



# GEORGIA VERMONT

## Selectboard Regular Meeting

Monday, April 22, 2024

Chris Letourneau Meeting Room and via Zoom

## Minutes

### Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

### 1. CALL TO ORDER

A. Call to Order 6:00 p.m.

#### BOARD PRESENT

Brian Dunsmore

Paul Jansen

Devon Thomas (Zoom)

Carl Rosenquist

Kristina Senna

#### STAFF PRESENT

Doug Bergstrom

Cheryl Letourneau

Bill Hinman (Zoom)

#### PUBLIC PRESENT

Heather Dunsmore

Suzanna Brown

Stewart Bigelow

Larry Moquin

Kyle Bigelow

Heather & Fred Grimm

Terry Cleveland

#### PUBLIC VIA ZOOM

Sue Webster

Noah Lavalley

Beth Langevin

38 **2. PLEDGE OF ALLEGIANCE**

39

40 **3. CHAIR UPDATE**

41

42 **4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**

43 A. Executive Session with Union

44 Motion to Move to Executive Session at 6:02 p.m.

45 Motion made by Jansen, Seconded by Dunsmore.

46 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

47 Motion to Move to Executive Session with Town Administrator at 6:02 p.m.

48 Motion made by Senna, Seconded by Dunsmore.

49 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

50

51 Motion to Move out of Executive Session at 6:30 p.m.

52 Motion made by Jansen, Seconded by Dunsmore.

53 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

54 No action taken.

55

56 **5. SELECTBOARD MINUTES AND WARRANTS**

57 A. Approval of Selectboard Regular Meeting Minutes for 04.03.2024, 04.08.2024 and 4/17/2023  
58 Informational meeting

59 Motion to Approve 4/3/2024 Minutes with minor corrections.

60 Motion made by Senna, Seconded by Dunsmore.

61 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

62

63 Motion to Approve 4/8/2024 Minutes with minor corrections.

64 Motion made by Senna, Seconded by Dunsmore.

65 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

66

67 Motion to Approve 4/17/2024 Minutes with minor corrections.

68 Motion made by Senna, Seconded by Dunsmore.

69 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

70

71 B. Approval of Warrants #13

72 Motion to Approve Warrant #13.

73 Motion made by Senna, Seconded by Dunsmore.  
74 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

75 P. Jansen asked about late invoices from the library. T. Cleveland will check why invoices are  
76 late.

77

78 **6. PUBLIC COMMENT (For items not on agenda)**

79 All participants must clearly state their names. Appropriate actions will be considered once the  
80 Selectboard has reviewed the information provided and necessary subsequent research.

- 81 • Cost of Memorial Cleaning- The Boy Scouts will clean the Memorial. T. Cleveland will call  
82 T. Cadieux. S. Brown will let the Town Administrator know what to order.
- 83 • N. Lavallee questioned future budget voting. The Selectboard will try to come up with a  
84 plan for future budget meetings.

85 **7. CORRESPONDENCE**

86

87 **8. UNFINISHED BUSINESS**

88 A. Job Descriptions

89 B. Personnel Policy

90 Carl, Brian & Devon

91 C. Ethics Policy

92 D. Purchasing Policy

93 Correspondence from K. Minck regarding purchasing policy.

94 E. EMS Contract

95 F. Public Beach Management

96 Motion to hire Bob Larose to take care of the beach in the same capacity as last year.

97 Motion made by Dunsmore, Seconded by Jansen.

98 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

99 G. Sherwood Forest & Nottingham Dr for 3-acre Rule

100 H. Audit Transitions

101 Transition Audit is needed.

102

103 **9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

104 A. Town Administrator Report – The board no longer needs this report. The agenda is fine.

105 B. Recap of Town Meeting – Both Article 1 and Article 2 passed.

106 C. Zoning - Sidewalks and Zoning Fee updates - possible Action needed.

107 Motion to Approve Zoning Fee Schedule.

108 Motion made by Jansen, Seconded by Dunsmore.

109 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

- 110 • Georgia Market will get three (3) bids to complete sidewalk paving project and put the  
111 money in escrow before the sale of the market & properties.
- 112 • Georgia Auto will need to comply with the decisions by Zoning to put in the sidewalks.
- 113 • The Town will need a document drafted between the Town, current owners of Georgia  
114 Market and the new owners to ensure the sidewalk project is completed. Escrow will be  
115 used to make sure the project is completed. The new owner will have until October  
116 2025 to have the paving project completed.
- 117 • Gaudette will also have to comply with the paving agreement for his subdivision of  
118 property and pay for any legal fees that may accrue.

119  
120 D. Boulders at the beach - possible action

121 Todd has boulders that he can use to continue along the fence line and then remove the fence.  
122 The boulders that he has do not match what is there now. Does the town want to buy stones to  
123 match or use what he has? P. Jansen would like to know where the boulders are coming from.  
124 C. Letourneau will reach out to Todd for the information before the next meeting.

125 A Special Meeting will be held on May 16, 2024, at 7:00 p.m. to discuss the beach and what  
126 improvements to make. The board is looking for public input on the projects.

127 Discussion was had over a survey for Georgia Beach. C. Letourneau will see what she can find  
128 for a survey.

129 E. Minutes, Website, Postings and Videos: D. Bergstrom stated the website has been fixed and all  
130 postings that he receives for other boards are posted to the website.

131 F. Library incident - Discussion on emergency policy and a camera for the Pavilion.

132 Philo will be contacted regarding additional cameras for the library as well as a panic/lock-  
133 down button for emergencies.

134 G. Ken Minck regarding purchasing policy. The town is hiring a service to oversee the bridge  
135 project and protocol was followed. When its time to go to construction of the project bids will  
136 be accepted.

137  
138 **10. TOWN ADMINISTRATOR, TREASURER AND SELECTBOARD SUB COMMITTEES'**  
139 **REPORTS**

140 A. Town Administrator

141 B. Treasurer

142 C. Buildings

143 D. Budget and Finance

144 E. Personnel

145 Discussion over prior resumes from earlier jobs. C. Letourneau will get those to P. Jansen and  
146 K. Senna.

147 F. Public Works/Grounds/Recreation – Special Meeting at the Beach on May 16<sup>th</sup>.

148 G. Committees at the direction of the chair

149

150 **11. OTHER**

151 Motion to authorize Zoning Clerk Kollene Caspers the authority to sign any zoning applications and  
152 accompanying documents.

153 Motion made by Jansen, Seconded by Dunsmore.

154 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

155

156 Motion to approve Leo's Lane as a Private Road name in the Town of Georgia.

157 Motion made by Senna, Seconded by Jansen.

158 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

159

160 **12. PLAN NEXT MEETING AGENDA**

161 A. Regular Selectboard Meeting 05.13.2024

162

163 **13. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

164 Motion to enter into Executive Session at 8:25 p.m.

165 Motion made by Senna, Seconded by Dunsmore.

166 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

167 Motion to enter into Executive Session with C. Letourneau, Town Administrator and B. Hinman,  
168 Lister.

169 Motion made by Senna, Seconded by Dunsmore.

170 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

171

172 Motion to exit from Executive Session at 8:50 p.m.

173 Motion made by Jansen, Seconded by Senna. .

174 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

175

176 A. Police Contracts – C. Letourneau will continue to check for coverage.

177 B. Bill Hinman - Contractual

178 Motion to sign B. Hinman contract with the Town of Georgia and have C. Rosenquist sign.

179 Motion made by Dunsmore, Seconded by Thomas.

180 Voting Yea: Dunsmore, Jansen, Thomas, Rosenquist, Senna

181 C. Personnel -Treasurer – posting of the job for a new treasurer.

182

183 **14. ADJOURN**

184 Motion to Adjourn the meeting at 8:55 p.m.

185 Motion made by Dunsmore, Seconded by Thomas.

186 Voting Yea: Thomas, Rosenquist, Senna

187

188 **15. TABLED ITEMS:**

189

190

191

**Posted to the Town website.**

192

**Signed: Cheryl Letourneau, Town Administrator**

193

**Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**

DRAFT