



GEORGIA VERMONT

Selectboard Regular Meeting Monday, November 10, 2025 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

CALL TO ORDER 6:00PM

SELECTBOARD PRESENT

Chair Kristina Senna, Kellie Bosenberg, Judith Nasca, Carl Rosenquist

SELECTBOARD ABSENT

Vice Chair Brian Dunsmore

STAFF PRESENT

Kollene Caspers, Lori Hobart (via Zoom), Stacy Katon

GUESTS PRESENT

Ilona Shangraw, GEMS Four Winds (via Zoom)

1. PLEDGE OF ALLEGIANCE

2. CHAIR UPDATE

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

1. Four Winds request to waive fees for Fire Community Room. (8B)
2. Communication from T. Cleveland with an update from the GPL Building Revitalization Committee. (8E)

Motion to add the above to the Agenda.

Motion made by C. Rosenquist, Seconded by K. Bosenberg.

Voting Yea: Chair Senna, K. Bosenberg, J. Nasca, C. Rosenquist

4. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for October 27, 2025

Motion to approve minutes with one minor change.

Motion made by K. Bosenberg, Seconded by J. Nasca.

Voting Yea: Chair Senna, J. Nasca, C. Rosenquist

Voting Abstaining: K. Bosenberg

B. Approval of Warrant #2540

Motion to approve Warrant #2540 in the amount of \$151,762.59.

- L. Hobart answered questions about the warrant.

Motion made by K. Bosenberg, Seconded by J. Nasca.

Voting Yea: Chair Senna, K. Bosenberg, J. Nasca, C. Rosenquist

5. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

6. CORRESPONDENCE

7. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Friends of Lake Champlain Update

- Josh Serpe, Project Manager for the Mill River Road SE Project provided a timeframe for the bulk of work to be completed, starting December 19, 2025 with final completion anticipated by June 1, 2026. The engineer has indicated that the weather should not impede the completion of the project. All work done is in accordance with the project contract.
- The work will be divided into two performance periods, the first to include the installation of the chambers and plunge pool (fall/winter 2025) and the second for regrading, repairing erosion matting, and reseeded as needed (spring 2026).

B. Four Winds request moved up to after Friends:

- Ilona Shangraw was present via Zoom to explain the K-4 nature-based afterschool program Four Winds for GEMS students, run by parent volunteers.
- The program is allocated a budget through PTCO and offers half-day fieldtrips for each grade level at Georgia Beach. This program has been in existence for over 9 years.
- Four Winds is requesting a waiver of fees for Georgia Beach for field trips, as well as the fee for Fire Station Community Room for staff training for four communities.

Motion to approve waiver of fees for Fire Station Community Room for two mornings and Georgia Beach for Four Wind field trips.

Motion made by C. Rosenquist, Seconded by J. Nasca.

Voting Yea: Chair Senna, K. Bosenberg, J. Nasca, C. Rosenquist

C. Discussion and Approval to Use the Employee Injury Process and Guidelines - Action to Approve use of the Procedures and Forms.

- S. Katon introduced and answered questions on the processes and guidelines for employee injury and reporting. She created the document with help from VLCT for staff and department heads to navigate employee injuries.

- Selectboard and S. Katon made suggested changes to the document.
- S. Katon will reach out to VLCT/VOSHA/OSHA for additional information.
- K. Caspers will be trained to file paperwork in case of emergency.

D. 2026 Health Coverage for Town Employees (Insurance Buyout Revision)

- Selectboard discussion on health insurance coverage for full-time Town employees. The employee insurance buyout is currently \$8,500 for those employees who are covered by other health insurance options. Increasing the buyout entices employees to opt into the buyout in lieu of the Town covering 95% of couple or family insurance plans.
- Gold premium \$1,073 per single employee- \$12,885 per year. This is the amount recommended to the Selectboard.
- The Silver plan is approximately \$10,500. All employees are eligible for this coverage.

Motion to approve the increase of the Town of Georgia Health Insurance buyout to those employees who opt in to \$10,500 per year.

Motion made by K. Bosenberg, Seconded by J. Nasca.

Voting Yea: Chair Senna, K. Bosenberg, J. Nasca, C. Rosenquist

E. FY 2026 Budget Meetings will be held at the Town offices on Thursdays at 6:00pm:

- Thursday November 13th, November 20th, December 4th, December 11th and December 18th.
- Thursday November 27th is the Thanksgiving holiday, the Selectboard may choose to hold this weekly meeting before or after the regular Selectboard Meeting on November 24th.
- All meetings will be warned, open to the public, and available via Zoom and each meeting agenda will specify the department and/or budget topic(s) for discussion.
- Finance committee- K. Bosenberg, Chair Senna, and L. Hobart. J. Nasca was invited to join the committee.
- The meetings will be organized as follows:
 - 11/13: Committee members initial meeting to discuss the budget and move forward with Department budget discussions.
 - 11/20: 1-2 Meetings with Department Head(s)
 - 11/24: Budget Review & instructions for each department head/organization
 - 12/4: 1-2 Meetings with Department Head(s)
 - 12/11: 1-2 Meetings with Department Head(s)
- FY 2026 Budget will need approval by the first week in January to make the Town Report printing.

F. GPL Revitalization Committee- email from Terry Cleveland, GPL Trustee Treasurer and Committee Member.

- Chair Senna read the email aloud, which included an update to the GPL Building Revitalization Committee. Two members from the community have been added to the committee, Sarah Savich and Ted Smith. The committee will meet every two weeks. Those dates are 11/18, 12/2, 12/16, 12/30, 01/12. Community members are invited to attend the Nov 18th and Dec 16th meetings for input on the project. All times will be 4 p.m. at the library. More information is forthcoming.

- The Selectboard discussed timing, budget, warning for public hearings, engineer/architect quote, the bond bank process, the Town Plan and getting the issue on the ballot.
- The Selectboard will need the amount for the bond vote to add to the FY26 Budget by the December 22nd Selectboard meeting.

8. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

A. Public Works/Grounds/Recreation

- No report was given by T. Cadieux, who was not present for the meeting.
- Information was included in the packet on the Silver Lake logging project, with a request for the Town to consider the Georgia road crew set up a temporary bridge for the purposes of Silver Lake woods logging. T. Cadieux will give a report at the next Selectboard meeting.
- This is a Georgia Conservation Commission/Vermont Forestry/Town logging project for the purposes of selective cutting for the health of the trees/forest.
- Questions to discuss include what equipment is needed, how much time from Town staff and who is responsible for payment of the services.

B. Town Administrator:

(i) Town Administrator Report - S. Katon went through Selectboard questions on her TA report.

(ii) Planning Commission Meeting Update for Policies and Procedures

(iii) Request for Selectboard Audience from **GOGov Citizen Notifications**, software for town alerts; as well as **SeeMyLegacy**, a community engagement and memorial processing platform. Both companies have requested the Selectboard meet with their individual account representatives.

- GOGov & SeeMyLegacy audience request- tabled until summer 2026.

C. Treasurer

- L. Hobart has sent out a timeline to complete end-of-the-year purchasing, which occurs in the last 2 weeks of December. A Selectboard Special Meeting: End of Year Spending, 12/29 will be warned to approve a warrant before the end of the year. This will be made available via Zoom.

9. UNFINISHED BUSINESS

A. Boat Dock Seasonal Services Bid Decision - Under Review with the Public Works Director

- Tabled for next meeting with T. Cadieux

B. Georgia Public Library Memorandum of Understanding - Update from the Town Administrator

- See TA report, S. Katon is working with the Library Director and GPL Trustees to move forward.

C. Local Option Tax

- No updates.

D. Change in Fiscal Year

- No updates.

E. Video Surveillance Policy

- Sent to Vice Chair for Review, Awaiting Feedback.

F. Town of Georgia Lot (Parcel ID 112260000)

- According to Zoning Administrator Doug Bergstrom, the Town Attorney says the lot can be sold for as much as the Town paid for it in 2002.
- G. Bridge #28 (Mill River Bridge) - Update from the Public Works Director and Town Administrator.
 - Discussion was had on the Mill River Road Friends of Lake Champlain project, questions answered.
- H. Perrigo Closing
 - No updates.
- I. GPL Building Revitalization Committee
 - See New Business 8E.

10. OTHER

11. PLAN NEXT MEETING AGENDA

- A. November 13, 2025: FY26 Budget Meeting
- B. November 20, 2025: FY26 Budget Meeting
- C. November 24, 2025: Regular Selectboard Meeting

12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

A. Contract Negotiations FY26

Chair Senna would entertain a motion to enter into Executive Session to discuss Contract Negotiations FY26 which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion to Move into Executive Session at 8:07pm

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Senna, C. Rosenquist, K. Bosenberg, J. Nasca

Chair Senna would entertain a motion to enter into Executive Session to discuss the above with Town Administrator S. Katon under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to invite S. Katon to join the Executive Session

Motion made by C. Rosenquist, Seconded by K. Bosenberg

Voting Yea: Chair Senna, C. Rosenquist, K. Bosenberg, J. Nasca

Motion to exit from Executive Session at 8:40pm

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Senna, C. Rosenquist, K. Bosenberg, J. Nasca

No Action taken outside of Executive Session.

13. ADJOURN

Motion to adjourn at 8:46pm

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Senna, C. Rosenquist, K. Bosenberg, J. Nasca

TABLED ITEMS: Boat Dock maintenance, Silver Lake Woods logging

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

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DRAFT