



# GEORGIA VERMONT

## Selectboard Regular Meeting Monday, December 22, 2025 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

**Meeting ID:** 616 584 3896 | **Passcode:** 5243524

**Dial by your Location:** 1 929 205 6099 (New York)

### CALL TO ORDER 6:00PM

#### SELECTBOARD PRESENT

Chair Kristina Senna, Vice Chair Brian Dunsmore, Kellie Bosenberg (via Zoom), Judith Nasca, Carl Rosenquist

#### STAFF PRESENT

Todd Cadieux, Kollene Caspers, Lori Hobart, Stacy Katon

#### PUBLIC PRESENT

Terry Cleveland, Debbie Mann, Ray Mann

### 1. PLEDGE OF ALLEGIANCE

### 2. CHAIR UPDATE

- No chair update.

### 3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- L. Hobart has a second Warrant to add #2546 in the amount of \$12,319.91. (4 E)
- S. Katon had a request from the Town Clerk for approval to carry 16 vacation hours into 2026. (7 E)

Motion to add the above requests to the Agenda.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

### 4. SELECTBOARD MINUTES AND WARRANTS

- A. Approval of Selectboard Special FY26 Budget Meeting Minutes for December 4, 2025

Motion to approve minutes with changes.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

Voting Abstaining: J. Nasca

B. Approval of Selectboard Regular Meeting Minutes for December 8, 2025

Motion to approve minutes with changes.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

Voting Abstaining: J. Nasca

C. Approval of Selectboard Special Meeting Minutes for December 15, 2025

Motion to approve minutes with changes.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, C. Rosenquist

Voting Abstaining: J. Nasca

D. Approval of Warrant #2545, with changes to \$62,770.96

Motion to approve Warrant #2545 with changes.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

- L. Hobart answered questions on the warrant.

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

E. Motion to approve Warrant #2546 in the amount of \$12,319.91

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

- L. Hobart answered questions on the warrant.

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

5. **PUBLIC COMMENT (For items not on agenda)**

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- No public comments were made.

6. **CORRESPONDENCE**

A. Franklin County Sheriff - November Activity Report

- Information to the public, no comments from the Selectboard.

7. **BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

A. Union 668 Request to Adjust Carry-Over from 40 hours to 80 hours Annually

- The Selectboard had questions about the Union's request and contract. T. Cadieux was available to answer questions.
- Per the Town's Personnel Policy, 40 hours vacation time can be carried over to the new fiscal year.
- Town employees received an increase of one week vacation time in the 2025 fiscal year according to the new Personnel Policy. The Selectboard asked why the employees would not take the allotted vacation time.
- Selectboard member C. Rosenquist said this issue should be discussed during the next Union contract negotiations. The Selectboard is willing to discuss a per person

exception, depending on circumstances. The Selectboard wants to encourage town staff to take vacation time as allotted.

Motion to deny the Union's request to increase the number of vacation hours to be carried over.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

- B. Forest Glen & Hidden Woods - Discuss Addendum for Adjustment to Impervious Acreage - Please refer to the email from Stacy Katon on 12/5/2025, with guidance on next steps. The \$145.60 has been paid by the Town.

- S. Katon explained the percentage differences in the earlier agreement, which was calculated differently by the new engineers. The percentage of impervious surface are now 6.49% from 5.79% originally calculated, and the adjustments are more in line with the Three Acre Rule.
- An addendum to the agreement was proposed by the HOA.
- Vice Chair Dunsmore said the Town's acreage should stay the same regardless of any new development in the neighborhood.
- The Selectboard questioned if there were any zoning changes that affect this area, for example with increased housing will there be more impervious surfaces?
- Chair Senna recommended S. Katon to get additional information, consult with the Town attorney and the Selectboard will revisit this at the next regular meeting.

- C. Georgia Public Library Memorandum of Understanding (MOU)

Motion to move the Library MOU to the first Agenda item.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

- The Memo of Understanding (MOU) will go to the attorney for review prior to Selectboard and Trustee approval.
- The Selectboard and Library Trustees present went line by line through the MOU to make edits, clarifications, and approve the first draft.
- K. Bosenberg said this MOU addressed some of the Selectboard 2026 budgetary concerns.
- T. Cadieux voiced concerns about service requests from other departments to the PWD, and whether a fee will be charged if the services performed are not in the normal maintenance of the facilities.
- S. Katon will make changes to the MOU and send it out to the Selectboard, Trustees, and Public Works Director to be reviewed again before sending it off to the Town attorney with the goal of having this completed by Town Meeting Day 2026.

- D. Ballot Addition - According to the Town attorney, if the Town of Georgia wishes to switch to Australian ballot voting for all budget or funding articles, an article to the TMD 2026 Warning should be added that reads as follows: *Shall the Town of Georgia adopt all budget articles by Australian ballot?*

- The Selectboard discussed the "ballot only" language from the main budget article.
- Clarification from the attorney is needed to amend to the language as suggested.

- E. Request from Town Clerk Cheryl Letourneau to carry over 16 hours of vacation time to 2026 and using 8 hours of vacation time on January 2, 2026.
- The Selectboard discussed this request, which was made after she missed a scheduled vacation due to hand surgery.

Motion to carry over 16 hours of vacation time.

Motion made by C. Rosenquist, no one seconded the vote. Motion fails.

Motion to allow the carryover of 8 hours for January 2, 2026.

Motion made by J. Nasca, Seconded by K. Bosenberg

Voting Yea: K. Bosenberg, J. Nasca, C. Rosenquist

Voting Nay: Chair Senna, Vice Chair Dunsmore

## **8. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS**

### **A. Public Works/Roads**

Motion to move up the Public Works Director's update given the weather.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

- T. Cadieux gave a report that the heater stopped working at the garage, there are no alarms at any town buildings to indicate a heater failing.
- The new Modines will be delivered tomorrow or Wednesday, one or two units can be installed the same day.
- The highway staff are working on miscellaneous projects right now including the repair of trucks, plowing, and trainings.
- The Selectboard discussed moving any money leftover from the PWD/Highway department's budget at the end of the year into an emergency reserve instead of going back to the general fund. This would need to be included in the 2026 ballot.

### **B. Town Administrator**

- S. Katon answered Selectboard questions on her report.

### **C. Treasurer**

- Treasurer report included the end of year payroll for Selectboard, DRB Board and Planning Commission; Health Officer; Wardens, etc.
- L. Hobart will compile a report for the budget meeting on January 7<sup>th</sup>, 2026 to give property owners understanding on the tax rates.
- Discussion was had on appropriations requests which may be included in the ballot for the voters to approve once vetted by the Town attorney and Selectboard.

## **9. UNFINISHED BUSINESS**

A. Local Options Tax – no updates.

B. Change in Fiscal Year – no updates.

C. Video Surveillance Policy – no updates.

D. Bridge #28 (Mill River Bridge) – no updates.

E. GPL Building Revitalization Committee Update

Motion to move the GPL Committee Update to after Public Works Department vote.

Motion made by C. Rosenquist, Seconded by J. Nasca.

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

- The Committee will be meeting with the engineer on December 30<sup>th</sup>, 2025. Any decisions are on hold for now as a potential Bond vote won't happen until August/November 2026.

F. Problem Parcel Update – no updates.

## **10. OTHER**

### **11. PLAN NEXT MEETING AGENDA**

- A. Selectboard Special Meeting: End of Year Warrant, December 29, 2025
- B. Selectboard Budget Presentation Public Meeting: January 7, 2026
- C. Selectboard Regular Meeting: January 12, 2026

### **12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

- No Executive Session.

### **13. ADJOURN**

Motion to adjourn at 8:13pm

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore.

Voting Yea: Chair Senna, Vice Chair Dunsmore, K. Bosenberg, J. Nasca, C. Rosenquist

**Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

**Minutes and meeting videos are posted on the Town of Georgia website.**

**Signed: Stacy Katon, Town Administrator**

**Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**