



GEORGIA

VERMONT

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2 **Selectboard Budget Meeting**

3 **Wednesday, January 03, 2024**

4 **Chris Letourneau Meeting Room and via Zoom**

5 **Minutes**

6

7 **Zoom Details:**

8 **<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>**

9 **Meeting ID: 616 584 3896 | Passcode: 5243524**

10 **Dial by your Location: 1 929 205 6099 (New York)**

11

12 **1. CALL TO ORDER**

- 13 • **Selectboard Present:** Devon Thomas Chair, Shannon Jenkins Vice-Chair, Jamie Comstock,
- 14 Carl Rosenquist, and Nicholas Martin
- 15 • **Staff Present:** Cheryl Letourneau, April Edwards, Doug Bergstrom
- 16 • **Public Present:** Ken Minck

17 **2. PLEDGE OF ALLEGIANCE**

18 **3. SELECTBOARD MINUTES AND WARRANTS**

19 **A. Approval of Selectboard Regular Meeting Minutes for 12.27.2023**

- 20 • C. Rosenquist made a motion to approve the 12.27.2023 meeting minutes, seconded by J.
- 21 Comstock. All in favor, motion carried.

22 **B. Approval of Warrants #34**

- 23 • N. Martin made a motion to approve Warrant #34 with corrections to invoice, seconded by
- 24 J. Comstock. All in favor, motion carried.

25 **4. PUBLIC COMMENT (For items not on agenda)**

26 All participants must clearly state their names. Appropriate actions will be considered once the

27 Selectboard has reviewed the information provided and necessary subsequent research.

28 **5. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

29 **A. Dispatch Contract – Action**

- 30 • C. Rosenquist made a motion to accept the dispatch services contract with the change of
- 31 date in signing, D. Thomas seconded. All in favor, motion carried.

- 32 • There was a paving discussion on: subtracting \$100,000 from Todd's line, add \$178,000
 33 from ARPA, \$85,000 paving reserve, \$45,000 from the paving line, and \$40,000 from fill
 34 for Trail #4. (\$308,500 paving line)

35 B. Childcare tax – What percentage will the town and employee pay? Action

- 36 • Discussion was had on the childcare tax and adding \$2,200 in the Administration budget for
 37 July 1, 2024.

38 B. Audit Suggestions - Action. How does the board want to correct these?

- 39 • Discussion was had on the weaknesses and the segregation of duties. A. Edwards can
 40 reconcile and have a selectboard member from the finance committee double-check on the
 41 15th of every month. A. Edwards will send out an email to J. Comstock and N. Martin.
 42 • A. Edwards will work with Chip regarding proper controls of posting to the journal.
 43 • Discussion was had on creating a policy for coding expenses for general journal entries.
 44 The Budget and Finance Committee will approve all general journal entries.
 45 • Discussion was had on the reconciliation of checkbooks and how it is not on the books.
 46 • It is noted that all cash accounts are on the books.
 47 • Discussion was had about closing all small accounts. It was recommended that small
 48 accounts be closed and consolidated with the general fund.
 49 • Discussion was had on selectboard warrants and having all transactions on the warrants.
 50 • Discussion was had on bonding of Mill River Rd bridge at 1.5 million. There is also a need
 51 of Arrowhead resurfacing at \$165,000 and putting the bridge on Georgia Shore Rd on hold.
 52 • The bond will add an additional 5% to the property tax bill.

53 D. Budget Discussion

- 54 •

55 **6. OTHER**

- 56 • Schedule picture day for next week.
 57 • George Bilodeau.

58 **7. PLAN NEXT MEETING AGENDA**

59 A. 01/10/2023

60 **8. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

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62 **9. ADJOURN**

- 63 • At 8:10 p.m. – N. Martin made a motion to adjourn, J. Comstock seconded. All in favor, motion
 64 carried.

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66 **Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's**
 67 **Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

68 **Signed: Cheryl Letourneau, Town Administrator**

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