



Board of Trustees Regular Meeting Minutes

July 16, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell and Town Attorney Amy C. Penfold. Issy Alarcon.

Consent Agenda

- a. Approve Minutes from July 2, 2024 Regular Meeting
- b. Approve Treasurer's Report from June 2024
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Anderson & Whitney invoice in the amount of \$11,200 for the 2023 Audit
- f. Approve Rush Management invoice in the amount of \$3,280.00 for street cleaning
- g. Approve LEC Construction, LLC invoice in the amount of \$4,000.00 for the Community Center light poles
- h. Approve At Your Service Electric invoice in the amount of \$3,346.70

Tim Costello moved, and Alex Lopez seconded to approve the consent agenda a-h.

7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be Heard

There was none.

Marijuana

- a. LivWell I LLC DBA LivWell Medical Marijuana Store License Renewal

Tim Costello moved, and Leigh Sorensen seconded to approve the renewal of LivWell I LLC DBA LivWell Medical Marijuana Store license ML-2647-24.

7 Aye. 0 Nay. Motion carried.

Grants

- a. Final Review and Payment of BNK REI LLC Pavement Grant Application in the amount of \$3,287.50

Tim Costello moved, and Katherine Rodriguez seconded to approve the final review and payment of the Pavement Grant for BNK REI LLC in the amount of \$3287.50.

7 Aye. 0 Nay. Motion carried.

Legislative Update

Town Attorney Amy Penfold gave a report on Colorado State laws passed in 2023 and 2024.

Guadalupe Donation Approval

Tim Costello moved, and Leigh Sorensen seconded to approve a \$250.00 donation to the Guadalupe Center in memory of Don Hoff, former Town Attorney for 30+ years.

7 Aye. 0 Nay. Motion carried.

Resolutions

- a. Resolution 12-2024 A Resolution Appointing Alternate Municipal Judge

Tim Costello moved, and Katherine Rodriguez seconded to adopt Resolution 12-2024 A Resolution Appointing Tom Grant as Alternate municipal Judge. Roll call Vote:

Alex Lopez – Yes, Gary Sorensen – Yes, Sam Parsons – Yes, Mayor Fil Archuleta – Yes, Leigh Sorensen – Yes, Tim Costello – Yes, Katherine Rodriguez – Yes.

7 Aye. 0 Nay. Motion carried.

- b. Resolution 13-2024 A Resolution Appointing Cheryl Campbell As Town Administrator And Town Clerk Pursuant To CRS 31-4-304

Gary Sorensen moved, and Sam Parsons seconded to adopt Resolution 13-2024 A Resolution Appointing Chery Campbell As Town Administrator and Town Clerk Pursuant To CRS-31-4-304.

Roll call vote: Sam Parsons – Yes, Tim Costello – Yes, Katherine Rodriguez – Yes, Gary Sorensen – Yes, Leigh Sorensen – Yes, Alex Lopez – Yes, Mayor Fil Archuleta – Yes.

7 Aye. 0 Nay. Motion carried.

Approve Special meeting for Audit Report

Sam Parsons moved, and Tim Costello seconded to approve a Special Meeting for July 23, 2024 at 5:30 PM for the 2023 Audit Report by Anderson Whitney. 7 Aye. 0 Nay. Motion carried.

Staff Reports

- a. Town Administrator

Administrator has been working with the Auditors to complete field work for the 2023 Audit. Lindsay is at Institute this week. We had a temp start on July 8th in the front office. The Chief, Brett, and the temp were all absent today, so Cheryl has been covering the front office for two days.

- c. Town Attorney

No further report.

Personnel Issue- May be an executive session

- a. Jeremy Black- Annual Evaluation

Leigh Sorensen moved, and Katherine Rodriguez seconded to continue this item to the August 5, 2024 meeting. 7 Aye. 0 Nay. Motion carried.

- b. Cheryl Campbell- Annual Evaluation

Leigh Sorensen moved, and Tim Costello seconded to continue this item to the August 5, 2024 meeting. 7 Aye. 0 Nay. Motion carried.

Other Board Issues

The Board wants backpacks distributed to the first 100 kids at National Night Out. Alex asked if we would be having the tattoo contest at Bootleggin' Days. He asked Brett to contact the tattoo shop to work out the details.

Announcements

- a. The next Regular Board Meeting is Monday, August 5 at 5:30pm
- b. National Night Out is Tuesday, August 6 at 5pm
- c. Evans Chamber of Commerce BAH Red Wing Shoes, 3133 W 10th St, July 18 5pm-7pm
- d. Evans Chamber of Commerce NOCO Connections & Coffee, 931 16th St, July 23, 9am-10:30am
- e. Evans Chamber of Commerce BBH ENT Credit Union, 4735 W 25th St, July 24 7:30am-9:00am

There will be a Special Meeting on July 23, 2024 at 5:30 PM and a work session on July 31, 2024 at 5:30 PM.

Adjourn

Sam Parsons moved, and Katherine Rodriguez seconded to adjourn the meeting at 6:10 PM.