



THE CITY OF FROSTBURG

Mayor and Council Special Work Session Agenda

Tuesday, January 28, 2025 at 4:00 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

2. Roll Call

3. Approval of the Minutes

- A. Summary and Minutes from the Closed Session Meeting on December 17, 2024.
Motion and second to approve Closed Session Summary and Meeting Minutes.

4. Special Presentations and Requests

- A. Early Legislative Session Update from Rich Reinhardt, Percy Public Affairs

5. Open Public Comment

6. Adjournment

SUMMARY OF CLOSED SESSION HELD ON December 17, 2024

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 6:19 pm
Place (location) of closed session: 37 Broadway, Frostburg Municipal Center, Meeting Room 100
Purpose of the closed session: To discuss specific employees and their compensation.

Record of the vote of each member as to closing the session:

Names of members voting aye: Forsythe, Grove, Ritchey, Logsdon (Carter Absent)
Members opposed: None Abstaining: None

2. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):
→ Topic #1: § 3-305(b) (1) → Topic #2: § 3-305(b) () → Topic #3: § 3-305(b) ()
(add others as needed)

3. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Discuss filling the position of City Administrator which will be vacant 2/1/25/	Commissioner Forsythe, Commissioner Grove, Commissioner Ritchey, Mayor Logsdon, & Elizabeth Stahlman – City Administrator	Discussed action plan to fill vacant position on an interim basis with current staff members.