNING CO	6790	Assessment FY25	5789.00	0.00	5789.00	4386 04/25/25
PESTPRO	PESTPRO, INC.	193435	monthly pest treatment	75.00	0.00	75.00	4387 04/25/25
PRIORITY	PRIORITY EXPRESS, INC.	80592514	Interlibrary loan	225.52	0.00	225.52	4388 04/25/25
R CAMERON	RODNEY CAMERON	JOB WORK ORD	mount & balance 6 tires	100.00	0.00	100.00	4389 04/25/25

04/25/25

Town of Georgia, Vermont Accounts Payable

Section 5. Item #B.

2

09:12 am

Check Warrant Report # 2511 Current Prior Next FY Invoices

Georgia Treasurer

For checks For Check Acct 01 (General Fund) 04/25/2025 To 04/28/2025

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
11239 ROWLEY	525807	356.2 gal #2 diesel	933.52	0.00	933.52	4390	04/25/25
27797 ROWLEY FUELS PROPANE, LLC	1402740	hoses	92.34	0.00	92.34	4391	04/25/25
		T Cadieux asked for 2 new hoses. Rowley made them.					
STITZEL SP&F ATTORNEYS, P.C.	91316	legal svcs thru 02/25	1543.73	0.00	1543.73	4392	04/25/25
		Mill River Bridge Bond work					
		Town Meeting Warning error					
		Budget Discussion at Town Meeting					
		Library Personnel					
		Rhodeside Acres plan and easement; planning escrow					
UNIFIR UNIFIRST CORPORATION	1080270114	uniforms	126.79	0.00	126.79	4393	04/25/25
VIKING VIKING -CIVES USA	4542915	truck bed chain	1087.43	0.00	1087.43	4394	04/25/25
WALMART WALMART	04.16.25	doorbell for back door	21.37	0.00	21.37 E	42802	04/28/25
		Report Total	46,085.07	0.00	46,085.07		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****46,085.07 Let this be your order for the payments of these amounts.

 Kristina Senna (Chair)

 Brian Dunsmore (Vice Chair)

 Carl Rosenquist

 Paul Jansen

 Kellie Bosenberg

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
AFLAC	AFLAC	765063		04/14/25	05/01/25	01 monthly premium			
		1-2-00-05-10.38	AFLAC	Withholding			102.00 ✓	0.00	0.00
APPLE	APPLE INC	* APR 2025		04/22/25	04/29/25	01 cell phone storage			
		1-7-05-28-30.70	New Hwy Garage	Utilities			0.99	0.00	0.00
BOUCHOME	BOUCHARD HOME & OFFICE	14696		04/08/25	04/28/25	01 email issues			
		1-7-05-20-44.11	IT Labor Services				280.00	0.00	0.00
		14700		04/10/25	04/30/25	01 annual backup software			
		1-7-05-20-44.07	Computer Software & Licen				310.00	0.00	0.00
Total For BOUCHARD HOME & OFFICE SERVICES, LLC							590.00 ✓	0.00	0.00
							=====	=====	=====
CANON	CANON FINANCIAL SERVICE	39892756		04/11/25	05/11/25	01 monthly contract-clerk			
		1-7-05-20-22.10	Admin Copier Expense				382.25 ✓	0.00	0.00
** Address Change = New Check **									
CANON FINANCIAL SERVICES, INC									
15004 COLLECTIONS CENTER DRIVE									
CHICAGO, IL 60693-0150									
		6011536137		04/12/25	05/12/25	01 mnthly contract - conf			
		1-7-05-20-22.10	Admin Copier Expense				29.13 ✓	0.00	0.00
Total For CANON FINANCIAL SERVICES, INC							411.38	0.00	0.00
							=====	=====	=====
CARGIL	CARGILL, INCORPORATED	2910869689		04/07/25	05/07/25	01 deicer 31.88 tons			
		1-7-10-20-55.00	Winter Sand/Salt				2,932.96	0.00	0.00
		2910874777		04/08/25	05/08/25	01 deicer 31.78 tons			
		1-7-10-20-55.00	Winter Sand/Salt				2,923.76	0.00	0.00
Total For CARGILL, INCORPORATED							5,856.72 ✓	0.00	0.00
							=====	=====	=====
CENTPETRO	CENTRAL PETROLEUM COMPA	534744		03/24/25	05/06/25	01 oils			
		1-7-10-30-51.00	Fuels And Oils				4,562.57 ✓	0.00	0.00
COSTCO	COSTCO WHOLESALE	04.1.25		04/01/25	04/01/25	01 office supplies			
		1-7-05-28-45.60	Janitorial Supply/Svs.				161.28	0.00	0.00
		1-7-10-30-52.20	Small Tools and Equipment				129.99	0.00	0.00
		1-7-05-28-45.25	Fire & Rescue Bldg Maint.				202.94	0.00	0.00
		1-7-10-30-62.00	Hwy Parts & Supplies				37.98	0.00	0.00
Invoice 04.1.25 Total							532.19 ✓	0.00	0.00
EASTERN I	EASTERN INDUSTRIAL AUTO	5473236		04/08/25	05/08/25	01 hot box parts			
		1-7-10-30-62.00	Hwy Parts & Supplies				474.12 ✓	0.00	0.00

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Town of Georgia, Vermont Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 05/15/25

Section 5. Item #B.

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Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
GEO MARK	GEORGIA MARKET	04.08.25		04/08/25	04/08/25	01 election bkfst			
		1-7-05-10-25.00	Election Expenses				64.71 ✓	0.00	0.00
GRNMTNELE	GREEN MOUNTAIN ELECTRIC	C5225927.002		03/13/25	03/13/25	01 return batteries			
		1-7-05-28-45.25	Fire & Rescue Bldg Maint.				-8.07	0.00	0.00
GMP	GREEN MOUNTAIN POWER CO	-0004 040725		04/07/25	05/04/25	01 town beach			
		1-7-05-28-30.20	Town Beach Utilities				63.97	0.00	0.00
		-1297		04/07/25	05/04/25	01 town beach			
		1-7-05-28-30.20	Town Beach Utilities				48.73	0.00	0.00
Total For GREEN MOUNTAIN POWER CORPORATION							112.70 ✓	0.00	0.00
							=====	=====	=====
HARRISON	HARRISON QUARRY LLC	9648		04/07/25	05/07/25	01 199.59 tons fines			
		1-7-10-05-55.20	Processed Aggregate				2,794.26	0.00	0.00
		9652		04/09/25	05/09/25	01 204.79 tons fines			
		1-7-10-05-55.20	Processed Aggregate				2,867.06	0.00	0.00
		9657		04/10/25	05/10/25	01			
		1-7-10-05-55.20	Processed Aggregate				1,961.08	0.00	0.00
		9661		04/11/25	05/11/25	01			
		1-7-10-05-55.20	Processed Aggregate				6,807.06	0.00	0.00
Total For HARRISON QUARRY LLC							14,429.46 ✓	0.00	0.00
							=====	=====	=====
HAUN	HAUN WELDING SUPPLY INC	433779		04/09/25	05/09/25	01 Lincoln 5/32 #5 pkg			
		1-7-10-30-62.00	Hwy Parts & Supplies				14.65 ✓	0.00	0.00
HINMAN	HINMAN ASSESSMENTS LLC	25043295		04/01/25	05/01/25	01 74.25 hours + retainer			
		1-7-05-45-44.00	Assessor Contracted Svs				6,865.75 ✓	0.00	0.00
TAXES	HOLLBROOK, CANDICE & KI	24-102920200		04/16/25	04/16/25	01 2024 overpayment refund			
		1-2-00-10-00.05	Due To Taxpayers				841.48 ✓	0.00	0.00
LONE P	LONE PEOPLE CONSULTING	1020		03/06/25	04/05/25	01 personnel policy			
		1-7-05-05-44.00	Admin Consultant Services				160.00 ✓	0.00	0.00
MRS	MILTON RENTAL & SALES I	1-663381		03/31/25	04/30/25	01 propane 23.20 gal			
		1-7-10-30-51.00	Fuels And Oils				74.01 ✓	0.00	0.00
NE BENEFI	NORTHEAST BENEFITS MANA	31298		04/01/25	04/01/25	01 Prep 2024 Sec 125			
		1-7-05-75-14.00	Insurance Benefits				450.00 ✓	0.00	0.00
NEDENT	NORTHEAST DELTA DENTAL	MAY 2025		04/15/25	05/01/25	01 monthly premium			
		1-7-05-05-10.25	Gen Gov Insurance Dental				37.87	0.00	0.00

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Invoice Edit List-Current-Last-Next FY
Invoices Up To 05/15/25

Section 5. Item #B.

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GeorgiaTreasurer

Vendor	Man/ DirPay	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
				1-7-10-05-10.14	Highway Ins Dental		116.18	0.00	0.00
				1-7-05-28-10.06	Public Works Ins. Dental		44.72	0.00	0.00
				1-7-05-10-10.20	Clerks Office Ins. Dental		40.44	0.00	0.00
				1-7-05-36-10.19	Fire & Rescue Ins. Dental		37.87	0.00	0.00
				1-7-05-70-16.00	Library Dental Insurance		44.72	0.00	0.00
				1-2-00-05-10.35	Dental Withholding		225.84	0.00	0.00
Invoice MAY 2025 Total							547.64 ✓	0.00	0.00
NORTHW	NORTHWEST REGIONAL PLAN	6790		08/12/24	04/14/25	01 Assessment FY25			
				1-7-05-60-49.05	NW Regional Plan Comm Due		5,789.00 ✓	0.00	0.00
PESTPRO	PESTPRO, INC.	193435		04/08/25	04/08/25	01 monthly pest treatment			
				1-7-05-28-45.50	Town Hall Building Maint.		75.00	0.00	0.00
POWERPLAN	POWERPLAN	-2594030825		03/08/25	03/28/25	01 return			
				1-7-10-30-62.65	2018 Loader Repairs		-236.40	0.00	0.00
PRIORITY	PRIORITY EXPRESS, INC.	80592514		03/31/25	04/30/25	01 Interlibrary loan			
				1-7-05-70-22.30	Library Interlibrary Loan		225.52 ✓	0.00	0.00
R CAMERON	RODNEY CAMERON	JOB WORK ORD		04/16/25	04/16/25	01 mount & balance 6 tires			
				1-7-10-30-62.00	Hwy Parts & Supplies		100.00 ✓	0.00	0.00
11239	ROWLEY	525807		04/15/25	04/20/25	01 356.2 gal #2 diesel			
				1-7-10-30-51.00	Fuels And Oils		933.52 ✓	0.00	0.00
27797	ROWLEY FUELS PROPANE, L	1402740		04/04/25	05/04/25	01 hoses			
				1-7-10-30-62.00	Hwy Parts & Supplies		92.34 ✓	0.00	0.00
STITZEL	SP&F ATTORNEYS, P.C.	91316		04/08/25	05/08/25	01 legal svcs thru 02/25			
				1-7-05-05-43.00	Legal Expenses		63.00	0.00	0.00
				N-7-05-20-00.20	Mill River Bridge		1,354.73	0.00	0.00
				1-7-05-05-43.00	Legal Expenses		42.00	0.00	0.00
				1-2-00-20-10.86	Planning Legal Escrow		84.00	0.00	0.00
Invoice 91316 Total							1,543.73 ✓	0.00	0.00
UNIFIR	UNIFIRST CORPORATION	1080270114		04/09/25	05/09/25	01 uniforms			
				1-7-10-40-18.00	Highway Uniforms/Boots		126.79 ✓	0.00	0.00
VIKING	VIKING -CIVES USA	4542915		04/04/25	05/04/25	01 truck bed chain			
				1-7-10-30-62.00	Hwy Parts & Supplies		1,087.43 ✓	0.00	0.00
WBMASON	W.B. MASON CO., INC.	CM3645417		04/16/25	04/16/25	01 water deposit refund			
				1-7-10-30-55.10	Hwy Office Supplies		-3.00	0.00	0.00
				1-7-05-20-22.00	Admin Office Supplies		-3.00	0.00	0.00
Invoice CM3645417 Total							-6.00	0.00	0.00

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Town of Georgia, Vermont Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 05/15/25

Section 5. Item #B.

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GeorgiaTreasurer

Vendor	Man/ Invoice DirPay Number	Purchase Invoice Order Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
	CM3645423	04/16/25	04/16/25	01	water deposit refund		
	1-7-10-30-55.10	Hwy Office Supplies			-18.00	0.00	0.00
	1-7-05-20-22.00	Admin Office Supplies			-18.00	0.00	0.00
Invoice CM3645423 Total					-36.00	0.00	0.00
Total For W.B. MASON CO., INC.					-42.00	0.00	0.00
					=====	=====	=====

WALMART WALMART	* 04.16.25	04/16/25	04/16/25	01	doorbell for back door		
	1-7-05-28-45.50	Town Hall Building Maint.			21.37	0.00	0.00
Report Grand Total					45,798.60	0.00	0.00
					=====	=====	=====

Fund Totals	Expenditures	Dis-Encumbrance
1	44,443.87	0.00
N	1,354.73	0.00
	45,798.60	0.00

+ 8.07
+ 236.40
+ 42.00
\$ 46,085.07

[Municipality Name], Vermont
FACILITY USE AGREEMENT FOR A ONE-TIME EVENT
[Proposed/Approved/Revised/Effective] [MM/DD/YYYY]

INSTRUCTIONS FOR CUSTOMIZING AND USING THIS FORM:

This template for a Facility Use Agreement for a One-Time Event is for guidance purposes only, to help municipalities that allow use of their town hall, parks, or other public facilities for private events to formalize their rental arrangements. Each municipality must customize this agreement and its sibling, Facility Use Agreement for Meetings and Other Recurring Events, to make forms that suit their needs. Once these two forms are finalized, municipal staff will use them in compliance with the municipality’s Facility Use Policy every time a person arranges for non-municipal use of a municipal facility – even in cases when the User Fee is waived.

This template is a starting point, not a final product. The municipality may choose to further customize this form to ensure that the end result will suit their needs. They should consider not only the terms of this agreement but also how the form will be implemented (such as whether it will be printed and filled in by hand or filled in on the computer).

Municipalities should ensure that their facilities are available to all qualified users on equal terms without regard to race, color, religion, national origin, or other status protected by applicable state or federal laws or regulations. In a similar vein, municipalities should not discriminate against users of its facilities based on the users’ particular viewpoint(s).

Once your municipality has completed its edits of this template, you are advised to seek legal counsel to review the final proposed agreement before adoption and/or use.

This template is designed to allow the municipality to insert its long-term information in the form and leave blanks for variable details that will be filled in by its agent on a case-by-case basis. In customizing this form for your municipality, please refer to the bullet list of instructions below. The final document should have only the information that is accurate for your municipality. If you have any questions, please consult your PACIF Loss Control Consultant.

- Throughout this template, bold italics show guidance and/or instructions, and prompts in angle brackets [like this] [or like this] show where the municipality needs to insert specific long-term information (i.e. Municipality Name and whatever else won’t change from one facility and use to the next) to create the basic form. Please check these instructions and prompts thoroughly and take care to either place long-term information in your form or leave blanks for the municipality’s agent or the renter to fill in.*
- Feel free to change the document formatting to match other documents your municipality uses.*
- Before releasing or publishing this document, delete all remnants of the template’s guidance/instructions, angle brackets, and italicized/underlined text.*
- We recommend inserting the form’s status and date directly below the title on the first page (or wherever you repositioned these fields) for future reference.*

This Agreement, dated _____, is by and between [Municipality Name] (hereafter "Municipality") and _____ (hereafter "User"). This Agreement is not transferrable or assignable to any other person or entity.

In consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. FACILITY.

The Municipality grants a license to User to use _____ (hereafter "the Facility") for the Event and time period contained herein. User's rights under this Agreement include the use of _____ but do not include _____

2. OCCUPANCY. Occupancy of the Facility shall be limited to _____ persons, including User's employees, agents, contractors, licensees, guests, and invitees.

3. EVENT. User is granted a license to use the Facility for the following event and no other purpose: _____

User understands that Municipality does not warrant or represent that the Facility is safe and suitable for User's purposes. User expressly acknowledges for itself and for all persons who will be utilizing the premises and Facility in connection with User's purposes that Municipality is providing the premises and Facility on an "as is" basis.

4. DATE and TERM OF USE. Such Event will take place on _____ (month day, year), from _____ (starting time, with a.m. or p.m.) until _____ (ending time, with a.m. or p.m.). User may enter and occupy the Facility _____ (number of minutes and/or hours) before the starting time of said Event to set up the Facility, and may occupy the Facility for _____ (number of minutes and/or hours) after the end time of said Event to clean the Facility.

- 5. TERMS OF FACILITY USE.** The User understands and agrees to all of the following terms of use:
- The sale, possession, consumption, and use of tobacco, marijuana, and illegal drugs are forbidden in the Facility and on its grounds (parking lots, walkways, etc.).
 - Animals are not permitted inside the Facility with the exception of service animals.
 - No sign or temporary structure may be placed on the premises without obtaining advance written approval from the Municipality. Any signs or temporary structures placed on the premises by User shall be promptly removed by the User at the end of the Event.
 - The Facility, its appurtenances, and any equipment contained therein may not be injured, damaged, marred, or defaced in any way. Neither shall nails, hooks, tacks, or screws be driven into any wall or other part of the Facility.

- User is responsible for cleaning the Facility immediately after the Event. This includes [list of cleaning activities]. *[Specify any cleaning activities that you want done, such as sweeping the floor(s), disposing of all trash in trash receptacles, washing all dishes, wiping kitchen counters and tables, and returning all furniture that was moved for the Event to its original locations.]*
- Use of the Facility shall not create any nuisance or disturb the quiet enjoyment of anyone using adjacent or common premises and facilities.
- User is responsible for the cost of all repairs to the Facility required as a result of damage caused by User or User’s employees, agents, contractors, licensees, guests, or invitees.
- Vehicles are not permitted anywhere other than in designated parking spaces outside the Facility.
- For all Events involving minors (persons 17 years or under), there shall be at least [number] adult(s) over 18 years of age for every [number] minors for the duration of the Event. *[Specify the numbers that the municipality requires.]*

User also understands and agrees that (i) it is responsible for all actions of its participants and guests; (ii) any person(s) in violation of the foregoing terms of use will be expected to immediately vacate the premises of Municipality; and (iii) Municipality reserves the right to immediately terminate this Agreement and User’s use of the Facility in the event of any violation of the foregoing terms of use without liability to Municipality. In the event that User’s use of the premises and facilities involves participants who are minors (including the minor children of participants), then User shall be responsible for the safety of all such minors and shall place such minors under the constant supervision and control of a responsible adult.

6. SALE, POSSESSION, CONSUMPTION, AND USE OF ALCOHOLIC BEVERAGES.

The sale, possession, consumption, and use of alcoholic beverages in conjunction with the Event are permitted as contained herein; or not permitted as marked below:

Permitted ☐ Not Permitted ☐ User acknowledgment (initials) _____

- User understands that the sale, possession, consumption, and use of alcoholic beverages in the Facility are subject to state and federal law. User understands that User is solely responsible for obtaining any liquor license or permit that is required by state and federal law.
- User and/or User’s employees, agents, contractors, licensees, guests, and invitees shall not provide alcohol to persons under the age of 21 or to persons who are already intoxicated or are apparently intoxicated. User and/or User’s employees, agents, contractors, licensees, guests, and invitees shall require proof of age of all persons prior to serving them with alcohol.
- User acknowledges that the Municipality does not condone the irresponsible use of alcoholic beverages. It shall be User’s sole responsibility to monitor the use of alcoholic beverages by User’s employees, agents, contractors, licensees, guests, and invitees.

7. VACATING FACILITY. At the expiration of the above stated date and time, or upon the earlier termination of this Agreement, User will promptly and peaceably vacate the Facility and remove its employees, agents, contractors, licensees, guests, and invitees and their property from the Facility and conduct the cleaning activities specified in Section 5 of this Agreement so that the Facility is in the same condition (ordinary wear and tear excepted) as at the inception of the Event.

- 8. INJURIES TO PERSONS AND LOSS OR DAMAGE TO PROPERTY.** The Municipality is not liable for any injury to persons or loss or damage to private property which occurs during the Event. User is financially responsible for any damage to or loss of Municipality property that occurs during the Event.
- 9. USER FEE AND SECURITY DEPOSIT.** User will pay the Municipality a user fee of \$_____ at the time of signing this Agreement. At the signing of this Agreement, User will also pay the Municipality a security deposit of \$[insert amount] plus an additional security deposit of \$[insert amount] if alcohol will be furnished, served, or consumed at the Event. *[This template assumes that user fees can vary (e.g. between facilities) but security deposits do not change. However, any unchanging fees or deposits can be specified here, and any variable fee or deposit should have a blank here for the municipality’s agent to fill in on a case-by-case basis.]*
- 10. RETURN OF SECURITY DEPOSIT.** Promptly after the Event, the Municipality will inspect the Facility. If no damage has been caused to the Facility, and if cleaning activities specified in Section 5 of this Agreement have been conducted so that the Facility is in the same condition (ordinary wear and tear excepted) as at the inception of the Event, the Municipality will return the security deposit to User by first class mail within seven business days. If damage has been caused to the Facility, or cleaning activities specified in Section 5 of the Agreement have not been carried out, Municipality may retain all or a portion of the security deposit and give written notice to User specifying the amount retained and the reasons therefor. In addition to retaining the security deposit, the Municipality may pursue any additional remedies authorized by law to recover its damages or losses.
- 11. INSURANCE.** User will procure and maintain, at its sole cost and expense, comprehensive general liability insurance for the Event in which the Municipality is named as an additional insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. User will furnish the Municipality with a certificate of such insurance at the time of signing this Agreement.
- In addition to the above, if alcohol will be furnished, served, or consumed at the Event, User agrees to the following additional provisions:
- a. User will procure and maintain, at its sole cost and expense, liquor liability insurance in which the Municipality is an additional insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. User will furnish the Municipality with a certificate of such insurance at the time of signing this Agreement.
 - b. If User will contract with a caterer or other third party to furnish or serve alcohol at the Event, such caterer or third party shall procure and maintain, at its sole cost and expense, comprehensive general liability insurance with combined single limit coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, and liquor liability insurance with combined single limit coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Municipality and User shall both be named as additional insureds. User will furnish the Municipality with a certificate of such insurance prior to the Event.

- c. Host liquor liability coverage may be substituted when alcohol is consumed and not sold at the Facility with the prior written approval of the Municipality. The Municipality shall be named as an additional insured on the host liquor liability insurance.

12. INDEMNIFICATION AND HOLD-HARMLESS. User agrees to indemnify and hold the Municipality, its officers, agents, and employees, harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the Facility by User and User’s employees, agents, contractors, licensees, guests, and invitees.

13. CANCELLATION. The user fee will not be refunded if notice of cancellation is received by the Municipality less than [insert number] days before the Event, unless the Facility is subsequently rented for the same date. The security deposit will be refunded if the Facility is not used. In the event of a power outage or other event that may render the Facility unusable, the user fee and security deposit will be refunded.

14. RIGHT OF ENTRY AND TERMINATION. The Municipality, its officers, agents, and employees shall have the right to enter the Facility at all times during the Event to confirm User’s conformance to this Agreement. If the Municipality determines, in its sole judgment, that User has breached a term of this Agreement, the Municipality shall have the right to immediately terminate this Agreement prior to the expiration of its term without any refund to User.

15. CONFORMANCE WITH THE LAW. User agrees that User will abide by and conduct its affairs in accordance with the Municipality’s Facility Use Policy and all laws, rules, regulations, and ordinances, including those relating to alcohol consumption and noise. User shall not engage in or allow any illegal activity to occur at the Facility during the contracted time frame for its entry and use.

16. ENTIRE AGREEMENT. This Facility Use Agreement, together with any exhibits or addenda annexed hereto, is the sole and complete expression of the parties’ intent with respect to the subject matter hereof. This Agreement may be amended or modified only by a writing countersigned by authorized representatives of each party.

I, _____ (printed name of User), acting on my own behalf and also acting on behalf of _____ (name of organization, if applicable), being fully authorized to do so, hereby waive and release any and all claims against [Municipality Name], together with its various departments, employees, officers, elected officials, agents, and any and all other persons or entities acting on its behalf, from any and all actions of any nature whatsoever asserting any injury, accident, harm, loss, damage, or cost arising in connection with the use of any facilities pursuant to this Agreement, and further undertake to defend and indemnify all of the aforesaid parties against any and all such claims and forever hold them harmless from the same. **I also certify that I have read this form and that all information stated herein, including any information on the facility use policy appended hereto, is true to the best of my knowledge, information, and belief.**

Date: _____

Signature of User

Address of User:_____ Cell phone #:_____

APPROVED BY THE [Municipality Name Here] **Date:** _____

By _____, **duly authorized Agent**

[Municipality Name], Vermont
FACILITY USE AGREEMENT
FOR MEETINGS AND OTHER RECURRING EVENTS
AT WHICH NO ALCOHOL WILL BE SERVED, SOLD, OR CONSUMED
 [Proposed/Approved/Revised/Effective] [MM/DD/YYYY]

INSTRUCTIONS FOR CUSTOMIZING AND USING THIS FORM:

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Municipalities should ensure that their facilities are available to all qualified users on equal terms without regard to race, color, religion, national origin, or other status protected by applicable state or federal laws or regulations. In a similar vein, municipalities should not discriminate against users of its facilities based on the users' particular viewpoint(s).

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- *Feel free to change the document formatting to match other documents your municipality uses.*
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This Agreement, dated _____, is by and between [Municipality Name] (hereafter “Municipality”) and _____ (hereafter “User”). This Agreement is not transferrable or assignable to any other person or entity.

In consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. FACILITY.

The Municipality grants a license to User to use _____ (hereafter “the Facility”) for the Events and time periods described below. User’s rights under this Agreement include the use of _____ (name any specific components of the facility such as kitchen, outdoor areas, etc. as applicable) but do not include _____ (name any specific components of the facility that are not permitted for use).

- 2. OCCUPANCY.** Occupancy of the event shall be limited to _____ (number) persons, including User’s employees, agents, contractors, licensees, guests, and invitees.

- 3. EVENTS.** User is granted a license to use the Facility for the following purpose and no other purpose:
- _____

User understands that Municipality does not warrant or represent that the Facility is safe and suitable for User’s purposes. User expressly acknowledges for itself and for all persons who will be utilizing the premises and facilities in connection with User’s purposes that Municipality is providing the premises and facilities on an “as is” basis.

- 4. DATES and TERM OF USE.** Such Events will take place on the following dates:

_____ (specific dates or recurring days such as “the third Wednesday of every month”), from _____ (starting time, with a.m. or p.m.) until _____ (ending time, with a.m. or p.m.). User may enter and occupy the Facility _____ (number of minutes and/or hours) before the starting time of said Events to set up the Facility, and may occupy the Facility for _____ (number of minutes and/or hours) after the end time of said Events to clean the Facility.

- 5. TERMS OF FACILITY USE.** The User understands and agrees to all of the following terms of use:

- The sale, possession, consumption, and use of tobacco, alcohol, marijuana, and illegal drugs are forbidden in the Facility and on its grounds (parking lots, walkways, etc.).
- Animals are not permitted inside the Facility with the exception of service animals.
- No sign or temporary structure may be placed on the premises without obtaining advance written approval from Municipality. Any signs or temporary structures placed on the premises by User shall be promptly removed at the end of each of the scheduled Events.
- The Facility, its appurtenances, and any equipment contained therein may not be injured, damaged, marred, or defaced in any way. Neither shall nails, hooks, tacks, or screws be driven into any wall or other part of the Facility.
- User is responsible for cleaning the Facility immediately after the Event. This includes [list of cleaning activities]. *[Specify any cleaning activities that you want done, such as sweeping the floor(s), disposing of all trash in trash receptacles, washing all dishes, wiping kitchen counters and tables, and returning all furniture that was moved for the Event to its original locations.]*
- Use of the Facility shall not create any nuisance or disturb the quiet enjoyment of anyone using adjacent or common premises and facilities.
- User is responsible for the cost of all repairs to the Facility required as a result of damage caused by User or User's employees, agents, contractors, licensees, guests, and invitees.
- Vehicles are not permitted anywhere other than in designated parking spaces outside the Facility.
- For all Events involving minors (persons 17 years or under), there shall be at least [number] adult(s) over 18 years of age for every [number] minors for the duration of the Event. *[Specify the numbers that the municipality requires.]*

User also understands and agrees that (i) it is responsible for all actions of its participants and guests; (ii) any person(s) in violation of the foregoing terms of use will be expected to immediately vacate the premises of Municipality; and (iii) Municipality reserves the right to immediately terminate this Agreement and User's use of the Facility in the event of any violation of the foregoing terms of use without liability to Municipality. In the event User's use of the premises and facilities involves participants who are minors (including the minor children of participants), then User shall be responsible for the safety of all such minors and shall place such minors under the constant supervision and control of a responsible adult.

6. **VACATING FACILITY.** At the expiration of the above stated dates and times, or upon the earlier termination of this Agreement, User will promptly and peaceably vacate the Facility and remove its employees, agents, contractors, licensees, guests, and invitees and their property from the Facility and conduct the cleaning activities specified in Section 5 of this Agreement so that the Facility is in the same condition (ordinary wear and tear excepted) as at the inception of the Event.
7. **INJURIES TO PERSONS AND LOSS OR DAMAGE TO PROPERTY.** The Municipality is not liable for any injury to persons or loss or damage to private property which occurs during the Event. User is financially responsible for any damage to or loss of Municipality property that occurs during the Event.

8. **USER FEE.** User will pay the Municipality a user fee of \$ _____ per meeting, payable _____ (when or how often).

[If a security deposit is required by the Municipality, insert the following section.]

9. **SECURITY DEPOSIT.** In addition to the user fee specified above, User will also pay the Municipality a security deposit of \$[insert amount] at the signing of this Agreement. Such security deposit will be returned subject to the following conditions: Promptly after each of the scheduled Events, the Municipality will inspect the Facility. If damage has been caused to the Facility, or cleaning activities specified in Section 5 of the Agreement have not been carried out, the Municipality may retain all or a portion of the security deposit, give written notice to User specifying the amount retained and the reasons therefor, and require an additional security deposit before the next scheduled Event takes place. In addition to retaining the security deposit, the Municipality may pursue any additional remedies authorized by law to recover its damages or losses. If, at the conclusion of all of the Events, cleaning activities specified in Section 5 of this Agreement have been conducted and the Facility is in the same condition (ordinary wear and tear excepted) as at the inception of the Event, the Municipality will return the security deposit to User by first class mail within seven days after the conclusion of the last of the scheduled Events.

10. **INSURANCE.** For all Events, User will procure and maintain, at its sole cost and expense, comprehensive general liability insurance in which the Municipality is named as an additional insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. User will furnish the Municipality with a certificate of such insurance at the time of signing this Agreement.

11. **INDEMNIFICATION AND HOLD-HARMLESS.** User agrees to indemnify and hold the Municipality, its officers, agents, and employees, harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the Facility by User and User’s employees, agents, contractors, licensees, guests, and invitees.

12. **CANCELLATION.** The user fee will not be refunded if notice of cancellation is received by the Municipality less than [insert number] days before the Event, unless the Facility is subsequently rented for the same date. The security deposit will be refunded if the Facility is not used. In the event of a power outage or other event that may render the Facility unusable, the rental fee and security deposit will be refunded.

13. **RIGHT OF ENTRY AND TERMINATION.** The Municipality, its officers, agents, and employees shall have the right to enter the Facility at all times during the Events to confirm User’s conformance to this Agreement. If the Municipality determines, in its sole judgment, that User has breached a term of this Agreement, the Municipality shall have the right to immediately terminate this Rental Agreement prior to the expiration of its term without any refund to User.

14. CONFORMANCE WITH THE LAW. User agrees that User will abide by and conduct its affairs in accordance with the Municipality’s Facility Use Policy and all laws, rules, regulations, and ordinances, including those relating to alcohol consumption and noise. User shall not engage in or allow any illegal activity to occur at the Facility.

15. ENTIRE AGREEMENT. This Facility Use Agreement, together with any exhibits or addenda annexed hereto, is the sole and complete expression of the parties’ intent with respect to the subject matter hereof. This Agreement may be amended or modified only by a writing countersigned by authorized representatives of each party.

I, _____ (printed name of User), acting on my own behalf and also acting on behalf of _____ (name of organization, if applicable), being fully authorized to do so, hereby waive and release any and all claims against [Municipality Name], together with its various departments, employees, officers, elected officials, agents, and any and all other persons or entities acting on its behalf, from any and all actions of any nature whatsoever asserting any injury, accident, harm, loss, damage, or cost arising in connection with the use of any facilities pursuant to this Agreement, and further undertake to defend and indemnify all of the aforesaid parties against any and all such claims and forever hold them harmless from the same. **I also certify that I have read this form and that all information stated herein, including any information on the facility use policy appended hereto, is true to the best of my knowledge, information and belief.**

Signature of User

Date: _____

Address of User: _____

Cell phone #: _____

APPROVED BY THE [Municipality Name Here]

Date: _____

By _____, duly authorized Agent

Town of Georgia
Facilities Use Policy

DRAFT

Approved 02/10/2020

Town of Georgia
Facility Use Policy

Approved 02/10/2020

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1 Policy

1.1 Purpose

- 1.1.1 The Town of Georgia has four facilities that are available for use by Georgia residents and members of the public. **These facilities are available to all qualified users on equal terms without regard to race, color, religion, national origin, or other status covered by applicable state or federal laws or regulations. In allowing the use of these facilities, the Town of Georgia will not discriminate against users of the facilities based on the users' particular viewpoint(s).**
- 1.1.2 It is the intent of the Town to have these facilities used as frequently as possible, but it is the obligation of the Town to ensure that its facilities are maintained in good condition and their use and maintenance do not impose an undue financial cost on the Town's residents. This policy is intended to help ensure that the Town's facilities will be well maintained, enjoyable, accommodating and will provide a safe environment. **and that the Town will be fair and consistent with all parties wishing to use its facilities.**

1.2 Facilities to which this Policy applies.

- 1.2.1 Georgia Beach Pavilion and grounds
- 1.2.2 Georgia Library Community Room.
- 1.2.3 Georgia Fire & Rescue Community Room.
- 1.2.4 Georgia Town Hall Meeting Room.

1.3 Priority of Use

- 1.3.1 The Town of Georgia will make these four facilities available on a first come first serve basis for individuals, groups and organizations to rent / use during times when the facilities are not being utilized for Town of Georgia programs or by Town staff, boards, commissions and committees, or Town of Georgia sponsored events.

1.4 Hours of Use

- 1.4.1 The Georgia Beach facilities are generally available from May to September for use during the following hours: ~~9:00~~ **7:00 am** – dark. (Contact Town Hall to reserve and to obtain necessary forms.)
- 1.4.1.1 There is a fee of ~~\$200.00~~ **\$250.00 for residents and \$500.00 for non-residents**, for use of the pavilion. Non-Profit organizations and other groups may apply in writing to the Selectboard at least 30 days in advance of their requested event date to request a waiver of this fee. Waiver of this fee is at the discretion of the Selectboard. A signed waiver of liability form is required of all signatories, acknowledging that they understand all rules and that they assume all responsibility for and assure the compliance of the conduct and behavior of their guests.
- Any event with more than 100 guests will be required to pay an additional fee of \$50.00 for a port a potty.**

Commented [CL1]: Gates open at 7:00 am

1.4.2 The Georgia Library Community Room hours of availability shall be at the discretion of the Library Trustees or their designee. This meeting room is available only during regular hours when the library is staffed. Contact the librarian on duty to set up reservations and to obtain the necessary forms.

1.4.2.1 There is a fee of \$50 for use of this room. Non-Profit organizations and other groups may apply in writing to the Library Trustees at least 30 days in advance of their requested meeting date to request a waiver of this fee. The Waiver of this fee is at the discretion of the library Trustees. A signed waiver of liability form is required of all signatories, acknowledging that they understand all rules and that they assume all responsibility for and assure the compliance of the conduct and behavior of their guests.

Commented [CL2]: Not sure if a fee is being collected or an agreement for being filled out for the use of this room.

1.4.3 Georgia Fire & Rescue Community Room - by appointment. Contact Town Hall to schedule.

1.4.4 There is a \$100.00 deposit required for the Community Room. If the room is left clean and garbage has been taken the deposit will be returned.

1.4.5 Georgia Town Hall Meeting Room – by appointment. Contact Town Hall to schedule.

1.4.6 Prohibitions

1.4.7 The following uses are strictly prohibited at the beach facilities:

1.4.7.1 No open fires: barbecue pits are available for patrons use.

1.4.7.2 No glass bottled beverages, cans or plastic only.

1.4.7.3 No dogs or pets are allowed except for service animals.

~~1.4.7.4 No Smoking in or on any Town beach facility or on the property.~~

1.4.8 The sale, possession, consumption, and use of tobacco, marijuana, and illegal drugs are forbidden on municipal property. The sale, possession, consumption, and use of alcoholic beverages are only permitted on municipal property as specifically described in a duly executed facility use agreement.

1.4.9 **SALE, POSSESSION, CONSUMPTION, AND USE OF ALCOHOLIC BEVERAGES.** The sale, possession, consumption, and use of alcoholic beverages in conjunction with the Event are permitted as contained herein; or not permitted as marked below:

Permitted ☐ Not Permitted ☐ User acknowledgment (initials) _____

- User understands that the sale, possession, consumption, and use of alcoholic beverages in the Facility are subject to state and federal law. User understands that User is solely responsible for obtaining any liquor license or permit that is required by state and federal law.
- User and/or User’s employees, agents, contractors, licensees, guests, and invitees shall not provide alcohol to persons under the age of 21 or to persons who are already intoxicated or are apparently intoxicated. User and/or User’s employees, agents, contractors, licensees, guests, and invitees shall require proof of age of all persons prior to serving them with alcohol.
- User acknowledges that the Municipality does not condone the irresponsible use of alcoholic beverages. It shall be User’s sole responsibility to monitor the use of alcoholic beverages by User’s employees, agents, contractors, licensees, guests, and invitees.

Commented [CL3]: This was added to go along with the rental agreement.

1.4.9.1 No Skateboards, Bikes, Blades or wheels allowed on the Tennis/Basketball Court. No Vehicles on the greens or back access road to the beach pavilion. If you need access to unload “heavy” items, or for handicapped assistance, please ask in advance for permission. There is no parking inside fenced areas at the beach.

1.5 Occupancy

1.5.1 Occupancy of the facilities will be limited as follows:

Facility	Maximum Occupancy
Beach Pavilion	200 350
Library Community Room	45
Georgia Fire & Rescue Community Room	49
Town Hall Letourneau Meeting Room	20

1.6 Obligations of Individual Users

1.6.1 **Use of municipal facilities must not disrupt the provision of municipal services. Nor shall use of a facility create a nuisance or disturb the quiet enjoyment of anyone using adjacent or common premises and facilities.**

Commented [CL4]: Should this be in section 1?

Users must return the facilities in a neat, orderly and clean condition after their use. Properties will be inspected by Town personnel prior to and after use. Users will be responsible for, and liable to, the Town for all repairs to the facilities required as a result of damage caused by users. Individuals will be required to sign a user agreement, ~~and may require a refundable deposit in the amount of \$100.00.~~ Individuals signing the user agreement are responsible for the conduct of their guests and the compliance of their guests with the rules for the facility being used. All individuals signing a user agreement will be required to also sign a Liability Release, Waiver, Discharge and Covenant Not to Sue form.

Commented [CL5]: We only require a deposit for the Community Room at the FD. I moved this to FD section.

1.7 Groups and Businesses

1.7.1 Social service and community service groups, businesses, and non-profit groups wishing to use the facilities shall be required to execute a Facility Rental Agreement for each event and will be required to provide a Certificate of Insurance with a minimum coverage of \$1 Million, naming the Town of Georgia as an additional insured.

***** Changes/additions to this document are done in red.

TOWN OF GEORGIA, VERMONT
FACILITY RENTAL AGREEMENT

Section 9. Item #E.

This Rental Agreement is dated _____, 20____ by and between the Town of Georgia (the Town), and _____ (the Renter). In consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. **FACILITY and RENTAL PERIOD.** The Town rents the Renter the _____ in Georgia, Vermont (the Facility) for the following Rental Period(s):

2. **RENT AND SECURITY DEPOSIT.** Renter will pay the Town a rental fee of \$_____ at the signing of this Rental Agreement. Renter will also pay the Town a security deposit of \$100.00 at the signing of this Rental Agreement, to be refunded at the end of each Rental Period contingent upon leaving the Facility in the same condition as received.

3. **OBLIGATIONS OF RENTER.** At the end of each Rental Period, Renter will return the Facility in a neat, orderly and clean condition. Renter will be responsible for, and liable to, the Town for all repairs to the Facility required as a result of damage caused by Renter and Renter's guests. If Renter and guests cause damage to the Facility, Town may retain all or a portion of the security deposit. If the Town retains any of the rental deposit, it will give written notice to Renter specifying the amount retained and the reasons therefore. The Town's remedies for damage shall not be limited to retention of the security deposit and the Town may pursue any additional remedies authorized by law to recover its damages or losses.

4. **OCCUPANCY.** Occupancy of the Facility will be limited to facility limits indicated in the Facility Use Policy.

5. **SMOKING AND ALCOHOL.** Smoking and alcohol consumption is prohibited in the indoor Facilities. Possession of Alcohol is also prohibited in the indoor facilities. Renter will not serve or bring alcohol into the indoor facilities nor permit Renter's guests to serve or bring alcohol into the indoor Facilities.

6. **INDEMNIFICATION AND HOLD-HARMLESS.** Renter agrees to indemnify and hold the Town, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the Facility by Renter and Renter's guests, agents, or employees.

7. **ASSIGNMENT.** This Rental Agreement is not assignable to any other person or entity.

8. **CANCELLATION.** Rental fees will not be refunded if notice is received less than 14 days before a Rental Period, unless the Facility is subsequently rented for the same date.

9. **RIGHT OF ENTRY AND TERMINATION.** The Town, its officers, agents, and employees shall have the right to enter the Facility at all times during the Event to confirm Renter's conformance to this Agreement. If the Town determines, in its sole judgment, that Renter has breached a term of this Agreement, the Town shall have the right to immediately terminate this Rental Agreement prior to the expiration of its term and prior to the conclusion of the Event without any refund to Renter.

10. CONFORMANCE WITH THE LAW. Renter agrees that Renter will abide by and conduct its affairs in accordance with the Town of Georgia Facility Use Policy and all laws, rules, regulations, and ordinances, including those related to alcohol consumption and noise. Renter shall not engage in or allow any illegal activity to occur at the Facility.

11. PAYMENTS. Payments made for use of the Library Community Room or Beach Pavilion shall be made payable to the "Town of Georgia".

12. WAIVER OF FEES. Fees may be waived, upon request, for non-profit entities. A written request for fee waiver shall be submitted prior to reservation, to the Town of Georgia Town Administrator for the Beach Pavilion, and to the Library Board of Trustees for the rental of the Community Room. If a waiver is granted, it is the responsibility of the renter to remove all trash from the site once the event is done (carry in and carry out) and return all tables back to where they were found. If this is not done, future waivers may not be granted.

13. CERTIFICATE OF INSURANCE. If you are representing an entity using the space to conduct business or for commercial purposes, you must provide a Certificate of Liability Insurance Coverage, and name the Town of Georgia as an additional insured. This must be re-addressed annually for continued use of this space.

The parties have executed this Agreement at _____, Vermont this _____ day of _____, 20_____.

TOWN OF GEORGIA
By: _____
(Duly Authorized Agent)

RENTER

Address: _____

(Organization, if applicable)

Signature

Land Use Review Board

Municipal Impact Questionnaire

Before issuing an Act 250 land use permit, the Act 250 district commission must find that the proposed project will not place an unreasonable burden on the ability of local governments to provide municipal or governmental services (Criterion 7 – Municipal Services). This questionnaire is intended to help land use permit applicants to gather evidence to submit to the commission. A letter or narrative from the Town Manager, Selectboard Chair, or appropriate official may also serve as evidence.

To be completed by applicant:

APPLICANT NAME 7 North Real Estate Holdings, LLC	MUNICIPALITY Georgia
TITLE OF SITE PLAN SUBMITTED 2025-01-06_Plans	DATE OF SITE PLAN SUBMITTED 1-06-25

To be completed by Town Manager, department heads, or equivalent:

Date this questionnaire was received:

a. Does the municipality have the capacity to provide the following services without unreasonable burdens for the above project?

- | | | | |
|----------------------|--------------------------------------|--------------------------|--|
| Fire Protection | ☒ Yes | ☐ No | ☐ Municipality does not provide this service. |
| Police Protection | ☐ Yes | ☐ No | ☒ Municipality does not provide this service. |
| Rescue Service | ☐ Yes | ☐ No | ☒ Municipality does not provide this service. |
| Road Maintenance | ☒ Yes | ☐ No | ☐ Municipality does not provide this service. |
| Solid Waste Disposal | ☐ Yes | ☐ No | ☒ Municipality does not provide this service. |
| Water Supply | ☐ Yes | ☐ No | ☒ Municipality does not provide this service. |
| Sewage Disposal | ☐ Yes | ☐ No | ☒ Municipality does not provide this service. |

If you answered **No** to any of the questions above, explain why the municipality cannot provide the service(s).

For any services above that the municipality does not provide, please indicate who provides the service.

Police Protection Provided by Franklin County Sheriff
Rescue Provided by Fairfax, Sewage/Water is handled by owner.

Would the deficiencies occur without this project? ☒ Yes ☐ No

If you answered **No**, what measures can the applicant take to alleviate the deficiency?

Town loses high Tax base for Property

b. If the deficiencies are common to many projects, does this project create burdens which are disproportionate to the taxes and user fees to be paid to the municipality? ☐ Yes ☐ No

If you answered **Yes**, does the municipality recommend an impact fee or other means to mitigate any unreasonable burdens?

Are you available, after sufficient notice, to answer questions related to the above statements at an Act 250 hearing? ☐ Yes ☐ No

I certify that the above information is true and accurate to the best of my knowledge.

NAME	POSITION	DATE

SIGNATURE _____

NOTE: If the municipality fails to respond to the applicant's request within 90 days of receipt of this questionnaire, the project may be presumed not to have any impacts on the municipality with respect to Criterion 7 of Act 250 – Municipal or Governmental Services. If you have questions about Criterion 7 or how to complete this form, contact the Act 250 district coordinator.

(APPLICANT: Please print this form and provide it to the appropriate municipal official for signature. After the form is fully signed and dated, scan the form and upload it in PDF format as an exhibit to your application using the Board's FTP site. See Application Guide for details.)

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Town Of Georgia

Impact Fee Schedule

April 25, 2025

	DWELLING UNITS (single or Multi Family, Mobile Home, ADU's)	Cohabitational & Institutional Dwelling Units (Group & Youth Homes, Bed & Breakfast, Etc...
FIRE & PUBLIC SAFETY DEPT	\$ 1,377.00	\$ 375.92
ROAD/HIGHWAY DEPT	\$ 1,381.00	\$ 377.01
PUBLIC ADMINISTRATION	\$ 602.00	\$ 164.35
PUBLIC LIBRARY	\$ 544.00	\$ 148.51
PARKS AND RECREATION DEPT	\$ 208.00	\$ 56.78
Total Payable to Town Of Georgia	\$ 4,112.00	\$ 1,122.57
Total Payalbe to Georgia Elem Sch	\$ 1,100.00	\$ 300.30
TOTAL IMPACT FEES	\$ 5,212.00	\$ 1,422.87

]



Town of Georgia Impact Fee Ordinance

In Effect April 24, 2025

Re-Approved 24 February 2025

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1 Section One: Legislative Findings

1.1.1 The Selectboard of the Town of Georgia finds, determines and declares that:

- 1.1.1.1 The Town must expand its capital projects in each of six cost centers: Fire and Public Safety, Road Department, General Government and Administration, Library, Parks and Recreation Department, and the Town School District in order to maintain the current services standards for each cost center if new development is to be accommodated without decreasing the current service standards for each cost center. This must be done in order to promote and protect the public health, safety and welfare;
- 1.1.1.2 The imposition of impact fees is one of the preferred methods ensuring that development bears a proportionate share of the cost of capital facilities necessary to accommodate such development. This must be done in order to promote and protect the public health, safety and welfare;
- 1.1.1.3 Each of the types of land development described in Section Seven hereof will create demand for the acquisition of equipment, the expansion of related capital facilities and the construction of capital facilities for each of the cost centers;
- 1.1.1.4 The fees established by Section Seven are derived from, are based upon, and do not exceed the costs of providing the proportionate share of the cost of equipment, the expansion of related facilities and the construction of additional capital projects necessitated by the new land developments for which the fees are levied;
- 1.1.1.5 The report entitled, "Capital Program & Budget 2025-2030", dated January 13, 2025, sets forth a reasonable methodology and analyses for the determination of the impact of new development on the need for and costs of additional equipment and facilities for each of the cost centers in the Town.

2 Section Two: Short Title, Authority and Applicability

- 2.1.1 This ordinance shall be known and may be cited as the "Town of Georgia Impact Fee Ordinance."
- 2.1.2 This ordinance is enacted pursuant to the specific authority granted municipalities to establish impact fees contained in 24 V.S.A. Chapters 117 and 131, and the authority granted to municipalities to enact ordinances in 24 V.S.A. Chapter 59. This ordinance is designated as a civil ordinance under 24 V.S.A. § 1971(b).

3 Section Three: Intents and Purposes

- 3.1.1 This ordinance is intended to assist in the implementation of the "Town of Georgia: January 6, 2025, Town Plan" and the "Town of Georgia: Capital Budget and Program 2025-2030" and the "Georgia School Five-Year Spending Plan for Impact Fees."
- 3.1.2 It is the intent of this chapter to enable municipalities to require the beneficiaries of new development to pay their proportionate share of the cost of municipal and school capital projects which benefit them and to require them to pay for or mitigate the negative effects of construction." 24 V.S.A. § 5200.

4 Section Four: Definitions

- 4.1.1 "Capital Project" means any physical betterment or improvement including furnishings, machinery, apparatus or equipment for such physical betterment or improvement; any preliminary studies and surveys relating to any physical betterment or improvement; land or rights in land; or any combination of these." 24 V.S.A. § 5201(2).
- 4.1.2 A "Dwelling Unit (DU)" is any structure utilized for or designed for or intended to be utilized for human habitation whether seasonal or year-round, including ADU's, accessory apartments, lodging establishments, nursing homes, residential lodging and tourist homes as those terms are defined or applied in the Town Zoning Bylaws and Subdivisions Regulations or as those terms are used and commonly applied in practice in the Town.
- 4.1.3 A "Feepayer" is a person applying for the issuance of a Municipal Land Use Permit
- 4.1.4 "Impact Fee" means a fee levied as a condition of issuance of a zoning or subdivision permit which will be used to cover any portion of these costs of an existing or planned capital project that will benefit or it attributable to the users of the development or to compensate the Town for any expenses it incurs as a result of construction. The fee may be levied for recoupment of costs for previously expended capital outlay for a capital project that will benefit the users of the development.
- 4.1.5 "Mission Specific Equipment" is equipment necessary to the ability of each of the cost centers to provide those public services for which they are responsible including, but not limited to: "Fire Protection" meaning the prevention and extinguishment of fire, the protection of life and property from fire, and the enforcement of town, county and state fire codes; "Rescue" meaning what commonly is called "rescue", a service which generally includes the provision of basic life support, and the extrication of accident victims from entrapment; the meaning shall extend to support assistance in service in other agencies or authorities engaged in "rescue", but excludes maintenance and operations; "Road Equipment" meaning the acquisition of equipment including, but not limited to: equipment for plowing roads; equipment for sanding roads; equipment for grading roads; equipment for maintaining ditches, culverts, and drainage facilities; equipment for mowing; and equipment for maintaining easements, medians, shoulders, curbing and rights-of-way, but excludes maintenance and operations; "General Government Equipment" meaning, computers and related equipment and software; copiers, ledgers, binding and storage for municipal records, and other necessary office equipment, but excludes maintenance and operations; "Educational Equipment" meaning furnishing, fixtures, computers, related computer equipment, software, tele-communications equipment, audio and visual assistance equipment, copiers and other office equipment but excludes maintenance and operations; "Library Equipment" meaning books in the traditional form as bound 'volumes', and in modern terms as provided for by a variety of media such as auditory books, microfilm, and audio-visual tape media, and the equipment necessary to store, retrieve and 'read' books in any form, but excludes maintenance and operations; "Park and Recreation Equipment" meaning docks, shelters, athletic fields, beaches, picnic facilities, bike paths, playground equipment, and equipment required for maintaining park and recreation facilities and equipment, but excludes maintenance and operations.
- 4.1.6 "Municipal Land Use Permit" means a zoning, subdivision, site plan, or building permit or approval, any of which relate to land development that has received final approval from the applicable board, commission, or officer of the Town; final official minutes of a meeting that relate to a permit or approval described in this section that serve as the sole evidence of that permit or approval; and a certificate of occupancy, certificate of compliance, or similar certificate that relates to the permits or approvals described this section.

- 4.1.7 A "Seasonal Dwelling Unit" is any structure, as defined in Section S(C) above, which is not occupied for more than seven (7) months in a calendar year and listed as a seasonal dwelling in the land records.

5 Section Five: Imposition of impact Fees

- 5.1.1 Any person who, after the effective date of this Ordinance, seeks to develop land within the Town by applying for: a Municipal Land Use Permit; or an improvement to land or building which may reasonably be expected to increase the demand for the public services provided by the cost centers is hereby required to pay impact fees for each cost center in the manner and amount set forth in this ordinance.
- 5.1.2 No new Municipal Land Use Permit for any activity requiring payment of an impact fee pursuant to Section Seven of this ordinance shall be issued unless and until all impact fees hereby required have been paid.
- 5.1.3 No extension of a Municipal Land Use Permit issued prior to the effective date of this ordinance for any activity requiring payment of an impact fee pursuant to Section Seven of this ordinance shall be granted unless and until all impact fees hereby required have been paid.

6 Section Six: Computation of the Amount of the Impact Fee for Each of the Cost Centers

- 6.1.1 The amount of the impact fee for each cost center shall be determined by the following fee schedule.

6.2 FEE SCHEDULE DWELLING UNITS

LAND USE TYPE (UNIT)	RATE	TOTAL FEE
<u>RESIDENTIAL PER DWELLING UNIT</u>		
<u>FIRE AND PUBLIC SAFETY</u>		
SINGLE FAMILY DWELLING	\$ 1,377.00	\$ 1,377.00
MULTI-FAMILY DWELLING	\$ 1,377.00	\$ 1,377.00 *#DUs
MOBILE HOME DWELLING	\$ 1,377.00	\$ 1,377.00
<u>COHABITATIONAL AND</u>		
<u>INSTITUTIONAL DWELLINGS</u>		
(NURSING HOME, YOUTH HOME, ETC.)	\$ 375.92	\$ 375.92 *ZAO
TOURIST DWELLING, BED & BREAKFAST, ETC.)	\$ 375.92	\$ 375.92 *ZAO
<u>RESIDENTIAL PER DWELLING UNIT</u>		
<u>ROAD/HWY DEPARTMENT</u>		
SINGLE FAMILY DWELLING	\$ 1,381.00	\$ 1,381.00
MULTI-FAMILY DWELLING	\$ 1,381.00	\$ 1,381.00 *#DUs
MOBILE HOME DWELLING	\$ 1,381.00	\$ 1,381.00
<u>COHABITATIONAL AND</u>		
<u>INSTITUTIONAL DWELLINGS</u>		
(NURSING HOME, YOUTH HOME, ETC.)	\$ 377.01	\$ 377.01 *ZAO
TOURIST DWELLING BED & BREAKFAST, ETC.)	\$ 377.01	\$ 377.01 *ZAO

LAND USE TYPE (UNIT)	RATE	TOTAL FEE
<u>RESIDENTIAL PER DWELLING UNIT</u>		
<u>PUBLIC ADMINISTRATION AND GENERAL GOVERNMENT FACILITIES</u>		
RESIDENTIAL PER DWELLING UNIT		
SINGLE FAMILY DWELLING	\$ 602.00	\$ 602.00
MULTI-FAMILY DWELLING	\$ 602.00	\$ 602.00 *#DUs
MOBILE HOME DWELLING	\$ 602.00	\$ 602.00
<u>COHABITATIONAL AND</u>		
<u>INSTITUTIONAL DWELLINGS</u>		
(NURSING HOME, YOUTH HOME, ETC.)	\$ 164.35	\$ 164.35*ZAO
TOURIST DWELLING ,		
BED & BREAKFAST, ETC.)	\$ 164.35	\$ 164.35*ZAO
<u>RESIDENTIAL PER DWELLING UNIT</u>		
<u>LIBRARY</u>		
SINGLE FAMILY DWELLING	\$ 544.00	\$544.00
MULTI-FAMILY DWELLING	\$ 544.00	\$544.00 *#DUs
MOBILE HOME DWELLING	\$ 544.00	\$544.00
<u>COHABITATIONAL AND</u>		
<u>INSTITUTIONAL DWELLINGS</u>		
(NURSING HOME, YOUTH HOME, ETC.)	\$148.51	\$148.51 *ZAO
TOURIST DWELLING		
BED & BREAKFAST, ETC.)	\$148.51	\$148.51 *ZAO
<u>RESIDENTIAL PER DWELLING UNIT</u>		
<u>PARKS AND RECREATION</u>		
SINGLE FAMILY DWELLING	\$ 208.00	\$ 208.00
MULTI-FAMILY DWELLING	\$ 208.00	\$ 208.00 *#DUs
MOBILE HOME DWELLING	\$ 208.00	\$ 208.00
<u>COHABITATIONAL AND</u>		
<u>INSTITUTIONAL DWELLINGS</u>		
(NURSING HOME, YOUTH HOME, ETC.)	\$ 56.78	\$ 56.78 *ZAO
TOURIST DWELLING		
BED & BREAKFAST, ETC.)	\$ 56.78	\$ 56.78 *ZAO

Effective April 25, 2025

LAND USE TYPE (UNIT)	RATE	TOTAL FEE
<u>RESIDENTIAL PER DWELLING UNIT</u>		
<u>EDUCATION</u>		
SINGLE FAMILY DWELLING	\$1,100.00	\$1,100.00
MULTI-FAMILY DWELLING	\$1,100.00	\$1,100.00 *#DUs
MOBILE HOME DWELLING	\$1,100.00	\$1,100.00
<u>COHABITATIONAL AND</u>		
INSTITUTIONAL DWELLINGS (YOUTH HOME, ETC.)	\$ 300.30	\$ 300.30*ZAO
TOURIST DWELLING BED & BREAKFAST, ETC.)	\$ 300.30	\$ 300.30 *ZAO

NOTES:

DUs = Dwelling Units

ZAO = Zoning Allowable Occupants

* = Multiply

Effective April 25, 2025

- 6.2.1 If a Municipal Land Use Permit is requested for mixed uses, then the fee shall be determined through using the applicable schedule by apportioning the space committed to uses specified on the applicable schedule.
- 6.2.2 For applications for an extension of a Municipal Land Use Permit or an extension of a Municipal Land
- 6.2.3 Use Permit, the amount of the fee is the difference between that fee then applicable and any amount already paid pursuant to previous impact fee ordinances and/or decisions.
- 6.2.4 If the type of development activity that a Municipal Land Use Permit is applied for is not specified on the applicable fee schedule, the Town's Administrator shall use the fee applicable to the most nearly comparable type of land use on the fee schedule. If the Town's Administrator determines that there is no comparable type of land use on the applicable fee schedule then the Town's Administrator shall determine the fee by applying the appropriate formula set forth in Section Seven (C) hereof.
- 6.2.5 In the case of change of use, redevelopment, or expansion or modification of an existing use which requires the issuance of a Municipal Land Use Permit, the impact fee shall be based upon the net positive increase of the impact of the new use as compared to the previous use.
- 6.2.6 Upon acceptance of an independent fee calculation study, the following formula shall be used by the Town's Administrator as appropriate to determine the impact fee per use of development:

[Number of Occupants Allowable by Zoning Ordinance per Living Unit] * [Per Capita Fee]

Or

[Number of Dwelling Units] * [Fee Per Dwelling Unit] Note: A * means multiply.

7 Section Seven: Payment of Fee

- 7.1.1 The feepayer shall pay all of the impact fees required by this ordinance to the Town Zoning Administrator prior to the issuance of a Municipal Land Use Permit. No Municipal Land Use Permit will be issued without first receiving proof of payment of any required associated impact fee(s) from the Town Zoning Administrator. Payment shall be in two checks: one payable to the town impact fees and one payable to the School District for school impact fees.
- 7.1.2 All town impact fees collected shall be properly identified as impact fees and promptly transferred for deposit in the appropriate Impact Fee Trust Fund to be accounted for separately for each cost center as determined in Section Nine of this ordinance and used solely for the purposes specified in this ordinance.
- 7.1.3 All impact fees intended for the Town School District will go to the Town School District directly to avoid conflict with 16 V.S.A. §4029(b).

8 Section Eight: Impact Fee Trust Funds Established for Town Impact Fees

- 8.1.1 There is hereby established an Impact Fee Trust Fund for Town Impact Fees.
- 8.1.2 There are hereby established five (5) separate accounts within the Impact Fee Trust Fund, one account for each of the town's cost centers as identified in Section One of this Ordinance.

- 8.1.3 At least once each fiscal year the Town's Administrator and/or Treasurer shall report to the Capital Budget Committee and/or the Selectboard the fund balance for each of the accounts in the Impact Fee Trust Fund, including any accrued interest.
- 8.1.4 Funds withdrawn from these accounts must be used in accordance with the provisions of Section Ten of this Ordinance.
- 8.1.5 Impact fees collected pursuant to this ordinance shall be placed by the Town Treasurer in separate interest-bearing accounts for each type of impact fee established.
- 8.1.6 The Town Treasurer shall maintain a register for each account indicating the date of payment of each fee, the amount paid, and the name of the fee payer.
- 8.1.7 The Town Treasurer shall prepare an annual accounting of all fees paid into and withdrawn from each account, showing the source and amounts collected, and the amounts expended and the projects for which such expenditures were made.

9 Section Nine: Use of Funds

- 9.1.1 The Selectboard hereby agrees to ensure proper use of the funds collected pursuant to this ordinance.
- 9.1.2 At least once each fiscal period each of the cost centers, through the Capital Budget Committee and/or the Town's Administrator, shall present to the Selectboard proposed capital improvements for the cost center, assigning funds, including any accrued interest, from the appropriate account within the Impact Fee Trust Fund for specific capital improvement projects. Monies, including any accrued interest, not assigned in any fiscal period shall be retained in the appropriate account in the Impact Fee Trust Fund until the next fiscal period except as provided by the refund provisions of this ordinance.
- 9.1.3 Impact fees collected for each of the cost centers shall be used solely for the purpose of acquiring and/or making capital improvements to capital projects owned and/or controlled by the Town.
- 9.1.4 Funds shall be used exclusively for acquisitions, expansions, or capital improvements as defined in Section Five for each of the respective cost centers, identified in Section One, for which the funds were collected. Funds shall be expended in the order in which they are collected.
- 9.1.5 In the event that bonds or similar debt instruments are or have been issued for advanced provision of capital facilities or equipment for which impact fees may be expended, impact fees may be used to pay debt service on such bonds or similar debt instruments to the extent that the facilities provided are of the type described in paragraphs C and D above.
- 9.1.6 Funds may be used to provide refunds as described in Section Eleven.

10 Section Ten: Refund of Fees Paid

- 10.1.1 If a Municipal Land Use Permit expires without commencement of construction, then the feepayer shall be entitled to a refund without interest, of the impact fee paid as a condition for its issuance. Any accrued interest will be retained by the Town to offset administrative costs. The feepayer must apply for such a refund with a receipt for payment of impact fees to the Town Administrator and Treasurer of the Town within thirty (30) days of the expiration of the permit. A feepayer who receives a refund under this provision shall not commence construction of the land development for which the refund was made without having again paying the required impact fee and obtaining a new Municipal Land Use Permit.

- 10.1.2 If the Town does not expend an impact fee within six (6) years of the date it is paid then the owner of the property at the expiration of the six-year (6) period for which the fee was paid may receive a refund of the fee with any interest that has accrued and minus any associated administrative costs, provided that such application is made to the Treasurer of the Town within one (1) year of the expiration of the six year period.
- 10.1.3 A refund shall be granted under Section (A) or Section (B) above upon written request. The original receipt issued by the Town for the fees paid shall be presumptive proof of entitlement to the refund under the above provisions.

11 Section Eleven: Exemptions, Credits and Discounts

11.1 Exemptions

- 11.1.1 The following shall be exempted from payment of one or all impact fees as appropriate:
- 11.1.1.1 Alterations or expansion of an existing building where no additional residential units are created and where the use is not changed.
- 11.1.1.2 The replacement of a destroyed or partially destroyed building or structure, as defined by this ordinance, with a new building or structure of the same size, and same footprint of existing structure and use so long as such improvement takes place within twelve (12) months of its destruction, abandonment, or disuse.
- 11.1.1.3 The installation of a replacement mobile home on a lot or other such site when impact fees for such mobile home site has previously been paid pursuant to this ordinance or where a mobile home legally existed on such a site on or prior to the effective date of this ordinance.
- 11.1.1.4 The construction of any non-residential building or structure or the installation of a non-residential mobile home.
- 11.1.2 Any claim of exemption must be made no later than the time of application for a Municipal Land Use Permit. Any claim not so made shall be deemed waived.
- 11.1.3 Multi-tenant housing for elderly person(s)-exempt from school impact fees.

11.2 Credits

- 11.2.1 Land and/or capital improvements for any cost center may be offered by the feepayer as total or partial payment of the required impact fee for that cost center. The offer must specifically request or provide for an impact fee credit for each and every cost center for which the feepayer proposes to provide improvements. If the Town's Administrator receives such offers and the offer(s) is (are) approved by the Selectboard such offer(s) whether the acceptance is before or after the effective date of this ordinance, the credit shall be determined and provided in the following manner:
- 11.2.1.1 Credit for the dedication of land shall be valued at: (i) 100% of the most recent assessed value by the Town Assessor or Listers, or (ii) by such other appropriate method as the Selectboard of the Town may have accepted prior to the effective date of this ordinance for the particular cost center(s) in question(s), or (iii) by fair market value established by private appraisers acceptable to the Town. Credit for the dedication of land shall be provided when the property has been conveyed at no charge to, and accepted by, the Town in a manner satisfactory to the Selectboard of the Town.
- 11.2.1.2 Applicants for credit for construction of facilities or improvements to existing facilities for a cost center shall submit acceptable engineering drawings and specifications, and construction cost estimates to the Town's Administrator. The Town's Administrator shall determine credit for construction based upon either these costs estimates or upon alternative engineering criteria and construction cost estimates if the Town's Administrator determines that such estimates submitted by the applicants are either unreliable or inaccurate. The Town's Administrator shall upon the approval of the Selectboard provide the applicant with a letter or certificate setting forth the dollar amount of the credit, the reason for the credit, and the legal description for the credit, and the legal description or other adequate description of the project or development to which the credit may be applied. The applicant must sign and date a duplicate copy of such letters or certificate indicating his/her agreement to the terms of the letter or certificate and return such signed document to the Town's Administrator before credit will be given. The failures of the applicant to sign, date, and return such document within sixty (60) days shall nullify the credit.
- 11.2.1.3 Applicants for credit for non-site-related equipment and/or associated facilities and improvements to facilities shall provide model specifications, cost estimates and any other identifying information to the Town's Administrator. The Town's Administrator shall determine credit for each cost center's equipment and/or associated facilities and improvements to facilities based upon either these cost estimates or upon alternative cost estimates if the Town's Administrator determines that such estimates submitted by the applicant are either unreliable or inaccurate. The Town's Administrator shall provide the applicant with a letter or certificate setting forth the dollar amount of the credit, reasons for the credit, and the legal description or other adequate description of the equipment or facilities. The applicant must sign and date a duplicate copy of such letter or certificate indicating his/her agreement to the terms of the letter or certificate and return such signed document to the Town's Administrator before credit will be given. The failure of the applicant to sign, date and return such document within sixty (60) days shall nullify the credit.

- 11.2.1.4 Except as provided in subparagraph (e), credit against impact fees otherwise due will not be provided until: (i) the construction is completed and accepted by the Town, or (ii) a title, deed, or other appropriate document of ownership is properly conveyed to the Town, or (iii) a suitable maintenance and warranty bond is received and approved by the Selectboard when applicable.
- 11.2.1.5 Credit may be provided before completion of specified capital project if adequate assurances are given by the applicant that the standards set out in Subparagraph (c) will be met and if the feepayer security as provided below for the costs of such capital project. Security in the form of a performance bond, irrevocable letter of credit or escrow agreement shall be posted with and approved by the Clerk of the Courts of Franklin County in an amount determined by the Town's Administrator. If the capital project will not be constructed within one year of the acceptance of the offer by the Town's Administrator, the amount of security shall be increased by ten percent (10 %) compounded, for each year of the life of the security. The security shall be reviewed and approved by the Selectboard prior to acceptance of the security by the Clerk. If the capital project is not to be completed within the year of the date of the feepayer's offer, the Selectboard must approve the capital project and its scheduled completion date prior to the acceptance of the offer by the Town's Administrator.
- 11.2.2 Any claim for credit must be made no later than the time of application for a Municipal Land Use Permit. Any claims not so made shall be deemed waived.
- 11.2.3 Credits shall not be transferable from one project or development to another without the approval of the Selectboard.
- 11.2.4 There shall be no credit given for improvements or construction outside of the Town against fees due hereunder.

11.3 Discounts

- 11.3.1 Special Provision Permitting the Discounting of Impact Fees for Affordable Housing:
- 11.3.1.1 Special Provision Permitting The Discounting of Impact Fees For Affordable Housing: (1) Pursuant to 24 V.S.A. § 4302(b)(1) and 24 V.S.A. § 5205, the Selectboard may grant a partial or total discount of the impact fee(s) to a new development provided the developer:
- 11.3.1.2 makes a specific request for such a discount subject to the provisions contained in Subsection B, Paragraphs 2, 3, and 4 of this Section.
- 11.3.1.3 Provides evidence that new development shall not exceed the eligibility criteria established by the Vermont Housing Finance Agency for affordability of housing in Franklin County.
- 11.3.1.4 Provides a written guarantee that any and all new development granted a discount of the impact fees shall be offered in the market such that it meets all eligibility criteria established by the Vermont Housing Finance Agency for affordability of housing in Franklin County.

12 Section Twelve: Conversions and Accessory Dwelling Units

- 12.1.1 The impact fee for a dwelling unit upon conversion from seasonal to year-round shall be imposed in the amount of the difference between the year-round dwelling fee and the seasonal dwelling unit fee.
- 12.1.2 The impact fee for an accessory dwelling unit shall be imposed in the amount of the year-round dwelling unit fee.

13 Section Thirteen: Appeals

- 13.1.1 Any individual or entity required to pay an impact fee under this ordinance may challenge the imposition of such fee, or the amount of the fee, by filing a written notice of appeal with the Town Clerk, which appeal shall not be filed later than thirty (30) days after written notification of the impact fee imposed on the development. Said notice of appeal shall state the basis of the appellant's challenge to the fee. Within sixty (60) days of the filing of a notice of appeal, the Selectboard shall hold a public hearing to receive oral and written evidence and argument from the appellant and Town representatives. Within forty- five (45) days after the conclusion of the hearing, the Selectboard shall notify the appellant of its decision in writing.

14 Section Fourteen: Violations

- 14.1.1 A violation of this ordinance shall be a civil matter enforced in the Vermont Judicial Bureau or in the Vermont Superior Court by the Town's Administrator in accordance with the provisions of 24 V.S.A. §§ 1974a and 1977, et seq.
- 14.1.2 A civil penalty of not more than \$800.00 per violation may be imposed for violation of this ordinance. Each day that the violation continues shall constitute a separate violation of this ordinance.
- 14.1.3 Violations enforced in the Judicial Bureau shall be in accordance with the provisions of 24 V.S.A. §§ 1974a and 1977, et seq. For purposes of enforcement in the Judicial Bureau, the Town's Administrator shall be the designated enforcement officer(s). The Town's Administrator shall issue tickets and may be the appearing officer at any hearing.
- 14.1.4 Violations enforced in the Superior Court shall be in accordance with the Vermont Rules of Civil Procedure. The Town may pursue all appropriate injunctive relief.

15 Section Fifteen: Severability

- 15.1.1 If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

16 Section Sixteen: Other Laws

- 16.1.1 This ordinance is in addition to all other ordinances of the Town and all applicable laws of the State of Vermont. The ordinance adopted herein replaces all prior ordinances and/or decisions relating to impact fees adopted or imposed by the Town or other growth regulations as of the effective date per Section Nineteen.

17 Section Seventeen: Effective Date

- 17.1.1 This ordinance shall become effective sixty (60) days after its adoption by the Selectboard. If a petition is filed under 24 V.S.A. § 1973, that statute shall govern the taking effect of this ordinance.

Amended this ____ day of _____, 20__.

SIGNATURES OF GOVERNING BODY

Carl Rosenquist – Chair

Brian Dunsmore-Board Member

Kristina Senna– Board Member

Paul Jansen – Board Member

17.2 Adoption History

- 17.2.1 Agenda item at regular selectboard meeting held on **February 24, 2025.**
- 17.2.2 Read and approved at selectboard meeting **on February 24, 2025** and entered in the minutes of that meeting which were approved **on March 12, 2025.**
- 17.2.3 Posted in public places on **February 28, 2025.**
- 17.2.4 Notice of adoption published in the St. Albans Messenger newspaper on **February 28, 2025** with a notice of the right to petition.
- 17.2.5 Other actions [petitions, etc.]



Town of Georgia Animal Control Ordinance

Approved DD MONTH YYYY

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1 Preamble

- 1.1.1 The Selectboard of the Town of Georgia, being mindful of the fact that there are numerous dogs and domestic pets and livestock running at large in the Town and that these animals represent not only a danger to young children and all Georgia residents, but may be a source of annoyance and concern to many citizens, hereby declare that it is in the best interest of the health and safety of all citizens that the keeping of the animals within the Town limits be controlled as hereinafter set forth.
- 1.1.2 The Town of Georgia pursuant to Titles 24 Section 1971 and 20 Section 3549 Vermont Statutes Annotated and any other such provisions as may be material hereto, the Selectboard hereby orders that the following Ordinance be adopted:

2 Definitions

- 2.1.1 **“Animal Control Officer”** (ACO) shall mean any police officer of the Town of Georgia, State Police officer, Deputy Sheriff or any other person appointed “Animal Control Officer” by the Selectmen and authorized to enforce this Ordinance.
- 2.1.2 An **“Appropriate Complaint”** shall be deemed to have been made under this Ordinance when a person gives the Selectboard or the ACO a full description of the domestic pet, livestock, including breed, size, color and other distinguishing features, which description must be sufficient for a proper identification. The person who makes such a complaint shall do so in writing and include his or her name, address, phone number, the names and addresses of all witnesses to the violation, and the circumstances under which the domestic pet/livestock was believed to be in violation of this Ordinance.
- 2.1.3 **“At large”** shall mean a domestic pet/livestock that is off the premises of the owner or keeper, and not under the control of the owner or keeper, a member of his or her immediate family, or an agent of the owner, either by leash, cord, chain, fence or other reasonable means of restraint, and not lawfully engaged in hunting with the owner or keeper, so that at all times the domestic pet/livestock may be prevented from causing damage, disturbance or annoyance.
- 2.1.4 **“Basic Care”** shall mean adequate food, water, shelter, rest, sanitation, and medical care.
- 2.1.5 **“Domestic Pet”** For the purposes of this Ordinance, domestic pets shall include domestic dogs and “wolf hybrids” or similar animal of both sexes.
- 2.1.6 **“Excessive Noise”** shall mean any noise that is created by a domestic pet, audible to an individual in a location where he or she is lawfully permitted to be, that is of such volume, duration, or frequency that a reasonable person would find it disturbing or irritating.
- 2.1.6.1 “Livestock” shall mean cattle, horses, sheep, goats, swine, Cervidae(deer), ratites (large birds) and camelids (llama, alpaca) and American bison.
- 2.1.7 **“Nuisance Animal”** shall mean any domestic pet/livestock that:
- 2.1.7.1 Makes excessive noise,
 - 2.1.7.2 Causes damage to public or private property,
 - 2.1.7.3 Scatters trash,
 - 2.1.7.4 Molests or threatens passers-by or passing vehicles on public roads or property,
 - 2.1.7.5 Attacks other animals,

- 2.1.7.6 Obstructs traffic, and/or
- 2.1.7.7 Otherwise acts to create a nuisance or disturbance.
- 2.1.8 **“Town Pound”** shall mean a pound or facility designated by the Selectmen for the confinement and disposition of domestic pets/livestock in violation of any provision of this Ordinance whereby the ACO is authorized to impound such animal, whether operated by the Town and whether within the Town limits.
- 2.1.9 **“Owner”** shall mean any person owning, keeping, or harboring a domestic pet/livestock or who has actual or constructive possession of the pet/livestock or wolf hybrid. The term includes those who provide feed and shelter to a domestic pet/livestock or wolf hybrid but does not apply to feral animals that take up residence in buildings other than the person’s home.
- 2.1.10 **“Vicious Animal”** shall mean any domestic pet/livestock that causes any person to suffer or reasonably fear bodily injury by attack or threat of attack, except that a domestic pet/livestock shall not be deemed “vicious” as the result of an attack or threat upon a person in the act of trespassing upon the private property of the owner or keeper of the domestic pet/livestock.
- 2.1.11 **“Wolf Hybrid”** shall mean an animal which is the progeny of descendent of a wolf and a domestic dog or which is advertised, licensed, described, or represented as a wolf hybrid by its owner, or which exhibits primary physical and behavioral wolf characteristics. Any provision of this Ordinance applying to domestic pets shall also apply to wolf hybrids.

3 License Required

- 3.1.1 The Owner of any domestic pet which is kept within the Town and is more than six months old shall annually cause it to be registered, described, numbered and licensed with the Clerk of the municipality on or before April 1st of each year in accordance with the provisions of Title 20, Chapter 193 of the Vermont Statutes Annotated, as the same are now in effect of may be amended from time to time. No person shall refuse to exhibit the license of his dog or a receipt therefore to any ACO when requested to do so.
- 3.1.2 The Selectboard of the Town shall adopt a schedule of fees, in accordance with statutory requirements, for the licensing of domestic pets. Such fee schedule may include license surcharges to help offset the cost of administering this Ordinance.
- 3.1.3 Prior to being entitled to obtain a license as a neutered/spayed domestic pet or wolf hybrid, the owner shall provide to the Clerk a copy of a certificate from a licensed veterinarian stating that the domestic pet has been sterilized.
- 3.1.4 All domestic pet owners shall submit a certificate or certified copy of a certificate signed by a licensed veterinarian stating that the pet has received a current pre-exposure rabies vaccination with a vaccine approved by the Commissioner and the person shall certify that the animal described in the certificate is the animal to be licensed. The certificate shall be kept by the owner and displayed to a proper municipal or state official upon request.

4 Collar Required

- 4.1.1 An owner or person otherwise in control of a domestic pet within the Town limits shall cause such domestic pet to wear a collar or harness, fastened securely, and to have attached to same the license tag issued by the Town. It shall be unlawful for any person other than the owner or his agent or any ACO to remove a license tag from a domestic pet.

5 Failure to License

- 5.1.1 All domestic pets must be licensed and display license tags in accordance with the provisions of Section 2 and 3 of this ordinance. All unlicensed domestic pets found within the limits of the Town shall be impounded.
- 5.1.2 At the discretion of the Selectboard and or ACO, any unlicensed dogs may be humanely destroyed after issuance of a warrant to destroy by the Selectboard in accordance with the provisions of 20 VSA Ch. 193 subchapter 2.

6 Basic Care

- 6.1.1 A person who owns, possesses, or acts as an agent for a domestic pet shall provide basic care to the domestic pet.
- 6.1.2 Livestock provided basic care

7 Disturbances and Nuisances

- 7.1.1 Any owner or owner's agent shall not allow a domestic pet/livestock to run or be at large within the Town. "Livestock running at large" means any livestock found or being on any public land or public way, or land belonging to a person other than the owner of the livestock, without the landowner's permission."
- 7.1.2 The owner of a domestic pet(s) shall not allow the domestic pet to be a vicious animal. The owners of a domestic pet(s) shall not allow the domestic pet/livestock to be a nuisance animal.
- 7.1.3 The owner of a domestic pet shall not allow waste from any domestic pets to accumulate so that either a health or an odor problem result.
- 7.1.4 The owner of a domestic pet shall remove immediately and properly dispose of any waste created by the domestic pet when the domestic pet is not on the private property of the owner.

8 Impounding of Domestic Pets

- 8.1.1 It shall be the duty of any ACO to apprehend any domestic pet running at large and to confine such domestic pet in the Town Pound. At the discretion of the Selectboard and or ACO, domestic pets may be impounded for any violation of this Ordinance.
- 8.1.2 Upon impounding of any domestic pet, the ACO shall make and keep a record of the breed, color, and sex of such domestic pet, where the domestic pet was caught and whether it was licensed. The record of the impounding officer shall be filed with the Selectboard at regular intervals.
- 8.1.3 The impounding ACO shall, within twenty-four (24) hours, if possible, give notice to the owner of person having care of such domestic pet (if known), either in person, by telephone, by written notice left at his dwelling-house, or by written notice mailed to the last known address of the owner, of the impoundment of such domestic pet. If the owner or address is not known, the ACO may, but shall be obligated to, post a notice at the Town Clerk's Office for one week (7 days).

- 8.1.4 Any person finding a domestic pet upon his property to his injury or annoyance may hold the same in his possession, giving immediate notice to the ACO or Town Clerk that he/she is holding such domestic pet, and giving description of the domestic pet as well as the name of the owner, if known. The ACO shall impound such a domestic pet as soon as possible.

9 Redemption of Impounded Domestic Pets

- 9.1.1 The owner of an impounded domestic pet, or his agent carrying written authorization, may reclaim such domestic pet upon payment of the penalties and charges set forth below. It shall be the duty of the ACO to ensure that all penalties and charges have been paid to the Clerk of the Municipality before authorizing the release of an impounded domestic pet.
- 9.1.2 If not claimed after one week (7 days), the ACO shall be authorized to sell, give away, or dispose of it in a humane manner. The owner of any domestic pet which has been impounded shall pay the daily boarding fees, as established by the Selectboard, prior to having a domestic pet released into their custody.
- 9.1.3 If any impounded domestic pet is unlicensed the ACO may, at his/her discretion, release the impounded domestic pet into the custody of the owner or agent, after payment of \$50.00 deposit, solely for the purpose of obtaining required immunizations and to license such pet as required by paragraph two of this ordinance.
- 9.1.4 If the ACO has reasonable cause to believe that the owner or agent will fail to immunize and license said pet, he/she may refuse to release said pet into the custody of the owner agent and may dispose of the pet in accordance with the provisions of this ordinance for unlicensed pets.
- 9.1.5 If the owner or agent, who has been granted custody as above, fails to license the pet within 5 business days of release into their custody, the deposit shall be forfeited and the ACO shall assess additional fines as herein allowed and re-impound and humanely destroy the subject pet.

10 Rabies Control

- 10.1.1 Any owner of a domestic pet which has contracted rabies, or which has been exposed to rabies or which is suspected of having rabies or which has bitten any person, shall, upon demand of any law enforcement office, the health officer, selectmen, or the ACO, surrender such domestic pet to be held for observation and treatment, the total cost of which shall be the responsibility of the owner.
- 10.1.2 If, in the opinion of the above town officials, the domestic pet can be responsibly confined and observed at the owner's home and in the owner's care, the town officials may authorize such confinement as an alternative to impoundment.
- 10.1.3 All domestic pets suspected of being exposed to rabies shall be managed in accordance with the provisions as set forth in Title 20 Ch. 193, subchapter 5 and such rules and protocols as may be established by the Department of Agriculture and the Department of Health. Said rules and protocols shall supersede any provisions of this Ordinance if they are more restrictive than the provisions of this Ordinance.
- 10.1.4 It shall be the duty of every owner of a domestic pet which has been attacked or bitten by another domestic pet or animal showing the symptoms of rabies to notify a law enforcement officer, health officer, selectmen, or ACO immediately that such person has a domestic pet or other animal in his possession.

- 10.1.5 Whenever a domestic pet is impounded after having bitten a person, the domestic pet shall be held and observed for a sufficient length of time to meet the requirements of Section 9 (A) above (not less than ten days). If the health officer or ACO determines at any time that the domestic pet is rabid, or a licensed veterinarian determines that there is a reasonable likelihood that the pet is rabid, the domestic pet shall be destroyed in accordance with the rabies control protocol. The owner shall be held liable for all disposal, pick-up, and confinement charges as approved by the Selectmen.
- 10.1.6 It shall be unlawful for the owner when notified that his domestic pet has bitten any person, to sell or give away such domestic pet, or permit it to be taken beyond the limits of the Town except under the care of a licensed veterinarian without the prior permission of the health officer or ACO.

11 Appropriate Complaints

- 11.1.1 It shall be the duty of the ACO to investigate appropriate complaints filed by residents for alleged violations of this Ordinance. If the ACO finds there has been a violation involving failure to license, a vicious or nuisance animal, or a second violation for running at large, he/she shall take all measures necessary to cure and abate the violation in accordance with this Ordinance.
- 11.1.2 For all other violations the ACO may exercise reasonable discretion in issuing tickets and orders to prevent future violations from occurring for all domestic pets and livestock.

12 Investigation of Vicious Domestic Pets/Livestock

- 12.1.1 When a domestic pet has bitten a person, while off the premises of the owner or keeper of the domestic pet, and that person required medical attention because of the attack, such person may file a written complaint with the Selectboard. The written complaint must contain the time, date, place and circumstances of the attack, the name and address of the victim or victims, the name and address of the domestic pet's owner (if known), names of witnesses (if any) and any other information that would aid the investigation of the complaint.
- 12.1.2 The Selectboard and or ACO shall investigate a written complaint within 7 days of receipt and the Selectboard shall hold a hearing on the matter. If the owner can be ascertained with due diligence, the Selectboard shall provide the owner with written notice of the time, date, and place of hearing and the facts of the complaint.
- 12.1.3 If, after hearing on the case, the Selectboard concludes that the attack was unprovoked, then they shall make an order for the protection of persons as the facts and circumstances of the case may require, including, without limitations that the domestic pet is disposed of in a humane way, muzzled, chained, or confined. This order shall be sent by certified mail, return receipt requested. A person who fails to comply with the order may be fined in accordance with the provisions of this Ordinance.
- 12.1.4 It shall be unlawful for the owner or person having custody of any domestic pet after receipt of notice by the ACO that the domestic pet has bitten any person to sell or give away such domestic pet or permit it to be taken beyond the limits of the Town without having first obtained permission of the Selectmen.

13 Prohibition of Domestic Pets in Town Cemeteries and Recreation Area

- 13.1.1 No owner or person in control of any domestic pet shall allow the same to enter any cemetery located within the town, whether such domestic pet may be on a leash or under other restraint or control.
- 13.1.2 No owner or person in control of any domestic pet shall allow the same to enter the Georgia Municipal Recreation Area located on the Georgia Shore Road within the Town, whether or not such domestic pet may be on a leash or under other restraint or control.
- 13.1.3 Exceptions to this restriction are:
 - 13.1.3.1 If the animal is maintained in control on a leash or restraint at all times, is within the designated boat launch parking lot at the Recreation area, and is being directly transferred without delay from a motor vehicle to a boat or from a boat directly to a motor vehicle which is being immediately launched or retrieved from the Recreation area boat access ramp and is then immediately transported away from the area.
 - 13.1.3.2 Authorized service animals for persons with disabilities.

14 Enforcement & Penalties before the Judicial Bureau

- 14.1.1 Violations. Any violation of this Ordinance or of any requirement of any order issued by the Selectboard under provisions of this Ordinance shall be subject to penalties set forth below. Violations of this Ordinance shall be a civil matter enforced in accordance with the provisions of 24 VSA Section 1974a and 1977 et seq. Any ACO may act as an issuing Municipal Official and issue and pursue before the Judicial Bureau a municipal complaint for any violation of this Ordinance. Each day a violation exists shall constitute a separate offense.
- 14.1.2 Penalties. A violation of Sections 2, 3, 4, 5, 6, 9 and 11 of this ordinance is subject to a civil penalty of up to \$100 a day for the first offense, \$150.00 for a second offense within six months from the first offense, and \$200.00 for each subsequent offense within six months from the first offense. A waiver fee shall be set at \$50.00 for the first offense, \$75.00 for a second offense within six months from the first offense and \$100.00 for each subsequent offense within six months from the first offense. Each day the violation continues shall constitute a new offense.

Cattle, Horses, Sheep, Goats, or Swine. A person knowingly permits cattle, horses, sheep, goats, or swine to run at large in a public highway or yard belonging to a public building without the consent of the selectboard shall be fined by law enforcement officer or by a municipal officer or employee not more than \$100.00 nor less than \$50.00 for each animal running at large.

Bulls, The owner or keeper of a bull may be fined by a law enforcement officer or by a municipal officer or employee not more than \$100.00 nor less than \$50.00 if such bull is more than nine months old and found unattended outside the premises owned or occupied by the owner or keeper of such bull and shall be liable to a party damaged by such bull while outside the premises of such owner or keeper. The damages may be recovered in a civil action.
- 14.1.3 A violation of Sections 12 of this ordinance is subject to a civil penalty of up to \$50 a day for the first offense, \$75.00 for a second offense six months from the first offense, and \$100.00 for each subsequent offense within six months from the first offense. A waiver fee shall be set at \$25.00 for the first offense, \$35.00 for a second offense within six months from the first offense and \$50.00 for each subsequent offense within six months from the first offense. Each day the violation continues shall constitute a new offense.

14.1.4 Appeals. Appeals may be taken in the manner set forth in 24 VSA Section 1974a and 1977 et seq.

15 Separability

15.1.1 If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

16 Ordinance Repealed

16.1.1 All ordinances and part of ordinances in conflict with the provisions of this ordinance are hereby repealed.

17 Section Eighteen: Effective Date

17.1.1 This ordinance shall become effective sixty (60) days after its adoption by the Selectboard. If a petition is filed under 24 V.S.A. § 1973, that statute shall govern the taking effect of this ordinance.

Amended this ___ day of _____, 20__.

SIGNATURES OF GOVERNING BODY

Carl Rosenquist – Chair

Paul Jansen – Board Member

Brian Dunsmore – Board Member

Kristina Senna – Board Member

17.2 Adoption History

17.2.1 Agenda item at regular selectboard meeting held on _____, 20__.

17.2.2 Read and approved at selectboard meeting on _____, 20__ and entered in the minutes of that meeting which were approved on _____.

17.2.3 Posted in public places on _____, 20__.

17.2.4 Notice of adoption published in the _____ newspaper on _____, 20__ with a notice of the right to petition.

17.2.5 Other actions [petitions, etc.]

04/23/25
10:29 am

Town of Georgia, Vermont General Ledger
Balance Sheet Current Year - Period 3 Mar
General Fund

Section 10. Item #C. 2
GeorgiaTreasurer

Account	Curr Yr Pd 3 Mar	Actual
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ASSET

1-1-00-00 CASH

1-1-00-00-01.00 General Fund Checking	1,585,071.95
1-1-00-00-01.05 Due To/From Other Funds	-1,651,883.21
1-1-00-00-01.10 Cash Drawer	100.00
1-1-00-00-01.15 Cash/ CC/ BC In Transit	115.30
1-1-00-00-01.35 GCEC Donation Monies	4,037.47
1-1-00-00-01.40 TOG Online Payments	325.00

Total CASH	-62,233.49
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Total Asset	-62,233.49
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LIABILITY

1-2-00-00 ACCOUNTS PAYABLE

1-2-00-00-00.00 Accounts Payable	709.55
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Total ACCOUNTS PAYABLE	709.55
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1-2-00-05 PAYROLL

1-2-00-05-10.25 Retirement Withholding	12,688.62
1-2-00-05-10.35 Dental Withholding	172.20
1-2-00-05-10.36 Health Withholding	1,303.21
1-2-00-05-10.37 Vision Withholding	36.07
1-2-00-05-10.41 Union Dues	172.00

Total PAYROLL	14,372.10
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1-2-00-10 TAX RELATED

1-2-00-10-00.05 Due To Taxpayers	11,848.66
1-2-00-10-00.10 Tax Clearing Account	-100.00
1-2-00-10-00.15 Prepaid Taxes	100.00

Total TAX RELATED	11,848.66
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1-2-00-20 CASH RESTRICTED

1-2-00-20-10.86 Planning Legal Escrow	2,537.50
1-2-00-20-10.87 Paving/Sidewalk Escrow	4,675.00

Total CASH RESTRICTED	7,212.50
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1-2-00-30 DUE TO SCHOOL

Total DUE TO SCHOOL	0.00
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1-2-40 STATE OF VERMONT

04/23/25
10:29 am

Town of Georgia, Vermont General Ledger
Balance Sheet Current Year - Period 3 Mar
General Fund

Section 10. Item #C. 2
Georgia Treasurer

Account	Curr Yr Pd 3 Mar Actual
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1-2-40-20-10.00 State Of VT Marriage Lice	195.00
1-2-40-20-10.05 State Of VT Dog Licenses	2,141.00
1-2-40-20-10.10 State Of VT Fish & Wildli	69.50

Total STATE OF VERMONT	2,405.50

Total Liability	36,548.31

 FUND BALANCE	
 1-3-00 FUND BALANCES	
1-3-00-00-00.00 Fund Balance	550,109.55

Total FUND BALANCES	550,109.55

Total Prior Years Fund Balance	550,109.55

 Fund Balance Current Year	-648,891.35

Total Fund Balance	-98,781.80

Total Liability, Fund Balance	-62,233.49
	=====

04/23/25

10:26 am

Town of Georgia, Vermont General Ledger

Current Yr Pd: 3 - Budget Status Report

General Fund

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-6-00-00 TAX REVENUES				
1-6-00-00-00.05 Current Taxes	2,911,494.00	0.00	2,911,494.00	0.00%
1-6-00-00-00.15 Delinquent Taxes	0.00	24,579.80	-24,579.80	100.00%
1-6-00-00-00.20 Interest: Delinquent Tax	4,500.00	2,588.20	1,911.80	57.52%
1-6-00-00-00.25 Delinquent Collector Fees	13,000.00	1,871.23	11,128.77	14.39%
Total TAX REVENUES	2,928,994.00	29,039.23	2,899,954.77	0.99%
1-6-00-05 FEES, LICENSES, FINES				
1-6-00-05-00.10 DRB Fees	15,000.00	2,000.00	13,000.00	13.33%
1-6-00-05-00.13 Vault Time	750.00	220.00	530.00	29.33%
1-6-00-05-00.14 Green Mountain Passports	80.00	0.00	80.00	0.00%
1-6-00-05-00.15 Zoning Fees	35,000.00	16,666.00	18,334.00	47.62%
1-6-00-05-00.16 DMV Registration Fees	100.00	15.00	85.00	15.00%
1-6-00-05-00.17 Recording Fees	40,000.00	9,337.00	30,663.00	23.34%
1-6-00-05-00.18 Marriage Licenses	200.00	0.00	200.00	0.00%
1-6-00-05-00.19 Hunting & Fishing License	100.00	18.50	81.50	18.50%
1-6-00-05-00.20 Overweight Permit Fees	1,000.00	665.00	335.00	66.50%
1-6-00-05-00.25 Dog Licenses	2,500.00	1,336.00	1,164.00	53.44%
1-6-00-05-00.30 Driveway Permit Fees	1,200.00	225.00	975.00	18.75%
1-6-00-05-00.40 Liquor Licenses	210.00	140.00	70.00	66.67%
1-6-00-05-00.45 Parks & Rec Revenues	2,500.00	600.00	1,900.00	24.00%
Total FEES, LICENSES, FINES	98,640.00	31,222.50	67,417.50	31.65%
1-6-00-10 STATE OF VERMONT				
1-6-00-10-00.05 State Aid To Highways	83,130.00	0.00	83,130.00	0.00%
1-6-00-10-00.10 Traffic Fines	1,500.00	627.50	872.50	41.83%
1-6-00-10-00.15 Railroad Tax	4,635.00	0.00	4,635.00	0.00%
1-6-00-10-00.20 PILOT Payment	4,100.00	0.00	4,100.00	0.00%
1-6-00-10-00.25 State/Fed Reimbursements	55,000.00	0.00	55,000.00	0.00%
1-6-00-10-00.30 Appraisals	18,913.00	18,955.00	-42.00	100.22%
1-6-00-10-00.40 Equalization Payment	2,225.00	2,230.00	-5.00	100.22%
Total STATE OF VERMONT	169,503.00	21,812.50	147,690.50	12.87%
1-6-00-20 OTHER REVENUE				
1-6-00-20-00.20 School Reimbursement	40,000.00	0.00	40,000.00	0.00%
1-6-00-20-00.25 Miscellaneous Revenue	0.00	3,549.29	-3,549.29	100.00%
1-6-00-20-00.30 Interest On Investments	150.00	126.39	23.61	84.26%
1-6-00-20-00.40 Greenbacker Revenue	45,000.00	0.00	45,000.00	0.00%
1-6-00-20-00.45 Reduce Fund Balance	197,000.00	0.00	197,000.00	0.00%
1-6-00-20-00.60 Copier Income	5,000.00	1,893.10	3,106.90	37.86%
1-6-00-20-00.70 Cell Tower Rent Pmts	15,000.00	16,295.07	-1,295.07	108.63%
1-6-00-20-00.85 Gifts to Town	600.00	0.00	600.00	0.00%
1-6-00-20-00.91 Library Revenue	200.00	609.92	-409.92	304.96%
1-6-00-20-00.92 Highway Revenue	500.00	0.00	500.00	0.00%
Total OTHER REVENUE	303,450.00	22,473.77	280,976.23	7.41%

04/23/25
10:26 am

Town of Georgia, Vermont General Ledger
Current Yr Pd: 3 - Budget Status Report
General Fund

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-6-02-25 GRANTS & CAPTIAL REV.				
1-6-02-25-00.40 Revenue-Restricted Fund	136,950.00	0.00	136,950.00	0.00%
1-6-02-25-00.45 Revenue-Impact Fee Fund	74,500.00	2,294.87	72,205.13	3.08%
1-6-02-25-00.50 Project Fund WR	281,151.00	0.00	281,151.00	0.00%
1-6-02-25-30.00 Highway Grant Revenue	276,200.00	0.00	276,200.00	0.00%
1-6-02-25-36.00 Fire & Rescue Grant Reven	77,500.00	0.00	77,500.00	0.00%
Total GRANTS & CAPTIAL REV.	846,301.00	2,294.87	844,006.13	0.27%
Total Revenues	4,346,888.00	106,842.87	4,240,045.13	2.46%
1-7-02 GRANTS & CAPITAL EXP.				
1-7-02-20 Admin/Boards/Commissions				
1-7-02-20-52.10 Admin Prchse-Impact Fees	12,500.00	3,397.19	9,102.81	27.18%
1-7-02-20-52.50 Records Preservation	15,000.00	0.00	15,000.00	0.00%
Total Admin/Boards/Commissions	27,500.00	3,397.19	24,102.81	12.35%
1-7-02-36 Fire & Rescue Department				
1-7-02-36-52.05 GFD Current Yr Prchs	77,500.00	0.00	77,500.00	0.00%
1-7-02-36-52.10 GFD Purchase-Impact Fees	30,000.00	0.00	30,000.00	0.00%
Total Fire & Rescue Department	107,500.00	0.00	107,500.00	0.00%
1-7-02-65 Parks & Recreation				
1-7-02-65-52.10 Parks/Rec Prchse-Impact	23,000.00	0.00	23,000.00	0.00%
1-7-02-65-52.15 Parks/Rec Prchse-Reserve	49,750.00	0.00	49,750.00	0.00%
Total Parks & Recreation	72,750.00	0.00	72,750.00	0.00%
1-7-02-70 Library				
1-7-02-70-52.15 Library Prchse-Reserve	56,200.00	0.00	56,200.00	0.00%
Total Library	56,200.00	0.00	56,200.00	0.00%
1-7-02-80 HIGHWAY				
1-7-02-80-52.10 Equip Prchse-Impact Fees	9,000.00	0.00	9,000.00	0.00%
1-7-02-80-52.20 Hwy Dept Grant Expenditur	51,000.00	17,646.60	33,353.40	34.60%
Total HIGHWAY	60,000.00	17,646.60	42,353.40	29.41%
Total GRANTS & CAPITAL EXP.	323,950.00	21,043.79	302,906.21	6.50%
1-7-05 GENERAL GOVERNMENT				
1-7-05-05 SELECTBOARD				
1-7-05-05-10.05 Selectboard Salaries	5,500.00	77.25	5,422.75	1.40%
1-7-05-05-10.10 Administrative Salaries	222,736.00	52,442.09	170,293.91	23.54%
1-7-05-05-10.20 Fire Warden Salaries	400.00	0.00	400.00	0.00%
1-7-05-05-10.21 Gen Gov Social Security	18,156.00	4,121.81	14,034.19	22.70%

04/23/25

10:26 am

Town of Georgia, Vermont General Ledger

Current Yr Pd: 3 - Budget Status Report

General Fund

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-7-05-05-10.22 Gen Gov Retirement	14,605.00	3,852.02	10,752.98	26.37%
1-7-05-05-10.23 Gen Gov Insurance Benefit	44,716.00	12,341.74	32,374.26	27.60%
1-7-05-05-10.24 Gen Gov HSA	1,250.00	1,250.00	0.00	100.00%
1-7-05-05-10.25 Gen Gov Insurance Dental	1,334.00	151.48	1,182.52	11.36%
1-7-05-05-27.00 Selectboard Expenses	1,200.00	92.70	1,107.30	7.73%
1-7-05-05-27.05 Town Boards Salaries	8,700.00	0.00	8,700.00	0.00%
1-7-05-05-43.00 Legal Expenses	30,000.00	1,260.00	28,740.00	4.20%
1-7-05-05-44.00 Admin Consultant Services	2,100.00	1,810.00	290.00	86.19%
1-7-05-05-45.00 Admin Contracted Services	13,850.00	3,279.51	10,570.49	23.68%
1-7-05-05-48.00 Property & Casualty Ins	70,000.00	15,563.62	54,436.38	22.23%
1-7-05-05-51.00 Town Audit	28,000.00	0.00	28,000.00	0.00%
Total SELECTBOARD	462,547.00	96,242.22	366,304.78	20.81%
1-7-05-07 LOAN PAYMENTS				
1-7-05-07-00.10 Fire Station - VMBB	70,000.00	0.00	70,000.00	0.00%
1-7-05-07-00.30 Highway Garage Bldg Loan	150,000.00	0.00	150,000.00	0.00%
1-7-05-07-47.00 Loan Interest	149,000.00	0.00	149,000.00	0.00%
Total LOAN PAYMENTS	369,000.00	0.00	369,000.00	0.00%
1-7-05-10 TOWN CLERK				
1-7-05-10-10.05 Clerk's Office Salary	74,263.00	18,025.02	56,237.98	24.27%
1-7-05-10-10.10 Ballot Clerk's Salaries	13,043.00	1,852.29	11,190.71	14.20%
1-7-05-10-10.15 Asst Clerk's Salaries	49,098.00	11,681.28	37,416.72	23.79%
1-7-05-10-10.16 Clerks Office Social Secu	10,435.00	2,414.96	8,020.04	23.14%
1-7-05-10-10.17 Clerks Office Retirement	6,591.00	1,577.16	5,013.84	23.93%
1-7-05-10-10.18 Clerks Office Ins Bene	25,218.00	8,456.44	16,761.56	33.53%
1-7-05-10-10.19 Clerks Office - HSA Acct	1,250.00	1,250.00	0.00	100.00%
1-7-05-10-10.20 Clerks Office Ins. Dental	445.00	152.95	292.05	34.37%
1-7-05-10-25.00 Election Expenses	5,000.00	1,713.97	3,286.03	34.28%
1-7-05-10-50.00 Dog Licenses	550.00	10.00	540.00	1.82%
1-7-05-10-99.00 Clerk's Misc. Expenses	50.00	0.00	50.00	0.00%
Total TOWN CLERK	185,943.00	47,134.07	138,808.93	25.35%
1-7-05-15 TOWN TREASURER				
1-7-05-15-10.00 Treas/ Tax Collect Salary	72,100.00	17,500.08	54,599.92	24.27%
1-7-05-15-10.01 Treasurer Social Security	5,516.00	1,546.76	3,969.24	28.04%
1-7-05-15-10.02 Treasurer Retirement	6,399.00	1,704.04	4,694.96	26.63%
1-7-05-15-10.03 Treasurer Insurance Benef	8,000.00	1,974.96	6,025.04	24.69%
1-7-05-15-99.00 Treas. Misc. Expenses	0.00	86.47	-86.47	100.00%
Total TOWN TREASURER	92,015.00	22,812.31	69,202.69	24.79%
1-7-05-16 DELINQUENT TAX COLLECTOR				
1-7-05-16-10.00 DTC Collectors Fees	13,000.00	2,510.54	10,489.46	19.31%
1-7-05-16-10.01 DTC Social Security	995.00	90.27	904.73	9.07%
1-7-05-16-99.00 DTC Misc Expense	150.00	25.91	124.09	17.27%
Total DELINQUENT TAX COLLECTOR	14,145.00	2,626.72	11,518.28	18.57%

04/23/25

10:26 am

Town of Georgia, Vermont General Ledger

Current Yr Pd: 3 - Budget Status Report

General Fund

Section 10. Item #C. 3
Georgia Treasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-7-05-20 ADMINISTRATIVE				
1-7-05-20-21.00 Admin Postage	7,600.00	3,365.24	4,234.76	44.28%
1-7-05-20-22.00 Admin Office Supplies	6,000.00	1,446.56	4,553.44	24.11%
1-7-05-20-22.10 Admin Copier Expense	4,500.00	706.52	3,793.48	15.70%
1-7-05-20-25.00 Printing/Publishing	8,400.00	5,369.72	3,030.28	63.93%
1-7-05-20-29.00 Admin Mileage	600.00	0.00	600.00	0.00%
1-7-05-20-44.00 Admin Training	2,500.00	100.00	2,400.00	4.00%
1-7-05-20-44.07 Computer Software & Licens	40,995.00	16,259.52	24,735.48	39.66%
1-7-05-20-44.08 Web Services	8,319.00	0.00	8,319.00	0.00%
1-7-05-20-44.09 Security Monitoring	660.00	0.00	660.00	0.00%
1-7-05-20-44.11 IT Labor Services	3,000.00	720.00	2,280.00	24.00%
Total ADMINISTRATIVE	82,574.00	27,967.56	54,606.44	33.87%
1-7-05-28 PUBLIC WORKS				
1-7-05-28-10.00 Public Works Salaries	116,519.00	21,306.97	95,212.03	18.29%
1-7-05-28-10.01 Public Works Sick Pay	8,442.00	0.00	8,442.00	0.00%
1-7-05-28-10.02 Public Works Social Secur	8,914.00	2,222.52	6,691.48	24.93%
1-7-05-28-10.03 Public Works Retirement	8,566.00	2,599.82	5,966.18	30.35%
1-7-05-28-10.04 Public Works Insurance Be	36,716.00	12,312.20	24,403.80	33.53%
1-7-05-28-10.05 Public Works Ins. HSA Acc	1,750.00	1,750.00	0.00	100.00%
1-7-05-28-10.06 Public Works Ins. Dental	445.00	155.20	289.80	34.88%
1-7-05-28-30.20 Town Beach Utilities	4,100.00	530.83	3,569.17	12.95%
1-7-05-28-30.25 Fire & Rescue Utilities	15,800.00	6,212.19	9,587.81	39.32%
1-7-05-28-30.30 Library Utilities	12,000.00	1,857.21	10,142.79	15.48%
1-7-05-28-30.35 Old Hwy Garage Utilities	5,000.00	3,224.48	1,775.52	64.49%
1-7-05-28-30.50 Town Hall Utilities	13,200.00	3,575.62	9,624.38	27.09%
1-7-05-28-30.70 New Hwy Garage Utilities	18,000.00	7,782.10	10,217.90	43.23%
1-7-05-28-30.75 Streetlight Electricity	3,000.00	738.20	2,261.80	24.61%
1-7-05-28-45.10 Cemetery Maintenance	5,000.00	0.00	5,000.00	0.00%
1-7-05-28-45.20 Town Beach Bldg. Maint	5,000.00	462.27	4,537.73	9.25%
1-7-05-28-45.25 Fire & Rescue Bldg Maint.	5,800.00	1,945.52	3,854.48	33.54%
1-7-05-28-45.30 Library Building Maint.	9,000.00	2,298.87	6,701.13	25.54%
1-7-05-28-45.50 Town Hall Building Maint.	7,500.00	4,046.02	3,453.98	53.95%
1-7-05-28-45.60 Janitorial Supply/Svs.	17,500.00	2,357.92	15,142.08	13.47%
1-7-05-28-45.65 Georgia Historical Societ	12,923.00	0.00	12,923.00	0.00%
1-7-05-28-45.70 New Hwy Bldg. Maint.	7,300.00	4,074.38	3,225.62	55.81%
1-7-05-28-49.00 Roadside Flags	1,100.00	0.00	1,100.00	0.00%
1-7-05-28-51.00 Municipal Trash	2,000.00	289.00	1,711.00	14.45%
1-7-05-28-55.50 Town Hall Building Supply	500.00	22.95	477.05	4.59%
1-7-05-28-55.70 New Hwy Bldg. Supply	500.00	0.00	500.00	0.00%
Total PUBLIC WORKS	326,575.00	79,764.27	246,810.73	24.42%
1-7-05-30 PUBLIC SAFETY				
1-7-05-30-10.00 Constables Compensation	500.00	500.00	0.00	100.00%
1-7-05-30-10.01 Constable Social Security	38.00	58.08	-20.08	152.84%
1-7-05-30-20.00 Dispatching Services	68,920.00	0.00	68,920.00	0.00%
1-7-05-30-45.00 Emergency Medical Service	77,000.00	0.00	77,000.00	0.00%

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Current Yr Pd: 3 - Budget Status Report
General Fund

Section 10. Item #C. 3
Georgia Treasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-7-05-30-45.05 Law Enforcement	100,000.00	26,846.50	73,153.50	26.85%
Total PUBLIC SAFETY	246,458.00	27,404.58	219,053.42	11.12%
1-7-05-32 ANIMAL CONTROL				
1-7-05-32-10.00 Animal Control Services	1,500.00	200.00	1,300.00	13.33%
1-7-05-32-10.01 Animal Control Social Sec	115.00	15.96	99.04	13.88%
1-7-05-32-27.00 Animal Control Expenses	1,000.00	143.56	856.44	14.36%
1-7-05-32-29.00 Animal Control Mileage	500.00	91.00	409.00	18.20%
Total ANIMAL CONTROL	3,115.00	450.52	2,664.48	14.46%
1-7-05-34 Health Officer				
1-7-05-34-10.00 Health Officers Salaries	620.00	0.00	620.00	0.00%
1-7-05-34-10.01 Health Officer Social Sec	47.00	0.00	47.00	0.00%
1-7-05-34-27.00 Health Officers Expenses	200.00	0.00	200.00	0.00%
1-7-05-34-29.00 Health Officers Mileage	50.00	0.00	50.00	0.00%
Total Health Officer	917.00	0.00	917.00	0.00%
1-7-05-36 FIRE & RESCUE DEPT.				
1-7-05-36-10.00 Fire & Rescue Salaries	117,703.00	26,929.06	90,773.94	22.88%
1-7-05-36-10.10 Fire & Rescue OT Labor	2,500.00	495.32	2,004.68	19.81%
1-7-05-36-10.15 Fire & Rescue Social Secu	9,196.00	2,109.04	7,086.96	22.93%
1-7-05-36-10.16 Fire & Rescue Retirement	4,504.00	1,179.48	3,324.52	26.19%
1-7-05-36-10.17 Fire & Rescue Ins. Benefi	26,133.00	6,507.79	19,625.21	24.90%
1-7-05-36-10.18 Fire & Rescue HSA Accts.	1,250.00	1,250.00	0.00	100.00%
1-7-05-36-10.19 Fire & Rescue Ins. Dental	445.00	151.48	293.52	34.04%
1-7-05-36-19.00 Fire & Rescue AD&D Ins.	3,155.00	3,155.00	0.00	100.00%
1-7-05-36-22.00 Fire & Rescue Supplies	500.00	385.59	114.41	77.12%
1-7-05-36-22.05 Fire & Rescue Medical Sup	6,000.00	89.80	5,910.20	1.50%
1-7-05-36-44.10 Fire & Rescue Training	7,000.00	0.00	7,000.00	0.00%
1-7-05-36-44.20 Fire Prevention	1,500.00	0.00	1,500.00	0.00%
1-7-05-36-52.20 Fire & Rescue Turn Out Ge	17,000.00	0.00	17,000.00	0.00%
1-7-05-36-52.25 Fire Dept Hose	3,000.00	0.00	3,000.00	0.00%
1-7-05-36-52.35 Fire & Rescue Communicati	2,500.00	1,578.00	922.00	63.12%
1-7-05-36-52.40 GFD Computer/Office Suppl	6,000.00	811.99	5,188.01	13.53%
1-7-05-36-63.00 GFD Equiq Prshe/Repair	6,000.00	654.69	5,345.31	10.91%
1-7-05-36-63.05 GFD Truck/App Repairs	13,000.00	2,881.06	10,118.94	22.16%
1-7-05-36-64.00 Fire Dept. Annual Testing	13,000.00	1,404.50	11,595.50	10.80%
1-7-05-36-88.00 GFD Transfer to Reserve	78,500.00	0.00	78,500.00	0.00%
1-7-05-36-88.09 Interest on Fire Debt	10,483.00	0.00	10,483.00	0.00%
1-7-05-36-88.15 Pumper/ Tanker	72,620.00	82,338.67	-9,718.67	113.38%
1-7-05-36-90.00 Fire Dept Awards	2,000.00	1,145.85	854.15	57.29%
1-7-05-36-99.00 GFD Miscellaneous Exp.	500.00	204.34	295.66	40.87%
Total FIRE & RESCUE DEPT.	404,489.00	133,271.66	271,217.34	32.95%
1-7-05-45 ASSESSOR				
1-7-05-45-44.00 Assessor Contracted Svs	43,500.00	7,946.09	35,553.91	18.27%

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General Fund

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-7-05-45-45.00 Assessor Software	0.00	235.00	-235.00	100.00%
1-7-05-45-88.00 Assessor \$ to Reserve Fun	18,913.00	0.00	18,913.00	0.00%
Total ASSESSOR	62,413.00	8,181.09	54,231.91	13.11%
1-7-05-60 REGIONAL				
1-7-05-60-05.00 County Tax	75,000.00	0.00	75,000.00	0.00%
1-7-05-60-49.05 NW Regional Plan Comm Due	6,800.00	0.00	6,800.00	0.00%
1-7-05-60-49.10 VLCT Dues	7,890.00	0.00	7,890.00	0.00%
1-7-05-60-49.15 Other Dues	400.00	690.00	-290.00	172.50%
1-7-05-60-49.20 FCIDC Dues	1,500.00	0.00	1,500.00	0.00%
Total REGIONAL	91,590.00	690.00	90,900.00	0.75%
1-7-05-65 PARKS AND RECREATION				
1-7-05-65-22.05 Recreation Pool Exp.	10,000.00	1,831.50	8,168.50	18.32%
1-7-05-65-64.00 Parks/Rec Community Event	11,000.00	0.00	11,000.00	0.00%
Total PARKS AND RECREATION	21,000.00	1,831.50	19,168.50	8.72%
1-7-05-70 LIBRARY				
1-7-05-70-10.00 Library Salaries	119,464.00	23,515.74	95,948.26	19.68%
1-7-05-70-11.00 Library Social Security	9,139.00	1,708.69	7,430.31	18.70%
1-7-05-70-12.00 Library Retirement	5,838.00	1,396.98	4,441.02	23.93%
1-7-05-70-14.00 Library Health Insurance	25,218.00	8,309.37	16,908.63	32.95%
1-7-05-70-14.05 Library HRA Funding	1,250.00	853.09	396.91	68.25%
1-7-05-70-16.00 Library Dental Insurance	445.00	155.20	289.80	34.88%
1-7-05-70-21.00 Library Postage	0.00	22.95	-22.95	100.00%
1-7-05-70-22.00 Library Supplies	1,500.00	32.38	1,467.62	2.16%
1-7-05-70-22.05 Library Adult Books	3,500.00	-97.24	3,597.24	-2.78%
1-7-05-70-22.10 Library Childrens Books	2,500.00	28.81	2,471.19	1.15%
1-7-05-70-22.20 Library Audio Visual	750.00	0.00	750.00	0.00%
1-7-05-70-22.25 Young Adult Books	500.00	12.31	487.69	2.46%
1-7-05-70-22.30 Library Interlibrary Loan	1,645.00	398.44	1,246.56	24.22%
1-7-05-70-22.35 Library Online/Electronic	6,000.00	502.57	5,497.43	8.38%
1-7-05-70-22.36 Library Tech Support	450.00	0.00	450.00	0.00%
1-7-05-70-22.40 Library Copier Lease	1,200.00	0.00	1,200.00	0.00%
1-7-05-70-44.00 Library Training/Workshop	500.00	-41.27	541.27	-8.25%
1-7-05-70-44.05 Library Educational Progr	1,000.00	7.05	992.95	0.71%
1-7-05-70-63.00 Library Equipment Repair	500.00	0.00	500.00	0.00%
1-7-05-70-99.00 Library Misc Expense	500.00	-218.71	718.71	-43.74%
Total LIBRARY	181,899.00	36,586.36	145,312.64	20.11%
1-7-05-75 BENEFITS				
1-7-05-75-13.00 Unemployment	1,300.00	293.00	1,007.00	22.54%
1-7-05-75-15.00 Insurance - Cobra	500.00	0.00	500.00	0.00%
1-7-05-75-20.00 Worker Comp. Insurance	40,000.00	6,865.93	33,134.07	17.16%
Total BENEFITS	41,800.00	7,158.93	34,641.07	17.13%

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Town of Georgia, Vermont General Ledger
Current Yr Pd: 3 - Budget Status Report
General Fund

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-7-05-80 CONSERVATION				
1-7-05-80-52.00 GCC Prchse - Current Yr	4,900.00	189.73	4,710.27	3.87%
1-7-05-80-88.00 GCC Transfer to Reserve	13,000.00	0.00	13,000.00	0.00%
Total CONSERVATION	17,900.00	189.73	17,710.27	1.06%
Total GENERAL GOVERNMENT	2,604,380.00	492,311.52	2,112,068.48	18.90%
1-7-10 HIGHWAY				
1-7-10-05-10.05 Highway Labor	234,352.00	69,273.06	165,078.94	29.56%
1-7-10-05-10.10 Highway OT Labor	55,000.00	17,015.17	37,984.83	30.94%
1-7-10-05-10.11 Highway Social Security	22,135.00	6,042.57	16,092.43	27.30%
1-7-10-05-10.12 Highway Retirement	26,158.00	6,852.13	19,305.87	26.20%
1-7-10-05-10.13 Highway Ins. Benefits	88,982.00	29,838.41	59,143.59	33.53%
1-7-10-05-10.14 Highway Ins Dental	1,779.00	455.91	1,323.09	25.63%
1-7-10-05-10.16 Highway HSA	5,000.00	5,000.00	0.00	100.00%
1-7-10-05-45.05 Highway Training	2,000.00	300.00	1,700.00	15.00%
1-7-10-05-45.10 Road Marking	500.00	0.00	500.00	0.00%
1-7-10-05-45.15 Paving/blacktop	427,000.00	0.00	427,000.00	0.00%
1-7-10-05-55.05 Erosion Control	2,500.00	0.00	2,500.00	0.00%
1-7-10-05-55.20 Processed Aggregate	40,000.00	8,397.52	31,602.48	20.99%
1-7-10-05-55.30 Dust Control	14,000.00	0.00	14,000.00	0.00%
1-7-10-05-55.35 State Permit Fee for Hwys	3,000.00	1,350.00	1,650.00	45.00%
1-7-10-15-45.00 Tree/brush Removal	3,300.00	0.00	3,300.00	0.00%
1-7-10-15-50.00 Roadside Main. - Con Serv	16,000.00	0.00	16,000.00	0.00%
1-7-10-15-55.00 Roadsigns	4,200.00	0.00	4,200.00	0.00%
1-7-10-20-55.00 Winter Sand/Salt	100,000.00	60,539.27	39,460.73	60.54%
1-7-10-25-55.05 Bridge/Culvert Materials	8,000.00	0.00	8,000.00	0.00%
1-7-10-25-55.15 \$ to Bridge/Culvert Rsrve	125,000.00	0.00	125,000.00	0.00%
1-7-10-30-51.00 Fuels And Oils	58,000.00	15,176.99	42,823.01	26.17%
1-7-10-30-52.20 Small Tools and Equipment	3,100.00	1,245.82	1,854.18	40.19%
1-7-10-30-52.25 Hwy Equipment Rental	9,100.00	210.00	8,890.00	2.31%
1-7-10-30-55.10 Hwy Office Supplies	400.00	309.14	90.86	77.29%
1-7-10-30-62.00 Hwy Parts & Supplies	25,000.00	9,568.45	15,431.55	38.27%
1-7-10-30-62.10 2012 Backhoe Repairs	3,000.00	108.81	2,891.19	3.63%
1-7-10-30-62.40 2017 Tandem Repairs	6,500.00	203.88	6,296.12	3.14%
1-7-10-30-62.50 Grader Repairs	4,000.00	1,952.71	2,047.29	48.82%
1-7-10-30-62.55 Roadside Mower Repairs	1,400.00	0.00	1,400.00	0.00%
1-7-10-30-62.60 2020 Tandem Repairs	7,000.00	3,792.08	3,207.92	54.17%
1-7-10-30-62.65 2018 Loader Repairs	3,000.00	1,091.71	1,908.29	36.39%
1-7-10-30-62.70 2020 Kenworth Repairs	2,500.00	0.00	2,500.00	0.00%
1-7-10-30-62.75 2013 International Repair	3,000.00	602.02	2,397.98	20.07%
1-7-10-30-62.80 2014 International Repair	8,000.00	236.35	7,763.65	2.95%
1-7-10-30-62.85 2020 GMC Sierra Repairs	2,000.00	1,032.85	967.15	51.64%
1-7-10-30-62.90 2022 GMC Sierra Repairs	1,500.00	104.61	1,395.39	6.97%
1-7-10-30-88.00 Equip \$ to Reserve Fund	76,151.00	0.00	76,151.00	0.00%
1-7-10-40-18.00 Highway Uniforms/Boots	7,800.00	1,564.45	6,235.55	20.06%
1-7-10-40-99.00 Hwy Misc Expenses	0.00	115.00	-115.00	100.00%
Total HIGHWAY	1,400,357.00	242,378.91	1,157,978.09	17.31%

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General Fund

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Georgia Treasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
1-7-30-95 APPROPRIATIONS				
1-7-30-95-00.05 Age Well	550.00	0.00	550.00	0.00%
1-7-30-95-00.55 St. Albans Watershed	2,000.00	0.00	2,000.00	0.00%
1-7-30-95-00.65 Friends of No Lake Champl	3,000.00	0.00	3,000.00	0.00%
1-7-30-95-00.70 Voices Against Violence/L	1,000.00	0.00	1,000.00	0.00%
1-7-30-95-00.75 Green-Up Vermont	350.00	0.00	350.00	0.00%
1-7-30-95-00.85 NW Solid Waste	6,299.00	0.00	6,299.00	0.00%
1-7-30-95-00.90 Georgia Historial Soc.	4,000.00	0.00	4,000.00	0.00%
Total APPROPRIATIONS	17,199.00	0.00	17,199.00	0.00%
Total Expenditures	4,345,886.00	755,734.22	3,590,151.78	17.39%
Total General Fund	1,002.00	-648,891.35	649,893.35	
5-6 FIRE DEPT REVENUE				
5-6-00-00-00.00 Fire Dept. Interest	0.00	237.70	-237.70	100.00%
Total FIRE DEPT REVENUE	0.00	237.70	-237.70	100.00%
Total Revenues	0.00	237.70	-237.70	100.00%
5-7 FIRE DEPT EXPENSES				
5-7-05-36-52.15 GFD Capital Expense	0.00	3,555.06	-3,555.06	100.00%
Total FIRE DEPT EXPENSES	0.00	3,555.06	-3,555.06	100.00%
Total Expenditures	0.00	3,555.06	-3,555.06	100.00%
Total Fire Dept Reserve Fund	0.00	-3,317.36	3,317.36	
6-6 FIRST RESP REVENUE				
6-6-00-00-00.00 GFR Interest Revenue	0.00	3.67	-3.67	100.00%
Total FIRST RESP REVENUE	0.00	3.67	-3.67	100.00%
Total Revenues	0.00	3.67	-3.67	100.00%
6-7 FIRST RESP REVENUE				
Total FIRST RESP REVENUE	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total 1st Response Reserve Fund	0.00	3.67	-3.67	
7-6-00-00-00.00 Parks & Rec Interest Rev	0.00	62.24	-62.24	100.00%

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Parks & Rec Reserve Fund

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GeorgiaTreasurer

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total Revenues	0.00	62.24	-62.24	100.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total Parks & Rec Reserve Fund	0.00	62.24	-62.24	
8-6 LIBRARY REVENUE				
8-6-00-00-00.00 Library Interest Revenue	0.00	46.07	-46.07	100.00%
Total LIBRARY REVENUE	0.00	46.07	-46.07	100.00%
Total Revenues	0.00	46.07	-46.07	100.00%
Total Library Reserve Fund	0.00	46.07	-46.07	
9-6 GCC RESERVE REV				
9-6-00-00-00.00 GCC Reserve Fund Int.	0.00	162.42	-162.42	100.00%
Total GCC RESERVE REV	0.00	162.42	-162.42	100.00%
Total Revenues	0.00	162.42	-162.42	100.00%
9-7 GCC RESERVE EXP.				
Total GCC RESERVE EXP.	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total Conservation Reserve Fund	0.00	162.42	-162.42	
A-6 GCC GEN FUND REVENUE				
A-6-00-00-00.00 GCC General Fund Int.	0.00	51.16	-51.16	100.00%
Total GCC GEN FUND REVENUE	0.00	51.16	-51.16	100.00%
Total Revenues	0.00	51.16	-51.16	100.00%
A-7 GCC GEN FUND EXPENSE				
Total GCC GEN FUND EXPENSE	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total Conservation General Fund	0.00	51.16	-51.16	

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Town of Georgia, Vermont General Ledger
Current Yr Pd: 3 - Budget Status Report
Highway Reserve Fund

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GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
B-6 HWY RESERVE REVENUE				
B-6-00-00-00.00 Highway Interest Revenue	0.00	270.96	-270.96	100.00%
Total HWY RESERVE REVENUE	0.00	270.96	-270.96	100.00%
Total Revenues	0.00	270.96	-270.96	100.00%
B-7 HWY RESERVE EXPENSES				
Total HWY RESERVE EXPENSES	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total Highway Reserve Fund	0.00	270.96	-270.96	
C-6 PLANNING REVENUE				
C-6-00-00-00.00 Planning Reserve Interest	0.00	0.99	-0.99	100.00%
Total PLANNING REVENUE	0.00	0.99	-0.99	100.00%
Total Revenues	0.00	0.99	-0.99	100.00%
Total Planning Reserve Fund	0.00	0.99	-0.99	
D-6 BRIDGE RESERVE REV				
D-6-00-00-00.00 Bridge Reserve Interest	0.00	354.61	-354.61	100.00%
Total BRIDGE RESERVE REV	0.00	354.61	-354.61	100.00%
Total Revenues	0.00	354.61	-354.61	100.00%
D-7-10 BRIDGE RESERVE EXP.				
Total BRIDGE RESERVE EXP.	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total Bridge Fund	0.00	354.61	-354.61	
E-6 ADMIN RESERVE REV				
E-6-00-00-00.00 Admin Reserve Interest	0.00	62.96	-62.96	100.00%
Total ADMIN RESERVE REV	0.00	62.96	-62.96	100.00%
Total Revenues	0.00	62.96	-62.96	100.00%
Total Expenditures	0.00	0.00	0.00	0.00%

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Town of Georgia, Vermont General Ledger
Current Yr Pd: 3 - Budget Status Report
Admin Reserve Fund

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance	Actual % of Budget

Total Admin Reserve Fund	0.00	62.96	-62.96	
=====				
F-6 RECORDS PRES REVENUE				
F-6-00-00-00.00 Records Pres Interest	0.00	95.61	-95.61	100.00%
F-6-00-00-00.10 Recording Fees	0.00	3,518.00	-3,518.00	100.00%

Total RECORDS PRES REVENUE	0.00	3,613.61	-3,613.61	100.00%

Total Revenues	0.00	3,613.61	-3,613.61	100.00%

F-7-00-20-52.15 Records Expenses	0.00	1,021.75	-1,021.75	100.00%

Total Expenditures	0.00	1,021.75	-1,021.75	100.00%

Total Records Preservation Fund	0.00	2,591.86	-2,591.86	
=====				
G-6-00-00-00.00 Reappraisal Interest	0.00	313.08	-313.08	100.00%

Total Revenues	0.00	313.08	-313.08	100.00%

Total Expenditures	0.00	0.00	0.00	0.00%

Total Reappraisal	0.00	313.08	-313.08	
=====				
I-6-00-00-00.00 Paving Fund Interest	0.00	2.11	-2.11	100.00%

Total Revenues	0.00	2.11	-2.11	100.00%

Total Expenditures	0.00	0.00	0.00	0.00%

Total Paving Escrow	0.00	2.11	-2.11	
=====				
J-6-00-00-00.00 Cemetery Fund Interest	0.00	23.21	-23.21	100.00%
J-6-00-00-00.10 Cemetery Revenue	0.00	25.00	-25.00	100.00%

Total Revenues	0.00	48.21	-48.21	100.00%

Total Expenditures	0.00	0.00	0.00	0.00%

Total Cemetery Fund	0.00	48.21	-48.21	
=====				
Total Revenues	0.00	0.00	0.00	0.00%

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Town of Georgia, Vermont General Ledger
Current Yr Pd: 3 - Budget Status Report
Project Fund

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual

K-7-05-28 WR PUBLIC WORKS				

Total WR PUBLIC WORKS	0.00	0.00	0.00	0.00%

K-7-05-36 ARPA Fire Department				

Total ARPA Fire Department	0.00	0.00	0.00	0.00%

K-7-10 ARPA Highway Expenses				

Total ARPA Highway Expenses	0.00	0.00	0.00	0.00%

Total Expenditures	0.00	0.00	0.00	0.00%

Total Project Fund	0.00	0.00	0.00	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total Expenditures	0.00	0.00	0.00	0.00%

Total Highway Garage Project	0.00	0.00	0.00	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total Cemetery Fund	0.00	0.00	0.00	
=====				
N-6-00-00-00.00 Fund Interest	0.00	-0.64	0.64	100.00%

Total Revenues	0.00	-0.64	0.64	100.00%

N-7-05-20-00.20 Mill River Bridge	0.00	1,853.50	-1,853.50	100.00%

Total Expenditures	0.00	1,853.50	-1,853.50	100.00%

Total Mill River Bridge	0.00	-1,854.14	1,854.14	
=====				
P-6-00-00-00.00 Project Funding Interest	0.00	270.56	-270.56	100.00%

Total Revenues	0.00	270.56	-270.56	100.00%

P-7-05-20-00.00 Project Funding-Admin Exp	0.00	2,509.00	-2,509.00	100.00%

Total Expenditures	0.00	2,509.00	-2,509.00	100.00%

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Town of Georgia, Vermont General Ledger
Current Yr Pd: 3 - Budget Status Report
Project Funding

Section 10. Item #C. 3
GeorgiaTreasurer

Account	Budget	Actual	Budget Balance % of Budget	Actual
Total Project Funding	0.00	-2,238.44	2,238.44	
Z-6-05-70-00.00 Library Grant Revenue	0.00	1,994.25	-1,994.25	100.00%
Z-6-05-80-00.01 GCC Fall Trails Revenue	0.00	70,985.00	-70,985.00	100.00%
Total Revenues	0.00	72,979.25	-72,979.25	100.00%
Z-7-05-20 ADMIN GRANTS				
Total ADMIN GRANTS	0.00	0.00	0.00	0.00%
Z-7-05-36 FIRE & RESCUE GRANTS				
Total FIRE & RESCUE GRANTS	0.00	0.00	0.00	0.00%
Z-7-05-70 LIBRARY GRANTS				
Z-7-05-70-52.22 VTDOJ Courier Grant 23-24	0.00	253.98	-253.98	100.00%
Z-7-05-70-52.24 NCSS Pre-School Grant	0.00	252.75	-252.75	100.00%
Total LIBRARY GRANTS	0.00	506.73	-506.73	100.00%
Z-7-05-80 CONSERVATION GRANTS				
Z-7-05-80-52.21 GCC Fall Trails So. Exp	0.00	58,120.00	-58,120.00	100.00%
Z-7-05-80-52.22 GCC Route 104A Gully Rest	0.00	12,665.00	-12,665.00	100.00%
Total CONSERVATION GRANTS	0.00	70,785.00	-70,785.00	100.00%
Total Expenditures	0.00	71,291.73	-71,291.73	100.00%
Total Grant Fund	0.00	1,687.52	-1,687.52	
Total All FUNDS	1,002.00	-650,643.43	651,645.43	

Balance Sheet

Cash

The Cash Asset for the General Fund is negative because we funded our reserve Funds at the end of 2024

The cash balance in the bank at the end of March 2025 was \$1,619,064.92.

The amount above does not match 1-1-00-00-01.00 General Fund Checking. The Treasurer has reconciled the bank balance. The Town Administrator is working on the reconciliation to tie to the general ledger.

Accounts Payable

This is a 2020 tax overpayment that was sent but never found the correct owner. The property was sold in the same year. Guidance from the auditors will be requested.

Payroll

The Retirement and the Union Dues were paid in April. Dental, Health and Vision were also paid. The Town Administrator has verified the employee withholding is correct in Paychex. A reconciliation, starting at the end of 2024, need to be completed by the Treasurer.

Tax Related

A journal entry will be done in April to offset the Tax Clearing Account with the Prepaid Taxes Account.

Cash Restricted

A review was done of each of these accounts for their entire activity. After conversations with Zoning, it was determined that the Planning Legal Escrow balance should be \$500 and the Paving / Sidewalk Escrow should be \$0.00.

This information was sent to the auditor at their request. It is believed that audit entries will be made for 2024 to correct these.

Moving forward the procedure will be as follows:

Zoning will notify the Treasurer of an escrow payment.

Any legal billings that reference Zoning will be reviewed by the ZA to code to the escrow if required.

Budget Status Report

1-6-00-20-00.45 **Reduce Fund Balance** – Needs a journal entry.

1-6-0-20-00.91 **Library Revenue** includes:

- \$500 donation from VT Transco
- \$59.92 damaged book payment (4)
- \$50.00 donation

1-7-05-05-44.00 **Admin Contracted Services**

- \$150 Vermont Information Consortium – no payment was made in 2023, so this is double
- \$1,440 Lone People Consulting
- \$220 NEMRC

1-7-05-15-99.00 **Treasurer Misc Expense**

- \$86.47 1099 filing. Needed a 3rd party to complete.

1-7-05-201-25.00 **Printing / Publishing**

- \$3,361.55 Town Book
- \$1,183.50 Budget Meeting / Voting postcards (\$591.75 each)

1-7-05-28-45.50 **Town Hall Building Maintenance**

- \$2,375.00 Vermont Electrical, light poles in parking lot

1-7-05-30-10.00 **Constable Compensation**

- \$500.00 This was the 2024 payment.

1-7-05-36-52.35 **Fire & Rescue Communications**

- Will verify with the Fire Chief if some of this is covered by Impact Fees

1-7-05-36-88.15 Pumper / Tanker

Budget number incorrect. \$82,338.67 has been the payment since 2023.

1-7-05-60-49.15 Other Dues

\$600.00 SAM.gov renewal

1-7-05-70-21.00 Library Postage

New account to separate book purchases from postage.

1-7-05-70-22.05 Library Adult Books

Ingram proforma invoice at the end of 2024 was incorrect. It was reversed and the correct amount paid in 2025.

1-7-05-70-44.00 and 1-7-05-70-99.00 Library Training / Workshop, Library Misc Expense

In 2024, reimbursement checks were printed for the Library Director. They were never cashed. Those checks were void and the reimbursement was processed through payroll.

1-7-10-05-55.35 State Permit Fees for Hwys

\$1,350 – ANR permit

1-7-10-30-52.20 Small Tools and Equipment

\$525 – Hot Box purchase from Revere, MA

1-7-10-30-55.10 Hwy Office Supplies

\$121.89 – printer toner cartridge