



GEORGIA VERMONT

Selectboard Regular Meeting Monday, April 13, 2026 at 6:00 PM Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER 6:00PM

SELECTBOARD PRESENT

Chair Kellie Bosenberg, Vice Chair Brian Dunsmore, Judith Nasca, Carl Rosenquist, Tammy Hardy

STAFF PRESENT

Doug Bergstrom, Todd Cadieux, Kollene Caspers, Stacy Katon, Cheryl Letourneau (via Zoom)

PUBLIC PRESENT

Heather Dunsmore, Natasha Halverson (via Zoom)

2. PLEDGE OF ALLEGIANCE

3. CHAIR UPDATE

4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

- L. Hobart requests the addition of warrant #2616 in the amount of \$14,752.40 (5F)

5. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for March 23, 2026

Motion to approve minutes with no changes.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

B. Approval of Selectboard Special Meeting Minutes for March 27, 2026

Motion to approve the meeting minutes with changes to library ADA discussion.

Motion made by Vice Chair Dunsmore, Seconded by T. Hardy
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- C. Approval of Selectboard Special Meeting Minutes for April 1, 2026
Motion to approve the meeting minutes with no changes.
Motion made by C. Rosenquist, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- D. Approval of Payroll Warrant
Motion to approve the Payroll Warrant.
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- E. Approval of Warrant #2615
Motion to approve Warrant #2615 in the amount of \$88,937.32
- L. Hobart was present to answer Selectboard questions on the warrant.
- Motion made by Vice Chair Dunsmore, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- F. Approval of Warrant #2616
Motion to approve Warrant #2616 in the amount of \$14,752.40
- L. Hobart was present to answer Selectboard questions on the warrant.
- Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

6. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

7. CORRESPONDENCE

- A. Vermont Electric Power Company & Vermont Transco LLC Certificate of Public Good Notice

8. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

- A. Grievance Response Letter - Action to Approve
- A letter was sent to the union representative. Under advice of the Town attorney, the Selectboard will wait until the next regular meeting to approve the terms of the agreement if the union is also in agreement.
- B. Project WorkSAFE (Option 2) for 50% Abatement on VOSHA Citation #1 - Action to Approve and Sign
Motion to approve Project WorkSAFE for 50% Abatement on the VOSHA Citation.
Motion made by C. Rosenquist, Seconded by J. Nasca
Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
- C. Letter of Intent for FY27 Grants-In-Aid - AOT Grant - Action to Approve and Sign
Motion to approve and sign the letter of intent for FY27 Grants-In-Aid application.
Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist
- S. Katon explained this is the letter of intent to apply for the yearly grant to assist with road maintenance.
- Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- D. Adult Camp Rainbow Request to Waive Facility Use Fees for Georgia Beach July 7th-11th
Motion to approve the waiver of facilities use fees for Georgia Beach on July 7-11th for Adult Camp Rainbow.

Motion made by C. Rosenquist, Seconded by J. Nasca

- Vice Chair Dunsmore suggested the Selectboard have a general discussion on waivers for Town facilities so standards can be set in the future.
- T. Cadieux explained how facilities use incurs additional costs to the Town with increased trash, cleanup and more hours for the Georgia Beach caretaker.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- E. Black and White Copier - Action to Approve

- D. Bergstrom explained the copier quotes and the three bids he collected. After discussion with the Treasurer, it was determined the purchase of another laser jet printer will suffice.

Motion to approve the purchase of the HP Laser Jet M610dn Black and White Printer for \$1,099 for the TA's office.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, J. Nasca, C. Rosenquist, T. Hardy

Voting Nay: Vice Chair Dunsmore

- F. Mapping System Discussion - Action to Approve

- D. Bergstrom explained the need for a new mapping system carrier, after the company's higher quote exceeded the budget for mapping services.
- He suggests leaving the current tax mapping (NEMRC) for Assessor use and CloudPermit mapping software for Zoning and Planning purposes.

Motion to approve the change from CAI to CloudPermit Mapping software for the Zoning Department.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

- G. Town Impound Agreement & ACO Access to Town Garage - Action to Approve

- S. Katon explained the shortage of places for stray dogs to be impounded. By state statute, the Town has to have an identified area for impounded dogs. Colchester reached out to the Town of Georgia to collaborate on an impound solution.
- The ACO (Animal Control Officer) requested to use Town garage for impounded dogs.
- The ACO ordinance may need to be changed to reflect the new impound language in the state statute.
- Chair Bosenberg suggested forming a committee of Selectboard members to work with the ACO on an impound solution.
- C. Letourneau explained the Selectboard in seat at the time the ACO was first hired promised the ACO a crate at the old Town garage for impounded animals.
- C. Rosenquist asked T. Cadieux for his thoughts on the old garage used as impound. T. Cadieux is favorable to the use so long as the roads crew does not need to care for the dog(s) and he receives notifications from the ACO when there is a dog present.
- D. Bergstrom, T. Cadieux and Vice Chair Dunsmore will work together with the ACO for the impound area.

- H. Paving Bids - Action to Approve

- T. Cadieux is asking for approval to go out to bid for paving. He is still working on examining the roads.
- Paving may be more expensive now; he can wait to go out to bid. However, waiting too long may mean the paving companies could book up leaving roads unpaved.

Motion to approve T. Cadieux go out for paving bids.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

I. 2026 Road & Bridge Standards - Action to Approve

Motion to approve the Road and Bridge standards.

Motion made by Vice Chair Dunsmore, Seconded by T. Hardy

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

J. State Building Permit for Georgia Beach Renovation Project - Action to Approve and Sign

- No Selectboard approval needed, T. Cadieux signed the State Building Permit for the Beach renovation project.
- T. Cadieux answered Selectboard and Treasurer questions on the State permit needed for the work.
- T. Cadieux will work with the TA for the Cadieux Carpentry CIO and work contract.

K. Job Posting for New Highway Position - Action to Approve

- T. Cadieux is looking to advertise the highway position. He will start with free sites, such as VLTC, the Town website and social media. If needed, he can advertise on paid sites.

L. Appointment of Interim Town Administrator (TA) & Approval to Post the Position

- Chair Bosenberg thanked S. Katon for her time at the Town of Georgia.
- D. Bergstrom is willing to be the interim TA while the job is posted.
- Vice Chair Dunsmore asked if the work will be manageable between the Zoning and Town Administrator offices, D. Bergstrom said between K. Caspers, L. Hobart and himself it will be busy but can get the job done.

Motion to appoint D. Bergstrom as interim TA while the position is posted.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

- S. Katon explained she is working with staff to get them up to speed on ongoing work to be done before she leaves her position. She will also be available as needed remotely for the next month.
 - Vice Chair Dunsmore thanked S. Katon for her service and wished her the best in Florida.
- Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy
- D. Bergstrom will post the TA position for the next four weeks.

M. Hazard Communication Policy - Action to Approve

Motion to approve the Hazard Communication Policy.

Motion made by Vice Chair Dunsmore, Seconded by C. Rosenquist

- J. Nasca reported discrepancies in “available” language at 5E and the letter sequencing in section 6.

Vice Chair Dunsmore amended his motion to approve the Hazard Communication Policy with edits to sections 5E and 6 D-F. C. Rosenquist seconded the motion.

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, J. Nasca, C. Rosenquist, T. Hardy

N. Injury Reporting, Medical Treatment & Incident Review Policy – Review by Selectboard and will be added to the next regular meeting agenda.

O. Property Disposal Policy - Review by Selectboard and will be added to the next regular meeting agenda.

P. 911 Ordinance - Review (Old Version Attached) - Review by Selectboard and will be added to the next regular meeting agenda.

9. UNFINISHED BUSINESS

A. Library MOU - Under Review by the Attorney

- Chair Bosenberg reached out the Town attorney who knows he is remiss on this but it is on his radar.
- B. GPL Building Revitalization Committee Update
 - No updates. The committee will meet on April 21.
- C. Bridge #28 (Bridge on Mill River Road)
 - T. Cadieux says the project is on schedule. He asked for guidance on purchases for the project, if he should seek Selectboard approval for each purchase. According to the purchasing policy, if the purchase is over \$5,000 he will need Selectboard approval.
 - Chair Bosenberg would like a budget and scope of work for next meeting to discuss the purchase of materials.
- D. Bridge #8 (Bridge on Georgia Shore Road between The Pines and Mill River Road)
 - Bridge #8 estimates for paint removal is high. The bridge is coated with lead and will need special removal tactics. Estimated at \$500,000 to remove the paint and repaint the bridge beams. Discussion ensued on options to repair or replace the bridge, including grant funding.
 - There was discussion on using remaining bond money from Bridge #28 to help repair Bridge #8, with permission from the taxpayers by vote.

10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES REPORTS

- A. Public Works/Highway Update - Dock Doctors for Replacement of the Boat Dock Update
 - T. Cadieux gave an update on Georgia Beach docks from Dock Doctors. They will assemble the docks three weeks before they are installed. The lake level has to drop to about 98 feet before docks can be installed. The Town has a balance of \$15,942.87 to Dock Doctors, which may be more as contracted.
 - He is seeking permission from Board to purchase culverts for the year, within his allowed budget. This includes the culvert needed for the Bridge. The Town buys directly from the manufacturer, so three bids are not necessary. Selectboard approves the purchase in scope of work and within budget.
 - The person to install, monitor and decommission the docks would like confirmation from the Town on insurance.
 - Do Fire Department staff receive a waiver on the Fire Station Community Room fees? Vice Chair Dunsmore again requested the discussion for facilities use and waivers.
 - C. Rosenquist wants to thank VTrans for taking care of the trees on Route 7. He requested contact information from T. Cadieux to do so.
- B. Treasurer
 - L. Hobart gave an update from the auditor's visit on April 6th, who gave the Town good feedback on her start of the annual audit.
- C. Town Administrator
 - S. Katon provided a TA Transition Report to Selectboard and staff who will be covering as she departs. She gave some highlights on upcoming duties to be addressed, including the grievance response, Project WorkSAFE, and contract renewals.
 - She recapped the auditor's visit on April 6th. L. Hobart made a great impression providing requested information ahead of the visit.
 - S. Katon had an opportunity to sit with the auditor to discuss the recommendations given to the Town from previous audits, as noted in the Audit report. This included

bank statement and journal entry procedures; FY26 strategic planning; and completing a Fraud Risk Assessment.

- S. Katon stated there were some concerns identified regarding the library, including leave reporting discrepancies, library grant reporting concerns and personnel file deficiencies. The documented discrepancies, together with control weaknesses and repeated audit recommendations suggest this is a good time to consider the fraud risk assessment. She recommends the Selectboard meet with the library Trustees.
- Vice Chair Dunsmore asked for clarification on the Fraud Risk Assessment. S. Katon explained this has been included in the auditor's write-up for the past 3 years. She brought up her concerns and findings to the auditor who agreed the Town should take a closer look.

11. OTHER

12. PLAN NEXT MEETING AGENDA

A. April 27, 2026

13. PROPOSED EXECUTIVE SESSION (pursuant to 1 V.S.A sec 313 - requires two-thirds vote)

A. Personnel

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel, which premature disclosure or discussion may be detrimental to the board in itself and/or individuals involved.

Motion to enter into Executive Session at 7:42pm.

Motion made by C. Rosenquist, Seconded by Vice Chair Dunsmore

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Chair Bosenberg would entertain a motion to enter into Executive Session to discuss Personnel with S. Katon and D. Bergstrom under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes.

Motion to invite S. Katon and D. Bergstrom to Executive Session.

Motion made by Vice Chair Dunsmore, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

Motion to exit from Executive Session at 8:59pm.

Motion made by C. Rosenquist, Seconded by J. Nasca

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

No action taken out of Executive Session.

14. ADJOURN

Motion to adjourn at 9:00PM

Motion made by Vice Chair Dunsmore, Seconded by T. Hardy

Voting Yea: Chair Bosenberg, Vice Chair Dunsmore, T. Hardy, J. Nasca, C. Rosenquist

TABLED ITEMS: Injury Reporting, Medical Treatment & Incident Review Policy; Property Disposal Policy; and 911 Ordinance to be reviewed by the Selectboard and included in the next Agenda. Facilities use policy and waivers discussion.

Agendas are posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Minutes and meeting videos are posted on the Town of Georgia website.

Signed: Stacy Katon, Town Administrator

Phone: 802-524-3524 | Fax: 802-524-3543 | Website: townofgeorgia.com

APPROVED