



Board of Trustees Regular Meeting Minutes

April 15, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

PRESENT

Mayor Fil Archuleta

Trustee Gary Sorensen

Trustee Leigh Sorensen

Trustee Alex Lopez

Trustee Katherine Rodriguez

Trustee Sam Parsons

Staff attending the meeting, Deputy Clerk Lindsay Shoemaker, Police Chief Jeremy Black, Public Works Director Brett Bloom, Attorney Amy Penfold, Sergeant Ken Amick, and Finance Clerk Maria Cardenas.

Lisa Waite from Country Corner Feed was present.

3. Consent Agenda

- a. Approve Minutes from April 1, 2025 Regular Meeting
- b. Approve Month End Financial Report for March 2025
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve JustFOIA invoice in the amount of \$5,123.25

Motion made to approve the Consent Agenda items a.-e. by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

Lisa Waite from the Country Corner addressed the Board. She addressed them about the homeless problem from the United Way shelter. They are becoming more bold in the way of loitering, coming into the store, and bothering customers. There is a gap between the time she calls dispatch and an officer showing up. 30+ minutes at times. Trash has accumulated and people are living in the alleyway. Since American Steel closed, there has been a great increase in homeless. Sales have taken a downturn in the last year. She asked for a 24 hour police force and more officers.

5. Liquor

- a. Approve Special Events Permit for Picasso and Wine on May 17th, 2025

Motion made to approve Special Events Permit for Picasso and Wine on May 17th, 2025 by Trustee Leigh Sorensen, Seconded by Trustee Lopez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

b. Picasso and Wine Permission Letter

Motion made to approve the Picasso and Wine Permission Letter by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

6. Approve donation of the Community Center chairs

The AA Club took 12 chairs.

Motion made to approve the donation of the Community Center chairs to whomever wants them by Trustee Parsons, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

7. JustFOIA Contracts

a. Approve JustFOIA Master Services Agreement

Motion made to approve JustFOIA Master Services Agreement by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

b. Approve the JustFOIA Addendum 1

Motion made to approve the JustFOIA Addendum 1 by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

8. Storm drain cleaning

a. Consider DES Pipeline Maintenance LLC estimate in the amount of \$15,475.00

Motion made to approve the DES Pipeline Maintenance LLC estimate in the amount of \$15,475.00 by Trustee Leigh Sorensen, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

9. 27th Street drainage issue

a. TSC.Inc Proposal

Attorney Amy Penfold discussed this issue with the Board. Builder's First Source sent a drainage proposal in the amount of \$17,854.00 and wishes to split the amount in half and to

discuss future maintenance of 27th Street drainage. The Board would like Ms. Penfold to counter and offer 30% of the invoice and no ongoing maintenance going forward. No further action was taken.

10. Consider Evans Area Chamber of Commerce renewal

a. Evans Chamber Letter

Motion made a motion to not move forward with the Evans Area Chamber of Commerce renewal by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

Voting Nay: Mayor Archuleta

5 Aye. 1 Nay. Motion carried.

11. Staff Reports

a. Town Administrator

Cheryl Campbell was absent.

b. Police Chief

Sgt Ken Amick thanked the Board for their approval of the Rifle Systems to reduce hearing loss with suppressors. Chief Black advised the Board that the JustFOIA acquisition came just in time as the PD has had 32 records requests in the last two weeks. Country Corner and the car wash have experienced an uptick in break ins and homeless encounters. The shelter will be shutting down overnight operations soon. Bar traffic is down.

c. Public Works Director

Public Works Director Brett Bloom advised the Board that he will be attending a CDOT meeting this month for the Spaghetti Junction project. He has been pulling weeds and sprinkler head maintenance among other projects.

d. Town Attorney

Ms. Penfold sent the letter to the 9th Ave 4plex owner for the Xcel easement. She will have the Commercial Revitalization grant for the next agenda. She will also have an ordinance to cover the extended terms the Board Members will have due to the change in election dates and coordinating with the county. Ms. Penfold advised the Board to consult with a Real Estate attorney to work on the alleyway division behind the police department. Chief Black advised that he met with the building inspector and since there won't be a permanent structure they will operate off the splitting of the alley since it is on a clouded deed.

12. Personnel Issue-May be an Executive Session

Motion made to move, pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection (4)(F) to go into executive session to discuss a personnel matter by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

All personnel not involved in the Executive Session left the Board Room.

The time is now 6:50PM, and the executive session has been concluded. The participants in the executive session were Trustees Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, Gary Sorensen and myself, Mayor Fil Archuleta. Also present were Attorney Amy Penfold and

Public Works Director Brett Bloom. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next agenda item is Other Board Issues.

13. Other Board Issues

Trustee Leigh Sorensen wants the Board to consider random drug testing for employees. Drug testing is in the employee handbook. Mayor Archuleta asked Ms. Penfold if electric fences are allowed in town, a House bill is moving through legislation. Ms. Penfold will look into it.

14. Announcements

- a. Cheryl is out this week and will be back in the office on Monday, April 21st
- b. Lindsay will be out of the office April 28th-May 1st
- c. Spring Clean-Up Days is May 2nd, 3rd, and 4th from 8am-5pm

15. Adjourn

Motion made by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

Mayor Archuleta adjourned the meeting at 7:00pm.