



# SELECTBOARD BUDGET MEETING

Wednesday, September 06, 2023 at 4:00 PM

Chris Letourneau Meeting Room and via Zoom

MINUTES

## Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWLzVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

## 1. CALL TO ORDER

- a. Selectboard Present: Devon Thomas Chair, Jamie Comstock, Carl Rosenquist and Nicholas Martin
- b. Selectboard Absent: Shannon Jenkins, Vice-Chair
- c. Staff Present: Cheryl Letourneau, April Edwards, Keith Baker, Bridget Stone, Todd Cadieux, Alicia Catalfamo and Robert Giroux

## 1. PLEDGE OF ALLEGIANCE

## 2. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

### A. Budget Discussion

Budget Timeline for all budget meetings adding up to 5% from last year.

ARPA – wish list

Departments should be prepared for November 2 with Budgets.

Schedule Department Head Time and contact them.

8:00 start time to the end.

Discussion on moving to a fiscal year.

Discussion on moving payroll back in house.

Standardizing pay schedule.

Committed to a transparent process and communicated.

Review of financials.

Tax Budget and times by 1.33 for an 18-month budget.

Discussion on a special election. Contact Chip on how to explain to the public the possibility of changing to a fiscal year.

12 and 18-month budget for Department Heads. How does this work with payroll, fuel and salt.

List the big items for the Capital Budget.

30 Tech support for programs and computers  
31 MHEC – Mass higher Education Cons  
32 Discussion was had on Payroll in house to save costs  
33 Notification to cancel PayChex Contract  
34 Capital Plan

35 **3. OTHER**

36 **4. PLAN NEXT MEETING AGENDA**

37 A. Month DD YYYY

38 **5. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)**

39 **6. ADJOURN**

40 5:35 p.m. C. Rosenquist makes a motion to adjourn J. Comstock seconds. All in favor, motion  
41 carried.

42 **TABLED ITEMS:**

43

44 **Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's**  
45 **Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.**

46 **Signed: Cheryl Letourneau, Town Administrator**

47 **Phone: 802-524-3524 | Fax: 802-524-3543 | Website: [townofgeorgia.com](http://townofgeorgia.com)**