



GEORGIA VERMONT

Selectboard Regular Meeting Monday, April 27, 2026 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 6:00PM

SELECTBOARD PRESENT

Chair Kellie Bosenberg, Judith Nasca, Carl Rosenquist

SELECTBOARD ABSENT

Vice Chair Brian Dunsmore, Tammy Hardy

STAFF PRESENT

Keith Baker, Doug Bergstrom, Todd Cadieux, Kollene Caspers, Lori Hobart

GUESTS PRESENT

Nora Brown, NRCP; Alexander Bebel

2. PLEDGE OF ALLEGIANCE

3. CHAIR UPDATE

4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- Chair Bosenberg requested the addition of Courier Grant for Georgia Public Library (8L)
- Chair Bosenberg requested the addition of Executive for Grievance (13C)
- Chair Bosenberg requested the addition of D. Correspondence LURB

5. SELECTBOARD MINUTES AND WARRANTS

- A. Approval of Selectboard Regular Meeting Minutes for April 13, 2026
Motion to approve the minutes as written.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

- B. Approval of Selectboard Special Meeting Minutes for April 22, 2026
Motion to approve minutes with change to names of Selectboard present.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

- C. Approval of Payroll Warrant
Motion to approve the payroll warrant.

Motion made by J. Nasca, Seconded by C. Rosenquist

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

- D. Approval of Warrant #2618
Motion to approve Warrant #2618 in the amount of \$65,117.43

Motion made by J. Nasca, Seconded by C. Rosenquist

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

6. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

- Chief Baker would like to acknowledge the date, 10-year anniversary of Steve Lapierre's passing and the end to his service to the Town of Georgia.

7. CORRESPONDENCE

- A. Sheriff's Monthly Activity Report (March 2026)

- Fairfax has an officer down, so there may not be as much coverage in the community.

- B. Sheriff Reelection Announcement

- Sheriff Grismore is not running for reelection in November. The new Sheriff elected in does not have to honor the contract with the Town of Georgia, which will expire in July.

- C. Green Mountain Power Certificate of Public Good Notice

- D. LURB (Land Use Review Board) Meeting- May 19, 1:00PM City Hall St. Albans. This meeting includes Village Designation status for the Town of Georgia.

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

- A. Fire Department Equipment Purchase - Action to Approve

- The capital replacement purchase for rescue jacks was approved in the 2026 Town budget.
- Chief Baker would like Selectboard approval for the purchase of the equipment at \$26,547.89 plus approximately \$679 in shipping fees.
- Chair Bosenberg stated Chief Baker does not need Selectboard approval because the equipment is already a budgeted item.

- B. Georgia Conservation Commission Member Appointment, Kristin Newton - Action to Approve
Motion to approve Kristin Newton for the Georgia Conservation Commission to complete Jen Kale's term to 2030.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

- C. Georgia Conservation Commission Subgrant, Georgia Silver Lake Rd Floodplain and Wetland Restoration - Action to Approve and Sign

- Nora Brown from Northwest Regional Planning Commission (NRPC) was present to explain the grant and the need for the new culvert at Silver Lake.
- There is no requirement for matching funds from the Town of Georgia.

- The Town of Georgia would be the subgrant holder, but the NRPC will administer the state grant.
- Motion to approve the proposed GCC Subgrant with NRPC for the Georgia Silver Lake Road Floodplain and Wetland Restoration.
- Motion made by C. Rosenquist, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
- D. Stormwater Reporting for Sherwood Forrest
- Communication came from the engineering firm following up with a stormwater permit renewal. D. Bergstrom will inform the engineering firm that the renewal is still on hold as recommended by the Town's attorney.
- E. Fee Waivers for Town of Georgia Facilities Use - Discussion
- D. Bergstrom explained the Facilities Use Policy and interest from charitable organizations to waive the facilities use fee.
 - The Selectboard discussed fee waivers, keeping deposits in case there is excessive trash and cleanup, and notifications to Town Departments when the space is rented.
 - Groups will be encouraged to take photos of the rented space after events for deposit return.
 - This was a discussion only, no changes were made to the policy.
 - L. Hobart recommended half-price facilities rentals for Town staff as part of the employee benefits package.
- F. Waiver of Facilities Use Fees for Georgia Boy Scout Troop 42
Motion to approve waiving the facilities use fees for Georgia Beach for Georgia Boy Scout Pack 842.
Motion made by C. Rosenquist, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
- G. Waiver of Facilities Use Fees for Northwest Career and Technical Center St. Albans
Motion to approve waiver of facilities use fees for Northwest Career and Technical Center St. Albans.
Motion made by C. Rosenquist, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
- H. Discussion on Requested Light and Noise Ordinance
- D. Bergstrom explained an ongoing noise and light complaint between a Georgia resident and her neighbor. The Georgia resident has requested the Selectboard create an ordinance for noise and light nuisance, as this would be grounds for recourse for law enforcement.
 - According to the Town's attorney, this would be a difficult ordinance to enforce.
 - Chief Baker explained this is an example of a neighborly dispute. How would a light and noise ordinance effect the Fire Department in their normal course of business.
 - Chair Bosenberg said if this is an ordinance that is difficult to enforce, the Town should not pursue a noise and light ordinance.
 - D. Bergstrom will reach out to the resident with information above.
- I. Injury Reporting, Medical Treatment & Incident Review Policy - Review
- K. Caspers read through the suggested changes to the policy from the Planning Commission. The Selectboard offered additional edits, with Chief Baker and T. Cadieux offering additional suggestions.
 - K. Caspers will make the proposed changes to the policy and send to the Town's Department Heads for review and additional edits.
- J. Property Disposal Policy - Review

- The Selectboard offered updates and clarifications. This policy update is necessary for T. Cadieux to dispose of Town property currently available.
 - K. Caspers will make the proposed changes to the policy and send to the Department Heads for review and additional edits.
- K. 911 Ordinance - Review
- D. Bergstrom introduced the ordinance and explained the reasoning for updating the ordinance, including E911 numbering and the importance to emergency vehicles and public safety.
 - D. Bergstrom will make the edits as suggested by the Selectboard and will be sent to the Town attorney for review.
- L. Courier Grant for Georgia Public Library
- The Georgia Public Library is seeking approval for the Library Director to sign the \$683.83 courier grant.
 - D. Bergstrom will communicate the Selectboard's approval to the Library Director, and to keep the Town informed on the grant administration.

9. UNFINISHED BUSINESS

- A. Library MOU Update – Currently on hold on the advice of the Town attorney.
- B. GPL Building Revitalization Committee Update – The meeting on April 21st did not occur. The Committee needs to define the scope of the project, the minimum ADA compliance, something in between, or what was proposed for the HUD grant. The Committee will meet soon to discuss these options. The engineers want to meet again in May.
- C. Bridge #28 (Bridge on Mill River Road) – The Selectboard reviewed the budget for bridge work provided by the engineer and T. Cadieux. T. Cadieux can make the purchases for the bridgework so long as it is within the budget and operating within the guidelines of the procurement policy. He will work with the Town Administrator and Treasurer on proposed purchases.
- D. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road) – No updates.

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

- A. Public Works/Highway
- T. Cadieux gave an update on the Town garage roof leak. The roofing company came out and said there are issues with the engineering of the building. Suggestions to fix the problem to use silicone to repair the joints at no cost to Town.
 - The same person from last year is interested in returning to the Georgia Beach caretaker position. Currently there are no other applications. The ad for the position expires May 6th. Motion to approve T. Cadieux rehire the Georgia Beach caretaker from last year. Motion made by C. Rosenquist, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist
 - T. Cadieux touched base with the contractor to begin work at the Town Beach. Work on the bathrooms and pavilion will start soon, with the plumber starting shortly thereafter.
- B. Town Administrator
- Update on Job Postings and Resumes for Town of Georgia Available Positions - Nine applications for the TA position have come in to date. The ad for the position will run until May 8th at 4pm.

- The last TA position opening had a subcommittee to review resumes, and the board will interview the top candidates. Chair Bosenberg volunteered Vice Chair Dunsmore for the subcommittee, with C. Rosenquist volunteering for the committee as well.
- T. Cadieux asked how to proceed with hiring the new roads crew member. The Selectboard instructed him to work with D. Bergstrom to select a candidate before coming to the Selectboard for hiring approval.

C. Treasurer

- L. Hobart introduced 1Q26 Financial Notes and answered Selectboard questions.
- L. Hobart explained the potential for Town investments, \$500,000 in one month CD at 3.5% interest. After the one-month changes to the investment can be made.
- She also recommended pursuing more ACH payments instead of sending checks to alleviate the potential for fraud.

Motion to authorize Town Treasurer to sign for the CD.

Motion made by C. Rosenquist, Seconded by J. Nasca

C. Rosenquist and J. Nasca withdrew their motions so the Town's Investment Policy can be reviewed before acting.

- Changes need to be made for members authorized to sign checks from Town bank accounts. L. Hobart will need to remove the old TA and Selectboard members who are no longer on the Board; as well as include new Selectboard members and staff.
- A Finance Committee was established to work with the Town Treasurer in preparation for the change from calendar to fiscal year. Chair Bosenberg and J. Nasca, together with former Selectboard Chair Kris Senna, who has volunteered to help.

Motion to remove Stacy Katon, Kris Senna and Paul Jansen as signatories for the checking accounts; and to add in their place D. Bergstrom, Chair Bosenberg and J. Nasca as signatories to the Town accounts.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

- Treasurer Procedures – L. Hobart introduced a Treasurer Procedures manual she created for the position.

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. May 11, 2026

13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)

A. Personnel

B. Contracts – Assessor

C. Grievance

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel, Contracts – Assessor and Grievance, which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion to enter into Executive Session at 8:11pm.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel, Contracts – Assessor and Grievance with D. Bergstrom, Chief Baker and T. Cadieux under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to invite D. Bergstrom, Chief Baker and T. Cadieux to Executive Session.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

Motion to exit from Executive Session at 9:40pm.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

Action taken out of Executive Session

Motion to approve preparing a letter for separation with Fire Department employee.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

14. ADJOURN 9:43PM

Motion to adjourn the meeting at 9:43PM

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist

TABLED ITEMS:

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Douglas Bergstrom, Interim Town Administrator

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