

SELECTBOARD MEETING

Monday, June 26, 2023 at 6:00 PM Chris Letourneau Meeting Room and via Zoom AGENDA

Zoom Details:

https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09

Meeting ID: 616 584 3896 | **Passcode:** 5243524 **Dial by your Location:** 1 929 205 6099 (New York)

- 1. CALL TO ORDER
- 1. PLEDGE OF ALLEGIANCE
- 2. CHAIR UPDATE
- 3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
- 4. SELECTBOARD MINUTES AND WARRANTS
 - A. Approval of Selectboard Regular Meeting Minutes for 6/12/2023
 - **B.** Approval of Warrants #09 & #10
- 5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- 6. CORRESPONDENCE
- 7. UNFINISHED BUSINESS
- 8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)
 - **A.** Purchase of Street Signs Action
 - **B.** Rowley Fuels pre buy Action
 - C. Library Security System Action
 - **D.** Board Contact for Attorney Action
 - E. Diversity and Inclusion Committee
 - F. Velco Update

9. SELECTBOARD SUB COMMITTEES AND REPORTS

A. Town Administrator

Thank Garvey for their donation.

Stormwater for developments

Capital Plan

Grant award

MPD

B. Buildings

Ideas for the Old Town Garage

C. Budget and Finance

Purchasing Policy

D. Personnel

Personnel Policy

E. Public Works/Grounds/Recreation

GCEC updates

GIDC letter regarding Trail 4 - Jamie and Todd

F. Committees at the direction of the chair

10. OTHER

11. PLAN NEXT MEETING AGENDA

A. 07/10/2023

12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

- A. Zoning Appeal Action
- B. Rec. Director Hire
- **C.** Treasurer compensation for training Action

13. ADJOURN

TABLED ITEMS:

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Cheryl Letourneau, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com



SELECTBOARD MEETING

Monday, June 12, 2023 at 6:00 PM
Chris Letourneau Meeting Room and via Zoom
MINUTES

1			Zoom Details:
2		http	os://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09
3			Meeting ID: 616 584 3896 Passcode: 5243524
4			Dial by your Location: 1 929 205 6099 (New York)
5			
6 7 8		1.	CALL TO ORDER Present: Devon Thomas Chair, Shannon Jenkins Vice-Chair, Jamie Comstock, Carl Rosenquist Nick Martin
9 10 11			Staff: Cheryl Letourneau, Dawn Penney and Doug Bergstrom
12 13 14 15			Public: Bette Dunsmore, Joan Nye, Brian Dunsmore, Heather Dunsmore, Kyle Grenier, Tony Heinlein, Bob Gockel, Frank Gore, Sarah Savich, Deborah Woodward, Keith Baker, Suz Brown, Sara Walker, Bridget Stone, Heather Grimm, Fred Grimm
16 17			Zoom: Jana Thuesen, Amber Baker, Jen Kale, Eric Couture, Terry Cleveland, Cat Schoonejongen, Sue Webster
18	1.	PL	EDGE OF ALLEGIANCE
19	2.	CF	IAIR UPDATE
20	3.	AΓ	DDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
21	4.	SE	LECTBOARD MINUTES AND WARRANTS
22		A.	Approval of Selectboard Regular Meeting Minutes for 5/22/23
23			S. Jenkins would like lines 115 and 116 reworded.
24			C. Rosenquist wants exit time of the executive session.
25			H. Grimm would like more information included with the motions from the executive session.
26 27			C. Rosenquist makes the motion to approve the minutes with the changes, J. Comstock seconds. All in favor, motion carried.
28		B.	Approval of Warrants #8
29 30 31 32			H. Dunsmore wanted to know what the Costco order was for \$241.00. K. Baker informed her it was the yearly gathering and awards for the Fire Department. H. Grimm asked if this was paid for by the association and K. Baker said it was not. Everyone brought a dish and the town paid for the meat and drinks.

- Brian Dunsmore questioned what the VLCT payment was for, it is the insurance payment.
- N. Martin made the motion to approve the warrant, J. Comstock seconds. All in favor, motion approved.

5. PUBLIC COMMENT (For items not on agenda)

- All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.
- Bette Dunsmore wanted to express her disappointment with no recreation director hired. School is out and there is nothing for the kids to do. N. Martin says they are doing interviews next week.
- F. Grimm commented about the under 16 cadets in the fire hall and he questioned if we were breaking labor laws. K. Baker responds that the lawyer reviewed the SOGs.

6. CORRESPONDENCE

A. GIDC Letter

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69 70 D. Thomas read the letter from Tim Smith. C. Rosenquist suggests giving the issue to Public Works to review and see if any action is needed and to include ground radar readings. J. Comstock wants to reach out to Todd Cadieux and Tim Smith for possibilities.

48 8. UNFINISHED BUSINESS

9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

- 50 A. Ethics Committee- draft policy
- K. Grenier presented to the board on behalf of the Ethics Committee. He requested permission to reach out to VLCT for clarification on four items: a definition of volunteer, how to do changes and updates with policies, an appropriate way to work with other elected town officials and which Ethics and Conflict policy proceeds the other. D. Thomas will work with K. Grenier to get him permission with VLCT.
- B. Legal Trail # 4 Action
 - C. Rosenquist made a motion to have Devon Thomas sign to approve the amendment for Bryce to move the fence onto the town portion, N. Martin seconds.
 - C. Rosenquist reports that he and Tony Heinlein walked the fence and Bryce asked for 10-15 feet in a single slope area and in exchange they will waive the \$20,000 portion the town is responsible for.
 - T. Heinlein would like to see a fence plan and a permit from Bryce before he moves the fence stating the property line needs to be defined by a survey. S. Jenkins is nervous about Bryce asking for this. D. Bergstrom says it is outside of the zoning regulations therefore the agreement between the selectboard and Bryce should be sufficient. Betty Dunsmore says the fence could help to keep someone from falling down the bank. S. Brown questions if we should sell them the land.
 - C. Rosenquist amends his motion to have D. Thomas sign with the cavate to include a Mylar for recording, N. Martin seconds. All in favor, motion passed.
 - C. Stump Dump Removal Action
- S. Jenkins makes a motion to proceed with the process of removing the stump dump ordinance,
 N. Martin seconds. All in favor, motion passed.
- D. GCEC Georgia Community Events Committee

S. Savich presents to the selectboard that the GCEC has a new chair, Kate Driver and all correspondence should be forwarded to her. She questions how to pay for Gatherings on the Green as they are only two weeks out. She also asks if any selectboard members will be attending and wants to know what their support will look like. S. Jenkins will schedule a meeting and request an update on social media looking for volunteers.

E. Livestock Ordinance - Action

- C. Rosenquist makes a motion to speak on this topic, N. Martin seconds.
- Motion to discuss livestock ordinance and issues. move forward to revise the ACO Ordinance.
 - J. Nye has spoken to many agencies regarding livestock in the road. She is very concerned about the dangers it poses to the people of Georgia as there have been 69 cows out and in the road. C. Letourneau reports that Kollene Caspers is currently looking into these issues.
 - J. Comstock makes a motion to move forward to revise the Animal Ordinance, N. Martin seconds. All in favor, motion passed.

F. Town Plan

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- S. Brown reports that regional planning does not time to do a town plan. NWRP said it would take \$6,000 for data this year. D. Bergstrom says we need \$30,000.00 to complete the town plan. If we use a private company we could get the plan done this year.
- C. Rosenquist makes a motion to ask the finance committee to try and find \$35,000 for the Town Plan, S. Jenkins seconds. All in favor, motion passed.
- Keith asked if we could use the ARPA funds.

G. Trail Ordinance

- C. Rosenquist makes a motion to move this ordinance to the next meeting, J. Comstock seconds.
- Brian Dunsmore would like the board to look at how much of a problem this has created. If you enact it as of now it is conflicting with another ordinance that we already have dated April 25, 1983, related to all firearms.
- All in favor, motion passed.

H. New Fire Truck

K. Baker presented saying funding was coming out of the reserve for the equipment needs for the new truck which includes 6 nozzles and hose. K. Baker says some of this will come out of the impact fees with \$10,000-\$11,000 needed for these items. They need to pay the difference of \$25,000 that should be coming out of the reserve fund. The resale value of the new truck should bring in \$80,000.00.

10. SELECTBOARD SUB COMMITTEES AND REPORTS

A. Town Administrator

- Milton Police Department has reported that they are down two men. We are hoping to get coverage but that will depend on officers signing up for overtime.
- There has been damage to the garage door and T. Cadieux hopes to have it fixed.
- Jeffrey Brace sign has been installed and looks great.

- 114 C. Letourneau says that there has been conflicting information with respect to having dogs at the beach. She will continue to look into it and get back to the board.
- B. Buildings
- Potential uses for the Old Town Garage
- 118 C. Budget and Finance
- J. Comstock wants department heads to come forward with their wish lists for ARPA money.
- D. Personnel
- 121 E. Public Works/Grounds/Recreation
- F. Committees at the direction of the chair
- 123 **11. OTHER**
- 124 12. PLAN NEXT MEETING AGENDA
- 125 A. 06/26/2023
- 126 13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)
- 127 C. Rosenquist makes a motion to go into Executive Session to include C. Letourneau and requests
- Library trustees and director for one part, and then K. Baker for the Firefighter portion, N. Martin
- seconded. All in favor, motion passed at 9:20 p.m.
- 130 A. Library Director/trustees
- D. Thomas makes a motion to investigate to decrease the number of cameras at the door and
- there will be no access to the viewing of the cameras until there is a policy in place, training on
- the card swipe system, and to check into the timeline for the installation of a panic buttons, N.
- Martin seconds. D. Thomas, N. Martin, S. Jenkins and J. Comstock in favor, C. Rosenquist
- abstains, motion passed.
- B. Treasurer position candidate Action
- 137 C. Rosenquist makes a motion to offer our first candidate the treasurer job at a rate of pay
- discussed in executive session per hour for up to 30 hours per week, if the first candidate
- declines, offer the position to second candidate, N. Martin seconds. All in favor, motion
- passed.
- 141 C. Fire Chief Firefighter/EMS hire Action
- 142 C. Rosenquist makes a motion to approve the fire chief to offer the position of firefighter/EMS
- to the candidate discussed in executive session at a rate of \$23 per hour, N. Martin seconds.
- All in favor, motion passed.
- 145 **14. ADJOURN**
- 146 C. Rosenquist makes the motion to adjourn the meeting at 9:45 p.m., J. Comstock seconds. All in
- favor, motion passed.
- 148 TABLED ITEMS:

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- 150 Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's
- Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.
- 152 Signed: Cheryl Letourneau, Town Administrator

153 Phone: 802-524-3524 | Fax: 802-524-3543 | Website: <u>townofgeorgia.com</u>



06/22/23 02:49 pm

Town of Georgia, Vermont Accounts Payable Check Warrant Report # 9 Current Prior Next FY Invoices

Page 1 bookkeeper

Unpaid Invoices For Check Acct 01(General Fund) From / / To 06/26/23

				Purchase	Discount		Ohh	011-
Vendor		Invoice	Invoice Description	Amount	Discount Amount	Amount Paid	Check Number	Check Date
								Date
AFLAC	AFLAC	217591	Aflac	102.00	0.00			- -//
ALLEGIANC	ALLEGIANCE TRUCKS	X12201955301	Lamp, plug	61.44	0.00		CONTRACTOR (CONTRACT)	//
AMAZON	AMAZON CAPITAL SERVICES	1FXV6KTG1WL9	Cables for conf. and pen	120.32	0.00			//
AMAZON	AMAZON CAPITAL SERVICES	1СХ13FY9Н9М3	PAINTBRUSH SET	50.58	0.00			//
AMAZON	AMAZON CAPITAL SERVICES	1W1KX4KQ94CX	Safety pins	180.22	0.00		(30003-000)	//
AMAZON	AMAZON CAPITAL SERVICES	1XGL997RKRDQ	Laptop pad	14.97	0.00		-	//
AMAZON	AMAZON CAPITAL SERVICES	1D1RPW1G1FLW	Audio visual	36.84	0.00			//
AVENU	AVENU INSIGHTS & ANALYTICS	INVB045683	7/23 Land records	890.00	0.00			//
BIG BLUE	THE BIG BLUE TRUNK, LLC	2529	Twirly Whirly fun ride	350.00	0.00			//
BLAKES	YVONNE BLAKE	6082023	2021-2023 easement	450.00	0.00			//
BLUECR	BLUE CROSS & BLUE SHIELD OF VT	163194830	6/23 Health ins	11102.01	0.00			 //
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14170	IT 6/14, 6/19	336.50	0.00			//
BOUCHOME	BOUCHARD HOME & OFFICE SERVICE	14152	IT 6/2, 6/9	2027.50	0.00			//
CANON	CANON FINANCIAL SERVICES, INC	30632761	6/23 copier	525.86	0.00		SILL	//
CHEVALIER	CHEVALIER DRILLING CO., INC	88528	Beach samples	215.00	0.00	,		//
COMCAST	COMCAST	5/23 MODEM	5/23Modem	29.90	0.00			//
COMCAST	COMCAST	6/23 TOWN	6/23 Town clerk	110.13	0.00			//
COMCAST	COMCAST	6/23OLDGARAG	6/23old garage	60.45	0.00			//
COMCASTB	COMCAST BUSINESS	170077324	4/23 Comcast	783.82	0.00			//
COMCASTB	COMCAST BUSINESS	172412862	5/23 Comcast	773.49	0.00			//
COMCASTB	COMCAST BUSINESS	174725841	6/23 comcast	785.25	0.00			//
COSTCO	COSTCO WHOLESALE	06212023	Oreos, drumsticks, mams, ch	312.86	0.00			//
FRANCOIS	FRANCOIS DAUPHINAIS	795101419	Flowers for mem monument	239.66				
GARVEY	GARVEYS GARDENS	140192	Mulch 2 yrds	112.00				
GEO MARK	GEORGIA MARKET	04-1614736	Ice cubes, deep river sa	15.97		: ************************************		
GMP	GREEN MOUNTAIN POWER CORPORATI	6/23 BEACH	6/23 beach	44.30				
GMP	GREEN MOUNTAIN POWER CORPORATI		6/23 lib	402.18				
GORMAN	THE GORMAN GROUP LLC	11012712	Summer calcium	5346.35				
GRNMTNELE	GREEN MOUNTAIN ELECTRIC SUPPLY		Beach repair	8.52				
GRNMTNELE	GREEN MOUNTAIN ELECTRIC SUPPLY		Beach building repair	233.18				
GRNMTNELE			Conduit, adaptors	804.72				
	GREEN MOUNTAIN ELECTRIC SUPPLY		Clamps, conduit, pvc	-212.31				
HOME	HOME DEPOT	06132023	Barn paint	109.99				
INGRAM	INGRAM LIBRARY SERVICES	76446232	Young adult books	85.31				
J&L	J & L HARDWARE, INC.	490602	Concrete mix	107.88				
JāL	J & L HARDWARE, INC.	491088	keys, sink drain for lib	12.97		======================================		
JENKINS	JENKINS TREE & STUMP REMOVAL	1018	3 days tree service	2550.00				
KOFILE	KOFILE PRESERVATION		Town meeting vol#13	353.18				
M JONES	CAROL ANN JONES	06132023						
MRS	MILTON RENTAL & SALES INC	11-640306	Music On the green 6/28	450.00				
NEDENT	NORTHEAST DELTA DENTAL	7/23	Jack hammer 7/23 Dental	80.00				
PAYCHEX				448.36				
	PAYCHEX	3702954	6/23 kiosks	75.00				
PESTPRO	PEST PRO, INC.	161984	6/23 Pest control	75.00				
PIKEIN	PIKE INDUSTRIES INC	1232400	Emulsion by pail	75.00				
POULIN	POULIN BUILDING MATERIALS	7046477	Lumbar	81.95				
SCHWAA	SCHWAAB INC	8314638	Name badges	33.49				
SHELBU	SHELBURNE LIMESTONE CORPORATIO		6/23 Driveway mix	1534.58				
SHELBU	SHELBURNE LIMESTONE CORPORATIO		6/12 driveway mix	1103.72				
STICKS	STICKS & STUFF	224897	Paint	115.86		,		
THECHA	CHAMPLAIN DOOR SYSTEMS INC	1163021	Door frame, track, roller	625.55	0.00			//

06/22/23 02:49 pm

Town of Georgia, Vermont Accounts Payable Check Warrant Report # 9 Current Prior Next FY Invoices Unpaid Invoices For Check Acct 01(General Fund) From / / To 06/26/23

Page 2

bookkeeper

Vendor		Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
TIFCO	TIFCO INDUSTRIES	71872452	Gladhand seal, air brake	143.15				
UNIFIR	UNIFIRST CORPORATION	1080145020	5/3 uniforms	68.22	0.00			//
UNIFIR	UNIFIRST CORPORATION	1080151391	6/7 uniforms	68.22	0.00			//
UNIFIR	UNIFIRST CORPORATION	1080152738	6/14 uniforms	68.22	0.00		**********	//
UNIFIR	UNIFIRST CORPORATION	1080153945	6/21 uniforms	68.22	0.00		STATE OF THE STATE	//
VALLEE2	R L VALLEE INC	7390635	5/5, 5/11 Fuel	502.39	0.00			/
VERIZON W	VERIZON	9936275174	6/23 cell phones	80.54	0.00			//
VGS	VERMONT GAS SYSTEMS INC	5/30 GARAGE	5/23Garage	294.76	0.00		*********	//
VGS	VERMONT GAS SYSTEMS INC	5/23FIRE	5/23 fire	129.38	0.00	**************************************		//
VGS	VERMONT GAS SYSTEMS INC	5/23TOWN	5/23 town	96.35	0.00			//
VGS	VERMONT GAS SYSTEMS INC	5/23 OLD GAR	5/23 old garage	43.57	0.00			//
VIKING	VIKING -CIVES USA	4525999	Circuit breaker	24.46	0.00			//
VITAL	VITAL RECORDS/DEPT OF HEALTH	1176	Engraved paper	38.00	0.00			//
WBMASON	W.B. MASON CO., INC.	238875264	6/23 water	189.90	0.00			/
WBMASON	W.B. MASON CO., INC.	238886575	water rental	3.00	0.00	,		/
WEMASON	W.B. MASON CO., INC.	CM1894403	Bottle return	-42.00	0.00			//
WBMASON	W.B. MASON CO., INC.	CM1897361	Bottle return	-18.00	0.00			//
WBMASON	W.B. MASON CO., INC.	239074362	Clip, dater, binder	104.32	0.00			//
WEMASON	W.B. MASON CO., INC.	239032120	Paper, pens	200.38	0.00			//
WBMASON	W.B. MASON CO., INC.	239088074	Stamp	31.99	0.00			//
WEMASON	W.B. MASON CO., INC.	238520489	ledger paper	13.99	0.00			//
WBMASON	W.B. MASON CO., INC.	238870868	paper	21.99	0.00			//
WBMASON	W.B. MASON CO., INC.	238784760	Hot/cold cups	31.96	0.00			//
WORKING	WORKING DOG SEPTIC SERVICE, IN	06082023	Septic tank pumping	930.00	0.00			//

Section 4. Item #B.

06/22/2023 02:49 pm

Town of Georgia, Vermont Accounts Payable Check Warrant Report # 9 Current Prior Next FY Invoices Unpaid Invoices For Check Acct 01 (General Fund) From / / To 06/26/23

Page 3 of 3 bookkeeper

Vendor Invoice Invoice Description Amount Amount Check Check

Report Total 37,324.56 0.00 0.00

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****37,324.56 Let this be your order for the payments of these amounts.

Devon Thomas (Chair)
Shannon Jenkin	s (Vice-Chair)
Jamie Comstock	
Carl Rosenquis	t

Nicholas Martin

06/22/23 02:57 pm

Town of Georgia, Vermont Accounts Payable Check Warrant Report # 10 Current Prior Next FY Invoices Unpaid Invoices For Check Acct 01(General Fund) From 06/27/23 To 06/27/23

Page 1 bookkeeper

							Purchase	Discount	Amount	Check	Check
Vendor		I	Invoice 1	Invoice	Descript	ion	Amount	Amount	Paid	Number	Date
ROWLEY	ROWLEY FUELS PROPANE	TTC 6	5/23LIB I	Prebuy i	fuel for	winter m	3709.09	0.00			//
						See 1					
		Report Tota	1				3,709.09	0.00	0.00		

To the Treasurer of Town of Georgia, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****3,709.09 Let this be your order for the payments of these amounts.

Devon Th	omas (Ch	nair)
Shannon	Jenkins	(Vice-Chair)
Jamie Co	mstock	
Carl Ros	enquist	



The Traffic Sign Store 309-828-1007

Web Site: http://www.trafficsignstore.com E-mail: TrafficSigns@aol.com 1231 N. Mason Street, Bloomington, IL 61701 Federal FEIN No. 37-1386198

Quote

Date	Estimate No.
6/21/2023	Q11979

Customer

Town of Georgia Attn: Todd 65 Plains Road Georgia, VT 05478

	Description	4002	Qty	Cost	Total
30-inch inverted triangl Prismatic)	e White/RED, R1-2 YIELD (ligh Intensity	2	54.50	109.00
,	E R7-1 NO PARKING ANY	ГІМЕ	3	18.50	55.50
	LOW W10-15P ROUGH CRO	OSSING (High	6	40.50	243.00
-	Black/YELLOW WQ14-2 Noic)	OUTLET	1	44.50	44.50
9-inch Extruded White/ upper- and lower-case 1	GREEN Street Name, two-sidetters, suffix 4-inch bottom (Fis Rd - Polly Hubbard Rd)		7	80.50	563.50
9-inch Extruded White/	GREEN Street Name, ONE-sir-case letters, suffix 4-inch bo		1	70.50	70.50
18x24-inch Red/WHIT	E NOTICE THIS PROPERTY EO SURVEILLANCE (Engi		10	30.50	305.00
,	NGE M4-9 DETOUR with A Prismatic)	rrow (5-Right,	10	40.50	405.00
	Square Post with 12-inch slot	for Extruded	8	20.50	164.00
VCR221 - Jumbo Head nylon washer	3/8-inch Aluminum Drive Ri	vet with Black	20	1.10	22.00

Thank You! We appreciate your business.	Subtotal
- the deliment	Sales Tax (8.75%)
	Total



Customer

Town of Georgia
Attn: Todd
65 Plains Road
Georgia, VT 05478

The Traffic Sign Store 309-828-1007

Web Site: http://www.trafficsignstore.com E-mail: TrafficSigns@aol.com 1231 N. Mason Street, Bloomington, IL 61701 Federal FEIN No. 37-1386198

Quote

Date	Estimate No.
6/21/2023	Q11979

Do not	Description	y y	Qty	Cost	Total
TCRSV36 - 36-inch with heavy duty fiber	Reflective Fluorescent Orang glass rib supports and standa	e Vinyl Roll-up rd messages:	4	96.50	386.00
2 - ROAD CLOSED 2-MOWERS AHEAI					
Ship via UPS Ground	d (30-inch signs and larger on	ly)	-	54.85	54.85
			_	1 2	
		9			

Thank You! We appreciate your business.	Subtotal	\$2,422.85
	Sales Tax (8.75%)	\$0.00
	Total	\$2,422.85

Quote



Date	Quote No.
6/1/2023	08-131209

1816 Louisville Road

Bowling Green, KY 42101

Customer
TOWN OF GEORGIA 47 TOWN COMMON RD NORTH ST. ALBANS, VT 05478

Ship To:	
TOWN OF GEORGIA	
ATTN: TODD CADIEUX	
65 PLAINS RD	
ST. ALBANS, VT 05478	
802-524-3323	
000 021 0000	

Cust	omer Fax	Sales Rep	Customer No.	Terms	Produ	uction Time
		MW	05478	Net 30 DAYS	3	
Qty	Item		Description		Rate	Total
1	SDDECAL	WORDING TOWN OF 65 PLAINS	GEORGIA S RD NS, VT 05478	YELLOW -	35.00	35.00
5	CS-O-3	DETOUR A	CONE SIGN - BLACK ON ORANGE - LEGEN ARROW RIGHT		21.98	109.90T
5		DETOUR A	CONE SIGN - BLACK ON ORANGE - LEGEN ARROW LEFT		21.98	109.90T
	2SQX12	ULTRA SU STREET N	JPER LOK BRACKET WITH 12" SLOT FOR I AMES AND 2" SQUARE POST	EXTRUDED	22.20	177.60T
20	VCR221	3/8" DRIV	E RIVET USED FOR ATTACHING SIGNS TO ROUND HEAD WITH NYLON WASHER	SQUARE	1.89	37.80T
2	TCRSV3612	36" X 36" REFLECTI	36" X 36" SOLID VINYL ROLL-UP SIGN, 3M SCOTCHLITE REFLECTIVE, SIGN LEGEND: MOWERS AHEAD		82.31	164.62T
2	TCRSV3627	36" X 36"	SOLID VINYL ROLL-UP SIGN, 3M SCOTCH VE, SIGN LEGEND: ROAD WORK AHEAD	LITE	82.91	165.82T
4	RR300-36 FREIGHT		ASS RIB SET FOR 36" ROLL-UP SIGNS "NO CHARGE"		15.90	63.60T 0.00T

Due to the multiple price increases in 2021 on steel and aluminum, this quote is valid for 24 hours.

*** Free Items may be excluded from quoted

Sales Tax (0.0%)	\$0.00
Total	\$2,285.38

Quote



Date	Quote No.	
6/1/2023	08-131209	

1816 Louisville Road

Bowling Green, KY 42101

Customer	
TOWN OF GEORGIA 47 TOWN COMMON RD NORTH ST. ALBANS, VT 05478	

Ship To:	
TOWN OF GEORGIA	
ATTN: TODD CADIEUX	
65 PLAINS RD	
ST. ALBANS, VT 05478	
802-524-3323	₩.
702 02 1 0020	

Customer Fax		Customer Fax Sales Rep Customer No.		Terms	Produ	uction Time
		MW	05478	Net 30 DA	YS	
Qty	Item		Description		Rate	Total
10	G-400HIA9	SURVEIL	18" X 24" NOTICE THIS PROPERTY IS PROTECTED BY VIDEO SURVEILLANCE - HIGH INTENSITY PRISMATIC080 ALUMINUM			385.20T
3 0	G-40RA5	12" x 18" (12" x 18" (WHEELCHAIR SYMBOL) PARKING - ENGINEER GRADE PRISMATIC080 ALUMINUM			59.701
2 F	R1-2HIA22	30" x 30" Y	TIELD SIGN - HIGH INTENSITY PRISMATIO	43.20	86.40T	
1 1	W14-1HIA16	24" x 24" I ALUMINU	DEAD END - HIGH INTENSITY PRISMATIC	080	47.91	47.91T
6 7	W10-15PHIA	24" x 18" F	24" x 18" ROUGH CROSSING - HIGH INTENSITY PRISMATIC080 ALUMINUM			
	5N-8-9UL	EXTRUDE LETTERIN *** UPPEH *** COLO 1EA: Bate 1EA: Hibb 1EA: Rour 1EA: Geor 1EA: Geor 1EA: Geor 1EA: Polly	ard Rd Ids Rd gia Shore Rd Irich Hill Rd gia / Fairfax v Hubbard Rd		68.93	482.51T
1 8	SN-12-78UL	PRISMATI ALUMINU *** UPPER	FLAT STREET NAME SIGN - HIGH INTENSI C - 8" HEIGHT LETTERING - DOUBLE SIDE M - WHITE BORDER TO OUTSIDE OF SIGN VLOWERCASE LETTERING R: WHITE ON GREEN Lake Rd	D080	128.30	128.30T

Sales Tax (0.0%)

Total

ROWLEY RUELS

Rowley Fuels Propane, LLC • PO Box 21 • 789 Route 7 South • Milton, VT 05468 • 802.893.7952 • Fax 802.893.3201 • info@rowleyfuels.com

June 13, 2023

27797 Town of Georgia 1697 Ethan Allen Highway Georgia, VT 05454

Dear M. Town of Georgia,

While it is hard to predict what will happen to energy prices over the next year, Rowley Fuels Propane, Inc. is offering two guaranteed Pricing Programs to provide some peace of mind.

- Pre-buy your propane gallons now and receive automatic deliveries throughout the year.
 - Price is \$2.019 + \$0.02 tax per gallon.
- Lock in the price of your propane for the year so that you will always know what you will be paying.
 - Fixed price is \$2.229 + \$0.02 tax per gallon.

Propane Terms:

- Plans are in effect Aug 1 to July 30
- Payment in full is required for Pre-buy plan
- Fixed price plan requires 20% deposit
- These prices include tax and are guaranteed until all gallons are sold.
- Participation requires a minimum of 400 gallons
- Payment secures gallons. No early withdrawal is permitted.
- Unused Gallon Penalty MAY apply if price on May 1st is lower than plan price
- Signed contract is required to complete activation of plans.

We also offer a market price budget plan that runs for 11 months, and automatic delivery options. Budget plans and auto delivery are eligible for prompt payment discounts. Automatic payments through your checking account, with a debit card, or credit card can be set up through our office.

Online account access is available on our website at www.rowleyfuels.com. Rowley Fuels Mobile App is available for apple or android.

Rowley Fuels Propane is committed to helping you choose a plan that fits your needs. Please contact our office if you have questions about any of our programs.

Warmly,

The Staff at Rowley Fuels & Propane



VIA CERTIFIED MAIL AND EMAIL

June 16, 2023

123456

8 9 10 11 12

Re: Franklin County Line Upgrade Project

Certificate of Public Good – Section 248 Permit Process

45-Day Notice of Project Filing

Dear Town/Regional/State Official:

replace and upgrade VELCO's existing transmission line that runs through Georgia, St. Albans, Swanton, and Transco LLC (collectively "VELCO") proposed Franklin County Line Upgrade Project (the Project), which is to This letter and enclosed information describe the Vermont Electric Power Company, Inc. and Vermont Highgate, Vermont.

requires VELCO to provide notice to the Commission and involved Towns at least 45 days prior to a formal We anticipate filing our formal petition with the Vermont Public Utility Commission (Commission) on July 31, 2023, requesting a Certificate of Public Good to construct the Project. The state permitting process filing with the Commission. ¹ For your information, we have attached a Project overview and Franklin County Line Upgrade overview map to this letter.

address concerns from affected communities including Georgia, St. Albans, Swanton, and Highgate. Before community members. More information on these meetings can be found at www.velco.com/fclu. You will the Project is filed with the Commission, VELCO will hold in-person meetings on June 21, 22, 27, and 28 in VELCO held a series of public meetings in November, 2022 to share information, to collect feedback and these same communities to share information, collect feedback, and address concerns from affected also receive notice when our petition is filed with the Commission.

¹ The process is governed by Commission Rule 5.400, which can be viewed on the Commission's website at http://puc.vermont.gov/.

Section 8. Item #F.

the Petition contains new or more detailed information that was not previously included in the plans. While Section 248(f) and Commission Rule 5.402(A) focus on the Planning Commission comment process, VELCO make revised recommendations within 45 days after the date the Petition is filed with the Commission, if submission of this 45-day notice – July 26, 2023 in this case. Planning Commissions also have the right to welcomes feedback from the affected municipal bodies and state agencies. So that VELCO has sufficient time to incorporate your feedback prior to the July 31, 2023 anticipated filing date, VELCO is requesting Please note that Planning Commissions may make recommendations to VELCO within 40 days of the that all comments be submitted by July 26, 2023.

commission. Further information is provided in "A Citizen's Guide to the Public Utility Commission," found For additional information regarding the Commission processes, including your right to participate in the proceeding, please refer to the Commission document titled "Public Participation and Intervention in https://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utilityat the Commission's website at: https://puc.vermont.gov/sites/bsbnew/files/doc library/citizens-Proceedings Before the Public Utility Commission," found at the Commission's website at guide.pdf

The Commission's website also includes a Section 248 procedures document found at: https://puc.vermont.gov/document/section-248-procedures.

comments, or want further information, please contact Scott Mallory, Project Manager, at 802-770-6319 or As the Project is still in the design phase, we will continue discussions and expect to receive feedback on smallory@velco.com. So that we may better address any questions or concerns you may have, please this Project from various stakeholders. If you are interested in a presentation on this Project, have contact us before July 26, 2023.

Sincerely,

Scott Mallory, Project Manager Vermont Electric Power Company, Inc. Ms. Holly Anderson, Clerk, Vermont Public Utility Commission (via ePUC) ::

Enclosures:

Attachment A – Project Overview
Attachment B – Proposed FCLU Overview Map
Attachment C – Proposed Aesthetic Mitigation Plan

Vermont Electric Power Company, Inc. 366 Pinnacle Ridge Rd, Rutland VT 05701

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Franklin County Line Upgrade Project Overview

Introduction

to create the nation's first statewide "transmission only" company in order to provide access to clean hydro Vermont Electric Power Company Inc. (VELCO) was formed when local distribution utilities joined together power and build and maintain the state's high-voltage electric transmission grid. VELCO constructs, owns provides the electric supply to Franklin County's local distribution utilities, Vermont Electric Cooperative and operates most of this in-state, high-voltage transmission grid (essentially 115 kV and above), that connects Vermont to the regional and national electric power supply system. VELCO's network also (VEC), Green Mountain Power (GMP), and the Village of Swanton Electric Department (Swanton).

VELCO's existing 16.6-mile transmission line that runs through Georgia, St. Albans, Swanton, and Highgate. assuming the Commission and other approvals are granted, currently plan for it to be constructed during The Franklin County Line Upgrade Project (the Project) is driven by the need to improve the condition of electrical conductor to save Vermont and New England power costs and to increase the existing limit of with the Vermont Public Utility Commission (Commission) for permission to undertake this Project and, generation that may be sited and/or allowed to operate within northern Vermont within the Sheffield Highgate Export Interface limit. As is explained in this overview, we expect to file a request on July 31, Along with replacing aged and deteriorated structures, the Project is being upgraded to add a second 2024 through 2025, with the Right of Way clean up work completed by spring of 2026.

This proposed Project overview describes the following:

- Transmission system deficiencies that drive Project need
- Alternatives evaluated for this Project
- The Project's description
- The Project's impact
- The anticipated Project filing date with the Commission
- Local and Regional Planning Commissions' rights to comment on Project plans

Description of the VELCO Franklin County Line transmission system deficiencies

communities. Households, businesses and public services like schools and hospitals all rely on electricity for transmission facilities fail, large geographic areas can lose their electric service. Transmission utilities such Electric energy remains a cornerstone of our local and state economies, our quality of life, and our communication, lighting, heating, ventilation, and the operation of appliances and equipment. If

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^{*} Transmission refers to the part of the electric system that operates at high voltage and carries large amounts of electricity from generation plants to the lower-voltage distribution system, which supplies electricity to local areas.

Attachment A-Project Overview

regional reliability standards. In addition, VELCO continuously assesses the adequacy of its system to ensure as VELCO are required to design, operate, and maintain a transmission network according to national and Vermont's transmission network meets national and regional reliability criteria.

The VELCO Franklin County Line is connected to VELCO's electric transmission network in Franklin County Vermont. This 115 kV transmission line forms a tie between substations/switching stations in Georgia, St. Albans, and Highgate. GMP, VEC, and Swanton's distribution systems are fed from the sub-transmission system and in turn serve their customers.

over the last sixty-five years of service. VELCO conducted a condition assessment of the line and identified This transmission line was originally built in 1958 with various modifications and equipment replacements the need to replace the majority of the structures due to condition and age.

one. Once the replacement transmission line is completed the existing one will be removed leaving only the To replace these deficient structures, and keep the existing line energized during this work to minimize the risk of widespread customer outages, VELCO proposes to build a replacement line adjacent to the existing new line within the boundary of the existing 150-foot wide easement.

Alternatives evaluated

is the most efficient way to address the condition-related deficiencies. This line, and its replacement, is vital An analysis of the Project demonstrates that replacing and upgrading this Franklin County transmission line center. This line allows in-state generation in northern Vermont and from Hydro Quebec to flow to the rest alternative to this line and upgrading its deteriorated and aged condition is needed and more efficient than to remain in service as it is one of the necessary five feeds supporting the greater Chittenden county load of Vermont and New England. This line also critically supports northern Vermont load. There is no direct replacing it with a new line in a new Right of Way (ROW) that would need to be acquired and cleared.

operate in northern Vermont within the Sheffield Highgate Export Interface limit by approximately 20 MW. reduction in line losses will create savings for Vermont and New England, and the improved reactive power performance will benefit the grid for New England. As well, this will allow the system operator of the New conductors to see if the energy dissipated by the conductor during the transfer of power (also known as proved to be the most efficient at reducing line losses and improving reactive power performance (e.g., line losses) could be improved upon. The proposed solution, a double bundled 1272 ACSR conductor, supporting a healthy voltage profile during times of high electrical demand or grid disturbances). The England grid (ISO-NE) to increase the existing limit of generation that may be sited and/or allowed to During development of the replacement line, VELCO considered different sizes and configurations of

energy efficiency or new generation) using the tool developed by the Vermont System Planning Committee non-transmission alternatives could not resolve the present problems on this Franklin County transmission because the proposed replacement is being driven by the condition of the transmission equipment. Thus, VELCO screened the Project for its potential to be resolved through non-transmission alternatives (e.g., (VSPC). The screening determined that the Project was not a candidate for a non-transmission solution

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line. The screening conclusion was reviewed by the VSPC Geographic Targeting Subcommittee on June 1, 2022.

Project description

(poles & arms), insulators, switches, conductor/spacers, ground wire, fiber optic cable, guy wires, grounding wire. After construction of the new line, VELCO will remove the existing line and restore the lands that were VELCO's Georgia substation to VELCO's Highgate substation, known as the K42 line, to remedy asset age and condition deficiencies. A VELCO transmission line includes many subcomponents such as: structures The Project is to rebuild approximately 16.6 miles of VELCO's existing 115 kV transmission line from impacted by the work.

phases will be opposing each other horizontally to reduce the overall structure heights, reduce Electric and To stay within the existing 150-foot Right of Way easement boundaries, the new structures will need to be taller as the three phases of conductors shift from a horizontal to a vertical configuration. Two of the three Magnetic Fields, and benefit the reactive power performance.

construction equipment. Assuming regulatory approval, construction is expected to start in the summer of 2024 with a targeted completion in the spring of 2026. Although the engineering for the Project is not yet complete, Attachment B depicts a preliminary overview map for the K42 line. A more detailed draft VELCO will also need to perform vegetation clearing of the full width of the ROW to accommodate Project map is available at https://www.velco.com/assets/documents/20230206 K-42%20Project%20Map Landowner PR Watermark.pdf.

Project's Impacts

Aesthetics

those surroundings, the suitability of the project colors and materials with the immediate environment, the an adverse impact if it is out of character with its surroundings. Specific factors that regulators use to make this evaluation includes the nature of the project surroundings, the compatibility of the project design with will have an adverse effect, the next step in the two-part test is to determine whether the adverse effect of generally available mitigating steps which a reasonable person would take to improve the harmony of the guide their aesthetics analysis. According to the Quechee Lakes standard, regulators must first determine visibility of the project, and the impact of the project on open space. If regulators conclude that a project standard [set forth in the decision Quechee Lakes Corporation, #3EW0411-EB and #3O439- EB (1986)] to whether a project will have an adverse impact on aesthetics and scenic and natural beauty. A project has the project is "undue." The adverse effect is considered undue when regulators find that any one of the offensive or shocking because it is out of character with its surroundings or significantly diminishes the intended to preserve the aesthetics or scenic beauty of the area? (2) Have the applicants failed to take scenic qualities of the area? For transmission upgrades, the Commission's aesthetic analysis, however, project with its surroundings? (3) Does the project offend the sensibilities of the average person? Is it following questions is answered yes: (1) Does the project violate a clear, written community standard Both the Vermont Natural Resources Board and the Commission utilize the so-called Quechee Lakes

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"significantly informed by overall societal benefits of the project." Public Service Board $^{\scriptscriptstyle \perp}$ Docket No. 6860, does not end with the results of the Quechee test. In addition, the Commission's aesthetic assessment is Order of 1/28/05 (footnotes omitted).

The proposed upgrades will replace existing transmission line structures, one for one, but for them being 30 instead of two. The Project will result in vegetation clearing within the ROW, some of which currently helps feet taller on average, made of self-weathering steel (i.e., rusted brown) and in most cases having one pole landscape mitigation will be proposed either in or adjacent to the ROW to help soften public viewing areas VELCO's aesthetic consultant, T. J. Boyle Associates, LLC (TJB), a landscape architecture and planning firm, analysis of potential aesthetic impacts and proposed landscaping mitigation measures. TJB will work with adverse impact on aesthetics and scenic or natural beauty of the area. The Project will result in a limited increase in visibility of the electrical transmission infrastructure from surrounding public vantage points. viewing areas. VELCO is continuing to review this preliminary plan with landowners and towns. VELCO's proposed Project. TJB's preliminary analysis indicates that Project upgrades will not result in an undue landowners, VELCO, the towns, and other interested parties to finalize a mitigation plan that includes post construction. Attachment C shows the preliminary proposed aesthetic mitigation plan for public Petition to be filed shall address any comments received on the proposed plan and will include a full to screen and soften views toward the structures. While most of this vegetation will grow back, new has reviewed the initial design plans and performed a preliminary visual analysis of the areas of the locations and specifications of proposed plantings.

Noise

No noise generating equipment is planned to be replaced or added as part of this project. Therefore, no adverse impacts are expected at nearby residences.

Transport of Equipment and Materials

commonly used on public roads. During delivery of any large equipment, VELCO will employ the services of traffic control personnel to manage traffic flow to include the ability of emergency response vehicles to get During the Project's construction period, expected to be from Summer 2024 to Summer 2026, truck traffic The Project poses no long-term traffic impacts to the towns of Georgia, St. Albans, Swanton, or Highgate. to and from where they need to go. The increased traffic will be most noticeable in the proximity of the material deliveries to the job sites. Such deliveries will use existing roads that intersect with the VELCO will increase. This is due to the mobilization and demobilization of large construction equipment and Right of Way, as shown on the Proposed FCLU overview map (Attachment B), with vehicles that are transmission line access points and the substation sites.

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The Public Utility Commission was formerly called the Public Service Board.

Right of the Local and Regional Planning Commissions to Comment on the Project Plans

this section, Commission rule, or scheduling order issued by the Commission." Commission Rule 5.402(A)(2) recommendations within 45 days of the date on which petitioner has filed a petition with the Commission if Commission "by the deadline for submitting comments or testimony set forth in the applicable provision of the petition contains new or more detailed information that was not previously included in the petitioner's Section 248(f) of Title 30 of the Vermont Statutes Annotated provides that municipal and regional Planning filing with the municipal and Regional Planning commissions." Recommendations made to the Commission Planning Commissions from presenting evidence during evidentiary hearings if they exercise their right to subsection." Forty days from the date the letter and this Attachment were sent to municipal and regional with the Commission, such local and regional Planning Commissions may make recommendations to the Planning Commissions is July 26, 2023. Second, Section 248(f)(1)(D) states that, once the petition is filed recommendations to the Commission and to the petitioner. More specifically, municipal, and regional Planning Commissions may make recommendations regarding the Project as follows. First, 30 V.S.A. § petitioner [VELCO] within 40 days of the petitioner's submittal to the planning commission under this Commissions are entitled to receive notice of projects proposed under Section 248, and it provides under Section 248(f), or the lack of such recommendations, do not preclude municipal and regional 248(f)(1)(C), states local and regional Planning Commissions may, "Make recommendations to the states that local and regional Planning Commissions also have the opportunity to "provide revised information on how these entities can participate in Section 248 proceedings, including making appear as a party.

For additional information regarding the Commission's processes, including your right to participate in the https://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utilityproceeding, please refer to a Commission document titled, "Public Participation and Intervention in Proceedings Before the Public Utility Commission," found on the Commission's website at

The Commission's website also includes a Section 248 procedures document found on the Commission's website at https://puc.vermont.gov/document/section-248-procedures.

http://www.velco.com/FCLU. Those interested in a presentation on this Project, have comments or request this Project from various stakeholders. Please note that the Commission Petition and filing anticipated for As the Project is still in the design phase, we will continue discussions and expect to receive feedback on July 31, 2023 as well as other pertinent Project updates, will be posted on VELCO's website at: further information, please contact Scott Mallory, Project Manager, at 802-770-6319 or smallory@velco.com.

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