



GEORGIA VERMONT

Selectboard Regular Meeting Monday, October 14, 2024, at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Present: C. Rosenquist, B. Dunsmore, P. Jansen, and K. Senna

Absent: D. Thomas

Staff: C. Letourneau, L. Hobart, T. Cadieux and K. Baker by Zoom.

CALL TO ORDER

C. Rosenquist called a meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

CHAIR UPDATE

C. Rosenquist attended the NRPC 3 Acre Stormwater meeting in person and C. Letourneau attended by Zoom. Not as many attendees from Sherwood Forest as we hoped there would be.

ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

Motion to add executive session for the treasurer and the bond anticipation note made by B. Dunsmore, seconded by P. Jansen. All in favor.

The Ethics Policy will be moved to October 28th, 2024. C. Letourneau will send a copy to all department heads to review before the next meeting.

SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for 09/23/2024

Motion to approve minutes from 9/23 with corrections.

Motion made by B. Dunsmore, Seconded by K. Senna. All in Favor

B. Approval of Warrants #31 & #32

Motion to approve warrant #31.

Motion made by B. Dunsmore, Seconded by K. Senna. All in Favor

Motion to approve warrant #32 in the amount of \$80,751.25 made by P. Jansen, seconded by K. Senna. All in Favor.

UNFINISHED BUSINESS

- A. Personnel Policy
- B. Sherwood Forest 3 - Acre Rule
- C. Town Electronic Sign
- D. General Maintenance Agreement
- E. Bridge #10 and #28
- F. Rainville Road name
- G. Road agreement for Velco
- H. Copier Contracts

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

- A. Public Works Summary Truck purchase information

T. Cadieux - Public Works Director presented three quotes for a new highway truck. Kenworth, Mack, Western Star and Viking for the plow.

Kenworth was \$143,000, Mack \$150,419.00 and Western Star was \$154,100. International did not bid.

T. Cadieux's recommendation was for the Mack truck. This will be \$1,000.00 under budget and we will be getting money back from the 2014 truck that will be going to auction once the new truck is being used. The Selectboard accepted recommendation.

- B. Generator agreement - Action to sign

Motion to sign Brookfield agreement for Program #1 for generator maintenance

Motion made by P. Jansen, Seconded by K. Senna. All in Favor

- C. Fire Dept Kiosk- discussion

C. Letourneau and L. Hobart spoke with K. Baker and R. Mullin regarding using a Kiosk for payroll. K. Baker informed us the Emergency Program that is used by the Fire Department keeps track of Fire/EMS calls and training. This information is then put into the Paychex system by Rob. The Kiosk will add another step for Rob that is not needed. The Selectboard agreed to not use the Kiosk at the Fire Department and to continue the process as currently being done.

- D. Hazard Communication Policy - discuss and make changes

C. Letourneau presented a draft of Hazard Communication Policy. C. Letourneau will make changes to the policy and send it to department heads for review.

- E. Impact fee

P. Jansen asked the board if they were ok with K. Senna and him reviewing the impact fees while they are looking at the capital budget, then they will bring recommendations back to the board for review. This was fine with all board members.

- F. Roadway Agreement & Waiver - Action to Approve

Motion to approve the roadway agreement and waiver for Sandy Birch LLC made by K. Senna, Seconded by P. Jansen. All in Favor.

G. Ethics Policy - Action to approve
moved to a meeting on October 28th.

H. Health Insurance - Discussion

Discussed Health Insurance rates. C. Letourneau will reach out to MVP to get their rates to compare with BCBS at the next meeting.

I. Bond anticipation note. Motion to approve anticipation note with Peoples Trust Company in the amount of \$50,000 signed by the Selectboard Chair and P. Jansen made by K. Senna, seconded by P. Jansen. All in Favor.

9. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEE'S REPORTS

A. Town Administrator

Local sales tax information - 802-828-2551 if you are charged for local sales tax.

11. PLAN NEXT MEETING AGENDA

A. 10/28/2024 - Regular Meeting

10/21/2024 - Budget Meeting

12. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

Motion to enter executive session to discuss American Tower/ Treasurer which premature disclosure or discussion may be detrimental to the board and/or individuals involved made by P Jansen, seconded by B. Dunsmore. All in favor at 7:20 p.m.

Motion to enter executive session with our Town Administrator and Treasurer made by B. Dunsmore, seconded by P. Jansen. All in Favor 7:20 p.m.

Motion to exit executive session made by B. Dunsmore, seconded by P. Jansen All in favor. 7:50 p.m.

Motion out of executive session - None

13. ADJOURN

Motion to adjourn meeting made by P. Jansen, seconded by K. Senna. All in Favor at 7:51 p.m.

TABLED ITEMS:

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Cheryl Letourneau, Town Administrator

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