



# GEORGIA VERMONT

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## Selectboard Regular Meeting Monday, March 9, 2026 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

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### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### CALL TO ORDER 6:00PM

#### SELECTBOARD PRESENT

Kellie Bosenberg, Brian Dunsmore, Tammy Hardy, Judith Nasca, Carl Rosenquist

#### STAFF PRESENT

Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon

### 1. PLEDGE OF ALLEGIANCE

### 2. REORGANIZATION

- A. Town Administrator Stacy Katon requests nominations for Chair of the Selectboard.  
Motion to appoint B. Dunsmore as Chair by C. Rosenquist, seconded by J. Nasca  
B. Dunsmore does not accept the nomination.

Motion to appoint Kellie Bosenberg for a one-year term as Selectboard Chair.

Motion made by B. Dunsmore, seconded by T. Hardy. All in favor.

K. Bosenberg accepts the nomination.

- B. Chair of the Selectboard continues the Reorganization

1. Vice Chair nominations: C. Rosenquist nominates Brian Dunsmore for a one-year term as Vice Chair of the Selectboard, seconded by J. Nasca.  
Chair closes nominations. All in Favor.

2. Motion to appoint Kollene Caspers for a one-year term as Selectboard Clerk, made by C. Rosenquist, seconded by Vice Chair Dunsmore. No further discussion. All in favor.
3. Motion to appoint Eric Nye for a one-year term as Tree Warden, made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
4. Motion to appoint Glenn Sjoblom and Chris Caspers to fill two one-year terms as Development Review Board alternates, made by C. Rosenquist, seconded by J. Nasca. No further discussion. All in favor.
5. **Nominations to appoint two individuals for one-year term representatives on the Georgia Industrial Development Corporation Board will occur after members of the GIDC meet for their regular meeting in April.**
6. Motion to appoint Cheryl Letourneau, Lori Hobart, Stacey Davis, Zev Wertz and Deborah Mann for one-year terms on the Georgia Community Events Committee (GCEC), made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
7. Motion to appoint Cheryl Letourneau for a one-year term as Deputy Health Officer, made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
8. Motion to appoint Sara Currier for a one-year term as Animal Control Officer; and Jim Benson for a one-year term as Assistant Animal Control Officer, made by Vice Chair Dunsmore, seconded by C. Rosenquist. J. Nasca asked if the nominees agreed to continue and were able to perform the services. S. Katon responded S. Currier is out on medical leave but J. Benson is serving as ACO in her absence. Both candidates were contacted and agreed to continue the roles for another year. All in favor.
9. Motion to appoint Kirk Waite and Doug Berstrom for one-year terms as Georgia representatives to the Northwest Regional Planning Commission, made by C. Rosenquist, seconded by J. Nasca. C. Rosenquist said he happily served on the Commission for years and is confident both Kirk and Doug will skillfully represent Georgia. All in favor.
10. Motion to appoint Suzanna Brown for a one-year term as Georgia Representative to the Northwest Regional Planning Commission Transportation Advisory Committee, made by Vice Chair Dunsmore, seconded by C. Rosenquist. No further discussion. All in favor.
11. Motion to appoint Zachary Burdick for a one-year term as representative to the Northwest Communications Unified District (CUD), made by C. Rosenquist, seconded by J. Nasca. Two open positions remain for one-year terms as alternates for the Northwest CUD. All in favor.

12. Motion to appoint Jen Kale and Suzanna Brown for four-year terms as representatives on the Conservation Commission; Connor O'Driscoll for two years remaining on a former commission member's four-year term as representative on the Conservation Commission; and Debb Frasier and Meghan Cox for one-year terms as alternates on the Conservation Commission, made by C. Rosenquist, seconded by J. Nasca. No further discussion. All in favor.
13. Motion to appoint Paul Lambert. for a one-year term as the Georgia representative to the Northwest Solid Waste District (NWSWD), made by J. Nasca, seconded by Vice Chair Dunsmore. No further discussion. All in favor.
14. Motion to appoint all Selectboard members for one-year terms as authorized signers on Town Warrants, made by C. Rosenquist, seconded by Vice Chair Dunsmore. No further discussion. All in favor.
15. Motion to appoint Stitzel Page & Fletcher for a one-year term as primary legal counsel for the Town of Georgia; and Kimball & Storrow for a one-year term as the Town's secondary legal counsel, made by Vice Chair Dunsmore, seconded by J. Nasca. The Selectboard discussed the working relationship between the law office and the staff, SP&F have worked well with the Town for years. All in favor.
16. Motion to set the St. Alban's Messenger for a one-year term as the official paper for the Town of Georgia; and Seven Days to be used on an emergency basis only, made by Vice Chair Dunsmore, seconded by C. Rosenquist. No further discussion. All in favor.
17. Motion to use the **State Agency of Transportation rates** to charge for use of Town equipment unless it is a FEMA project. If there is a FEMA project, the FEMA rates will be charged. Motion made by C. Rosenquist, seconded by Vice Chair Dunsmore. T. Cadieux was available to answer Selectboard questions on the equipment use rates. All in favor.
18. Motion to set the **Animal Control Fines** based on the current fine schedule, made by Vice Chair Dunsmore, seconded by J. Nasca. S. Katon responded to Selectboard questions on billing for Animal Control fines. All in favor.
19. Motion to re-affirm the current **Selectboard policies, rules of procedure and the meeting schedule** of 2<sup>nd</sup> and 4<sup>th</sup> Mondays at 6:00PM every month utilizing the agenda now in place (24 VSA §871), made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
20. Motion to re-affirm the **Ethics Policy of the Town of Georgia** dated February 24, 2025, made by Vice Chair Dunsmore, seconded by J. Nasca. No further discussion. All in favor.
21. Motion to appoint Terri Sabens for a one-year term as the Town's Assessor, made by Vice Chair Dunsmore, seconded by C. Rosenquist. T. Sabens has been a great addition

to the Town of Georgia this past year and her experience has organized the Town's Assessor records. All in favor.

22. Motion to set the 2026 compensation for Planning Commission, Development Review Board and Board of Civil Authority at \$20.00 per meeting attended as per the policy that "Board Members will not be paid for meetings where they are representing themselves or another party", made by C. Rosenquist, seconded by J. Nasca. Discussion ensued about a legislative bill asking for minimum wages for elected board members. All in favor.

23. Motion to set the 2026 wages for Town Moderator and Parliamentarian at the minimum wage rate, made by Vice Chair Dunsmore, seconded by J. Nasca. Discussion was had on the Town moderator's past payments. All in favor.

24. Motion to appoint Fire Officers based on the recommendation from Chief Baker for one-year terms- 1<sup>st</sup> Assistant Chief: Patrick King; Captain: Eric Couture; 1<sup>st</sup> Lieutenant: Todd Cadieux; 2<sup>nd</sup> Lieutenant: Landon Baker; 3<sup>rd</sup> Lieutenant: Michael Cook; and EMS Chief: Chelsea Dubie, made by Vice Chair Dunsmore, seconded by T. Hardy. No further discussion. All in favor.

### **3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**

- L. Hobart requested the addition of Warrant #2609 in the amount of \$145.94 and Warrant #2610 in the amount of \$464.97. (4D)
- Vice Chair Dunsmore requested the addition of discussion on internal library cameras. (7E)
- S. Katon requested the addition of Philo's service visit to the Town offices and library. (7E)

Motion to approve the additions to the Agenda.

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

### **4. SELECTBOARD MINUTES AND WARRANTS**

A. Approval of Selectboard Regular Meeting Minutes for February 23, 2026

Motion to approve the minutes with changes.

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

B. Approval of Minutes from the March 2, 2026 Town Informational Meeting

Motion to approve minutes as written.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

C. Approval of Payroll Warrant

Motion to approve the Payroll Warrant

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

D. Approval of Warrants #2608

Motion to approve Warrant #2608 in the amount of \$130,903.09

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

- L. Hobart and T. Cadieux answered questions on the warrant.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Approval of Warrant #2609 in the amount of \$145.94.

Motion to approve Warrant #2609 in the amount of \$145.94 for Highway items at Tractor Supply.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Approval of Warrant #2610 in the amount of \$464.97.

Motion to approve Warrant #2610 in the amount of \$464.97 for MVP insurance and election supplies.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

## 5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

## 6. CORRESPONDENCE

## 7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

### A. Selectboard Tour of Liquid Measurement Systems (LMS)

- S. Katon explained the request by LMS for the Selectboard to tour the facility. This tour would include information on products manufactured and sold for the global aeronautics industry, expansion, future market and job growth in the Town of Georgia.
- S. Katon will reach out to Selectboard members with date and time of the tour for those available to participate.

### B. Procurement Policy - Action to Approve

Motion to approve the Procurement Policy.

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

- S. Katon explained the Procurement Policy and how it relates to the purchasing policy which was recently updated by the Selectboard.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

### C. Road Maintenance Policy - Action to Approve

Motion to approve the Town of Georgia Highway Department Winter Road Maintenance Policy.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

- S. Katon and T. Cadieux answered Selectboard questions on the policy.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

### D. Repeal Cash Receipts, Petty Cash and Returned Check Policy (August 8, 2011) and Returned Check Policy (April 28, 2005) - Action to Approve

Motion to Repeal Cash Receipts, Petty Cash and Returned Check Policy (August 8, 2011) and Returned Check Policy (April 28, 2005)

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

- L. Hobart answered questions on the repeal of the policies. A 2024 policy replaces the information in these outdated policies.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

E. Security Cameras in the Library and Philo Security Systems' Visit

- D. Bergstrom and T. Cadieux attended Philo's service call to the Library, Town offices and Town Beach on Friday March 6<sup>th</sup> for testing, battery changes and backup battery units.
- Mindy Grange, Library Assistant, voiced concerns for a recurring visitor in the library who remains on the premises for hours and exhibits concerning behaviors. The staff are concerned and are wearing panic buttons on a lanyard. D. Bergstrom answered questions about the panic buttons, how they work and police coverage in the area.
- Philo has recommended indoor cameras at the library for slip and fall scenarios, increased security, and other liability issues. Indoor cameras were recommended by the company years ago but were not installed after pushback from the library.
- The library is a municipal building and currently only has exterior cameras. It is recommended that one camera be placed at the front door for potential slip and fall events, "180 degree" cameras be installed inside the library and back-office area.
- Without interior cameras in place, there is no recourse for law enforcement, no facial recognition, no evidence of any potential incidents. Interior cameras will not include sound and will not be monitored on an ongoing basis.
- D. Bergstrom will go to the library board meeting tomorrow to explain to the Trustees about an increase in security measures.
- There was discussion on how the project will be financed, including using administrative impact fees or applying for a PACIF grant.
- This issue will be tabled for the next meeting so D. Bergstrom can meet with the library, get quotes on equipment and work with Town Treasurer L. Hobart for impact funding.
- Vice Chair Dunsmore stated keeping our staff safe is a Town priority.

**8. UNFINISHED BUSINESS**

A. Library Memorandum of Understanding (MOU) - Under Review by the Town Attorney

- Chair Bosenberg explained the MOU to new Selectboard member T. Hardy.
- Cleaning service discussion, K. Caspers said library trustees are open to the library obtaining its own cleaning company with the same amount of budgeted funds allocated by the Town.

B. Georgia Public Library (GPL) Building Revitalization Committee Update - Town Meeting Day & 3/4/26 Meeting

- Chair Bosenberg recapped the Revitalization Committee and the ADA compliance project. The Selectboard allocated \$50,000 towards a study to bring the library building up to ADA compliance standards; and review the building's plumbing, electrical and HVAC for any recommendations.
- Vice Chair Dunsmore, also a Committee member, explained the project is focused on reaching ADA compliance for a Town Building, not necessarily as renovations for a Library.
- C. Rosenquist expressed an interest in discussing combining the community library with Georgia Elementary and Middle School library. He has already discussed this issue with Superintendent Teague, and wanted to introduce the idea to the Selectboard before discussing it with the school board. GEMS is seeking to create an accessible entrance at

the main entryway. Combining the two libraries would save taxpayers from investing in double the number of materials.

- Vice Chair Dunsmore said this is a discussion for Selectboard members to have with the school.
- Chair Bosenberg reminded the Selectboard this project will be up for a potential Bond vote in August or November.
- The Selectboard discussed the potential renovations for the library, ADA compliance and limitations given space and budget.
- Discussion was tabled for the next meeting, Selectboard members should return with any thoughts for the future of the Georgia Public Library.
- T. Hardy explained money was set aside for ADA compliance back when she was last on the Selectboard (2016), she questioned if any of this work happened and/or what happened to the money that was set aside for the project back then. L. Hobart will look into this.

C. Bridge #28 (Bridge on Mill River Road) – no updates.

D. Bridge #8 (Bridge on Georgia Shore between The Pines and Mill River Road) – Bridge #28 project engineer Tyler Billingsly will inspect Bridge #8 when all the ice and snow melt.

## **9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**

### **A. Public Works/Roads**

- Public Works Director and Road Foreman T. Cadieux reported ants at the library, he called an exterminator for safe ant elimination.
- He responded to a frozen culvert this past weekend on Georgia Shore Road. This caused damage to a property owner's driveway south of Polly Hubbard Road. They thawed the culvert. The property owner is asking the Town to repair damages. S. Katon is working with the property owner for photos of the damage to send to the insurance company.
- Excessive melt from plowed snow near the school led to an adjacent property owner with a flooded basement. T. Cadieux is working with the homeowner for resolution.
- T. Cadieux found a hot box on auction for purchase to replace the unit damaged last year. He is authorized to spend as much as \$5,000 on a purchase, which is the amount covered by the insurance company to replace the hot box.

### **B. Town Administrator**

- Town Administrator S. Katon gave her report to the Selectboard.
- The report included a strategic plan outline with a summary of thoughts and discussions from staff and departments. This plan was developed to keep staff focused on growth in the future.
- S. Katon asked the Selectboard to forward her any priorities to focus on in 2026, and rolling ideas for the next 5 years.

### **C. Treasurer**

- Town Treasurer L. Hobart reported the Auditor will be on site April 6th. She is sending files for the primary visit. The follow-up visit will include two auditors, date to be determined.
- There is an issue with NEMRC reports not matching, she will disclose this to the auditors for explanation.
- L. Hobart is preparing a draft 18-month budget for 2027. This includes collecting information on the capital budget and reserve funds.

## 10. OTHER

### 11. PLAN NEXT MEETING AGENDA

A. March 23, 2026

### 12. Motion to suspend the meeting at 7:57pm, to resume after the Liquor Board Meeting has adjourned.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Motion to reopen the Selectboard Regular Meeting at 8:01pm

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

### 13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)

A. Personnel

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel, which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion to enter into Executive Session at 8:01pm.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel with Town Administrator Stacey Katon and Public Works Director Todd Cadieux under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to invite S. Katon and T. Cadieux to Executive Session.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Motion to exit from Executive Session at 9:20pm.

Motion made by J. Nasca, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

No action taken out of Executive Session.

### 14. ADJOURN

Motion to adjourn at 9:23pm.

Motion made by Chair Bosenberg, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

### **TABLED ITEMS: Library Security, Library Revitalization**

**Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

**Minutes and meeting videos are posted on the Town of Georgia website.**

**Signed: Stacy Katon, Town Administrator**  
**Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**

APPROVED