



# GEORGIA VERMONT

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## Selectboard Regular Meeting Monday, July 08, 2024 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

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### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### 1. CALL TO ORDER

- **Selectboard Present** – Carl Rosenquist Chair, Devon Thomas Vice-Chair, Brian Dunsmore, Paul Jansen, Kristina Senna
- **Staff Present** – Cheryl Letourneau, Lori Hobart (also on Zoom), Dawn Penney
- **Public Present** – Kyle Grenier, Terry Cleveland, Mari Jo Hanbury, Tony Heinlein
- **Public Zoom** – Bridget Stone
- At **6:00 p.m.** – C. Rosenquist called the meeting to order.

### 2. PLEDGE OF ALLEGIANCE

### 3. CHAIR UPDATE

### 4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- There was a need to add Warrant #21. It was decided to add it to 5B.
- There was a need to add discussion about the beach. It was decided to add it 10F.

### 5. SELECTBOARD MINUTES AND WARRANTS

#### A. Approval of Selectboard Regular Meeting Minutes for 06.24.2024

- K. Senna made a motion to approve 06.24.2024 with minor changes, B. Dunsmore seconded. All in favor, motion carried.

#### B. Approval of Warrant #20

- B. Dunsmore made a motion to approve Warrant #20, K. Senna seconded.
- Discussion was had on how the library bills come in and a Purchase Order system (PO). L. Hobart and B. Stone have been in touch and will continue to do so. P. Jansen confirms everyone is on the same page.

- 33 • There is discussion on specific items on the budget.
- 34 • There was a discussion about PayChex and the Juneteenth holiday and how holidays should
- 35 be paid. We did receive an extra charge. This should not happen moving forward.
- 36 • There was discussion that \$8,000 is all that is in the budget for Hard'Ack pool passes for
- 37 this year.
- 38 • There was a mention that Georgia Auto Parts is on the warrant and we know that they are
- 39 not in zoning compliance, why are we doing business with them.
- 40 • All in favor, motion carried.

41 C. Approval of Warrant #21 – Addition

- 42 • L. Hobart reported Warrant #21 has two checks on it. The first is for Carol Jones who will
- 43 be performing on Wednesday for the Concert. The second is for Peoples Trust credit card
- 44 which includes the ipads for the fire department.
- 45 • K. Senna made a motion to approve Warrant #21, B. Dunsmore seconded. All in favor,
- 46 motion carried.
- 47

48 **6. PUBLIC COMMENT (For items not on agenda)**

49 All participants must clearly state their names. Appropriate actions will be considered once the  
50 Selectboard has reviewed the information provided and necessary subsequent research.

51 **7. CORRESPONDENCE**

52 **8. UNFINISHED BUSINESS**

- 53 A. 1% local Sales Tax
- 54 B. Personnel Policy
- 55 C. Ethics Policy
- 56 D. Bovat Road
- 57 E. Sherwood Forest 3 Acre Rule
- 58 F. Conservation Commission - hiring maintenance for trails
- 59 G. American Tower

60 **9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

- 61 A. Kyle Grenier - Historical Society and NWRPC
- 62 • Historical Society
  - 63 • K. Grenier said the Historical Society runs the museum out of the brick school
  - 64 museum and has done so for a number of decades. The building is from 1891, the
  - 65 roof and windows have been updated. They are looking at the structure of the
  - 66 building and have contacted a mason.
  - 67 • There is a concern that there is no agreement between the town and the Historical
  - 68 Society regarding the maintenance report.
  - 69 • They reviewed the 2018 buildings and some of the things they are dealing with now
  - 70 are listed there. There is more discussion on what needs to be done.

- 71 • There was a bid for about \$3,000 - \$4,000 to fill cracks and do work around the door  
72 which is more of an immediate concern. The money will come from their project  
73 money. K. Grenier said they are not currently asking for money. They have  
74 discussed about looking for fundraising. The concern is there is no agreement  
75 between the town and the Historical Society.
- 76 • It is mentioned the possibility that the building is to go back to the original owner if  
77 it is not being used as a historical building. This is brought up to reinforce the need  
78 for an agreement to be in place between the town and the Historical Society. C.  
79 Letourneau will research this.
- 80 • There is more information that needs to be confirmed on the deed and how to best  
81 move forward.
- 82 • K. Grenier asked if there was any reason the board feels the Historical Society  
83 should not move forward with the cracks and door work. There was not.
- 84 • NorthWest Regional Planning Commission
  - 85 • K. Grenier said that he is happy to receive any email from the town in order to  
86 advise.
  - 87 • K. Grenier spoke about the Georgia Highbridge. He mentioned that it is very  
88 important for Husky, its value from an emergency perspective, and how to build a  
89 plan for bridges moving forward. Is there anything in Husky's Act 250 that the town  
90 should be aware of. He said it is a very large and tall bridge for a town to be fully  
91 responsible for, does it fall into a different category.
  - 92 • K. Grenier advised speaking with Swanton to see how they are working through  
93 some of their issues, it may be helpful.
  - 94 • K. Grenier spoke of different grants that may or may not be available. There was a  
95 discussion on the Hazard Mitigation Grant and writing as many grants as we would  
96 like.

97 B. T. Cleveland - Library and Veterans Memorial - discussion on questions from T. Cleveland and  
98 removal of plants at the Veterans Memorial.

- 99 • Veterans Memorial Discussion with T. Cleveland and M. Hanbury.
  - 100 • T. Cleveland and M. Hanbury spoke of invasive species that are in the front of the  
101 garden and they are hoping to have them removed.
  - 102 • M. Hanbury spoke of hoping to have the colors look more patriotic looking. She  
103 spoke of adding other plants and trying to keep it colorful throughout the year.
  - 104 • The hope is to get the weeds removed first.
  - 105 • C. Letourneau said they have \$500 in the budget. K. Senna said that she has the  
106 intention of allocating her selectboard salary to the Veterans Memorial fund as well.
- 107 • Library Discussion with T. Cleveland
  - 108 • There was discussion on "Material Safety Data Sheets" (MSDS) and a template that  
109 T. Cadieux gave her. T. Cleveland questioned if there was a town policy or if it was  
110 something T. Cadieux used.
  - 111 • There was a concern about using a call list in the case of emergency and if vendors  
112 should be included on that list. There was a discussion. C. Letourneau will speak  
113 with T. Cadieux about marking all of the shut-off valves.

- 114 • There was a discussion about the Philo Contract. Contact needs to be made with
- 115 them as we are still under contract with them or there should be consideration of
- 116 going elsewhere.
- 117 • There was a concern with HR and the thought about getting a consultant. K. Senna
- 118 said we may want to reach out to Fairfax and see what they are doing. C.
- 119 Letourneau said that PayChex offers something at about \$3,500 per month.

120 C. Electronic Signs - discussion on purchasing electronic signs

- 121 • C. Rosenquist said he thinks we should consider getting an electronic sign or two for both
- 122 ends of town to improve communication. There is discussion on where they could be placed
- 123 and the cost. There is interest in it and it will be a discussion moving forward.

124 D. Falls Agreement - Action to accept and sign

- 125 • C. Letourneau said the agreement came back signed from Saunders and presented it to the
- 126 board for them to sign.

127 E. Emergency Plan – Approval

- 128 • K. Senna asked how people get on this list, saying she thought we had more business than
- 129 were on the list. C. Letourneau said they keep updating the list, she thought T. Cadieux put
- 130 contractors who had things he thought he may need. K. Senna thought this should be put
- 131 out to the public.
- 132 • C. Letourneau highlighted some of the changes. K. Senna addressed errors she found.
- 133 • B. Dunsmore made a motion to accept the emergency plan with corrections, D. Thomas
- 134 seconded. All in favor, motion carried.

135 **10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES'**

136 **REPORTS**

137 A. Town Administrator

138 B. Treasurer

139 C. Buildings

140 D. Budget and Finance

141 E. Personnel

142 F. Public Works/Grounds/Recreation

- 143 • Beach Upgrade – Addition
- 144 • P. Jansen asked to confirm the proper documentation from Leslie Combs before work
- 145 can start.
- 146 • P. Jansen and B. Dunsmore spoke of the upgrades. References were checked. The
- 147 repairs are about \$21,000 total.
- 148 • K. Senna asked what the timeline was, B. Dunsmore reported work to begin in about
- 149 two weeks. P. Jansen reported hoping to be finished by Fall Fest.
- 150 • There was a discussion on how much to prepay for the work.
- 151 • K. Senna said that N. Senna will be painting at the beach. K. Senna reported he will be
- 152 volunteering his time, and he will provide certificate of insurance.

- 153                   • P. Jansen reported on the docks at the beach. K. Senna mentioned ensuring safety  
 154 standards near water will be met.  
 155                   • The boulders will be finished up at the beach.  
 156                   • P. Jansen made a motion to go into contract with Button Land Surveys to get a  
 157 Boundary Survey at the beach not to exceed \$5,000, K. Senna seconded. All in favor,  
 158 motion carried.

159           G. Committees at the direction of the chair

160 **11. OTHER**

161 **12. PLAN NEXT MEETING AGENDA**

162           A. 07.22.2024

163 **13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

164           A. Childcare Contributions & Union

165           B. Quotes for surveying the beach

166           C. Police Coverage

- 167                   • At **8:10 p.m.** – B. Dunsmore made a motion to go in executive session to discuss  
 168 Childcare Tax and Police Coverage, D. Thomas seconded.  
 169                   • At **8:10 p.m.** – P. Jansen made a motion to include the town administrator in executive  
 170 session, B. Dunsmore seconded.  
 171                   • All in favor, motions carried.  
 172                   • At **8:40 p.m.** – K. Senna made a motion to exit executive session, B. Dunsmore  
 173 seconded. All in favor, motion carried.  
 174                   • It is noted there are no motions out of executive session.

175 **14. ADJOURN**

- 176           • At **8:41 p.m.** – P. Jansen made a motion to adjourn, B. Dunsmore seconded. All in favor,  
 177 motion carried.

178 **TABLED ITEMS:**

179

180 **Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's**  
 181 **Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

182 **Signed: Cheryl Letourneau, Town Administrator**

183

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