



THE CITY OF FROSTBURG

Mayor and Council Work Session Agenda

Tuesday, September 08, 2026 at 5:00 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Will Coburn, Commissioner of Public Works

Nina Forsythe, Commissioner of Water, Parks, and Recreation

Kevin G. Grove, Commissioner of Public Safety

Jennifer Smouse, Commissioner of Finance

1. Call to Order

2. Roll Call

3. Special Presentations and Requests

4. Council Topics

- A. Ordinance 2026-06 Second Reading. Jon Miller, Director of Community Development.
- B. E-Bike Ordinance. Patrick O'Brien, City Administrator.
- C. Ethics Commission Reappointments. Patrick O'Brien, City Administrator.
- D. Housing Authority Reappointment. Patrick O'Brien, City Administrator.
- E. N Water Street MHIT Bid Results. Jon Miller, Director of Community Development.
- F. Contract with Quadiant for Mailing Services. Amy Phillips, CPA, Director of Finance.
- G. L-GEM Solar Panel Grant Matching Funds. Patrick O'Brien, City Administrator.
- H. Prichard Building Sidewalks. Hayden Lindsey, Director of Public Works.
- I. VFD Change Order #1. Hayden Lindsey, Director of Public Works.
- J. Microtech Program Logic. Hayden Lindsey, Director of Public Works.

5. Discussion

- A. Spirit of Frostburg.
- B. City Water Update.
- C. Lonaconing Water Meeting.
- D. FAMLI.
- E. Center Street Development Project Update.
- F. Enterprise Zone.

6. Upcoming Events

- A. Block Party. Wednesday, September 9th.
- B. Dog Splash. Saturday & Sunday, September 12 & 13, 1 pm - 4 pm.

C. Garrett & Allegany MML Meeting. Wednesday, November 11th in Frostburg.

7. Adjournment

ORDINANCE NO. 2026-06

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF FROSTBURG, MARYLAND, ENTITLED “AN ORDINANCE TO REPEAL AND REENACT SECTION 3.01 OF APPENDIX D OF THE CITY CODE (THE RENTAL HOUSING CODE) PERTAINING TO THE REGISTRATION OF DWELLING UNITS AS RENTAL HOUSING UNITS FOR THE PURPOSE OF CLARIFYING THOSE TERMS.”

WHEREAS, the City’s Rental Housing Ordinance is set forth in the City Code as Appendix D.

WHEREAS, Subsection (a) of Section 3.01 of the Rental Housing Ordinance establishes requirements for registering dwelling units as rental units based on the occupancy of those units.

WHEREAS, staff has recommended that this provision be rewritten to clarify its contents.

WHEREAS, the Mayor and City Council are enacting this Ordinance for that purpose.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG, MARYLAND that Section 3.01 of Appendix D of the City Code is repealed and reenacted, to read as follows:

- 3.01 Registration; Occupancy
- a. No dwelling unit may be rented or otherwise occupied unless it is registered and has passed inspection in accordance with this ordinance, subject to the following exceptions:
 - (i) A dwelling unit occupied by the owners and members of their immediate family who reside there rent free is not subject to the registration and inspection requirements.
 - (ii) A dwelling unit owned by a trust and occupied by the trust beneficiaries and/or members of their immediate family, all of whom reside there rent-free, is not subject to the registration and inspection requirement.
 - b. Occupancy limits shall be determined by the Zoning Ordinance, subject to reasonable accommodation pursuant to the Fair Housing Amendments Act of 1988.

SECTION 2: BE IT FURTHER ORDAINED that this Ordinance shall become effective on the twenty-first day after its passage.

THE CITY OF FROSTBURG

By: _____
Todd Logsdon, Mayor

ATTEST:

Patrick O’Brien,
City Administrator

Introduced:
Adopted:
Effective:

ORDINANCE NO. _____

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF FROSTBURG, MARYLAND ENTITLED “AN ORDINANCE TO ESTABLISH LEGISLATION PERTAINING TO THE OPERATION OF BICYCLES, RECREATIONAL CONVEYANCES, AND PERSONAL DELIVERY DEVICES.”

WHEREAS, the City Code does not include provisions regulating the operation of bicycles, recreational conveyances, and personal delivery devices.

WHEREAS, the prevalence of electric bicycles, electric boards, electric skateboards, and electric low-speed scooters has highlighted the need for such regulations.

WHEREAS, the purpose of this Ordinance is to establish regulations governing the safe operation of such vehicles to protect the safety of their operators and the safety of the public at large.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG, MARYLAND, that Section 2-12 of the City Code is renumbered as Section 2-13.

SECTION 2: BE IT FURTHER ORDAINED, that Section 2-12 of the City Code is hereby enacted to read as set forth in Exhibit A attached hereto and incorporated by reference herein.

SECTION 3: BE IT FURTHER ORDAINED, that this Ordinance shall take effect twenty (20) days from the date of its passage.

THE MAYOR AND CITY COUNCIL OF
FROSTBURG

By: _____
Todd Logsdon, Mayor

ATTEST:

Patrick O’Brien, City Administrator

Introduced:
Public Hearing:
Adopted:
Effective:

EXHIBIT A

Section 2.12. Bicycles, recreational conveyances, and personal delivery devices.

(a) Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, unless the context clearly indicates a different meaning:

Bicycle has the meaning assigned to it in Md. Transp. Code Ann. § 11-104, as amended from time to time. The definition in effect as of September 1, 2026, is as follows:

“Bicycle” means:

- (1) A vehicle that:
 - (i) Is designed to be operated by human power;
 - (ii) Has two (2) or three (3) wheels, of which one is more than 14 inches in diameter; and
 - (iii) Has a drive mechanism other than by pedals directly attached to a drive wheel;
- (2) An electric or powered bicycle;
- (3) A moped; or
- (4) An electric low speed scooter.

Caster board means a human-powered wheeled device consisting of two narrow platforms connected by a flexible or torsional member and mounted on two independently swiveling wheels, designed to be stood upon and propelled by the operator's side-to-side motion, and not equipped with a motor, pedals, handlebars, or a seat.

Electric bicycle has the meaning assigned to it in Md. Transp. Code Ann. § 11-117.1, as amended from time to time. The definition in effect as of September 1, 2026, is as follows:

- (a) “Electric bicycle” means a vehicle that:
 - (1) Is designed to be operated by human power with the assistance of an electric motor;
 - (2) Is equipped with fully operable pedals;
 - (3) Has two or three wheels;
 - (4) Has a motor with a rating of 750 watts or less; and
 - (5) Meets one of the requirements of subsection (b) of this section.
- (b)
 - (1) A Class 1 electric bicycle is equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.

- (2) A Class 2 electric bicycle is equipped with a motor that provides assistance whether or not the rider is pedaling the bicycle and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.
- (3) A Class 3 electric bicycle is equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour.

Electric Board means a personal transportation device designed for use by a single rider, powered by an electric motor, lacking handlebars, pedals, and a seat, and intended to be stood upon during operation, including hoverboards, electric skateboards, and similar devices, regardless of the number of wheels or the method of balance. A device shall be deemed an electric board regardless of whether it is marketed as a toy, recreational device, or personal transportation device. The term electric board does not include any other recreational conveyance.

Electric low speed scooter has the meaning assigned to it in Md. Transp. Code Ann. § 11-117.2, as amended from time to time. The definition in effect as of September 1, 2026, is as follows:

- (a) “Electric low speed scooter” means a vehicle that:
 - (1) Is designed to transport only the operator;
 - (2) Weighs less than 100 pounds;
 - (3) Has single wheels in tandem or a combination of one or two wheels at the front and rear of the vehicle;
 - (4) Is equipped with handlebars and a platform designed to be stood on while riding;
 - (5) Is solely powered by an electric motor and human power; and
 - (6) Is capable of operating at a speed of up to 20 miles per hour.
- (b) “Electric low speed scooter” does not include:
 - (1) An electric personal assistive mobility device; or
 - (2) An electric wheelchair or other mobility aid used by a disabled individual.

Highway means the entire width between the boundary lines of any street, alley, or thoroughfare, any part of which is used by the public for vehicular travel, whether or not the way or thoroughfare has been dedicated to the public and accepted by any proper authority.

Play vehicle means a vehicle that:

- (1) Is typically designed for recreational use, low speed operation and use by children;
- (2) Has two or more wheels;
- (3) Is propelled only by human power;
- (4) Is not a recreational conveyance; and
- (5) Is not designed or intended for highway travel.

Examples of play vehicles include wagons, toy cars, ride-on toys, tricycles, and Big Wheel-style ride-on toys.

Recreational conveyances means bicycles, electric bicycles, unicycles (powered and unpowered), electric boards, scooters, electric low-speed scooters, skateboards, caster boards, roller skates, inline skates, and similar unregistered modes of conveyance used for recreational purposes.

Scooter means a two-wheeled non-motorized vehicle with handles that is designed to be stood upon by the operator.

Skateboard means a device consisting of a flat board mounted on wheels, designed to be stood upon and propelled by human power or by an electric motor, including traditional skateboards, longboards, and electric skateboards.

Personal delivery device has the meaning assigned to it in Md. Transp. Code Ann. § 21-104.3, as amended from time to time. The definition in effect as of September 1, 2026, is as follows:

A powered device that:

- (i) Is operated primarily on shoulders, sidewalks, and crosswalks;
- (ii) Is intended for the transport of property on public rights-of-way;
- (iii) Weighs not more than 550 pounds, excluding cargo; and
- (iv) Is capable of navigating with or without the active control or monitoring of an individual.

(b) State law.

Subtitle 12 of Title 21 of the Transportation Article of the Annotated Code of Maryland includes State laws governing the operation of bicycles, unicycles and play vehicles. This article is intended to establish safety standards that are in addition to and/or more restrictive than State law.

(c) Trick riding.

No person shall, while operating a recreational conveyance, engage in any form of trick riding on any highway sidewalk, or other public property.

(d) Riding on sidewalks and in parking areas is limited~~prohibited~~.

Recreational conveyances may not be operated ~~on~~in excess of 10 mph when operated on sidewalks or in city-owned parking lots or garages. Class 3 electric bicycles are prohibited from use on sidewalks. While traveling on the sidewalk all electric bicycle riders must give the right of way to all other users including but not limited to pedestrians, individuals on play vehicles, and those on non-electric recreational conveyances.

(e) Personal delivery devices.

The operator of a personal delivery device must notify the police department in writing of its intent to operate a personal delivery device in the city. As to each personal delivery device, the notice must include the following information:

- (1) The identification number it is marked with;
- (2) The name, address, telephone number and email address of the operator;

- (3) If the operator is acting on behalf of a corporate entity, the name and address of the entity and the name, address, telephone number and email address of the entity's contact person; and
- (4) The name, address and telephone number of the issuer of the general liability insurance policy or alternative form of security required by section 21-104.3(d)(5) of the Transportation Article of the Annotated Code of Maryland, as amended from time to time, as well as the policy number or the identification number for the alternative form of security.

(f) Seizure of recreational conveyances.

- (1) The seizure of recreational conveyances is intended to prevent the continuation or repetition of violations of this article, to ascertain the ownership of recreational conveyances that have been used in violation of the terms of this article, and to hold owners accountable for such violations.
- (2) A police officer may temporarily seize a recreational conveyance that is being operated in violation of this article.
- (3) Any seizure authorized by this section shall be incident to the issuance of a citation.
- (4) A recreational conveyance seized pursuant to this section shall be released to the owner, or in the case of a minor, to the owner's parent or legal guardian, without fee, either at the site of the seizure or at the police department.
- (5) No recreational conveyance shall be permanently forfeited pursuant to this section. However, if the owner fails to reclaim it within ninety (90) days of its seizure, it shall be deemed to be abandoned and may be disposed of accordingly.
- (6) The seizure of a recreational conveyance under this section shall not be construed as a penalty, but as a temporary measure to abate a public safety violation.

(g) Penalties.

Any violation of any provision of this article shall be a municipal violation, punishable by a fine of up to one hundred fifty dollars (\$~~105~~0.00).

Housing Authority of the City of Frostburg

101 Meshach Frost Village | Frostburg, MD 21532 | (P) 301-689-9700 | (F) 301-689-5125
(E) admin@frostburghousing.org | www.frostburghousing.org

August 17, 2026

TO: Mayor & Council of the City of Frostburg
c/o Patrick O'Brien, City Administrator
P.O. Box 440
Frostburg, MD 21532
(e) pobrien@frostburgcity.org

RE: Board of Commissioners Appointment
Nancy Hughes
33 Uhl Street
Frostburg, MD 21532

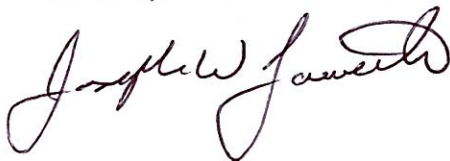
Dear Mayor & Council:

The Housing Authority of the City of Frostburg By-Laws indicate that a Board Commissioner must be a City of Frostburg resident and receive an appointment from the Mayor and City Council.

The August 17, 2026 Board of Commissioners meeting of the Housing Authority of the City of Frostburg recommended the renewal of Ms. Nancy Hughes' appointment to the Board. The term expires in August 2026.

We request a Board of Commissioners appointment for a 5-year term, effective August 2026-August 2031. We would greatly appreciate your reappointing Ms. Nancy Hughes to the Board of Commissioners.

Sincerely,



Joseph Saweikis
Chairman, Board of Commissioners

Board of Commissioners

Joseph Saweikis, Chair | Nancy Hughes, Vice- Chair | Lesley Felton | Krystal Monroe | Daniel Crump
Ashley Lane, LMSW, Executive Director



BUSINESS CASE

Communication Automation & Mail Fulfillment Solutions

Quadient Impress, ConnectSuite e-Certify, iX Series Mailing System



CITY OF
FROSTBURG
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Prepared for: **City of Frostburg**

Proposal date: **August 20, 2026**

Valid until: **September 17, 2026**

Submitted by: **Bryce Conley**
Pittsburgh Area | West District
Email: b.conley@quadient.com
Mobile: **(724) 712-3011**



Project Team



Section 4, Item F.

FROSTBURG
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City of Frostburg

Amy Phillips

Director of Finance

aphillips@frostburgcity.org

Patrick O'Brien

City Administrator

pobrien@frostburgcity.org

Quadient

Bryce Conley

Senior Account Manager

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Kandice Conner

Solutions Analyst

k.conner@quadient.com

Ryan Doyen

IDA Solutions Engineer

r.doyen@quadient.com



Executive Summary



Section 4, Item F.
FROSTBURG
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Purpose: The following information is Quadient's findings and recommendations to automate mailings workflows through state of the art, cloud-based software to expedite the fulfillment of the city's water & tax bills, and their certified mailings.

Validated by: Amy Phillips & Patrick O'Brien

Challenges

Time-Consuming Processes

- **Tax & Water Bills:** Managing and composing physical document sets through the core system provider of tax and water bills with limited visibility, reporting and version control of documents.
- **Certified Mail:** Preparation involves numerous time-consuming steps, and returned green cards require physical storage space and tedious manual organization.

Resource Allocation

- Full-time employees are diverted from core responsibilities to manage these processes for thousands of mailings each month.

Financial Burden

- **Tax & Water Bills:** Significant costs are associated with stationary supplies and other associated "soft costs." → *Material costs, shipping costs, wasted materials & postage, etc.*
- **Certified Mail:** Green card service fee is positively exorbitant

Postal Costs

- **Tax & Water Bills:** First-Class Metered Rate of \$0.78 per 1oz. letter
- **Certified Mail:** Certified Mail Fee w/ Return Receipt = \$10.20 per piece

Recommendations

Mail Automation and Management Software—Quadient Impress

Implement a solution for offsite mail preparation that allows for both physical and digital communications.

Electronic Certified Mailing Software—ConnectSuite e-Certify

Eliminate most of the work by eliminating paper forms, implementing digital archives, and save on postage.

Right-Sized Mail Machine—iX Series Mailing System

Quadient's state-of-the-art mail hardware for in-house mailings



Executive Summary



Section 4, Item F.

FROSTBURG
IT'S JUST COOLER HERE

Purpose: The following information is Quadient's findings and recommendations to automate mailings workflows through state of the art, cloud-based software to expedite the fulfillment of the city's water & tax bills, and their certified mailings.

Validated by: Amy Phillips & Patrick O'Brien

Measurable Business Impact

Operational Savings

Reductions in supply, postage, shipping, and other resources

- Based on ~33,200 customer billings processed on an annual basis
 - ❖ Labor Savings = \$259.35 per month (**\$3,112 –Annual Savings**)
 - ❖ Wasted Materials & Consumables = \$157.09 per month (**\$1,885 –Annual Savings**)
 - ❖ Postage Savings = \$298.84 per month (**\$3,586.08 –Annual Savings**)

Labor Reallocation

Employees can focus on core responsibilities.

- Reduced labor resources of up to 90%** *processing time reduced to 36-minutes per month*
- Ditch the manual hassle of certified mail green cards** with a streamlined four-step digital process that digitizes documentation, simplifies compliance, and makes record retrieval effortless.

Growth Flexibility

The solution can adapt to future communication and digital transformation needs.

- Future-proof communication & business continuity:** Digital delivery options
- Onboarding Additional Communications**—not just limited to tax & water bills
- Ability to utilize mailing software FROM ANYWHERE** (e.g. multiple departments/locations)

Postage Savings

- Tax & Water Bills:** Process first-class mailings at the 3-digit/SCF Rate: **\$0.672 up to 3.5oz** (vs. metered rate of \$0.78 up to 1oz)
- Certified Mail:** Process certified-mailings w/ electronic return receipt: **\$8.46 per piece** (vs. manual green-card method cost of \$10.20 per certified mailing)



City of Frostburg | Tax Bill Sample



Section 4, Item F.

FROSTBURG
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City of Frostburg
37 S Broadway
PO Box 440
Frostburg, MD 21532-1731
(301)689-6000

REAL ESTATE PROPERTY TAX BILL
LEVY PERIOD:
7/1/2026 - 6/30/2027

PROPERTY INFORMATION
DIST/ACCOUNT NO: 12- 005571 PIN: 9935 ACCOUNT ID: 2538
LOCATION: 124 BOWERY ST
BILLING DATE: 07/01/26
DUE DATE: 09/30/26
LEGAL DESCRIPTION: 124-126 BOWERY ST
LOT 5 BLK 25 50X150
BEALLS 1ST

AMOUNT DUE
PAST DUE: 0.00
TOTAL DUE: 704.67

PROPERTY VALUE ASSESSMENTS
IMPR/PHASE-IN VALUE: 100,667
NET VALUE: 100,667

SPECIAL MESSAGE
Taxes are due and payable upon receipt. Delinquent taxes must be paid in full before payment can be accepted on this bill. Failure to receive a bill does not excuse the payment of taxes or interest.
Non-owner occupied property taxes are due in full by September 30.
Interest accrues at the rate of 1.5% per month for all payments received after the due date.
View tax accounts or pay bills online at www.frostburgcity.org. Please use the Account ID (not the Dist/Account No.) and PIN to log in. Credit card payments incur an additional processing fee. There is no fee to the customer for E-check payments.
To enroll in E-billing, please email your request to cityhall@frostburgcity.org.
Property owners are responsible to forward the tax bill to lenders if taxes are escrowed.
Past due balances above are correct through July 31, 2026. Additional interest posts monthly.

CURRENT CHARGES DETAIL

DESCRIPTION	RATE	AMOUNT
REAL ESTATE TAX	0.700000	704.67

IF PAID IN	INTEREST	PAY THIS AMOUNT
OCT	10.57	715.24
NOV	21.14	725.81
DEC	31.71	736.38
JAN	42.28	746.95
FEB	52.85	757.52
MAR	63.42	768.09
APR	73.99	778.66
MAY	84.56	789.23
JUN	95.13	799.80
JUL	105.70	810.37
AUG	116.27	820.94
SEP	126.84	831.51

PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT
ACCOUNT INFORMATION
DIST/ACCOUNT NO: 12- 005571 ACCOUNT ID: 2538
LOCATION: 124 BOWERY ST
BILLING DATE: 07/01/26 TAX YEAR: 2026
DUE DATE: 09/30/26

AMOUNT DUE
TOTAL DUE: 704.67



124-126 BOWERY ST INC
8000 WASHINGTON AVE
ALEXANDRIA, VA 22308

AMOUNT ENCLOSED

MAKE CHECKS PAYABLE TO:

City of Frostburg
PO Box 440
Frostburg, MD 21532-0440



City of Frostburg | Tax Bill Sample



Section 4, Item F.

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City of Frostburg
37 S Broadway
PO Box 440
Frostburg, MD 21532-1731



You can be a
*supportive
neighbor!*

The **Homeowner Protection Program (HPP)** assists low-income, elderly, and disabled homeowners with the Tax Sale process through short-term loans and individualized assistance.



A voluntary contribution to the HPP Donation Portal can support at-risk homeowners in your local community.

DONATE NOW

Please support with a voluntary donation:

<https://www.velocitypayment.com/client/maryland/sdat/hpp/index.html>



City of Frostburg
37 S Broadway
PO Box 440
Frostburg, MD 21532-1731
(301)689-6000

REAL ESTATE PROPERTY TAX BILL

LEVY PERIOD:
7/1/2026 - 6/30/2027

PROPERTY INFORMATION		AMOUNT DUE	
DIST/ACCOUNT NO:	12- 005571 PIN: 9935 ACCOUNT ID: 2538	PAST DUE:	0.00
LOCATION:	124 BOWERY ST	TOTAL DUE:	704.67
BILLING DATE:	07/01/26		
DUE DATE:	09/30/26		
LEGAL DESCRIPTION:	124-126 BOWERY ST LOT 5 BLK 25 50K150 BEALLS 1ST		

PROPERTY VALUE ASSESSMENTS		SPECIAL MESSAGE	
IMPR/PHASE-IN VALUE:	100.667	Taxes are due and payable upon receipt. Delinquent taxes must be paid in full before payment can be accepted on this bill. Failure to receive a bill does not excuse the payment of taxes or interest.	
NET VALUE:	100.667		

Non-owner occupied property taxes are due in full by September 30.

Interest accrues at the rate of 1.5% per month for all payments received after the due date.

View tax accounts or pay bills online at www.frostburgcity.org. Please use the Account ID (not the Dist/Account No.) and PIN to log in. Credit card payments incur an additional processing fee. There is no fee to the customer for E-check payments.

To enroll in E-billing, please email your request to cityhall@frostburgcity.org.

Property owners are responsible to forward the tax bill to lenders if taxes are escrowed.

Past due balances above are correct through July 31, 2026. Additional interest posts monthly.

USE THIS SCHEDULE AFTER 09/30/26		
IF PAID IN	INTEREST	PAY THIS AMOUNT
OCT	10.57	715.24
NOV	21.14	725.81
DEC	31.71	736.38
JAN	42.28	746.95
FEB	52.85	757.52
MAR	63.42	768.09
APR	73.99	778.66
MAY	84.56	789.23
JUN	95.13	799.80
JUL	105.70	810.37
AUG	116.27	820.94
SEP	126.84	831.51

PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT		
ACCOUNT INFORMATION		AMOUNT DUE
DIST/ACCOUNT NO:	12- 005571 ACCOUNT ID: 2538	TOTAL DUE: 704.67
LOCATION:	124 BOWERY ST	
BILLING DATE:	07/01/26 TAX YEAR: 2026	
DUE DATE:	09/30/26	



124-126 BOWERY ST INC
8000 WASHINGTON AVE
ALEXANDRIA, VA 22308

AMOUNT ENCLOSED

MAKE CHECKS PAYABLE TO:

City of Frostburg
PO Box 440
Frostburg, MD 21532-0440



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Window Clearance Requirements

quadient

*** ALL ENVELOPES HAVE INSIDE TINT ***

#10 Double Window Envelope

Measurement	4 1/8" x 9 1/2"
Window	1 3/8" x 4 1/4" 1/2"L 5/8"B 1" x 3 3/4" 1/2"L 2 11/16"B
Max Pages	9 sheets - 20# 8.5x11 Paper 7 sheets - 20# 8.5x11 Paper + #9 return

6x9 Double Window Envelope

Measurement	6" x 9 1/2"
Window	1 3/8" x 4 1/2" 3/8"L 2 1/16"B & 1 1/4" x 4 1/2" 3/8"L 3 3/4"B
Max Pages	13 sheets - 20# 8.5x11 Paper 11 sheets - 20# 8.5x11 Paper + #9 return



City of Frostburg
37 S Broadway
PO Box 440
Frostburg, MD 21532-1731



NASPO
ValuePoint
SUPPLIER PARTNER

Section 4, Item F.

Mailing Equipment, Supplies
and Maintenance Contract

State of Maryland

NASPO Master Agreement Details

ValuePointContract Number: CTR058809

Website: [NASPO ValuePoint/Quadient](https://naspo.valuepoint.com/Quadient)

Contract Start Date: January 1, 2023

Contract End Date: May 14, 2027

Vendor: Quadient, Inc.

Vendor Website: mail.quadient.com

Vendor Contact: Larry Waters
l.waters@quadient.com

MD NASPO Contract Information

This NASPO ValuePoint contract may be used by all state agencies, institutions of higher education, political subdivisions and other entities authorized to use statewide contracts in the state of Maryland.

Statewide Term Contract: [001B3600105](#)
For more information visit: [Quadient MD Contract](#)

Contract Benefits



Provides government facilities with the best value in current mail center technology



Eliminates the time-consuming bid process



Provides the convenience of no protests



Incorporates pre-negotiated terms in compliance with Maryland state law



First year maintenance contract included at no charge



How to Order

Provide a purchase order with the required product number(s).
Make all purchase orders out to:

Quadient, Inc. or
Quadient Leasing USA, Inc.,
478 Wheelers Farms Rd.,
Milford, CT 06461

Purchase order must include NASPO contract number (CTR058809), MD state contract #([001B3600105](#)), name, address, contact and phone number.

Find us on **PROCURATED**

See what public sector professionals say about us.



4.4



Stars



Financial Analysis

Product Summary

- **Impress Business Subscription (100,000 clicks/pages per year)** Includes Access to Automate, Distribute. **Usage charges apply* See pg.7 for additional details*
- **IDA Professional Services – Software Migration**
 - SOW, implementation, testing, and training/onboarding
- **ConnectSuite Level-1 Subscription & Configuration Fee**
- **ix-5 Series Base w/ Autofeeder, Sealer, Catch Tray, Ink Cartridge & 5lb Weigh Platform**

Cost Summary

Valid Until: 09/17/2026

01	60-month lease term	\$677.30 / Month
02	ix5 Series Mailing System <i>Includes: USPS meter rental + Maintenance/Repairs</i>	Included
03	Impress & e-Certify software license	Included
04	Professional Services <i>Includes: development, support, training, onboarding</i>	Included
03	Freight, Delivery, & Installation	Included
Total Monthly Lease Investment:		\$677.30

Notes

NASPO State Contract # (MD): 001B5600349

No Payment Promo – No payments until February 1, 2027

Buyout of Existing Pitney Bowes Lease – **\$10,440.18**

Impress PayG ACU Program – any usage billed in arrears with true up at end of year if annual commitment usage amount is not met.

❖ **Estimated monthly usage: \$1,051**

❖ **Committed usage per year: \$12,000**



IMPRESS PAY-AS-YOU-GO | PRICING DETAILS

Usage Type			Invoice Unit*	Pricing
Distribute Usage	IMPFIRSTP1	First Page (US Letter, 10)	Per Envelope	\$0.22
	IMPADDP1	Additional Page (US Letter)	Per Page	\$0.10
	IMPCOL1	Color print (upcharge) **	Per Page	\$0.10
	IMP6X91	6X9 (upcharge)**	Per Envelope	\$0.05
	IMPC41	Flat (9X12) **	Per Envelope	\$0.38
	IMPBOX1	Box SM (upcharge)**	Per Box	\$22.00
	IMPLBOX1	Box LG (upcharge)**	Per Box	\$25.00
	IMPBRE1	Business Return Envelope	Per Envelope	\$0.09

Usage Commitment:**Committed Annual Usage: \$12,000***Pricing reflects 15% discounted rates based on the committed annual usage*

* Based on 2,767 finished envelopes per month

* Approx. \$1,051/month x 12-months

Cost Considerations:

- Usage fees apply once documents are released through the Impress Distribute print & mail application
- Billing occurs in arrears for usage and postage
- Annual true-up applied against committed usage at year-end

Additional Benefits:

- **3-Digit/SCF Postage Rate:** \$0.672 up to 3.5oz (vs. metered rate of \$0.78 up to 1oz)
- **Enhanced Accuracy:** Intelligent Mail barcode (IMB) applied to all mail-pieces
- **Lower Future-State Costs:** Incorporate QR codes to push members to digital delivery and self-service options (e.g., electronic bill pay)
- **Enterprise Flexibility:** Available across multiple offices and locations
- **Digital Delivery Options:** Email and portal options for multi-channel delivery



Financial Analysis

Product Summary

- **Impress Business Subscription (100,000 clicks/pages per year) Includes Access to Automate, Distribute.** *Usage charges apply* See pg.7 for additional details
- **IDA Professional Services – Software Migration**
 - SOW, implementation, testing, and training/onboarding
- **ConnectSuite Level-1 Subscription & Configuration Fee**
- **ix-3 Series Base w/5lb Integrated Weigh Platform, Moistener & Catch Tray**

Cost Summary

Valid Until: 09/17/2026

01	60-month lease term	\$583.24 / Month
02	ix3 Series Mailing System <i>Includes: USPS meter rental + Maintenance/Repairs</i>	Included
03	Impress & e-Certify software license	Included
04	Professional Services <i>Includes: development, support, training, onboarding</i>	Included
03	Freight, Delivery, & Installation	Included
Total Monthly Lease Investment:		\$583.24

Notes

NASPO State Contract # (MD): 001B5600349

No Payment Promo – No payments until February 1, 2027

Buyout of Existing Pitney Bowes Lease – **\$10,440.18**

Impress PayG ACU Program – any usage billed in arrears with true up at end of year if annual commitment usage amount is not met.

❖ **Estimated monthly usage: \$1,051**

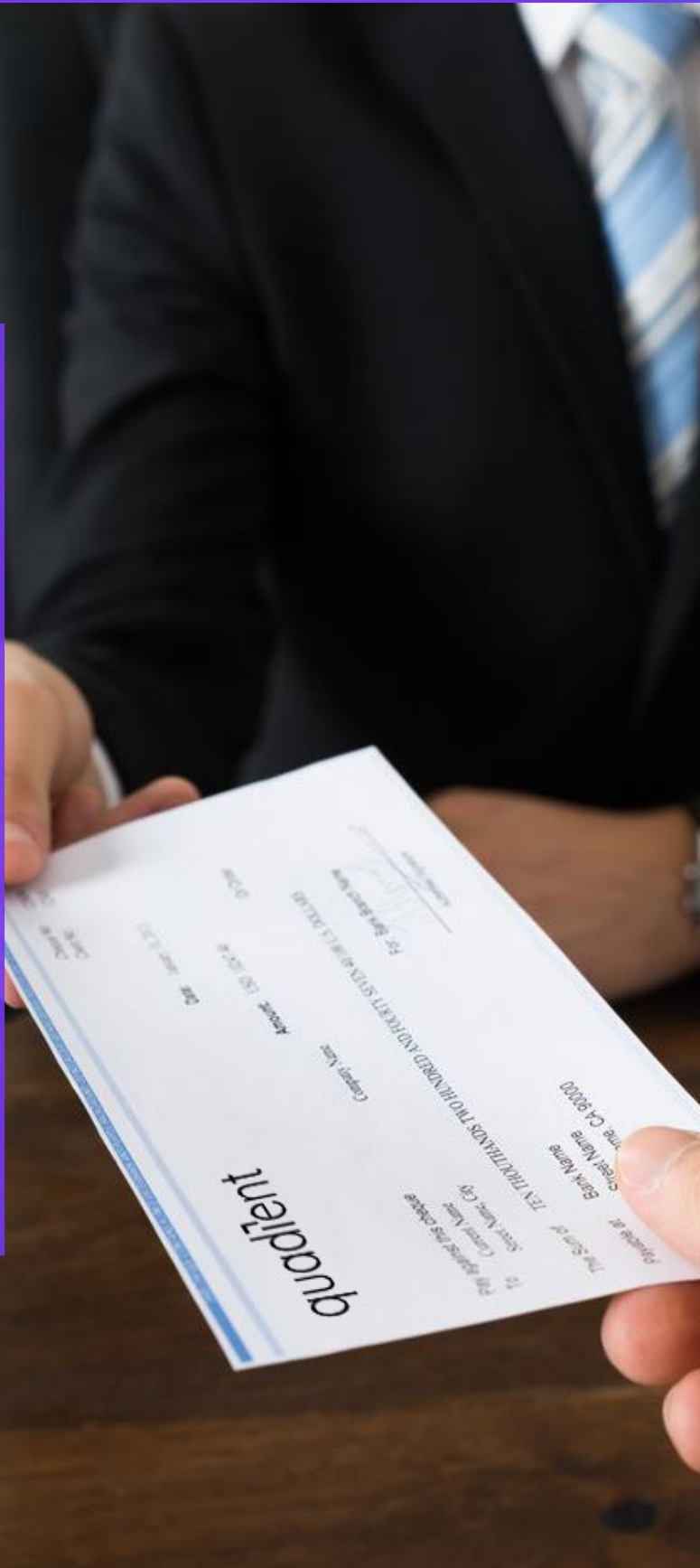
❖ **Committed usage per year: \$12,000**

Your order with Quadient qualifies for the following rebate amount:

Monthly Lease Payment		Remaining Lease Term
\$580.01/Mo.	X	18-Months March 2028
Rebate = \$10,440.18		

About your rebate:

- The funds from this rebate are intended to be applied towards the payoff of your existing lease with your current vendor.
- Rebate checks are automatically mailed to you after your order is accepted and processed.
- We hope this offer makes your transition to Quadient even easier.



With Quadient software solutions, you can transform the documents produced by your ERP or virtually any other platform. No changes to your ERP are required to output automation-ready documents complete with marketing and receivables enhancements:



123 Any Street
Sometown, ST 12345

USPS® Intelligent Mail® barcode
Results in 100% correct + move-updated addresses, plus the lowest postal rates.



SHIP TO:
SPRAKER INSURANCE
ATTN: PATRICK FOSTER
1776 79TH ST
BROOKLYN, NY 11214

2D integrity barcode
Read by your folder-inserter. Protects customer privacy by ensuring the right pages go into the right envelopes.



*****AUTO**MIXED AADC 060 Tray 1 : Piece 1

Patrick Foster
Spraker Insurance
1776 79th St
Brooklyn NY 11214-1614

See how Impress Automate helps businesses easily produce actionable, personalized and secure communications. Enhance customer experience with engaging, targeted and timely communications sent according to their specifications.



Due Date	Billing Period	Order/Contract No.	Invoice Date	Invoice No.	Page
3/20/2024	-	MR27221122	2/19/2024	202038497	1

Item #	Description	Unit Price	Qty	Amount
OMS-PI-1	OMS-500 Custom Plug-in	\$10,000.00	1	\$10,000.00

Personalized ads, messages, offers
Drive more revenue via transpromo marketing and weblink QR codes.

For billing inquiries please contact us at 1.800.636.7678. For service requests or to place an order please contact your local YOUR Company office at 800.545.0437

Total Invoice Amount **\$10,000.00**

Scan-to-pay QR code
Add customer convenience and speed up payments.



Detach and return this portion with your payment.

MAIL US A CHECK
(7-10 Days for processing)

Please include your customer and invoice number on the check.

Mail payment to:

YOUR Company
123 Any Street
Sometown, ST 12345

PAY ONLINE BY CARD/CHECK
(Immediate processing)



Patrick Foster
Spraker Insurance
1776 79th St
Brooklyn NY 11214-1614

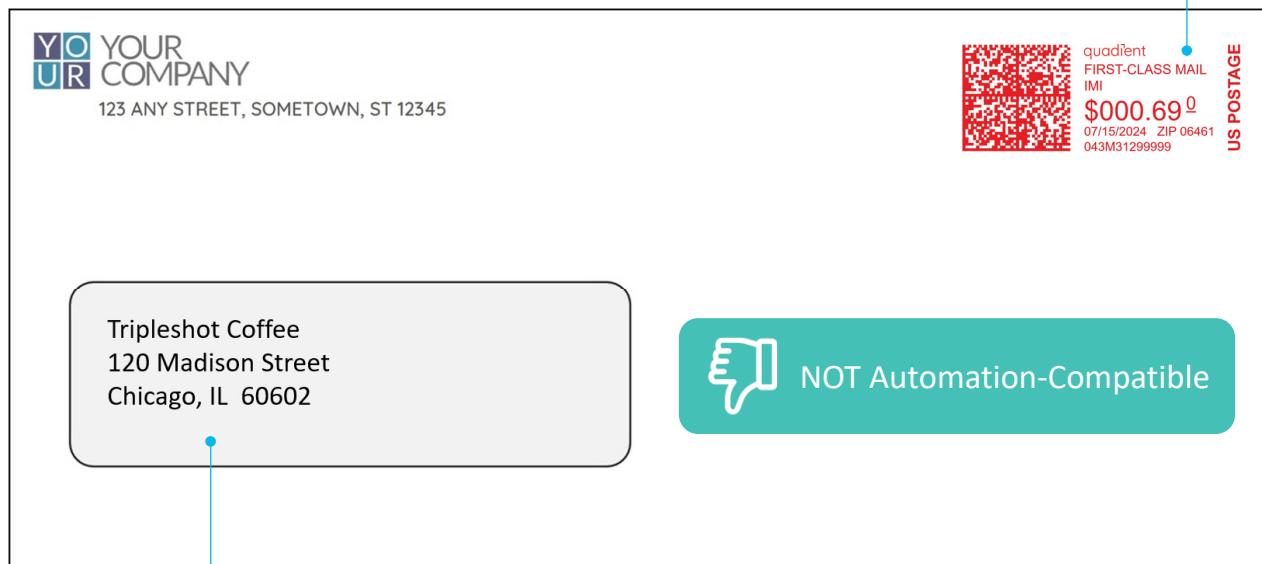
Account #: MR27221122

Invoice Number:	202038497
Amount Due:	\$10,000.00
Amount Paid:	

1 MR27221122 202038497 2/19/2024

Retail Postage Rate

Maximum, single-piece postage amount for each mail piece.

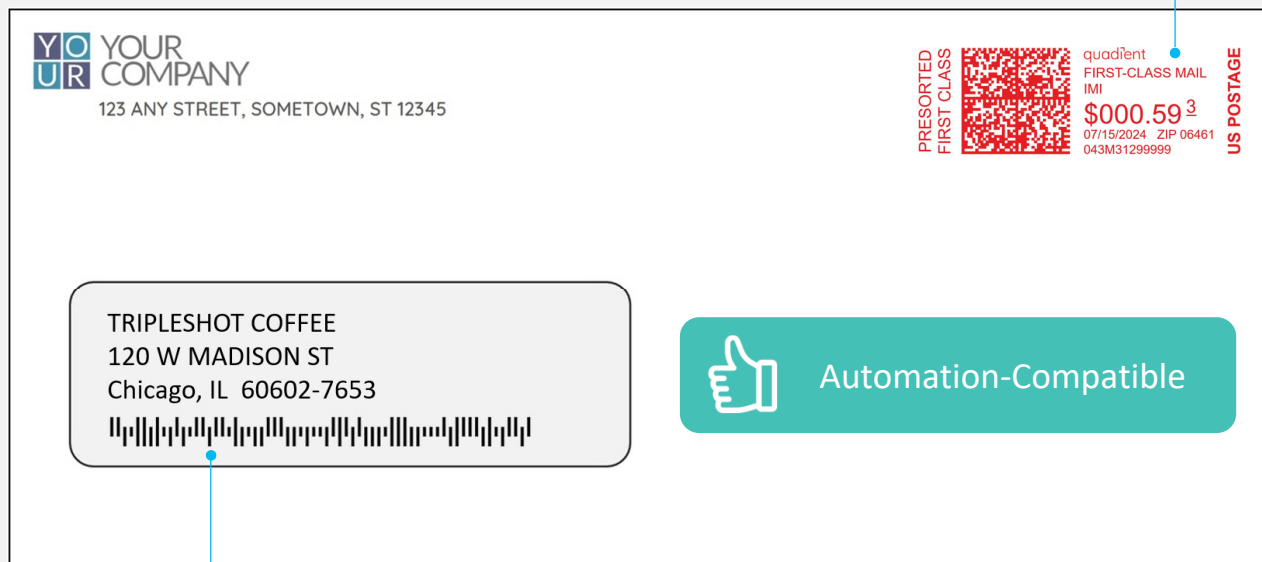


No Address Validation or Postal Barcode

Address may be inaccurate, incomplete or outdated, creating a higher rate of costly returned mail. Absence of USPS® Intelligent Mail® Barcode slows mail delivery.

Commercial Postage Rate

Discounted postage amount for each mail piece.



USPS®-Compliant Address Cleansing, Move Updating and Barcoding

Significantly improves deliverability to the intended recipient. Returned mail costs virtually eliminated. Intelligent Mail® Barcode shortens delivery times, accelerating business results.



Quadient Print Facility Coverage

**Oregon
Facility**

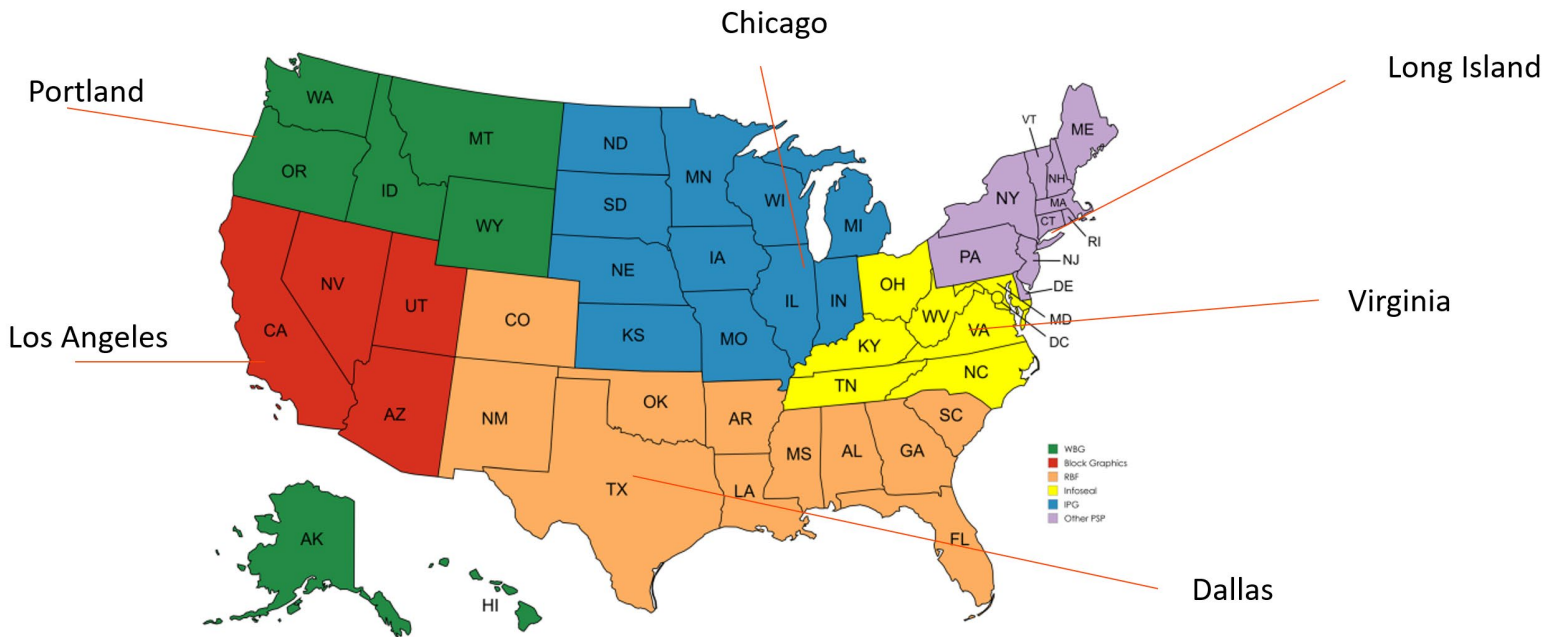
**California
Facility**

**Illinois
Facility**

**Texas
Facility**

**Virginia
Facility**

**New York
Facility**



SECURITY AND COMPLIANCE CERTIFICATIONS

Quadi^{ent}'s Impress Platform adheres to the strictest industry standards and latest best practices for regulatory compliance, corporate and social responsibility across the entire solution to ensure your documents are delivered and managed with the highest security and integrity.

Regulatory Compliance Certifications

QUADI^{ENT} GLOBAL RESEARCH & DEVELOPMENT TEAM



ISO 27001 certified for Information Security Management Systems



ISO 27017 & 27018 certified for cloud services

QUADI^{ENT} US PROFESSIONAL SERVICES



Compliant with **Soc II Type II**

PRINT SERVICE PROVIDER



Compliant with **Soc II Type II**
Compliant with **SSAE 16**

QUADI^{ENT} IMPRESS PLATFORM



Powered by Microsoft Azure - The cloud platform leading the industry with more than 90 compliance offerings



ISO 27001 certified for Information Security Management Systems



Health Insurance Portability and Accountability Act
Health Information and Technology for Economic and Clinical Health



Health Information Trust Alliance certified

Corporate & Social Responsibility Certifications

QUADI^{ENT}



EcoVadis Gold Certification for commitment and performance for Corporate Social Responsibility



Carbon Disclosure Project Label for efforts linked to climate change and a reduction in greenhouse gas emissions

PRINT SERVICE PROVIDER



Compliant with SFI standards for responsible procurement of forest products



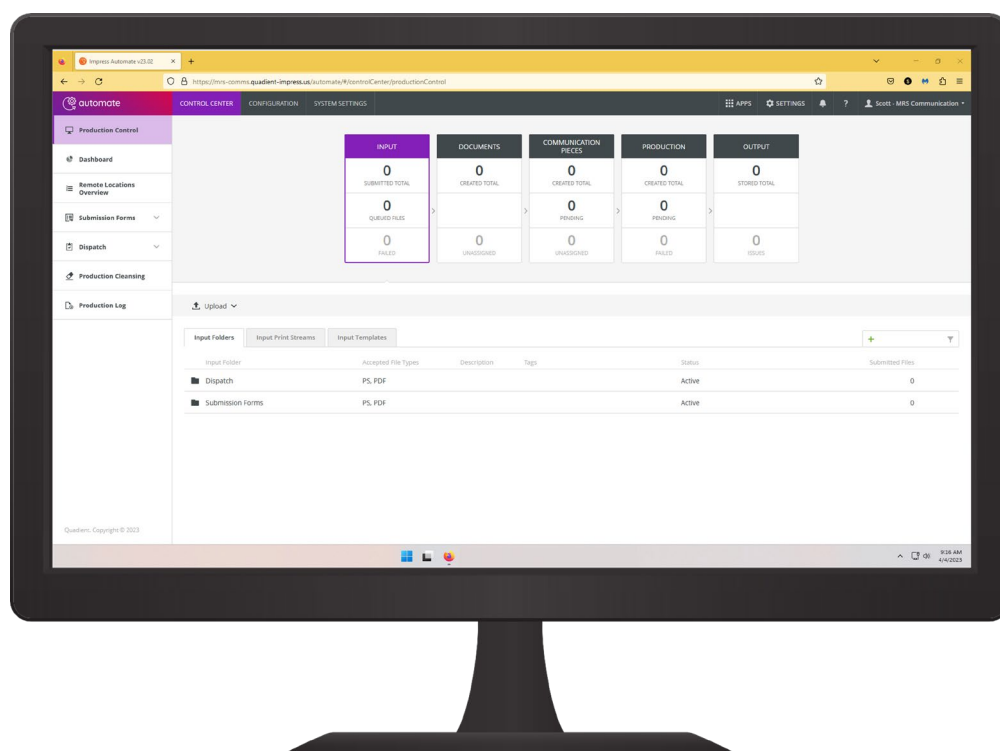
Forest Certified Council certification for use of products associated with responsible forest management

Print & Mail Center Security

- Data hosted in a state of the art high-security data center
- Redundant infrastructure to guarantee continued power supply and network connectivity
- Data transferred by secure protocol (SSH), identical to those used for banking transactions
- Fire, temperature and physical access controls
- 24/7 monitoring



Product Overview

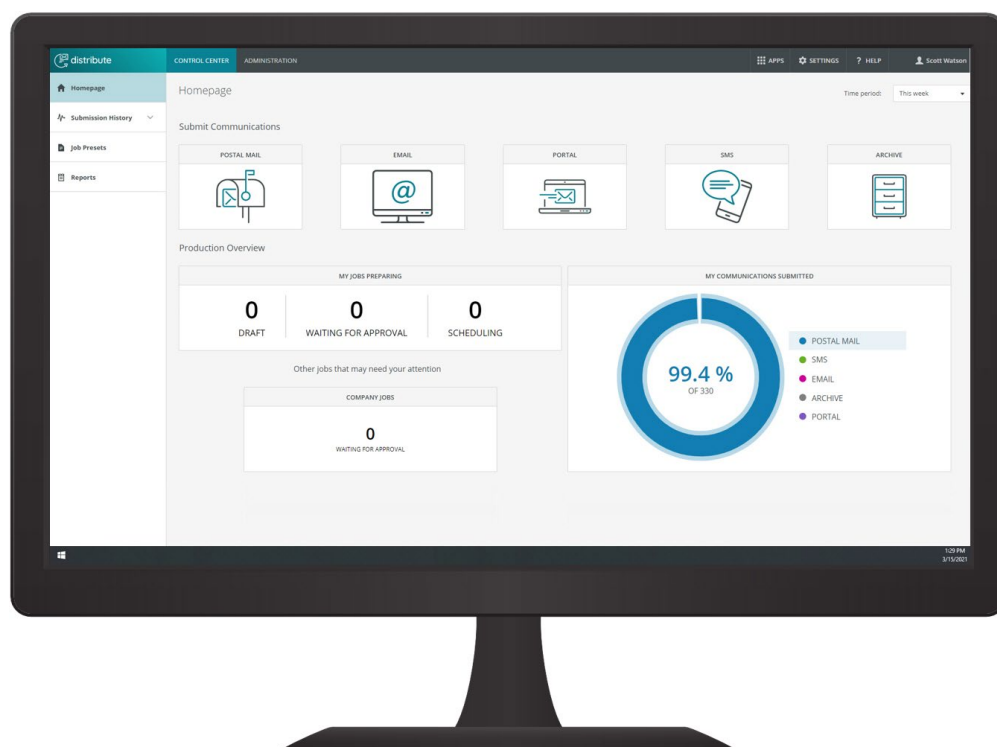


Achieve end-to-end optimization of outbound document workflows

- Overlay color and branding elements onto existing document formats to improve customer experience
- Add personalized offers or notifications to documents for customers who meet certain criteria
- Barcode your documents for custom mail piece assembly by an intelligent folder-inserter
- Enables barcode reading that completely automates variable-page folding/inserting jobs
- Ensures the right pages go into each customer's envelope, every time
- Include an extra enclosure in the envelope for targeted recipients only
- Auto detect documents that should not be mailed and separate or remove them before printing
- Automatically merge same-recipient documents into a single envelope to reduce postage costs
- Output documents in batches according to the size of envelope required
- Validate and standardize mailing addresses to improve the deliverability of your mail
- Print documents in postal presort order for the lowest possible mailing rates
- Automated selection of physical or digital document delivery based on customer preferences



Product Overview

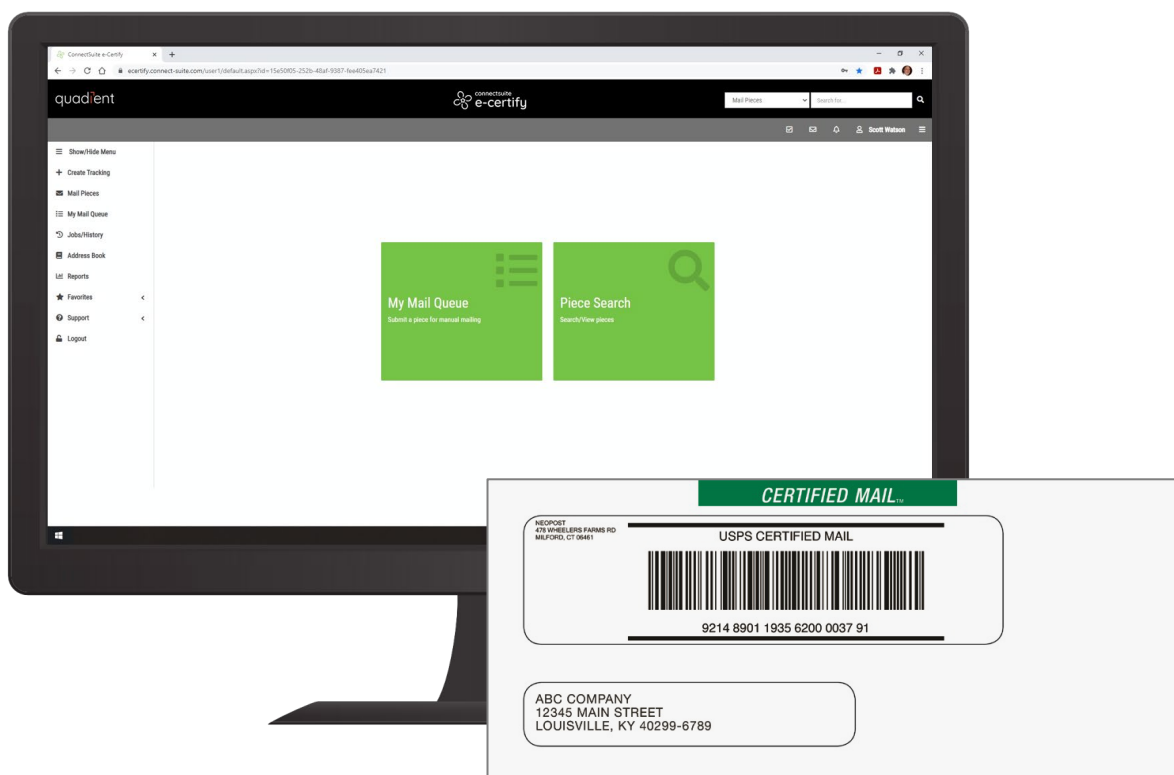


Prepare and deliver your business communications in just a few clicks

- Cloud-based hybrid mail solution to send one, many, or even thousands of letters from your computer in minutes
- Send invoices as they're created so they reach customers faster and you get paid sooner
- Simply use your business or office applications to create documents like you normally do
- Manage mailings in the office or remotely – all that's needed to complete a job is an internet connection
- Virtually print your documents via the user-friendly Distribute print driver
- Document tracing provides real-time processing status of each individual mail piece
- Your documents are uploaded to our state-of-the-art mail prep facility for assembly and mailing
- Secure data transfer (SSH) and certified processes that ensure privacy and regulatory compliance
- Print, sort, stuff, meter and deliver the mail to the post office, all without leaving your desk
- Eliminate the distraction of mail preparation to focus on core business activities



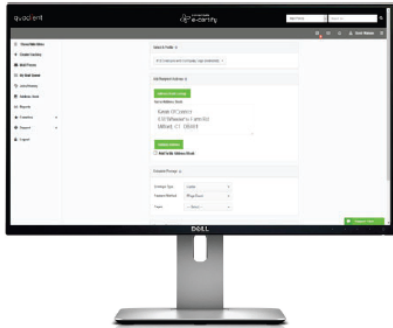
Product Overview



A Complete Solution For Electronic Certified Mail™

- Multi-user, web-based software that streamlines the preparation and management of Certified Mail™
- Easy-to-use interface and process flow enables users to send Certified Mail™ in a fraction of the time
- Prepare one mail piece at a time or upload multiple addresses for batch processing
- No forms to handwrite and no labels or Return Receipt™ cards to apply to envelopes
- Saves over \$1.00 per letter by providing a USPS® digital signature in place of the “green card”
- Centralized tracking and reporting for all sent items – find signatures with ease and incredible efficiency
- Digital archiving eliminates the need to store paper receipts and keep them organized
- Generates USPS® form 3877 (Firm Mailing Book) if round dating/proof of mailing is desired

Stop handwriting USPS® Certified Mail® forms. Streamline your preparation process and start saving today with ConnectSuite e-Certify from Quadient. Here's how it works:

STEP 1	Enter recipient's address or select it from address book. Address validated for accuracy and proper formatting. Mail piece data uploaded to USPS®.	
STEP 2	Print Certified Mail® barcode. Option A: Print a barcoded cover page and place on top of documents. Option B: Print a barcoded tracking label using a thermal label printer.	
STEP 3	Prepare Certified Mail® piece. Option A: Insert folded cover page and documents into a double-window Certified Mail® envelope. Option B: Apply thermal tracking label onto any type of envelope.	
STEP 4	Meter the envelope for \$1.58 less than the "green card" paper-based method (reflects reduced amount for electronic Return Receipt service).	
STEP 5	Delivery status of all sent items is automatically tracked and displayed in a user-friendly online portal. Download electronic PDF signature files as needed (replaces "green card"). All activity and signature files are stored for the lifetime of your subscription. Run simple or advanced searches and print or export reports.	

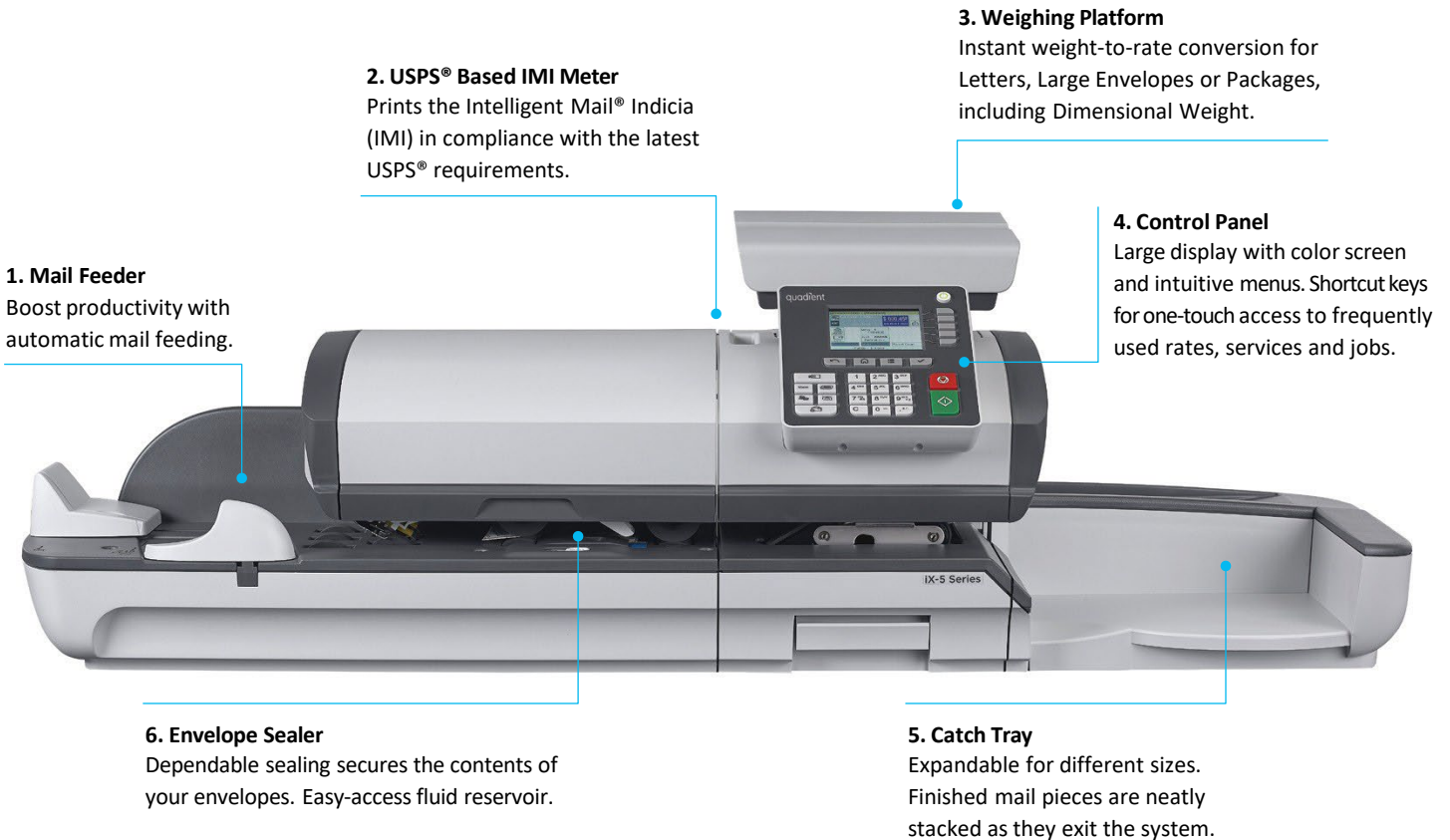


Product Overview

>> [Click Here to View iX5
Product Video](#) <<

Section 4, Item F.

iX-5 SERIES



Key Specifications

iX-5 AF

Processing speed: Up to 110 lpm

Weighing platform capacity: 5, 10, 30 or 70 lb.

Envelope thickness: Up to 1/2"

Accounts/departments: 100 standard, up to 500 optional

Online expense reporting (Neostats Basic): Standard

Connectivity: LAN standard, Wireless LAN optional

Postage labels: Self-adhesive with automatic dispenser

Security: 4-digit operator PIN codes

Job presets (imprint memories): Up to 9

Envelope printing: Graphics (10), Text messages (10)

Ink supply: Quick-change cartridge, up to 15,850 imprints

S.M.A.R.T. Online shipping software: Available



Product Overview

>> [Click Here to View iX3 Product Video](#) <<

Section 4, Item F.

iX-3

SERIES



Key Specifications

Processing speed: Up to 45 lpm	Postage labels: Self-adhesive, feed-to-print 2-sided sheet
Weighing platform: 5 lb. standard, 10, 30 or 70 lb. optional	Security: 4-digit operator PIN codes
Envelope thickness: Up to 3/8"	Job presets (imprint memories): Up to 9
Accounts/departments: 50 standard, up to 300 optional	Envelope printing: Graphics (10), Text messages (10)
Online expense reporting (Neostats Basic): Standard	Ink supply: Quick-change cartridge, up to 5,400 imprints
Connectivity: LAN standard, Wireless LAN optional	S.M.A.R.T. Online shipping software: Available

City of Frostburg
FY27 Budget Changes
As of 08/28/26

Expenditures:	
Replacement truck for Water Department	111,184
Dam House Renovations - Electrical	20,000
Water Supply Salaries	(34,500)
Water Supply Social Security	(2,650)
Waterly Supply Pension	(4,275)
Water Supply Workers Compensation	(1,675)
Water Supply Contribution - 457	(100)
Total Expenditures Changes	<u>87,984</u>
Revenue:	
WellNet Claims Surplus	<u>131,740</u>
Total Revenue Changes	<u>131,740</u>
Net Budget Change	<u><u>43,756</u></u>



PA POWER ELECTRICAL PROPOSAL

Frostburg Mayor and Council

37 S. Broadway
P.O. Box 440
Frostburg MD 21532

August 11, 2026

Attention: Frostburg Mayor and Council

Subject: Piney Dam VFD replacement.

Reference: Site Visit.

We are forwarding this letter in response to your request for quote on the subject project. Pricing is in accordance with the above referenced documents and scope of work listed hereafter. The following scope of work is based upon providing all labor, material, equipment, and supervision to successfully complete the required installation.

Scope of Work :

1. 150 HP VFD.

- a. Remove the existing pump soft starter located in the existing motor control center.
- b. Provide and install new 150 HP rated VFD in the location of the removed soft starter.
- c. Provide and install miscellaneous materials to retrofit the new VFD into the existing MCC.

2. 225 HP VFD.

- a. Remove the existing pump soft starter located in the existing motor control center.
- b. Provide and install new 225 HP rated VFD in the location of the removed soft starter.
- c. Provide and install miscellaneous materials to retrofit the new VFD into the existing MCC.
- d. Provide new VFD rated cable between VFD and pump motor.



Exclusions:

1. All work not specifically stated in the above Scope of Work.
2. Temporary power.
3. Generator or fuel cost for temporary power.
4. Fire Alarm System, installation, or wiring.
5. Security System.
6. Patching / repair of holes in walls, floors and ceilings.
7. Excavation, backfill.
8. Furnishing & installation of equipment housekeeping pads.
9. Power company fees.
10. MBE / WBE participation.
11. Identification, abatement or removal of any asbestos products, lead-based paint, or other hazardous substances.
12. Arc flash analysis.
13. Engineered drawings.
14. Alterations of conduit and cable to pump motors.

General Clarifications:

1. Bid assumes available power source, water, employee parking facilities and sanitary facilities are provided at no cost to PA-Power.
2. Bid includes normal electrical clean-up of our own debris to a central dumpster for loading and hauling by others.
3. This proposal and price are contingent on successful negotiation of mutually agreeable contract terms and conditions and an acceptable all trades precedent project schedule.
4. Alterations of the existing MCC currently serving the pump motors may be needed to accommodate the new VFD's, new brackets may need to be installed on the interior and openings may need to be made in the door pending fitment of the new equipment.
5. A cost adder of **2.5%** should be applied to the below pricing breakdown where a P&P Bond is required.
6. This scope is valid for **30 days** after which time it is subject to re-evaluation due to market conditions and possible vendor price increases.



Pricing Breakdown:

150 HP VFD PER UNIT : \$17,684.00

250 HP VFD PER UNIT : \$23,600.00

VFD Rated CABLE FOR 250 hp PUMP.....\$12,500.00

LUMP SUM Install/Equipment :\$82,486.50

Thank you for the opportunity to be of service to your organization. Please contact the undersigned for any questions or concerns.

Submitted by,

Dustin J. Clayton

Dustin J. Clayton | Managing Partner
PA-Power Solutions LLC.
Electrical Construction Company
dclayton@papowersolutions.net | (814)-585-1265
P.O Box 296 | Bedford, PA 15522
www.papowersolutions.net

☐ ☐ Please consider the environment before printing this email



PA POWER ELECTRICAL PROPOSAL

Frostburg Mayor and Council

37 S. Broadway
P.O. Box 440
Frostburg MD 21532

August 06, 2026

Attention: Frostburg Mayor and Council

Subject: Piney Dam VFD Micro Tech Addition

Reference: Site Visit.

We are forwarding this letter in response to your request for quote on the subject project. Pricing is in accordance with the above referenced documents and scope of work listed hereafter. The following scope of work is based upon providing all labor, material, equipment, and supervision to successfully complete the required installation.

Scope of Work :

1. **Control Wiring.**
 - a. **Provide control cable and raceways to the three new VFD's.**
 - b. **Assist with startup and commissioning of new equipment.**
 - c. **Equipment and programming by Micro Tech see attached scope of work by Micro Tech.**



Exclusions:

1. All work not specifically stated in the above Scope of Work.
2. Temporary power.
3. Generator or fuel cost for temporary power.
4. Fire Alarm System, installation, or wiring.
5. Security System.
6. Patching / repair of holes in walls, floors and ceilings.
7. Excavation, backfill.
8. Furnishing & installation of equipment housekeeping pads.
9. Power company fees.
10. MBE / WBE participation.
11. Identification, abatement or removal of any asbestos products, lead-based paint, or other hazardous substances.
12. Arc flash analysis.
13. Engineered drawings.
14. Alterations of conduit and cable to pump motors.

General Clarifications:

1. Bid assumes available power source, water, employee parking facilities and sanitary facilities are provided at no cost to PA-Power.
2. Bid includes normal electrical clean-up of our own debris to a central dumpster for loading and hauling by others.
3. This proposal and price are contingent on successful negotiation of mutually agreeable contract terms and conditions and an acceptable all trades precedent project schedule.
4. Alterations of the existing MCC currently serving the pump motors may be needed to accommodate the new VFD's, new brackets may need to be installed on the interior and openings may need to be made in the door pending fitment of the new equipment.
5. A cost adder of **2.5%** should be applied to the below pricing breakdown where a P&P Bond is required.
6. This scope is valid for **30 days** after which time it is subject to re-evaluation due to market conditions and possible vendor price increases.



Pricing Breakdown:

PA Power.....\$7,180.00

Micro-Tech.....\$29,898.00

Thank you for the opportunity to be of service to your organization. Please contact the undersigned for any questions or concerns.

Submitted by,

Dustin J. Clayton

Dustin J. Clayton | Managing Partner
PA-Power Solutions LLC.
Electrical Construction Company
dclayton@papowersolutions.net | (814)-585-1265
P.O Box 296 | Bedford, PA 15522
www.papowersolutions.net

☐ ☐ Please consider the environment before printing this email

To celebrate our community's Bicentennial in 2012, the City of Frostburg created the 2012 Fund. The 2012 Fund successfully financed a very enjoyable Bicentennial Celebration.

The remainder of the 2012 Fund was invested by the Foundation for Frostburg in what is known as The Frostburg Day Endowment. In addition, the Bicentennial Committee designated the second Saturday in September to be known as "Frostburg Day." On that day, or at a Fall meeting of the Mayor and Council, a portion of the interest generated from this endowment is presented to individuals or groups that have upheld the Foundation's mission of enhancing the quality of life for the citizens of Frostburg and the surrounding communities. This fund will continue to grow and serve as a start-up fund for Frostburg's 250th Birthday Celebration in the year 2062.

In addition to a cash stipend, a unique piece of artwork is presented to the recipients of the Spirit of Frostburg Award. The background incorporates the poster that was designed for the 2012 Celebration. Our thanks go out again to Susan Dodge of FSU who designed the original Bicentennial poster, and continues to customize the award for us each year. On the poster is the Bicentennial Poem, commissioned by the Frostburg 2012 committee, composed by local poet Nina Forsythe, who currently serves our city as a commissioner.

Award winners are selected by the Mayor and Council. Previous winners of this award include:

2013: Winnie Davis, Frostburg Area Ambulance Service, Chuck Dicken, WFWM, and Jack Dishong, Frostburg Lamppost Committee.

2014: The House and Garden Club of Frostburg, and The American Legion Farrady Post 24.

2015: Elizabeth Eshleman, The Frostburg Museum, and Dr. William Bingman & Dr. Barbara Ornstein, FSU Children's Literature Centre.

2016: Mr. Patrick O'Brien, Director of Civic Engagement, FSU

2017: The Classy Chassis Car Club and The Frostburg Elks Lodge 470

2018: Retired Hometown Heros Sergeant George D. Kroll, Lieutenant Kevin G. Grove, Chief Royce C. Douty, for 120 years of combined service on the Frostburg Police Department.

2019: Frostburg Area Interfaith Food Pantry: The stipend treated the directors and designated volunteers to a dinner.

2020: Mr. Bob Stevenson, Retired Principal of Beall Elementary School

2021: Mr. John R. Kirby, Jr.: Frostburg City Administrator, retired, who served the City from September 14, 2004 to June 30, 2019.

2022: Dr. Kara Rogers Thomas, Professor, Frostburg State University Dept. of Sociology, Coordinator, FSU Appalachian Festival.

2023: Local elementary school students Carson Negley, age 7, leukemia patient, and Harper Struntz, age 9, priority patient for a heart transplant.

2024: The Foundation for Frostburg Coal Miner Memorial Statue Fund.

2025: Mr. Benito Reyes, Owner of Mario's Italian Eatery for his support of the Frostburg Community.