



Board of Trustees Regular Meeting Agenda
October 15, 2024 at 5:30 PM
Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. **Call to Order**
2. **Roll Call**
3. **Consent Agenda**
 - [a.](#) Approve Minutes from October 1, 2024 Regular Meeting
 - [b.](#) Approve Treasurer's Report from September 2024
 - [c.](#) Approve Bills Paid
 - [d.](#) Approve Bills to be Paid
4. **Public Not on the Agenda Invited to be Heard**
5. **Consider letter of interest for Town of Garden City Board of Trustees' Vacancy by Rebecca Moreau**
 - [a.](#) Letter of Interest
6. **American Steel Grant Applications**
 - [a.](#) Commercial Revitalization Grant Application in the amount of \$2,780.61
 - [b.](#) Consider Fence Grant Application in the amount of \$3,000.00
7. **Fransen Pittmann Presentation**
8. **Mark Young Presentation**
 - [a.](#) Mark Young Powerpoint PDF
9. **Hauser Architect A/E Design Fee Proposal**
 - [a.](#) Garden City Police Building Remodel & Addition - Design Narrative
 - [b.](#) Garden City Police Building Remodel & Addition - Site & Structural Scope
 - [c.](#) Garden City Police Building Remodel & Addition - Design Fees
10. **Consider Build West Construction LLC proposal for addition to the shop**
 - [a.](#) Build West Proposal
11. **Approve Master Agreement from Olsson for maintenance on flashing beacons**
 - [a.](#) Olsson Master Agreement
12. **2025 Budget Presentation**
 - a. Proposed Budget Presentation
 - b. Schedule 2025 Budget Hearing for November 19th at 5:30pm
13. **Approve Finance Director Position**
14. **Approve Letter of Intent to Participate in the Weld County Multi-Jurisdictional Hazard Mitigation Plan**
 - [a.](#) HMP Letter of Intent

15. **Adopt Ordinance 06-2024 An Ordinance Of The Town Of Garden City Amending Article 8, Chapter 10 Of The Garden City Municipal Code Pertaining To Firearms On Town Property**
 - a. [Ordinance 06-2024](#)
16. **Staff Reports**
 - a. Town Administrator
 - b. Police Chief
 - c. Public Works Director
 - d. Town Attorney
17. **Other Board Issues**
18. **Announcements**
 - a. The Town and County Dinner is Wednesday October 30th at 6:00PM
 - b. Clean up days is November 1st-3rd
19. **Adjourn**



Board of Trustees Regular Meeting Minutes

October 01, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Public Works Director Brett Bloom, Police Sgt. Amick, and Town Attorney Amy C. Penfold.

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

3. Consent Agenda

- a. Approve Minutes from September 17, 2024 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve Water Rebate payment to Eliseo Lopez in the amount of \$324.71
- e. Approve Water Rebate payment to German Batrez in the amount of \$301.23
- f. Approve Water Rebate payment to Tammy Malick in the amount of \$164.65
- g. Approve Water Rebate payment to Timothy Costello in the amount of \$304.55
- h. Approve Water Rebate payment to Theodore Parsons in the amount of \$173.94
- i. Approve Water Rebate payment to 9th Ave Apartments in the amount of \$400.00

Trustees Costello, Lopez and Parsons recused themselves from the Consent Agenda.

Motion to approve the Consent Agenda items a.- i. made by Trustee Leigh Sorensen, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez

Abstaining: Trustee Costello, Trustee Lopez, Trustee Parsons

4 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Accept Trustee Tim Costello's letter of resignation

Motion to accept Trustee Tim Costello's letter of resignation made by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

6. Announce vacant seat on the Town of Garden City Board of Trustees

Motion made to announce a vacant seat on the Board of Trustees by Trustee Lopez, Seconded by Trustee Sorensen.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

Leigh Sorensen moved, and Sam Parsons seconded to set a deadline for letters of interest of 2pm on October 15th, 2024. A vote will be taken to choose the new trustee at that meeting.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

7. Consider Winter Coat Drive 2024

a. Options for Winter Coat Drive

Motion made to approve the winter coat drive by Trustee Lopez, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

8. 2024 Streets Rehabilitation Project

a. Approve additional costs of 2024 Street Rehab Project

Motion to approve additional costs of the 2024 Street Rehabilitation Project in the amount of \$66,977.87 made by Trustee Lopez, Seconded by Trustee Costello.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

b. Approve Schneider Paving LLC invoice for striping in the amount of \$17,200.00

Motion to approve the Schneider Paving LLC invoice for striping in the amount of \$17,200.00 made by Trustee Lopez, Seconded by Trustee Costello.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

c. Direct staff to prepare a 2024 budget amendment to be adopted in December 2024

Motion made to direct staff to prepare a 2024 budget amendment in the amount of approx. \$85,000.00 to be adopted in December, 2024 by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

9. Final Community Garden Plan

a. Final Plan

Motion to approve the final community garden plan made by Trustee Costello, Seconded by Trustee Sorensen.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

10. Staff Reports

a. Town Administrator

Cheryl Campbell advised the Board she is working on the budget. The Town has hired an administrative assistant that will start later in October. She is still researching the subject of having alcohol in the Community Center. There will be a work order for Olsson for the crosswalk lights. With their agreement they also offer a traffic study. The account coordinator is working up a cost for the study.

b. Police Chief

Sgt. Amick addressed the Board as the Chief was absent. Franen Pittman and Mark Young will be presenting for the new Police Department at the October 15th meeting.

c. Public Works Director

Brett Bloom advised the Board that the flowers are still beautiful but it's coming time for them to be done. He touched on the traffic study from Olsson as well.

d. Town Attorney

Ms. Penfold advised the Board she will have an ordinance for the next meeting.

11. Other Board Issues

Trustee Leigh Sorensen asked about the Administrator's succession plan. The Finance Director will be hired and trained through 2025. And interviews for the new Administrator will begin in 2026. There will be an update about the engineer's assessment at the next meeting.

12. Announcements

- a. Town Hall will be closed Monday October 14th for Columbus Day

13. Adjourn

Motion to adjourn made by Trustee Costello, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Costello, Trustee Lopez, Trustee Sorensen, Trustee Sorensen, Trustee Rodriguez, Trustee Parsons

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:15pm.

Monthly Expenditures

Fil Archuleta - Mayor	\$	1,237.49
Tim Costello - Trustee	\$	214.44
Gary Sorensen - Trustee	\$	637.91
Alex Lopez - Trustee	\$	599.65
Leigh Sorensen - Trustee	\$	545.54
Sam Parsons - Trustee plus employee fitness benefit	\$	645.50
Katherine Rodriguez - Trustee	\$	628.85
Agfinity - Fuel	\$	31.24
ADP - PR Processing Fee	\$	460.97
AFLAC - employee paid insurance	\$	279.00
Alyssa Bird - Police Officer	\$	4,214.31
Amazon Business - Office sppls, PD sppls	\$	585.59
Amy Penfold - Town Attorney	\$	3,108.00
Ashley Perez - Police Officer	\$	4,424.24
Atmos Energy - Natural Gas	\$	62.89
AWP - Barricades/road closed signs	\$	1,366.00
Behrends Technical Consulting - IT Contractor	\$	1,522.50
Bilrite Sign Service Inc - Bootleggin' banner dates	\$	75.00
Bratton's Office Equipment - Printer R & M	\$	141.96
Brett Bloom - Public Works Director	\$	5,399.61
Brian Jansen - Police Technician	\$	5,335.08
Card Services - Meals,Postage,Office Sppls,Fuel,Events	\$	3,164.85
Cheryl Campbell - Town Administrator plus employee fitness benefit	\$	8,440.36
Cintas - Floor Mats/Janitorial Supplies/First Aid Supplies	\$	708.01
City of Greeley - Water	\$	815.93
Colorado Department of Revenue - PR WH	\$	3,019.70
CO DOR Liquor Enforcement Division EL Patron's Liquor Lic (El Patrons paid GC)	\$	751.00
Comcast - Internet and Phones	\$	414.45
D & B Lock Works - Community Center door lock/push bar replacment	\$	992.57
Dell - Court desk top computer bundle	\$	1,787.48
Eliseo Lopez - Water Rebate	\$	324.71
Enviropest - Qrtly pest control	\$	113.00
Fidelity HSA - employer and employee contributions	\$	102.09
FPPA - Police Pension	\$	11,490.37
Fuzion Field Services - Dumpsters/portalets/hand wash for Bootleggin' Days	\$	2,964.38
German Batrez - Water Rebate	\$	301.23
Global Payments - CC fees	\$	816.18
Globe Life - Supplemental insurance	\$	1,319.00
Grease Monkey - Vehicle R & M	\$	207.79
Greeley Furnace Company - AC R & M in Lindsay's office	\$	157.00
Heidi's White Glove - Cleaning of all bldgs	\$	890.00
Home Depot Credit Services - PW and Parks Sppls	\$	483.16
Interprenet LTD - Field Translation	\$	92.19
Joseph Bodine - Municipal Court Prosecutor	\$	2,450.00
J & T Consulting - Construction management for 2024 Street Rehab Project	\$	21,762.15
Jade Schmitz - Bootleggin' Days temp worker	\$	550.00

Jay Billings - PT Police Officer	\$	614.79
Jeremy Black - Police Chief	\$	6,298.69
Ken Amick - Police Sgt	\$	5,498.67
Kenneth R. Roney - Garnishment	\$	150.00
Lindsay Shoemaker - Deputy Clerk	\$	4,126.50
Mailey Trujillo - Bootleggin' Days temp worker	\$	356.25
Mark McGarry - Police Officer	\$	2,227.89
MetLife - Employee Benefits	\$	1,409.09
Michael Stewart - Judge Sep 2023	\$	600.00
Mission Square - 457b contributions	\$	9,029.57
Music Ventures LLC - Radio ads for Bootleggin' Days	\$	750.00
New Jersey Family Support - Garnishment	\$	55.41
Nicholas Rothe - Parks/PWs part-time for Bootleggin' Days	\$	731.81
O'Reilly Auto Parts - PD Vehicle R&M	\$	253.50
Primary Arms - Ammunition	\$	477.38
PSHCG - Health Insurance	\$	4,054.48
Quicktrip - Fuel	\$	1,050.11
Sam's Club - Training/emp snacks,drinks,cleaning supplies,water for Bootleggin'	\$	1,046.07
Schneider Paving LLC - 2024 Street Rehab Project	\$	557,301.95
Sendas Communications LLC - Court Interpreter	\$	110.00
Stewart Title Company - Title search for NE Engineering	\$	850.00
Tammy Malick - Water rebate	\$	164.65
Tatyana 5 Star Drycleaners - PD Alterations/drycleaing/flag cleaning	\$	122.17
Theodore Parsons - Water Rebate	\$	173.94
Timothy Costello - Water Rebate	\$	304.55
Tommy Lamb - Police Officer	\$	1,109.88
Triple S Party Rental - Bootleggin' table, chairs, tents	\$	3,877.28
US Treasury - Payroll taxes	\$	10,709.81
Vector Disease Control - Mosquito Spraying	\$	1,132.00
Verizon Wireless - PD phones and air cards and GPS	\$	127.60
Waste Management - August trash service	\$	205.42
Weld County Bears - Donation	\$	250.00
Weld County Sheriff's Office - Jail Services	\$	115.74
Weld County Treasurer - Treasurer's Fee	\$	28.17
Xcel Energy - Electric Utilites and Street Lights	\$	2,088.77
	\$	713,035.51

Revenues

Property Tax	\$ 2,727.25
Specific Ownership	\$ 261.16
Local Sales Tax	\$ 234,313.80
Business Licenses	\$ 1,550.00
Liquor Licenses	\$ 925.00
Security Guard License	\$ 75.00
Dog Licenses	\$ -
Cigarette Tax	\$ 489.20
Building Permit	\$ 543.25
Motor Vehicle Registration	\$ 105.98
Motor Vehicle Registration Sales Tax	\$ -
Highway Users Tax	\$ 869.22
Conservation Trust Fund Distribution	\$ 658.76
Police Records Requests	\$ -
Parking Tickets	\$ -
Municipal Court Fines	\$ 13,005.00
District Court Fines	\$ 13.43
Community Center Rental	\$ 125.00
Interest from Weld County	\$ 89.11
Interest from Stifel Investment Acct	\$ 20,618.58
Interest from ColoTrust Plus	\$ 16,469.16
Cicita - Oil and Gas Royalties	\$ 325.20
SO Registration fees/CC machine tests in 2023	\$ -
Re-add voided check #23224 lost in mail	\$ 3,892.26
Other Revenue - False Alarm Fees (Metal sales and HSA refunds in 2023)	\$ 600.00
Police HVE Grant 2023	\$ -
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	\$ 297,656.36

Fund Balances

Checking	\$ 121,063.60
Petty Cash	\$ 100.00
Petty Cash for Court Drawers	\$ 200.00
PDI	\$ 500.00
Stifel Investment Account	\$ 4,222,351.19
ColoTrust	\$ 3,740,422.75
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	\$ 8,084,637.54

2023-2024 Comparison

Expenditures	2023	2024	2024 % of 2023
January	\$ 206,935.57	\$ 173,948.83	84.06%
February	\$ 173,929.74	\$ 242,583.32	139.47%
March	\$ 137,150.79	\$ 124,681.05	90.91%
April	\$ 120,679.62	\$ 186,602.73	154.63%
May	\$ 123,156.19	\$ 146,696.39	119.11%
June	\$ 159,368.01	\$ 151,274.74	94.92%
July	\$ 442,572.08	\$ 149,745.71	33.84%
August	\$ 293,778.70	\$ 238,272.83	81.11%
September	\$ 139,434.85	\$ 713,035.51	511.38%
October			
November			
December			
Year to Date	\$ 1,797,005.55	\$ 2,126,841.11	118.35%

Revenues	2023	2024	2024 % of 2023
January	\$ 231,671.84	\$ 278,201.45	120.08%
February	\$ 263,583.48	\$ 274,143.49	104.01%
March	\$ 250,382.11	\$ 247,154.90	98.71%
April	\$ 244,540.16	\$ 289,255.93	118.29%
May	\$ 261,692.70	\$ 250,877.58	95.87%
June	\$ 256,977.06	\$ 270,100.48	105.11%
July	\$ 252,399.63	\$ 243,854.73	96.61%
August	\$ 283,254.88	\$ 315,360.16	111.33%
September	\$ 265,109.02	\$ 297,656.36	112.28%
October			
November			
December			
Year to Date	\$ 2,309,610.88	\$ 2,466,605.08	106.80%

Net Revenue	\$ 512,605.33	\$ 339,763.97	
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Monthly Expenditures	2023	2024	2024 % of 2023
Fil Archuleta - Mayor	\$ 1,052.78	\$ 1,237.49	117.54%
Tim Costello - Trustee	\$ 397.28	\$ 214.44	53.98%
Gary Sorensen - Trustee	\$ 546.21	\$ 637.91	116.79%
Alex Lopez - Trustee	\$ 502.89	\$ 599.65	119.24%
Leigh Sorensen - Trustee	\$ 546.19	\$ 545.54	99.88%
Sam Parsons - Trustee plus employee fitness benefit	\$ 376.85	\$ 645.50	171.29%
Katherine Rodriguez - Trustee	\$ 527.85	\$ 628.85	119.13%
Agfinity - Fuel	\$ 1,256.75	\$ 31.24	2.49%
Ace Hardware - PW supplies, Bootleggin' Days supplies 2023	\$ 89.38	\$ -	0.00%
Adamson Police Products - PD Equipment 2023	\$ 305.86	\$ -	0.00%
ADP - PR Processing Fee	\$ -	\$ 460.97	
AFLAC - employee paid insurance	\$ 279.00	\$ 279.00	100.00%
Alyssa Bird - Police Officer	\$ 3,983.48	\$ 4,214.31	105.79%
Amazon Business - Office sppls, PD sppls	\$ 1,043.65	\$ 585.59	56.11%
Amy Penfold - Town Attorney	\$ -	\$ 3,108.00	
Andrew Brown - Police Officer 2023	\$ 5,203.99	\$ -	0.00%
Ashley Perez - Police Officer	\$ 4,264.90	\$ 4,424.24	103.74%
Atmos Energy - Natural Gas	\$ 66.87	\$ 62.89	94.05%
Automated Business Products - Printer Maintenance 2023	\$ 26.14	\$ -	0.00%
AWP - Barricades/road closed signs	\$ 1,366.00	\$ 1,366.00	100.00%
Behrends Technical Consulting - IT Contractor	\$ -	\$ 1,522.50	
Bilrite Sign Service Inc - Bootleggin' banner dates	\$ 77.00	\$ 75.00	97.40%
Bratton's Office Equipment - Printer R & M	\$ 112.80	\$ 141.96	125.85%
Brett Bloom - Public Works Director	\$ 6,304.20	\$ 5,399.61	85.65%
Brian Jansen - Police Technician	\$ -	\$ 5,335.08	
Card Services - Meals,Postage,Office Sppls,Fuel,Events	\$ -	\$ 3,164.85	
Cheryl Campbell - Town Administrator plus employee fitness benefit	\$ 6,792.80	\$ 8,440.36	124.25%
Cintas - Floor Mats/Janitorial Supplies/First Aid Supplies	\$ 177.32	\$ 708.01	399.28%
CIRSA - Deductible for auto claim 2023	\$ 1,000.00	\$ -	0.00%
City of Greeley - Water	\$ 719.50	\$ 815.93	113.40%
Colorado Department of Revenue - PR WH	\$ 2,555.00	\$ 3,019.70	118.19%
CO DOR Liquor Enforcement Division EL Patron's Liquor Lic (EI Patrons paid GC)	\$ -	\$ 751.00	
Comcast - Internet and Phones	\$ 397.69	\$ 414.45	104.21%
C U of CO - P/R,Bootleggin',Offc Sppls,Goodies,Tuition,PW Sppls 2023	\$ 2,047.36	\$ -	0.00%
D & B Lock Works - Community Center door lock/push bar replacment	\$ -	\$ 992.57	
Danielle Crawford - Court Clerk 2023	\$ 3,949.58	\$ -	0.00%
Data Control Systems - Envelopes 2023	\$ 449.65	\$ -	0.00%
Dell - Court desk top computer bundle	\$ 5,643.99	\$ 1,787.48	31.67%
Digital River - Avast security software 2023	\$ 765.25	\$ -	0.00%
Eliseo Lopez - Water Rebate	\$ 338.06	\$ 324.71	96.05%
Enviropest - Qrtly pest control	\$ -	\$ 113.00	
Fidelity HSA - employer and employee contributions	\$ 466.88	\$ 102.09	21.87%
FPPA - Police Pension	\$ 8,043.30	\$ 11,490.37	142.86%
Fuzion Field Services - Dumpsters/portalets/hand wash for Bootleggin' Days	\$ 3,255.00	\$ 2,964.38	91.07%
Generation Web - Website R & M 2023	\$ 30.00	\$ -	0.00%
German Batrez - Water Rebate	\$ 302.57	\$ 301.23	99.56%
Global Payments - CC fees	\$ 354.80	\$ 816.18	230.04%
Globe Life - Supplemental insurance	\$ 1,325.00	\$ 1,319.00	99.55%
Godbold Law LLC - Legal 2023	\$ 1,800.00	\$ -	0.00%
Grease Monkey - Vehicle R & M	\$ -	\$ 207.79	
Greeley Furnace Company - AC R & M in Lindsay's office	\$ -	\$ 157.00	
Heidi's White Glove - Cleaning of all bldgs	\$ 1,260.00	\$ 890.00	70.63%
Home Depot Credit Services - PW and Parks Sppls	\$ 413.01	\$ 483.16	116.99%
Interprenet LTD - Field Translation	\$ 32.91	\$ 92.19	280.13%
IT/IS Trusted Network Services - IT services 2023	\$ 425.00	\$ -	0.00%
Joseph Bodine - Municipal Court Prosecutor	\$ 2,537.50	\$ 2,450.00	96.55%
J & T Consulting - Construction management for 2024 Street Rehab Project	\$ -	\$ 21,762.15	
Jade Schmitz - Bootleggin' Days temp worker	\$ -	\$ 550.00	
Jay Billings - PT Police Officer	\$ 658.57	\$ 614.79	93.35%
Jeremy Black - Police Chief	\$ 6,323.60	\$ 6,298.69	99.61%

Jerry Griego - Tree Grant 2023	\$ 800.00	\$ -	0.00%
Journey Payroll Systems - Payroll Processing 2023	\$ 255.50	\$ -	0.00%
Ken Amick - Police Sgt	\$ 5,769.93	\$ 5,498.67	95.30%
Kenneth R. Roney - Garnishment	\$ -	\$ 150.00	
Lindsay Shoemaker - Deputy Clerk	\$ 3,477.61	\$ 4,126.50	118.66%
LaSalle Oil Co - Fuel 2023	\$ 363.16	\$ -	0.00%
Mailey Trujillo - Bootleggin' Days temp worker	\$ -	\$ 356.25	
Mark McGarry - Police Officer	\$ -	\$ 2,227.89	
Mary Barnhart - Water rebate 2023	\$ 196.07	\$ -	0.00%
Masterpiece Designs - Court Clerk desk 2023	\$ 946.00	\$ -	0.00%
MetLife - Employee Benefits	\$ 1,345.27	\$ 1,409.09	104.74%
Michael Stewart - Judge Sep 2023	\$ 600.00	\$ 600.00	100.00%
Minuteman Press - Liquor hearing poster 2023	\$ 49.60	\$ -	0.00%
Mission Square - 457b contributions	\$ 5,267.91	\$ 9,029.57	171.41%
Music Ventures LLC - Radio ads for Bootleggin' Days	\$ -	\$ 750.00	
New Jersey Family Support - Garnishment	\$ -	\$ 55.41	
Nicholas Rothe - Parks/PWs part-time for Bootleggin' Days	\$ 300.00	\$ 731.81	243.94%
O'Reilly Auto Parts - PD Vehicle R&M	\$ 154.57	\$ 253.50	164.00%
Petty Cash - meals, Bootleggin' tablecloths 2023	\$ 105.72	\$ -	0.00%
Prairie Mountain Media - Legal publishing 2023	\$ 184.80	\$ -	0.00%
Primary Arms - Ammunition	\$ -	\$ 477.38	
PSHCG - Health Insurance	\$ 5,270.50	\$ 4,054.48	76.93%
ProCode - Building permit inspections 2023	\$ 4,243.32	\$ -	0.00%
Quicktrip - Fuel	\$ -	\$ 1,050.11	
Rob's Repair - Drainage work at PD 2023	\$ 675.00	\$ -	0.00%
Rush Management Inc - Street Sweeping 2023	\$ 6,500.00	\$ -	0.00%
Sam's Club - Training/emp snacks,drinks,cleaning supplies,water for Bootleggin'	\$ 550.98	\$ 1,046.07	189.86%
Schneider Paving LLC - 2024 Street Rehab Project	\$ -	\$ 557,301.95	
Sendas Communications LLC - Court Interpreter	\$ 110.00	\$ 110.00	100.00%
Shred It - Shredding 2023	\$ 30.00	\$ -	0.00%
Stewart Title Company - Title search for NE Engineering	\$ -	\$ 850.00	
Tammy Malick - Water rebate	\$ -	\$ 164.65	
Tatyana 5 Star Drycleaners - PD Alterations/drycleaing/flag cleaning	\$ 157.73	\$ 122.17	77.46%
Theodore Parsons - Water Rebate	\$ 142.81	\$ 173.94	121.80%
Timothy Costello - Water Rebate	\$ 1,396.00	\$ 304.55	21.82%
Tommy Lamb - Police Officer	\$ -	\$ 1,109.88	
Triple S Party Rental - Bootleggin' table, chairs, tents	\$ 2,914.77	\$ 3,877.28	133.02%
US Treasury - Payroll taxes	\$ 13,057.80	\$ 10,709.81	82.02%
Vector Disease Control - Mosquito Spraying	\$ 1,375.00	\$ 1,132.00	82.33%
Verizon Wireless - PD phones and air cards and GPS	\$ 861.65	\$ 127.60	14.81%
Waste Management - August trash service	\$ 171.99	\$ 205.42	119.44%
Weld County Bears - Donation	\$ -	\$ 250.00	
Weld County Sheriff's Office - Jail Services	\$ 37.83	\$ 115.74	305.95%
Weld County Treasurer - Treasurer's Fee	\$ 3.44	\$ 28.17	818.90%
Xcel Energy - Electric Utilites and Street Lights	\$ 1,725.48	\$ 2,088.77	121.05%
	\$ 139,434.85	\$ 713,035.51	511.38%

	Revenues	2023	2024	2024 % of 2023
Property Tax		\$ 332.45	\$ 2,727.25	820.35%
Specific Ownership		\$ 325.17	\$ 261.16	80.31%
Local Sales Tax		\$ 214,594.37	\$ 234,313.80	109.19%
Business Licenses		\$ 1,550.00	\$ 1,550.00	100.00%
Liquor Licenses		\$ 1,000.00	\$ 925.00	92.50%
Security Guard License		\$ 125.00	\$ 75.00	60.00%
Dog Licenses		\$ 10.00	\$ -	0.00%
Cigarette Tax		\$ 495.28	\$ 489.20	98.77%
Building Permit		\$ 11,307.26	\$ 543.25	4.80%
Motor Vehicle Registration		\$ 120.94	\$ 105.98	87.63%
Motor Vehicle Registration Sales Tax		\$ -	\$ -	
Highway Users Tax		\$ 835.63	\$ 869.22	104.02%
Conservation Trust Fund Distribution		\$ 670.11	\$ 658.76	98.31%
Police Records Requests		\$ -	\$ -	
Parking Tickets		\$ 65.00	\$ -	0.00%
Municipal Court Fines		\$ 5,530.00	\$ 13,005.00	235.17%
District Court Fines		\$ 20.16	\$ 13.43	66.62%
Community Center Rental		\$ 125.00	\$ 125.00	100.00%
Interest from Weld County		\$ 11.65	\$ 89.11	764.89%
Interest from Stifel Investment Acct		\$ 11,349.18	\$ 20,618.58	181.67%
Interest from ColoTrust Plus		\$ 14,003.60	\$ 16,469.16	117.61%
Cicitas - Oil and Gas Royalties		\$ 245.02	\$ 325.20	132.72%
SO Registreation fees/CC machine tests in 2023		\$ 27.00	\$ -	0.00%
Re-add voided check #23224 lost in mail		\$ -	\$ 3,892.26	
Other Revenue - False Alarm Fees (Metal sales and HSA refunds in 2023)		\$ 53.64	\$ 600.00	1118.57%
Police HVE Grant 2023		\$ 2,312.56	\$ -	0.00%
		\$ 265,109.02	\$ 297,656.36	112.28%
	Fund Balances	2023	2024	
Checking		\$ 500,242.07	\$ 121,063.60	
Petty Cash		\$ 100.00	\$ 100.00	
Petty Cash for Court Drawers		\$ 200.00	\$ 200.00	
PDI		\$ 500.00	\$ 500.00	
Stifel Investment Account		\$ 4,042,353.44	\$ 4,222,351.19	
ColoTrust		\$ 3,101,981.41	\$ 3,740,422.75	
		\$ 7,645,376.92	\$ 8,084,637.54	

Town of Garden City - QB2022

Section 3, Item c.

Bills Paid

September 27-October 8, 2024

ACCOUNT	DATE	NUM	VENDOR	AMOUNT
1020 Cash in Checking				
1020 Cash in Checking	09/27/2024	EFT	Mission Square	-\$3,284.84
1020 Cash in Checking	09/27/2024	EFT	Fidelity HSA	-\$51.04
1020 Cash in Checking	09/27/2024	EFT	ADP	-\$203.78
1020 Cash in Checking	09/27/2024	EFT	Colorado Department of Revenue	-\$1,345.96
1020 Cash in Checking	09/27/2024	EFT	United States Treasury	-\$4,926.28
1020 Cash in Checking	09/27/2024	EFT	Fire & Police Pension Association	-\$3,595.60
1020 Cash in Checking	09/27/2024	EFT	Payroll	-\$23,334.00
1020 Cash in Checking	10/01/2024	EFT	MetLife - Group Benefits	-\$1,409.09
1020 Cash in Checking	10/01/2024	23490	Fun Productions, Inc	-\$3,892.26
1020 Cash in Checking	10/01/2024	23492	Schneider Paving LLC	-\$17,200.00
1020 Cash in Checking	10/01/2024	23485	Ace Hardware	-\$137.06
1020 Cash in Checking	10/01/2024	23486	Amazon Business	-\$301.58
1020 Cash in Checking	10/01/2024	23487	Amy C. Penfold	-\$2,898.00
1020 Cash in Checking	10/01/2024	23488	Cintas	-\$121.27
1020 Cash in Checking	10/01/2024	23489	Cintas-1st Aid	-\$130.50
1020 Cash in Checking	10/01/2024	23491	Michael Stewart	-\$600.00
1020 Cash in Checking	10/01/2024	23493	Sendas Communications LLC	-\$110.00
1020 Cash in Checking	10/01/2024	EFT	AFLAC	-\$279.00
1020 Cash in Checking	10/01/2024	EFT	Global Payments	-\$539.29
Total for 1020 Cash in Checking				-\$64,359.55
				-\$64,359.55

Town of Garden City - QB2022

Section 3, Item d.

Bills to be Paid October 9-10, 2024

ACCOUNT	DATE	NUM	VENDOR	AMOUNT
1020 Cash in Checking				
1020 Cash in Checking	10/09/2024	EFT	Card Services	-\$3,730.66
1020 Cash in Checking	10/09/2024	23505	Timothy Costello	-\$100.00
1020 Cash in Checking	10/09/2024	23497	Globe Life	-\$1,198.20
1020 Cash in Checking	10/09/2024	23498	Interprenet	-\$44.11
1020 Cash in Checking	10/09/2024	23500	Nate Santillanes	-\$400.00
1020 Cash in Checking	10/09/2024	23501	Prairie Mountain Media	-\$59.84
1020 Cash in Checking	10/09/2024	23502	Ramonson Louisma	-\$330.00
1020 Cash in Checking	10/09/2024	23503	Rocky Mountain Low Voltage	-\$300.00
1020 Cash in Checking	10/09/2024	23504	Tatyana 5 Star Dry Cleaner LLC	-\$42.81
1020 Cash in Checking	10/09/2024	23506	Vector Disease Control	-\$283.00
1020 Cash in Checking	10/09/2024	23507	Verizon Connect	-\$127.60
1020 Cash in Checking	10/09/2024	23508	Verizon Wireless	-\$1,310.59
1020 Cash in Checking	10/09/2024	23509	Waste Management	-\$204.46
1020 Cash in Checking	10/09/2024	23494	Atmos Energy	-\$63.61
1020 Cash in Checking	10/09/2024	23496	Dell	-\$1,096.68
1020 Cash in Checking	10/09/2024	23495	Cintas	-\$47.15
1020 Cash in Checking	10/09/2024	23499	Kenneth R Roney	-\$50.00
1020 Cash in Checking	10/10/2024	23512	Filbert Archuleta	-\$309.37
1020 Cash in Checking	10/10/2024	23513	New Jersey Family Support Payment Center	-\$27.70
1020 Cash in Checking	10/10/2024	23514	Vargo Janson, P.C.	-\$420.37
Total for 1020 Cash in Checking				-\$10,146.15
				-\$10,146.15

Rebecca Moreau

2738 6th Ave Lane
Garden City, CO
(469) 968-4240
Rlmoreau@gmail.com
October 2, 2024

Attn: Members of the Garden City, City Board

Earlier this year, I attempted to run to become a member of the council, but narrowly failed to achieve my goal. Now that there is an opening available, I would be excited to be considered for the position.

I would love to see this town grow, and have some ideas of how we can do so together. We also have a large population of lower-income citizens, who I believe we can help in many ways. I have been interested in this position for several years now and would be very thankful to be given the opportunity to serve our city.

Sincerely,

Rebecca L. Moreau

GARDEN CITY
COMMERCIAL REVITALIZATION GRANT PROGRAM

PROJECT NAME:

American Steel Sign

Estimate cost at time of application:

5561.22

Estimated grant payment:

2,780.61

Amended cost of project:

Date of Amendment: _____

Final requested grant payment:

A. APPLICANT

- 1. Name: American Steel/Classics
- 2. Address: 2733 8th Ave
- 3. Telephone: Home: (970) 396-9562
Work: Same

B. PROJECT INFORMATION

- 1. Building address: Same
- 2. If leased, name & address of building owner(s):
Same

C. PROJECT DESCRIPTION:

Replace bottom panels of original sign

- Attach revitalization plans (schematics, construction drawings, etc.) Designs must include materials to be used and color choices. See Rules & Regulations and Checklist for details.
- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be put on the agenda.

Project Schedule: Start Date: ASAP End Date: Same day

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Commercial Revitalization Grant Program Committee, agrees to the terms and requirements of the Commercial Revitalization Grant Program.

[Signature]
Building Owner

9/25/24
Date

[Signature]
Building Tenant

9/25/24
Date

ADDENDUM TO GRANT APPLICATION

1.) The applicant hereby agrees that he will not knowingly employ or contract with any undocumented alien to perform work under any purchase order or contract for which grant funds may be made available nor will applicant contract with any subcontractor that knowingly employs or contracts with undocumented workers.

2.) Applicant warrants and agrees that it has or will verify that it does not employ any undocumented aliens through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration Department of Homeland Security or that applicant with otherwise comply with C.R.S. 8-17.5-102 (2)(b)(i).

3.) The applicant shall comply with all reasonable requests made in the course of any investigation by the Colorado Department of Labor and Employment. If the applicant fails to comply with any requirement of this provision or C.R.S. 8-17.5-101 et seq. the Town of Garden City may terminate the above referenced grant for breach of the grant conditions and all payments to applicant may be terminated.

Certified and agreed to this 25 day of Sept 2024

Cunci Schoneiman
Applicant

Applicant



Digi-Pix Signs
 9263 Eastman Park Drive
 Windsor, CO 80550
 Ph: (970) 674-3310
 FAX: (970) 674-3310
 Email: scott@digipixsigns.com
 Web: http://www.digipixsigns.com

Invoice #: 12160
Customer #: 2628

Order Created: 8/30/2024 11:48:45AM

Order Date: 8/30/2024 11:48:45AM

Account No.: 2628

Billed To: American Steel
Contact: Scott Aragon
Address: Windsor, CO

Email: americansteelhr@gmail.com
Office Phone: (970) 284-6969

Created Date: 8/30/2024 11:48:45AM
Salesperson: House Account
Email: N/A
Phone: N/A

Description: (2) new stretch panel faces to replace lower section cabinet of pole signs on both sides - replace with white base and translucent red text + replace South East Left side retainer

		Quantity	Unit Price	Subtotal
1	Product: Misc Description: Misc 1 Ea., new panel with white base and red translucent lettering	1.00	\$5,074.00	\$5,074.00
2	Product: Misc Description: Misc 1 Ea., SE left side retainer	1.00	\$200.00	\$200.00
3	Product: Misc Description: Misc 1 Ea., 3% cc processing (optional)	1.00	\$161.98	\$161.98

Payments for Order

Date	Method	Tracking Number	Amount
8/30/2024	Check	6487	3,000.00

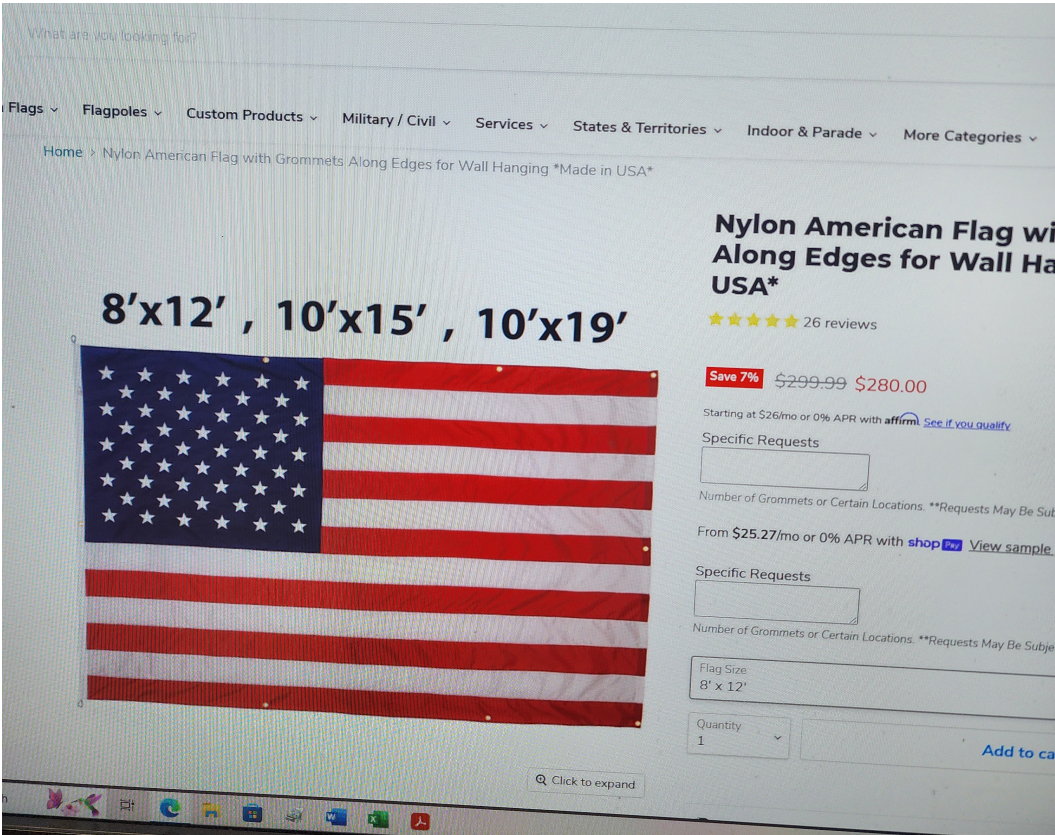
Order Subtotal: \$5,435.98
Total Taxes: \$125.24
Total: \$5,561.22
Total Payments: \$3,000.00
Order Balance: \$2,561.22

Payment Terms: Balance due upon receipt.

Print Date: 9/9/2024

Tax ID:

WE MOVED !! - Please update address to: 9263 Eastman Park Drive, Windsor, c





GARDEN CITY FENCE GRANT PROGRAM

The Garden City Fence Grant Program is for residents and businesses located in Garden City. The Town recognizes that property owners and tenants may need assistance making costly improvements and enhancements to their properties. Applications will be accepted and reviewed by the Grant Committee. The applicant will also be required to give a five minute oral presentation to the Grant Committee at a Board meeting to be scheduled with the Garden City Town Clerk. The meeting will be held at the Garden City Town Hall, 621 27th Street Road, Garden City, Colorado. Dates are typically the 1st and 3rd Tuesday of the month, and your application is due by 2:00 p.m. on the Wednesday before the meeting.

A maximum amount of up to fifty percent (50%) of the approved fence structure in which a contractor is hired and seventy-five percent (75%) of the approved fence structure in which no contractor is hired with a maximum reimbursement of \$3,000 for any one business or property owner. A total of \$8,000 in grants for all residences and businesses can be approved in 2021.

RULES AND REGULATIONS

- Must be located in the Town of Garden City
- Work must meet Town building code requirements
- Two professional contractor estimates for the cost of the intended improvements must be submitted with applications when a contractor is being used; written estimate for cost of materials if doing it yourself
- Reimbursement will be made upon completion of the project and proof that payment has been made for all materials and labor. The documentation must represent the total cost of the project. (Example: applicant is requesting \$3000. The applicant must show \$6,000 in paid bills towards the **approved** expenses.) All costs to be certified by the contractor and accompanied by a lien waiver from said contractor prior to reimbursement by the Town.
- Application must include a list of materials and either a drawing or photograph of where the fence will be located.
- Fence must be built as approved by the Grant Committee.
- Written approval of property owner must be included in application (if property is rented or leased).
- Only one (1) grant per property per year.

Property owner must sign a Fence Grant Program Agreement (attached for reference).

Work must be completed no later than five (5) months after grant approval or all funds will be forfeited.



GARDEN CITY
FENCE GRANT APPLICATION

PROJECT NAME:

American Steel

Estimate cost at time of application:	_____
Estimated grant payment:	_____
Amended cost of project:	_____
Date of Amendment:	_____
Final requested grant payment:	_____

A. APPLICANT

1. Name: Scott Garcia Aragon
2. Address: 2733 8th Ave
3. Telephone: Home: (970) 396-9562
Work: Connie (970) 397-4710

B. PROJECT INFORMATION

1. Building address: Same
2. If leased, name & address of building owner(s):
n/a

C. PROJECT DESCRIPTION:

Fence of "Bull Pen" area to make facility look cleaner. We would like to put up the metal fence if possible.

Attach proposed fence plans and two estimates (if using a contractor). Attach written estimate of materials if doing the work yourself. See the Rules & Regulations and Checklist for more details.

- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be put on the agenda.

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Fence Grant Grant Program, agrees to the terms and requirements of the Fence Grant Program.

[Signature]
Property Owner

10/8/24
Date

A name you can trust

Congratulations! With over 15,000 five-star reviews and a stellar 94% satisfaction rating, we are the most highly rated and reviewed fence company in the country.

We are excited to help you build your new fence! Please find your fence package options below, and simply click on the package to select it.

Scott Garcia

2733 8th Ave
Garden City, CO 80631

1-800-828-7243



Parking Lot

6'H Commercial Galvanized Chain-Link

Galvanized

Features & Benefits

- Superior Chain Link Specification
- Includes Top Rail & Tension Wire
- Commercial Grade Framework

Specifications

- **Post:** 1-7/8" // 2-3/8" Terminal
- **Rail:** 1-5/8" x 21'
- **Picket:** 9 ga.

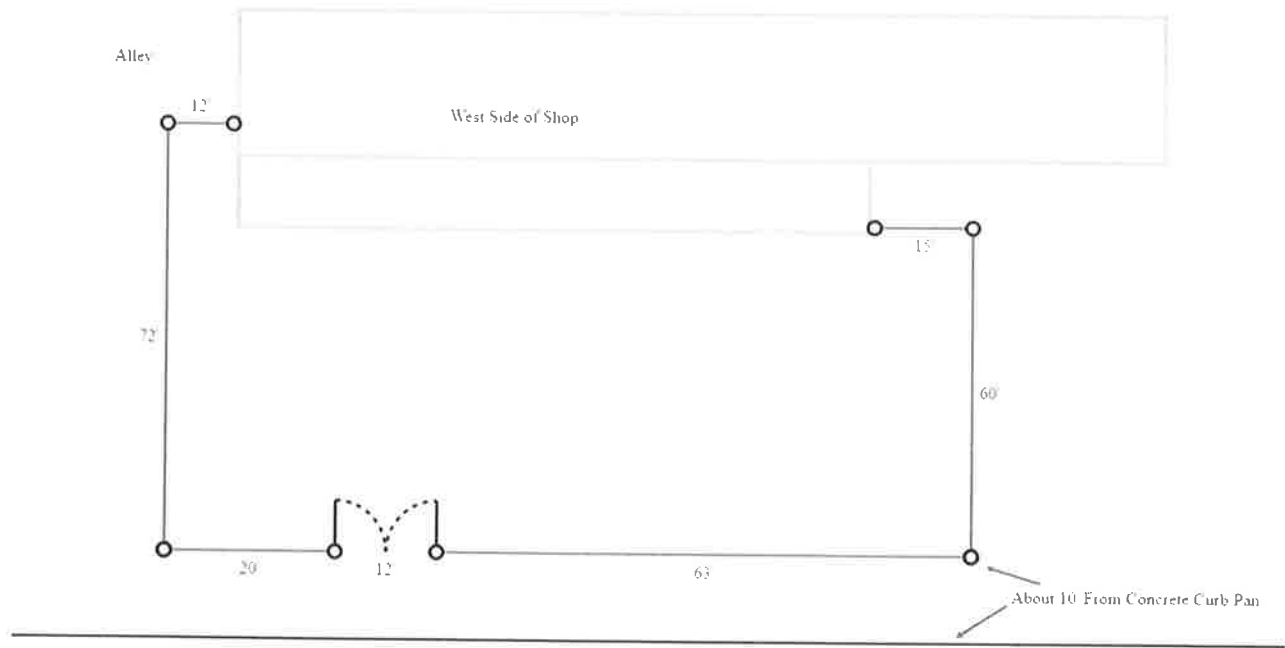
Warranty

- 10-year Limited Warranty
- 2 Year Workmanship Warranty

The image shown is a representation of the style of the fence, and not meant to be a specification of the height, color, or grade.

Parking Lot - 242 LF

6'H Commercial Galvanized Chain-Link



FENCE FOOTAGE CONTAINED IN THIS PROPOSAL IS APPROXIMATE BASED ON THE FIELD MEASUREMENTS. FINAL PRICE WILL BE ADJUSTED BASED ON ACTUAL FOOTAGE USED, AS SET FORTH IN THE TERMS AND CONDITIONS.

Included in the job

- (1) 12ft DD Standard Gate, Standard Latch

Job Notes

Pneumatically install posts. Core Drill existing asphalt for posts. Includes black fabric installed on new fence for privacy. One manual double swing gate with wheels. Superior Fence & Rail not responsible for existing asphalt before or after install. Vehicles for the business will need to be moved prior to start of work.

No returns for special order products

"ABOVE AND BEYOND"

This company was a pleasure to deal with from the time we started our project you could tell that customer service was very important to them. This showed in the way they explained the project to making sure that every deadline was met. I would deal with the company again because they showed great integrity in business.



Judith Volger



Today's Price: Parking Lot	\$11,978.85
Choose your payment method	
Pay with ACH/E-Check Save \$179.68	\$11,799.17
Pay with Credit Card	\$11,978.85
	Contact Sales

Bonnell Fencing Services, Inc

Proposal / Contract

PO Box 337442
Greeley, CO 80633

Date	Proposal #
8/31/2024	28547

Name / Address
American Steel Scott Aragon

Ship To
2733 8th Ave Garden City, CO

Ph 970-353-1819
Fax 970-353-1988
E-m... paul@bonnellfencing.com

Terms

50% down, balance at completion

Description	Qty	Cost	Total
6FT TALL CEDAR PRIVACY FENCE (STEEL POSTMASTER POSTS) - 224' FENCE & 16' OPENING ROLL GATE			
6FT TALL CEDAR PRIVACY FENCE steel Postmaster posts (2' burial in concrete) 2"x4" cedar rails (3 per section) 5/8" x 5-1/2" dog ear pickets *galvanized ring shank nail fasteners	224	30.50	6,832.00T
EXTRA POST (with concrete, rails, and pickets) for short sections of fence	2	78.00	156.00T
APPROX OPENING CEDAR PRIVACY SINGLE ROLL GATE - including posts and track - steel frame w/ pickets attached to front - dual wheel ground carrier	1	1,820.00	1,820.00T
Labor to install fence	224	10.50	2,352.00
Labor to install extra post	2	60.00	120.00
Labor to Install Gate	1	580.00	580.00
*BONNELL FENCING WILL CALL 811 FOR ALL PUBLIC UTILITY LOCATES. IT WILL BE THE RESPONSIBILITY OF THE CUSTOMER TO HAVE ANY PRIVATE UTILITIES ON SITE (WATER, ELECTRIC, GAS, ETC) MARKED PRIOR TO EXCAVATING.			0.00T
*DOES NOT INCLUDE PAINT OR STAIN FOR FENCE.			0.00T

Quote is valid for 6 weeks from date of estimate.	Subtotal	\$11,860.00
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All material is guaranteed to be as specified, and the above work is to be performed in accordance with the drawings and specifications submitted for above work and completed in a timely workmanlike manner. Any alterations or deviation from proposed work involving additional costs will be billed accordingly.	Sales Tax (2.9%)	\$255.43
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	Total	\$12,115.43
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*** 50% down with balance due in full upon completion unless stated specifically otherwise.

Signature _____

Bonnell Fencing Services, Inc

Proposal / Contract

PO Box 337442
Greeley, CO 80633

Date	Proposal #
8/31/2024	28546

Name / Address
American Steel Scott Aragon

Ship To
2733 8th Ave Garden City, CO

Ph 970-353-1819
Fax 970-353-1988
E-m... paul@bonnellfencing.com

Terms

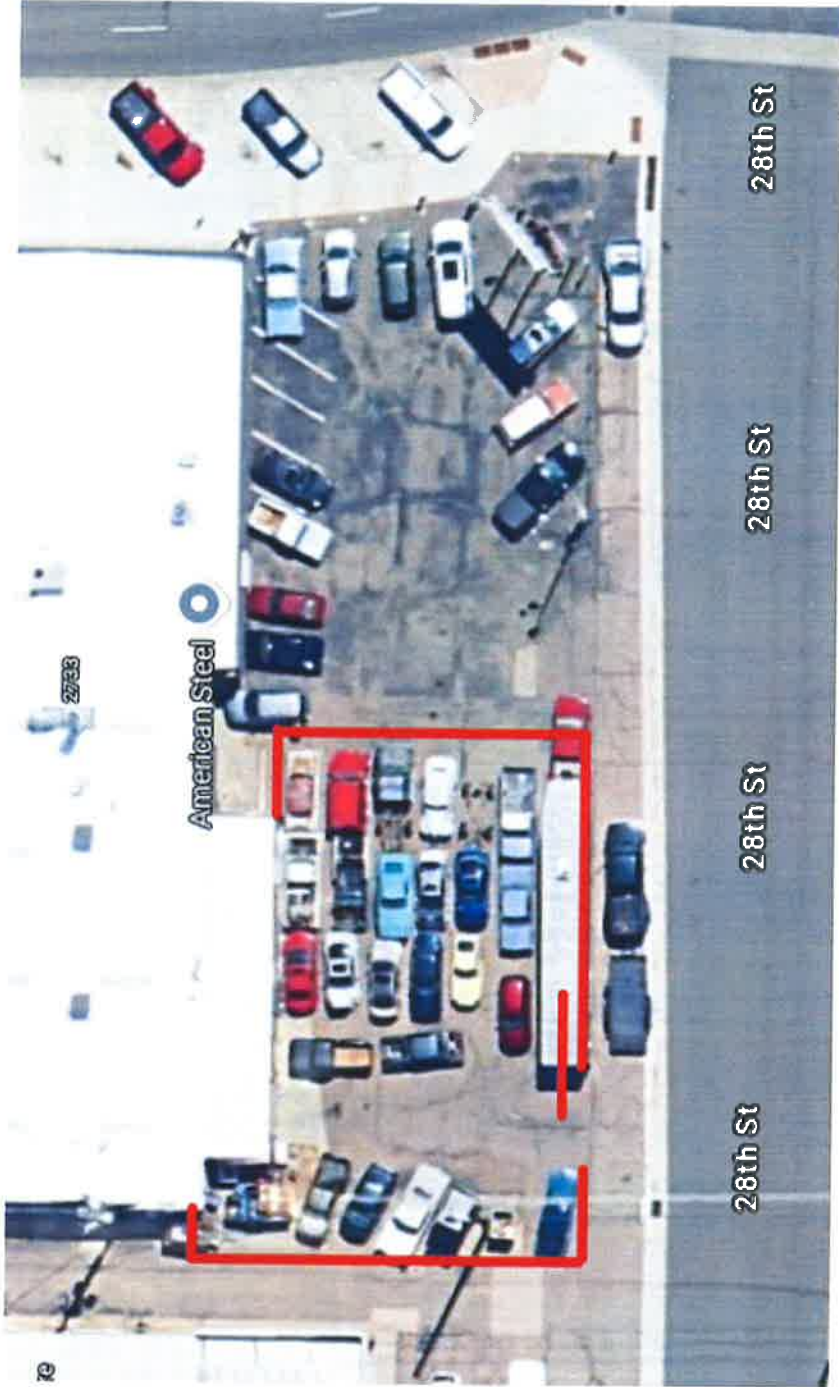
50% down, balance at completion

Description	Qty	Cost	Total
6FT TALL SHEET METAL PRIVACY FENCE (STEEL POSTMASTER POSTS) - 224' FENCE & 16' OPENING ROLL GATE			
6' TALL TAN SHEET METAL PRIVACY FENCE Steel Postmaster posts (with concrete) 2"x4"x8' cedar rails (3) 26g PBR sheet metal with top cap - attached with screws	224	33.56	7,517.44T
EXTRA POST (with concrete, rails, and pickets) for short sections of fence	2	89.00	178.00T
APPROX 16' OPENING MATCHING PRIVACY SINGLE ROLL GATE - including posts and track - steel frame w/ metal panels attached to front - dual wheel ground carrier	1	2,180.00	2,180.00T
Labor to install fence	224	12.00	2,688.00
Labor to install extra post	2	60.00	120.00
Labor to Install Gate	1	580.00	580.00
*BONNELL FENCING WILL CALL 811 FOR ALL PUBLIC UTILITY LOCATES. IT WILL BE THE RESPONSIBILITY OF THE CUSTOMER TO HAVE ANY PRIVATE UTILITIES ON SITE (WATER, ELECTRIC, GAS, ETC) MARKED PRIOR TO EXCAVATING.			0.00T
*DOES NOT INCLUDE PAINT OR STAIN FOR FENCE.			0.00T

Quote is valid for 6 weeks from date of estimate.	Subtotal	\$13,263.44
All material is guaranteed to be as specified, and the above work is to be performed in accordance with the drawings and specifications submitted for above work and completed in a timely workmanlike manner. Any alterations or deviation from proposed work involving additional costs will be billed accordingly.	Sales Tax (2.9%)	\$286.39
	Total	\$13,549.83

*** 50% down with balance due in full upon completion unless stated specifically otherwise.

Signature _____





TOWN OF GARDEN CITY

POLICE DEPARTMENT RENOVATION AND EXPANSION PROJECT



OCTOBER 1, 2024

About MYC – Company Profile

Mark Young Construction, LLC

CEO/ PRESIDENT:
David Guida / Dennis Wolfe



PHONE NUMBER:
303.776.1449
WEBSITE:
www.markyoungconstruction.com

NUMBER OF STAFF:
250 employees



LOCATION:
7200 Miller Place
Frederick, CO 80504

**NUMBER OF YEARS
IN BUSINESS:**
35 years



DATE OF INCORPORATION:
April 1989

STATE OF INCORPORATION:
Colorado



Meet The Team

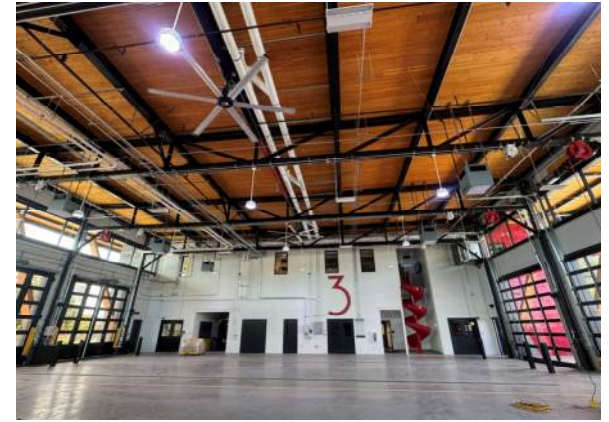
Kenny Wagner, Nick R, Garrett B



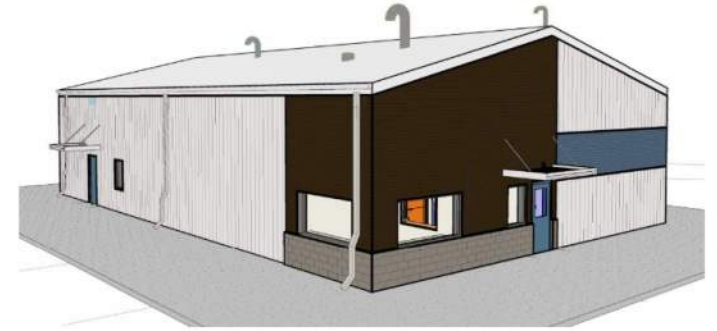
About MYC – Project Examples



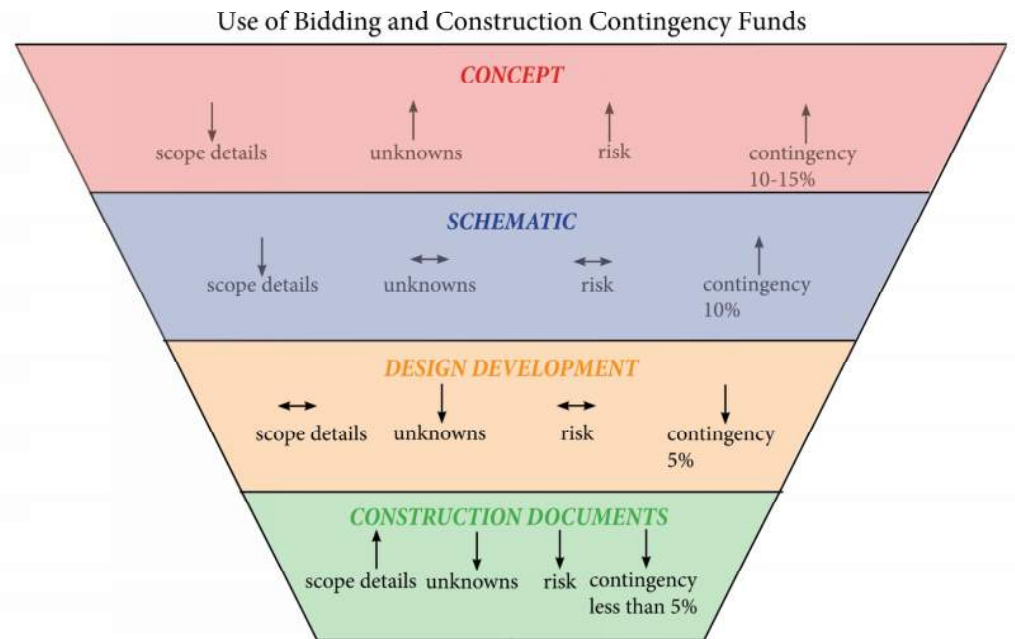
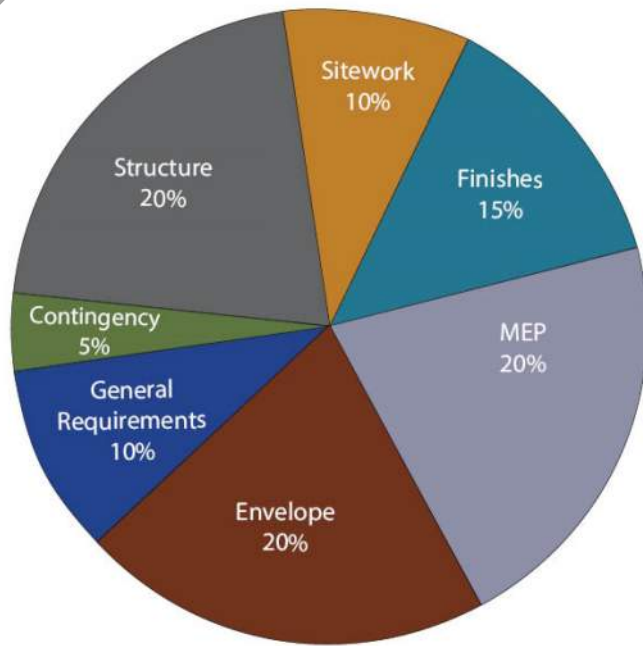
Public Safety Projects - Completed



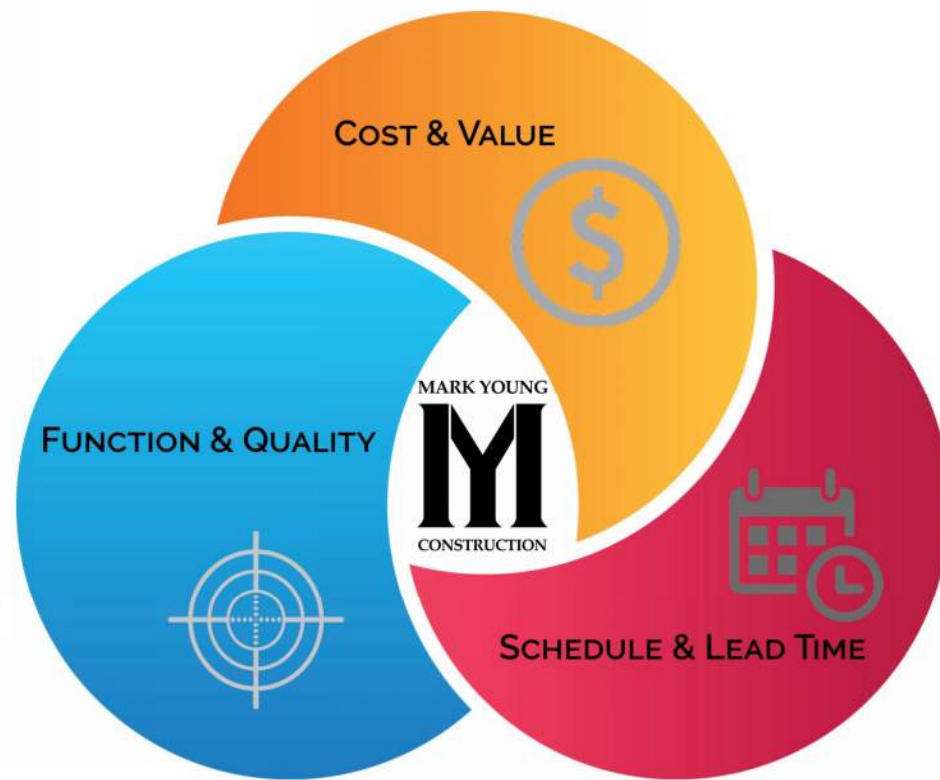
Public Safety Projects – In Progress



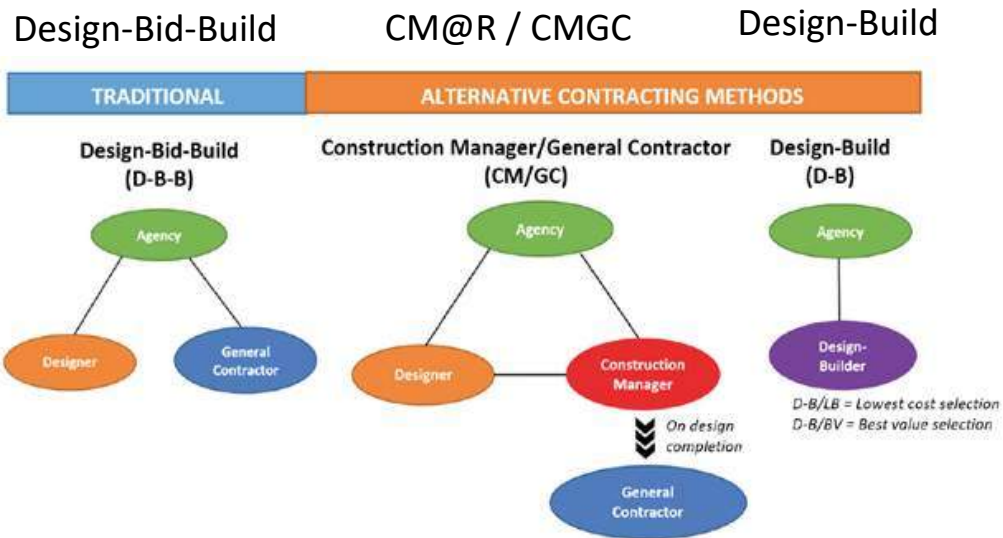
Estimating – Budget Process



Estimating – Value Engineering



Contract Types / Delivery Methods



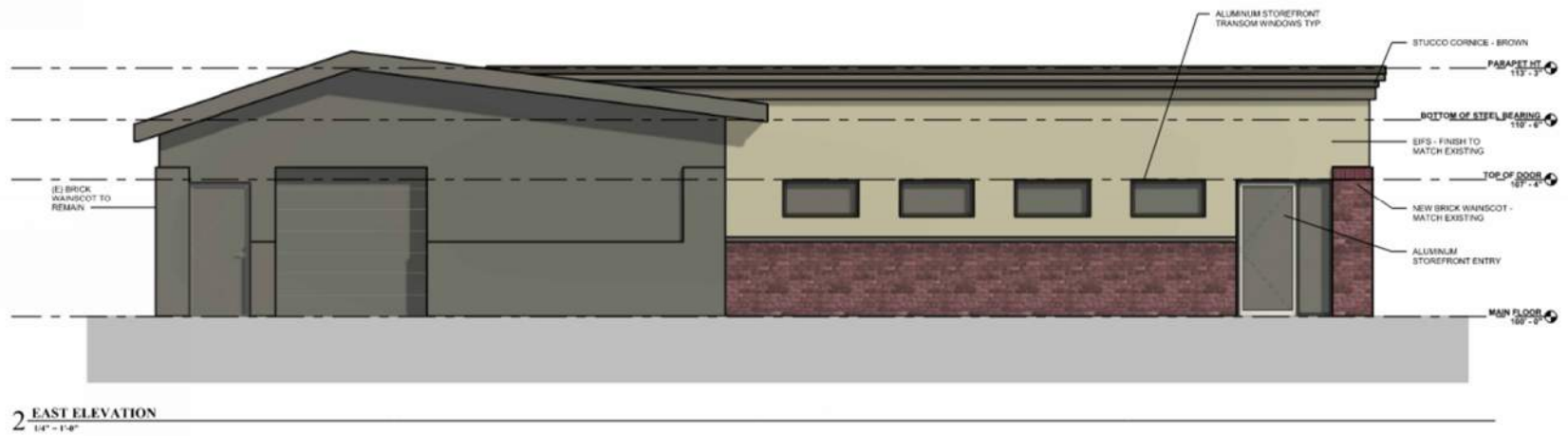
A101: Stipulated Sum (Lump Sum)

Advantages	Disadvantages
<ul style="list-style-type: none"> ▶ Guaranteed price certainty ▶ Contractors are incentivized to reduce cost for better profit margins ▶ Contracts can be completed as quickly as possible ▶ Scope is clear leading to better estimates 	<ul style="list-style-type: none"> ▶ Changes are often costly ▶ Requires a very detailed estimate ▶ Contractor assumes the majority of the risk ▶ No room for miscalculations ▶ Subject to price fluctuations
<p><small>Best for: Government projects, small-scale projects or simple projects whose scope is well-defined.</small></p>	

A102: Cost Plus Fee (GMP)

Advantages	Disadvantages
<ul style="list-style-type: none"> ▶ Easier client approval for financing ▶ Project savings are shared by both parties (majority of the time) 	<ul style="list-style-type: none"> ▶ Significant risk is tilted against the contractor ▶ Less room for error ▶ Requires contractors to have expert knowledge of the project costs
<p><small>Best for: Projects with well-defined requirements and few unknown.</small></p>	

Project Overview/Understanding



THANK YOU





October 3, 2024

**Re: A/E Design Services Proposal
Garden City Police Department – Remodel and Addition
2719 7th Ave.
Garden City, CO 80631**

Dear Mr. Ken Amick:

Thank you for considering Hauser Architects, P.C. with regard to the Garden City Police Department Remodel and Addition project. This letter is to provide a scope of architectural, civil, landscape, structural, mechanical, electrical, plumbing and solar design services for your remodel and addition. Approximate area of the proposed remodel and addition is 7,175 SF

Scope of Work:

The project will be based off of the remodel architectural plans dated March 3, 2024. This was part of the preliminary design for the grant submittal. Included will be the remodel of existing office (1188 SF), exiting sally port (2227 SF) and addition (3711 SF). This will create a new 7,175 SF police department.

General Architectural, Civil, Landscape, Mechanical, Plumbing, Electrical and Interior Design Scope:

- Design coordination meetings
- Revised floor plan, as necessary
- New HVAC on new roof
- Demo Plan (and optional demo permit submittal)
- Coordinate new and existing dental equipment with dental supplier
- New Casework Elevations and Details
- Code analysis for remodeled and expansion areas
- Structural Design
- Door and Room Finish Schedules (Interior Designer service is included)
- HVAC system modifications to accommodate the new layout
- Upgrade their electrical service to a 400A (Verify)
- Transfer switch that they could connect to a mobile generator
- New power distribution to the remodeled areas
- New lighting system for the remodeled and addition areas.
- Solar Design
- Civil, Structural, Geotechnical, and Landscape – Refer to AgPro Scope of Services - Attached
- Notes and details necessary for construction and building permit submittal
- Coordinate and prepare architectural, structural and MEP for construction and building permit submittal.
- Prepare building permit submittal forms. Submit plans to Garden City for building permit review. Respond to comments as necessary.

Design Fees Attached

The fees are based on the provided documentation to date. Significant changes to the design scope and design process will require additional fees. Reimbursable expenses are in addition to the above fees and include the cost of document reproduction, postage, courier services, mileage or other incidental expenses. Reimbursable expenses are billed at the direct cost to the architect, without a multiplier, and are estimated not to exceed five hundred dollars (\$500).

Please feel free to contact me if you have any questions or need further information with regard to this proposal. We appreciate the opportunity to offer a proposal for these services and look forward to working with you.

Sincerely,

BJ DeForge – Project Manager
Hauser Architects, P.C. ♦ 970.669.8220 ♦ bj@hauserarchitectspc.com

Attachment A - Scope of Work

Geotechnical Investigation and Report: AGPRO will provide a Geotechnical Site Investigation and produce a Geotechnical Report for structural engineering recommendations.

Design Development (DD) – (Civil & Structural): AGPRO will incorporate the proposed changes to the Schematic Design (SD) developed for the expansion of the existing Garden City Police Department building. The Schematic Design was developed for the Town of Garden City under AGPRO project no. 1734-01. Proposed changes to the SD include transitioning to pre-engineered wood trusses with 2” x 6” bearing walls, and the addition of rooftop units (RTUs).

The DD plan set will include Cover Page, Site Plan, Grading Plan, Structural Plan, Foundation Plan, Landscape Plan, and Details (if necessary). AutoCAD and Revit drawings are included in this proposal. The DD plan set is not a final plan set.

AGPRO will participate in project development meetings, as needed. 20 hours of project consulting are anticipated for the Design Development phase. Additional meetings and consulting services shall be separate and in accordance with Additional Services as outlined in Section 2, Additional Services.

Construction Drawings (CDs) – (Civil & Structural): Upon approval of the DD drawings by CLIENT, AGPRO will develop Construction Drawings. The CD plan set will include Cover Page, Site Plan, Grading Plan, Structural Plan, Foundation Plan, Landscape Plan, and Details (if necessary). AutoCAD and Revit drawings are included in this proposal.

AGPRO will participate in project development meetings, as needed. 20 hours of project consulting are anticipated for the Design Development phase. Additional meetings and consulting services shall be separate and in accordance with Additional Services as outlined in Section 2, Additional Services.

Construction Administration (CA): During the construction phase of the project, AGPRO will provide construction survey staking, surveyed As-Built Drawings, surveyed Grading Certificate, and respond to Requests for Information (RFIs) from the General Contractor. 24 hours of survey work are anticipated. Additional survey works may result in Additional Services.

Should additional Geotechnical services such as foundation excavation observation, supplemental excavation observation, and drilled or helical pier/micropile foundation construction observation be required for the construction phase, they will be invoiced separately on a Time and Expense Basis.

Deliverables:

- Geotechnical Investigation and Report
- DD Civil and Structural Plan Set
- CD Civil and Structural Plat Set
- Construction Staking
- Surveyed As-Built Drawings and Grading Certificate
- RFI Responses

Exclusions:

- Private Utility Locates and Improvements, Utilities, Topography, and Boundary Survey were completed separately under AGPRO project no. 1734-01
- Schematic Design (SD) was developed separately under AGPRO project no. 1734-01
- Project Meetings / Consulting Services exceeding 40 hours
- ComCheck / Code Analysis
- Land entitlements / building permitting
- Irrigation Plan
- Landscape Plan signed and stamped by a certified Landscape Architect.
- Changes in the scope of services, the size of the property, or the design and engineering brought about by a request of the Owner/Developer, Engineer, City, or other public/private agency may be deemed an additional service by AGPRO
- Permit, recording, review, impact and/or application fees are not included in this stated Fee for Services and shall be CLIENT responsibility. If CLIENT chooses to have AGPRO pay for fees 20% will be added to the fee cost, and this cost will be in addition to the proposed Fee for Services.

Garden City Police Department Remodel and Addition - DESIGN FEES

DISCIPLINE	SD	DD	CD	CA	TOTAL
Architectural Design	\$5,000.00	\$7,000.00	\$20,300.00	\$10,000.00	\$42,300.00
Civil Engineering		\$6,000.00	\$9,954.00	\$18,250.00	\$34,204.00
Landscape Design		\$2,000.00	\$3,318.00	See Civil CA	\$5,318.00
Geotechnical Investigation	\$3,230.00				\$3,230.00
Structural Design		\$5,650.00	\$10,428.00	See Civil CA	\$16,078.00
Mech., Plumb. & Elec. Design	\$1,100.00	\$3,000.00	\$3,500.00	\$700.00	\$8,300.00
Solar Design					Included
TOTAL DESIGN FEES	\$9,330.00	\$23,650.00	\$47,500.00	\$28,950.00	\$109,430.00

SD = Schematic Design, DD = Design Development CD = Construction Documents, CA = Construction Administration
 Architectural CA fees is an allowance. Additional CA services in excess of allowance will be billed at our hourly rate

The total cost of design is the sum of all categories listed in this section. The breakout is provided for convenience only and may not be excluded.

Civil CA = Construction Staking, As-Built Surveying and Drawings, Grading Certificate and RFI's

Fees are based on an estimated 7,175 +/- SF building
 Existing Remodel 1188 SF
 Existing Sallyport 2227 SF
 Addition 3711 SF

Solar Design Included – General Contractor to contract services with Cascade Solar

Garden City Police Department Remodel and Addition - DESIGN FEES

AgPro
\$34,204.00
\$5,318.00
\$3,230.00
\$16,078.00
\$58,830.00



BUILD-WEST CONSTRUCTION, LLC.

DESIGNED SPECIFICALLY FOR OUR CUSTOMERS: ONE JOB AT A TIME!

Like a rock our structures are designed to withstand the test of time. Thank you in advance for the opportunity to earn your business.

PROPOSAL/CONTRACT

Customer:

Phone:

Town of Garden City

Jobsite: Garden City

We agree to furnish all materials, Labor and equipment necessary to complete the following project as per our plans and specifications for the amount of \$ 62,439.00 Provided this proposal is accepted within 10 days of this Date, October 10, 2024.

Scope of Work:

16'x40'x 12' Clear Height Post Frame Building
2x8 3-ply Posts and Trusses on 8' Centers
2x6 Girts and 2x4 Purlins @ 24" centers
2" VRR Fiberglass Insulation Roof and Walls
29ga. Colored Roof and Colored Walls to Match Existing
Gutter and Downspouts on South wall
3-10' x 10' Insulated Commercial Doors to Match Existing
1-3070 Commercial Entry Doors
1-4070 Commercial Entry Door
Vented Ridge Cap
5" Concrete Floor and 4' Apron
Engineering to Meet Building Code

SOILS CONDITIONS AND FILL NOT COVERED IN THIS PROPOSAL

Optional:

Additional Concrete Apron ADD \$10.00 per square foot.

Warranties:

All warranties are manufacturer warranties and are subject to their terms and conditions.

Change Orders:

All change orders will be approved by owner and contractor prior to work being performed. Dependent on the size of the change order we may require payment prior to performing the work.

Terms and Conditions:

- Clean, accessible and obstruction free jobsite graded to +/- 1" of level.
- Build-West Construction LLC. Assumes no liability for soils conditions unless soils tests are performed by a professional engineer.
- All costs associated with changes imposed by building departments, municipalities, or other governing agencies are the responsibility of the owner.
- Build-West Construction, LLC. Maintains ownership of all materials, either on site or on order until contract and all change orders have been paid in full.
- Temporary services, sanitation and utilities to be provided by owner unless documented elsewhere in this contract
- Plumbing, Electrical, and Mechanical are the responsibility of the owner unless documented elsewhere in this contract.
- All invoices are due and payable upon receipt.
- Owner agrees that in the event of any collection action that he/she will pay all associated collection costs including attorney's fees.
- This agreement shall be deemed to have been executed in Weld County in the State of Colorado. Any and all legal action arising from this contract will be held in the courts of Weld County in the State of Colorado.

Payment Terms:

Down Payment 20%
 Materials @ Delivery
 Balance in Progress Payments

Build-West Construction, LLC.

Date: _____

Jay R. Pier

Customer: _____



MASTER AGREEMENT WORK ORDER #1

This exhibit dated September 24, 2024, is hereby attached to and made a part of the Master Agreement for Professional Services dated August 30, 2024, between Town of Garden City (“Client”) and Olsson, Inc. (“Olsson”) providing for professional services. Olsson’s Scope of Services for the Agreement is as indicated below.

GENERAL

Olsson has acquainted itself with the information provided by Client relative to the project and based upon such information offers to provide the services described below for the project. Client warrants that it is either the legal owner of the property to be improved by this Project or that Client is acting as the duly authorized agent of the legal owner of such property.

PROJECT DESCRIPTION AND LOCATION

Project will be located at: 8th Avenue in Garden City

Project Description: Scheduled Maintenance on Flashing Beacons

SCOPE OF SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

Maintenance Services

- 1 Perform Programmed maintenance on the three sets of flashing beacons on 8th Avenue in Garden City. Fees are based on the original contract prices.
 - 1.1 Perform maintenance administrative services including communication with the with the Client personnel, site visit to verify maintenance activities if needed, attendance at one meeting if needed.
 - 1.2 Generation of form for each location and actions performed

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client’s prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.

SCHEDULE FOR OLSSON'S SERVICES

Unless otherwise agreed, Olsson expects to perform its services under the Agreement as follows:

Anticipated Start Date: October 14, 2024
Anticipated Completion Date: October 18, 2024

Olsson will endeavor to start its services on the Anticipated Start Date and to complete its services on the Anticipated Completion Date. However, the Anticipated Start Date, the Anticipated Completion Date, and any milestone dates are approximate only, and Olsson reserves the right to adjust its schedule and any or all of those dates at its sole discretion, for any reason, including, but not limited to, delays caused by Client or delays caused by third parties.

COMPENSATION

Shall be in compliance with the rates listed in the original contract dated August 28, 2024. Olsson shall submit invoices on a monthly basis, and payment is due within 30 calendar days of invoice date.

Proposed Fee:

Mobilization to and from the location: \$1000.00 (Flat Rate)
Project administration is \$110/billing cycle (Flat Rate-only when work has occurred)
\$140.00/hour x 8 hours (Troubleshooting and fixing) = \$1,120.00
Parts will be at cost – a copy of the invoice will be included in the invoice.
Total = \$2,230.00

TERMS AND CONDITIONS OF SERVICE

We have discussed with you the risks, rewards and benefits of the Project, the Scope of Services, and our fees for such services and the Agreement represents the entire understanding between Client and Olsson with respect to the Project. The Agreement may only be modified in writing signed by both parties.

Client's designated Project Representative shall be Brett Bloom.

If this Work Order satisfactorily sets forth your understanding of our agreement, please sign in the space provided below. Retain a copy for your files and return an executed original to Olsson, 1880 Fall River Drive, Suite 200, Loveland Colorado 80538. This proposal will be open for acceptance for a period of 30 calendar days from the date set forth above, unless changed by Olsson in writing.

OLSSON, INC.

By _____
Larry J. Haas, PE

By _____
Kurt Rotering, P.E., PTOE, Team Leader

By signing below, you acknowledge that you have full authority to bind Client to the terms of the Agreement. If you accept this Work Order, please sign:

TOWN OF GARDEN CITY, CO

By _____
Signature

Print Name _____

Title _____

Dated: _____

Attachments

LETTER OF INTENT TO PARTICIPATE

Town of Garden City

October 3, 2024

Re: "Statement of Intent to Participate" as a participating jurisdiction in Weld County Multi-Jurisdictional Hazard Mitigation Plan (HMP)

Dear Weld County Emergency Management

In accordance with the Federal Emergency Management Agency's (FEMA) Local Hazard Mitigation Plan (HMP) requirements, under 44 CFR §201.6, which specifically identify criteria that allow for multi-jurisdictional mitigation plans, the Town of Garden City is submitting this letter of intent to confirm that the Town of Garden City has agreed to participate in the Weld County Multi-Jurisdictional Hazard Mitigation Planning effort.

Due to Colorado DHSEM grant obligations, Commitment Letters must be submitted January 2024 to secure funding for the Hazard Mitigation Plan Updates. Weld County will start the update to the plan in 2025 and submit the plan to the state for review in fall of 2026. This update will replace the 2021 HMP.

Further, as a condition to participating in the mitigation planning, the Town of Garden City agrees to meet the requirements for mitigation plans identified in 44 CFR §201.6 and to provide such cooperation as is necessary and in a timely manner to Weld County to complete the plan in conformance with FEMA requirements.

The Town of Garden City understands that it must engage in the following planning process, as more fully described in FEMA's *Local Mitigation Planning Handbook* dated March 2023 including, but not limited to:

- Identification of hazards unique to the jurisdiction;
- The conduct of a vulnerability analysis and an identification of risks, where they differ from the general planning area;
- The formulation of mitigation goals responsive to public input and development of mitigation actions complementary to those goals. A range of actions must be identified specific for each jurisdiction;
- Demonstration that there has been proactively offered an opportunity for participation in the planning process by all community stakeholders (examples of participation include relevant involvement in any planning process, attending meetings, contributing research, data, or other information, commenting on drafts of the plan, etc.);
- Documentation of an effective process to maintain and implement the plan;
- Formal adoption of the Multi-Jurisdictional Hazard Mitigation Plan by the jurisdiction's governing body (each jurisdiction must officially adopt the plan).

Therefore, with a full understanding of the obligations incurred by an agreement between the Lead Jurisdiction and the Participating Jurisdiction, I, Mayor Fil Archuleta commit the Town of Garden City to the Weld County Multi-Jurisdictional Hazard Mitigation Planning effort.

Executed this 15th day of October, 2024

Mayor Fil Archuleta _____

ORDINANCE NO. 06-2024

AN ORDINANCE OF THE TOWN OF GARDEN CITY AMENDING ARTICLE 8, CHAPTER 10 OF THE GARDEN CITY MUNICIPAL CODE PERTAINING TO FIREARMS ON TOWN PROPERTY

WHEREAS, the Colorado General Assembly recently enacted Senate Bill 24-131 (“SB24-131”), which prohibits carrying a firearm in “sensitive spaces” recognized by the United States Supreme Court in the *N.Y. State Rifle & Pistol Ass’n v. Bruen* case, 597 U.S. 1 (2022); and

WHEREAS, the sensitive spaces addressed in SB24-131, where the open and concealed carrying of a firearm is prohibited as of July 1, 2024, include certain local government buildings and property; courthouses or buildings used for court proceedings; and polling places, ballot drop boxes, and other places where ballot counting and related election activities are taking place; and

WHEREAS, SB24-131 includes an “opt-out” provision authorizing a local government to enact an ordinance, regulation, or other law that permits a person to carry a firearm at certain local government spaces specified in the bill; and

WHEREAS, the Board of Trustees recognizes and affirms that the Second Amendment to the United States Constitution protects the right of persons to keep and bear arms, and the Supreme Court of the United States has held that states and local governments may, consistent with the Second Amendment, regulate the carrying firearms in sensitive places; and

WHEREAS, the Board of Trustees finds and determines that permitting individuals to carry firearms on Town property is necessary for the immediate preservation of the public peace, health, and safety.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF GARDEN CITY, COLORADO AS FOLLOWS:

Section 1. Amendment of Article 8, Chapter 10 - Weapons. The following section is added to Article 8 of Chapter 10 of the Garden City Municipal Code:

10-8-60 - Permissive carry of firearms in municipal buildings.

- (a) Pursuant to C.R.S §18-12-105.3(4)(b), it shall not be a violation of C.R.S. §18-12-105.3(1)(b) or any successor section of the Colorado Revised Statutes for an individual to carry a firearm in any Municipal building or its adjacent property including parking lot.
- (b) (1) Nothing herein shall permit the carrying of a firearm in violation of C.R.S. §18-12-105.3(1)(c) within the Community Center or any successor building used for Garden City Municipal Court sessions, including adjacent parking areas, while such building is used for court proceedings.

(2) During times when this prohibition is in effect, a sign stating the following will be conspicuously posted on the entryways of such building with a size font that is clearly legible:

PROCEEDINGS OF THE TOWN OF GARDEN CITY MUNICIPAL COURT ARE CURRENTLY UNDERWAY.

PURSUANT TO 18-12-105.3(1)(c), COLORADO REVISED STATUTES, ALL FIREARMS, ARE CURRENTLY PROHIBITED WITHIN THIS BUILDING AND ADJACENT PROPERTY, INCLUDING PARKING LOTS.

THIS PROHIBITION APPLIES TO ALL FIREARMS, EVEN THOSE CARRIED BY A CONCEALED FIREARM CARRY PERMIT.

Section 2. Severability. If any clause or provision of this ordinance is held to be invalid or unenforceable, the invalidity or unenforceability of the clause or provisions will not affect the validity of any of the remaining clauses or provisions of this ordinance.

Section 3. Effective Date. This Ordinance shall take effect thirty (30) days after publication as required by law.

PASSED, ADOPTED AND APPROVED THIS 15th DAY OF OCTOBER, 2024.

TOWN OF GARDEN CITY

By: _____
Mayor

ATTEST:

Town Clerk