



# GEORGIA

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## VERMONT

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### Selectboard Special Meeting

Wednesday, March 27, 2024, 4:00 p.m.  
Chris Letourneau Meeting Room and via Zoom

### Minutes

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8 **1. CALL TO ORDER**

9 **2. PLEDGE OF ALLEGIANCE**

10 **3. CHAIR UPDATE**

11 **4. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA**

12 T. Cleveland – Grant for the Library

13 Resolution for ARPA Funds

14 Signature on DOT Letter for Town Parade

15 **5. SELECTBOARD MINUTES AND WARRANTS**

16 A. Approval of Selectboard Regular Meeting Minutes for 03/20/2024 – Motion to approve the  
17 minutes with the following corrections, time of meeting, when D. Thomas left the meeting  
18 (5:50 p.m.) and no motions out of executive session, by P. Jansen, seconded by B. Dunsmore.  
19 All in favor.

20 **6. PUBLIC COMMENT (For items not on agenda)**

21 All participants must clearly state their names. Appropriate actions will be considered once the  
22 Selectboard has reviewed the information provided and necessary subsequent research.

23 **7. CORRESPONDENCE**

24 **8. UNFINISHED BUSINESS**

25 **9. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)**

26 Terry Cleveland would like to request approval from the board for the library to apply for a  
27 \$2500.00 grant from Winnie Bell Learned for books for the library. Motion to approve the library  
28 request for Winnie Bell Grant in the amount of \$2500.00 by D. Thomas, seconded by K. Senna. All  
29 in Favor

30 Motion to approve the letter to DOT about a permit for the Memorial Day Parade by K. Senna,  
31 seconded by B. Dunsmore. All in favor.

- 32 A. Budget with Zoning – D. Bergstrom presented a new fee schedule for Zoning fees which will  
 33 increase the revenue for Zoning. The SB asked for the fee schedule to go before DRB for  
 34 review and then back to the SB. The SB reviewed the budget presentation letter from D.  
 35 Bergstrom, no changes needed to the Zoning budget.
- 36 B. Budget with Town Clerk/Administrator: C Letourneau presented the Administrative and Town  
 37 Clerk budgets to the board. A reduction to the Selectboard clerk line from \$25,000 to  
 38 \$12,500.00. Admin. Consultant fees will increase from \$1,100 to \$2,100.00 for stormwater  
 39 permit and Paychex consulting. The amount of \$20,000 will be budgeted for the 2023 audit.  
 40 April will reach out to Sullivan and Powers for an engagement letter and a date for the audit.
- 41 D. Thomas leaves the meeting at 5:20 p.m.
- 42 Increase in Election worker budget by \$2,000 due to extra elections this year.
- 43 Increase in postage by \$2,000.00 for additional postage for elections.
- 44 April Edwards will add an additional section to the budget to show impact fees, restricted  
 45 funds, and ARPA funds.
- 46 C. Letourneau will reach out to M. Wheeler from Fairfax Rescue and ask for a flyer to present  
 47 to the public on 4/20.
- 48 Motion to approve the ARPA Resolution by K. Senna, seconded by P. Jansen. All in favor.
- 49 C. Budget with GFRD – K. Baker discussed OT with the board and reduced the line item from  
 50 \$5,000 to \$2500.00.
- 51 Update on the condition of the water tanks that are leaking. K. Baker informed the board that  
 52 the seals in between the blocks appear to be leaking. The goal is to coat the inside of the tanks  
 53 to stop the leaks.
- 54 K. Baker will use the impact fees to purchase equipment to bring the balance down to  
 55 \$20,000.00. This will include turn out gear, tablets for the trucks and imaging cameras.

## 56 10. PLAN NEXT MEETING AGENDA

- 57 A. 04/03/2024 Budget

## 58 11. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

59 8: 45 Motion to enter executive session where premature disclosure could put the town or people at  
 60 risk. By K. Senna seconded by B. Dunsmore. All in Favor

61 9:00 Motion to exit executive session by K. Senna seconded by B. Dunsmore all in favor.

62 No motions out of executive session

## 63 12. ADJOURN – 9:01 Motion to adjourn by B. Dunsmore seconded by K. Senna all in favor

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 65 **Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's  
 66 Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

67 **Signed: Cheryl Letourneau, Town Administrator**

68 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**