



THE CITY OF FROSTBURG

Mayor and Council Meeting Agenda

Tuesday, June 18, 2024 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor W. Robert Flanigan

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

5. Approval of the Agenda

6. Approval of the Minutes

A. Minutes from the May Mayor and Council Meeting.

Motion and Second to Approve the Minutes for the May Mayor and Council Meeting.

7. Special Presentations and Requests

8. Mayor and Commissioners Reports and Announcements

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

9. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

10. Old Business

11. New Business

A. RESOLUTION 2024-31 Approve FY 2024 Year End Budget Amendments. Elaine Jones, CPA, Director of Finance

Motion and Second to Approve Resolution 2024-31; PUBLIC COMMENT; Vote of the Mayor and City Council.

B. RESOLUTION 2024-32 Authorize purchase of a new Pump (Pump #4) for Piney Dam Pumping Station. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-32; PUBLIC COMMENT; Vote of the Mayor and City Council.

C. RESOLUTION 2024-33 Authorize Change Order No. 3 and No. 4 for Frostburg Childcare Center, Daystar Builders for contract time extension and for a fire rated door as required by the State Fire Marshal, Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-33; PUBLIC COMMENT; Vote of the Mayor and City Council.

D. RESOLUTION 2024-34 Approve Allegany County Hazard Mitigation Plan. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-34; PUBLIC COMMENT; Vote of the Mayor and City Council.

E. RESOLUTION 2024-35 Approve Temporary Repeal of the Open Container Law for the Lemonade Crawl. Nick Costello, Chief of Police

Motion and Second to Approve Resolution 2024-35; PUBLIC COMMENT; Vote of the Mayor and City Council.

F. Results from the 2024 Election, as submitted by Elizabeth Stahlman, City Administrator.

To be entered into the Minutes of the June 2024 Mayor and Council Meeting Minutes per City Charter Section 606.

12. Report of the Frostburg Police Department

Chief Nicholas Costello

13. Open Public Comment

14. Adjournment



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, May 21, 2024 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor W. Robert Flanigan

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. **Roll Call**
5. **Approval of the Agenda**

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove. Motion carried.

6. **Approval of the Minutes**

A. Minutes from the Month Council Meeting.

Motion and Second to Approval the Minutes for the Month Council Meeting.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey. Motion carried.

7. **Special Presentations and Requests**

8. **Mayor and Commissioners Reports and Announcements**

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Finance Carter. Motion carried.

9. **Public Hearings**

A. FY 2025 Budget Ordinance Public Hearing

B. CSO Elimination Project Application

C. Combined Sewer Overflow Monthly Public Hearing

10. **Old Business**

- A. Fiscal Year 2025 Operating Budget and Schedule of Rates and Fees - Elaine Jones, CPA, Director of Finance

Motion and Second to Approve the Ordinance on Second Reading; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey. Motion carried.

11. New Business

- A. **Resolution 2024-26** Authorize an application to the Maryland Community Development Block Grant Program up to \$800,000.00 for CSO Projects on North Grant Street and Center Street. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-26; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove. Motion carried.

- B. **Resolution 2024-27** Approve an Add-Alternate to the Salt Storage Building Construction Project in the amount of \$162,000.00 to Lashley Construction. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-27; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey. Motion carried.

- C. **RESOLUTION 2024-28** Approve American Rescue Plan Act Project - Glendening Playground Replacement. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-28; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove. Motion carried.

- D. **RESOLUTION 2024-29** Approve Change Order for the Frostburg Childcare Center Construction Project in the amount of \$1,981.58 to Daystar Builders. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-29; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Works Ritchey. Motion carried.

- E. **RESOLUTION 2024-30** Approve a Temporary Repeal of the Open Container Laws for Derby Day. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-30; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Finance Carter. Motion carried.

12. Report of the Frostburg Police Department

Chief Nicholas Costello

13. Open Public Comment

14. Adjournment

City of Frostburg
Monthly Reports



For the month of May 2024
Reports from the Departments of:

- Community Development
- Finance
- Parks and Recreation
- Police
- Street
- Water

CITY OF FROSTBURG

Monthly Report: Community Development Department

For the Month of: May 2024

Submitted by: Bethany Fife, Director of Community Development; Jamie Klink, Planner; Mary Gracie, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer

Permits

Please see attached permit report.

Rental Housing

- First round of Rental Property Inspections sent to property owners.
- RH Coordinator assisted property owners with general zoning inquiries.
- Emailed copies of rental license and receipts for 2024 to property owners.
- Spoke with several tenants due to tenant landlord issues and referred tenants to Tenant/Landlord helpline with successful help for issues for tenants. Also handled issues through emails to tenants and landlords with great success.
- Owner and Agent information was provided to the Frostburg Police Department when requested. Updated spreadsheet sent to both Police Department and Fire Department
- Mailing address updates were made for property owners who needed them.
- Attended first Landlord meeting at HRDC in Cumberland with guest from Legal Aid.
- Newly owner-occupied properties have been updated from rental status.
- Continued effort is being made to obtain all delinquent rental registrations.
- New rental property owners were provided RH materials.
- Owner and Agent list was provided to citizens who requested assistance with housing in Frostburg.
- Combined effort for compliance was made with Code Enforcement with non-compliant properties.
- Confirmation of outstanding registration issues were given by RH and CE per our Finance Department's request.
- Updates have been made to systems to reflect property transfers and changes. Pending changes will be updated upon confirmation from Finance.

Code Enforcement

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

Boards and Commissions

- *Historic District Commission* – The Historic District Commission met on May 13, to review a proposal for a fence installation at 46 Depot Road. Due to the absence of the applicant, the proposal could not be adequately presented and was tabled until the next scheduled meeting. Additional discussion was held regarding the status of the Historic District Commission’s alternate member, the status of various redevelopment projects in the City, and the presence of an unpermitted fence located at 287 E. Main Street in the Historic District.
- *Planning Commission* – The Frostburg Planning Commission met on May 8, to discuss the recently passed MD House Bill 805 which concerns the restrictions on cannabis licensee locations, and potential updates to the City of Frostburg’s Zoning Ordinance as a result of the new legislation. After discussion of various aspects of the new bill and its potential impacts, the discussion was tabled until the next scheduled meeting. Public comment was received from Diana Wilson, President of Frostburg Rental and Sales, 227 E. Main Street, regarding the potential sale of the Frostburg Rental and Sales building to the owners of Rehab 1st for the purpose of a cannabis dispensary. Public comment was also received from Brian Alderton, 6 S. Mt. Vernon Street, regarding the potential impacts of cannabis dispensaries on residential areas. Additionally, staff gave an update on the selection of Wallace Montgomery as the consultant for the City’s upcoming Comprehensive Plan.
- *Board of Zoning Appeals* – The Board of Zoning Appeals did not meet in May due to a lack of applications received.
- *Green Team* – The Green Team held its monthly meeting on Wednesday, May 29. At the meeting, Nina Forsythe gave an overview of the Boonsboro GreenFest event she attended in early May, and Bethany gave a recap on the Buy Nothing, Give Freely event, which was held on May 18 and 19. Members also discussed the upcoming Frostburg First Friday event with a “Sun and Seeds” theme and an issue relating to residents leaving large amounts of cardboard out for garbage pickup (instead of recycling the cardboard). The Boy Scouts also will be building an insect hotel for the Edible Arboretum.

Director's Report:

Meetings, Webinars, Conferences, and Trainings Attended:

- May 1: FrostburgFirst Executive Board meeting w/ Main Street Manager
- May 1: Comp Plan pre-kickoff meeting
- May 1: Solid Waste Management Board meeting & Frostburg Landfill tour
- May 8: Leadership Allegany Environment Day
- May 9: FrostburgFirst Board Retreat planning session
- May 14: Work Session
- May 15: FrostburgFirst Board of Directors meeting
- May 16: Buy Nothing, Give Freely drop offs
- May 17: Buy Nothing, Give Freely drop offs
- May 18: Buy Nothing, Give Freely event
- May 19: Buy Nothing, Give Freely event
- May 20: DHCD grant training
- May 21: FrostburgFirst Board Development committee meeting
- May 21: Council meeting
- May 22: Leadership Allegany Send Off Day
- May 29: Green Team meeting

Planning, Economic Development, & Current Projects:

Phase II of development at the Edible Arboretum is underway. Areas have been marked to accommodate a blueberry patch and a “no mow” wildflower meadow, which will be planted later this spring. An outdoor sink and prep table have been delivered, and a small area near the entrance will be graded and graveled to create a more welcoming entryway. These projects are being completed by the Edible Arboretum Steering Committee with assistance from the Parks & Rec Department.

4 additional pet waste stations have been delivered and will be placed around town. One station has been installed at Mount Pleasant Park, and three additional stations are scheduled to be installed near Mountain Ridge High School, near the intersection of Ormand Street and High Street, and on Wood Street.

The final site plan for the O'Reilly Auto Parts retail store was reviewed and approved by the Planning Commission at their August meeting. The building permit has been issued, and construction has begun.

The Frostburg Green Team hosted the second annual Buy Nothing, Give Freely event on May 18 and 19, with “Drive Thru Drop Offs” held at City Place on May 16 and 17. We estimate that over 50,000 items were donated, with only approximately 5% left over and three bags of garbage. (Fun fact: On Thursday evening alone, 4-7pm, we collected more donations than we did during the entirety of last year’s four-day event!)

The building permit for a major renovation of the Nickel Building (former location of the Au Petit Paris restaurant) has been released and construction is underway.

The Community Development Director is preparing a grant application to the Maryland Department of Housing and Community Development for Strategic Demolition funds. If awarded, these funds will be used to support demolition of the existing blighted structures on North Water Street, acquisition of the last remaining privately-owned structure on North Water Street, and site work to accommodate future construction of townhomes.

Community Development staff have been collaborating with staff from Allegany County’s Economic Development department to create a “redevelopment district,” which would incentivize the rehabilitation of major structures in the downtown district and the creation of upper-story housing.

On the Radar:

- Subdivision and Land Use Regulations rewrite/update
- Comprehensive Plan & Housing Element – RFP being prepared related to a full rewrite of the 10-year Comprehensive Plan, a document required by state law
- Glendening signage project
- Development of an address assignment policy



Case Activity Report

05/01/2024 - 05/31/2024

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Inspection

5/24/2024		24 STANDISH DR	noise, pollution from racing ATV vehicles in woods	Inspection	Monitoring
Group Total: 1					

Group: Phone Call/Email

5/18/2024	05/17/2024	111 WOOD ST	High Grass	Phone Call/Email	Resolved
5/22/2024	06/01/2024	217 MAIN ST	High grass and weeds on properties	Phone Call/Email	First Warning
5/14/2024	05/17/2024	11 WELSH ST	High Grass	Phone Call/Email	Resolved
5/14/2024	ASAP	116 VICTORIA LANE	High Grass	Phone Call/Email	Resolved
5/8/2024	02/28/2024	4 BOB CAT CT	Unregistered Ford pick up truck in parking lot.	Phone Call/Email	Monitoring
5/10/2024	ASAP	208 LOWER CONSOL ROAD NW	Chair on sidewalk	Phone Call/Email	Resolved
5/10/2024	05/17/2024	111 WOOD ST	High Grass	Phone Call/Email	Resolved
5/6/2024	05/08/2024	37 GREEN ST	Unregistered Vehicle	Phone Call/Email	Resolved
Group Total: 8					

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Re-Inspection

5/31/2024	06/01/2024	21 CENTENNIAL ST	Overgrown yards causing increase in snake and rodent populations.	Re-Inspection	Resolved
5/31/2024	05/17/2024	84 S GRANT ST	High Grass	Re-Inspection	Resolved
5/15/2024	05/17/2024	39 N WATER ST	High grass and overgrown weeds and bushes	Re-Inspection	Resolved
5/15/2024	ASAP	208 LOWER CONSOL ROAD NW	Chair on sidewalk	Re-Inspection	Resolved
5/14/2024	05/13/2024	200 E MAIN ST	High Grass	Re-Inspection	Resolved
5/14/2024	05/17/2024	11 WELSH ST	High Grass	Re-Inspection	Resolved
5/14/2024	05/06/2024	92 LINDEN ST	High Grass	Re-Inspection	Resolved
5/11/2024	05/15/2024	162 CENTER ST	High Grass	Re-Inspection	Resolved
5/7/2024	05/13/2024	201 WELSH HILL ROAD	High grass	Re-Inspection	Resolved
5/7/2024	05/13/2024	166 E MAIN ST	High Grass	Re-Inspection	Resolved
5/7/2024	05/13/2024	164 E MAIN ST	High Grass	Re-Inspection	Resolved

Group Total: 11

Group: Walk-In

5/1/2024	05/05/2024	114 W MAIN ST	Large pile of trash at rear apartments	Walk-In	Monitoring

Group Total: 1

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Total Records: 21

6/3/2024



Case Detail Report

05/01/2024 - 05/31/2024

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
5/29/2024	06/05/2024 Grass	198 E MAIN ST	High Grass Front porch clapsed	First Warning
5/29/2024		21 CENTENNIAL ST	lots is completely overgrown, causing rodent and snake issues in the neighborhood . It is also very unsightly for all neighbors to have to see.	
5/29/2024	ASAP	1 HILLTOP DR	High Grass	First Warning
5/22/2024		24 STANDISH DR	noise, pollution from racing ATV vehicles in woods	Monitoring
5/22/2024	06/01/2024	217 MAIN ST	High grass and weeds on properties	First Warning
5/22/2024	06/01/2024	254 TALCOTT AVE	High Grass	First Warning
5/20/2024	06/01/2024	21 CENTENNIAL ST	Overgrown yards causing increase in snake and rodent populations.	Resolved
5/17/2024	05/27/2024	14 LEE ST	High Grass/Rental	First Warning

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
5/15/2024	ASAP	116 VICTORIA LANE	High Grass	Resolved
5/10/2024	05/17/2024	111 WOOD ST	High Grass	Resolved
5/10/2024	ASAP	208 LOWER CONSOL ROAD NW	Chair on sidewalk	Resolved
5/10/2024	05/17/2024	84 S GRANT ST	High Grass	Resolved
5/10/2024	05/24/2024	176 W 1ST ST	Unregistered vehicle	Resolved
5/10/2024	5/24/2024	37 WASHINGTON ST	Unregistered Vehicle	First Warning
5/10/2024	05/17/2024	11 WELSH ST	High Grass	Resolved
5/10/2024	05/17/2024	13 WELSH ST	High Grass	Resolved
5/10/2024	05/17/2024	39 N WATER ST	High grass and overgrown weeds and bushes	Resolved
5/8/2024	05/15/2024	162 CENTER ST	High Grass	Resolved
5/6/2024	05/13/2024	200 E MAIN ST	High Grass	Resolved
5/6/2024	05/13/2024	164 E MAIN ST	High Grass	Resolved
5/6/2024	05/13/2024	197 WELSH HILL ROAD	High Grass	Resolved
5/6/2024	05/13/2024	166 E MAIN ST	High Grass	Resolved
5/6/2024	05/13/2024	201 WELSH HILL ROAD	High grass	Resolved
5/3/2024	05/05/2024	114 W MAIN ST	Large pile of trash at rear apartments	Monitoring

Total Records: 24

6/3/2024



Permit Report

05/01/2024 - 05/31/2024

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Use & Occupancy		12 VILLAGE PKWY	Commercial Use & Occupancy	Closed
Grading	Minor Grading	340 BARNARD ST	10' x 43' Driveway Expansion	Closed
Building	Renovation/Conversion	46 E COLLEGE AVE	Commercial Renovation to Accommodate Laundromat Use	Open
Grading	Minor Grading	101 Village Parkway	Removing curb and grass area in front of building	Pending
Fence		45 BOWERY ST	6' Wood Privacy Fence	Closed
Building	Single Family Dwelling	202 Moonlight Drive	Single Family Dwelling	Open
Chicken		6 PRESTON PL	Chicken Permit	Closed
Burning		217 EAST ST	Burning Brush	Closed
Burning		101 PEARSON ST	Burning Brush	Closed
Grading	Major Grading	10802 Laurel Hill Drive	Site preparation for future light manufacturing facility (3.92 acres)	Pending
Building	Renovation/Conversion	84 E MAIN ST	Nickel Building Renovation	Open

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Burning		215 EAST ST	Burning Brush	Closed
Building	Renovation/Conversion	52 W MECHANIC ST	Conversion of Duplex to Single Family	Open
Building	Renovation/Conversion	203 E MAIN ST	Basement Underpinning	Open
Building	Single Family Dwelling	203 Moonlight Drive	Single Family Dwelling	Open
Building	Single Family Dwelling	104 Buttermilk Circle	Single Family Dwelling	Open
Building	Accessory Structure	267 ARMSTRONG AVE	52' x 13'2" Deck Addition	Open
Building	Accessory Structure	214 ARMSTRONG AVE	Construction of a 48' x 26' Post Frame Garage	Open
Fence		255 CENTENNIAL ST	Installation of 6' Wood Privacy Fence	Closed
Fence		109 MAPLE ST	Installation of 6' Wood Privacy Fence	Closed
Certificate of Appropriateness		40 BEALLS LANE	In-Kind House and Garage Roof Repairs	Closed
Building	Solar	198 BOWERY ST	Install an 10.66KW rooftop solar setup with 26*SEG-410-BMD-HV panels.	Open

Total Records: 22

6/14/2024

2024

Assets

01-000-1001	OPERATING CASH - POLICE DEPT	100.00
01-000-1003	OPERATING CASH - TAX CLERK	200.00
01-000-1004	CASH - CORPORATE (STC)	11,242,071.04
01-000-1006	RESTRICTED CASH CD - PLAYGROUND FUN	26,734.89
01-000-1100	ACCOUNTS RECEIVABLE	50,972.31
01-000-1101	ACCTS REC - POLICE TICKETS/CIT	15,750.00
01-000-1140	TAXES RECEIVABLE - REAL ESTATE	163,923.72
01-000-1141	TAXES RECEIVABLE - PERSONAL PROPERTY	2,084.23
01-000-1143	TAXES RECEIVABLE - CORPORATION	49,364.34
01-000-1200	PREPAID EXPENSE	20,810.64
01-000-1220	LEASE RECEIVABLE	840,335.00
01-000-1230	ACCRUED INTEREST RECEIVABLE	7,939.22
01-000-1500	FIXED ASSETS	23,917,397.85
01-000-1504	WIP - CHILDCARE CENTER	755,799.05
01-000-1506	WIP - GATEWAY IMPROVEMENT	720,337.76
01-000-1507	WORK IN PROCESS - MISC PROJECTS	122,909.75
01-000-1570	RIGHT OF USE ASSETS	538,139.38
01-000-1571	RIGHT OF USE ASSETS - INTANGIBLE	13,864.18
01-000-1580	INTANGIBLE ASSETS	206,323.69
01-000-1600	RESERVE FOR DEPRECIATION	9,107,660.51-
01-000-1605	ACCUMULATED DEPRECIATION-ROU	155,478.95-
01-000-1650	RESERVE FOR AMORTIZATION	82,529.44-
01-000-1900	DEFERRED FINANCING OUTFLOW	406,711.00
01-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	227,996.00
	Total Assets	<u>29,984,095.15</u>

Liabilities & Fund Balance

01-000-1655	ACCUMULATED AMORTIZATION - ROU	4,621.39
01-000-2000	ACCOUNTS PAYABLE	100.00
01-000-2010	PRICHARD FARMS RETSA PAYABLE	1,048.95
01-000-2220	LEASE LIABILITY	385,555.26
01-000-2225	SUBSCRIPTION LIABILITY - ROU	8,949.30
01-000-2250	UNEARNED REVENUE	176,539.63
01-000-2251	UNEARNED REV - PLAYGROUND	26,734.89
01-000-2253	UNEARNED REVENUE - ARPA	4,133,951.39
01-000-2450	DEFERRED FINANCING INFLOW	124,086.00
01-000-2451	DEFERRED FINANCING INFLOW - OPEB	43,848.00
01-000-2452	DEFERRED FINANCING INFLOW-LEASES	823,472.06
01-000-2700	COMPENSATED ABSENCES	345,544.19
01-000-2855	OPEB OBLIGATION	640,591.00
01-000-2860	NET PENSION LIABILITY	1,292,726.00
01-000-2901	BONDS PAYABLE	2,344,000.00
01-000-2905	BOND PREMIUM	260,605.51
	Total Liabilities	<u>10,612,373.57</u>

01-000-3000	INVESTED IN FIXED ASSETS	13,118,573.00
01-000-3200	FUND BALANCE	4,935,250.50
	Total	<u>18,053,823.50</u>

Revenue	6,755,951.41
Less Expenses	<u>5,438,053.33</u>
Net	1,317,898.08

2024

Total Fund Balance	<u>19,371,721.58</u>
Total Liabilities & Fund Balance	<u><u>29,984,095.15</u></u>

2024

Assets		
02-000-1000	CASH	758,726.85
02-000-1030	RESTRICTED CASH - WATERSHED IMPROVE	55,319.71
02-000-1100	ACCOUNTS RECEIVABLE	4,174.88
02-000-1102	WATER ACCOUNTS RECEIVABLE	75,634.73
02-000-1140	INTEREST RECEIVABLE - WATER	796.33
02-000-1500	FIXED ASSETS	3,890,421.39
02-000-1570	RIGHT OF USE ASSETS	93,804.85
02-000-1600	RESERVE FOR DEPRECIATION	2,988,452.36-
02-000-1605	ACCUMULATED DEPRECIATION-ROU	33,517.67-
02-000-1900	DEFERRED FINANCING OUTFLOW	62,675.00
02-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	43,132.00
	Total Assets	<u>1,962,715.71</u>
Liabilities & Fund Balance		
02-000-2220	LEASE LIABILITY	62,963.48
02-000-2450	DEFERRED FINANCING INFLOW	19,169.00
02-000-2451	DEFERRED FINANCING INFLOW - OPEB	8,295.00
02-000-2700	COMPENSATED ABSENCES	104,640.70
02-000-2855	OPEB OBLIGATION	121,186.00
02-000-2860	NET PENSION LIABILITY	199,688.00
	Total Liabilities	<u>515,942.18</u>
02-000-3000	INVESTED IN FIXED ASSETS	907,116.00
02-000-3250	FUND BALANCE	456,164.59
	Total	<u>1,363,280.59</u>
	Revenue	1,922,575.00
	Less Expenses	<u>1,839,082.06</u>
	Net	<u>83,492.94</u>
	Total Fund Balance	<u>1,446,773.53</u>
	Total Liabilities & Fund Balance	<u>1,962,715.71</u>

2024

Assets		
03-000-1000	CASH	1,045,181.13
03-000-1040	BAY RESTORATION FUND CASH	34,785.30
03-000-1041	CSO CASH	342,928.03
03-000-1100	ACCOUNTS RECEIVABLE	97,867.00
03-000-1103	SEWER ACCOUNTS RECEIVABLE	126,471.87
03-000-1120	BAY RESTORATION FUND RECEIVABLE	15,249.91
03-000-1121	CSO SURCHARGE RECEIVABLE	29,873.97
03-000-1141	INTEREST REC - CSO SURCHARGE	2,187.02
03-000-1142	INTEREST RECEIVABLE - SEWER	1,279.71
03-000-1500	FIXED ASSETS	26,036,126.79
03-000-1529	WIP - CENTENNIAL PUMP STATION	840,219.88
03-000-1537	WIP - PHASE IX-C	1,472,649.80
03-000-1538	WIP - PHASE X-A	181,627.05
03-000-1539	WIP - PHASE X-B	109,088.40
03-000-1540	WIP - PHASE X-C	125,022.40
03-000-1570	RIGHT OF USE ASSETS	86,933.24
03-000-1600	RESERVE FOR DEPRECIATION	9,429,149.64-
03-000-1605	ACCUMULATED DEPRECIATION-ROU	5,795.55-
03-000-1900	DEFERRED FINANCING OUTFLOW	51,137.00
03-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	30,827.00
	Total Assets	<u>21,194,510.31</u>
Liabilities & Fund Balance		
03-000-2220	LEASE LIABILITY	81,322.29
03-000-2450	DEFERRED FINANCING INFLOW	15,637.00
03-000-2451	DEFERRED FINANCING INFLOW - OPEB	5,929.00
03-000-2700	COMPENSATED ABSENCES	66,246.73
03-000-2855	OPEB OBLIGATION	86,613.00
03-000-2860	NET PENSION LIABILITY	162,904.00
03-000-2900	NOTES PAYABLE	216,476.23
	Total Liabilities	<u>635,128.25</u>
03-000-3000	INVESTED IN FIXED ASSETS	18,368,433.00
03-000-3200	FUND BALANCE	<u>1,805,770.13</u>
	Total	20,174,203.13
	Revenue	2,376,042.82
	Less Expenses	<u>1,990,863.89</u>
	Net	<u>385,178.93</u>
	Total Fund Balance	<u>20,559,382.06</u>
	Total Liabilities & Fund Balance	<u>21,194,510.31</u>

2024

Assets		
04-000-1000	CASH	879,415.47
04-000-1130	SURCHARGE INTEREST RECEIVABLE	3,358.27
04-000-1131	WATER SURCHARGE RECEIVABLE	39,446.81
04-000-1500	FIXED ASSETS	28,457,294.14
04-000-1540	LAND	164,021.96
04-000-1600	RESERVE FOR DEPRECIATION	<u>19,425,949.62</u>
	Total Assets	<u><u>10,117,587.03</u></u>
Liabilities & Fund Balance		
04-000-2250	UNEARNED REVENUE	5,417.26
04-000-2900	NOTES PAYABLE	<u>2,463,347.54</u>
	Total Liabilities	2,468,764.80
04-000-3000	INVESTED IN FIXED ASSETS	6,327,244.00
04-000-3250	FUND BALANCE	<u>616,351.26</u>
	Total	6,943,595.26
	Revenue	798,696.99
	Less Expenses	<u>93,470.02</u>
	Net	<u>705,226.97</u>
	Total Fund Balance	<u>7,648,822.23</u>
	Total Liabilities & Fund Balance	<u><u>10,117,587.03</u></u>

2024

Assets		
05-000-1000	CASH	138,904.03
05-000-1135	TRASH & GARBAGE RECEIVABLE	40,371.23
05-000-1140	INTEREST RECEIVABLE - TRASH	3,708.78
05-000-1500	FIXED ASSETS	596,937.03
05-000-1600	RESERVE FOR DEPRECIATION	330,759.30-
05-000-1900	DEFERRED FINANCING OUTFLOW	30,220.00
05-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	18,490.00
	Total Assets	<u>497,871.77</u>
Liabilities & Fund Balance		
05-000-2450	DEFERRED FINANCING INFLOW	9,248.00
05-000-2451	DEFERRED FINANCING INFLOW - OPEB	3,556.00
05-000-2700	COMPENSATED ABSENCES	40,054.47
05-000-2855	OPEB OBLIGATION	51,949.00
05-000-2860	NET PENSION LIABILITY	96,341.00
	Total Liabilities	<u>201,148.47</u>
05-000-3000	INVESTED IN FIXED ASSETS	266,178.00
05-000-3200	FUND BALANCE	24,706.13-
	Total	<u>241,471.87</u>
	Revenue	435,553.05
	Less Expenses	<u>380,301.62</u>
	Net	<u>55,251.43</u>
	Total Fund Balance	<u>296,723.30</u>
	Total Liabilities & Fund Balance	<u>497,871.77</u>

City of Frostburg
COMM DEVELOPMENT SPECIAL PROJECTS FUND
BALANCE SHEET
AS OF: 05/31/24

2024

Assets		
07-000-1000	CASH	<u>37,334.98</u>
	Total Assets	<u><u>37,334.98</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
07-000-3200	FUND BALANCE	<u>56,091.43</u>
	Total	<u>56,091.43</u>
	Revenue	48.88
	Less Expenses	<u>18,805.33</u>
	Net	<u>18,756.45-</u>
	Total Fund Balance	<u>37,334.98</u>
	Total Liabilities & Fund Balance	<u><u>37,334.98</u></u>

City of Frostburg
OPIOID SETTLEMENT FUND
BALANCE SHEET
AS OF: 05/31/24

2024

Assets		
08-000-1000	CASH	<u>21,594.21</u>
	Total Assets	<u><u>21,594.21</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
08-000-3200	FUND BALANCE	<u>8,841.32</u>
	Total	<u>8,841.32</u>
	Revenue	12,752.89
	Less Expenses	<u>0.00</u>
	Net	<u>12,752.89</u>
	Total Fund Balance	<u>21,594.21</u>
	Total Liabilities & Fund Balance	<u><u>21,594.21</u></u>

**CITY OF FROSTBURG
MONTHLY REPORT - TAXES
FOR THE MONTH ENDING MAY 31, 2024**

Tax Type - Year	Principal		Receipts		Abatements/ Adjustments	Principal
	Receivable at 04/30/24	Billings	Principal	Interest		
Real Estate - 20/21	\$ 237.32	\$ -	\$ -	\$ -	\$ -	\$ 237.32
Real Estate - 21/22	16,712.76	-	-	-	-	16,712.76
Real Estate - 22/23	47,511.19	-	348.92	120.52	-	47,162.27
Real Estate - 23/24	102,017.32	-	2,205.95	300.65	-	99,811.37
Real Estate Total	<u>\$ 166,478.59</u>	<u>\$ -</u>	<u>\$ 2,554.87</u>	<u>\$ 421.17</u>	<u>\$ -</u>	<u>\$ 163,923.72</u>
Personal Prop - 20/21	\$ 293.45	\$ -	\$ -	\$ -	\$ -	\$ 293.45
Personal Prop - 21/22	388.50	-	-	-	-	388.50
Personal Prop - 23/24	1,422.83	-	20.55	1.55	-	1,402.28
Personal Property	<u>\$ 2,104.78</u>	<u>\$ -</u>	<u>\$ 20.55</u>	<u>\$ 1.55</u>	<u>\$ -</u>	<u>\$ 2,084.23</u>
Public Utility - 23/24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporation - 20/21	\$ 625.14	\$ -	\$ 44.33	\$ 23.76	\$ -	\$ 580.81
Corporation - 21/22	13,801.22	-	201.30	77.27	-	13,599.92
Corporation - 22/23	21,644.46	-	4,698.75	1,135.41	-	16,945.71
Corporation - 23/24	17,804.40	7,852.20	1,880.40	23.06	(5,538.30)	18,237.90
Corporation Total	<u>\$ 53,875.22</u>	<u>\$ 7,852.20</u>	<u>\$ 6,824.78</u>	<u>\$ 1,259.50</u>	<u>\$ (5,538.30)</u>	<u>\$ 49,364.34</u>
NST - Returned Check Fee Taxes	<u>\$ 30.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30.00</u>
Total	<u><u>\$ 222,488.59</u></u>	<u><u>\$ 7,852.20</u></u>	<u><u>\$ 9,400.20</u></u>	<u><u>\$ 1,682.22</u></u>	<u><u>\$ (5,538.30)</u></u>	<u><u>\$ 215,402.29</u></u>

**CITY OF FROSTBURG
MAY 2024 BUDGET REPORT**

Section 8, Item A.

Account Id	Account Description	Amended Budget	May 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-000-4000	TAXES-REAL ESTATE	2,736,000	-	2,754,622.23	100.7
01-000-4001	PERSONAL PROPERTY TAXES	12,000	-	9,176.55	76.5
01-000-4002	PUBLIC UTILITY TAXES	190,000	-	223,982.25	117.9
01-000-4003	CORPORATION TAXES	140,000	(5,538.30)	183,897.60	131.4
01-000-4004	PRIOR YEAR TAXES	2,000	-	(1,593.82)	(79.7)
01-000-4005	TRAILER TAX	1,600	-	1,120.00	70.0
01-000-4010	INTEREST ON TAXES	50,000	1,587.60	34,554.28	69.1
01-000-4011	TAX CREDITS	(32,400)	-	(30,776.20)	95.0
01-000-4012	TAX ABATEMENTS	(3,000)	-	(2,820.94)	94.0
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,200	-	-	-
01-000-4020	MARYLAND INCOME TAXES	640,000	145,719.59	573,786.96	89.7
01-000-4021	ADMISSION TAXES	32,000	77,941.03	92,662.03	289.6
01-000-4022	HOTEL MOTEL TAX	150,000	7,240.05	118,727.18	79.2
01-000-4023	HIGHWAY USE TAX	432,000	62,717.55	260,810.73	60.4
01-000-4024	COAL TAX	3,000	-	-	-
01-000-4025	HOUSING AUTHORITY	12,000	-	-	-
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900	-	-	-
01-000-4031	LIQUOR LICENSES	9,000	-	118.75	1.3
01-000-4032	TRADERS LICENSES	5,000	6,023.46	7,217.80	144.4
01-000-4040	POLICE GRANTS	40,000	4,967.43	34,977.92	87.4
01-000-4041	PARKING METERS	5,500	86.33	9,086.16	165.2
01-000-4043	POLICE PROTECTION GRANTS	135,000	-	106,954.50	79.2
01-000-4045	FINES & FORFEITURES	15,000	875.00	10,460.00	69.7
01-000-4046	METER VIOLATIONS	1,000	-	30.00	3.0
01-000-4047	FROSTBURG STATE UNIV - MOU	200,000	-	150,000.00	75.0
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000	-	30,000.00	100.0
01-000-4050	PERMITS, PLANNING, ETC	2,000	155.00	2,545.00	127.3
01-000-4051	BUILDING PERMITS	2,000	215.00	1,663.00	83.2
01-000-4052	RENTAL REGISTRATION	74,000	90.00	72,280.00	97.7
01-000-4054	CONSTRUCTION INSPECTIONS	17,750	1,750.00	20,988.25	118.2
01-000-4055	CODE ENFORCEMENT CITATIONS	1,750	-	-	-
01-000-4056	COMM DEV GRANT REVENUE	50,000	29,494.50	41,773.18	83.6
01-000-4060	SWIMMING POOL	60,000	15,038.00	57,001.00	95.0
01-000-4062	DAY CAMP REGISTRATIONS	18,000	3,545.00	15,069.50	83.7
01-000-4063	RECREATION ACTIVITIES	20,000	2,105.00	18,848.00	94.2
01-000-4200	OPERATING TRANSFER - WATER FUND	107,100	8,925.00	98,175.00	91.7
01-000-4201	OPERATING TRANSFER - SEWER FUND	227,750	18,979.00	208,769.00	91.7
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	17,500	1,458.00	16,038.00	91.7
01-000-4250	NSF FEES	-	120.00	910.00	-
01-000-4301	RENTS	97,500	8,124.86	89,374.46	91.7
01-000-4302	HRD APPROPRIATION	10,500	-	10,557.00	100.5
01-000-4303	FRANCHISES - GAS, TV, ETC	88,000	20,749.53	61,422.89	69.8
01-000-4304	MISCELLANEOUS REVENUE	3,000	141.71	1,575.55	52.5
01-000-4306	PROJECT REIMBURSEMENT	1,562,000	182,592.90	467,315.65	29.9
01-000-4307	INSURANCE REIMBURSEMENTS	-	-	7,931.16	-
01-000-4313	GAIN ON DISPOSAL OF ASSETS	-	-	3,805.00	-
01-000-4315	PROCEEDS FROM FUND BALANCE	53,250	-	-	-

**CITY OF FROSTBURG
MAY 2024 BUDGET REPORT**

Section 8, Item A.

Account Id	Account Description	Amended Budget	May 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-000-4317	SPECIAL REVENUE	1,781,000	-	457,212.95	25.7
01-000-4600	INTEREST INCOME	400,000	60,560.33	535,702.84	133.9
CORPORATE FUND Revenue Totals		9,418,900	655,663.57	6,755,951.41	

EXECUTIVE					
01-100-5000	SALARIES	22,200	1,850.00	20,350.00	91.7
01-100-5010	SOCIAL SECURITY	1,700	141.55	1,557.05	91.6
01-100-5012	WORKERS COMP	175	(65.81)	70.19	40.1
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000	362.48	2,584.74	43.1
01-100-5104	INSURANCE - PUBLIC OFFICIALS	8,000	-	5,938.00	74.2
01-100-5110	CONTRIBUTIONS	500,000	-	50,000.00	10.0
01-100-5150	TRAINING	2,500	-	1,125.00	45.0
01-100-5160	TRAVEL	4,000	225.12	2,663.93	66.6
01-100-5185	PROFESSIONAL FEES	12,000	1,750.00	13,002.63	108.4
Department Total		556,575	4,263.34	97,291.54	

ADMINISTRATIVE					
01-110-5000	SALARIES	166,000	12,957.60	148,316.44	89.4
01-110-5001	SALARIES - BONUS	6,600	-	6,582.00	99.7
01-110-5010	SOCIAL SECURITY	12,800	935.86	11,184.88	87.4
01-110-5011	PENSION	14,300	-	14,288.00	99.9
01-110-5012	WORKERS COMP	600	(215.32)	229.68	38.3
01-110-5013	INSURANCE - HEALTH	36,000	2,920.37	38,004.81	105.6
01-110-5014	INSURANCE - HEALTH RETIREE	31,000	3,212.64	28,769.95	92.8
01-110-5015	CONTRIBUTION - 457	1,900	121.16	1,439.11	75.7
01-110-5030	EMPLOYEE WELLNESS	7,500	1,596.59	8,873.77	118.3
01-110-5050	RESERVE FOR CONTINGENCIES	10,000	(1,250.27)	3,287.62	32.9
01-110-5100	INSURANCE - AUTO	1,200	-	581.00	48.4
01-110-5102	INSURANCE - GEN LIAB	150	-	144.00	96.0
01-110-5105	INSURANCE - PROPERTY	6,800	-	6,816.00	100.2
01-110-5106	INSURANCE - AD&D AND LIFE	4,200	339.60	4,104.08	97.7
01-110-5111	CONTRIBUTIONS - TOURISM	121,700	22,750.00	121,032.41	99.5
01-110-5150	TRAINING	2,000	-	25.00	1.3
01-110-5160	TRAVEL	1,000	-	95.06	9.5
01-110-5185	PROFESSIONAL FEES	1,500	-	682.00	45.5
01-110-5191	COMMUNICATIONS	10,000	930.01	6,774.20	67.7
01-110-5200	ADVERTISING	6,000	325.57	4,545.43	75.8
01-110-5205	LEGAL	34,500	612.50	20,942.50	60.7
01-110-5207	PENSION ADMINISTRATIVE FEE	8,900	2,226.28	8,905.12	100.1
01-110-5210	OFFICE SUPPLIES	11,000	1,653.95	12,454.30	113.2
01-110-5220	POSTAGE	15,000	599.21	14,527.03	96.9
01-110-5230	COMPUTER EXPENSE	18,000	1,029.27	32,450.36	180.3
01-110-5232	IT LICENSING AND FEES	28,000	518.40	31,108.09	111.1
01-110-5235	DIGITAL ENGAGEMENT	29,000	-	25,854.18	89.2
01-110-5301	ELECTION	10,400	3,972.16	9,984.12	96.0
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,750	-	75,547.24	48.8
01-110-5500	BUILDING - ARMORY	12,000	351.11	3,419.73	28.5

**CITY OF FROSTBURG
MAY 2024 BUDGET REPORT**

Section 8, Item A.

Account Id	Account Description	Amended Budget	May 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-110-5502	BUILDING MAINTENANCE	17,500	5,533.57	22,841.70	130.5
01-110-5550	UTILITIES - BUILDING	16,260	1,256.89	15,042.33	92.5
01-110-5700	BANK FEES	3,200	3.00	462.20	14.4
01-110-5807	CAPITAL OUTLAY	2,090,000	228,164.36	806,480.57	38.6
Department Total		2,889,760	290,544.51	1,485,794.91	

FINANCE					
01-120-5000	SALARIES	80,000	6,146.82	69,559.47	87.0
01-120-5010	SOCIAL SECURITY	6,100	456.04	5,151.06	84.4
01-120-5011	PENSION	7,300	-	6,886.00	94.3
01-120-5012	WORKERS COMP	225	(82.26)	87.74	39.0
01-120-5013	INSURANCE - HEALTH	15,500	1,209.41	15,778.96	101.8
01-120-5015	CONTRIBUTION - 457	500	36.38	422.67	84.5
01-120-5102	INSURANCE - GEN LIAB	150	-	144.00	96.0
01-120-5105	INSURANCE - PROPERTY	2,900	-	2,487.00	85.8
01-120-5150	TRAINING	1,000	-	-	-
01-120-5185	PROFESSIONAL FEES	1,000	-	554.00	55.4
01-120-5310	AUDITING	75,000	-	62,000.00	82.7
01-120-5311	ACTUARIAL STUDY	4,000	-	2,226.00	55.7
01-120-5313	TAX COLLECTION	2,800	30.69	413.27	14.8
01-120-5810	RETSA OBLIGATION	4,400	-	3,689.05	83.8
Department Total		200,875	7,797.08	169,399.22	

COMMUNITY DEV					
01-130-5000	SALARIES	115,000	9,200.01	98,098.51	85.3
01-130-5010	SOCIAL SECURITY	8,800	672.08	7,167.45	81.5
01-130-5011	PENSION	11,000	-	9,898.00	90.0
01-130-5012	WORKERS COMP	325	(119.03)	126.97	39.1
01-130-5013	INSURANCE - HEALTH	20,000	2,079.25	18,388.15	91.9
01-130-5015	CONTRIBUTION - 457	800	52.30	601.45	75.2
01-130-5102	INSURANCE - GEN LIAB	150	-	114.00	76.0
01-130-5105	INSURANCE - PROPERTY	3,800	-	3,317.00	87.3
01-130-5150	TRAINING	2,000	-	1,850.00	92.5
01-130-5160	TRAVEL	900	-	757.80	84.2
01-130-5185	PROFESSIONAL FEES	1,000	-	647.09	64.7
01-130-5320	ECONOMIC DEVELOPMENT	8,000	-	3,580.00	44.8
01-130-5322	PLANNING	88,000	-	-	-
01-130-5323	PUBLIC ART	2,000	-	300.00	15.0
01-130-5401	AUTO EXPENSE	1,500	-	651.67	43.4
01-130-5820	COMMUNITY LEGACY PROJECTS	50,000	-	36,989.18	74.0
01-130-5822	SPECIAL PROJECTS	10,000	-	3,034.42	30.3
Department Total		323,275	11,884.61	185,521.69	

CODE ENFORCEMENT					
01-140-5000	SALARIES	58,000	4,617.72	51,528.77	88.8
01-140-5010	SOCIAL SECURITY	4,500	325.37	3,707.65	82.4
01-140-5011	PENSION	5,300	-	4,992.00	94.2

**CITY OF FROSTBURG
MAY 2024 BUDGET REPORT**

Section 8, Item A.

Account Id	Account Description	Amended Budget	May 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-140-5012	WORKERS COMP	175	(64.35)	68.65	39.2
01-140-5013	INSURANCE - HEALTH	15,300	1,565.79	15,237.94	99.6
01-140-5015	CONTRIBUTION - 457	250	45.48	306.96	122.8
01-140-5102	INSURANCE - GEN LIAB	150	-	114.00	76.0
01-140-5105	INSURANCE - PROPERTY	2,900	-	2,487.00	85.8
01-140-5150	TRAINING	500	-	-	-
01-140-5160	TRAVEL	500	-	39.60	7.9
01-140-5185	PROFESSIONAL FEES	400	-	150.00	37.5
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	11,700	-	11,500.00	98.3
01-140-5330	CODE ENFORCEMENT	5,000	-	-	-
01-140-5331	CONSTRUCTION INSPECT	17,750	-	21,712.00	122.3
01-140-5332	RENTAL INSPECTION	35,000	-	150.00	0.4
Department Total		157,425	6,490.01	111,994.57	

PUBLIC WORKS ADMIN					
01-150-5000	SALARIES	68,500	4,766.00	53,765.00	78.5
01-150-5010	SOCIAL SECURITY	4,900	347.20	3,990.28	81.4
01-150-5011	PENSION	5,900	-	5,509.00	93.4
01-150-5012	WORKERS COMP	1,500	(639.19)	681.81	45.5
01-150-5013	INSURANCE - HEALTH	13,000	978.53	10,857.65	83.5
01-150-5015	CONTRIBUTION - 457	400	47.66	509.12	127.3
01-150-5100	INSURANCE - AUTO	600	-	579.00	96.5
01-150-5102	INSURANCE - GEN LIAB	150	-	114.00	76.0
01-150-5105	INSURANCE - PROPERTY	1,900	-	1,659.00	87.3
01-150-5150	TRAINING	3,900	17.94	6,203.43	159.1
01-150-5160	TRAVEL	1,000	-	627.79	62.8
01-150-5185	PROFESSIONAL FEES	2,100	-	502.92	24.0
01-150-5193	ONE CALL CONCEPTS	2,000	61.00	697.75	34.9
01-150-5340	ENGINEERING EQUIPMENT	3,000	-	312.10	10.4
01-150-5341	MAPPING SUPPLIES	7,500	-	8,646.58	115.3
01-150-5342	PUBLIC WORKS	7,400	567.10	2,733.82	36.9
01-150-5400	GAS, OIL, GREASE	2,500	-	1,806.06	72.2
01-150-5420	FLEET LEASE	11,000	842.93	9,712.63	88.3
Department Total		137,250	6,989.17	108,907.94	

PUBLIC SAFETY					
01-160-5000	SALARIES	1,018,000	68,164.75	890,570.04	87.5
01-160-5002	SALARIES - POLICE GRANTS	40,000	4,288.13	37,671.95	94.2
01-160-5003	COURT TIME	13,000	829.14	11,465.76	88.2
01-160-5010	SOCIAL SECURITY	82,000	5,350.47	67,878.40	82.8
01-160-5011	PENSION	342,550	-	79,507.00	23.2
01-160-5012	WORKERS COMP	72,000	(26,722.48)	28,504.27	39.6
01-160-5013	INSURANCE - HEALTH	256,000	16,754.80	244,266.97	95.4
01-160-5015	CONTRIBUTION - 457	7,500	396.84	5,250.82	70.0
01-160-5100	INSURANCE - AUTO	5,800	-	5,376.00	92.7
01-160-5102	INSURANCE - GEN LIAB	1,075	-	1,029.00	95.7
01-160-5103	INSURANCE - POLICE PROFESSIONAL	14,600	-	14,519.00	99.4

**CITY OF FROSTBURG
MAY 2024 BUDGET REPORT**

Section 8, Item A.

Account Id	Account Description	Amended Budget	May 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-160-5105	INSURANCE - PROPERTY	6,000	-	5,696.00	94.9
01-160-5150	TRAINING	25,500	10,364.13	22,744.80	89.2
01-160-5170	UNIFORMS	15,000	-	20,617.31	137.5
01-160-5180	SAFETY EQUIPMENT	1,200	87.00	1,033.52	86.1
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500	-	11,401.76	61.6
01-160-5191	COMMUNICATIONS	30,500	1,875.20	19,815.93	65.0
01-160-5206	C3I CLERICAL SUPPORT	6,000	-	4,378.79	73.0
01-160-5210	OFFICE SUPPLIES	5,000	492.30	4,600.70	92.0
01-160-5230	COMPUTER EXPENSE	8,500	59.98	7,922.71	93.2
01-160-5350	FSU MOU	25,000	-	10,000.00	40.0
01-160-5380	POLICE REFORM	17,000	-	-	-
01-160-5390	MISCELLANEOUS EXPENSE	4,000	850.98	11,431.82	285.8
01-160-5400	GAS, OIL, GREASE	33,000	937.51	18,378.77	55.7
01-160-5401	AUTO EXPENSE	18,000	-	10,744.90	59.7
01-160-5420	FLEET LEASE	48,000	3,496.65	38,469.07	80.1
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000	894.73	7,326.91	183.2
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000	837.95	10,148.69	101.5
01-160-5700	PARKING METERS	2,000	-	1,917.59	95.9
01-160-5851	FIRE DEPT APPROPRIATION	259,375	-	259,375.00	100.0
Department Total		2,389,100	88,958.08	1,852,043.48	

PUBLIC WORKS - STREET					
01-170-5000	SALARIES	278,000	21,034.00	253,069.00	91.0
01-170-5010	SOCIAL SECURITY	21,000	1,522.64	18,301.74	87.2
01-170-5011	PENSION	26,000	-	23,928.00	92.0
01-170-5012	WORKERS COMP	20,000	(7,255.13)	7,738.87	38.7
01-170-5013	INSURANCE - HEALTH	65,000	5,133.06	61,252.93	94.2
01-170-5015	CONTRIBUTION - 457	750	88.64	656.96	87.6
01-170-5018	UNEMPLOYMENT	500	-	-	-
01-170-5100	INSURANCE - AUTO	7,200	82.00	6,824.00	94.8
01-170-5102	INSURANCE - GEN LIAB	575	3.00	461.00	80.2
01-170-5105	INSURANCE - PROPERTY	5,800	-	5,217.00	90.0
01-170-5150	TRAINING	5,000	780.00	780.00	15.6
01-170-5170	UNIFORMS	8,000	970.27	7,277.22	91.0
01-170-5180	SAFETY EQUIPMENT	7,200	90.00	5,382.77	74.8
01-170-5191	COMMUNICATIONS	11,000	197.49	10,321.17	93.8
01-170-5210	OFFICE SUPPLIES	1,000	-	994.94	99.5
01-170-5400	GAS, OIL, GREASE	28,500	1,311.42	25,811.10	90.6
01-170-5420	FLEET LEASE	42,000	2,375.86	26,134.46	62.2
01-170-5550	UTILITIES - BUILDING	6,000	328.54	6,305.37	105.1
01-170-5711	SALT & ABRASIVES	150,000	-	103,499.94	69.0
01-170-5712	SIGN MAINTENANCE	9,500	1,103.50	15,103.26	159.0
01-170-5713	STREET EQUIPMENT MAINTENANCE	90,000	4,827.08	76,568.80	85.1
01-170-5714	STREET LIGHTING	155,000	7,565.10	80,340.00	51.8
01-170-5715	STREET MAINTENANCE REPAIRS	100,000	5,516.42	60,920.94	60.9
01-170-5716	STREET SHOP EQUIPMENT	90,000	4,312.71	63,899.23	71.0
01-170-5717	STREET LIGHTING REPAIRS	30,000	16,160.26	27,249.96	90.8

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01-170-5800	CAPITAL OUTLAY	265,000	8,672.50	10,655.00	4.0
01-170-5861	STREET PAVING	492,000	-	487,802.01	99.2
01-170-5865	PARKING LOT MAINTENANCE	3,000	-	1,400.00	46.7
Department Total		1,918,025	74,819.36	1,387,895.67	

RECREATION					
01-180-5000	SALARIES	266,000	20,827.38	238,782.58	89.8
01-180-5010	SOCIAL SECURITY	21,000	1,529.10	17,403.61	82.9
01-180-5011	PENSION	23,000	-	22,895.00	99.5
01-180-5012	WORKERS COMP	17,200	(5,951.52)	7,054.48	41.0
01-180-5013	INSURANCE - HEALTH	66,000	4,933.49	55,290.28	83.8
01-180-5015	CONTRIBUTION - 457	1,500	73.74	880.84	58.7
01-180-5100	INSURANCE - AUTO	2,800	-	2,443.00	87.3
01-180-5102	INSURANCE - GEN LIAB	500	-	459.00	91.8
01-180-5105	INSURANCE - PROPERTY	11,600	-	10,950.00	94.4
01-180-5150	TRAINING	300	-	25.00	8.3
01-180-5160	TRAVEL	750	-	-	-
01-180-5170	UNIFORMS	4,000	288.95	3,995.47	99.9
01-180-5180	SAFETY EQUIPMENT	500	-	-	-
01-180-5400	GAS, OIL, GREASE	9,000	534.44	7,332.87	81.5
01-180-5420	FLEET LEASE	22,000	1,863.65	20,500.15	93.2
01-180-5503	ARMORY EXPENSE - GYM	8,500	381.71	6,628.50	78.0
01-180-5504	COMMUNITY CENTER	10,500	1,855.31	14,173.25	135.0
01-180-5510	CITY PLACE	10,000	1,063.82	13,749.52	137.5
01-180-5720	BEAUTIFY THE BURG EXPENSE	2,000	376.00	376.00	18.8
01-180-5721	REC EQUIPMENT MAINTENANCE	5,000	-	4,356.36	87.1
01-180-5722	REC LEAGUE APPROPRIATIONS	6,500	-	6,500.00	100.0
01-180-5723	REC PARK MAINTENANCE EXPENSE	72,000	5,374.51	68,410.99	95.0
01-180-5724	STREET TREE MAINTENANCE	7,500	714.18	9,753.18	130.0
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000	-	-	-
01-180-5726	RECREATIONAL PROGRAMS	13,000	31.04	7,118.20	54.8
01-180-5800	CAPITAL OUTLAY	109,000	24,199.12	173,705.77	159.4
Department Total		692,150	58,094.92	692,784.05	

RECREATION-POOL					
01-181-5000	SALARIES	70,500	274.94	41,437.21	58.8
01-181-5010	SOCIAL SECURITY	5,400	21.02	3,169.93	58.7
01-181-5012	WORKERS COMP	4,600	(1,681.81)	1,793.94	39.0
01-181-5018	UNEMPLOYMENT	500	-	-	-
01-181-5507	POOL OPERATING	35,000	7,922.13	34,228.90	97.8
Department Total		116,000	6,536.28	80,629.98	

RECREATION - DAY CAMP					
01-182-5000	SALARIES	22,500	-	13,012.45	57.8
01-182-5010	SOCIAL SECURITY	1,725	-	995.46	57.7
01-182-5012	WORKERS COMP	1,500	(547.26)	583.74	38.9
01-182-5018	UNEMPLOYMENT	500	-	-	-

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01-182-5507	DAY CAMP OPERATIONS	500	-	357.02	71.4
	Department Total	26,725	(547.26)	14,948.67	
	RECREATION - SEASONAL				
01-183-5000	SALARIES	9,500	-	-	-
01-183-5010	SOCIAL SECURITY	1,100	-	-	-
01-183-5012	WORKERS COMP	900	(662.00)	-	-
01-183-5108	UNEMPLOYMENT	500	-	31.84	6.4
	Department Total	12,000	(662.00)	31.84	
	CORPORATE FUND Expenditure Totals	9,419,160	555,168.10	6,187,243.56	
02-000-4000	WATER SERVICE REVENUE	1,636,000	110,364.22	1,480,995.56	90.5
02-000-4001	INTEREST EARNED - WATER	1,800	18.66	1,562.27	86.8
02-000-4317	SPECIAL REVENUE	545,000	-	376,153.10	69.0
02-000-4401	SALE OF BULK WATER	-	-	857.00	-
02-000-4402	SALE OF METERS	5,000	-	8,100.00	162.0
02-000-4403	TAPPING FEES	5,000	-	6,100.00	122.0
02-000-4404	SUNDRY SALES	20,000	6,452.73	26,918.62	134.6
02-000-4405	PROJECT REIMBURSEMENTS	-	341.20	341.20	-
02-000-4408	SUNDRY SALES - CASH BASIS	-	-	550.00	-
02-000-4600	INTEREST INCOME	23,600	5.15	20,997.25	89.0
	WATER FUND Revenue Totals	2,236,400	117,181.96	1,922,575.00	
	WATER - ADMIN				
02-190-5000	SALARIES	68,000	5,190.42	58,560.90	86.1
02-190-5010	SOCIAL SECURITY	5,100	374.68	4,262.04	83.6
02-190-5011	PENSION	6,150	-	5,853.00	95.2
02-190-5012	WORKERS COMP	200	(72.58)	77.42	38.7
02-190-5013	INSURANCE - HEALTH	16,200	1,282.40	16,101.08	99.4
02-190-5015	CONTRIBUTION - 457	750	51.86	606.51	80.9
02-190-5313	COLLECTION EXPENSE	1,000	30.69	413.27	41.3
02-190-5370	FMHA BOND	750	-	650.00	86.7
02-190-5600	CORPORATE OVERHEAD	107,100	8,925.00	98,175.00	91.7
	Department Total	205,250	15,782.47	184,699.22	
	WATER - FILTRATION				
02-192-5102	INSURANCE - GEN LIAB	1,200	-	1,144.00	95.3
02-192-5105	INSURANCE - PROPERTY	12,200	-	11,107.00	91.0
02-192-5106	INSURANCE - BOILER & MACHINERY	6,000	-	5,278.00	88.0
02-192-5521	PUMPING SYSTEM EXPENSE	90,000	7,528.18	95,910.88	106.6
02-192-5522	PURIFICATION PLANT MAINTENANCE	275,000	-	306,072.93	111.3
02-192-5710	FILTRATION CONTRACT PAYMENT	652,000	-	461,630.55	70.8
	Department Total	1,036,400	7,528.18	881,143.36	
	WATER - SUPPLY				
02-194-5000	SALARIES	32,000	2,400.00	27,600.00	86.3
02-194-5010	SOCIAL SECURITY	2,400	183.60	2,111.40	88.0

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02-194-5011	PENSION	2,900	-	2,754.00	95.0
02-194-5012	WORKERS COMP	2,225	(809.03)	862.97	38.8
02-194-5015	CONTRIBUTION - 457	100	-	-	-
02-194-5506	HYDRO FACILITY EXPENSE	5,000	-	-	-
02-194-5550	UTILITIES / WATER SUPPLY	5,000	281.84	4,140.55	82.8
02-194-5730	WATER SUPPLY EXPENSE	50,000	1,233.20	3,684.21	7.4
Department Total		99,625	3,289.61	41,153.13	

WATER - DISTRIBUTION					
02-196-5000	SALARIES	247,000	19,150.00	231,692.91	93.8
02-196-5010	SOCIAL SECURITY	18,750	1,402.78	16,863.88	89.9
02-196-5011	PENSION	22,600	-	21,260.00	94.1
02-196-5012	WORKERS COMP	17,500	(6,355.37)	6,779.13	38.7
02-196-5013	INSURANCE - HEALTH	70,400	4,340.02	61,963.14	88.0
02-196-5015	CONTRIBUTION - 457	1,000	30.80	557.05	55.7
02-196-5100	INSURANCE - AUTO	4,000	-	3,129.00	78.2
02-196-5102	INSURANCE - GEN LIAB	1,200	-	1,144.00	95.3
02-196-5105	INSURANCE - PROPERTY	3,200	-	2,777.00	86.8
02-196-5150	TRAINING	3,500	65.00	3,123.00	89.2
02-196-5170	UNIFORMS	4,000	272.50	2,443.57	61.1
02-196-5180	SAFETY EQUIPMENT	6,575	969.95	4,600.85	70.0
02-196-5191	COMMUNICATIONS	9,200	911.50	10,724.22	116.6
02-196-5210	OFFICE SUPPLIES	1,000	-	515.90	51.6
02-196-5390	MISCELLANEOUS EXPENSE	3,100	-	-	-
02-196-5400	GAS, OIL, GREASE	16,000	679.43	9,387.80	58.7
02-196-5420	FLEET LEASE	22,000	2,732.00	21,695.87	98.6
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500	506.01	5,415.19	43.3
02-196-5550	UTILITIES - WATER DISTRIBUTION	3,600	219.74	3,845.54	106.8
02-196-5700	DISTRIBUTION EXPENSE	150,700	3,771.43	62,218.93	41.3
02-196-5701	DISTRIBUTION PIPE EXPENSE	10,000	-	-	-
02-196-5702	EQUIPMENT MAINTENANCE	11,000	-	9,080.83	82.6
02-196-5703	FIRE HYDRANTS EXPENSE	5,000	-	4,318.24	86.4
02-196-5704	TRANSMISSION MAINS EXPENSE	91,300	98,920.84	217,906.25	238.7
02-196-5740	METERS EXPENSE	80,000	-	30,644.05	38.3
02-196-5800	CAPITAL OUTLAY	80,000	-	-	-
Department Total		895,125	127,616.63	732,086.35	
WATER FUND Expenditure Totals		2,236,400	154,216.89	1,839,082.06	

03-000-4000	SEWER CHARGES	1,904,000	78,226.30	1,430,850.90	75.2
03-000-4001	INTEREST EARNED - SEWER	3,000	33.27	2,833.23	94.4
03-000-4313	GAIN ON DISPOSAL OF ASSETS	-	-	5,550.00	-
03-000-4315	PROCEEDS FROM FUND BALANCE	20,025	-	-	-
03-000-4317	SPECIAL REVENUE	150,000	-	265,864.94	177.2
03-000-4404	SUNDRY SALES	1,500	-	1,544.49	103.0
03-000-4501	BAY RESTORATION FUND REVENUE	-	2,705.00	173,314.54	-
03-000-4503	SEWER TAP FEES	5,000	-	5,500.00	110.0
03-000-4530	PROJECT REIMBURSEMENTS	-	-	1,011.25	-

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03-000-4600	INTEREST INCOME	50,000	-	44,831.43	89.7
	Department Total	2,133,525	80,964.57	1,931,300.78	
03-220-4520	CSO SURCHARGE REVENUE	405,000	11,424.00	386,841.73	95.5
03-220-4521	INTEREST EARNED - CSO SURCHARGE	1,000	7.33	954.31	95.4
03-220-4530	PROJECT REIMBURSEMENTS	2,582,000	-	56,946.00	2.2
03-220-4540	PROCEEDS OF DEBT	900,000	-	-	-
	Department Total	3,888,000	11,431.33	444,742.04	
	SEWER FUND Revenue Totals	6,021,525	92,395.90	2,376,042.82	
	SEWER - ADMIN				
03-210-5000	SALARIES	68,000	5,190.42	58,560.90	86.1
03-210-5010	SOCIAL SECURITY	5,100	374.68	4,262.04	83.6
03-210-5011	PENSION	6,150	-	5,853.00	95.2
03-210-5012	WORKERS COMP	200	(72.58)	77.42	38.7
03-210-5013	INSURANCE - HEALTH	16,200	1,282.44	16,101.57	99.4
03-210-5015	CONTRIBUTION - 457	750	51.86	606.51	80.9
03-210-5313	COLLECTION EXPENSE	1,000	30.69	413.27	41.3
	Department Total	97,400	6,857.51	85,874.71	
	SEWER - OPERATING				
03-211-5000	SALARIES	183,000	15,425.20	153,803.38	84.1
03-211-5010	SOCIAL SECURITY	14,200	1,075.24	10,531.94	74.2
03-211-5011	PENSION	20,000	-	17,989.00	90.0
03-211-5012	WORKERS COMP	13,000	(4,178.24)	4,456.82	34.3
03-211-5013	INSURANCE - HEALTH	66,000	5,612.46	65,100.12	98.6
03-211-5015	CONTRIBUTION - 457	1,700	108.84	1,269.78	74.7
03-211-5100	INSURANCE - AUTO	1,400	-	1,158.00	82.7
03-211-5102	INSURANCE - GEN LIAB	575	-	572.00	99.5
03-211-5105	INSURANCE - PROPERTY	7,500	-	5,917.88	78.9
03-211-5150	TRAINING	1,000	-	150.00	15.0
03-211-5170	UNIFORMS	3,000	991.71	2,770.85	92.4
03-211-5180	SAFETY EQUIPMENT	1,000	-	2,469.97	247.0
03-211-5191	COMMUNICATIONS	2,400	166.43	1,522.44	63.4
03-211-5396	BAY RESTORATION FUND EXPENSE	-	-	122,942.88	-
03-211-5400	GAS, OIL, GREASE	10,000	1,189.59	10,363.23	103.6
03-211-5420	FLEET LEASE	20,000	1,701.50	18,751.75	93.8
03-211-5520	PUMPING STATION MAINTENANCE	6,000	-	1,749.89	29.2
03-211-5600	CORPORATE OVERHEAD	227,750	18,979.00	208,769.00	91.7
03-211-5761	SANITARY COMMISSION CHARGES	1,233,000	123,458.40	1,023,484.85	83.0
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800	-	11,716.20	99.3
03-211-5763	SEWER OPERATING EXPENSE	178,000	3,277.59	203,888.18	114.5
03-211-5764	SEWER PUMPING EXPENSE	6,000	423.81	7,378.11	123.0
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	27,000	-	89,043.25	329.8
	Department Total	2,034,325	168,231.53	1,965,799.52	

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03-220-5391	INTEREST EXPENSE	3,450	-	1,507.91	43.7
03-220-5392	DEBT REDEMPTION	23,350	-	23,350.92	100.0
03-220-5800	CAPITAL OUTLAY	3,863,000	141,074.55	664,822.39	17.2
Department Total		3,889,800	141,074.55	689,681.22	
SEWER FUND Expenditure Totals		6,021,525	316,163.59	2,741,355.45	
04-000-4000	WATER TAP SURCHARGE	672,000	41,262.64	768,546.83	114.4
04-000-4001	INTEREST EARNED SURCHARGE	1,800	(184.49)	1,152.37	64.0
04-000-4600	INTEREST INCOME	24,000	-	28,997.79	120.8
PINEY SURCHARGE FUND Revenue Totals		697,800	41,078.15	798,696.99	
WATER SURCHARGE					
04-200-5313	COLLECTION EXPENSE	1,000	24.55	330.62	33.1
04-200-5391	INTEREST EXPENSE	61,750	-	49,227.69	79.7
04-200-5392	DEBT REDEMPTION	409,550	-	-	-
04-200-5802	CAPITAL REPAIRS	150,000	3,705.55	43,911.71	29.3
PINEY SURCHARGE FUND Expenditure Totals		622,300	3,730.10	93,470.02	
05-000-4000	TRASH & GARBAGE CHARGES	457,000	611.13	428,100.91	93.7
05-000-4001	INTEREST EARNED - TRASH	1,400	(2.84)	1,270.28	90.7
05-000-4404	SUNDRY SALES	1,000	-	2,250.00	225.0
05-000-4600	INTEREST INCOME	3,800	-	3,931.86	103.5
GARBAGE FUND Revenue Totals		463,200	608.29	435,553.05	
GARBAGE ADMIN.					
05-230-5000	SALARIES	68,000	5,190.35	58,560.54	86.1
05-230-5010	SOCIAL SECURITY	5,100	374.68	4,262.01	83.6
05-230-5011	PENSION	6,150	-	5,853.00	95.2
05-230-5012	WORKERS COMP	200	(72.58)	77.42	38.7
05-230-5013	INSURANCE - HEALTH	16,200	1,282.46	16,101.60	99.4
05-230-5015	CONTRIBUTION - 457	750	51.86	606.51	80.9
05-230-5313	COLLECTION EXPENSE	500	6.14	82.63	16.5
Department Total		96,900	6,832.91	85,543.71	
GARBAGE OPERATING					
05-232-5000	SALARIES	99,000	6,567.61	78,942.91	79.7
05-232-5010	SOCIAL SECURITY	7,500	472.50	5,652.41	75.4
05-232-5011	PENSION	9,000	-	8,521.00	94.7
05-232-5012	WORKERS COMP	7,000	(2,543.46)	2,713.04	38.8
05-232-5013	INSURANCE - HEALTH	25,000	1,574.93	21,587.77	86.4
05-232-5015	CONTRIBUTION - 457	900	26.86	369.33	41.0
05-232-5100	INSURANCE - AUTO	2,200	-	1,744.00	79.3
05-232-5102	INSURANCE - GEN LIAB	400	-	343.00	85.8
05-232-5105	INSURANCE - PROPERTY	3,800	-	3,587.00	94.4
05-232-5170	UNIFORMS	3,000	750.62	2,173.26	72.4
05-232-5180	SAFETY EQUIPMENT	1,000	-	-	-
05-232-5210	OFFICE SUPPLIES	500	-	397.59	79.5

**CITY OF FROSTBURG
MAY 2024 BUDGET REPORT**

<i>Section 8, Item A.</i>

Account Id	Account Description	Amended Budget	May 2024 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
05-232-5400	GAS, OIL, GREASE	14,000	654.83	10,693.63	76.4
05-232-5600	CORPORATE OVERHEAD	17,500	1,458.00	16,038.00	91.7
05-232-5770	ASH DUMPSTER	7,000	1,451.02	6,970.12	99.6
05-232-5771	BULK CLEANUP EXPENSE	10,000	-	-	-
05-232-5772	LANDFILL CHARGES	128,500	9,446.80	105,668.11	82.2
05-232-5773	SANITATION OPERATING EXPENSE	30,000	5,618.88	29,356.74	97.9
Department Total		366,300	25,478.59	294,757.91	
GARBAGE FUND Expenditure Totals		463,200	32,311.50	380,301.62	

CITY OF FROSTBURG

Parks and Rec Monthly report

For the Month of May 2024

Submitted by: Gene Bittinger maintenance Supervisor

May 1 2024

Checked parks

Picked up Buff the Burg supplies

Cut around the pool and Armory

Worked on zero mowers

May 2 2024

Checked parks

Picked up mulch

Bought tools for Buff the Burg

Cut grass at Glendening

Unloaded bob cat forks at Hoffman

Cleaned up around new Hoffman bathrooms

May 3 2024

Checked parks

Painted new bathrooms at Hoffman

May 6 2024

Checked parks

Picked up metal for Hoffman

Started putting metal on sides at new Hoffman building

May 7 2024

Checked parks

Put volley ball net up at Glendening

Worked on new bathrooms at Hoffman

Went to Staff meeting

May 8 2024

Checked parks

Fixed deck at Rifle range

Hung doors on new Hoffman bathrooms

Started putting ceiling up in Hoffman bathrooms

May 9 2024

Checked parks

Put basketball back boards up at Glendening

Turned water on at field 8 concession and plugged freezer in

Fixed concrete at the pool , Turned water heaters on and freezers

Worked on new Hoffman bathrooms

May 10 2024

Checked parks

Put mulch out for Buff the Burg

Street Dept weed eated Glendening and cut walking trails back Thanks for the help!

Got tools ready for Buff the Burg

May 11 2024

Worked Buff the burg

May 13 2024

Checked parks

Moved stone for the Garden club

Cut grass at City Hall, ST. Mikes, MT. Pleasant, East End, Dog Park, Hoffman

Checked broken bench at Hoffman

Picked up and replaced tire on zero mower

Cut grass around the pool and Armory

May 14 2024

Checked parks

Picked up a skid of Field marking lime and distributed to ball fields

Replaced boards on Hoffman bleachers

Hung lights in new Hoffman

May 15 2024

Checked parks

Took fixtures to new Hoffman bathrooms

Started installing toilets at new Hoffman bathrooms

Cleaned up skids from Hoffman

Finished lights in new Hoffman bathrooms

May 16 2024

Checked parks

Cut grass at Glendening

Went to CPR class

Put anti skid tape on Rifle Range steps

May 17 2024

Checked parks

Finished cutting Glendening

Patched tube on zero mower

Loaded toilet and water heater for Hoffman

Put fence up at field 5 dugout

May 20 2024

Checked parks

Checked the Rifle range for ruts

Installed toilets sinks, and urinals at the new Hoffman bathrooms

May 21 2024

Checked parks

Rolled Shooting range

Helped with City wide cleanup

Cut grass at City Hall, ST Mikes, East End, and Greene street

Installed new home plate at Shaw Street field

Replaced swing at small pool pavilion

Installed boundary line on new volley ball court at MT Pleasant

May 22 2024

Checked parks

Helped with City Wide Clean up

Cut grass at Hoffman and Dog Park

May 23 2024

Checked parks

Helped with City wide clean up

Cut grass at Glendening

Cleaned up after the food give away

Picked up plumbing supplies for new Hoffman bathrooms

May 28 2024

Checked parks

Started installing bathroom partitions at new Hoffman bathrooms

Started running plumbing at new Hoffman bathrooms

May 29 2024

Checked parks

Worked on plumbing and bathroom partitions at new Hoffman bathrooms

May 30 2024

Checked parks

Finished water lines at new Hoffman bathrooms

Finished installing partitions at new Hoffman bathrooms

Hung toilet paper dispensers, baby changing stations, Hand rails,

Cleaned up around new bathrooms

May 31 2024

Checked parks

Weedeated Lyons pond for the rodeo

Finished plumbing at new Hoffman bathrooms

Finished forming for concrete at new Hoffman bathrooms

Cut the grass at the pool

CITY OF FROSTBURG

Monthly Report: Police Department

For the Month of: May 2024

Submitted by: PCO II Charon Clark & Chief Nicholas Costello

IDENTIFIED INCIDENTS & COMPLAINTS for the Month

	<u>2023</u>	<u>734</u>		<u>2024</u>	<u>701</u>
ARRESTS			On-View/Citations		<u>7</u>
			Warrants Served/Obtained		<u>1</u>
			Summonses Served		<u>1</u>
			Juvenile Arrests & Citations		<u>0</u>
			TOTAL		<u>9</u>
C3I INVESTIGATIONS			Cases		<u>1</u>
COMMUNITY POLICING			Logged Activities		<u>7</u>
PARKING			Parking Violations		<u>11</u>
PRISONERS			Custodial Arrests		<u>6</u>
PUBLIC SERVICE			Well-Being Checks		<u>18</u>
			Emergency Petitions		<u>3</u>
			Assist Other Agency		<u>13</u>
			Request for Officer		<u>35</u>
			Follow-Ups		<u>20</u>
			Disturbance (Multiple Inc. Types)		<u>39</u>
TRAFFIC			M/V Crashes		<u>11</u>
			Traffic Details		<u>67</u>
			DWI/DUI Arrests		<u>2</u>
TRAFFIC STOPS			Total Number of Stops		<u>139</u>
			Citations		<u>37</u>
			Warnings		<u>135</u>
			SEROs		<u>0</u>
COLLECTIONS			Parking Meter Fines		<u>\$0.00</u>
			Other Parking Fines		<u>\$875.00</u>
			Parking Meter Collections		<u>\$0.00</u>
			Municipal Infractions Paid		<u>\$0.00</u>
			Parking Permits		<u>\$20.00</u>
			Miscellaneous		<u>\$60.00</u>
			Park Mobile		<u>\$66.33</u>
			This month year prior:	<u>\$3,504.20</u>	
			TOTAL		<u>\$1,021.33</u>

Respectfully Submitted,

Nicholas J. Costello
Chief of Police

CITY OF FROSTBURG

Monthly Report: Street Department

For the Month of: May 2024

Submitted by: (Supervisor) Shane Elliott

May 1, 2024 – Wednesday

- Picked up garbage route on east end of town
- Changed oil and filters in two of the police vehicles
- Marked emergency miss utility ticket for sewer line repair
- Checked all sewer pumping stations
- Picked up street signs from Road Safe in Cumberland
- Marked miss utility tickets and checked them in on computer
- Used Vac truck to water roadside trees on Broadway and Main Street
- Painted more parking lines in city parking lot behind St. Michaels
- A few employees had to take the random drug screening in Cumberland
- Cleaned up broken glass and litter in roadway
- Removed litter on Main Street
- Checked on two contractors working on city water and sewer issues
- Removed dead animal in roadway on Depot Street
- Started installing flint cross walk material where needed around town
- Installed new sewer tap and cleanout on Howard Street

May 2, 2024– Thursday

- Picked up garbage route in center section of town
- Set up shoulder closure on Mian Street for the Frostburg sign installation
- Installed several new signs on trailhead bike path
- Picked up sewer push camera from The Mailroom in LaVale
- Marked Miss Utility tickets and checked them in on computer
- Picked up replacement flower baskets to be installed tomorrow
- Removed litter on Main Street
- Lowered several flower baskets on Mian Street where needed
- Checked all sewer pumping stations – deposited sewer enzymes in wet wells
- Worked with Vac-con troubleshooting issues on Vac truck
- Painted more lines in parking areas where needed
- Ran sewer camera in sewer main on Centennial Street
- Straightened bent sign post on American Avenue
- Repaired sewer line that had been damaged my contractor on Centennial Street

P.2

May 3, 2024 – Friday

- Emptied all city trash cans where needed
- Used jetter truck to open a clogged sewer line at the nursing home
- Checked all sewer pumping stations
- Picked up packages that had been delivered over at MDE
- Marked miss utility tickets and checked them in on computer
- Cleaned rest room and lunch room
- Applied more crosswalk flint material where needed around town
- Removed litter on Main Street
- Cut grass and weed eat around Frostburg signs
- Removed rock and debris in roadway on Bowery Street
- Emptied out all shop trash cans
- Removed dead animal in roadway on Main Street
- Cut grass in several Frostburg owned locations around town
- Emptied and cleaned out debris tank on jetter truck
- Painted more parking lines where no vehicles were parked
- Refilled water tank and checked fluids on jetter truck

May 4, 2024 – Saturday – Checked CSO locations

May 5, 2024 – Sunday – Checked CSO locations

May 6, 2024 – Monday

- Emptied city trash cans where needed
- Installed new steps on Truck 88
- Replaced several street light lamp post bottoms that were missing or damaged
- Moved some pipe around yard area for salt dome construction
- Painted more lines in City Maintained parking lots
- Removed litter on Main Street
- Swept up and removed anti-skid debris from sidewalks on Main St.
- Met with homeowner to address signage complaint
- Checked sewer pumping stations
- Installed new no parking and handicap signs
- Made repairs to sewer line that was struck during water main installation
- Removed a broken sign post from First St.
- Replaced antenna on Jetter Truck for remote
- Marked miss utility tickets and checked them in on computer
- Had two lamp post lids fabricated at Ruby's and reinstalled them at nursing home

P.3

May 7, 2024 – Tuesday

- Picked up garbage route on west end of town
- Worked on smoke testing sites that revealed issues in storm/sewer lines
- Removed concrete barriers and gravel in parking lot for new salt dome project
- Attended staff meeting at city hall
- Marked miss utility tickets and checked them in on computer
- Installed location signage around new manholes installed just off Green Street
- Made another sewer line repair that contractor had damaged on Centennial Street
- Dropped off a concrete splash block on Barnard Street
- Installed flint cross walk material where needed
- Checked all sewer pumping stations for any issues
- Hauled loads of blacktop milling to rifle range road
- Cut grass and weed eat where needed at the end of Bowery Street
- Removed litter on Main Street and College Avenue
- Picked up supplies and had propane refilled at Frostburg Rental
- Leveled off the loads of millings on rifle range road
- Finished installing street light lamp post bases where needed
- Dropped of splash block on Hill Street

May 8, 2024 – Wednesday

- Picked up garbage route on east end of town
- Used vactor truck to help Water Dept. with new curb box installation on Allegany Street
- Marked miss utility tickets and checked them in on computer
- Hauled several loads of millings to Rifle Range Road
- Checked all CSO'S and made a report
- Put away Napa delivery
- Removed litter on Main Street
- Used loader to level out milling and used roller to compact roadway
- Checked all sewer pumping stations
- Washed off work trucks with pressure washer
- Picked up supplies from Lowes and Harbor Freight
- Cleaned up concrete debris in roadway on Center Street
- Installed more flint cross walk material around town where needed
- Removed dead animal in roadway on Braddock Road
- Filled jetter tuck water tanks and checked all fluids – greased fittings

P.4

May 9, 2024 – Thursday

- Picked up garbage route in center section of town
- Checked all CSO locations after rain event
- Picked up litter on Main Street and Depot Street
- Cleaned up around the pipe storage area
- Marked Miss Utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Worked on hydraulic issues on backhoe
- Picked up paystubs and mail from city hall
- Cleaned debris off the pump floats at all sewer pumping stations
- Leveled off top soil around erosion control silt fencing
- Ran vactor truck to help Water Dept. locate water and gas main on Lemmert Street
- Cleaned off catch basin grates around town where needed
- Emptied and washed out vactor debris tank over at dump site
- Checked on a few pothole complaints in various locations

May 10, 2024 – Friday

- Picked up litter on Main Street and removed dead animal on Center Street
- Helped Rec. Dept. weed eat and cut grass in Rec. Complex
- Checked all sewer pumping stations
- Used vactor truck to help Water Dept. with another water shutoff replacement
- Cleaned rest room and lunch room
- Used mini excavator with mower attachment to cut trees and brush away from the walking trail in Rec. Complex
- Marked miss utility tickets and checked them in on computer
- Checked all CSO locations and made a report
- Picked up litter all over town in city streets before weekend
- Checked and emptied city trash cans on Main Street where needed
- Picked up supplies at PVIS in Cumberland
- Emptied out all shop trash cans and swept out garage bays
- Cleaned off catch basin grates around town where needed after rain event
- Finished repairs to hydraulic system on backhoe

May 11, 2024 – Saturday

May 12, 2024 – Sunday

P.5

May 13, 2024 – Monday

- Picked up yard waste all over town
- Blacktopped patched in Center Section of town
- Checked all sewer pumping stations
- Picked up broken blacktop curbing from East St.
- Sprayed bed of blacktop truck with concentrate and checked fluids
- Pressure washed garage floor and cleaned bays
- Cleaned off blacktop tools and filled roller
- Investigated catch basin complaint off of Crestview Dr.
- Picked up litter on Main Street
- Inspected pump station after power outage over weekend
- Checked and emptied city trash cans where needed
- Followed up with contractor performing CSO project
- Marked miss utility tickets and checked them in on computer
- Checked on contractor performing repairs for any issues
- Took yard waste over to dump site at Frostburg Grows
- Checked troublesome manhole on Tarns Terrace for flow

May 14, 2024 – Tuesday

- Picked up garbage route on west end of town
- Installed new coupling ends on Pressure Washer
- Trimmed grass around all sewer pumping stations
- Washed down garage bays with steam jenny
- Removed dead animal in roadway
- Checked on sewer complaint on Hill St.
- Removed litter on Main Street
- Picked up broken curb on Rynex Ave.
- Greased rear controls on Garbage Truck
- Checked all sewer pumping stations
- Picked up litter on Center, College, and Bowery Streets
- Marked miss utility tickets and checked them in on computer
- Picked up decals for new work truck from Commercial Signage and Graphics
- Checked on contractors performing work on Water and CSO projects
- Picked up delivery from over at MDE
- Moved equipment out of the way for Salt Dome contractor

P.6

May 15, 2024 – Wednesday

- Picked up garbage route on east end of town
- Cleaned out beds of all work trucks
- Used Bobcat to unload a delivery from Pitt Ohio
- Marked miss utility tickets and checked them in on computer
- Finished pressure washing the garage first bay floor
- Checked all sewer pumping stations
- Inspected manhole on Mechanic St. for flow
- Took all invoices to be paid to city hall
- Checked all CSO locations for any issues
- Removed litter on Main Street
- Cut and trimmed grass around pump stations
- Loaded up tar box and material for tomorrows use
- Had salt dome progress meeting at city hall
- Inspected sewer /storm lines from building with sewer camera
- Picked up trash and debris on Washinton Street
- Washed off all sewer camera equipment after use

May 16, 2024 – Thursday

- Picked up garbage route in center section of town
- Went over all equipment being use for next weeks bulk cleanup
- Removed litter on Main Street
- Installed new strobe light on truck bed rack
- Checked all sewer pumping stations
- Used saw to cut and remove tree grate on Bowery St.
- Marked miss utility tickets and checked them in on computer
- Started cutting the empty city lots on Center Street
- Used tar machine to seal cracked areas in concrete garage floor
- Removed glass in roadway on Mt Pleasant Street
- Checked status of new work truck from Enterprise Fleet
- Trimmed weeds along several curblines around town
- Made manpower schedule for next weeks bulk cleanup
- Washed off several work trucks
- Removed dead animal in roadway on Main Street
- Picked up litter and debris in city streets around town
- Cleaned tar machine and dolly after use

P.7

May 17, 2024 – Friday

- Marked miss utility tickets and checked them in on computer
- All the Street dept. attended CPR training at city hall
- Marked an emergency miss utility ticket
- Greased and cleaned out rear hoppers on garbage trucks
- Checked all sewer pumping stations
- Looked over blacktop complaints in several locations
- Checked and emptied city trash cans where needed
- Picked up litter on Main Street
- Cleaned off catch basin grates and curb inlets all over town
- Picked up litter along city streets all over town
- Cleaned rest room, lunch room and emptied out shop trash cans
- Installed new street sign on Mechanic Street
- Checked a smoke testing site for repairs
- Straightened bent sign post on Park Street
- Checked signage complaint on Washinton Street

May 18, 2024 – Saturday – Checked CSO's

May 19, 2024 – Sunday – Checked CSO's

May 20, 2024 – Monday

- Checked and emptied city trash canes on Main Street where needed
- Picked up trash and debris from City Place
- Set tail gates on dump trucks for bulk clean up week
- Ran sewer camera on Bowery Street Ext. to inspect service line
- Cleaned off blacktop tools and filled roller
- Marked miss utility tickets and checked them in on computer
- Cut grass and weed eat wall on Main Street
- Removed litter off Main Street and College Avenue
- Checked all sewer pumping stations and ran weekly tests
- Marked emergency miss utility ticked for sewer line repair on Main Street
- Blacktop patched roadways in several locations around town
- Greased backhoe and filled all fluids where needed
- Ran sewer camera in sewer line on McCulloh Street to inspect service line
- Washed off all sewer camera equipment after use

P.8

May 21, 2024 – Tuesday

- Picked up west end of town garbage route – **WEST END BULK CLEANUP**
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer

May 22, 2024 – Wednesday

- Picked up garbage route on east end of town – **EAST END BULK CLEANUP**
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer

May 23, 2024 – Thursday

- Picked up garbage route in center section of town – **CENTER SECTION BULK CLEANUP**
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer

May 24, 2024 – Friday

- Picked up litter on Main Street
- Watered trees in city parking lot and flower baskets at Depot
- Checked all sewer pumping stations
- Received and unloaded new zero turn mower
- Cleaned off catch basin grates and inlets where needed
- Marked Miss Utility tickets and checked them in on computer
- Cut grass around town and trimmed weeds where needed
- Ran sewer camera to inspect sewer service line
- Swept out all garage bays
- Checked and emptied all city trash cans where needed
- Emptied out all shop trash cans
- Mowed sides of roadway on Bobcat Court
- Cleaned lunch room and rest room
- Installed a truck bed rack on work truck

P.9

May 25, 2024 – Saturday - Made a sewer line repair on Washington Street

May 26, 2024 – Sunday – Checked CSO's

May 27, 2024 – Monday - Memorial Day

May 28, 2024 – Tuesday

- Picked up garbage route on west end of town
- Checked all CSO locations to make sure of no issues
- Sprayed bed of blacktop truck with concentrate and checked fluids
- Picked up tool box and supplies from Tractor Supply
- Cleaned off blacktop tools and filled roller
- Helped Rec. Dept load skid of panel material with bobcat
- Removed litter on Main Street
- Blacktopped pot holes and water hole on east end of town
- Installed tool box onto newer work truck
- Checked all sewer pumping stations – Ran weekly tests on systems
- Marked miss utility tickets and checked them in on computer
- Cut grass in several locations around town
- Ran sewer camera in sewer service line on Bowery Ext.
- Changed oil and filters on Police Department vehicle
- Removed dead street tree on Main Street
- Cleaned up chunks of curbing after blacktopping
- Greased new zero turn mower and filled fluids after use
- Removed tar and debris in rear tail gate latches on blacktop truck
- Coordinated jetter cleaning of storm lines with Lashley Construction
- Washed off camera equipment after use

P.10

May 29, 2024 – Wednesday

- Picked up garbage route on east end of town
- Called to check status on new plow truck build project
- Used vactor truck to clean debris in sewer main on Washington Street
- Picked up packages that were delivered to MDE
- Marked miss utility tickets and checked them in on computer
- Fabricated new light bracket for Truck 01
- Checked all sewer pumping stations
- Trimmed curblines and City Lots all over Town
- Removed litter on Main Street
- Checked on a few blacktop complaints around town
- Painted divider line and arrows on Center Street
- Installed new Strobe light on Bobcat
- Met with Hayden to discuss side walk apron project on Water Street
- Coordinated with contractor about future projects
- Ran sewer camera on Washington Street
- Inspected condition of roadway on First St. for restoration
- Washed off all sewer camera equipment after use

May 30, 2024 – Thursday

- Picked up garbage rout in center section of town
- Cleaned off blacktop tools and filled roller
- Remove litter on Main Street, Water and Broadway
- Blacktop patched roadways around town where needed
- Removed handicap signage on Broadway
- Used vactor truck to welp Water Dept. excavate two different locations
- Took all invoices to be paid to city hall
- Installed new sewer clean out cap in Prichard Farms
- Met up with Liller Bros to discuss issues with driveway and Alleyway drainage
- Checked all sewer pumping stations
- Use jetter truck to clean out main storm line around the MDE building
- Marked miss utility tickets and checked them in on computer
- Blacktopped Water Dept. hole on Water Street
- Emptied out debris tank on vactor truck and filled water and fuel tanks
- Installed floor mats and visors on new work truck

P.11

May 31, 2024 – Friday

- Checked and emptied all city trash cans where needed
- Made repairs to water induction system on Jetter Truck
- Cleaned rest rooms and lunch room
- Installed new catch basin grate in front of MDE building
- Removed litter on Mian Street
- Cleaned off blacktop tools and filled roller
- Trimmed weeds and grass around town where needed
- Checked signage complaint on Village Parkway and surrounding area
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Turned in invoices to be paid to city hall
- Dropped off parts to be fabricated from Rubys
- Had new tires installed on work truck at Rice Tire
- Worked on installing new tool boxes on Truck 7
- Picked up supplies and materials from Lowes
- Diagnosed sewer camera equipment issues
- Patched holes in roadway with blacktop in the East section of town

Monthly Report: Water Department

For the Month of May 2024

Submitted by: Jim Williams, Supervisor

May 1, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Met with contractor on Centennial St.
- Washed city trucks
- Data log Park Ave.

May 2, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Took truck 17 to Red Ridge for service
- Turn water off McCulloh St. for plumber
- Final reading Spring St.
- Hauled supplies to contractors on Centennial St.

May 3, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Data log Hill St.
- Cut the grass @ shop
- Hauled 3 steel plates to contractor on Centennial St.

May 6, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Read Monthly Master Meters
- Hauled supplies to contractors on Centennial St.
- Final reading Jone Ct.

May 7, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Assisted contractor with cutting & capping a 6"-water line McCulloh St.
- Regular reading Center St.
- Reread water meters F.S.U.
- Checked water meter Hill St. We advise homeowner how to support meter

May 8, 2024

- Checked Pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new curb box & rod Allegany St. with assisted by Street Dept. with Vac Truck
- Reread & checked meter Park Ave.
- Top soil yard on Allegany St.
- Data log Park Ave.
- Final reading Frost Ave.

May 9, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets

- Test pit water line on Lemmert's Alley, with assisted by Street Dept. with Vac Truck
- Data log Broadway

May 10, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Test pit water line on Lemmert's Alley, with assisted by Street Dept. with Vac Truck
- Hauled supplies to contractors on Lemmert's Alley

May 13, 2024

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Reread water meter Bishop Murphy Drive possible leak
- Turn water off & on Barnard St. for plumber to due repairs
- Assisted maintained man E. Mechanic St. with locating the inside shut off. (leak in building)
- Turn water off & on Terry Berry Lane for plumber to due repairs

May 14, 2024

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Final reading Locust St.
- Cleaned the shop
- Hauled trash away
- Checked no water complete Terry Berry Lane (curb valve was turn off by mistake)
- Seeded & mulch yard on Allegany St.

May 15, 2024

- Checked Pumps @ Crestview Pump Station

- Marked Miss Utility Tickets
- Witness pressure testing of the new 6"-water line on Centennial St. with contractor (past)
- Final readings E. Main St., Center St. & Victoria Lane

May 16, 2024

- Checked Pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Assisted contractor on Centennial St. with chlorination of new water line
- Final reading Hill St.
- Attended C P R class

May 17, 2023

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Tested & flushed new water line on Centennial St. Assisted by the Health Dept.
- Pasted out water quality reports

May 20, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Hauled supplies to contractors on Centennial St.
- Emergency locate E. Main St.
- Checked equipment for city wide clean up

May 21, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the shop

- Hauled trash away
- City wide clean up
- Pressure & flow test fire hydrant on Laurel Hill

May 22, 2024

- Checked pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- City wide clean up
- Hauled supplies to contractors on Lemmert's Alley

May 23, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Ticket
- City wide clean up

May 24, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- 6-final readings

May 27, 2024 City Holiday

May 28, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Cut grass @ shop

- Final readings Allegany St. & Park Ave.

May 29, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Turn water off for nonpayment

May 30, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading Spring St.
- Turn water on Center St. & Stoyer St.
- Installed new curb box & rod E. Main St. & Hill St. with assisted by Street Dept. with Vac Truck

May 31, 2024

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- 3-final readings
- Hauled supplies to contractors on Centennial St.
- Got supplies ready for Monday to do repairs on vale W. Main St.

RESOLUTION 2024-31

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING AN AMENDMENT TO THE FISCAL 2023/24 BUDGET AT YEAR END

WHEREAS, The Mayor and Council approved the Operating Budget for Fiscal Year 2023/2024 in May 2023; and,

WHEREAS, During the of the course of the fiscal year, certain revenues, expenses, and savings occurred that were not known at the time the budget was developed and approved; and,

WHEREAS, The Director of Finance has presented a proposed Budget Amendment that details the recommended changes to the Council for consideration in order to have a more accurate and balanced budget.

NOW, THEREFORE BE IT RESOLVED that the Frostburg Mayor & City Council do hereby approve a Budget Amendment to the Fiscal 2023/2024 Budget, which Amendment is attached hereto and made a part hereof this Resolution.

ADOPTED this 18th day of June 2024.

Frostburg Mayor and Council

BY _____
W. Robert Flanigan, Mayor

Attest:

Elizabeth Stahlman, City Administrator

CITY OF FROSTBURG
PROPOSED BUDGET AMENDMENT WORKSHEET - JUNE 2024 (FY24)
CONDENSED SUMMARY BY FUND AND DEPARTMENT (AS AMENDED)

	Revenue	Expense	Net Income (Loss)
<u>Corporate Fund</u>			
Executive		\$ 110,075	
Administration		2,365,950	
Finance		185,075	
Community Development		274,275	
Code Enforcement		129,550	
Public Works Administration		138,250	
Public Safety		2,117,800	
Street		1,768,025	
Recreation		985,675	
Total Corporate Fund	\$ 8,414,150	\$ 8,074,675	\$ 339,475
<u>Water</u>			
Administration		\$ 205,250	
Filtration		1,138,400	
Supply		95,525	
Distribution		943,525	
Total Water Fund	\$ 2,705,740	\$ 2,382,700	\$ 323,040
<u>Sewer</u>			
Administration		\$ 97,400	
Operating		2,121,725	
Sewer subtotal	2,354,925	2,219,125	135,800
CSO subtotal	1,071,000	1,206,800	(135,800)
Total Sewer Fund	\$ 3,425,925	\$ 3,425,925	\$ -
Total Piney Surcharge	\$ 843,300	\$ 532,300	\$ 311,000
<u>Garbage</u>			
Administration		\$ 95,400	
Operating		351,700	
Total Garbage Fund	\$ 447,100	\$ 447,100	\$ -
City Total	\$ 15,836,215	\$ 14,862,700	\$ 973,515
<u>Condensed Summary</u>			
	Revenues	Expenses	Net
Original budget, Ord. 2023-03	\$ 19,084,475	\$ 18,874,975	\$ 209,500
Total amendments - January	(246,650)	(112,650)	(134,000)
Total amendments - June	(3,001,610)	(3,899,625)	898,015
Final amended budget	\$ 15,836,215	\$ 14,862,700	\$ 973,515

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-31

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	Proposed Amendment	Amended Budget
CORPORATE FUND REVENUE				
01-000-4001	PERSONAL PROPERTY TAXES	\$ 12,000	\$ (3,000)	\$ 9,000
01-000-4002	PUBLIC UTILITY TAXES	190,000	32,000	222,000
01-000-4003	CORPORATION TAXES	140,000	35,000	175,000
01-000-4004	PRIOR YEAR TAXES	2,000	(13,000)	(11,000)
01-000-4010	INTEREST ON TAXES	50,000	(8,000)	42,000
01-000-4021	ADMISSION TAXES	32,000	60,000	92,000
01-000-4023	HIGHWAY USE TAX	432,000	(20,000)	412,000
01-000-4032	TRADERS LICENSES	5,000	2,000	7,000
01-000-4040	POLICE GRANTS	40,000	500	40,500
01-000-4041	PARKING METERS	5,500	3,500	9,000
01-000-4043	POLICE PROTECTION GRANTS	135,000	(11,000)	124,000
01-000-4045	FINES & FORFEITURES	15,000	(2,500)	12,500
01-000-4046	METER VIOLATIONS	1,000	(900)	100
01-000-4047	FROSTBURG STATE UNIV - MOU	200,000	(50,000)	150,000
01-000-4054	CONSTRUCTION INSPECTIONS	17,750	20,000	37,750
01-000-4055	CODE ENFORCEMENT CITATIONS	1,750	(1,500)	250
01-000-4060	SWIMMING POOL	60,000	8,000	68,000
01-000-4062	DAY CAMP REGISTRATIONS	18,000	2,000	20,000
01-000-4250	NSF FEES	-	900	900
01-000-4303	FRANCHISES - GAS, TV, ETC	88,000	(8,000)	80,000
01-000-4306	PROJECT REIMBURSEMENT	1,562,000	(185,500)	1,376,500
01-000-4315	PROCEEDS FROM FUND BALANCE	53,250	(53,250)	-
01-000-4317	SPECIAL REVENUE	1,781,000	(968,000)	813,000
01-000-4600	INTEREST INCOME	400,000	156,000	556,000
CORPORATE FUND Revenue Totals		5,241,250	(1,004,750)	4,236,500
EXECUTIVE				
01-100-5110	CONTRIBUTIONS	500,000	(450,000)	50,000
01-100-5160	TRAVEL	4,000	500	4,500
01-100-5185	PROFESSIONAL FEES	12,000	3,000	15,000
	100 Executive	516,000	(446,500)	69,500
ADMINISTRATIVE				
01-110-5012	WORKERS COMP	600	(300)	300
01-110-5013	INSURANCE - HEALTH	36,000	2,500	38,500
01-110-5030	EMPLOYEE WELLNESS	7,500	1,750	9,250
01-110-5150	TRAINING	2,000	(1,500)	500
01-110-5210	OFFICE SUPPLIES	11,000	2,000	13,000
01-110-5220	POSTAGE	15,000	1,000	16,000
01-110-5230	COMPUTER EXPENSE	18,000	16,000	34,000

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-31

<i>Section 11, Item A.</i>

Account	Account Description	Budgeted-as previously amended	Proposed Amendment	Amended Budget
01-110-5232	IT LICENSING AND FEES	28,000	3,500	31,500
01-110-5502	BUILDING MAINTENANCE	17,500	12,000	29,500
01-110-5700	BANK FEES	3,200	(2,500)	700
01-110-5807	CAPITAL OUTLAY	2,090,000	(558,000)	1,532,000
	110 Administrative	2,228,800	(523,550)	1,705,250
	FINANCE			
01-120-5013	INSURANCE - HEALTH	15,500	700	16,200
01-120-5310	AUDITING	75,000	(13,000)	62,000
01-120-5311	ACTUARIAL STUDY	4,000	(1,500)	2,500
01-120-5313	TAX COLLECTION	2,800	(2,000)	800
	120 Finance	97,300	(15,800)	81,500
	COMMUNITY DEV			
01-130-5011	PENSION	11,000	(1,000)	10,000
01-130-5322	PLANNING	88,000	(48,000)	40,000
	130 Community Dev	99,000	(49,000)	50,000
	CODE ENFORCEMENT			
01-140-5015	CONTRIBUTION - 457	250	125	375
01-140-5330	CODE ENFORCEMENT	5,000	(4,000)	1,000
01-140-5331	CONSTRUCTION INSPECT	17,750	6,000	23,750
01-140-5332	RENTAL INSPECTION	35,000	(30,000)	5,000
	140 Code Enforcement	58,000	(27,875)	30,125
	PUBLIC WORKS ADMIN			
01-150-5015	CONTRIBUTION - 457	400	200	600
01-150-5150	TRAINING	3,900	2,400	6,300
01-150-5160	TRAVEL	1,000	200	1,200
01-150-5193	ONE CALL CONCEPTS	2,000	(800)	1,200
01-150-5340	ENGINEERING EQUIPMENT	3,000	(1,400)	1,600
01-150-5341	MAPPING SUPPLIES	7,500	1,400	8,900
01-150-5342	PUBLIC WORKS	7,400	(1,000)	6,400
	150 Public Works Admin	25,200	1,000	26,200
	PUBLIC SAFETY			
01-160-5002	SALARIES - POLICE GRANTS	40,000	500	40,500
01-160-5011	PENSION	342,550	(260,000)	82,550
01-160-5012	WORKERS COMP	72,000	(25,000)	47,000
01-160-5150	TRAINING	25,500	1,000	26,500
01-160-5170	UNIFORMS	15,000	8,500	23,500

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-31

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	Proposed Amendment	Amended Budget
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500	20,000	38,500
01-160-5191	COMMUNICATIONS	30,500	(5,000)	25,500
01-160-5210	OFFICE SUPPLIES	5,000	200	5,200
01-160-5350	FSU MOU	25,000	(15,000)	10,000
01-160-5390	MISCELLANEOUS EXPENSE	4,000	8,500	12,500
01-160-5400	GAS, OIL, GREASE	33,000	(7,500)	25,500
01-160-5401	AUTO EXPENSE	18,000	(3,000)	15,000
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000	4,500	8,500
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000	1,000	11,000
	160 Public Safety	643,050	(271,300)	371,750
	PUBLIC WORKS - STREET			
01-170-5012	WORKERS COMP	20,000	(6,500)	13,500
01-170-5018	UNEMPLOYMENT	500	(500)	-
01-170-5550	UTILITIES - BUILDING	6,000	1,000	7,000
01-170-5711	SALT & ABRASIVES	150,000	(45,000)	105,000
01-170-5712	SIGN MAINTENANCE	9,500	6,000	15,500
01-170-5714	STREET LIGHTING	155,000	(60,000)	95,000
01-170-5716	STREET SHOP EQUIPMENT	90,000	15,000	105,000
01-170-5800	CAPITAL OUTLAY	265,000	(60,000)	205,000
	170 Public Works - Street	696,000	(150,000)	546,000
	RECREATION			
01-180-5012	WORKERS COMP	17,200	(6,000)	11,200
01-180-5170	UNIFORMS	4,000	500	4,500
01-180-5503	ARMORY EXPENSE - GYM	8,500	2,000	10,500
01-180-5504	COMMUNITY CENTER	10,500	4,500	15,000
01-180-5510	CITY PLACE	10,000	23,000	33,000
01-180-5723	REC PARK MAINTENANCE EXPENSE	72,000	39,600	111,600
01-180-5724	STREET TREE MAINTENANCE	7,500	2,500	10,000
01-180-5800	CAPITAL OUTLAY	109,000	84,500	193,500
	180 Recreation	238,700	150,600	389,300
	RECREATION-POOL			
01-181-5012	WORKERS COMP	4,600	(2,600)	2,000
01-181-5507	POOL OPERATING	35,000	3,500	38,500
	181 Recreation-Pool	39,600	900	40,500
	RECREATION - DAY CAMP			
01-182-5012	WORKERS COMP	1,500	(800)	700

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-31

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	Proposed Amendment	Amended Budget
RECREATION - SEASONAL				
01-183-5000	SALARIES	9,500	(9,500)	-
01-183-5010	SOCIAL SECURITY	1,100	(1,100)	-
01-183-5012	WORKERS COMP	900	(900)	-
01-183-5108	UNEMPLOYMENT	500	(400)	100
	183 Recreation - Seasonal	12,000	(11,900)	100
	CORPORATE FUND Expenditure Totals	4,655,150	(1,344,225)	3,310,925
WATER FUND REVENUE				
02-000-4000	WATER SERVICE REVENUE	1,636,000	124,000	1,760,000
02-000-4317	SPECIAL REVENUE	545,000	326,200	871,200
02-000-4401	SALE OF BULK WATER	-	850	850
02-000-4402	SALE OF METERS	5,000	4,450	9,450
02-000-4403	TAPPING FEES	5,000	2,600	7,600
02-000-4404	SUNDRY SALES	20,000	6,900	26,900
02-000-4405	PROJECT REIMBURSEMENTS	-	340	340
02-000-4600	INTEREST INCOME	23,600	4,000	27,600
	WATER FUND Revenue Totals	2,234,600	469,340	2,703,940
WATER - FILTRATION				
02-192-5521	PUMPING SYSTEM EXPENSE	90,000	15,000	105,000
02-192-5522	PURIFICATION PLANT MAINTENANCE	275,000	87,000	362,000
	192 Water - Filtration	365,000	102,000	467,000
WATER - SUPPLY				
02-194-5012	WORKERS COMP	2,225	(1,000)	1,225
02-194-5015	CONTRIBUTION - 457	100	(100)	-
02-194-5506	HYDRO FACILITY EXPENSE	5,000	(3,000)	2,000
02-194-5550	UTILITIES / WATER SUPPLY	5,000	-	5,000
02-194-5730	WATER SUPPLY EXPENSE	50,000	-	50,000
	194 Water - Supply	62,325	(4,100)	58,225
WATER - DISTRIBUTION				
02-196-5000	SALARIES	247,000	14,000	261,000
02-196-5010	SOCIAL SECURITY	18,750	500	19,250
02-196-5012	WORKERS COMP	17,500	(9,000)	8,500
02-196-5013	INSURANCE - HEALTH	70,400	(2,000)	68,400
02-196-5191	COMMUNICATIONS	9,200	3,500	12,700
02-196-5390	MISCELLANEOUS EXPENSE	3,100	(1,100)	2,000
02-196-5400	GAS, OIL, GREASE	16,000	(3,000)	13,000
02-196-5420	FLEET LEASE	22,000	3,000	25,000

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-31

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	Proposed Amendment	Amended Budget
02-196-5550	UTILITIES - WATER DISTRIBUTION	3,600	1,000	4,600
02-196-5702	EQUIPMENT MAINTENANCE	11,000	1,500	12,500
02-196-5704	TRANSMISSION MAINS EXPENSE	91,300	160,000	251,300
02-196-5740	METERS EXPENSE	80,000	(40,000)	40,000
02-196-5800	CAPITAL OUTLAY	80,000	(80,000)	-
	196 Water - Distribution	669,850	48,400	718,250
	WATER FUND Expenditure Totals	1,097,175	146,300	1,243,475
	SEWER FUND REVENUE			
03-000-4000	SEWER CHARGES	1,904,000	(124,000)	1,780,000
03-000-4315	PROCEEDS FROM FUND BALANCE	20,025	214,675	234,700
03-000-4317	SPECIAL REVENUE	150,000	118,725	268,725
03-000-4503	SEWER TAP FEES	5,000	2,000	7,000
03-000-4530	PROJECT REIMBURSEMENTS	-	1,000	1,000
03-000-4600	INTEREST INCOME	50,000	9,000	59,000
	Sewer operating revenue	2,129,025	221,400	2,350,425
03-220-4530	PROJECT REIMBURSEMENTS	2,582,000	(1,917,000)	665,000
03-220-4540	PROCEEDS OF DEBT	900,000	(900,000)	-
	CSO revenue	3,482,000	(2,817,000)	665,000
	SEWER FUND Revenue Totals	5,611,025	(2,595,600)	3,015,425
	SEWER - OPERATING			
03-211-5000	SALARIES	183,000	(8,000)	175,000
03-211-5010	SOCIAL SECURITY	14,200	(600)	13,600
03-211-5012	WORKERS COMP	13,000	(7,000)	6,000
03-211-5180	SAFETY EQUIPMENT	1,000	3,000	4,000
03-211-5400	GAS, OIL, GREASE	10,000	2,000	12,000
03-211-5420	FLEET LEASE	20,000	700	20,700
03-211-5763	SEWER OPERATING EXPENSE	178,000	32,000	210,000
03-211-5764	SEWER PUMPING EXPENSE	6,000	3,000	9,000
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	27,000	62,300	89,300
	211 Sewer - Operating	452,200	87,400	539,600
	CSO			
03-220-5800	CAPITAL OUTLAY	3,863,000	(2,683,000)	1,180,000
	220 CSO	3,863,000	(2,683,000)	1,180,000
	SEWER FUND Expenditure Totals	4,315,200	(2,595,600)	1,719,600
	WATER SURCHARGE REVENUE			
04-000-4000	WATER TAP SURCHARGE	672,000	135,000	807,000

CITY OF FROSTBURG
OPERATING BUDGET FOR THE YEAR ENDED JUNE 30, 2024
BUDGET AMENDMENTS - RESOLUTION 2024-31

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	Proposed Amendment	Amended Budget
04-000-4001	INTEREST EARNED SURCHARGE	1,800	(500)	1,300
04-000-4600	INTEREST INCOME	24,000	11,000	35,000
	PINEY SURCHARGE FUND Revenue Totals	697,800	145,500	843,300
	WATER SURCHARGE			
04-200-5802	CAPITAL REPAIRS	150,000	(90,000)	60,000
	PINEY SURCHARGE FUND Expenditure Totals	150,000	(90,000)	60,000
	GARBAGE FUND REVENUE			
05-000-4000	TRASH & GARBAGE CHARGES	457,000	(19,500)	437,500
05-000-4317	SPECIAL REVENUE	-	500	500
05-000-4404	SUNDRY SALES	1,000	1,300	2,300
05-000-4600	INTEREST INCOME	3,800	1,600	5,400
	GARBAGE FUND Revenue Totals	461,800	(16,100)	445,700
	GARBAGE ADMIN.			
05-230-5000	SALARIES	68,000	(1,200)	66,800
05-230-5313	COLLECTION EXPENSE	500	(300)	200
	230 Garbage Admin.	68,500	(1,500)	67,000
	GARBAGE OPERATING			
05-232-5000	SALARIES	99,000	(8,000)	91,000
05-232-5010	SOCIAL SECURITY	7,500	(900)	6,600
05-232-5012	WORKERS COMP	7,000	(4,000)	3,000
05-232-5013	INSURANCE - HEALTH	25,000	(2,000)	23,000
05-232-5180	SAFETY EQUIPMENT	1,000	300	1,300
	232 Garbage Operating	139,500	(14,600)	124,900
	GARBAGE FUND Expenditure Totals	208,000	(16,100)	191,900

Note: Only accounts impacted by the current budget amendments are presented. For the complete operating budget, please refer to Ordinance 2023-03 and Resolution 2024-01.

**CITY OF FROSTBURG
PROPOSED BUDGET AMENDMENTS
FOR THE YEAR ENDED JUNE 30, 2024**

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-000-4000	TAXES-REAL ESTATE	2,736,000	2,754,622.23	18,622.23	100.7	-	2,736,000	
01-000-4001	PERSONAL PROPERTY TAXES	12,000	9,176.55	(2,823.45)	76.5	(3,000)	9,000	YTD billings under budget
01-000-4002	PUBLIC UTILITY TAXES	190,000	223,982.25	33,982.25	117.9	32,000	222,000	YTD billings over budget
01-000-4003	CORPORATION TAXES	140,000	183,897.60	43,897.60	131.4	35,000	175,000	YTD billings with potential adj certifications
01-000-4004	PRIOR YEAR TAXES	2,000	(1,593.82)	(3,593.82)	(79.7)	(13,000)	(11,000)	Prior year adjusted lower certifications
01-000-4005	TRAILER TAX	1,600	1,120.00	(480.00)	70.0	-	1,600	
01-000-4010	INTEREST ON TAXES	50,000	35,279.62	(14,720.38)	70.6	(8,000)	42,000	Trending lower YTD; change in interest method
01-000-4011	TAX CREDITS	(32,400)	(30,776.20)	1,623.80	95.0	-	(32,400)	
01-000-4012	TAX ABATEMENTS	(3,000)	(2,820.94)	179.06	94.0	-	(3,000)	
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,200	-	(16,200.00)	-	-	16,200	
01-000-4020	MARYLAND INCOME TAXES	640,000	573,786.96	(66,213.04)	89.7	-	640,000	
01-000-4021	ADMISSION TAXES	32,000	92,662.03	60,662.03	289.6	60,000	92,000	One-time payment per State
01-000-4022	HOTEL MOTEL TAX	150,000	118,727.18	(31,272.82)	79.2	-	150,000	
01-000-4023	HIGHWAY USE TAX	432,000	260,810.73	(171,189.27)	60.4	(20,000)	412,000	Trending lower than budget compared to PY
01-000-4024	COAL TAX	3,000	-	(3,000.00)	-	-	3,000	
01-000-4025	HOUSING AUTHORITY	12,000	-	(12,000.00)	-	-	12,000	
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900	-	(3,900.00)	-	-	3,900	
01-000-4031	LIQUOR LICENSES	9,000	9,590.50	590.50	106.6	-	9,000	
01-000-4032	TRADERS LICENSES	5,000	7,217.80	2,217.80	144.4	2,000	7,000	YTD revenue exceeds budget
01-000-4040	POLICE GRANTS	40,000	34,977.92	(5,022.08)	87.4	500	40,500	Add'l grants; see Police Grant Expense
01-000-4041	PARKING METERS	5,500	9,106.16	3,606.16	165.6	3,500	9,000	Received revenue after meter enforcement ended
01-000-4043	POLICE PROTECTION GRANTS	135,000	106,954.50	(28,045.50)	79.2	(11,000)	124,000	Final grant award was less than budgeted
01-000-4045	FINES & FORFEITURES	15,000	10,460.00	(4,540.00)	69.7	(2,500)	12,500	Trending lower YTD compared to budget
01-000-4046	METER VIOLATIONS	1,000	30.00	(970.00)	3.0	(900)	100	Trending lower YTD compared to budget
01-000-4047	FROSTBURG STATE UNIV - MOU	200,000	150,000.00	(50,000.00)	75.0	(50,000)	150,000	Revised MOU agreement signed
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000	30,000.00	-	100.0	-	30,000	
01-000-4050	PERMITS, PLANNING, ETC	2,000	2,770.00	770.00	138.5	-	2,000	
01-000-4051	BUILDING PERMITS	2,000	1,913.00	(87.00)	95.7	-	2,000	
01-000-4052	RENTAL REGISTRATION	74,000	72,280.00	(1,720.00)	97.7	-	74,000	
01-000-4054	CONSTRUCTION INSPECTIONS	17,750	29,530.25	11,780.25	166.4	20,000	37,750	New construction
01-000-4055	CODE ENFORCEMENT CITATIONS	1,750	-	(1,750.00)	-	(1,500)	250	YTD no citations
01-000-4056	COMM DEV GRANT REVENUE	50,000	41,773.18	(8,226.82)	83.6	-	50,000	
01-000-4060	SWIMMING POOL	60,000	59,290.25	(709.75)	98.8	8,000	68,000	Trending above budget estimate
01-000-4062	DAY CAMP REGISTRATIONS	18,000	16,014.50	(1,985.50)	89.0	2,000	20,000	Trending above budget estimate
01-000-4063	RECREATION ACTIVITIES	20,000	19,282.75	(717.25)	96.4	-	20,000	
01-000-4200	OPERATING TRANSFER - WATER FUND	107,100	98,175.00	(8,925.00)	91.7	-	107,100	
01-000-4201	OPERATING TRANSFER - SEWER FUND	227,750	208,769.00	(18,981.00)	91.7	-	227,750	
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	17,500	16,038.00	(1,462.00)	91.7	-	17,500	
01-000-4250	NSF FEES	-	910.00	910.00	-	900	900	Previously unbudgeted
01-000-4301	RENTS	97,500	89,374.46	(8,125.54)	91.7	-	97,500	
01-000-4302	HRD APPROPRIATION	10,500	10,557.00	57.00	100.5	-	10,500	

CITY OF FROSTBURG
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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-000-4303	FRANCHISES - GAS, TV, ETC	88,000	61,422.89	(26,577.11)	69.8	(8,000)	80,000	Trending lower YTD compared to budget
01-000-4304	MISCELLANEOUS REVENUE	3,000	1,643.84	(1,356.16)	54.8	-	3,000	
01-000-4306	PROJECT REIMBURSEMENT	1,562,000	467,315.65	(1,094,684.35)	29.9	(185,500)	1,376,500	Revised project list as of June
01-000-4307	INSURANCE REIMBURSEMENTS	-	7,931.16	7,931.16	-	-	-	
01-000-4313	GAIN ON DISPOSAL OF ASSETS	-	3,805.00	3,805.00	-	-	-	
01-000-4315	PROCEEDS FROM FUND BALANCE	53,250	-	(53,250.00)	-	(53,250)	-	No longer needed to balance budget
01-000-4317	SPECIAL REVENUE	1,781,000	457,212.95	(1,323,787.05)	25.7	(968,000)	813,000	Revised ARPA project list as of June
01-000-4600	INTEREST INCOME	400,000	535,702.84	135,702.84	133.9	156,000	556,000	Money market allocated interest
CORPORATE FUND Revenue Totals		9,418,900	6,778,922.79	(2,639,977.21)		(1,004,750)	8,414,150	
	EXECUTIVE							
01-100-5000	SALARIES	22,200	22,200.00	-	100.0	-	22,200	
01-100-5010	SOCIAL SECURITY	1,700	1,698.60	1.40	99.9	-	1,700	
01-100-5012	WORKERS COMP	175	70.19	104.81	40.1	-	175	
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000	2,584.74	3,415.26	43.1	-	6,000	
01-100-5104	INSURANCE - PUBLIC OFFICIALS	8,000	5,938.00	2,062.00	74.2	-	8,000	
01-100-5110	CONTRIBUTIONS	500,000	50,000.00	450,000.00	10.0	(450,000)	50,000	Fire department ladder truck delayed to FY25
01-100-5150	TRAINING	2,500	1,125.00	1,375.00	45.0	-	2,500	
01-100-5160	TRAVEL	4,000	3,840.24	159.76	96.0	500	4,500	June MML
01-100-5185	PROFESSIONAL FEES	12,000	14,752.63	(2,752.63)	122.9	3,000	15,000	Lobbying contract extension
100 Executive		556,575	102,209.40	454,365.60		(446,500)	110,075	
	ADMINISTRATIVE							
01-110-5000	SALARIES	166,000	154,795.24	11,204.76	93.3	-	166,000	
01-110-5001	SALARIES - BONUS	6,600	6,582.00	18.00	99.7	-	6,600	
01-110-5010	SOCIAL SECURITY	12,800	11,652.81	1,147.19	91.0	-	12,800	
01-110-5011	PENSION	14,300	14,288.00	12.00	99.9	-	14,300	
01-110-5012	WORKERS COMP	600	229.68	370.32	38.3	(300)	300	WC dividend reduced current year expense
01-110-5013	INSURANCE - HEALTH	36,000	38,004.81	(2,004.81)	105.6	2,500	38,500	Insurance premium exceeded original budget
01-110-5014	INSURANCE - HEALTH RETIREE	31,000	28,282.53	2,717.47	91.2	-	31,000	
01-110-5015	CONTRIBUTION - 457	1,900	1,499.69	400.31	78.9	-	1,900	
01-110-5030	EMPLOYEE WELLNESS	7,500	8,975.68	(1,475.68)	119.7	1,750	9,250	CPR training, employee benefits
01-110-5050	RESERVE FOR CONTINGENCIES	10,000	4,865.02	5,134.98	48.7	-	10,000	
01-110-5100	INSURANCE - AUTO	1,200	581.00	619.00	48.4	-	1,200	
01-110-5102	INSURANCE - GEN LIAB	150	144.00	6.00	96.0	-	150	
01-110-5105	INSURANCE - PROPERTY	6,800	6,816.00	(16.00)	100.2	-	6,800	
01-110-5106	INSURANCE - AD&D AND LIFE	4,200	4,104.08	95.92	97.7	-	4,200	
01-110-5111	CONTRIBUTIONS - TOURISM	121,700	121,032.41	667.59	99.5	-	121,700	
01-110-5150	TRAINING	2,000	113.43	1,886.57	5.7	(1,500)	500	Unable to attend planned training
01-110-5160	TRAVEL	1,000	288.06	711.94	28.8	-	1,000	
01-110-5185	PROFESSIONAL FEES	1,500	682.00	818.00	45.5	-	1,500	
01-110-5191	COMMUNICATIONS	10,000	6,774.20	3,225.80	67.7	-	10,000	

CITY OF FROSTBURG
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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-110-5200	ADVERTISING	6,000	4,545.43	1,454.57	75.8	-	6,000	
01-110-5205	LEGAL	34,500	20,942.50	13,557.50	60.7	-	34,500	
01-110-5207	PENSION ADMINISTRATIVE FEE	8,900	8,905.12	(5.12)	100.1	-	8,900	
01-110-5210	OFFICE SUPPLIES	11,000	12,471.23	(1,471.23)	113.4	2,000	13,000	General supplies and equipment
01-110-5220	POSTAGE	15,000	15,133.34	(133.34)	100.9	1,000	16,000	Postage rate increase; supplies
01-110-5230	COMPUTER EXPENSE	18,000	32,545.89	(14,545.89)	180.8	16,000	34,000	New city hall server
01-110-5232	IT LICENSING AND FEES	28,000	31,108.09	(3,108.09)	111.1	3,500	31,500	NeoGov, SADA, Edmunds
01-110-5235	DIGITAL ENGAGEMENT	29,000	25,854.18	3,145.82	89.2	-	29,000	
01-110-5301	ELECTION	10,400	9,995.10	404.90	96.1	-	10,400	
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,750	129,547.24	25,202.76	83.7	-	154,750	
01-110-5500	BUILDING - ARMORY	12,000	4,790.25	7,209.75	39.9	-	12,000	
01-110-5502	BUILDING MAINTENANCE	17,500	24,102.42	(6,602.42)	137.7	12,000	29,500	Elevator electrical, HVAC repairs, Com Ctr window
01-110-5550	UTILITIES - BUILDING	16,000	15,042.33	1,217.67	92.5	-	16,000	
01-110-5700	BANK FEES	3,200	462.20	2,737.80	14.4	(2,500)	700	Trending lower YTD compared to budget
01-110-5807	CAPITAL OUTLAY	2,090,000	807,481.39	1,282,518.61	38.6	(558,000)	1,532,000	Updated project timelines (parking lot and CCC delay)
	110 Administrative	2,889,500	1,552,637.35	1,337,122.65		(523,550)	2,365,950	
	FINANCE							
01-120-5000	SALARIES	80,000	72,632.88	7,367.12	90.8	-	80,000	
01-120-5010	SOCIAL SECURITY	6,100	5,379.08	720.92	88.2	-	6,100	
01-120-5011	PENSION	7,300	6,886.00	414.00	94.3	-	7,300	
01-120-5012	WORKERS COMP	225	87.74	137.26	39.0	-	225	
01-120-5013	INSURANCE - HEALTH	15,500	15,823.96	(323.96)	102.1	700	16,200	Insurance premium exceeded original budget
01-120-5015	CONTRIBUTION - 457	500	440.86	59.14	88.2	-	500	
01-120-5102	INSURANCE - GEN LIAB	150	144.00	6.00	96.0	-	150	
01-120-5105	INSURANCE - PROPERTY	2,900	2,487.00	413.00	85.8	-	2,900	
01-120-5150	TRAINING	1,000	-	1,000.00	-	-	1,000	
01-120-5185	PROFESSIONAL FEES	1,000	554.00	446.00	55.4	-	1,000	
01-120-5310	AUDITING	75,000	62,000.00	13,000.00	82.7	(13,000)	62,000	FY23 audit actual expense
01-120-5311	ACTUARIAL STUDY	4,000	2,226.00	1,774.00	55.7	(1,500)	2,500	FY23 study actual expense
01-120-5313	TAX COLLECTION	2,800	472.67	2,327.33	16.9	(2,000)	800	Trending lower YTD compared to budget
01-120-5810	RETSA OBLIGATION	4,400	3,689.05	710.95	83.8	-	4,400	
	120 Finance	200,875	172,823.24	28,051.76		(15,800)	185,075	
	COMMUNITY DEV							
01-130-5000	SALARIES	115,000	102,698.52	12,301.48	89.3	-	115,000	
01-130-5010	SOCIAL SECURITY	8,800	7,503.49	1,296.51	85.3	-	8,800	
01-130-5011	PENSION	11,000	9,898.00	1,102.00	90.0	(1,000)	10,000	Final expense per MSRPS annual invoice
01-130-5012	WORKERS COMP	325	126.97	198.03	39.1	-	325	
01-130-5013	INSURANCE - HEALTH	20,000	18,388.15	1,611.85	91.9	-	20,000	
01-130-5015	CONTRIBUTION - 457	800	627.60	172.40	78.5	-	800	
01-130-5102	INSURANCE - GEN LIAB	150	114.00	36.00	76.0	-	150	
01-130-5105	INSURANCE - PROPERTY	3,800	3,317.00	483.00	87.3	-	3,800	

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01-130-5150	TRAINING	2,000	1,850.00	150.00	92.5	-	2,000	
01-130-5160	TRAVEL	900	757.80	142.20	84.2	-	900	
01-130-5185	PROFESSIONAL FEES	1,000	647.09	352.91	64.7	-	1,000	
01-130-5320	ECONOMIC DEVELOPMENT	8,000	3,580.00	4,420.00	44.8	-	8,000	
01-130-5322	PLANNING	88,000	-	88,000.00	-	(48,000)	40,000	Delayed start to comprehensive plan
01-130-5323	PUBLIC ART	2,000	300.00	1,700.00	15.0	-	2,000	
01-130-5401	AUTO EXPENSE	1,500	693.67	806.33	46.2	-	1,500	
01-130-5820	COMMUNITY LEGACY PROJECTS	50,000	36,989.18	13,010.82	74.0	-	50,000	
01-130-5822	SPECIAL PROJECTS	10,000	3,034.42	6,965.58	30.3	-	10,000	
	130 Community Dev	323,275	190,525.89	132,749.11		(49,000)	274,275	
	CODE ENFORCEMENT							
01-140-5000	SALARIES	58,000	53,830.14	4,169.86	92.8	-	58,000	
01-140-5010	SOCIAL SECURITY	4,500	3,869.76	630.24	86.0	-	4,500	
01-140-5011	PENSION	5,300	4,992.00	308.00	94.2	-	5,300	
01-140-5012	WORKERS COMP	175	68.65	106.35	39.2	-	175	
01-140-5013	INSURANCE - HEALTH	15,300	15,237.94	62.06	99.6	-	15,300	
01-140-5015	CONTRIBUTION - 457	250	329.70	(79.70)	131.9	125	375	Change in staff participation
01-140-5102	INSURANCE - GEN LIAB	150	114.00	36.00	76.0	-	150	
01-140-5105	INSURANCE - PROPERTY	2,900	2,487.00	413.00	85.8	-	2,900	
01-140-5150	TRAINING	500	-	500.00	-	-	500	
01-140-5160	TRAVEL	500	39.60	460.40	7.9	-	500	
01-140-5185	PROFESSIONAL FEES	400	150.00	250.00	37.5	-	400	
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	11,700	11,500.00	200.00	98.3	-	11,700	
01-140-5330	CODE ENFORCEMENT	5,000	-	5,000.00	-	(4,000)	1,000	Trending lower YTD compared to budget
01-140-5331	CONSTRUCTION INSPECT	17,750	22,412.00	(4,662.00)	126.3	6,000	23,750	New construction
01-140-5332	RENTAL INSPECTION	35,000	350.00	34,650.00	1.0	(30,000)	5,000	Rental inspection cycle delayed
	140 Code Enforcement	157,425	115,380.79	42,044.21		(27,875)	129,550	
	PUBLIC WORKS ADMIN							
01-150-5000	SALARIES	68,500	56,148.00	12,352.00	82.0	-	68,500	
01-150-5010	SOCIAL SECURITY	4,900	4,163.88	736.12	85.0	-	4,900	
01-150-5011	PENSION	5,900	5,509.00	391.00	93.4	-	5,900	
01-150-5012	WORKERS COMP	1,500	681.81	818.19	45.5	-	1,500	
01-150-5013	INSURANCE - HEALTH	13,000	10,857.65	2,142.35	83.5	-	13,000	
01-150-5015	CONTRIBUTION - 457	400	532.95	(132.95)	133.2	200	600	Change in staff participation
01-150-5100	INSURANCE - AUTO	600	579.00	21.00	96.5	-	600	
01-150-5102	INSURANCE - GEN LIAB	150	114.00	36.00	76.0	-	150	
01-150-5105	INSURANCE - PROPERTY	1,900	1,659.00	241.00	87.3	-	1,900	
01-150-5150	TRAINING	3,900	6,203.43	(2,303.43)	159.1	2,400	6,300	Tuition assistance
01-150-5160	TRAVEL	1,000	1,064.27	(64.27)	106.4	200	1,200	Conference and fuel
01-150-5185	PROFESSIONAL FEES	2,100	867.38	1,232.62	41.3	-	2,100	
01-150-5193	ONE CALL CONCEPTS	2,000	697.75	1,302.25	34.9	(800)	1,200	Trending lower YTD compared to budget

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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-150-5340	ENGINEERING EQUIPMENT	3,000	312.10	2,687.90	10.4	(1,400)	1,600	Trending lower YTD compared to budget
01-150-5341	MAPPING SUPPLIES	7,500	8,646.58	(1,146.58)	115.3	1,400	8,900	SPECS - PACE prep
01-150-5342	PUBLIC WORKS	7,400	2,759.65	4,640.35	37.3	(1,000)	6,400	Trending lower YTD compared to budget
01-150-5400	GAS, OIL, GREASE	2,500	2,128.27	371.73	85.1	-	2,500	
01-150-5420	FLEET LEASE	11,000	9,712.63	1,287.37	88.3	-	11,000	
	150 Public Works Admin	137,250	112,637.35	24,612.65		1,000	138,250	
	PUBLIC SAFETY							
01-160-5000	SALARIES	1,018,000	927,318.60	90,681.40	91.1	-	1,018,000	
01-160-5002	SALARIES - POLICE GRANTS	40,000	40,084.06	(84.06)	100.2	500	40,500	Additional grant opportunities
01-160-5003	COURT TIME	13,000	11,970.67	1,029.33	92.1	-	13,000	
01-160-5010	SOCIAL SECURITY	82,000	70,784.95	11,215.05	86.3	-	82,000	
01-160-5011	PENSION	342,550	79,507.00	263,043.00	23.2	(260,000)	82,550	Deferred LEOPS billing
01-160-5012	WORKERS COMP	72,000	28,504.27	43,495.73	39.6	(25,000)	47,000	WC dividend reduced current year expense
01-160-5013	INSURANCE - HEALTH	256,000	243,824.77	12,175.23	95.2	-	256,000	
01-160-5015	CONTRIBUTION - 457	7,500	5,449.24	2,050.76	72.7	-	7,500	
01-160-5100	INSURANCE - AUTO	5,800	5,376.00	424.00	92.7	-	5,800	
01-160-5102	INSURANCE - GEN LIAB	1,075	1,029.00	46.00	95.7	-	1,075	
01-160-5103	INSURANCE - POLICE PROFESSIONAL	14,600	14,519.00	81.00	99.5	-	14,600	
01-160-5105	INSURANCE - PROPERTY	6,000	5,696.00	304.00	94.9	-	6,000	
01-160-5150	TRAINING	25,500	25,365.88	134.12	99.5	1,000	26,500	Academy expenses and other training costs
01-160-5170	UNIFORMS	15,000	22,867.31	(7,867.31)	152.5	8,500	23,500	Transition from 2 uniforms to 1, polos, badges
01-160-5180	SAFETY EQUIPMENT	1,200	1,120.52	79.48	93.4	-	1,200	
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500	16,026.76	2,473.24	86.6	20,000	38,500	Replenish ammunition
01-160-5191	COMMUNICATIONS	30,500	19,815.93	10,684.07	65.0	(5,000)	25,500	Trending lower YTD compared to budget
01-160-5206	C3I CLERICAL SUPPORT	6,000	4,378.79	1,621.21	73.0	-	6,000	
01-160-5210	OFFICE SUPPLIES	5,000	4,600.70	399.30	92.0	200	5,200	Trending higher YTD compared to budget
01-160-5230	COMPUTER EXPENSE	8,500	8,062.71	437.29	94.9	-	8,500	
01-160-5350	FSU MOU	25,000	10,000.00	15,000.00	40.0	(15,000)	10,000	Revised MOU agreement signed
01-160-5380	POLICE REFORM	17,000	-	17,000.00	-	-	17,000	
01-160-5390	MISCELLANEOUS EXPENSE	4,000	11,541.81	(7,541.81)	288.6	8,500	12,500	LEOPS entry actuary fee
01-160-5400	GAS, OIL, GREASE	33,000	19,432.56	13,567.44	58.9	(7,500)	25,500	Trending lower YTD compared to budget
01-160-5401	AUTO EXPENSE	18,000	10,744.90	7,255.10	59.7	(3,000)	15,000	Trending lower YTD compared to budget
01-160-5420	FLEET LEASE	48,000	38,469.07	9,530.93	80.1	-	48,000	
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000	7,326.91	(3,326.91)	183.2	4,500	8,500	Includes new toilet system in jail
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000	10,148.69	(148.69)	101.5	1,000	11,000	Electric, gas increases
01-160-5700	PARKING METERS	2,000	1,917.59	82.41	95.9	-	2,000	
01-160-5851	FIRE DEPT APPROPRIATION	259,375	259,375.00	-	100.0	-	259,375	
	160 Public Safety	2,389,100	1,905,258.69	483,841.31		(271,300)	2,117,800	
	PUBLIC WORKS - STREET							
01-170-5000	SALARIES	278,000	263,586.01	14,413.99	94.8	-	278,000	
01-170-5010	SOCIAL SECURITY	21,000	19,063.06	1,936.94	90.8	-	21,000	

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01-170-5011	PENSION	26,000	23,928.00	2,072.00	92.0	-	26,000	
01-170-5012	WORKERS COMP	20,000	7,738.87	12,261.13	38.7	(6,500)	13,500	WC dividend reduced current year expense
01-170-5013	INSURANCE - HEALTH	65,000	61,292.93	3,707.07	94.3	-	65,000	
01-170-5015	CONTRIBUTION - 457	750	701.28	48.72	93.5	-	750	
01-170-5018	UNEMPLOYMENT	500	-	500.00	-	(500)	-	No claims received
01-170-5100	INSURANCE - AUTO	7,200	6,824.00	376.00	94.8	-	7,200	
01-170-5102	INSURANCE - GEN LIAB	575	461.00	114.00	80.2	-	575	
01-170-5105	INSURANCE - PROPERTY	5,800	5,217.00	583.00	90.0	-	5,800	
01-170-5150	TRAINING	5,000	780.00	4,220.00	15.6	-	5,000	
01-170-5170	UNIFORMS	8,000	7,277.22	722.78	91.0	-	8,000	
01-170-5180	SAFETY EQUIPMENT	7,200	5,851.73	1,348.27	81.3	-	7,200	
01-170-5191	COMMUNICATIONS	11,000	10,321.17	678.83	93.8	-	11,000	
01-170-5210	OFFICE SUPPLIES	1,000	994.94	5.06	99.5	-	1,000	
01-170-5400	GAS, OIL, GREASE	28,500	26,377.14	2,122.86	92.6	-	28,500	
01-170-5420	FLEET LEASE	42,000	26,134.46	15,865.54	62.2	-	42,000	
01-170-5550	UTILITIES - BUILDING	6,000	6,305.37	(305.37)	105.1	1,000	7,000	Gas and electric increases
01-170-5711	SALT & ABRASIVES	150,000	103,499.94	46,500.06	69.0	(45,000)	105,000	Did not refill at end of season pending new storage
01-170-5712	SIGN MAINTENANCE	9,500	15,103.26	(5,603.26)	159.0	6,000	15,500	Updated parking signs, increased supply costs
01-170-5713	STREET EQUIPMENT MAINTENANCE	90,000	79,066.92	10,933.08	87.9	-	90,000	
01-170-5714	STREET LIGHTING	155,000	80,340.00	74,660.00	51.8	(60,000)	95,000	YTD lower than budget and consistent with PY
01-170-5715	STREET MAINTENANCE REPAIRS	100,000	62,173.28	37,826.72	62.2	-	100,000	
01-170-5716	STREET SHOP EQUIPMENT	90,000	66,691.16	23,308.84	74.1	15,000	105,000	Zero turn mower utilizing salt savings
01-170-5717	STREET LIGHTING REPAIRS	30,000	27,249.96	2,750.04	90.8	-	30,000	
01-170-5800	CAPITAL OUTLAY	265,000	10,655.00	254,345.00	4.0	(60,000)	205,000	Salt storage in progress; plow truck delayed
01-170-5861	STREET PAVING	492,000	487,802.01	4,197.99	99.2	-	492,000	
01-170-5865	PARKING LOT MAINTENANCE	3,000	1,400.00	1,600.00	46.7	-	3,000	
	170 Public Works - Street	1,918,025	1,406,835.71	511,189.29		(150,000)	1,768,025	
	RECREATION							
01-180-5000	SALARIES	266,000	249,185.01	16,814.99	93.7	-	266,000	
01-180-5010	SOCIAL SECURITY	21,000	18,167.30	2,832.70	86.5	-	21,000	
01-180-5011	PENSION	23,000	22,895.00	105.00	99.5	-	23,000	
01-180-5012	WORKERS COMP	17,200	7,054.48	10,145.52	41.0	(6,000)	11,200	WC dividend reduced current year expense
01-180-5013	INSURANCE - HEALTH	66,000	54,444.65	11,555.35	82.5	-	66,000	
01-180-5015	CONTRIBUTION - 457	1,500	917.71	582.29	61.2	-	1,500	
01-180-5100	INSURANCE - AUTO	2,800	2,443.00	357.00	87.3	-	2,800	
01-180-5102	INSURANCE - GEN LIAB	500	459.00	41.00	91.8	-	500	
01-180-5105	INSURANCE - PROPERTY	11,600	10,950.00	650.00	94.4	-	11,600	
01-180-5150	TRAINING	300	25.00	275.00	8.3	-	300	
01-180-5160	TRAVEL	750	-	750.00	-	-	750	
01-180-5170	UNIFORMS	4,000	3,995.47	4.53	99.9	500	4,500	Staffing changes
01-180-5180	SAFETY EQUIPMENT	500	-	500.00	-	-	500	

CITY OF FROSTBURG
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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-180-5400	GAS, OIL, GREASE	9,000	7,393.67	1,606.33	82.2	-	9,000	
01-180-5420	FLEET LEASE	22,000	20,500.15	1,499.85	93.2	-	22,000	
01-180-5503	ARMORY EXPENSE - GYM	8,500	6,628.50	1,871.50	78.0	2,000	10,500	Replace restroom partitions
01-180-5504	COMMUNITY CENTER	10,500	14,173.25	(3,673.25)	135.0	4,500	15,000	Ramp replacement
01-180-5510	CITY PLACE	10,000	13,811.27	(3,811.27)	138.1	23,000	33,000	Kitchen renovations \$17,400
01-180-5720	BEAUTIFY THE BURG EXPENSE	2,000	520.86	1,479.14	26.0	-	2,000	
01-180-5721	REC EQUIPMENT MAINTENANCE	5,000	4,356.36	643.64	87.1	-	5,000	
01-180-5722	REC LEAGUE APPROPRIATIONS	6,500	6,500.00	-	100.0	-	6,500	
01-180-5723	REC PARK MAINTENANCE EXPENSE	72,000	68,591.15	3,408.85	95.3	39,600	111,600	Reclass cap outlay; restrooms; amphitheater
01-180-5724	STREET TREE MAINTENANCE	7,500	9,753.18	(2,253.18)	130.0	2,500	10,000	Frost Avenue tree removal
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000	-	2,000.00	-	-	2,000	
01-180-5726	RECREATIONAL PROGRAMS	13,000	8,080.27	4,919.73	62.2	-	13,000	
01-180-5800	CAPITAL OUTLAY	109,000	177,681.84	(68,681.84)	163.0	84,500	193,500	Project exp (grant funded); Comm Ctr roof \$21,000
	180 Recreation	692,150	708,527.12	(16,377.12)		150,600	842,750	
	RECREATION-POOL							
01-181-5000	SALARIES	70,500	46,783.68	23,716.32	66.4	-	70,500	
01-181-5010	SOCIAL SECURITY	5,400	3,578.93	1,821.07	66.3	-	5,400	
01-181-5012	WORKERS COMP	4,600	1,793.94	2,806.06	39.0	(2,600)	2,000	WC dividend reduced current year expense
01-181-5018	UNEMPLOYMENT	500	-	500.00	-	-	500	
01-181-5507	POOL OPERATING	35,000	36,642.70	(1,642.70)	104.7	3,500	38,500	Pool ladder handrails
	181 Recreation-Pool	116,000	88,799.25	27,200.75		900	116,900	
	RECREATION - DAY CAMP							
01-182-5000	SALARIES	22,500	13,012.45	9,487.55	57.8	-	22,500	
01-182-5010	SOCIAL SECURITY	1,725	995.46	729.54	57.7	-	1,725	
01-182-5012	WORKERS COMP	1,500	583.74	916.26	38.9	(800)	700	WC dividend reduced current year expense
01-182-5018	UNEMPLOYMENT	500	-	500.00	-	-	500	
01-182-5507	DAY CAMP OPERATIONS	500	357.02	142.98	71.4	-	500	
	182 Recreation - Day Camp	26,725	14,948.67	11,776.33		(800)	25,925	
	RECREATION - SEASONAL							
01-183-5000	SALARIES	9,500	-	9,500.00	-	(9,500)	-	No seasonal employees
01-183-5010	SOCIAL SECURITY	1,100	-	1,100.00	-	(1,100)	-	No seasonal employees
01-183-5012	WORKERS COMP	900	-	900.00	-	(900)	-	No seasonal employees
01-183-5108	UNEMPLOYMENT	500	31.84	468.16	6.4	(400)	100	YTD expense below budget estimates
	183 Recreation - Seasonal	12,000	31.84	11,968.16		(11,900)	100	
	CORPORATE FUND Expenditure Totals	9,418,900	6,370,615.30	3,048,544.70		(1,344,225)	8,074,675	
02-000-4000	WATER SERVICE REVENUE	1,636,000	1,480,995.56	(155,004.44)	90.5	124,000	1,760,000	Additional County water sales
02-000-4001	INTEREST EARNED - WATER	1,800	1,562.27	(237.73)	86.8	-	1,800	
02-000-4317	SPECIAL REVENUE	545,000	376,153.10	(168,846.90)	69.0	326,200	871,200	See revised ARPA project list as of June
02-000-4401	SALE OF BULK WATER	-	857.00	857.00	-	850	850	Previously unbudgeted
02-000-4402	SALE OF METERS	5,000	9,450.00	4,450.00	189.0	4,450	9,450	YTD revenue exceeds budget

CITY OF FROSTBURG
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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
02-000-4403	TAPPING FEES	5,000	7,600.00	2,600.00	152.0	2,600	7,600	New construction
02-000-4404	SUNDRY SALES	20,000	26,918.62	6,918.62	134.6	6,900	26,900	YTD revenue exceeds budget
02-000-4405	PROJECT REIMBURSEMENTS	-	341.20	341.20	-	340	340	Oral health grant
02-000-4408	SUNDRY SALES - CASH BASIS	-	550.00	550.00	-	-	-	
02-000-4600	INTEREST INCOME	23,600	20,997.25	(2,602.75)	89.0	4,000	27,600	Money market allocated interest
WATER FUND Revenue Totals		2,236,400	1,925,425.00	(310,975.00)		469,340	2,705,740	
	WATER - ADMIN							
02-190-5000	SALARIES	68,000	61,156.11	6,843.89	89.9	-	68,000	
02-190-5010	SOCIAL SECURITY	5,100	4,449.38	650.62	87.2	-	5,100	
02-190-5011	PENSION	6,150	5,853.00	297.00	95.2	-	6,150	
02-190-5012	WORKERS COMP	200	77.42	122.58	38.7	-	200	
02-190-5013	INSURANCE - HEALTH	16,200	16,101.08	98.92	99.4	-	16,200	
02-190-5015	CONTRIBUTION - 457	750	632.44	117.56	84.3	-	750	
02-190-5313	COLLECTION EXPENSE	1,000	472.67	527.33	47.3	-	1,000	
02-190-5370	FMHA BOND	750	650.00	100.00	86.7	-	750	
02-190-5600	CORPORATE OVERHEAD	107,100	98,175.00	8,925.00	91.7	-	107,100	
190 Water - Admin		205,250	187,567.10	17,682.90		-	205,250	
	WATER - FILTRATION							
02-192-5102	INSURANCE - GEN LIAB	1,200	1,144.00	56.00	95.3	-	1,200	
02-192-5105	INSURANCE - PROPERTY	12,200	11,107.00	1,093.00	91.0	-	12,200	
02-192-5106	INSURANCE - BOILER & MACHINERY	6,000	5,278.00	722.00	88.0	-	6,000	
02-192-5521	PUMPING SYSTEM EXPENSE	90,000	100,587.75	(10,587.75)	111.8	15,000	105,000	Electric increases
02-192-5522	PURIFICATION PLANT MAINTENANCE	275,000	306,072.93	(31,072.93)	111.3	87,000	362,000	ARPA projects; adj for actuators and sludge tie in
02-192-5710	FILTRATION CONTRACT PAYMENT	652,000	510,510.11	141,489.89	78.3	-	652,000	
192 Water - Filtration		1,036,400	934,699.79	101,700.21		102,000	1,138,400	
	WATER - SUPPLY							
02-194-5000	SALARIES	32,000	28,800.00	3,200.00	90.0	-	32,000	
02-194-5010	SOCIAL SECURITY	2,400	2,203.20	196.80	91.8	-	2,400	
02-194-5011	PENSION	2,900	2,754.00	146.00	95.0	-	2,900	
02-194-5012	WORKERS COMP	2,225	862.97	1,362.03	38.8	(1,000)	1,225	WC dividend reduced current year expense
02-194-5015	CONTRIBUTION - 457	100	-	100.00	-	(100)	-	Benefit not utilized
02-194-5506	HYDRO FACILITY EXPENSE	5,000	-	5,000.00	-	(3,000)	2,000	YTD expense below budget estimates
02-194-5550	UTILITIES / WATER SUPPLY	5,000	4,140.55	859.45	82.8	-	5,000	
02-194-5730	WATER SUPPLY EXPENSE	50,000	3,767.23	46,232.77	7.5	-	50,000	
194 Water - Supply		99,625	42,527.95	57,097.05		(4,100)	95,525	
	WATER - DISTRIBUTION							
02-196-5000	SALARIES	247,000	242,132.75	4,867.25	98.0	14,000	261,000	Change in staffing and positions
02-196-5010	SOCIAL SECURITY	18,750	17,631.43	1,118.57	94.0	500	19,250	Change in staffing and positions
02-196-5011	PENSION	22,600	21,260.00	1,340.00	94.1	-	22,600	
02-196-5012	WORKERS COMP	17,500	6,779.13	10,720.87	38.7	(9,000)	8,500	WC dividend reduced current year expense

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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
02-196-5013	INSURANCE - HEALTH	70,400	62,048.14	8,351.86	88.1	(2,000)	68,400	Underutilization of insurance and deductible
02-196-5015	CONTRIBUTION - 457	1,000	572.45	427.55	57.3	-	1,000	
02-196-5100	INSURANCE - AUTO	4,000	3,129.00	871.00	78.2	-	4,000	
02-196-5102	INSURANCE - GEN LIAB	1,200	1,144.00	56.00	95.3	-	1,200	
02-196-5105	INSURANCE - PROPERTY	3,200	2,777.00	423.00	86.8	-	3,200	
02-196-5150	TRAINING	3,500	3,123.00	377.00	89.2	-	3,500	
02-196-5170	UNIFORMS	4,000	2,443.57	1,556.43	61.1	-	4,000	
02-196-5180	SAFETY EQUIPMENT	6,575	4,760.89	1,814.11	72.4	-	6,575	
02-196-5191	COMMUNICATIONS	9,200	11,373.45	(2,173.45)	123.6	3,500	12,700	Increase consistent with prior year expense
02-196-5210	OFFICE SUPPLIES	1,000	515.90	484.10	51.6	-	1,000	
02-196-5390	MISCELLANEOUS EXPENSE	3,100	-	3,100.00	-	(1,100)	2,000	YTD trending below budget estimate
02-196-5400	GAS, OIL, GREASE	16,000	9,387.80	6,612.20	58.7	(3,000)	13,000	YTD trending below budget estimate
02-196-5420	FLEET LEASE	22,000	21,695.87	304.13	98.6	3,000	25,000	Additional Enterprise fleet vehicle added
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500	5,415.19	7,084.81	43.3	-	12,500	
02-196-5550	UTILITIES - WATER DISTRIBUTION	3,600	3,845.54	(245.54)	106.8	1,000	4,600	Increase consistent with prior year expense
02-196-5700	DISTRIBUTION EXPENSE	150,700	63,107.67	87,592.33	41.9	-	150,700	
02-196-5701	DISTRIBUTION PIPE EXPENSE	10,000	-	10,000.00	-	-	10,000	
02-196-5702	EQUIPMENT MAINTENANCE	11,000	11,120.83	(120.83)	101.1	1,500	12,500	Portable scene lights, rammer
02-196-5703	FIRE HYDRANTS EXPENSE	5,000	4,318.24	681.76	86.4	-	5,000	
02-196-5704	TRANSMISSION MAINS EXPENSE	91,300	220,446.74	(129,146.74)	241.5	160,000	251,300	Centennial water line project
02-196-5740	METERS EXPENSE	80,000	31,523.10	48,476.90	39.4	(40,000)	40,000	YTD trending below budget estimate
02-196-5800	CAPITAL OUTLAY	80,000	-	80,000.00	-	(80,000)	-	Expense included with Trans Main Exp
	196 Water - Distribution	895,125	750,551.69	144,573.31		48,400	943,525	
	WATER FUND Expenditure Totals	2,236,400	1,915,346.53	321,053.47		146,300	2,382,700	
03-000-4000	SEWER CHARGES	1,904,000	1,430,850.90	(473,149.10)	75.2	(124,000)	1,780,000	YTD revenue trending below budget; similar to PY
03-000-4001	INTEREST EARNED - SEWER	3,000	2,833.23	(166.77)	94.4	-	3,000	
03-000-4313	GAIN ON DISPOSAL OF ASSETS	-	5,550.00	5,550.00	-	-	-	
03-000-4315	PROCEEDS FROM FUND BALANCE	20,025	-	(20,025.00)	-	214,675	234,700	Fund balancing adjustment
03-000-4317	SPECIAL REVENUE	150,000	265,864.94	115,864.94	177.2	118,725	268,725	Revised ARPA project list as of June
03-000-4404	SUNDRY SALES	1,500	1,544.49	44.49	103.0	-	1,500	
03-000-4501	BAY RESTORATION FUND REVENUE	-	173,314.54	173,314.54	-	-	-	
03-000-4503	SEWER TAP FEES	5,000	7,000.00	2,000.00	140.0	2,000	7,000	New construction
03-000-4530	PROJECT REIMBURSEMENTS	-	1,011.25	1,011.25	-	1,000	1,000	MSEC grant
03-000-4600	INTEREST INCOME	50,000	44,831.43	(5,168.57)	89.7	9,000	59,000	Money market allocated interest
	Dept total	2,133,525	1,932,800.78	(200,724.22)		221,400	2,354,925	
03-220-4520	CSO SURCHARGE REVENUE	405,000	386,841.73	(18,158.27)	95.5	-	405,000	
03-220-4521	INTEREST EARNED - CSO SURCHARGE	1,000	954.31	(45.69)	95.4	-	1,000	
03-220-4530	PROJECT REIMBURSEMENTS	2,582,000	56,946.00	(2,525,054.00)	2.2	(1,917,000)	665,000	CSO project timeline update
03-220-4540	PROCEEDS OF DEBT	900,000	-	(900,000.00)	-	(900,000)	-	Delay in CSO projects with associated debt
	220 Total	3,888,000	444,742.04	(3,443,257.96)		(2,817,000)	1,071,000	

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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
SEWER FUND Revenue Totals		6,021,525	2,377,542.82	(3,643,982.18)		(2,595,600)	3,425,925	
	SEWER - ADMIN							
03-210-5000	SALARIES	68,000	61,156.11	6,843.89	89.9	-	68,000	
03-210-5010	SOCIAL SECURITY	5,100	4,449.38	650.62	87.2	-	5,100	
03-210-5011	PENSION	6,150	5,853.00	297.00	95.2	-	6,150	
03-210-5012	WORKERS COMP	200	77.42	122.58	38.7	-	200	
03-210-5013	INSURANCE - HEALTH	16,200	16,101.57	98.43	99.4	-	16,200	
03-210-5015	CONTRIBUTION - 457	750	632.44	117.56	84.3	-	750	
03-210-5313	COLLECTION EXPENSE	1,000	472.67	527.33	47.3	-	1,000	
210 Sewer - Admin		97,400	88,742.59	8,657.41		-	97,400	
	SEWER - OPERATING							
03-211-5000	SALARIES	183,000	161,515.98	21,484.02	88.3	(8,000)	175,000	Greater CSO inspector allocation to projects
03-211-5010	SOCIAL SECURITY	14,200	11,069.56	3,130.44	78.0	(600)	13,600	Greater CSO inspector allocation to projects
03-211-5011	PENSION	20,000	17,989.00	2,011.00	90.0	-	20,000	
03-211-5012	WORKERS COMP	13,000	4,456.82	8,543.18	34.3	(7,000)	6,000	WC dividend reduced current year expense
03-211-5013	INSURANCE - HEALTH	66,000	65,088.62	911.38	98.6	-	66,000	
03-211-5015	CONTRIBUTION - 457	1,700	1,324.20	375.80	77.9	-	1,700	
03-211-5100	INSURANCE - AUTO	1,400	1,158.00	242.00	82.7	-	1,400	
03-211-5102	INSURANCE - GEN LIAB	575	572.00	3.00	99.5	-	575	
03-211-5105	INSURANCE - PROPERTY	7,500	5,917.88	1,582.12	78.9	-	7,500	
03-211-5150	TRAINING	1,000	150.00	850.00	15.0	-	1,000	
03-211-5170	UNIFORMS	3,000	2,770.85	229.15	92.4	-	3,000	
03-211-5180	SAFETY EQUIPMENT	1,000	2,469.97	(1,469.97)	247.0	3,000	4,000	gloves and earplugs
03-211-5191	COMMUNICATIONS	2,400	1,522.44	877.56	63.4	-	2,400	
03-211-5396	BAY RESTORATION FUND EXPENSE	-	122,942.88	(122,942.88)	-	-	-	
03-211-5400	GAS, OIL, GREASE	10,000	10,363.23	(363.23)	103.6	2,000	12,000	fuel increases
03-211-5420	FLEET LEASE	20,000	18,751.75	1,248.25	93.8	700	20,700	Enterprise contract charges
03-211-5520	PUMPING STATION MAINTENANCE	6,000	1,749.89	4,250.11	29.2	-	6,000	
03-211-5600	CORPORATE OVERHEAD	227,750	208,769.00	18,981.00	91.7	-	227,750	
03-211-5761	SANITARY COMMISSION CHARGES	1,233,000	1,023,484.85	209,515.15	83.0	-	1,233,000	
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800	11,716.20	83.80	99.3	-	11,800	
03-211-5763	SEWER OPERATING EXPENSE	178,000	204,051.58	(26,051.58)	114.6	32,000	210,000	Includes ARPA projects
03-211-5764	SEWER PUMPING EXPENSE	6,000	7,378.11	(1,378.11)	123.0	3,000	9,000	Additional utility costs for Talcott Ave station
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	27,000	89,043.25	(62,043.25)	329.8	62,300	89,300	Centennial Hill pump WIP, STH rail system
211 Sewer - Operating		2,034,325	1,974,256.06	60,068.94		87,400	2,121,725	
	CSO							
03-220-5391	INTEREST EXPENSE	3,450	1,507.91	1,942.09	43.7	-	3,450	
03-220-5392	DEBT REDEMPTION	23,350	23,350.92	(0.92)	100.0	-	23,350	
03-220-5800	CAPITAL OUTLAY	3,863,000	669,232.39	3,193,767.61	17.3	(2,683,000)	1,180,000	CSO projects- X-B and X-C not out to bid yet
220 CSO		3,889,800	694,091.22	3,195,708.78		(2,683,000)	1,206,800	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
SEWER FUND Expenditure Totals		6,021,525	2,757,089.87	3,264,435.13		(2,595,600)	3,425,925	
04-000-4000	WATER TAP SURCHARGE	672,000	768,546.83	96,546.83	114.4	135,000	807,000	County - Coney/Midland surcharges added
04-000-4001	INTEREST EARNED SURCHARGE	1,800	1,152.37	(647.63)	64.0	(500)	1,300	YTD revenue below estimates
04-000-4600	INTEREST INCOME	24,000	28,997.79	4,997.79	120.8	11,000	35,000	Money market allocated interest
PINEY SURCHARGE FUND Revenue Totals		697,800	798,696.99	100,896.99		145,500	843,300	
	WATER SURCHARGE							
04-200-5313	COLLECTION EXPENSE	1,000	378.14	621.86	37.8	-	1,000	
04-200-5391	INTEREST EXPENSE	61,750	49,227.69	12,522.31	79.7	-	61,750	
04-200-5392	DEBT REDEMPTION	409,550	404,774.94	4,775.06	98.8	-	409,550	
04-200-5802	CAPITAL REPAIRS	150,000	43,911.71	106,088.29	29.3	(90,000)	60,000	Pump delayed to FY25
PINEY SURCHARGE FUND Expenditure Total		622,300	498,292.48	124,007.52		(90,000)	532,300	
05-000-4000	TRASH & GARBAGE CHARGES	457,000	428,100.91	(28,899.09)	93.7	(19,500)	437,500	Timing of rate change at the beginning of FY24
05-000-4001	INTEREST EARNED - TRASH	1,400	1,270.28	(129.72)	90.7	-	1,400	
05-000-4317	SPECIAL REVENUE	-	-	-	-	500	500	ARPA - General PW expense
05-000-4404	SUNDRY SALES	1,000	2,350.00	1,350.00	235.0	1,300	2,300	Special pickups exceeded budget estimate
05-000-4600	INTEREST INCOME	3,800	3,931.86	131.86	103.5	1,600	5,400	Money market allocated interest
GARBAGE FUND Revenue Totals		463,200	435,653.05	(27,546.95)		(16,100)	447,100	
	GARBAGE ADMIN.							
05-230-5000	SALARIES	68,000	61,155.72	6,844.28	89.9	(1,200)	66,800	YTD expense below budget estimates
05-230-5010	SOCIAL SECURITY	5,100	4,449.35	650.65	87.2	-	5,100	
05-230-5011	PENSION	6,150	5,853.00	297.00	95.2	-	6,150	
05-230-5012	WORKERS COMP	200	77.42	122.58	38.7	-	200	
05-230-5013	INSURANCE - HEALTH	16,200	16,101.60	98.40	99.4	-	16,200	
05-230-5015	CONTRIBUTION - 457	750	632.44	117.56	84.3	-	750	
05-230-5313	COLLECTION EXPENSE	500	94.51	405.49	18.9	(300)	200	YTD expense below budget estimates
230 Garbage Admin.		96,900	88,364.04	8,535.96		(1,500)	95,400	
	GARBAGE OPERATING							
05-232-5000	SALARIES	99,000	82,226.70	16,773.30	83.1	(8,000)	91,000	Reclassification of employees between depts
05-232-5010	SOCIAL SECURITY	7,500	5,888.66	1,611.34	78.5	(900)	6,600	Reclassification of employees between depts
05-232-5011	PENSION	9,000	8,521.00	479.00	94.7	-	9,000	
05-232-5012	WORKERS COMP	7,000	2,713.04	4,286.96	38.8	(4,000)	3,000	WC dividend reduced current year expense
05-232-5013	INSURANCE - HEALTH	25,000	21,587.77	3,412.23	86.4	(2,000)	23,000	Underutilization of insurance and deductible
05-232-5015	CONTRIBUTION - 457	900	382.76	517.24	42.5	-	900	
05-232-5100	INSURANCE - AUTO	2,200	1,744.00	456.00	79.3	-	2,200	
05-232-5102	INSURANCE - GEN LIAB	400	343.00	57.00	85.8	-	400	
05-232-5105	INSURANCE - PROPERTY	3,800	3,587.00	213.00	94.4	-	3,800	
05-232-5170	UNIFORMS	3,000	2,173.26	826.74	72.4	-	3,000	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 11, Item A.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
05-232-5180	SAFETY EQUIPMENT	1,000	1,107.24	(107.24)	110.7	300	1,300	Gloves
05-232-5210	OFFICE SUPPLIES	500	397.59	102.41	79.5	-	500	
05-232-5400	GAS, OIL, GREASE	14,000	11,135.65	2,864.35	79.5	-	14,000	
05-232-5600	CORPORATE OVERHEAD	17,500	16,038.00	1,462.00	91.7	-	17,500	
05-232-5770	ASH DUMPSTER	7,000	6,970.12	29.88	99.6	-	7,000	
05-232-5771	BULK CLEANUP EXPENSE	10,000	9,051.03	948.97	90.5	-	10,000	
05-232-5772	LANDFILL CHARGES	128,500	108,631.02	19,868.98	84.5	-	128,500	
05-232-5773	SANITATION OPERATING EXPENSE	30,000	29,356.74	643.26	97.9	-	30,000	
	232 Garbage Operating	366,300	311,854.58	54,445.42		(14,600)	351,700	
	GARBAGE FUND Expenditure Totals	463,200	400,218.62	62,981.38		(16,100)	447,100	

RESOLUTION 2024-32

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING THE PURCHASE OF A PEERLESS VERTICAL TURBINE PUMP

WHEREAS, The City of Frostburg operates Piney Dam Pumping Station; and,

WHEREAS, the Pumping Station was designed to accommodate up to 4 pumps and valves, but has typically operated with 2 or 3 pumps and valves; and,

WHEREAS, due to the increased continuous demand for water attributed to supplying the Georges Creek water system and in an effort to increase redundancy should an existing pump fail, the Director of Public Works has recommended the purchase of a fourth pump; and,

WHEREAS, this is a specialty item in which there are multiple engineering criteria that must be met in order to ensure the pump works correctly with the existing three pumps, and therefore a sole source purchase in accordance with the Procurement Policy is warranted.

NOW, THEREFORE BE IT RESOLVED that the Frostburg Mayor & City Council do hereby approve the purchase of a Peerless Vertical Turbine Pump in the amount of \$91,925.00 from STH, Inc., of Frederick, Maryland.

ADOPTED this 18th day of June 2024.

Frostburg Mayor and Council

BY _____
W. Robert Flanigan, Mayor

Attest:

Elizabeth Stahlman, City Administrator

RESOLUTION 2024-33

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND APPROVING CHANGE ORDERS FOR THE CONSTRUCTION OF THE FROSTBURG CHILDCARE CENTER

WHEREAS, the City of Frostburg has been awarded Community Project funding, administered by USDA, and Community Development Block Grant funds for the construction of a Childcare Center in the Frostburg Community Park; and,

WHEREAS, the City awarded the bid to Daystar Builders in the amount of \$1,490,000 and the project is currently under construction; and,

WHEREAS, Change Orders are needed to extend the contract time, add a fire rated door per the State Fire Marshall and credit for unnecessary bollards from the parking area.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of Frostburg, Maryland, hereby approves Change Order #3 from Daystar Builders for an additional 57 days and Change Order #4 in the amount of \$1,429.69.00

ADOPTED this 18th day of June, 2024.

Frostburg Mayor and Council

BY _____
W. Robert Flanigan, Mayor

Attest:

Elizabeth Stahlman, City Administrator

DAYSTAR BUILDERS INC.
1524 Fosters Inn Road
Grantsville, MD 21536
Phone: 301-895-5050
Fax: 301-895-4929

Section 11, Item C.

Date: 06-16-2024

City of Frostburg Day Camp/Day Care Building
BBA Contract # 2021144
202 South Water Street
Frostburg, Maryland 21532

Proposed Change Order #4

- 1- As requested by local fire marshal inspection prior to drywall coverage the Door #120 going from the office to the Mechanical Room must have a 20min fire rated frame, door slab and automatic closer. Existing welded frame will be removed and the new frame and wood slab will be installed (Existing frame and slab will be turned over to the facility as these are special ordered and can not be return

Adder -- \$ 2,214.00

- 2- Credit from PCO#2 for the installation of (2) steel protection bollards, These were removed from the project due to the relocation of the HP-1 "Outdoor Unit"

Credit - 784.93

Total amount of above ----- \$ 1,429.69

Acceptance of Addendum—The above prices and specifications are hereby accepted. You are authorized to do the work as specified. Payment will be made as to original contract.

Date of Acceptance: _____

Signature: Michael D. Shely
Signature: _____

DAYSTAR BUILDERS INC.
1524 Fosters Inn Road
Grantsville, MD 21536
Phone: 301-895-5050
Fax: 301-895-4929

Date: 06-06-2024

Section 11, Item C.

City of Frostburg Day Camp/Day Care Building
BBA Contract # 2021144
202 South Water Street
Frostburg, Maryland 21532

Proposed Change Order #3

1- Requested Time Extension for 57 days

Contracted Time 150 day
PCO #1 Added Time 60 day
PCO#3 Added Time 57 day
Total Days 267

Total amount of above ----- \$ 0.00

Acceptance of Addendum—The above prices and specifications are hereby accepted. You are authorized to do the work as specified. Payment will be made as to original contract.

Date of Acceptance: _____

Signature: Michael D. Shelley

Signature: _____

Address:
 of Frostburg
 South Broadway
 Frostburg Maryland 21532

Project:
 Daycamp/Daycare Child Care Building
 202 South Water Street Frostburg, Maryland 21532
 Bennett Brewer & Associates LLC.
 23 East Main Street Suite 200
 Frostburg, Maryland 21532

Contract:
 Daystar Builders Inc.
 1524 Fosters Inn Road
 Grantsville, Maryland 21536

Activity Name	Start Date	Finish Date	2023												2024											
			November	December	January	February	March	April	May	June	July	August	November	December	January	February	March	April	May	June	July	August				
1 # Weather Pending	11/8/23	7/31/24	[Gantt bar spanning from Nov 8, 2023 to Jul 31, 2024]																							
2 Notice to Proceed	11/8/23		[Gantt bar spanning from Nov 8, 2023 to Nov 8, 2023]																							
3 Excavation	11/27/23	6/28/24	[Gantt bar spanning from Nov 27, 2023 to Jun 28, 2024]																							
4 Window & Doors	3/12/24	4/30/24	[Gantt bar spanning from Mar 12, 2024 to Apr 30, 2024]																							
5 Mech Rough-ins	3/25/24	6/18/24	[Gantt bar spanning from Mar 25, 2024 to Jun 18, 2024]																							
6 Insulation	6/20/24	6/21/24	[Gantt bar spanning from Jun 20, 2024 to Jun 21, 2024]																							
7 Exterior Finishes	4/1/24	6/28/24	[Gantt bar spanning from Apr 1, 2024 to Jun 28, 2024]																							
8 Drywall	6/24/24	7/12/24	[Gantt bar spanning from Jun 24, 2024 to Jul 12, 2024]																							
9 Interior Doors & Trim	7/15/24	7/22/24	[Gantt bar spanning from Jul 15, 2024 to Jul 22, 2024]																							
10 Casework	7/15/24	7/31/24	[Gantt bar spanning from Jul 15, 2024 to Jul 31, 2024]																							
11 Flooring	7/15/24	7/31/24	[Gantt bar spanning from Jul 15, 2024 to Jul 31, 2024]																							
12 Asphalt Paving	6/26/24	6/30/24	[Gantt bar spanning from Jun 26, 2024 to Jun 30, 2024]																							
13 Substantial Completion/Punchlist	7/26/24	7/31/24	[Gantt bar spanning from Jul 26, 2024 to Jul 31, 2024]																							

RESOLUTION 2024-34

A RESOLUTION OF THE MAYOR AND CITY OF FROSTBURG ADOPTING THE 2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN AS THE CITY OF FROSTBURG 2024 HAZARD MITIGATION PLAN

WHEREAS, THE CITY OF FROSTBURG, A MUNICIPALITY of Allegany County recognizes the federal Disaster Act of 2000 requiring that all States and local jurisdictions develop, submit, and update hazard mitigation plans that may reduce the impacts of hazards; and,

WHEREAS, an adopted hazard mitigation plan is required as a condition of future federal funding for hazard mitigation projects; and,

WHEREAS, the City of Frostburg participated in the planning process along with other units of local government within the County to prepare the **2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN**.

NOW, THEREFORE, BE IT RESOLVED, that the City of Frostburg hereby adopts the **2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN** as an official plan; and,

BE IT FURTHER RESOLVED, that the Allegany County Department of Emergency Services is authorized to submit on behalf of the participating municipalities the adopted **2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN** to the Federal Emergency Management Agency for final review and approval.

ADOPTED this 18th day of June 2024.

Frostburg Mayor and Council

BY _____
W. Robert Flanigan, Mayor

Attest:

Elizabeth Stahlman, City Administrator

RESOLUTION 2024-35

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING A TEMPORARY REPEAL OF THE OPEN CONTAINER LAW

WHEREAS, FrostburgFirst has requested a temporary repeal of the Open Container Law for the 3rd Annual Lemonade Stroll.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Frostburg hereby approves the possession and consumption of alcoholic beverages on Main Street, Broadway and Water Streets during the 2024 Lemonade Stroll on Saturday, June 29, 2024 from 10 am to 6 pm, provided that no glass containers be carried on the streets or sidewalks and that all other related alcohol and traffic laws and regulations of the State of Maryland and Allegany County be observed by all participants.

ADOPTED this 18th day of June, 2024.

Frostburg Mayor and Council

BY _____
W. Robert Flanigan, Mayor

Attest:

Elizabeth Stahlman, City Administrator

CITY OF FROSTBURG | MUNICIPAL ELECTION OFFICIAL RESULTS

The Frostburg Board certified the results of the Frostburg Municipal Election at 11:05 am on June 14, 2024.

Mayor

W. Robert Flanigan 604

Todd J. Logsdon 692

Commissioner of Finance

Donny Carter 991

Commissioner of Public Safety

Kevin G. Grove 1,072

Commissioner of Public Works

Adam Ritchey 1,060

Commissioner of Water, Parks, and Recreation

Nina Forsythe 1,054

VOTER TURNOUT: 32.7%
Ballots cast by mail 72.4%
Ballots cast by delivery box 27.6%

Frostburg Board of Elections: Catherine Davis, Chair; Dawn Howell; Mary Anne Lutz
City Administrator: Elizabeth Stahlman