

Georgia Public Library
1697 Ethan Allen Highway
Georgia, Vermont 05454
(802) 524-4643
www.georgiapubliclibraryvt.org
gplvt@yahoo.com



Library Trustees
Terry Cleveland, Chair
Sara Walker, Vice Chair
Kollene Caspers, Secretary
Bob Giroux, Treasurer
Deb Mann, Trustee at Large

Georgia Public Library Trustee Meeting
Thursday, July 31, 2024 4:00 – 5:30 pm
Location: Georgia Public Library
MINUTES

Attendance: Kollene Caspers, Terry Cleveland, Bob Giroux, Deb Mann, Bridget Stone, Sara Walker
Public Present: Jeremy Little

1. Call to order: 4:00
2. Additions, Deletions, or changes to the Agenda
 - Add Auditing the First Amendment and Intellectual Freedom discussion to Library Director's report.
3. Approve the minutes of the 6/26/24 Library Trustee Meeting
 - Approved with minor changes. B. Giroux made the motion, S. Walker seconded, all in favor.
4. Treasurer's Report
 - B. Giroux provided a handout with the 2024 Financial Reports as of 6/30/2024 with a detailed transaction report, grant fund information and general fund information.
 - The library will have 50% of the budget to spend between 7/1/2024 through 12/31/2024.
5. Library Director's Report
 - Facilities: Additional security installation by Philo occurred on July 25 & July 26th.
 - Personnel: Two potential hires have been interviewed, still a work in progress.
 - Summer Reading Program Update: Program continues to go well, such stats include-
 - June 14- present- 74 kids are registered for Summer Reading.
 - 70 programs presented.
 - 231 adults & 367 youth participated.
 - 487 books read.
 - Foot traffic, June 1- present 1,783 came through the library doors!!
 - Auditing the First Amendment and Intellectual Freedom: Library Director explained citizen rights to video in public buildings, with limitations and the GPL's past experience with first amendment audit questions. Director is aware of the laws and limitations for the interactions. The library employees are prepared if there is an audit again in the library.
6. Old Business
 - A. EDI Training:
 - Training through Paychecks. Library staff will have more opportunity and space for the training after the Summer Reading Program wraps up.
 - B. Capital Plan: Library Trustees will meet with the Selectboard to present a plan for Capital budget sometime in August. Trustees will meet at 1pm on Wednesday August 7th to discuss.

7. New Business

A. AED Training:

- Library Community Room, August 19th Library Staff and Town of Georgia staff training for AED, Stop the Bleed and CPR with Fairfax Rescue.

B. Procedures/Policies:

- As part of Act 150/s220, youth 12+ have full confidentiality in library borrowing. Policies will be updated to include this information and the process to go about executing the new law.
- Updating GPL Policies: Director will go through policies and identify and prioritize those that need updating. Library Trustees are also to suggest policies to prioritize, all are available on the website. Will revisit this at the next Trustee meeting.

C. Goals for Budget Period & Beyond:

- Trustees, Library Director and J. Little shared their ideas for enhancing the GPL, including: ADA compliant entryway; larger circulation desk to accommodate more than one employee; a new GPL sign, preferably electronic; additional employees, perhaps an assistant librarian; fresh paint for the library; a focus on meeting Teen library needs, including adopting a Teen advisory board, designated Teen space with tables and a charging area; Community Outreach to increase presence in the community as well as signing up the public for library cards; website updates; 3-D printer and software, and ability/ volunteer to teach youth to use; a "maker space" with sewing machine, drills, crafts, legos, etc.; updating the electric services in the building to accommodate more electrical outlets and improved communication and shared vision among the library trustees, selectboard members and the Town staff.

8. Other Business

A. Plan Next Meeting

- August 7, 2024 at 1pm at the Georgia Public Library- Special meeting, Capital Plan Discussion.
- August 15, 2024 at 4pm at the Georgia Public Library- monthly Trustee meeting.
- T. Cleveland asked about an HR consultant at the July 22, 2024 Selectboard meeting, she says they are working on that. T. Cleveland also asked about the Hazard Mitigation Policy, but the Selectboard did not address the question, except to say the policy is the same across all departments. T. Cleveland has since asked the Town office for a copy of the Town policy. T. Cleveland asked the Selectboard for a list of vendors in case of emergency and permission to call if we run out of people on the call list. Neither has been provided.

9. Executive Session (if needed)

10. Adjourn

- D. Mann made a motion to adjourn at 5:30 p.m. All in favor.