



THE CITY OF FROSTBURG

Mayor and Council Meeting Agenda

Tuesday, January 20, 2026 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

5. Approval of the Agenda

6. Approval of the Minutes

A. Minutes from the December Council Meeting.

Motion and Second to Approve the Minutes for the December Council Meeting.

7. Special Presentations and Requests

8. Mayor and Commissioners Reports and Announcements

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

B. Hotel/Motel Tax Revenue Requests for FY27

9. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

B. **Ordinance 2026-01** An Ordinance to Amend the City's Zoning Ordinance by Adding the Artisan/Small Manufacturing Land Use as a Special Exception Use in All Residential Districts, and Changing the Classification of That Use From a Special Exception Use to Permitted Use in All Commercial Districts. Jon Miller, Director of Community Development.

10. Old Business

A. **Ordinance 2026-01** An Ordinance to Amend the City's Zoning Ordinance by Adding the Artisan/Small Manufacturing Land Use as a Special Exception Use in All Residential Districts, and Changing the Classification of That Use From a Special Exception Use to Permitted Use in All Commercial Districts. Jon Miller, Director of Community Development.

Motion and Second to Approve Ordinance 2026-01; PUBLIC COMMENT; Vote of the Mayor and City Council.

11. New Business

A. Ordinance 2026-02 An Ordinance to Repeal and Reenact Sections 4.01 and 4.02 of Appendix A of the City Code (The Rental Housing Code) Pertaining to Property Standards and Fire Safety. Jon Miller, Director of Community Development.

Motion and Second to Approve the Ordinance on First Reading and set the February 17, 2026 Council Meeting as an advertised Public Hearing; PUBLIC COMMENT; Vote of the Mayor and City Council.

B. Resolution 2026-01 Reappointing Members of the Recreation Commission. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2026-01; PUBLIC COMMENT; Vote of the Mayor and City Council.

12. Open Public Comment

13. Adjournment



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, December 16, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Finance Donald Carter

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

Commissioner of Public Works Adam Ritchey

5. Approval of the Agenda

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

6. Approval of the Minutes

A. Minutes from the November Council Meeting.

Motion and Second to Approve the Minutes for the November Council Meeting.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

B. Minutes from the December 9, 2025 Closed Work Session Meeting.

Motion and Second to Approve the Minutes for the December 9, 2025 Closed Work Session Meeting.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety

Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

7. Special Presentations and Requests

- A. The Spirit of Frostburg Award: Mr. Benito Reyes.

8. Mayor and Commissioners Reports and Announcements

- A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

- B. Garbage and Special Collections for 2026

9. Public Hearings

- A. Combined Sewer Overflow Monthly Public Hearing

10. Old Business

11. New Business

- A. **Ordinance 2026-01** An Ordinance to Amend the City's Zoning Ordinance by Adding the Artisan/Small-Scale Manufacturing Land Use as a Permitted Use in All Residential Districts, and Changing the Classification of that Use from a Special Exception Use to Permitted Use in all Commercial Districts.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove to approve Ordinance 2026-01 on First Reading and set the Public Hearing to take place at the regularly scheduled Mayor and Council Meeting on January 20, 2026 at 5:30 PM.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

- B. **Resolution 2025-59** Approving the Reappointment of Julia Williams to the Board of Zoning Appeals. Jon Miller, Director of Community Development.

Motion and Second to Approve Resolution 2025-59; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

- C. **Resolution 2025-60** Approving the Application of Evergreen Associates for a Commercial Tax Credit. Jon Miller, Director of Community Development.

Motion and Second to Approve Resolution 2025-60; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety

Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

D. Resolution 2025-61 Authorizing a Letter of Intent for the Development of the Center Street Project to be signed. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-61; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

E. Resolution 2025-62 Authorizing the City of Frostburg to Apply for, Accept, and Execute Grant and Loan Agreements for the CSO Project: Phase XB. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2025-62; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

F. Resolution 2025-63 Authorizing the City of Frostburg to Apply for, Accept, and Execute Grant and Loan Agreements for the CSO Project: Phase XC. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2025-63; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

G. Resolution 2025-64 Authorizing the Early Termination of a Land Lease Agreement with Borden Mining Company. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-64; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

H. Resolution 2025-65 Confirming the Appointment of the City Administrator Upon Successful Completion of the Probationary Period. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-65; PUBLIC COMMENT; Vote of the Mayor and City Council.

Amended to include "Mr. O'Brien" in the third Whereas paragraph.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

12. Open Public Comment

Kelly Meres - Appreciative of the updates this evening and the new email alert systems especially in regards to water outages.

Asked about the pantry including some additional items for the pantry like a dog walking station and the walkability of the area once it is open. The public was informed that a dog walking station is ready to be installed once the ground work is completed at the pantry.

Discussed questions and concerns about the city code in regards to rental properties and the smoke detector code that was discussed at the Mayor & Council Work Session. Concerned about the language surrounding when interconnected smoke alarms are required. Encouraged council to think not only about cost, but to think about safety as well.

13. Adjournment

The Mayor adjourned the meeting at 6:30 PM

Todd J. Logsdon, Mayor

Patrick O'Brien, City Administrator

City of Frostburg
Monthly Reports



For the month of December 2025
Reports from the Departments of:

Community Development
Finance
Parks and Recreation
Street
Water
Police

CITY OF FROSTBURG

Monthly Report: Community Development Department

For the Month of: December 2025

Submitted by: Jon Miller, Director of Community Development; Jamie Klink, Planner; Erica Beeman, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer/Rental Housing Inspector

Permits

Please see attached permit report.

Rental Housing

- Rental Housing Coordinator reviewed Rental Housing Program and Community Development documents to familiarize self with the program and previous department activities.
- Mailed and emailed property owners and owner agents regarding rental license renewal period and changes to Program requirements.
- Mailing address and email address updates were made for property owners who needed them.
- Updating iWorQ and Rental Housing Spreadsheet to reflect inspections completed and moved to next triennial inspection cycle.
- Provided Rental Housing welcoming materials to new property owners and rental properties brought into the program.
- Owner and Agent list was provided to citizens who requested assistance with housing in Frostburg.
- Updated emails, property agents, and phone numbers in iWorQ system.
- Finishing up with third-party inspector for last round of triennial inspections and sent final notices to overdue inspections.
- Finished backlog of Owner Agent Certification form entry into iWorQ and filed away in cabinet.

Code Enforcement

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

Boards and Commissions

- *Historic District Commission* – The Historic District Commission did not meet in December due to a lack of applications received.
- *Planning Commission* – The Frostburg Planning Commission did not meet in December due to a lack of applications received.
- *Board of Zoning Appeals* – The Board of Zoning Appeals met on December 3 for a hearing regarding a request for a Special Exception Use for an Artisan/Small-Scale Manufacturing Use at 166 Bowery Street. The proposal involved a mushroom growing facility in the vacant basement of the existing apartment building. After presentation by the applicant, and discussion by the Board members, the Board voted to unanimously approve the Special Exception Use.
- *Green Team* – The Green Team held a combined November/December meeting on December 3 and discussed various projects at the Edible Arboretum, potential future meeting locations and dates, the Seed Swap/Garden Supply Swap event, and the Buy Nothing Event.

Director's Report:

Director's Report:

Meetings, Webinars, Conferences, and Trainings Attended:

- December 1 - Allegany County Economic Roundtable – Meeting With State and County Officials
- December 2 – Senior Staff Meeting
- December 3 – Green Team
- December 5 – Comprehensive Plan Monthly Meeting
- December 9 – Senior Staff Meeting
- December 9 – Work Session
- December 11 – Frostburg first
- December 16 – Senior Staff Meeting

- December 16 - Edmunds Software Presentation
- December 16 - City Council

Director's Current Project Updates:

- **Comprehensive Plan Re-Write** – The Comp Plan Steering Committee held their regular monthly meeting on December 5. The consultant had provided us with the Housing Element of the Plan back in November, and this month they presented the Community Facilities, and Economic Development and Tourism chapters of the Plan. The next scheduled meeting of the Steering Committee is on January 9.
- **New Community Development Staff Transition** – Jon Miller and Erica Beeman continue to transition into their new roles in the Community Development Department. City staff is continuing to work with both Jon and Erica to bring them up to speed on City policies, departmental procedures, and current projects and events.
- **Stabilization Grant Program** – Allegany County approved funds to be distributed to the following – Diamond building, Lucky building Hocking House.
- **Town House Project** - All properties proposed for the project now belong to the city, working on a bid packet for demolition proposals (February Meeting). Department of Housing and Community Development Strategic Demolition Fund Program, funds from grant will be used for demolition
- **Record Retention** - Community Development Department record retention documentation for State of Maryland Review



Case Activity Report

12/01/2025 - 12/31/2025

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Abatement

12/22/2025	08/13/2025	21 CENTENNIAL ST	High grass	Abatement	Resolved

Group Total: 1

Group: Court

12/22/2025	08/13/2025	21 CENTENNIAL ST	High grass	Court	Resolved

Group Total: 1

Group: Inspection

12/1/2025		125 Bowery Street	Malfunctioning Smoke alarm	Inspection	No CE Action Necessary

Group Total: 1

Group: Phone Call/Email

12/18/2025	08/13/2025	21 CENTENNIAL ST	High grass	Phone Call/Email	Resolved
12/4/2025	N/A	254 W MECHANIC ST	Vehicle towed	Phone Call/Email	No CE Action Necessary
12/4/2025	N/A	254 W MECHANIC ST	Vehicle towed	Phone Call/Email	No CE Action Necessary
12/1/2025		125 Bowery Street	Malfunctioning Smoke alarm	Phone Call/Email	No CE Action Necessary

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
12/1/2025		125 Bowery Street	Malfunctioning Smoke alarm	Phone Call/Email	No CE Action Necessary

Group Total: 5**Group: Re-Inspection**

12/30/2025	12/29/2025	117 MCCULLOH ST	Unregistered motor vehicle	Re-Inspection	Resolved
12/29/2025	01/07/2026	141 MAPLE ST	Unregistered motor vehicle	Re-Inspection	Resolved
12/29/2025	11/29/2025	115 HILL ST	Furniture	Re-Inspection	Resolved
12/9/2025	11/30/2025	420 TIMBER RIDGE DR	Unregistered motor vehicle	Re-Inspection	Resolved
12/9/2025	11/28/2025	6 S GRANT ST	Furniture	Re-Inspection	Resolved
12/9/2025	12/05/2025	50 PAUL ST	Unregistered motor vehicle	Re-Inspection	Resolved

Group Total: 6**Group: Verbal Warning**

12/1/2025		67 BOWERY ST	No Heat/No hot water	Verbal Warning	Resolved

Group Total: 1**Group: Walk-In**

12/1/2025		67 BOWERY ST	No Heat/No hot water	Walk-In	Resolved
12/1/2025		67 BOWERY ST	No Heat/No hot water	Walk-In	Resolved

Group Total: 2**Total Records: 17****1/2/2026**



Case Detail Report

12/01/2025 - 12/31/2025

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
12/30/2025	01/07/2026	146 BOWERY ST	Large pile of trash on upstairs porch	First Warning
12/23/2025	01/03/2026	113 WOOD ST	Furniture at rear	First Warning
12/23/2025	01/07/2026	142 MAPLE ST	Unregistered motor vehicle	First Warning
12/23/2025	01/07/2026	141 MAPLE ST	Unregistered motor vehicle	Resolved
12/23/2025	01/03/2026	132 MAPLE ST	Furniture	First Warning
12/12/2025	12/29/2025	121 WASHINGTON ST	Unregistered motor vehicle at rear of property. Vehicle shall be registered, removed or covered with a manufactured car cover. Compliance date 12/29/2025	First Warning
12/12/2025	12/29/2025	57 CEMETERY ROAD	Unregistered motor vehicles	First Warning
12/12/2025	12/29/2025	117 MCCULLOH ST	Unregistered motor vehicle	Resolved
12/4/2025	N/A	254 W MECHANIC ST	Vehicle towed	No CE Action Necessary
12/1/2025		67 BOWERY ST	No Heat/No hot water	Resolved

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
12/1/2025		125 Bowery Street	Malfunctioning Smoke alarm	No CE Action Necessary

Total Records: 11**1/2/2026**



Permit Report

Section 8, Item A.

12/01/2025 - 12/31/2025

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Use & Occupancy		106 BUTTERMILK CIR	Residential Use and Occupancy	Closed
Building	Accessory Structure	280 E MAIN ST	7.5' x 8' Vinyl Shed	Closed
Building	Renovation/Conversion	317 E MAIN ST	Renovation of a Fire Damaged Residence	Open

Total Records: 3

1/8/2026



Location Inspection Detail Report

12/01/2025 - 12/31/2025

Address	# Units	Date	Inspection Type	Description	Completed Date	Inspection Status
62 Ormand Street	1	12/31/2025	Rental Unit Inspection	Re Inspection	12/31/2025	*Pending
60 Ormand Street	1	12/31/2025	Rental Unit Inspection	Re Inspection	12/31/2025	*Pending
25 S. Grant Street	1	12/31/2025	Rental Unit Inspection	Re Inspection	12/31/2025	*Pending
45 Washington Street	3	12/31/2025	Rental Unit Inspection	Re Inspection	12/31/2025	*Pending
164 W. Main Street	2	12/30/2025	Rental Unit Inspection	Apt 3	12/30/2025	Fail
151 Bowery Street	2	12/29/2025	Rental Unit Inspection	Upper unit	12/29/2025	Fail
34 S. Grant Street	2	12/26/2025	Rental Unit Inspection	Unit A Re Inspection	12/26/2025	*Pending
34 S. Grant Street	2	12/26/2025	Rental Unit Inspection	Unit B Re Inspection	12/26/2025	*Pending
68 Broadway	2	12/19/2025	Rental Unit Inspection	Unit B	12/19/2025	Fail
66 Broadway	2	12/19/2025	Rental Unit Inspection	66 B Upstairs	12/19/2025	Fail
133 E. Main	2	12/19/2025	Rental Unit Inspection	Apt. 2	12/19/2025	Fail
46 Paul Street	1	12/19/2025	Rental Unit Inspection	Inspection	12/29/2025	Fail
59 Bowery Street	3	12/18/2025	Rental Unit Inspection	Re Inspection Apartment A	12/18/2025	Fail
92 Mt. Pleasant Street	4	12/17/2025	Rental Unit Inspection	Re inspection Unit 1	12/17/2025	*Pending
92 Mt. Pleasant Street	4	12/17/2025	Rental Unit Inspection	Re inspection Unit 3	12/17/2025	*Pending
92 Mt. Pleasant Street	4	12/17/2025	Rental Unit Inspection	Re inspection Unit 4	12/17/2025	*Pending

Address	# Units	Date	Inspection Type	Description	Completed Date	Inspected Status	Section 8, Item A.
92 Mt. Pleasant Street	4	12/17/2025	Rental Unit Inspection	Re inspection Unit 2	12/17/2025	*Pending	
28-30 Broadway	2	12/16/2025	Rental Unit Inspection	Re Inspection 28	12/16/2025	Pass	
60 Ormand Street	1	12/15/2025	Rental Unit Inspection	Inspection	12/18/2025	Fail	
62 Ormand Street	1	12/15/2025	Rental Unit Inspection	Inspection	12/18/2025	Fail	
82 E. Main Street	4	12/15/2025	Rental Unit Inspection	Unit 3 Vacant at time of inspection	12/12/2025	*Pending	
59 Bowery Street	3	12/15/2025	Rental Unit Inspection	Apartment B Upstairs Left	12/15/2025	Pass	
59 Bowery Street	3	12/15/2025	Rental Unit Inspection	Apartment C Side 1st floor	12/15/2025	Fail	
78 W. Main Street	3	12/15/2025	Rental Unit Inspection	Re inspection ABnB1	12/15/2025	Pass	
78 W. Main Street	3	12/15/2025	Rental Unit Inspection	Re Inspection ABnB2	12/15/2025	*Pending	
82 E. Main Street	4	12/12/2025	Rental Unit Inspection	Unit 4	12/12/2025	*Pending	
164 W. Main Street	2	12/10/2025	Rental Unit Inspection	Apt 2 Vacant	12/30/2025	Fail	
82 E. Main Street	4	12/8/2025	Rental Unit Inspection	Unit 1	12/12/2025	Pass	
66 Broadway	2	12/8/2025	Rental Unit Inspection	Unit A	12/19/2025	Fail	
68 Broadway	2	12/8/2025	Rental Unit Inspection	Unit A	12/19/2025	Fail	
133 E. Main	2	12/8/2025	Rental Unit Inspection	Apt 1	12/19/2025	Fail	
151 Bowery Street	2	12/8/2025	Rental Unit Inspection	Lower unit	12/29/2025	Fail	
16 Hill Street	1	12/3/2025	Rental Unit Inspection		12/16/2025	Fail	
25 S. Grant Street	1	12/2/2025	Rental Unit Inspection	Inspection	12/16/2025	Fail	
45 Washington Street	3	12/2/2025	Rental Unit Inspection	Inspection	12/17/2025	Fail	
100 Braddock Street, Ste. 100	8	12/2/2025	Rental Unit Inspection	Re inspection Unit 101	12/2/2025	Pass	

Address	# Units	Date	Inspection Type	Description	Completed Date	Inspected Status	Section 8, Item A.
100 Braddock Street, Ste. 100	8	12/2/2025	Rental Unit Inspection	Re inspection Unit 103	12/2/2025	Pass	
100 Braddock Street, Ste. 200	6	12/2/2025	Rental Unit Inspection	Re Inspection Unit 202	12/2/2025	Pass	
18 Braddock Road	2	12/1/2025	Rental Unit Inspection	Re inspection Unit 2	12/2/2025	Pass	
18 Braddock Road	2	12/1/2025	Rental Unit Inspection	Unit 1 Re inspection	12/2/2025	Pass	
114 Center Street	1	11/25/2025	Rental Unit Inspection	Re Inspection	12/2/2025	Pass	
59 Bowery Street	3	11/17/2025	Rental Unit Inspection	Inspection A upstairs Right	12/15/2025	Fail	
115 Bowery Street	1	11/17/2025	Rental Unit Inspection		12/15/2025	Fail	

Total Records: 43

1/2/2026

CITY OF FROSTBURG
DECEMBER 2025 BUDGET REPORT
Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Section 8, Item A.

Account Id	Account Description	Budget	December 2025		% of Budget
			Rev/Expd	YTD Rev/Expd	
01-000-4000	TAXES-REAL ESTATE	3,080,000.00	0.00	3,113,668.98	101.1
01-000-4001	PERSONAL PROPERTY TAXES	6,000.00	(1,169.65)	3,621.65	60.4
01-000-4002	PUBLIC UTILITY TAXES	220,000.00	110,187.90	210,990.60	95.9
01-000-4003	CORPORATION TAXES	85,000.00	5,939.29	78,639.94	92.5
01-000-4004	PRIOR YEAR TAXES	1,000.00	0.00	0.00	0.0
01-000-4005	TRAILER TAX	1,600.00	420.00	840.00	52.5
01-000-4010	INTEREST ON TAXES	35,000.00	4,382.74	15,265.39	43.6
01-000-4011	TAX CREDITS	-30,000.00	0.00	0.00	0.0
01-000-4012	TAX ABATEMENTS	-3,000.00	0.00	0.00	0.0
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,000.00	0.00	0.00	0.0
01-000-4020	MARYLAND INCOME TAXES	700,000.00	0.00	318,823.64	45.6
01-000-4021	ADMISSION TAXES	18,000.00	0.00	76.21	0.4
01-000-4022	HOTEL MOTEL TAX	150,000.00	46,610.88	122,227.54	81.5
01-000-4023	HIGHWAY USE TAX	550,000.00	0.00	265,635.47	48.3
01-000-4024	COAL TAX	2,600.00	0.00	2,426.59	93.3
01-000-4025	HOUSING AUTHORITY	12,000.00	0.00	0.00	0.0
01-000-4027	PAYMENT IN LIEU OF TAXES	390.00	0.00	0.00	0.0
01-000-4031	LIQUOR LICENSES	10,000.00	23.75	1,714.75	17.2
01-000-4032	TRADERS LICENSES	10,000.00	0.00	934.87	9.4
01-000-4040	POLICE GRANTS	40,000.00	0.00	15,454.93	38.6
01-000-4041	PARKING REVENUE	700.00	0.00	0.00	0.0
01-000-4043	POLICE PROTECTION GRANTS	120,000.00	26,644.00	53,288.00	44.4
01-000-4045	FINES & FORFEITURES	4,500.00	670.00	1,975.00	43.9
01-000-4047	FROSTBURG STATE UNIV - MOU	10,000.00	0.00	20,000.00	200.0
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000.00	0.00	0.00	0.0
01-000-4050	PERMITS, PLANNING, ETC	2,500.00	250.00	985.00	39.4
01-000-4051	BUILDING PERMITS	3,000.00	115.00	2,055.00	68.5
01-000-4052	RENTAL REGISTRATION	75,000.00	3,280.00	3,520.00	4.7
01-000-4054	CONSTRUCTION INSPECTIONS	28,000.00	2,185.00	15,395.00	55.0
01-000-4055	CODE ENFORCEMENT CITATIONS	1,250.00	0.00	2,055.00	164.4
01-000-4056	COMM DEV GRANT REVENUE	110,000.00	0.00	36,753.82	33.4
01-000-4060	SWIMMING POOL	65,000.00	(90.00)	34,925.45	53.7
01-000-4062	DAY CAMP REGISTRATIONS	18,000.00	0.00	9,728.50	54.1
01-000-4063	RECREATION ACTIVITIES	22,000.00	2,390.00	11,820.00	53.7
01-000-4200	OPERATING TRANSFER - WATER FUND	126,300.00	10,525.00	63,150.00	50.0
01-000-4201	OPERATING TRANSFER - SEWER FUND	242,300.00	20,192.00	121,152.00	50.0
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	24,500.00	2,042.00	12,252.00	50.0
01-000-4250	NSF FEES	0.00	230.00	1,035.00	0.0
01-000-4301	RENTS	111,000.00	8,124.86	62,499.02	56.3
01-000-4302	HRD APPROPRIATION	10,700.00	0.00	1,802.00	16.8
01-000-4303	FRANCHISES - GAS, TV, ETC	68,000.00	0.00	34,871.51	51.3
01-000-4304	MISCELLANEOUS REVENUE	4,000.00	610.00	7,201.64	180.0
01-000-4306	PROJECT REIMBURSEMENT	2,169,000.00	0.00	46,622.26	2.2
01-000-4307	INSURANCE REIMBURSEMENTS	0.00	1,163.42	53,669.65	0.0
01-000-4315	PROCEEDS FROM FUND BALANCE	268,425.00	0.00	0.00	0.0
01-000-4317	SPECIAL REVENUE	666,000.00	0.00	0.00	0.0
01-000-4600	INTEREST INCOME	475,000.00	9,560.08	205,835.76	43.3
CORPORATE FUND Revenue Totals		9,559,765.00	254,286.27	4,952,912.17	

EXECUTIVE					
01-100-5000	SALARIES	22,200.00	0.00	9,250.00	41.7
01-100-5010	SOCIAL SECURITY	1,700.00	0.00	707.75	41.6
01-100-5012	WORKERS COMP	175.00	0.00	3.49	2.0
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000.00	0.00	447.74	7.5
01-100-5104	INSURANCE - PUBLIC OFFICIALS	9,700.00	816.75	4,900.50	50.5
01-100-5110	CONTRIBUTIONS	0.00	0.00	0.00	0.0
01-100-5150	TRAINING	2,800.00	565.74	1,915.74	68.4
01-100-5160	TRAVEL	5,700.00	147.00	147.00	2.6
01-100-5185	PROFESSIONAL FEES	30,000.00	2,263.00	18,613.00	62.0
100 Executive		78,275.00	3,792.49	35,985.22	

ADMINISTRATIVE					
01-110-5000	SALARIES	175,800.00	11,735.03	74,019.97	42.1
01-110-5001	SALARIES - BONUS	0.00	17,541.90	20,262.15	0.0
01-110-5010	SOCIAL SECURITY	13,400.00	2,225.71	7,105.15	53.0
01-110-5011	PENSION	21,100.00	20,347.00	20,347.00	96.4
01-110-5012	WORKERS COMP	600.00	0.00	11.95	2.0
01-110-5013	INSURANCE - HEALTH	34,600.00	447.96	3,042.54	8.8
01-110-5014	INSURANCE - HEALTH RETIREE	30,600.00	4,815.16	5,311.31	17.4
01-110-5015	CONTRIBUTION - 457	2,000.00	115.64	807.32	40.4

CITY OF FROSTBURG
DECEMBER 2025 BUDGET REPORT
Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Section 8, Item A.

Account Id	Account Description	Budget	December 2025		% of Budget
			Rev/Expd	YTD Rev/Expd	
01-110-5030	EMPLOYEE WELLNESS	7,500.00	3,439.12	4,420.55	58.9
01-110-5050	RESERVE FOR CONTINGENCIES	10,000.00	0.00	4,750.02	47.5
01-110-5102	INSURANCE - GEN LIAB	150.00	14.50	87.00	58.0
01-110-5105	INSURANCE - PROPERTY	12,000.00	779.00	4,674.00	39.0
01-110-5106	INSURANCE - AD&D AND LIFE	4,500.00	0.00	0.00	0.0
01-110-5111	CONTRIBUTIONS - TOURISM	120,000.00	26,000.00	63,959.00	53.3
01-110-5150	TRAINING	1,200.00	377.16	2,157.16	179.8
01-110-5160	TRAVEL	1,800.00	0.00	3,275.11	182.0
01-110-5185	PROFESSIONAL FEES	1,100.00	0.00	524.13	47.7
01-110-5191	COMMUNICATIONS	12,000.00	1,534.96	6,649.74	55.4
01-110-5200	ADVERTISING	6,400.00	0.00	107.66	1.7
01-110-5205	LEGAL	42,500.00	3,238.50	11,703.75	27.5
01-110-5207	PENSION ADMINISTRATIVE FEE	7,800.00	0.00	0.00	0.0
01-110-5210	OFFICE SUPPLIES	11,000.00	1,102.70	6,778.49	61.6
01-110-5220	POSTAGE	28,000.00	2,522.41	14,132.72	50.5
01-110-5230	COMPUTER EXPENSE	14,000.00	1,818.50	6,874.21	49.1
01-110-5232	IT LICENSING AND FEES	40,500.00	2,279.46	19,726.13	48.7
01-110-5235	DIGITAL ENGAGEMENT	29,000.00	1,083.04	17,791.75	61.4
01-110-5301	ELECTION	12,000.00	0.00	0.00	0.0
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,700.00	0.00	48,086.80	31.1
01-110-5500	BUILDING - ARMORY	12,000.00	587.56	7,364.16	61.4
01-110-5502	BUILDING MAINTENANCE	26,000.00	1,706.26	10,863.91	41.8
01-110-5550	UTILITIES - BUILDING	16,000.00	1,949.88	7,668.25	47.9
01-110-5700	BANK FEES	300.00	0.00	119.06	39.7
01-110-5807	CAPITAL OUTLAY	2,270,000.00	0.00	5,801.89	0.3
110 Administrative		3,118,550.00	105,661.45	378,422.88	

FINANCE					
01-120-5000	SALARIES	82,000.00	6,065.32	32,386.28	39.5
01-120-5010	SOCIAL SECURITY	6,200.00	440.88	2,315.01	37.3
01-120-5011	PENSION	9,700.00	9,491.00	9,491.00	97.9
01-120-5012	WORKERS COMP	200.00	0.00	4.98	2.5
01-120-5013	INSURANCE - HEALTH	13,000.00	9,560.52	93,506.51	719.3
01-120-5015	CONTRIBUTION - 457	625.00	43.95	329.59	52.7
01-120-5102	INSURANCE - GEN LIAB	150.00	14.50	87.00	58.0
01-120-5105	INSURANCE - PROPERTY	4,500.00	292.10	1,752.60	39.0
01-120-5150	TRAINING	1,000.00	0.00	195.00	19.5
01-120-5160	TRAVEL	0.00	0.00	1,375.25	0.0
01-120-5185	PROFESSIONAL FEES	1,000.00	0.00	0.00	0.0
01-120-5310	AUDITING	85,000.00	18,425.00	18,425.00	21.7
01-120-5311	ACTUARIAL STUDY	6,500.00	0.00	0.00	0.0
01-120-5313	TAX COLLECTION	1,300.00	134.39	556.13	42.8
01-120-5810	RETSA OBLIGATION	16,000.00	0.00	0.00	0.0
120 Finance		227,175.00	44,467.66	160,424.35	

COMMUNITY DEV					
01-130-5000	SALARIES	128,500.00	9,708.81	51,307.21	39.9
01-130-5010	SOCIAL SECURITY	9,800.00	721.96	3,750.02	38.3
01-130-5011	PENSION	15,400.00	14,872.00	14,872.00	96.6
01-130-5012	WORKERS COMP	350.00	0.00	6.97	2.0
01-130-5013	INSURANCE - HEALTH	26,700.00	438.03	1,484.67	5.6
01-130-5015	CONTRIBUTION - 457	1,500.00	20.00	241.27	16.1
01-130-5102	INSURANCE - GEN LIAB	150.00	14.50	87.00	58.0
01-130-5105	INSURANCE - PROPERTY	4,500.00	389.46	2,336.76	51.9
01-130-5150	TRAINING	750.00	0.00	0.00	0.0
01-130-5160	TRAVEL	900.00	2.90	2.90	0.3
01-130-5185	PROFESSIONAL FEES	750.00	0.00	0.00	0.0
01-130-5320	ECONOMIC DEVELOPMENT	8,000.00	1,260.00	3,260.00	40.8
01-130-5322	PLANNING	15,000.00	27,597.50	72,051.50	380.3
01-130-5323	PUBLIC ART	2,000.00	75.41	199.78	10.0
01-130-5401	AUTO EXPENSE	0.00	0.00	106.25	0.0
01-130-5822	SPECIAL PROJECTS	20,000.00	549.38	13,060.34	65.3
130 Community Dev		234,300.00	55,649.95	162,766.67	

CODE ENFORCEMENT					
01-140-5000	SALARIES	81,000.00	6,640.00	31,000.18	38.3
01-140-5010	SOCIAL SECURITY	6,200.00	499.42	2,279.45	36.8
01-140-5011	PENSION	9,800.00	9,375.00	9,375.00	95.7
01-140-5012	WORKERS COMP	2,400.00	0.00	3.98	0.2
01-140-5013	INSURANCE - HEALTH	26,700.00	88.23	4,519.87	16.9

CITY OF FROSTBURG
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			Rev/Expd	YTD Rev/Expd	
01-140-5015	CONTRIBUTION - 457	750.00	35.20	319.80	42.6
01-140-5100	INSURANCE - AUTO	850.00	65.24	391.42	46.1
01-140-5102	INSURANCE - GEN LIAB	150.00	14.50	87.00	58.0
01-140-5105	INSURANCE - PROPERTY	4,500.00	292.10	1,752.60	39.0
01-140-5150	TRAINING	500.00	0.00	379.00	75.8
01-140-5160	TRAVEL	500.00	0.00	0.00	0.0
01-140-5185	PROFESSIONAL FEES	400.00	0.00	0.00	0.0
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	13,700.00	3,375.00	3,375.00	49.7
01-140-5330	CODE ENFORCEMENT	5,000.00	0.00	1,059.39	21.2
01-140-5331	CONSTRUCTION INSPECT	20,000.00	1,130.00	10,060.00	50.3
01-140-5332	RENTAL INSPECTION	1,000.00	0.00	3,150.00	315.0
01-140-5401	AUTO EXPENSE	500.00	0.00	0.00	0.0
140 Code Enforcement		173,950.00	21,514.69	67,752.69	

PUBLIC WORKS ADMIN					
01-150-5000	SALARIES	82,500.00	7,009.84	39,235.06	47.6
01-150-5010	SOCIAL SECURITY	6,600.00	510.92	2,886.06	43.7
01-150-5011	PENSION	9,800.00	9,548.00	9,548.00	97.4
01-150-5012	WORKERS COMP	1,800.00	0.00	31.87	1.8
01-150-5013	INSURANCE - HEALTH	20,600.00	198.24	1,741.03	8.5
01-150-5015	CONTRIBUTION - 457	800.00	70.08	415.20	51.9
01-150-5100	INSURANCE - AUTO	850.00	64.96	389.76	45.9
01-150-5102	INSURANCE - GEN LIAB	150.00	14.50	87.00	58.0
01-150-5105	INSURANCE - PROPERTY	3,000.00	194.73	1,168.37	39.0
01-150-5150	TRAINING	1,750.00	377.16	957.16	54.7
01-150-5160	TRAVEL	1,000.00	0.00	1,957.13	195.7
01-150-5185	PROFESSIONAL FEES	2,100.00	0.00	0.00	0.0
01-150-5193	ONE CALL CONCEPTS	2,200.00	80.52	618.54	28.1
01-150-5340	ENGINEERING EQUIPMENT	3,000.00	2,500.00	2,605.99	86.9
01-150-5341	MAPPING SUPPLIES	8,000.00	698.12	4,419.12	55.2
01-150-5342	PUBLIC WORKS	7,400.00	1,293.31	3,618.00	48.9
01-150-5400	GAS, OIL, GREASE	3,000.00	0.00	847.76	28.3
01-150-5420	FLEET LEASE	11,000.00	842.93	5,127.28	46.6
150 Public Works Admin		165,550.00	23,403.31	75,653.33	

PUBLIC SAFETY					
01-160-5000	SALARIES	1,152,300.00	95,753.08	545,835.66	47.4
01-160-5002	SALARIES - POLICE GRANTS	40,000.00	1,959.23	12,773.20	31.9
01-160-5003	COURT TIME	13,000.00	674.24	5,244.52	40.3
01-160-5010	SOCIAL SECURITY	91,000.00	7,257.59	41,407.40	45.5
01-160-5011	PENSION	347,000.00	249,722.00	249,722.00	72.0
01-160-5012	WORKERS COMP	72,000.00	0.00	1,434.06	2.0
01-160-5013	INSURANCE - HEALTH	259,700.00	16,988.88	102,168.90	39.3
01-160-5015	CONTRIBUTION - 457	7,500.00	570.34	3,694.25	49.3
01-160-5100	INSURANCE - AUTO	9,600.00	603.42	4,286.52	44.7
01-160-5102	INSURANCE - GEN LIAB	1,300.00	130.25	781.50	60.1
01-160-5103	INSURANCE - POLICE PROFESSIONAL	12,000.00	886.50	5,319.00	44.3
01-160-5105	INSURANCE - PROPERTY	6,900.00	445.38	2,568.28	37.2
01-160-5150	TRAINING	35,000.00	358.61	11,889.26	34.0
01-160-5170	UNIFORMS	13,000.00	260.31	8,111.95	62.4
01-160-5180	SAFETY EQUIPMENT	1,200.00	90.00	450.00	37.5
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500.00	199.90	1,471.39	8.0
01-160-5191	COMMUNICATIONS	30,500.00	3,394.04	13,423.08	44.0
01-160-5206	C3I CLERICAL SUPPORT	6,000.00	0.00	0.00	0.0
01-160-5210	OFFICE SUPPLIES	5,000.00	329.31	1,954.05	39.1
01-160-5230	COMPUTER EXPENSE	8,500.00	0.00	10,526.99	123.9
01-160-5350	FSU MOU	10,000.00	0.00	20,000.00	200.0
01-160-5380	POLICE REFORM	31,000.00	0.00	0.00	0.0
01-160-5390	MISCELLANEOUS EXPENSE	4,000.00	381.77	4,209.39	105.2
01-160-5400	GAS, OIL, GREASE	30,000.00	2,243.48	9,685.73	32.3
01-160-5401	AUTO EXPENSE	18,000.00	877.16	9,714.58	54.0
01-160-5420	FLEET LEASE	61,000.00	5,024.20	29,090.29	47.7
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000.00	390.02	2,319.93	58.0
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000.00	1,205.49	4,947.51	49.5
01-160-5851	FIRE DEPT APPROPRIATION	269,525.00	0.00	134,762.50	50.0
160 Public Safety		2,567,525.00	389,745.20	1,237,791.94	

PUBLIC WORKS - STREET					
01-170-5000	SALARIES	340,000.00	28,566.26	147,517.26	43.4
01-170-5010	SOCIAL SECURITY	26,000.00	2,104.90	10,769.47	41.4

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			Rev/Expd	YTD Rev/Expd	
01-170-5011	PENSION	40,800.00	39,351.00	39,351.00	96.5
01-170-5012	WORKERS COMP	18,000.00	0.00	398.35	2.2
01-170-5013	INSURANCE - HEALTH	99,300.00	299.80	2,444.10	2.5
01-170-5015	CONTRIBUTION - 457	1,500.00	97.44	631.36	42.1
01-170-5018	UNEMPLOYMENT	200.00	0.00	0.00	0.0
01-170-5100	INSURANCE - AUTO	11,500.00	839.63	5,595.78	48.7
01-170-5102	INSURANCE - GEN LIAB	600.00	57.84	347.03	57.8
01-170-5105	INSURANCE - PROPERTY	12,900.00	836.25	5,049.47	39.1
01-170-5150	TRAINING	5,000.00	0.00	0.00	0.0
01-170-5170	UNIFORMS	8,000.00	53.19	2,640.66	33.0
01-170-5180	SAFETY EQUIPMENT	7,000.00	96.00	2,632.28	37.6
01-170-5191	COMMUNICATIONS	15,000.00	216.77	1,403.76	9.4
01-170-5210	OFFICE SUPPLIES	1,500.00	0.00	1,296.87	86.5
01-170-5400	GAS, OIL, GREASE	30,000.00	1,981.42	9,026.53	30.1
01-170-5420	FLEET LEASE	51,000.00	4,224.59	25,410.91	49.8
01-170-5550	UTILITIES - BUILDING	7,000.00	1,103.69	2,407.60	34.4
01-170-5710	LOADER RENTAL	0.00	0.00	73.45	0.0
01-170-5711	SALT & ABRASIVES	150,000.00	12,146.03	38,334.88	25.6
01-170-5712	SIGN MAINTENANCE	15,000.00	192.50	4,042.03	27.0
01-170-5713	STREET EQUIPMENT MAINTENANCE	120,000.00	8,452.66	54,595.57	45.5
01-170-5714	STREET LIGHTING	100,000.00	10,993.06	52,883.46	52.9
01-170-5715	STREET MAINTENANCE REPAIRS	136,000.00	1,694.57	31,146.18	22.9
01-170-5716	STREET SHOP EQUIPMENT	70,000.00	4,671.76	21,063.93	30.1
01-170-5717	STREET LIGHTING REPAIRS	48,500.00	0.00	33,396.00	68.9
01-170-5800	CAPITAL OUTLAY	596,000.00	0.00	230,929.77	38.8
01-170-5861	STREET PAVING	150,000.00	0.00	150,000.00	100.0
01-170-5865	PARKING LOT MAINTENANCE	42,500.00	0.00	3,000.00	7.1
170 Public Works - Street		2,103,300.00	117,979.36	876,387.70	

RECREATION					
01-180-5000	SALARIES	305,000.00	23,058.48	139,961.63	45.9
01-180-5010	SOCIAL SECURITY	23,200.00	1,686.44	10,227.54	44.1
01-180-5011	PENSION	33,100.00	35,300.00	35,300.00	106.7
01-180-5012	WORKERS COMP	16,100.00	0.00	362.50	2.3
01-180-5013	INSURANCE - HEALTH	91,700.00	829.88	7,928.31	8.7
01-180-5015	CONTRIBUTION - 457	1,750.00	118.92	591.67	33.8
01-180-5100	INSURANCE - AUTO	2,900.00	208.84	1,253.04	43.2
01-180-5102	INSURANCE - GEN LIAB	600.00	57.84	347.03	57.8
01-180-5105	INSURANCE - PROPERTY	17,600.00	1,150.12	6,815.72	38.7
01-180-5150	TRAINING	300.00	0.00	0.00	0.0
01-180-5160	TRAVEL	750.00	0.00	266.00	35.5
01-180-5170	UNIFORMS	5,000.00	287.87	2,087.26	41.8
01-180-5180	SAFETY EQUIPMENT	500.00	0.00	0.00	0.0
01-180-5400	GAS, OIL, GREASE	10,000.00	669.41	3,492.08	34.9
01-180-5420	FLEET LEASE	23,000.00	1,863.65	11,209.85	48.7
01-180-5503	ARMORY EXPENSE - GYM	9,000.00	1,103.69	2,407.62	26.8
01-180-5504	COMMUNITY CENTER	18,000.00	1,272.70	7,770.26	43.2
01-180-5510	CITY PLACE	13,000.00	1,424.85	4,389.64	33.8
01-180-5550	UTILITIES	9,000.00	384.51	1,864.45	20.7
01-180-5720	BEAUTIFY THE BURG EXPENSE	1,500.00	0.00	0.00	0.0
01-180-5721	REC EQUIPMENT MAINTENANCE	13,000.00	917.20	3,862.03	29.7
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000.00	0.00	0.00	0.0
01-180-5723	REC PARK MAINTENANCE EXPENSE	58,000.00	2,182.70	24,998.78	43.1
01-180-5724	STREET TREE MAINTENANCE	7,500.00	0.00	3,750.00	50.0
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000.00	0.00	0.00	0.0
01-180-5726	RECREATIONAL PROGRAMS	11,500.00	2,141.73	5,828.32	50.7
01-180-5772	TRASH REMOVAL	12,000.00	668.59	5,311.40	44.3
01-180-5800	CAPITAL OUTLAY	55,000.00	816.34	41,194.70	74.9
180 Recreation		746,000.00	76,143.76	321,219.83	

RECREATION-POOL					
01-181-5000	SALARIES	72,000.00	0.00	47,019.46	65.3
01-181-5010	SOCIAL SECURITY	5,500.00	0.00	3,596.96	65.4
01-181-5012	WORKERS COMP	3,800.00	0.00	91.62	2.4
01-181-5018	UNEMPLOYMENT	200.00	0.00	0.00	0.0
01-181-5507	POOL OPERATING	39,000.00	849.23	19,173.90	49.2
181 Recreation-Pool		120,500.00	849.23	69,881.94	

RECREATION - DAY CAMP					
01-182-5000	SALARIES	24,000.00	0.00	14,079.95	58.7

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			Rev/Expd	YTD Rev/Expd	
01-182-5010	SOCIAL SECURITY	1,850.00	0.00	1,077.11	58.2
01-182-5012	WORKERS COMP	1,300.00	0.00	29.88	2.3
01-182-5018	UNEMPLOYMENT	200.00	0.00	0.00	0.0
01-182-5507	DAY CAMP OPERATIONS	800.00	0.00	764.15	95.5
182 Recreation - Day Camp		28,150.00	0.00	15,951.09	
RECREATION - SEASONAL					
01-183-5012	WORKERS COMP	0.00	0.00	11.95	0.0
183 Recreation - Seasonal		0.00	0.00	11.95	
CORPORATE FUND Expenditure Totals		9,563,275.00	839,207.10	3,402,249.59	
02-000-4000	WATER SERVICE REVENUE	1,623,750.00	122,282.93	750,416.52	46.2
02-000-4001	INTEREST EARNED - WATER	3,600.00	136.16	749.67	20.8
02-000-4015	SERVLINE FEES BILLED	0.00	3,462.87	20,808.82	0.0
02-000-4315	PROCEEDS FROM FUND BALANCE	180,000.00	0.00	0.00	0.0
02-000-4317	SPECIAL REVENUE	0.00	0.00	0.00	0.0
02-000-4401	SALE OF BULK WATER	0.00	0.00	100.00	0.0
02-000-4402	SALE OF METERS	5,000.00	0.00	4,950.00	99.0
02-000-4403	TAPPING FEES	5,600.00	0.00	6,300.00	112.5
02-000-4404	SUNDRY SALES	2,500.00	70.00	4,910.00	196.4
02-000-4600	INTEREST INCOME	24,000.00	11,167.25	23,928.44	99.7
WATER FUND Revenue Totals		1,844,450.00	137,119.21	812,163.45	
WATER - ADMIN					
02-190-5000	SALARIES	73,000.00	5,562.42	35,297.42	48.4
02-190-5010	SOCIAL SECURITY	5,500.00	482.23	2,629.46	47.8
02-190-5011	PENSION	8,700.00	8,449.00	8,449.00	97.1
02-190-5012	WORKERS COMP	1,300.00	0.00	4.48	0.3
02-190-5013	INSURANCE - HEALTH	15,300.00	(276.00)	(1,939.11)	-12.7
02-190-5015	CONTRIBUTION - 457	850.00	55.64	345.51	40.7
02-190-5313	COLLECTION EXPENSE	2,200.00	134.39	556.13	25.3
02-190-5320	SERVLINE FEES REMITTED	0.00	0.00	10,405.70	0.0
02-190-5370	FMHA BOND	900.00	0.00	0.00	0.0
02-190-5600	CORPORATE OVERHEAD	126,300.00	10,525.00	63,150.00	50.0
190 Water - Admin		234,050.00	24,932.68	118,898.59	
WATER - FILTRATION					
02-192-5102	INSURANCE - GEN LIAB	1,400.00	144.67	868.02	62.0
02-192-5105	INSURANCE - PROPERTY	25,400.00	2,740.78	15,785.84	62.2
02-192-5106	INSURANCE - BOILER & MACHINERY	10,800.00	0.00	658.83	6.1
02-192-5521	PUMPING SYSTEM EXPENSE	95,000.00	2,313.74	33,422.74	35.2
02-192-5522	PURIFICATION PLANT MAINTENANCE	50,000.00	0.00	664.33	1.3
02-192-5710	FILTRATION CONTRACT PAYMENT	620,000.00	79,623.13	248,066.57	40.0
192 Water - Filtration		802,600.00	84,822.32	299,466.33	
WATER - SUPPLY					
02-194-5000	SALARIES	34,500.00	2,676.80	15,968.96	46.3
02-194-5010	SOCIAL SECURITY	2,600.00	204.78	1,221.65	47.0
02-194-5011	PENSION	4,100.00	3,993.00	3,993.00	97.4
02-194-5012	WORKERS COMP	1,700.00	0.00	45.81	2.7
02-194-5015	CONTRIBUTION - 457	100.00	0.00	0.00	0.0
02-194-5506	HYDRO FACILITY EXPENSE	5,000.00	150.00	150.00	3.0
02-194-5550	UTILITIES / WATER SUPPLY	5,000.00	653.25	1,606.65	32.1
02-194-5730	WATER SUPPLY EXPENSE	50,000.00	2,933.64	5,792.34	11.6
194 Water - Supply		103,000.00	10,611.47	28,778.41	
WATER - DISTRIBUTION					
02-196-5000	SALARIES	273,000.00	20,265.60	121,066.14	44.4
02-196-5010	SOCIAL SECURITY	20,800.00	1,478.42	8,800.10	42.3
02-196-5011	PENSION	27,000.00	31,597.00	31,597.00	117.0
02-196-5012	WORKERS COMP	13,300.00	0.00	350.55	2.6
02-196-5013	INSURANCE - HEALTH	76,400.00	771.37	6,543.87	8.6
02-196-5015	CONTRIBUTION - 457	1,000.00	33.38	216.48	21.7
02-196-5100	INSURANCE - AUTO	4,600.00	349.82	2,098.92	45.6
02-196-5102	INSURANCE - GEN LIAB	1,400.00	144.67	868.02	62.0
02-196-5105	INSURANCE - PROPERTY	6,400.00	0.00	0.00	0.0
02-196-5150	TRAINING	2,000.00	0.00	0.00	0.0
02-196-5170	UNIFORMS	4,000.00	298.66	1,599.17	40.0
02-196-5180	SAFETY EQUIPMENT	6,600.00	96.00	1,211.75	18.4
02-196-5191	COMMUNICATIONS	13,000.00	2,078.25	5,570.25	42.9

CITY OF FROSTBURG
DECEMBER 2025 BUDGET REPORT
Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Section 8, Item A.

Account Id	Account Description	Budget	December 2025		% of Budget
			Rev/Expd	YTD Rev/Expd	
02-196-5210	OFFICE SUPPLIES	1,000.00	0.00	1,133.50	113.4
02-196-5390	MISCELLANEOUS EXPENSE	1,000.00	0.00	261.22	26.1
02-196-5400	GAS, OIL, GREASE	17,000.00	607.57	4,714.04	27.7
02-196-5420	FLEET LEASE	33,000.00	2,606.94	15,680.74	47.5
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500.00	8,473.39	14,756.62	118.1
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000.00	570.31	1,518.94	30.4
02-196-5700	DISTRIBUTION EXPENSE	61,800.00	17,348.99	33,574.15	54.3
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000.00	0.00	0.00	0.0
02-196-5702	EQUIPMENT MAINTENANCE	8,000.00	9,200.00	9,479.22	118.5
02-196-5703	FIRE HYDRANTS EXPENSE	5,000.00	999.69	1,680.02	33.6
02-196-5704	TRANSMISSION MAINS EXPENSE	80,000.00	5,681.31	33,488.67	41.9
02-196-5740	METERS EXPENSE	20,000.00	3,221.01	21,359.87	106.8
196 Water - Distribution		704,800.00	105,822.38	317,569.24	
WATER FUND Expenditure Totals		1,844,450.00	226,188.85	764,712.57	

03-000-4000	SEWER CHARGES	1,799,000.00	150,876.85	868,453.77	48.3
03-000-4001	INTEREST EARNED - SEWER	4,275.00	269.65	1,568.56	36.7
03-000-4317	SPECIAL REVENUE	0.00	0.00	0.00	0.0
03-000-4404	SUNDRY SALES	1,500.00	0.00	877.07	58.5
03-000-4501	BAY RESTORATION FUND REVENUE	0.00	14,992.34	89,974.03	0.0
03-000-4503	SEWER TAP FEES	5,500.00	0.00	7,000.00	127.3
03-000-4600	INTEREST INCOME	44,000.00	8,600.29	21,625.38	49.2
Sewer Operations Total		1,854,275.00	174,739.13	989,498.81	
03-220-4317	SPECIAL REVENUE	150,000.00	0.00	0.00	0.0
03-220-4520	CSO SURCHARGE REVENUE	401,000.00	33,946.05	203,610.90	50.8
03-220-4521	INTEREST EARNED - CSO SURCHARGE	1,800.00	149.41	886.82	49.3
03-220-4530	PROJECT REIMBURSEMENTS	1,489,000.00	0.00	422,502.06	28.4
03-220-4540	PROCEEDS OF DEBT	952,000.00	0.00	0.00	0.0
CSO Total		2,993,800.00	34,095.46	626,999.78	
SEWER FUND Revenue Totals		4,848,075.00	208,834.59	1,616,498.59	

03-210-5000	SEWER - ADMIN	73,000.00	5,562.42	35,297.42	48.4
03-210-5010	SALARIES	5,500.00	397.60	2,544.83	46.3
03-210-5011	PENSION	8,700.00	8,449.00	8,449.00	97.1
03-210-5012	WORKERS COMP	1,300.00	0.00	4.48	0.3
03-210-5013	INSURANCE - HEALTH	15,300.00	(276.00)	(1,939.11)	-12.7
03-210-5015	CONTRIBUTION - 457	850.00	55.64	345.51	40.7
03-210-5313	COLLECTION EXPENSE	2,700.00	134.39	556.13	20.6
210 Sewer - Admin		107,350.00	14,323.05	45,258.26	

03-211-5000	SEWER - OPERATING	202,000.00	19,342.13	104,905.28	51.9
03-211-5010	SALARIES	15,300.00	1,395.91	7,480.51	48.9
03-211-5011	SOCIAL SECURITY	28,400.00	28,215.00	28,215.00	99.4
03-211-5012	PENSION	11,000.00	0.00	219.09	2.0
03-211-5013	WORKERS COMP	53,500.00	478.62	6,003.72	11.2
03-211-5015	INSURANCE - HEALTH	1,800.00	117.04	759.06	42.2
03-211-5100	CONTRIBUTION - 457	1,700.00	129.93	779.58	45.9
03-211-5102	INSURANCE - AUTO	750.00	72.33	433.99	57.9
03-211-5105	INSURANCE - GEN LIAB	9,000.00	580.53	3,483.18	38.7
03-211-5150	INSURANCE - PROPERTY	1,000.00	0.00	0.00	0.0
03-211-5170	TRAINING	3,000.00	94.72	966.18	32.2
03-211-5180	UNIFORMS	1,000.00	165.62	1,085.57	108.6
03-211-5191	SAFETY EQUIPMENT	2,400.00	234.46	902.04	37.6
03-211-5396	INSURANCE - PROPERTY	0.00	0.00	42,432.62	0.0
03-211-5400	CONTRIBUTION - 457	10,000.00	1,301.24	4,916.86	49.2
03-211-5420	INSURANCE - AUTO	21,000.00	1,701.50	10,234.52	48.7
03-211-5520	INSURANCE - GEN LIAB	6,000.00	0.00	1,295.00	21.6
03-211-5600	INSURANCE - PROPERTY	242,300.00	20,192.00	121,152.00	50.0
03-211-5761	INSURANCE - HEALTH	1,216,000.00	166,478.68	430,125.53	35.4
03-211-5762	CONTRIBUTION - 457	11,800.00	0.00	5,858.10	49.6
03-211-5763	INSURANCE - AUTO	50,000.00	1,337.29	21,847.58	43.7
03-211-5764	INSURANCE - GEN LIAB	9,000.00	338.27	5,967.62	66.3
03-211-5800	INSURANCE - PROPERTY	50,000.00	0.00	0.00	0.0
211 Sewer - Operating		1,946,950.00	242,175.27	799,063.03	

03-220-5391	CSO	3,025.00	0.00	2,115.86	70.0
03-220-5392	DEBT REDEMPTION	23,750.00	0.00	0.00	0.0

CITY OF FROSTBURG
DECEMBER 2025 BUDGET REPORT
Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Section 8, Item A.

Account Id	Account Description	Budget	December 2025		% of Budget
			Rev/Expd	YTD Rev/Expd	
03-220-5800	CAPITAL OUTLAY	2,767,000.00	0.00	0.00	0.0
	220 CSO	2,793,775.00	0.00	2,115.86	
	SEWER FUND Expenditure Totals	4,848,075.00	256,498.32	846,437.15	
04-000-4000	WATER TAP SURCHARGE	652,000.00	56,249.56	400,602.16	61.4
04-000-4001	INTEREST EARNED SURCHARGE	3,000.00	197.40	1,158.10	38.6
04-000-4315	PROCEEDS FROM FUND BALANCE	120,000.00	0.00	0.00	0.0
04-000-4600	INTEREST INCOME	40,000.00	13,357.89	27,396.04	68.5
	000 Total	815,000.00	69,804.85	429,156.30	
	PINEY SURCHARGE FUND Revenue Totals	815,000.00	69,804.85	429,156.30	
	WATER SURCHARGE				
04-200-5313	COLLECTION EXPENSE	2,200.00	107.51	444.89	20.2
04-200-5391	INTEREST EXPENSE	42,425.00	3,459.20	22,151.09	52.2
04-200-5392	DEBT REDEMPTION	421,675.00	0.00	0.00	0.0
04-200-5800	CAPITAL OUTLAY	172,000.00	0.00	0.00	0.0
04-200-5802	CAPITAL REPAIRS	45,000.00	37,746.39	63,187.75	140.4
	PINEY SURCHARGE FUND Expenditure Totals	683,300.00	41,313.10	85,783.73	
05-000-4000	TRASH & GARBAGE CHARGES	534,600.00	44,947.84	264,195.81	49.4
05-000-4001	INTEREST EARNED - TRASH	3,000.00	277.43	1,613.35	53.8
05-000-4404	SUNDY SALES	1,950.00	150.00	1,575.00	80.8
05-000-4600	INTEREST INCOME	3,500.00	1,168.29	2,326.08	66.5
	GARBAGE FUND Revenue Totals	543,050.00	46,543.56	269,710.24	
	GARBAGE ADMIN.				
05-230-5000	SALARIES	55,000.00	4,180.60	28,465.46	51.8
05-230-5010	SOCIAL SECURITY	4,100.00	299.46	2,054.58	50.1
05-230-5011	PENSION	6,400.00	6,366.00	6,366.00	99.5
05-230-5012	WORKERS COMP	800.00	0.00	4.48	0.6
05-230-5013	INSURANCE - HEALTH	12,200.00	(212.66)	(1,495.46)	-12.3
05-230-5015	CONTRIBUTION - 457	850.00	41.81	277.11	32.6
05-230-5313	COLLECTION EXPENSE	750.00	26.89	111.25	14.8
	230 Garbage Admin.	80,100.00	10,702.10	35,783.42	
	GARBAGE OPERATING				
05-232-5000	SALARIES	91,000.00	6,951.14	35,745.27	39.3
05-232-5010	SOCIAL SECURITY	6,900.00	522.73	2,657.20	38.5
05-232-5011	PENSION	10,900.00	10,532.00	10,532.00	96.6
05-232-5012	WORKERS COMP	4,400.00	0.00	119.51	2.7
05-232-5013	INSURANCE - HEALTH	34,400.00	62.21	879.54	2.6
05-232-5015	CONTRIBUTION - 457	750.00	0.00	0.00	0.0
05-232-5100	INSURANCE - AUTO	2,600.00	196.24	1,177.44	45.3
05-232-5102	INSURANCE - GEN LIAB	400.00	43.08	258.49	64.6
05-232-5105	INSURANCE - PROPERTY	5,900.00	382.68	2,296.08	38.9
05-232-5170	UNIFORMS	3,000.00	90.16	520.80	17.4
05-232-5180	SAFETY EQUIPMENT	1,000.00	0.00	542.46	54.3
05-232-5210	OFFICE SUPPLIES	1,000.00	0.00	229.90	23.0
05-232-5400	GAS, OIL, GREASE	14,000.00	1,131.38	4,134.74	29.5
05-232-5600	CORPORATE OVERHEAD	24,500.00	2,042.00	12,252.00	50.0
05-232-5770	ASH DUMPSTER	8,500.00	0.00	0.00	0.0
05-232-5771	BULK CLEANUP EXPENSE	10,000.00	0.00	0.00	0.0
05-232-5772	LANDFILL CHARGES	130,000.00	16,912.66	67,296.73	51.8
05-232-5773	SANITATION OPERATING EXPENSE	60,000.00	0.00	9,625.22	16.0
05-232-5774	YARD WASTE COMPOSTING	1,500.00	0.00	0.00	0.0
	232 Garbage Operating	410,750.00	38,866.28	148,267.38	
	GARBAGE FUND Expenditure Totals	490,850.00	49,568.38	184,050.80	
07-000-4600	INTEREST INCOME	0.00	2.96	16.33	0.0
	COMM DEVELOPMENT SPECIAL PROJECTS FUND	0.00	2.96	16.33	
08-000-4600	INTEREST INCOME	0.00	3.34	19.32	0.0
08-000-4800	OPIOID SETTLEMENT RECEIPTS	0.00	0.00	4,063.24	0.0
	OPIOID SETTLEMENT FUND Revenue Totals	0.00	3.34	4,082.56	

'CITY OF FROSTBURG

Parks and Rec Monthly report

For the Month of December 2025

Submitted by: Gene Bittinger maintenance Supervisor

December 1 2025

Checked parks

Put the Elf House up and helped Barb at City Place

Put meter decoration up for Police Dept,

Hung Christmas lights at City Hall

December 2 2025

Plowed and shoveled the Parking lots and sidewalks

December 3 2025

Checked parks

Serviced the Scag mower

Worked on Kabota tractor with snow blower

December 4 2025

Checked the parks

Fixed bulbs on Christmas decorations

Got heaters ready

December 5 2025

Checked parks

Took Santa,s house out to Armstrong, s garage

Took speakers to the Gunter

Took bleachers out to City Place lot

Finished the Elf house

Took heaters and fuel to Armstrong's garage

December 8 2025

Checked parks

Put Elf house and Santa,s house away

Helped cleanup City Place after Storybook Holiday

Put speakers away from the Gunter Hotel

December 9 2025

Checked parks

Went the Staff meeting

Hauled trash from City Place

Picked up lumber for the Arboretum

Worked on a zero mower

December 10 2025

Checked parks

Finished servicing zero mowers

Brought coolers and table and chairs from Hoffman to City place

Had new tires put on truck 40

December 11 2025

Checked parks

Plowed and shoveled parking lots and sidewalks

Fixed door at the bureau of mines

Filled the salt spreader

December 12 2025

Checked parks

Serviced the Skid steer and the Tool Cat

Took grill to City Place

December 15 2025

Checked parks

Plowed and salted all lots and sidewalks

Plowed at the Big Savage spring houses

Put tables and chairs and coolers away back to Hoffman

Cleaned salt spreader from the police dept.

December 16 2025

Checked parks

Checked cameras at field 8 and at the pump house

Put extra camera up at field 8

Went to Bureau of mines party

Took plows off of the trucks

December 17 2025

Checked parks

Meant with Brian

Had keys made for the Food Pantry

Started working on the Food Pantry

Took heater to City Place

Checked rain barrels at the Arboretum

Checked the heat tape on City Place roof

December 18 2025

Checked parks

Winterized park bathrooms again

Started working on the Food Pantry

December 19 2025

Checked parks

Picked up barrels for Hoffman

Went to Water Dept. for lunch

December 22 2025

Checked parks

Helped the water Dept. cut trees off the Big Savage well road

Picked up new chainsaw chains

December 23 2025

Checked parks

Picked up new door for the food pantry

Checked on the insulation for the food pantry

Filled the salt spreader for the next storm

December 24 2025

Holiday

December 25 2025

Holiday

December 26 2025

Picked up insulation for the Food Pantry

Salted parking lots and sidewalks

December 29 2025

Checked parks

Worked on the Food Pantry

Turned in invoices

December 30 2025

Checked parks

Checked trails for downed trees

Worked on the food pantry

December 31 2025

Checked parks

Worked on the new food Pantry

Salted parking lots and sidewalks

Fixed a salt spreader

CITY OF FROSTBURG

Monthly Report: Street Department
For the Month of: December 2025
Submitted by: Shane Elliott & Ryan Whitaker

December 1, 2025

- Checked and emptied cans on Main St. and city parking lots
- Marked miss utility tickets and checked them in on the computer
- Picked up garbage route in center section of town due to Holiday
- Sent in Monthly Report to City Hall and turned in all invoices
- Checked all sewer pumping stations
- Worked on fabricating salt spreader overflow plates on Truck 11
- Applied manhole protective ring around a few water stops on Centennial St.
- Installed new spinner motor and spread plate on Truck 8
- Cleaned up oil on garage floor with oil dry
- Welded cover on spreader of Truck 11 for tailgate latches
- Used Wheel Loader to clean up salt in lot area
- Picked up debris in roadway on Hill St.
- Washed off Wheel Loader after use
- Adjusted flow control valve for hydraulics on Truck 11

December 2, 2025 – Tuesday

- Picked up garbage route on west end of town
- Worked throughout the day plowing and salting streets due to winter weather event
- Removed litter on Main Street
- Replaced hose on Truck 350 plow and added fluid
- Marked miss utility tickets and checked them in on computer
- Fueled up wheel loader and all trucks after use
- Checked all sewer pumping stations
- Repaired broken antenna on Truck 11
- Investigated sewer complaint on Washington St.
- Ran sewer camera to inspect sewer line and locate tap for homeowner
- Installed new hydraulic filter on Truck 8 and replaced fluid
- Cleaned off and disinfected all sewer equipment after use

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December 3, 2025 – Wednesday

- Picked up garbage route on east end of town
- Checked on sewer complaint on Main St.
- Straightened sign post on Allegany St.
- Replaced damaged hoses on Truck #14
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer
- Ran sewer push camera on Main St. to check for issue
- Order parts from Cober Cummins
- Set up Truck #14 with plow and spreader
- Went to Marshall Ruby & Sons to have parts fabricated
- Called in road salt order
- Placed order for cold patch at PVIS

December 4, 2025 – Thursday

- Picked up center section of town garbage route
- Installed plow and set up Truck 5 for snow removal
- Pushed up salt deliveries as they came in
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer
- Put away Napa parts delivery
- Removed litter off Main Street
- Filled numerous holes with cold patch on Chestnut and Depot St.
- Marked an emergency miss utility for the Water Department
- Patched leak in oil pan on Truck #6
- Cleaned and organized cab of Truck #14
- Straightened stop sign at Charles St and alley 45
- Picked up supplies from Carquest
- Greased bucket pins on loader

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December 5, 2025 – Friday

- Checked and emptied city trash cans where needed on Main Street
- Filled the hydraulic tank on truck #14
- Checked with the police dept to see if they needed cones for Christmas parade
- Reloaded the plow trucks with salt and antiskid and fuel
- Removed dead animal on Bealls Lane
- Helped the Rec Dept move bleachers to Broadway for Christmas event
- Checked all sewer pumping stations
- Took plow trucks out and salted the street due to winter weather event
- Marked miss utility tickets and checked them in on computer
- Loaded up detour signs and cones for Christmas parade
- Emptied out all shop trash cans and swept garage bay floors
- Took truck # 88 to have tires installed at Rice Tire
- Cleaned rest room and lunch room
- Checked and cleaned catch basins where needed

December 6, 2025 – Saturday

- Had crew come out to work Christmas parade

December 7, 2025 – Sunday

December 8, 2025 – Monday

- Checked and emptied city trash cans on Main Street where needed
- Removed broken post on Main Street
- Used grinder to remove lip on water stop due to plow catching on Centennial St.
- Assisted Parks and Rec. in moving bleachers
- Replaced oil pan on Truck #6
- Marked miss utility tickets and checked them in on computer
- Picked up parts from Cober Cummins
- Checked all sewer pumping stations – ran weekly electrical test
- Replaced stop sign on Alley 23
- Helped Parks and Rec. put away story book holiday decorations
- Lubricated garage door track, spring, and rollers
- Picked up litter and debris on Bowery St. and Center St.
- Checked on status of Truck #8 at Rubys
- Replaced No Parking signs on Victoria Ln.
- Used skid steer to clean up spilled salt piles in lot

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December 9, 2025 – Tuesday

- Picked up west end of town garbage route
- Ran sewer camera on College Ave. due to complaint
- Checked all sewer pumping stations for any issues
- Pushed up salt deliveries as they arrived
- Cleaned off and disinfected all sewer camera equipment after use
- Washed off wheel loader after use
- Called in to salt per request of Fire Dept. due to early morning fire
- Opened numerous manholes for contractor on Redstone Ter.
- Made repairs to plow on Truck #350
- Picked up trash in roadway on Charles St.
- Marked miss utility tickets and checked them in on computer
- Washed off several work trucks
- Removed blacktop and broken curb pieces on Rynex Ave.
- Greased trip cylinder and plow linkage on Truck 4
- Repaired garden hose and installed repair coupling

December 10, 2025 – Wednesday

- Picked up garbage route on east end of town
- Took measurements and made material list for sewer line project on Armstrong Ave.
- Picked up supplies and parts from O'Reilly Auto Parts
- Applied fuel treatment to all equipment stored outside for impending cold weather
- Checked all sewer pumping stations
- Picked up litter on Main St.
- Spread more gravel in yard area with Bobcat
- Replaced a no parking sign on Mechanic St.
- Marked miss utility tickets and checked them in on computer
- Installed new plow markers on Truck 350 plow
- Checked a troublesome manhole on Mechanic St. for flow issues
- Emptied out Truck 14 and winterized it outside
- Picked up Truck 8 after being repaired at Rubys
- Went over V-plows, spreaders and reorganized area
- Cleaned and disinfected lunch room area

P.5

December 11, 2025 – Thursday

- Called in through the night to salt streets
- Picked up garbage route in center section of town
- Repaired broken dump bed switch on Truck 11
- Turned in bills to be paid to City Hall
- Fueled up all plow trucks and other equipment after use
- Plowed and salted all City Streets throughout the day
- Removed litter on Main Street
- Washed off a few snow plow trucks after use
- Checked all sewer pumping stations
- Investigated sewer complaint on Frost Ave.
- Marked miss utility tickets and checked them in on computer
- Organized cutting edge inventory for snow plows
- Communicated with contractor about sewer issue on Frost Ave.
- Made repairs to spreader disc mounting on Truck 8
- Greased latches on Bobcat and installed forks
- Dumped remaining salt off a few plow trucks

December 12, 2025 – Friday

- Swept out garage bays and emptied trash cans
- Ran sewer camera in line to locate tap and check for issues
- Made a replacement hydraulic hose and installed on Garbage Truck
- Picked up litter on Main Street
- Met with homeowner to discuss sewer issues
- Cleaned lunch room and rest room
- Marked miss utility tickets and checked them in on computer
- Fabricated tailgate pans on Truck 8 for salt spreader
- Checked and emptied city trash cans where needed
- Used wheel loader to push up salt
- Checked all sewer pumping stations
- Washed wheel loader after use
- Repaired rear brake light on Truck 8
- Cleaned and disinfected all sewer equipment after use

December 13, 2025 – Saturday – Checked sewer complaint - Called out to plow and salt streets

December 14, 2025 - Sunday – Plowed and salted streets

P.6

December 15, 2025 – Monday

- Plowed and salted streets
- Worked on electrical issues on ford one ton dump truck
- Plowed and salted alleyways where needed
- Applied salt and grit to several parking lots
- Checked all sewer pumping stations – ran weekly tests on electrical system
- Marked miss utility tickets and checked them in on computer
- Emptied all city trash cans where needed on Main Street
- Took invoice to be paid to city hall
- Cleaned up frozen salt and grit debris from the entrance to salt dome
- Had tire installed at Smitty's Tire shop
- Repaired lift chain on plow truck #8
- A few employees went and got new work coats
- Went through applications for job opening
- Fixed all tire chains on plow trucks where needed
- Plowed back roadways where vehicles had been moved

December 16, 2025 – Tuesday

- Picked up west end of town garbage route
- Salted slick spots around town where needed
- Used small plows to push back roadways where cars were parked
- Checked all sewer pumping stations
- Picked up supplies from Lowes Home Center
- Marked Miss Utility tickets and checked them in on computer
- Cleaned up broken curb from alleyway off of Blair St.
- Removed litter off Main Street where visible
- Got price quote from Shoe's for plow rigging
- Started repairs on plow truck #8 cab floor
- Checked on a sewer complaint
- Removed tree limb from roadway on Mechanic St.
- Picked up supplies from Surplus City
- Straightened bent sign post on Broadway
- Greased auger bearings on spreader boxes and plow locks

P.7

December 17, 2025 – Wednesday

- Picked up east end of town garbage route
- Checked on signage complaint on Broadway
- Installed new wand on pressure washer
- Marked miss utility tickets and checked them in on computer
- Picked up chunks of blacktop due to plow damage
- Checked all sewer pumping stations
- Emptied off all plow trucks into salt dome
- Cleaned catch basin grates where needed
- Pressure washed all plow trucks and filled fluids
- Removed litter and debris off Main Street
- Used vactor truck to help water dept. on Timber Ridge with water leak
- Pushed up salt and grit into salt dome
- Met with boring contractor about line location on Rynex
- Installed new snow ordinance signage on Broadway
- Straightened chain block on Truck 8
- Washed off wheel loader after use
- Emptied and cleaned out catch vac truck after use

December 18, 2025 – Thursday

- Picked up garbage route in center section of town
- Applied manhole protectors in several locations due to plows hitting
- Dropped off material to contractor on Armstrong Ave. for sewer install
- Cleaned numerous curb box inlets around town
- Marked miss utility tickets and checked them in on computer
- Changed fuel filters on Truck #4
- Removed litter off Main Street
- Purchased new wand for pressure washer from American Rent All
- Cut up and removed fallen tree limb in roadway on Depot Street
- Picked up supplies from Tractor Supply an PVIS in Cumberland
- Marked emergency miss utility ticket
- Checked all sewer pumping stations
- Replaced batteries and installed battery tender to Truck #14
- Picked up supplies at O'Reilly's
- Greased plow truck #6 and replaced missing plow rigging pins
- Put away Napa delivery

P.8

December 19, 2025 – Friday

- Performed monthly inspection of fire extinguishers
- Checked all sewer pumping stations
- Picked up material at Rubys Welding Shop
- Cleaned rest room, lunch room and emptied trash cans
- Picked up litter on Main Street, College Avenue, and Center St.
- Marked miss utility tickets and checked them in on computer
- Checked and emptied city trash cans where needed before weekend
- Took bills to be paid to City Hall
- Delivered more materials to contractor on Armstrong Ave.
- Looked for possible leak on Truck #8 and add fluid where needed
- Check CSOs and turned in report
- Pushed up salt deliveries as they arrived
- Washed off wheel loader after use
- Called back out to plow and salt streets

December 20, 2025 – Saturday

December 21, 2025 – Sunday

December 22, 2025 – Monday

- Checked and emptied city trash cans where needed
- Marked emergency miss utility on West Mechanic St.
- Picked up litter on Main Street, Broadway and Water Street
- Removed dead animals on College Ave. and Victoria Ln.
- Picked up east end of town garbage route due to holiday
- Washed out beds of 1-ton dumps
- Checked all sewer pumping stations – Ran weekly electrical test
- Picked up debris out of roadway on Willow Dr.
- Ran catch vac on Mechanic St.
- Marked miss utility tickets and checked them in on computer
- Pushed up salt deliveries as they arrived
- Organized and put away sign order
- Picked up sign order from Roadsafte
- Refilled jettter with water after use
- Picked up packages from City Hall

P.9

December 23, 2025 – Tuesday

- Picked up on west end of town garbage route
- Salted a few streets per Police Department request
- Patched shoulder of roadway with gravel on Village Parkway
- Cleaned leaves and debris away from catch basin grates and culvert inlets
- Had a meeting with sales rep for Catch Vac
- Met with contractor over installation of new sewer tap
- Checked all sewer pumping stations
- Pushed up salt deliveries as they arrived
- Emptied out all shop trash cans
- Marked miss utility tickets and checked them in on computer
- Compacted gravel repair site with loader
- Washed rock salt off the wheel loader after use
- Checked all CSO's during rain event
- Picked up garbage in roadway on Maple St.
- Repaired plow mounting pins on Truck 11
- Adjusted tire chains on all plow trucks
- Trimmed tree and disposed of limbs off of Spring St.

December 24, 2025 – Wednesday – Christmas eve

December 25, 2025 – Thursday – Christmas Day

December 26, 2025 – Friday

- Picked up center section of towns garbage route
- Used loader to pre-mix some salt and grit
- Cleaned rest room and lunchroom
- Pre-salted all city streets due to pending ice storm
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Tightened valve on diesel pump station
- Removed dead animal and tree limb from roadway
- Made sure catch basin and inlets were cleared of debris
- Salted streets throughout the day into the evening hours

P.10

December 27, 2025 – Saturday – Checked CSO's and Marked emergency miss utility ticket

December 28, 2025 – Sunday

December 29, 2025 – Monday

- Checked and emptied all city trash cans on Main Street
- Had a meeting with public works director about interviews
- Marked Miss Utility tickets and checked them in on computer
- Picked up fallen tree limbs all over town due to windy conditions
- Checked all sewer pumping stations – Ran weekly tests on systems
- Dropped off Truck 350 at Shoes for plow repairs
- Removed litter and debris off Main Street
- Turned in all bills and invoices to be paid before end of calendar year
- Coordinated salt deliveries with trucking company from Road Salt distributor
- Pumped water out of diesel safety tank
- Checked on another tree in roadway complaint on Braddock Road – cut up and removed all debris
- Picked up one ton dump from Shoes after repairs
- Worked over due to salt deliveries arriving after hours
- Pushed up deliveries as they arrived

December 30, 2025 – Tuesday

- Picked up west end of town garbage route
- Checked all sewer pumping stations
- Made repairs to several streets signs due to wind damage
- Removed litter off Main Street
- Put Napa delivery away
- Salted streets and alleyways where needed
- Marked miss utility tickets and checked them in on computer
- Pushed up salt deliveries as they arrived
- Used loader to push tree out of roadway on Lovell Avenue
- Cut up and removed tree debris from roadway due to high winds
- Took garbage truck to Smitty's Tire Shop to have repairs made
- Removed litter and debris all over town in city streets
- Worked over pushing up more salt deliveries into salt dome

P.12

December 31, 2025 – Wednesday

- Called out early to salt city streets and alleyways
- Picked up east end of town garbage route
- Checked all sewer pumping stations
- Removed litter on Main Street where visible
- Installed snow plow on truck #88
- Marked miss utility tickets and checked in on computer
- Reinstalled manhole cover that had been knocked loss
- Fixed tire changes and filled fluids on plow trucks where needed
- Salted streets and alleyways throughout the day
- Took both garbage trucks to landfill
- Picked up debris in roadways all over town
- Made repairs to plow wiring harness and connectors
- Pushed up more salt deliveries as they arrived with wheel loader
- Worked throughout evening hours plowing and salting streets

City of Frostburg

Section 8, Item A.

Monthly Report: Water Department

For the Month of December, 2025

Submitted by: Jim Williams, Supervisor

December 1, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed new meter Centennial St.
- Repaired water meter Mt. Pleasant St.
- Winterized fire hydrants that do not drain back

December 2, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Plowed snow @ shop
- Installed new meters Albert Ave., Centennial St., Mt. Pleasant St., Shaw St.& Preston Pl.

December 3, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Reread water meter Hill St. possible leak
- Final reading Mt. Savage Rd.
- Turn water off Depot Rd. requested by owner

- Checked to see if water was still off Bowery St.

Section 8, Item A.

December 4, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Repaired leak Depot Rd.
- Marked lines Piney Dam for road grading
- Repaired an 2"-water line Depot St.
- Read monthly meter readings

December 5, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Read monthly master meters
- Read monthly meter readings
- Turned water off Washington St for contractor

December 8, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Missed Utility Tickets
- Repaired fire hydrant Maple St. Its back in service
- Data log Hill St.
- Checked if water was off W. Main St.

December 9, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Cleaned the shop

- Hauled trash away
- Repaired 8"-water main Braddock Rd.

December 10, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading Bowery St.
- Turn water off W. Mechanic St. & Center St. due to house fires

December 11, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed new meter Mt. Pleasant St.
- Reread water meter Rynex St.
- Discovered service line leaking Rynex St. when reading meter
- Tried to turn water on Redstone Terrance. Contractor must dig up curb box

December 12, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed new meters Armstrong Ave. & Rynex
- Repaired water leak Depot St. 2-leaks

December 15, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Reread water meter Maple St. repaired leak
- Plowed snow shop

- Obtain data log E. College Ave.
- Repaired water meter Mill St.

December 16 ,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled the trash away
- Final reading Teaberry Lane

December 17 ,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Repaired an $\frac{3}{4}$ -service line Crestview Drive
- Turn water off for plumber to do repairs Armstrong Ave.
- Installed new meter Wood St.
- Turn water back on Armstrong Ave.
- Turn water off E. College Ave. for plumber to do repairs
- Turn water on Redstone Terrance requested by homeowner
- Turn water back on E. College Ave.
- Obtain data log S. Water St.

December 18 ,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Repaired water leak S. Water St. Installed new bolts & casket in valve
- Installed new meter Bowery St.
- Obtain data log E. Main St.

- Turn water off & on for plumber to do repairs Linden St.

Section 8, Item A.

December 19, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Data log Braddock Rd
- Reread meters West Main & East Main
- Changed meter W. Main

December 22, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading Bowery St
- Pumped hydrant Tisdale St leaking
- Opened road Savage Pumping Station trees blew across Rd
- Changed meters Armstrong Ave., Bishop Murphy Drive and Timber Ridge
- Turned water off W. Mechanic St for Plumber
- Turned water off Braddock Rd line leaking

December 23, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Delivered meter to Prichard's Farm
- Talked to contractor at Industrial Park about tap
- Cleaned shop hauled trash away

December 24, 2025 -City Holiday

December 25, 2025 -City Holiday

December 26, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Inspected leaking meter base on Mill St
- Re-instanted water service for customer on Braddock Rd
- Changed meter on Bowery St per customer request

December 29, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Assisted with 6 inch tap Industrial Park
- Helped with service line Braddock Rd
- Final reading Bowery St and East Main St
- Turned water off Hill St.

December 30, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Changed meter McCulloh St
- Final reading Albert Ave

December 31, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
-

CITY OF FROSTBURG

Monthly Report: Police Department

For the Month of: December 2025

Submitted by: PCO II Charon Clark & Chief Nicholas Costello

IDENTIFIED INCIDENTS & COMPLAINTS for the Month

	2024	394	2025	527
ARRESTS			On-View/Citations	9
			Warrants Served/Obtained	0
			Summons Served	4
			Juvenile Arrests & Citations	1
			TOTAL	14
C3I INVESTIGATIONS			Cases	1
COMMUNITY POLICING			Logged Activities	5
PARKING			Parking Violations	42
PUBLIC SERVICE			Well-Being Checks	22
			Emergency Petitions	1
			Assist Other Agency	10
			Request for Officer	25
			Follow-Ups	14
			Disturbance (Multiple Inc. Types)	29
TRAFFIC			M/V Crashes	6
			Traffic Details	29
			DWI/DUI Arrests	4
TRAFFIC STOPS			Total Number of Stops	63
			Citations	21
			Warnings	60
			SEROS	0
COLLECTIONS			Parking Meter Fines	\$0.00
			Other Parking Fines	\$635.00
			Parking Meter Collections	\$0.00
			Municipal Infractions Paid	\$0.00
			Parking Permits	\$0.00
			Miscellaneous	\$10.00
			Park Mobile	\$0.00
			TOTAL	\$645.00

Respectfully Submitted,

Nicholas J. Costello
Chief of Police

ORDINANCE 2026 - 01

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF FROSTBURG ENTITLED “AN ORDINANCE TO AMEND THE CITY’S ZONING ORDINANCE BY ADDING THE ARTISAN/SMALL-SCALE MANUFACTURING LAND USE AS A SPECIAL EXCEPTION USE IN ALL RESIDENTIAL DISTRICTS, AND CHANGING THE CLASSIFICATION OF THAT USE FROM A SPECIAL EXCEPTION USE TO PERMITTED USE IN ALL COMMERCIAL DISTRICTS.”

WHEREAS, the City of Frostburg is a municipal corporation of the State of Maryland, organized and operating under a charter (“Charter”) adopted in accordance with the laws of the State of Maryland;

WHEREAS, Article V, Sections 501 and 502 of the Charter empower the City of Frostburg to regulate matters of zoning within the City.

WHEREAS, the City of Frostburg Zoning Ordinance (the “Zoning Ordinance”) is set forth in Appendix A of the Frostburg Code.

WHEREAS, artisan/small-scale manufacturing uses are defined and described in Section 8.2 of the Zoning Ordinance.

WHEREAS, presently, artisan/small-scale manufacturing uses are not permitted in residential zoning districts, and they are special exception uses in commercial zoning districts;

WHEREAS, to promote economic development opportunities, the Department of Community Development proposed amending the Zoning Ordinance to allow such uses as special exception uses in all residential districts and as permitted uses in all commercial districts.

WHEREAS, the Frostburg Planning Commission reviewed the proposed amendments at its November 12, 2025 public meeting and voted to recommend that the Mayor and Council adopt them;

WHEREAS, a public hearing on this Ordinance was held on the 20th day of January, 2026, during the City’s regular monthly meeting; and

WHEREAS, the Mayor and City Council reviewed the Planning Commission’s recommendations and, having considered the testimony at the public hearing, if any, adopt them as set forth hereinafter.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG that Part 3 of Appendix A of the City Code (the Primary District Regulations) is

amended by adding subsections 3.1.C(8), 3.2.C.(17), 3.3.C.(17), 3.4.C.(17), 3.5.C.(18), 3.6.C.(9), 3.7.B.(22), 3.8.B.(37), 3.9.B.(33) and 3.10.B(12) to its terms, each of which shall state: "Artisan/small-scale manufacturing in accordance with Section 8.2".

SECTION 2: BE IT FURTHER ORDAINED that Sections 3.7.C.(11), 3.8.C.(12), 3.9.C.(16), and 3.10.C.(9) of Appendix A of the City Code are deleted in their entirety.

SECTION 3: BE IT FURTHER ORDAINED that the first Use Regulation Table (for residential uses) at the beginning of Part 3 of the Zoning Ordinance is amended to include a new row for artisan/small-scale manufacturing uses at the end of the table, to provide as follows:

Use Description	Zoning Districts										
	R1*	R2*	R2-A*	R3	R4*	RO	C1	C2	C3	C4	T-LI
Residential											
....											
Artisan/Small-Scale Manufacturing	SE	SE	SE	SE	SE	SE	P	P	P	P	

SECTION 4: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG that this Ordinance shall take effect twenty (20) days from the date of its passage.

Passed this _____ day of _____, 2026.

Introduced: December 16, 2025

Public Hearing: January 20, 2026

Adopted: _____

Effective: _____

Todd Logsdon, Mayor of The City of
Frostburg

ATTEST

Patrick O'Brien, City Administrator of The
City of Frostburg

Section 10, Item A.

PUBLIC NOTICE**CASE NO. 01-CV-22-000556
IN THE CIRCUIT COURT FOR
ALLEGANY COUNTY, MARYLAND**

John Ansell, et al.
Substitute Trustees
Plaintiffs,
Vs.
Jerry Lee Grady et al.
Defendants.

NOTICE

Notice is hereby issued this 18th day of December, 2025, that the sale of the property in this case, 605 North First Street, LaVale, Maryland 21502 reported by John Ansell, Jeremy B. Wilkins, Robert A. Oliveri, Amanda Driscoll, Paul Heinmullier, John C. Hanrahan, Kristopher Hawkins, Substitute Trustees be ratified and confirmed, unless cause to the contrary be shown on or before the 17th day of January, 2026, provided a copy of this Notice be inserted in *The Cumberland Times*, a newspaper published in Allegany County, Maryland, once in each of three (3) successive weeks on or before the 17th day of January, 2026.

The report states the amount of sale to be \$65,000.00...
Dawne D. Lindsey
Clerk of the Circuit Court
for Allegany County, Maryland

Adv.: Times - News Dec. 22, 29; Jan. 05, 2026

**CASE NO. C-01-CV-23-000193
IN THE CIRCUIT COURT FOR
ALLEGANY COUNTY, MARYLAND**

KEITH YACKO, et al,
Substitute Trustee,
Plaintiff
Vs
DAVID K. NEDVED, et al,
Defendants

NOTICE

Notice is hereby issued this 18TH day of December, 2025, that the sale of the property in this case, 360 National Hwy, LaVale, MD 21502 reported by Kendall Clark, Attorney for the Substitute Trustee, be ratified and confirmed, unless cause to the contrary be shown on or before the 17th day of January, 2026, provided a copy of this Notice be inserted in **THE CUMBERLAND TIMES**, a newspaper published in **ALLEGANY** County, Maryland, once in each of three (3) successive weeks on or before the 17th day of January, 2026.

The report states the amount of the sale to be \$83,500.00.

Dawne D. Lindsey, Clerk
of the Circuit Court for
Allegany County, Maryland

Adv.: Times - News Dec. 22, 29; Jan. 05

**CITY OF FROSTBURG
NOTICE OF PUBLIC HEARING****Ordinance 2026-01**

The City of Frostburg Mayor and City Council will conduct a public hearing during their regular monthly meeting on Tuesday, January 20, 2026, at 5:30 PM. The meeting will be held at 37 S. Broadway, in the Room of the Frostburg Municipal Center, and will also be livestreamed on the City's YouTube channel.

The purpose of the public hearing is to receive public comments on the following ordinance, which was introduced during the Mayor and City Council meeting on December 16, 2025:

Ordinance 2026-01

Amendment of the City's Zoning Ordinance by Adding the Artisan/Small-Scale Manufacturing Land Use as a Special Exception Use in All Residential Districts, and Changing the Classification of that Use from a Special Exception Use to Permitted Use in all Commercial Districts.

The ordinance is available for review on the City's website at www.frostburgcity.org. Printed copies may be requested at Frostburg City Hall. Questions or comments regarding the ordinance or the public hearing may be directed to the City Administrator at 301-914-1781 or by email at administrator@frostburgcity.org.

Adv.: Times - News December 29; January 5

CITY OF FROSTBURG
NOTICE OF PUBLIC HEARING

Ordinance 2026-01

The City of Frostburg Mayor and City Council will conduct a public hearing during their regular monthly meeting on Tuesday, January 20, 2026, at 5:30 PM. The meeting will be held at 37 S. Broadway, in the Room of the Frostburg Municipal Center, and will also be livestreamed on the City's YouTube channel.

The purpose of the public hearing is to receive public comments on the following ordinance, which was introduced during the Mayor and City Council meeting on December 16, 2025:

Ordinance 2026-01
Amendment of the City's Zoning Ordinance by Adding the Artisan/Small-Scale Manufacturing Land Use as a Special Exception Use in All Residential Districts, and Changing the Classification of that Use from a Special Exception Use to Permitted Use in all Commercial Districts.

The ordinance is available for review on the City's website at www.frostburgcity.org. Printed copies may be requested at Frostburg City Hall. Questions or comments regarding the ordinance or the public hearing may be directed to the City Administrator at 301-914-1781 or by email at administrator@frostburgcity.org.

Adv.: Times - News December 29; January 5

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF FROSTBURG, MARYLAND, ENTITLED “AN ORDINANCE TO REPEAL AND REENACT SECTIONS 4.01 AND 4.02 OF APPENDIX D OF THE CITY CODE (THE RENTAL HOUSING CODE) PERTAINING TO RENTAL HOUSING STANDARDS AND FIRE SAFETY.”

WHEREAS, the City’s Rental Housing Ordinance is included in the City Code as Appendix D.

WHEREAS, Section 4.02 of the Rental Housing Ordinance sets forth fire safety standards applicable to rental housing, including a requirement that all smoke detectors be interconnected.

WHEREAS, the Mayor and City Council have determined that verifying proper fire and smoke separation assemblies in rental properties with adjoining rental units is impractical.

WHEREAS, the Rental Housing Ordinance needs to be updated to reflect State law requirements pertaining to carbon monoxide alarms (see Subtitle 11 of Title 12 of the Public Safety Article of the Annotated Code of Maryland).

WHEREAS, the Mayor and City Council are enacting this Ordinance to modify the interconnection requirements and update provisions pertaining to carbon monoxide alarms in Appendix D of the City Code.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG, MARYLAND that Sections 4.01 and 4.02 of Appendix D of the City Code are repealed and reenacted, to read as is set forth in Exhibit A attached hereto.

SECTION 2: BE IT FURTHER ORDAINED that any person found guilty of violating Section 4.02(d) of the Rental Housing Ordinance (tampering with life safety devices) shall be subject to a fine of \$1,000.00. The schedule of fines for municipal infractions (presently Section 2-12 of the City Code) shall be amended accordingly.

THE CITY OF FROSTBURG

By: _____

Todd Logsdon, Mayor

ATTEST:

Patrick O'Brien,
City Administrator

Introduced: _____
Public Hearing: _____
Adopted: _____
Effective: _____

EXHIBIT A

4.01 General Standards.

All new and existing *rental units* shall meet the standards set forth in the Property Maintenance Code, incorporating by reference the edition of the International Property Maintenance Code together with the revisions and amendments thereto that were most recently adopted by the Mayor and Council. As of the effective date of this Ordinance, the Mayor and Council have adopted the 2012 edition of the International Property Maintenance Code, subject to the following revisions and amendments:

- *Section 101.1 Insert: City of Frostburg*
- *Section 103.4 Insert: Municipal Fine Schedule*
- *Section 112.4 Fine – Insert: Min and Max*
- *Section 304.14 Insert: May 15 to Sept 15 (Insect Screens)*
- *Section 602.3 Insert: October 1 to May 1 (Heat Supply)*
- *Section 602.4 Insert: October 1 to May 1 (Heat Supply)*
- *Sections 704.2 and 7.03: See Section 4.02 of this ordinance*
- *Delete Section 111 Appeal and replace with Section 4.03 of this ordinance*
- *Add Section 1.07 Definitions to Chapter 2, Definitions*
- *Replace Violations with Section 2.05 of this ordinance*

4.02 Fire Safety.

The fire and safety measures in this section are in addition to the Fire Safety Requirements of the International Property Maintenance Code (i.e., sections 704.2 and 704.3). In the event of any conflict between the requirements of this section and the requirements of the International Property Maintenance Code, the terms of this section shall control.

a. Smoke Alarms.

1. All *rental units* shall have at least one (1) Underwriters Laboratories-approved AC-powered smoke alarm with a battery backup installed (an “AC-Powered Alarm”) on each floor of a dwelling, including basement levels.
2. Areas within a *rental unit* consisting of a space substantially separated from an area containing an existing AC-Powered Alarm or otherwise isolated from an area protected by an AC-Powered Alarm may, in the reasonable discretion of the *Inspector*, be required to have additional

smoke alarms (i.e., AC-Powered Alarms or 10-year sealed battery smoke alarms “Battery-Powered Alarms”) installed in excess of one (1) AC-Powered Alarm per floor.

3. All smoke alarms (i.e., AC-Powered Alarms and Battery-Powered Alarms) shall be installed within six (6) inches of the ceiling if mounted on the wall.
4. Smoke alarms shall be kept and maintained in good operating condition. Inoperable smoke alarms shall be repaired or replaced within three (3) days of written notice from the Inspector. However, if there isn’t a functional smoke alarm in a single-level rental unit or a level of a multi-level rental unit, the smoke alarm shall be repaired or replaced within twenty-four (24) hours of written notice from the *Inspector*.

b. Carbon monoxide alarms.

1. Definition. “Carbon monoxide alarm” means a device that:
 - (i) senses carbon monoxide;
 - (ii) when sensing carbon monoxide, is capable of emitting a distinct and audible sound;
 - (iii) is listed and carries the listing of a nationally recognized testing laboratory approved by the Office of the State Fire Marshal; and
 - (iv) (a) is wired into an alternating current (AC) powerline with secondary battery backup;
 - (b) is battery-powered, sealed, tamper-resistant, and uses a long-life battery that has a life of not less than ten (10) years; or
 - (c) is connected to an on-site control unit that monitors the carbon monoxide alarm remotely so that a responsible party is alerted when the device activates the alarm signal and receives its primary power from a battery or the control unit.
2. Combination with smoke alarms. A carbon monoxide alarm may be combined with a smoke alarm if the combined device complies with:
 - (i) Title 9 and Subtitle 11 of Title 12 of the Public Safety Article of the Annotated Code of Maryland; and
 - (ii) American National Standards Institute (ANSI)/Underwriters Laboratories (UL) standards 217 and 2034 or ANSI/UL 268 and 2075.
3. Location. A carbon monoxide alarm must be installed in a *rental unit* outside and in the immediate vicinity of each separate sleeping area and

on every level, including the basement. Notwithstanding the foregoing, if there is a centralized alarm system capable of emitting a distinct, audible sound to warn all occupants, the owner of the rental unit may install a carbon monoxide alarm within twenty-five (25) feet of any carbon monoxide-producing fixture or equipment.

c. Fire Extinguishers.

- i. Every *rental unit* shall contain not less than one (1) fire extinguisher, 2.5 pound charge, approved by Underwriters Laboratories for combating Class A, B, and C fires.
- ii. Fire extinguishers must be mounted in plain sight on a wall in or readily accessible to the kitchen area, except that the location of fire extinguishers regulated and approved by the State Fire Marshal for multi-family rental properties will be acceptable.

d. Tampering with Life Safety Devices.

Any person who tampers with, removes without immediately replacing or vandalizes any life safety device (i.e., a smoke alarm, carbon monoxide alarm, fire extinguisher, fire alarm and/or carbon monoxide alarm system, sprinkler system, standpipe system, and similar safety devices and systems) shall be guilty of a municipal infraction and shall be subject to the penalties provided in this Code.

RESOLUTION 2026-01

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING THE REAPPOINTMENT OF MEMBERS OF THE FROSTBURG RECREATION COMMISSION.

WHEREAS, the City of Frostburg has a number of Boards and Commissions established for specific purposes; and,

WHEREAS, certain vacancies and expired terms have been identified on the Frostburg Recreation Commission; and,

WHEREAS, staff have verified the interest of certain residents or, where appropriate, technical specialists, for appointment to these Boards and Commissions.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of Frostburg, Maryland hereby approve the reappointment of Christina Kreiling and Bob Stevenson to the Frostburg Recreation Commission for 2-year terms beginning February 21, 2026, and expiring February 20, 2028.

ADOPTED, this 20th day of January, 2026.

Frostburg Mayor and Council

BY _____

Todd J. Logsdon, Mayor

Attest:

Patrick O'Brien, City Administrator