



GEORGIA VERMONT

Selectboard Regular Meeting Monday, April 22, 2024 Chris Letourneau Meeting Room and via Zoom Agenda

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER

A. Call to Order 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. CHAIR UPDATE

4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

A. Executive Session with Union

5. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for 04.03.2024, 04.08.2024 and 4/17/2023
Informational meeting

B. Approval of Warrants #13

6. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

7. CORRESPONDENCE

8. UNFINISHED BUSINESS

A. Job Descriptions

B. Personnel Policy

C. Ethics Policy

D. Purchasing Policy

E. EMS Contract

F. Public Beach Management

- G. Sherwood Forest & Nottingham Dr for 3-acre Rule
 - H. Audit Transitions
- 9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
- A. Town Administrator Report
 - B. Recap of Town Meeting
 - C. Zoning - Sidewalks and Zoning Fee updates - possible Action needed.
 - D. Boulders at the beach - possible action
 - E. Minutes, Website, Postings and Videos
 - F. Library incident - Discussion on emergency policy and a camera for the Pavilion.
 - G. Ken Minck regarding purchasing policy.
- 10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**
- A. Town Administrator
 - B. Treasurer
 - C. Buildings
 - D. Budget and Finance
 - E. Personnel
 - F. Public Works/Grounds/Recreation
 - G. Committees at the direction of the chair
- 11. OTHER**
- 12. PLAN NEXT MEETING AGENDA**
- A. Regular Selectboard Meeting 05.13.2024
- 13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**
- A. Police Contracts
 - B. Bill Hinman - Contractual
 - C. personnel -treasurer
- 14. ADJOURN**
- TABLED ITEMS:**

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Cheryl Letourneau, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



GEORGIA VERMONT

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Selectboard Regular Meeting
Monday, April 08, 2024
Chris Letourneau Meeting Room and via Zoom
Minutes
6:00 p.m.

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER

- Selectboard Present** - Brian Dunsmore, Paul Jansen, Kristina Senna
- Selectboard Absent** - Devon Thomas, Carl Rosenquist
- Staff Present** - Cheryl Letourneau
- Public Present** - Marty Jansen, Heather Dunsmore
- Public Zoom** - Sue Webster
- At **6:00 p.m.** - P. Jansen called the meeting to order.

2. PLEDGE OF ALLEGIANCE

3. CHAIR UPDATE

4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- Propose Public Meeting at the beach in May for Public Input. Warn this as a Special Meeting.
- Add Item K under Board Business and call it Fire Department Officers.

5. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for 03.25.2024

- Motion to approve the Selectboard Regular Meeting Minutes for 03.25.2024.
 - Motion made by Senna, Seconded by Dunsmore.
- Voting Yea: Dunsmore, Jansen, Senna. Motion carried.

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B. Approval of Warrants

- Motion to approve Warrant #10
- Motion made by Senna, Seconded by Dunsmore.
Voting Yea: Dunsmore, Jansen, Senna. Motion carried.
- Motion to approve Warrant #11
- Motion made by Senna, Seconded by Dunsmore.
Voting Yea: Dunsmore, Jansen, Senna. Motion carried.

C. Approval of Payroll Warrant

- Motion to approve Payroll Warrant 03.21.2024.
- Motion made by Senna, Seconded by Dunsmore.
Voting Yea: Dunsmore, Jansen, Senna. Motion carried.
- Motion to approve Payroll Warrant 03.28.2024
- Motion made by Dunsmore, Seconded by Senna.
Voting Yea: Dunsmore, Jansen, Senna. Motion carried.

6. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

7. CORRESPONDENCE

8. UNFINISHED BUSINESS

- A. Job Descriptions
- B. Personnel Policy
- C. Ethics Policy
- D. Purchasing Policy
- E. EMS Contract

9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

- A. TA Report
- B. Junk Ordinance - Active
 - The Junk Ordinance is now in effect.
- C. Stump Dump Ordinance - Active
 - The Stump Dump Ordinance has been deleted.
- D. Motor Vehicle Ordinance - Active
 - The Motor Vehicle Ordinance is now in effect.

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- E. Town Trails Ordinance - Active
 - The Town Trails Ordinance is now in effect.
- F. Audit Scope and Objectives - Action to accept.
 - Motion to approve S&P Audit.
 - Motion made by Senna, Seconded by Dunsmore.
 - Voting Yea: Dunsmore, Jansen, Senna. Motion carried.
- G. Fire Department Position - Action - Driver/Operator
 - Motion to accept Jamie Cota to come back as a driver.
 - Motion made by Dunsmore, Seconded by Senna.
 - Voting Yea: Dunsmore, Jansen, Senna. Motion carried.
- H. Sherwood Forest and Nottingham Dr. 3-Acre Rule
- I. Regional Planning - Basin 5 Clean Water Service Provider - Action for signature
 - Motion to approve the grant.
 - Motion made by Senna, Seconded by Dunsmore.
 - Voting Yea: Dunsmore, Jansen, Senna. Motion carried.
- J. Library Invoices - discussion
- K. Fire Department Officers – Addition
 - Motion to accept a slate of officers as provided by the Fire Chief.
 - Motion made by Senna, Seconded by Dunsmore.
 - Voting Yea: Dunsmore, Jansen, Senna. Motion carried.

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES' REPORTS

- A. Town Administrator -
 - Cristy Monty - Would like to line the BB Court at the beach with pickleball lines.
 - How to fund a reserve fund.
 - Update on the tanks from the Fire Department.
- B. Treasurer
- C. Buildings
- D. Budget and Finance
- E. Personnel
- F. Public Works/Grounds/Recreation - Georgia Beach Possible upgrades
- G. Committees at the direction of the chair

11. OTHER

106 **12. PLAN NEXT MEETING AGENDA**

107 A. 04.22.2024

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109 **13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

110 • At **7:10 p.m.** - K. Senna made a motion to go into Executive Session where premature
111 disclosure may put the town or the people involved at a disadvantage, B. Dunsmore
112 seconded. All in favor, motion carried.

113 • K. Senna made a motion to have the Town Administrator join the board in Executive
114 Session, B. Dunsmore seconded. All in favor, motion carried.

115 A. Police Contracts

116 B. Bill Hinman - Contractual

117 C. Personnel - bookkeeper

118 D. Union Payroll

119 • At **8:00 p.m.** - K. Senna made a motion to exit Executive Session, B. Dunsmore
120 seconded. All in favor, motion carried.

121 • It is noted there are no motions out of Executive Session.

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123 **14. ADJOURN**

124 • At **8:01 p.m.** - Motion to adjourn

125 • Motion made by Senna, Seconded by Dunsmore.

126 Voting Yea: Dunsmore, Jansen, Senna. Motion carried.

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128 **TABLED ITEMS:**

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130 **Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's**
131 **Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

132 **Signed: Cheryl Letourneau, Town Administrator**

133

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



Selectboard Special Meeting
Wednesday, April 03, 2024
Chris Letourneau Meeting Room and via Zoom
Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 4:00 p.m.

EnterTextHere

PRESENT

Brian Dunsmore

Paul Jansen

Carl Rosenquist

Kristina Senna

ABSENT

Devon Thomas

STAFF

Cheryl Letourneau

Doug Bergstrom

April Edwards

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE

C. Rosenquist informed the Board that the school budget failed for a second time.

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

Motion to add Eclipse hours, Minuteman Press and Grant training to the agenda. by.

Eclipse discussion for Office hours. C. Letourneau, D. Bergstrom and A. Edwards will be working remotely that day. Highway Crew has the option to take it off or work. Motion to close the office on April 8, 2024, by B. Dunsmore, Seconded by P. Jansen. All in favor.

Section 5. Item #A.

Minuteman Press and printing of postcards for mailing. Motion to approve Minuteman Press to print and mail postcards for the upcoming town revote. by B. Dunsmore, Seconded by P. Jansen. All in favor.

Grant Writing class. Motion to approve C. Letourneau to take a Grant Writing class. by B. Dunsmore, seconded by P. Jansen. All in favor.

4. SELECTBOARD MINUTES AND WARRANTS

Approval of Minutes from 3/27/24 with changes.

Approval of Liquor meeting Minutes from 3/11/24 and 3/17/24 with changes.

A. Approval of Selectboard Budget Meeting Minutes for 3/27/2024 and Liquor meeting minutes from 3/27/2024

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

6. CORRESPONDENCE

Email from K. Minck regarding postage and impact fees showing in the school budget.

7. UNFINISHED BUSINESS

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Conservation Budget

Discussion on funding the two accounts for Conservation. One account has \$47,263.14 and the second one has \$127,271.87. The first account is money that is used when unforeseen circumstances arise. The second fund is a restricted fund, and they use this money to purchase land. The Selectboard agreed to fund \$8,000.00 to the Conservation Reserve fund this year, which was previously \$13,000.00.

B. T. Cleveland - Library Pool Pass

The library requested purchase of a swimming pass that will allow 4 people use the Pool at Hardack for the months of June, July and August. The cost for this pass will be \$425.00. This pass is being offered to all the libraries. C. Letourneau will reach out to Hardack to purchase two passes for the library for the summer.

C. T. Cleveland - 2/26/2024 Meeting Minutes

Motion to allow Carl to make the changes that T. Cleveland would like in the minutes of 2/26/2024 line 104. This change would add library to clarify which board D. Thomas was referring to.

D. Library Budget

The library presented no changes to the budget presented. The question of why the library reserve fund has not been funded for the last 2 years was asked. C. Letourneau will look into the reserve fund in old minutes. The fund should receive \$5,000 per year.

The library would like to hire another staff member, this will allow programs to still continue and for library hours to go back to normal. The Selectboard agreed to fund the library with \$17,000 for another PT person.

E. Tyler Billingsly - Engineer for Rugg Brook Bridge

Motion to approve contract with Tyler Billingsly from East Engineering for overseer bridge project on Mill River Rd.

F. Budget Discussion

Discussion on budget numbers and how it is moving forward. The board would like to have the budget completed by 4/10/24.

A. Edward will check to see how much the Town has received in federal grants and report back to the board.

A. Edwards and K. Senna will speak with K. Buckley from VLCT regarding ARPA funds.

K.Senna would like to see side column with numbers on the budget in the future for easier reading and discussing.

G. ARPA Funds - General Budget

The finance committee will meet with A. Edwards on 4/09/24 to go over the ARPA funds and accounts.

9. OTHER

10. PLAN NEXT MEETING AGENDA

A. 04/08/2024

11. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

7:20 Motion to enter into executive session.

Motion to enter into executive session with Town Administrator C. Letourneau.

7:50 Motion to exit executive session by B. Dunsmore seconded by K. Senna All in Favor

No Motions out of executive session.

A. Personnel

12. ADJOURN

7:51 Motion to adjourn.

TABLED ITEMS:

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk’s Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Cheryl Letourneau, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



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Selectboard Special Meeting - Informational

Wednesday, April 17, 2024

Fire Station Community Room and via Zoom

Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | **Passcode:** 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 6:00 p.m.

Meeting called to order by C. Rosenquist at 6:00 p.m.

BOARD MEMBERS PRESENT: Brian Dunsmore, Paul Jenkins, Carl Rosenquist, Kristina Senna and Devon Thomas

STAFF PRESENT: Douglas Bergstrom, April Edwards and Cheryl LeTourneau

PUBLIC PRESENT: Bridget Alexander, Lori Bachand, Gene & Shelly Bonnett, Suzanna Brown, Jim Champion, Lee Carson, Terry Cleveland, Charles Cross, Bette Dunsmore, Heather Dunsmore, Robert Gockel, Karen Heinlein Grenier, Kyle Grenier, Heather Grimm, Monica Hill, Alex Hsieh, Shannon Jenkins, Kay Krul, Richard Lagro, Ken Mink, Tracy Morgan, and Bridget Stone.

PUBLIC VIA ZOOM: C. Branagan, Karen Conger, Bethany Langevin, Noah Lavallee, Brad Lewis, Nick Martin, Dawn Penney, Rosemarie Racine, Craig Volatile-Wood and Kirk Waite.

2. PLEDGE OF ALLEGIANCE

3. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Public Informational Meeting on the Budget

- C. Rosenquist gave an overview of the budget highlights. C. Rosenquist explained the ARPA funds are now called Work Force Retention.
- The Work Force Retention has now paid off truck loans and the Georgia Public Library’s budget was increased by \$17,000.00.
- S. Brown asked when the library will increase their hours. Once the budget is approved, they are hoping by June if they can hire another person.

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- S. Jenkins asked about the ARPA funds that had previously been allotted. P. Jansen said the money set aside for bridge repair is not needed and the money was used to pay off truck loans.
- K. Waite expressed concern with using the ARPA funds for debt service.
- K. Minck asked for more information on the Work Force Retention funds. K. Senna explained this was a recommendation from VLCT.
- S. Jenkins wanted to know if the funding for previous project were still in the budget. K. Senna said it was.
- K. Minck wanted to know what the changes are made to the ARPA list: Turnout gear was now paid for out of impact fees, and the beach budget was reduced from \$80,000 to \$40,000.
- K. Waite wanted to know if the new budget will show the funds coming in and going out. The response is that it will.
- S. Brown wanted to talk about paving. There are 42 miles of paved roads, and we are paving less than 3 miles. There is \$308,000.00 in paving funds this year.
- K. Minck stated the voters approved to put the surplus into the taxes and it's not in the budget. K. Minck would like to know where it is in the budget.
- K. Waite said it is used to reduce the tax rate in October. You need to show it as a revenue. This is how it has been done in previous years.
- B. Dunsmore stated we have gone from a 9% to 4% then the money has been used. K. Minck said the rate is down because the budget has been cut. The voters approved to have the \$120,000 put back to the voters. K. Minck believes this should be shown in the new budget.
- N. Martin commented he was happy to see the paving budget and paying off the loans. He does agree that the surplus was something the voters approved and that should have been one of the first things put in the budget.
- K. Minck asked about the conservation budget. B. Dunsmore wants to know what the \$20,000 being spent on. P. Jansen said the conservation fund has over \$122,000 in their reserve fund.
- H. Grimm has said the public wants to see more conservation in town. Wants to know why the budget for the FD office supply line is being increased to \$6,000.00. K. Senna explains that this is for new computer equipment for fire trucks and other office supplies.
- Discussion on the benefits and how they have been moved to each department instead of its own category.
- H. Grimm wants to know what the reserve funds are used for? P. Jansen said he would have to look back to see what was written up for each department.
- S. Jenkins suggested that H. Grimm makes a motion at the vote to put the \$5,000.00 back into the Georgia Conservation Commission reserve account.
- K. Minck wants to know why the school can recognize the impact fees in their budget but the town cannot. P. Jansen explained the impact fees are recognized as they are used and K. Senna explained where the impact fees are shown in the budget.
- K. Minck wanted to know what the figure would be for Article 1. The amount is \$4,632,378 (\$3, 267,279 expenses + \$1,365,099 transfers).
- C. Branagan asked about the appraisal money. C. Letourneau said the state will be taking over the assessment of property. We do not know when this will be as the state is basing the assessments on a COD vs CLA.

- 79 • K. Grenier had a question regarding law enforcement. K. Senna said there is \$50,000.00
- 80 in the budget for law enforcement; and we do have the chance to have FCSD for 40hrs a
- 81 week, but at the cost of \$180,000.00. P. Jansen said we are hoping for a discussion on
- 82 4/20 to see what the public would like to do. If we agree to the \$180,000 our budget
- 83 increase would be 8.7%.
- 84 • Discussion was had regarding Article 2 and the budget going to Australian Ballot.
- 85 • S. Brown stresses that people should attend the meetings and get involved.
- 86 • K. Grenier would like to see electronic signs at the office buildings.

87 7:45 p.m. Public Informational Meeting on the Budget adjourned.

88 **4. EXECUTIVE SESSION**

89 7:45 p.m. Motion to move into executive session by K. Senna, seconded by B. Dunsmore. All
90 in favor.

91 Motion to move into executive session with the Town Administrator and the Treasurer by K.
92 Senna, seconded by B. Dunsmore.

93 8:20 p.m. Motion to come out of executive session. by K. Senna, seconded by B. Dunsmore.
94 All in favor.

95 Motion to accept the Town of Georgia Treasurer’s resignation, effective immediately, by K.
96 Senna, seconded by B. Dunsmore. All in favor.

97 **5. ADJOURN**

98 8:25 p.m. Motion to adjourn by K. Senna, seconded by B. Dunsmore. All favor.

