



GEORGIA VERMONT

Selectboard Regular Meeting Monday, June 24, 2024, at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER- at 6:01 p.m.

SELECTBOARD PRESENT

- Brian Dunsmore
- Paul Jansen
- Devon Thomas
- Carl Rosenquist
- Kristina Senna

STAFF PRESENT

- Cheryl Letourneau
- Lorie Hobart

PUBLIC PRESENT

- Ken Minck via Zoom
- Lonnie Poland
- Michael Wheeler & Kathy Jochim from Fairfax Rescue

2. PLEDGE OF ALLEGIANCE

3. CHAIR UPDATE

4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- Move Board Business A, Fairfax Rescue, to the top of the meeting.

5. SELECTBOARD MINUTES AND WARRANTS

- A. Approval of Selectboard Regular Meeting Minutes for 06.10.2024
 - Motion to approve minutes with minor changes.

- 38 • Motion made by Senna, Seconded by Dunsmore.
39 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna
40

41 B. Approval of Warrant #19

- 42 • Motion to Approve Warrant #19.
43 • Motion made by Senna, Seconded by Dunsmore.
44 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna
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46 **6. PUBLIC COMMENT (For items not on agenda)**

47 All participants must clearly state their names. Appropriate actions will be considered once the
48 Selectboard has reviewed the information provided and necessary subsequent research.

- 49 • D. Thomas questioned the Selectboard on behalf of a Georgia resident, when will the
50 docks, boulders, and picnic tables will be taken care of. P. Jansen explained the boulders
51 are planned to be placed in the July 8th time frame. D. Thomas said they have had the
52 docks for years and wanted to know the plan. C. Letourneau said the money has been in
53 the budget for the last two years. It has been an issue of lining up the engineers and getting
54 the stuff done. D. Thomas said it has been a while and they are receiving complaints. C.
55 Rosenquist asked if anyone had reached out to a dock specialist. C. Letourneau said that T.
56 Cadieux was reaching out. D. Thomas reported that T. Cadieux told him via e-mail that
57 they did not have the money to install them. C. Rosenquist and C. Letourneau confirmed
58 that they did have the money and it was put in the budget. P. Jansen clarified that they did
59 not know how or who would install them. P. Jansen said he reached out to St. Albans Bay
60 Marina who said the docks that we have are not the same as the ones they have there.
61 • Lonnie Poland, who is running for State Representative for the Chittenden-Franklin district,
62 introduced herself.
63 • Ken Minck discussed Bridge 8 on Georgia Shore Road, may need major repair, a beam has
64 lost its thickness. It was recommended the bridge should be evaluated for repair. C.
65 Letourneau will reach out to Tyler about Bridge 8, NWRP for bridges on eight & ten.
66

67 **7. CORRESPONDENCE**

- 68 • Correspondence from Alysia Catalfamo regarding summer maintenance and mowing of
69 Russell Greene and Silver Lake trails. The person who used to do the maintenance for these
70 trails is no longer able, a new plan must be put into place. Such as a Conservation
71 Commission members or family members getting paid to do the maintenance due to
72 possible certificate of insurance. D. Thomas will research regarding a commission member
73 getting paid to do the maintenance.

74 **8. UNFINISHED BUSINESS**

- 75 A. Job Descriptions.
76 B. Bovat Rd
77 C. Sherwood Forest & Nottingham Dr 3 Acre Rule
78 D. Ethics Policy
79 F. Personnel Policy
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81 **9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**
82

- 83 A. Fairfax Rescue - Meet the board and discuss membership.
- 84 • Michael Wheeler from Fairfax rescue spoke about the new ambulance arriving at the end of
- 85 July at the latest. They are fully staffed in time for the contract to begin on July 1, 2024.
- 86 There will be three units, full capability to participate in calls. Fairfax Station is fully staffed
- 87 Monday through Friday, weekends are staffed by individuals in St. Albans, Georgia, and
- 88 Milton.
- 89 • Thursday, June 27th, Kathy will meet with Keith and Chelsea at the Georgia Fire
- 90 Department to discuss services and working together. Call Kathy to discuss training options
- 91 for Town employees.
- 92 • Kathy- spoke on subscription mailing in July, sign-ups will be in August.
- 93 • C. Letourneau will send M. Wheeler email addresses of the Selectboard members regarding
- 94 upcoming events for them to attend for community outreach.
- 95
- 96 B. Purchasing Policy
- 97 • Action to Approve with Corrections
- 98 • Motion made by Senna, Seconded by Dunsmore.
- 99 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna
- 100
- 101 C. Grant Policy - Approval of policy
- 102 • Motion to approve Grant Policy.
- 103 • Amended to make changes as discussed.
- 104 • Motion made by Senna, Seconded by Dunsmore.
- 105 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna
- 106
- 107 D. Benches at the Beach
- 108 • Cheryl will order the same style and size benches as what is at the beach currently.
- 109
- 110 E. Junk Ordinance procedure - Action to approve.
- 111 • P. Jansen made a motion to approve the Junk Ordinance Procedure with changes. Seconded
- 112 by D. Thomas, Voting Yea: Senna, Jansen, Rosenquist and Thomas. Voting Nay: Dunsmore
- 113
- 114 F. New Highway Truck attachments - Action for approval to get on the list for the plow
- 115 attachments.
- 116 • Discussion was had if this purchase was included in the budget that was allotted for this
- 117 truck purchase. It was decided to wait until budget numbers were verified before deciding.
- 118
- 119 G. Falls Trail Gully - Action sign the license Agreement
- 120 • The selectboard requested this be brought back to the meeting on July 8th once all parties
- 121 involved have looked at the documents and the corrections have been made by NWRP.
- 122
- 123 **10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES'**
- 124 **REPORTS**
- 125 A. Town Administrator -
- 126 • Library Furnace update
- 127 • C. Letourneau received a call on June 15th regarding the furnace room being flooded
- 128 at the library. C. Letourneau and her boys cleaned up the mess and contacted 802

129 Mechanical to stop by the library. It was determined it was not the furnace but the
 130 pressure switch on the well. C. Letourneau called Todd on Monday and he called
 131 Chevalier to fix the problem.

- 132 • One percent sales tax – C. Letourneau will bring more information to the board on
 133 July 8th to see if this will benefit the town.
- 134 • Physical Fitness Grant- C. Letourneau submitted this grant and will wait for a
 135 response.
- 136 • Hazard Mitigation Grant – C. Letourneau has submitted the preapplication for this
 137 grant.
- 138 • Beach Coverage while Bob is on vacation – We needed coverage for the beach when
 139 Bob is on vacation and there is a shortage of help in the Highway department due to
 140 vacations. We asked B. Baker to cover the shifts when the town needs assistance. He
 141 accepted and will cover the vacation schedule.

- 142 B. Treasurer
- 143 C. Buildings
- 144 D. Budget and Finance
- 145 E. Personnel
- 146 F. Public Works/Grounds/Recreation
- 147 G. Committees at the direction of the chair

148 **11. OTHER**

149 **12. PLAN NEXT MEETING AGENDA**

- 150 A. 07.08.2024

151 **13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

- 152 • At 8:00 p.m. – D. Thomas made a motion to enter executive session, seconded by K. Senna.
- 153 • D. Thomas made a motion to have Town Administrator Cheryl Letourneau join executive
 154 session, seconded by K. Senna. All in favor, motion carried.
- 155 •
- 156 A. Police Coverage - MPD and Sheriff's Office and VSP
- 157 B. Beach Repair Estimates
- 158 C. Comcast Contracts
- 159 D. American Tower - overpayment
- 160 E. Personnel – Hwy
- 161 • At 8:50 p.m. - K. Senna made a motion to exit executive session, seconded by P. Jansen. All
 162 in favor, motion carried.

163 **Motions out of Executive session:**

- 164 • K. Senna made a motion to hire Lesley Combs for the beach contract after a meeting
 165 with P. Jansen and B. Dunsmore and reference check, seconded by B. Dunsmore. All in
 166 favor, motion carried.

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- K. Senna made a motion to enter a contract with Franklin County Sheriff's Department for up to \$20,000 through December 31, 2024, B. Dunsmore seconded. C. Rosenquist, B. Dunsmore, P. Jansen, K. Senna voted yes, D. Thomas abstained, motion carried.
 - B. Dunsmore made a motion to approve K. Senna to approve the Comcast contract, P. Jansen seconded. All in favor, motion carried.

179 **11. Adjourn**

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- 181
- 182
- At **8:55 p.m.** – K. Senna made a motion to adjourn, D. Thomas seconded. All in favor, motion carried.

183 **Signed: Cheryl Letourneau, Town Administrator**

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Approved