



THE CITY OF FROSTBURG

Mayor and Council Meeting Agenda

Tuesday, March 17, 2026 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. **Roll Call**
5. **Approval of the Agenda**
6. **Approval of the Minutes**
 - A. Minutes from the February 2026 Council Meeting.
Motion and Second to Approve the Minutes for the February 2026 Council Meeting.
7. **Special Presentations and Requests**
 - A. "If I Were Mayor..." Essay Contest Winners.
8. **Mayor and Commissioners Reports and Announcements**
 - A. Monthly Reports of the City Departments.
Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.
9. **Public Hearings**
 - A. Combined Sewer Overflow Monthly Public Hearing
 - B. **Ordinance 2026-01** An Ordinance to Amend the City's Zoning Ordinance by Changing the Classification of Artisan/Small-Scale Manufacturing Land Use From a Special Exception Use to Permitted Use in All Commercial Districts. (Amended) Public Hearing.
10. **Old Business**
 - A. **Ordinance 2026-01** An Ordinance to Amend the City's Zoning Ordinance by Changing the Classification of Artisan/Small-Scale Manufacturing Land Use From a Special Exception Use to Permitted Use in All Commercial Districts.
Motion and Second to Approve Ordinance 2026-01 as Amended on Third Reading; PUBLIC COMMENT; Vote of the Mayor and City Council.
11. **New Business**
 - A. **Resolution 2026-03** Reappointing a Member of the Board of Zoning Appeals. Jon Miller, Director of Community Development.

Motion and Second to Approve Resolution 2026-03; PUBLIC COMMENT; Vote of the Mayor and City Council.

- B. Resolution 2026-04** Appointing a Member to the Housing Authority Board. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2026-04; PUBLIC COMMENT; Vote of the Mayor and City Council.

- C. Resolution 2026-05** Approving a Contract with EmPOWER Maryland for Funding for the VFD Project. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2026-05; PUBLIC COMMENT; Vote of the Mayor and City Council.

- D. Resolution 2026-06** Approving Change Order #3 for CSO Phase X-A. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2026-06; PUBLIC COMMENT; Vote of the Mayor and City Council.

- E. Resolution 2026-07** Approving Mid-Year Budget Amendments to the FY26 Budget. Amy Phillips, CPA, Director of Finance.

Motion and Second to Approve Resolution 2026-07; PUBLIC COMMENT; Vote of the Mayor and City Council.

- F. Resolution 2026-08** Approving an Increase in the Frostburg Summer Day Camp Fees. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2026-09; PUBLIC COMMENT; Vote of the Mayor and City Council.

12. Open Public Comment

13. Adjournment



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, February 17, 2026 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

Mayor Logsdon called the meeting to order at 5:30 PM.

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Finance Donald Carter

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

Commissioner of Public Works Adam Ritchey

5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

6. Approval of the Minutes

A. Minutes from the January Council Meeting.

Motion and Second to Approve the Minutes for the January Council Meeting.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

B. Minutes Summary for the February 10th Closed Work Session Meeting

Motion and Second to Approve the Minutes Summary for the February 10th Closed Work Session Meeting.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety

Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Safety
Works Ritchey

7. Mayor and Commissioners Reports and Announcements

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

B. June Council Meeting

Date changed to Thursday, June 18th at 5:30 PM

8. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

No Public Comment.

B. Ordinance 2026-02 An Ordinance to Repeal and Reenact Sections 4.01 and 4.02 of Appendix D of the City Code (The Rental Housing Code) Pertaining to Rental Housing Standards and Fire Safety.

Buzz Davis - Chief of Police

The fire department wasn't consulted and found out about it on the street and feels it shows lack of cooperation. Wanted to know why we are making the change in the code at all. Chief's interpretation is that we are lessening the requirements for smoke alarms. Concerns that there may be no interconnected alarms in buildings with multiple units that do not have fire wall separation. No mention of UL requirement for smoke detectors on page 2. says one protector has to be UL certified but does not spell this out for other detectors in the unit. Biggest concern is smoke and fire separation because so many houses are chopped up for multiple apartments. Most fatal fires he has been to have been rental properties. Sad that the FFD wasn't contacted ahead of time.

Issue with the church being used in a building that wasn't designed to do so should have been relayed to the Fire Department from the City. Feels there is a lack of communication between the city and FFD.

9. Old Business

A. Ordinance 2026-01 An Ordinance to Amend the City's Zoning Ordinance by Adding the Artisan/Small-Scale Manufacturing Land Use as a Special Exception Use in All Residential Districts, and Changing the Classification of that Use from a Special Exception Use to Permitted Use in All Commercial Districts.

Motion and Second to Amend Ordinance 2026-01 and set March 17, 2026 as a Public Hearing; PUBLIC COMMENT; Vote of the Mayor & City Council

Motion to Amend Ordinance 2026-01 to delete all reference to special exception uses in all Residential districts and allow as a permitted use in commercial districts and set March 17th as the Public Hearing made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

- B. Ordinance 2026-02** An Ordinance to Repeal and Reenact Sections 4.01 and 4.02 of Appendix D of the City Code (The Rental Housing Code) Pertaining to Rental Housing Standards and Fire Safety.

Motion and Second to Approve Ordinance 2026-02; PUBLIC COMMENT; Vote of the Mayor & City Council

Motion to Table Ordinance 2026-02 to allow for further discussion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

10. New Business

- A. Resolution 2026-02** Approving an Agreement with JMA Resources, Inc. for the Use of their 76 Unboxed Software.

Motion and Second to Approve Resolution 2026-02; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Voting Yea: Mayor Logsdon, Commissioner of Finance Carter, Commissioner of Public Safety Grove, Commissioner of Water, Parks and Recreation Forsythe, Commissioner of Public Works Ritchey

11. Open Public Comment

Mark Witt - Representing Giuseppe's

Started their in 1994. In the last 3-5 years the issues with water coming down Mechanic street has been an issue. Wants to know what changed to make the water increase. Has always had some water in his basement for small water run off during heavy rains and the winter melt. on about 1/1/6 started to have new water issues in his basement. Called the city about this. Called Hayden on the 8th, didn't receive a phone call back. Called on the 9th, no call back. First returned phone call was from Emily on the 13th. He is frustrated about the lack of communication.

Had water testing done. Every step of the way he felt there was no transparency. He runs a 50 year old business and it is hard to do so with additional issues that the city wont help with. Met with the City Administrator who provided maps of the area that were incomplete and he didn't know where all the lines ran or who did the testing for the water. When he had called the police during an after hours issue, Hayden told him not to talk to the police, but the administrator said that would be the correct place to call after hours. There was a water leak in town that affected his water on a Friday night and he wasn't informed of the issue and had to buy cases of water. Wanted to know what software we use because the maps seemed like poor quality and inaccurate.

Wants the city to do something about the issue and help him as a business owner. Was told the city could tie him into the storm drain if he altered the storm drainage around his property. Asked for a list of possible contractors that could do the type of work needed.

Commissioner Forsythe

Happy to represent the City at the unveiling of the history road marker for the Dickerson AME Church today. It was a wonderful celebration.

12. Adjournment

Mayor Logsdon adjourned the meeting at 6:41 PM.

Todd J. Logsdon, Mayor

Patrick O'Brien, City Administrator

City of Frostburg
Monthly Reports



For the month of February 2026
Reports from the Departments of:

Community Development
Finance
Parks and Recreation
Street
Water
Police

CITY OF FROSTBURG

Monthly Report: Community Development Department

For the Month of: February 2026

Submitted by: Jon Miller, Director of Community Development; Jamie Klink, Planner; Erica Beeman, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer/Rental Housing Inspector

Permits

Please see attached permit report.

Rental Housing

- Started intake on second fee schedule rental registration renewals, February had 86 renewals (~129 units)
- Provided additional copies of renewal documents for those who requested new copies.
- Mailing address and email address updates were made for property owners who needed them.
- Updating iWorQ and Rental Housing Spreadsheet to reflect new and/or updated information for rental owners/agents.
- Provided Rental Housing welcoming materials to new property owners and rental properties brought into the program.
- Owner and Agent list was provided to property owners searching for new management agencies.
- Provided inspection notices for B-1 cycle property owners and agents.
- Continued working on proposal for Vacant and Blighted Property Registration Program with Code Enforcement and Director of Community Development.

Code Enforcement

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

Boards and Commissions

- *Historic District Commission* – The Historic District Commission met on February 9 to review a proposal for the replacement of the existing wooden front door of 52. W. Main Street, to be replaced with a wood-stained fiberglass door and an aluminum-framed glass storm door. The project was unanimously approved.

Additionally, Layne Thompson and Yumi McClellan, both of JMA Resources, Inc. out of Mechanicsburg, PA, made a presentation regarding their new web-based Historic District management, promotion, and discussion platform called 76Unboxed. The City of Frostburg, as a beta test community, will be given access to the product free of charge, with the website to go live on March 1. The Historic District Commission voted unanimously in favor of recommending to the Mayor & Council that the City enter into an agreement with JMA Resources, Inc. to become a beta test community for 76 Unboxed.

The staff and Commission members also held a discussion regarding potential updates to the City’s Historic District Guidelines. Staff presented historic preservation guidelines from Cumberland, Hagerstown, and Frederick as examples of other municipalities in the region with extensive guidelines that Frostburg could refer to as we develop potential updates.

- *Planning Commission* – The Frostburg Planning Commission did not meet in February due to a lack of applications received.
- *Board of Zoning Appeals* – The Board of Zoning Appeals did not meet in February due to a lack of applications received.
- *Green Team* – The Green Team met on Thursday, February 5 to discuss topics that included new member recruitment, the Seed Swap/Garden Supply Swap event to be held on March 7, the Buy Nothing Event, the Edible Arboretum, and the upcoming Sustainable Maryland Recertification deadline of June 30. An additional meeting was also held on Thursday, February 26 at the Frostburg Library to discuss planning for the Buy Nothing Event which will take place on May 16 and 17.

Director’s Report:

Meetings, Webinars, Conferences, and Trainings Attended:

- February 5th – Green Team
- February 6th – Comprehensive Plan Monthly Meeting
- February 10th – Staff Meeting

- February 10th – Work Session
- February 12th – MHT Virtual Grant Training
- February 17th – Staff meeting
- February 18th – 76 Unboxed Staff Workshop
- February 27th – 76 Unboxed, Staff Pictures of Historic Properties

Director’s Current Project Updates:

- **Comprehensive Plan Re-Write** – The Comp Plan Steering Committee held their regular monthly meeting on February 9th. Following items were discussed – environmental resources, soils steep slopes map, floodplain map, green infrastructure, hubs, corridors and gaps map, conservation map, ecological area.
- **Stabilization Grant Program** – Hocking House and Lucky Liquors have accepted, moving forward with that phase of project.
- **Town House Project** – Photos submitted to Maryland Historic Trust for review, once receive permission for demolition we will proceed. Maryland historical Trust will review and inform us of findings, then properties will need to be archived.
- **Record Retention** - Community Development Department record retention documentation for State of Maryland Review
- **76 Unboxed** – JMA Resources meant with staff for training of the web site, Jamie Klink accepted the role of site coordinator for staff. Jamie will be overseeing the site content. He will be approving flagged comments, property ownership. JMA spent the afternoon February 27th takin^g pictures of historic properties in Frostburg.



Location Inspection Detail Report

02/01/2026 - 02/28/2026

Address	# Units	Date	Inspection Type	Description	Completed Date	Inspection Status
6 Welsh Street	1	2/19/2026	Rental Unit Inspection	Rental unit inspection 6 Welsh	2/27/2026	Fail
8 Welsh Street	1	2/19/2026	Rental Unit Inspection	Rental unit inspection 8 Welsh	2/27/2026	Fail
59 Bowery Street	3	2/18/2026	Rental Unit Inspection	Re Inspection Apartment C	2/18/2026	Pass
115 Bowery Street	1	2/18/2026	Rental Unit Inspection	Re inspection	2/18/2026	Pass
101 Meshach Frost Village	100	2/13/2026	Rental Unit Inspection	Rental Unit 98	2/13/2026	*Pending (Smoke Alarms)
39 S. Broadway	2	2/12/2026	Rental Unit Inspection	Rental unit 3	2/12/2026	Fail
39 S. Broadway	2	2/12/2026	Rental Unit Inspection	Unit 4	2/12/2026	Pass
77 W. College Ave.	1	2/9/2026	Rental Unit Inspection	Anytime on the 23rd except 130-330. I am also available March 9th (except 130-330) or March 10th (anytime before 4pm). My number is a cell and I am happy to coordinate over email or text, whatever is easier.	2/23/2026	Fail



Case Activity Report

02/01/2026 - 02/28/2026

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Abatement

2/2/2026	02/02/2026	86 E MAIN ST	Failure to clear snow	Abatement	Resolved

Group Total: 1

Group: Inspection

2/25/2026	Immediately	179 PARK AVE	Obstructed Fire Department Connection	Inspection	Resolved
2/25/2026	Immediately	191 PARK AVE	Obstructed Fire Dept. Connection obstructed by dumpster and furniture. Life Safety Violation	Inspection	Resolved
2/20/2026		146 BOWERY ST	Tampering with water Valve/Meter Theft	Inspection	On Hold
2/5/2026	N/A	47 S GRANT ST	Water Leak	Inspection	No CE Action Necessary
2/2/2026	02/02/2026	74 E MAIN ST	Failure to clear snow	Inspection	Resolved
2/2/2026	02/02/2026	105 E MAIN ST	Failure to clear snow	Inspection	Resolved

Group Total: 6

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Issue Citation(s)

2/17/2026	01/07/2026	146 BOWERY ST	Large pile of trash on upstairs porch	Issue Citation (s)	Citation Issued

Group Total: 1**Group: Phone Call/Email**

2/27/2026			Noise Complaint	Phone Call/Email	Investigation
2/23/2026	ASAP	22 FROST AVE	Malfunctioning Furnace	Phone Call/Email	No CE Action Necessary
2/20/2026	02/20/2026	191 PARK AVE	Heating issue	Phone Call/Email	Final Warning
2/18/2026		146 BOWERY ST	Tampering with water Valve/Meter Theft	Phone Call/Email	On Hold
2/17/2026	01/07/2026	146 BOWERY ST	Large pile of trash on upstairs porch	Phone Call/Email	Citation Issued
2/9/2026	N/A	73 HILL ST	Aggressive dogs	Phone Call/Email	Referred to FPD
2/6/2026	N/A	47 S GRANT ST	Water Leak	Phone Call/Email	No CE Action Necessary

Group Total: 7**Group: Re-Inspection**

2/18/2026	02/06/2026	125 BOWERY ST	Loose trash on property, trash storage	Re-Inspection	Monitoring

Group Total: 1

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Return Mail

2/19/2026	01/07/2026	146 BOWERY ST	Large pile of trash on upstairs porch	Return Mail	Citation Issued

Group Total: 1

Group: Send Letter

2/10/2026	02/20/2026	191 PARK AVE	Heating issue	Send Letter	Final Warning

Group Total: 1

Group: Walk-In

2/3/2026	N/A	101 Meshach Frost Village	Code Complaint	Walk-In	No CE Action Necessary

Group Total: 1

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Total Records: 19

3/9/2026



Case Detail Report

02/01/2026 - 02/28/2026

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
2/27/2026			Noise Complaint	Investigation
2/26/2026		140 BOWERY ST	Loose debris and construction materials	First Warning
2/26/2026		136 BOWERY ST	Feeding of feral cats	No CE Action Necessary
2/25/2026		110 BOWERY ST	General Maintenance	First Warning
2/25/2026	03/11/2026	53 BOWERY ST	Unregistered/disabled vehicle at rear of property.	First Warning
2/24/2026	Immediately	191 PARK AVE	Obstructed Fire Dept. Connection obstructed by dumpster and furniture. Life Safety Violation	Resolved
2/24/2026	Immediately	179 PARK AVE	Obstructed Fire Department Connection	Resolved
2/24/2026	03/03/2026	123 W MAIN ST	Front yard parking	Final Warning
2/23/2026	ASAP	22 FROST AVE	Malfunctioning Furnace	No CE Action Necessary
2/19/2026	02/28/2026	133 CENTER ST	Debris and trash around property.	Verbal/Courtesy Warning

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
2/19/2026		146 BOWERY ST	Tampering with water Valve/Meter Theft	On Hold
2/10/2026	02/20/2026	191 PARK AVE	Heating issue	Final Warning
2/9/2026	N/A	73 HILL ST	Aggressive dogs	Referred to FPD
2/6/2026	N/A	47 S GRANT ST	Water Leak	No CE Action Necessary
2/2/2026	02/06/2026	220 E MAIN ST	Failure to remove snow	Resolved
2/2/2026	02/06/2026	226 E MAIN ST	Failure to clear snow	Resolved
2/2/2026	02/06/2026	232 E MAIN ST	Failure to clear snow	Resolved
2/2/2026	02/06/2026	234 E MAIN ST	Failure to clear snow	Resolved
2/2/2026	02/06/2026	248 E MAIN ST	Failure to clear snow	Resolved

Total Records: 19

3/9/2026



Permit Report

Section 8, Item A.

02/01/2026 - 02/28/2026

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Use & Occupancy		10802 LAUREL HILL RD SW	Conditional Commercial Use & Occupancy	Pending
Burning		131 W COLLEGE AVE	Burning Brush	Closed
Fence		218 MOONLIGHT DR	Installation of a 4' Aluminum Fence	Closed
Burning		PRICHARD FARMS - CHERRY LN SW	Burning Brush	Closed
Building	Single Family Dwelling	210 REDSTONE TER	Single Family Dwelling	Pending
Burning		159 MCCULLOH ST	Burning Brush	Closed
Use & Occupancy		7 W MAIN ST	Commercial Use & Occupancy	Pending

Total Records: 7

3/12/2026

2026

Assets

01-000-1001	OPERATING CASH - POLICE DEPT	100.00
01-000-1003	OPERATING CASH - TAX CLERK	200.00
01-000-1004	CASH - CORPORATE (STC)	8,924,489.62
01-000-1008	RESTRICTED CASH-HEALTH INSUR COLLATERAL	20,519.00
01-000-1009	RESTRICTED CASH - RMC GRANT-HYDRO STUDY	25.00
01-000-1100	ACCOUNTS RECEIVABLE	25,766.62
01-000-1101	ACCTS REC - POLICE TICKETS/CIT	10,440.00
01-000-1140	TAXES RECEIVABLE - REAL ESTATE	443,026.58
01-000-1141	TAXES RECEIVABLE - PERSONAL PROPERTY	3,541.71
01-000-1142	TAXES RECEIVABLE - PUBLIC UTILITY	110,242.80
01-000-1143	TAXES RECEIVABLE - CORPORATION	50,238.09
01-000-1200	PREPAID EXPENSE	43,209.70
01-000-1201	PREPAID INSURANCE	141,920.96
01-000-1220	LEASE RECEIVABLE	780,013.55
01-000-1230	ACCRUED INTEREST RECEIVABLE	10,838.26
01-000-1260	NOTE RECEIVABLE - GUTHRIE	112,347.91
01-000-1500	FIXED ASSETS	26,512,972.13
01-000-1504	WIP - CHILDCARE CENTER	1,366.12
01-000-1506	WIP - GATEWAY IMPROVEMENT	834,131.81
01-000-1507	WORK IN PROCESS - MISC PROJECTS	537,294.61
01-000-1508	WORK IN PROCESS - 82-84 E MAIN	10,783.09
01-000-1570	RIGHT OF USE ASSETS	588,251.69
01-000-1571	RIGHT OF USE ASSETS - INTANGIBLE	196,633.48
01-000-1580	INTANGIBLE ASSETS	206,323.69
01-000-1600	RESERVE FOR DEPRECIATION	9,491,147.14-
01-000-1605	ACCUMULATED DEPRECIATION-ROU	263,587.51-
01-000-1650	RESERVE FOR AMORTIZATION	92,845.62-
01-000-1900	DEFERRED FINANCING OUTFLOW	505,273.00
01-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	191,069.00
	Total Assets	<u>30,413,438.15</u>

Liabilities & Fund Balance

01-000-1655	ACCUMULATED AMORTIZATION - ROU	45,184.07
01-000-2000	ACCOUNTS PAYABLE	31,208.16-
01-000-2005	CUSTOMER REFUND	437.81-
01-000-2200	FEDERAL INCOME TAX PAYABLE	42.62
01-000-2202	MARYLAND INCOME TAX WITHHELD	23.70
01-000-2207	HEALTH INSURANCE WITHHELD	53,993.71-
01-000-2209	MUTUAL OF OMAHA WITHHOLDING	2,579.60-
01-000-2220	LEASE LIABILITY	335,097.34
01-000-2225	SUBSCRIPTION LIABILITY - ROU	95,100.57
01-000-2250	UNEARNED REVENUE	156,517.86
01-000-2253	UNEARNED REVENUE - ARPA	1,331,036.61
01-000-2450	DEFERRED FINANCING INFLOW	65,759.00
01-000-2451	DEFERRED FINANCING INFLOW - OPEB	184,710.00
01-000-2452	DEFERRED FINANCING INFLOW-LEASES	747,667.95
01-000-2700	COMPENSATED ABSENCES	397,717.09
01-000-2855	OPEB OBLIGATION	506,723.00
01-000-2860	NET PENSION LIABILITY	1,434,463.00
01-000-2901	BONDS PAYABLE	2,288,000.00
01-000-2905	BOND PREMIUM	253,264.50
	Total Liabilities	<u>7,753,088.03</u>
01-000-3000	INVESTED IN FIXED ASSETS	14,712,902.00
01-000-3200	FUND BALANCE	5,684,750.62

Audit Adjustments for the year ended 06/30/25 are incomplete.

2026

Total	<u>20,397,652.62</u>
Revenue	5,530,737.35
Less Expenses	<u>4,423,754.88</u>
Net	<u>1,106,982.47</u>
Total Fund Balance	<u>21,504,635.09</u>
Total Liabilities & Fund Balance	<u><u>29,257,723.12</u></u>

2026

Assets		
02-000-1000	CASH	956,000.21
02-000-1030	RESTRICTED CASH - WATERSHED IMPROVE	55,426.10
02-000-1100	ACCOUNTS RECEIVABLE	1,237.37
02-000-1102	WATER ACCOUNTS RECEIVABLE	132,850.04
02-000-1115	SERVLINE FEES RECEIVABLE	3,585.44
02-000-1140	INTEREST RECEIVABLE - WATER	266.84
02-000-1201	PREPAID INSURANCE	52,854.81
02-000-1500	FIXED ASSETS	4,095,203.29
02-000-1520	WORK IN PROGRESS	206,286.03
02-000-1570	RIGHT OF USE ASSETS	140,277.91
02-000-1600	RESERVE FOR DEPRECIATION	2,984,026.14-
02-000-1605	ACCUMULATED DEPRECIATION-ROU	54,602.29-
02-000-1900	DEFERRED FINANCING OUTFLOW	90,253.00
02-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	31,845.00
	Total Assets	<u><u>2,727,457.61</u></u>
Liabilities & Fund Balance		
02-000-2000	ACCOUNTS PAYABLE	83,216.32-
02-000-2207	HEALTH INSURANCE WITHHELD	10,422.57-
02-000-2220	LEASE LIABILITY	88,475.40
02-000-2450	DEFERRED FINANCING INFLOW	11,747.00
02-000-2451	DEFERRED FINANCING INFLOW - OPEB	30,785.00
02-000-2700	COMPENSATED ABSENCES	110,817.38
02-000-2855	OPEB OBLIGATION	84,454.00
02-000-2860	NET PENSION LIABILITY	256,226.00
	Total Liabilities	<u>488,865.89</u>
02-000-3000	INVESTED IN FIXED ASSETS	1,314,663.00
02-000-3250	FUND BALANCE	753,091.24
	Total	<u>2,067,754.24</u>
	Revenue	1,091,505.74
	Less Expenses	<u>1,039,152.27</u>
	Net	<u>52,353.47</u>
	Total Fund Balance	<u>2,120,107.71</u>
	Total Liabilities & Fund Balance	<u><u>2,608,973.60</u></u>

2026

Assets		
03-000-1000	CASH	957,789.59
03-000-1040	BAY RESTORATION FUND CASH	22,768.51
03-000-1041	CSO CASH	994,466.29
03-000-1100	ACCOUNTS RECEIVABLE	50,943.00
03-000-1103	SEWER ACCOUNTS RECEIVABLE	158,818.58
03-000-1120	BAY RESTORATION FUND RECEIVABLE	17,374.25
03-000-1121	CSO SURCHARGE RECEIVABLE	41,297.34
03-000-1141	INTEREST REC - CSO SURCHARGE	2,439.17
03-000-1142	INTEREST RECEIVABLE - SEWER	541.90
03-000-1201	PREPAID INSURANCE	36,726.51
03-000-1500	FIXED ASSETS	28,294,006.47
03-000-1538	WIP - PHASE X-A	1,561,858.39
03-000-1539	WIP - PHASE X-B	147,583.99
03-000-1540	WIP - PHASE X-C	160,000.56
03-000-1541	WIP - PHASE IX-D	340,377.25
03-000-1542	WIP - PHASE VIII-C	350,737.68
03-000-1570	RIGHT OF USE ASSETS	86,933.24
03-000-1600	RESERVE FOR DEPRECIATION	10,300,066.20-
03-000-1605	ACCUMULATED DEPRECIATION-ROU	23,182.20-
03-000-1900	DEFERRED FINANCING OUTFLOW	71,776.00
03-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	26,537.00
	Total Assets	<u>22,999,727.32</u>
Liabilities & Fund Balance		
03-000-2000	ACCOUNTS PAYABLE	113,839.23-
03-000-2030	BAY RESTORATION FUND PAYABLE	55,003.14-
03-000-2207	HEALTH INSURANCE WITHHELD	10,200.35-
03-000-2220	LEASE LIABILITY	66,362.62
03-000-2270	UNEARNED REVENUE - CSO	9,088.80-
03-000-2271	UNEARNED REVENUE - BRF	4,594.67-
03-000-2450	DEFERRED FINANCING INFLOW	9,341.00
03-000-2451	DEFERRED FINANCING INFLOW - OPEB	25,654.00
03-000-2700	COMPENSATED ABSENCES	105,127.59
03-000-2855	OPEB OBLIGATION	70,378.00
03-000-2860	NET PENSION LIABILITY	203,770.00
03-000-2900	NOTES PAYABLE	169,127.81
	Total Liabilities	<u>457,034.83</u>
03-000-3000	INVESTED IN FIXED ASSETS	18,618,002.00
03-000-3200	FUND BALANCE	1,799,175.99
	Total	<u>20,417,177.99</u>
	Revenue	2,239,758.08
	Less Expenses	<u>1,054,215.48</u>
	Net	<u>1,185,542.60</u>
	Total Fund Balance	<u>21,602,720.59</u>
	Total Liabilities & Fund Balance	<u>22,059,755.42</u>

2026

Assets		
04-000-1000	CASH	1,534,669.80
04-000-1130	SURCHARGE INTEREST RECEIVABLE	3,708.25
04-000-1131	WATER SURCHARGE RECEIVABLE	66,618.15
04-000-1500	FIXED ASSETS	28,467,670.69
04-000-1540	LAND	164,021.96
04-000-1600	RESERVE FOR DEPRECIATION	<u>20,222,047.29</u>
	Total Assets	<u><u>10,014,641.56</u></u>
Liabilities & Fund Balance		
04-000-2000	ACCOUNTS PAYABLE	86.93
04-000-2250	UNEARNED REVENUE	6,919.09
04-000-2900	NOTES PAYABLE	<u>2,015,778.33</u>
	Total Liabilities	2,008,772.31
04-000-3000	INVESTED IN FIXED ASSETS	5,951,050.00
04-000-3250	FUND BALANCE	<u>953,224.56</u>
	Total	6,904,274.56
	Revenue	556,809.59
	Less Expenses	<u>94,809.08</u>
	Net	<u>462,000.51</u>
	Total Fund Balance	<u>7,366,275.07</u>
	Total Liabilities & Fund Balance	<u><u>9,375,047.38</u></u>

2026

Assets		
05-000-1000	CASH	182,101.95
05-000-1100	ACCOUNTS RECEIVABLE	50.00
05-000-1135	TRASH & GARBAGE RECEIVABLE	56,842.38
05-000-1140	INTEREST RECEIVABLE - TRASH	4,538.84
05-000-1201	PREPAID INSURANCE	9,245.35
05-000-1500	FIXED ASSETS	596,937.03
05-000-1600	RESERVE FOR DEPRECIATION	373,223.90-
05-000-1900	DEFERRED FINANCING OUTFLOW	43,350.00
05-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	15,922.00
	Total Assets	<u>535,763.65</u>
Liabilities & Fund Balance		
05-000-2000	ACCOUNTS PAYABLE	2,128.55
05-000-2207	HEALTH INSURANCE WITHHELD	2,625.82-
05-000-2290	UNEARNED REVENUE - TRASH & GARBAGE	13,320.02-
05-000-2450	DEFERRED FINANCING INFLOW	5,642.00
05-000-2451	DEFERRED FINANCING INFLOW - OPEB	15,392.00
05-000-2700	COMPENSATED ABSENCES	29,318.47
05-000-2855	OPEB OBLIGATION	42,227.00
05-000-2860	NET PENSION LIABILITY	123,069.00
	Total Liabilities	<u>201,831.18</u>
05-000-3000	INVESTED IN FIXED ASSETS	223,712.00
05-000-3200	FUND BALANCE	14,772.24-
	Total	<u>208,939.76</u>
	Revenue	373,602.87
	Less Expenses	<u>246,869.07</u>
	Net	<u>126,733.80</u>
	Total Fund Balance	<u>335,673.56</u>
	Total Liabilities & Fund Balance	<u>537,504.74</u>

City of Frostburg
COMM DEVELOPMENT SPECIAL PROJECTS FUND
BALANCE SHEET
AS OF: 02/28/26

2026

Assets		
07-000-1000	CASH	<u>31,734.31</u>
	Total Assets	<u><u>31,734.31</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
07-000-3200	FUND BALANCE	<u>31,687.19</u>
	Total	<u>31,687.19</u>
	Revenue	21.97
	Less Expenses	<u>0.00</u>
	Net	<u>21.97</u>
	Total Fund Balance	<u>31,709.16</u>
	Total Liabilities & Fund Balance	<u><u>31,709.16</u></u>

2026

Assets		
08-000-1000	CASH	<u>35,728.45</u>
	Total Assets	<u><u>35,728.45</u></u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
08-000-3200	FUND BALANCE	<u>23,483.08</u>
	Total	<u>23,483.08</u>
	Revenue	4,088.91
	Less Expenses	<u>0.00</u>
	Net	<u>4,088.91</u>
	Total Fund Balance	<u>27,571.99</u>
	Total Liabilities & Fund Balance	<u><u>27,571.99</u></u>

**CITY OF FROSTBURG
FEBRUARY 2026 BUDGET REPORT**

Section 8, Item A.

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	February 2026 Rev/Exp	YTD Rev/Expd	% of Budget Earned/Incurred
01-000-4000	TAXES-REAL ESTATE	3,080,000.00	0.00	3,113,668.98	101.1
01-000-4001	PERSONAL PROPERTY TAXES	6,000.00	0.00	3,590.23	59.8
01-000-4002	PUBLIC UTILITY TAXES	220,000.00	0.00	210,990.60	95.9
01-000-4003	CORPORATION TAXES	85,000.00	0.00	78,639.94	92.5
01-000-4004	PRIOR YEAR TAXES	1,000.00	0.00	0.00	0.0
01-000-4005	TRAILER TAX	1,600.00	0.00	840.00	52.5
01-000-4010	INTEREST ON TAXES	35,000.00	2,395.18	18,735.78	53.5
01-000-4011	TAX CREDITS	(30,000.00)	0.00	0.00	0.0
01-000-4012	TAX ABATEMENTS	(3,000.00)	0.00	0.00	0.0
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,000.00	0.00	0.00	0.0
01-000-4020	MARYLAND INCOME TAXES	700,000.00	163,691.86	487,558.74	69.7
01-000-4021	ADMISSION TAXES	18,000.00	0.00	4,788.09	26.6
01-000-4022	HOTEL MOTEL TAX	150,000.00	10,647.45	153,884.34	102.6
01-000-4023	HIGHWAY USE TAX	550,000.00	0.00	364,775.97	66.3
01-000-4024	COAL TAX	2,600.00	0.00	2,426.59	93.3
01-000-4025	HOUSING AUTHORITY	12,000.00	0.00	0.00	0.0
01-000-4027	PAYMENT IN LIEU OF TAXES	390.00	0.00	0.00	0.0
01-000-4031	LIQUOR LICENSES	10,000.00	0.00	2,071.00	20.7
01-000-4032	TRADERS LICENSES	10,000.00	0.00	941.76	9.4
01-000-4040	POLICE GRANTS	40,000.00	8,003.65	29,926.26	74.8
01-000-4041	PARKING REVENUE	700.00	0.00	0.00	0.0
01-000-4043	POLICE PROTECTION GRANTS	120,000.00	0.00	53,873.70	44.9
01-000-4045	FINES & FORFEITURES	4,500.00	1,555.00	4,340.00	96.4
01-000-4047	FROSTBURG STATE UNIV - MOU	10,000.00	0.00	20,000.00	200.0
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000.00	0.00	0.00	0.0
01-000-4050	PERMITS, PLANNING, ETC	2,500.00	50.00	1,110.00	44.4
01-000-4051	BUILDING PERMITS	3,000.00	50.00	2,145.00	71.5
01-000-4052	RENTAL REGISTRATION	75,000.00	14,230.00	52,910.00	70.6
01-000-4054	CONSTRUCTION INSPECTIONS	28,000.00	3,000.00	18,775.00	67.1
01-000-4055	CODE ENFORCEMENT CITATIONS	1,250.00	0.00	2,305.00	184.4
01-000-4056	COMM DEV GRANT REVENUE	110,000.00	0.00	36,753.82	33.4
01-000-4060	SWIMMING POOL	65,000.00	0.00	34,925.45	53.7
01-000-4062	DAY CAMP REGISTRATIONS	18,000.00	0.00	9,728.50	54.1
01-000-4063	RECREATION ACTIVITIES	22,000.00	2,915.00	21,315.00	96.9
01-000-4200	OPERATING TRANSFER - WATER FUND	126,300.00	10,525.00	84,200.00	66.7
01-000-4201	OPERATING TRANSFER - SEWER FUND	242,300.00	20,192.00	161,536.00	66.7
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	24,500.00	2,042.00	16,336.00	66.7
01-000-4250	NSF FEES	0.00	170.00	1,375.00	0.0
01-000-4301	RENTS	111,000.00	17,374.72	80,998.74	73.0
01-000-4302	HRD APPROPRIATION	10,700.00	901.00	4,505.00	42.1
01-000-4303	FRANCHISES - GAS, TV, ETC	68,000.00	17,117.93	51,989.44	76.5
01-000-4304	MISCELLANEOUS REVENUE	4,000.00	106.00	7,547.64	188.7
01-000-4306	PROJECT REIMBURSEMENT	2,169,000.00	6,400.00	53,022.26	2.4
01-000-4307	INSURANCE REIMBURSEMENTS	0.00	0.00	53,669.65	0.0
01-000-4315	PROCEEDS FROM FUND BALANCE	268,425.00	0.00	0.00	0.0
01-000-4317	SPECIAL REVENUE	666,000.00	0.00	0.00	0.0
01-000-4600	INTEREST INCOME	475,000.00	37,419.94	285,152.87	60.0
CORPORATE FUND Revenue Totals		9,559,765.00	318,786.73	5,531,352.35	
EXECUTIVE					
01-100-5000	SALARIES	22,200.00	1,850.00	14,800.00	66.7
01-100-5010	SOCIAL SECURITY	1,700.00	141.55	1,132.40	66.6
01-100-5012	WORKERS COMP	175.00	0.00	3.49	2.0
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000.00	0.00	447.74	7.5
01-100-5104	INSURANCE - PUBLIC OFFICIALS	9,700.00	816.75	6,534.00	67.4
01-100-5150	TRAINING	2,800.00	0.00	2,100.74	75.0
01-100-5160	TRAVEL	5,700.00	696.32	889.04	15.6
01-100-5185	PROFESSIONAL FEES	30,000.00	2,083.00	22,779.00	75.9
100 Executive		78,275.00	5,587.62	48,686.41	
ADMINISTRATIVE					
01-110-5000	SALARIES	175,800.00	12,179.20	104,739.85	59.6
01-110-5001	SALARIES - BONUS	0.00	0.00	20,262.15	0.0
01-110-5010	SOCIAL SECURITY	13,400.00	917.80	9,420.46	70.3

**CITY OF FROSTBURG
FEBRUARY 2026 BUDGET REPORT**

Section 8, Item A.

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	February 2026 Rev/Exp	YTD Rev/Expd	% of Budget Earned/Incurred
01-110-5011	PENSION	21,100.00	0.00	20,347.00	96.4
01-110-5012	WORKERS COMP	600.00	0.00	11.95	2.0
01-110-5013	INSURANCE - HEALTH	34,600.00	801.58	4,322.87	12.5
01-110-5014	INSURANCE - HEALTH RETIREE	30,600.00	892.51	6,277.01	20.5
01-110-5015	CONTRIBUTION - 457	2,000.00	121.80	1,111.82	55.6
01-110-5030	EMPLOYEE WELLNESS	7,500.00	840.82	6,455.20	86.1
01-110-5050	RESERVE FOR CONTINGENCIES	10,000.00	0.00	4,769.00	47.7
01-110-5102	INSURANCE - GEN LIAB	150.00	14.50	116.00	77.3
01-110-5105	INSURANCE - PROPERTY	12,000.00	779.00	6,232.00	51.9
01-110-5106	INSURANCE - AD&D AND LIFE	4,500.00	0.00	0.00	0.0
01-110-5111	CONTRIBUTIONS - TOURISM	120,000.00	1,000.00	64,959.00	54.1
01-110-5150	TRAINING	1,200.00	(538.58)	1,618.58	134.9
01-110-5160	TRAVEL	1,800.00	799.47	4,074.58	226.4
01-110-5185	PROFESSIONAL FEES	1,100.00	0.00	524.13	47.7
01-110-5191	COMMUNICATIONS	12,000.00	768.92	8,191.00	68.3
01-110-5200	ADVERTISING	6,400.00	423.46	531.12	8.3
01-110-5205	LEGAL	42,500.00	1,548.75	13,252.50	31.2
01-110-5207	PENSION ADMINISTRATIVE FEE	7,800.00	0.00	0.00	0.0
01-110-5210	OFFICE SUPPLIES	11,000.00	2,557.37	9,798.58	89.1
01-110-5220	POSTAGE	28,000.00	5,000.00	21,632.72	77.3
01-110-5230	COMPUTER EXPENSE	14,000.00	873.49	9,000.12	64.3
01-110-5232	IT LICENSING AND FEES	40,500.00	2,614.57	24,955.27	61.6
01-110-5235	DIGITAL ENGAGEMENT	29,000.00	1,137.19	20,066.13	69.2
01-110-5301	ELECTION	12,000.00	0.00	0.00	0.0
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,700.00	0.00	48,086.80	31.1
01-110-5500	BUILDING - ARMORY	12,000.00	276.37	8,153.50	68.0
01-110-5502	BUILDING MAINTENANCE	26,000.00	1,550.59	14,263.45	54.9
01-110-5550	UTILITIES - BUILDING	16,000.00	2,952.05	12,558.19	78.5
01-110-5700	BANK FEES	300.00	0.00	119.06	39.7
01-110-5807	CAPITAL OUTLAY	2,270,000.00	0.00	5,801.89	0.3
110 Administrative		3,118,550.00	37,510.86	451,651.93	
FINANCE					
01-120-5000	SALARIES	82,000.00	6,053.83	47,526.00	58.0
01-120-5010	SOCIAL SECURITY	6,200.00	439.99	3,415.39	55.1
01-120-5011	PENSION	9,700.00	0.00	9,491.00	97.9
01-120-5012	WORKERS COMP	200.00	0.00	4.98	2.5
01-120-5013	INSURANCE - HEALTH	13,000.00	(3,625.31)	93,698.30	720.8
01-120-5015	CONTRIBUTION - 457	625.00	44.76	441.49	70.6
01-120-5102	INSURANCE - GEN LIAB	150.00	14.50	116.00	77.3
01-120-5105	INSURANCE - PROPERTY	4,500.00	292.10	2,336.80	51.9
01-120-5150	TRAINING	1,000.00	0.00	195.00	19.5
01-120-5160	TRAVEL	0.00	0.00	1,375.25	0.0
01-120-5185	PROFESSIONAL FEES	1,000.00	0.00	0.00	0.0
01-120-5310	AUDITING	85,000.00	0.00	18,425.00	21.7
01-120-5311	ACTUARIAL STUDY	6,500.00	0.00	0.00	0.0
01-120-5313	TAX COLLECTION	1,300.00	139.10	818.98	63.0
01-120-5810	RETSA OBLIGATION	16,000.00	29,647.80	29,647.80	185.3
120 Finance		227,175.00	33,006.77	207,491.99	
COMMUNITY DEV					
01-130-5000	SALARIES	128,500.00	8,908.80	73,579.21	57.3
01-130-5010	SOCIAL SECURITY	9,800.00	660.76	5,401.92	55.1
01-130-5011	PENSION	15,400.00	0.00	14,872.00	96.6
01-130-5012	WORKERS COMP	350.00	0.00	6.97	2.0
01-130-5013	INSURANCE - HEALTH	26,700.00	(30.46)	1,598.03	6.0
01-130-5015	CONTRIBUTION - 457	1,500.00	40.00	341.27	22.8
01-130-5102	INSURANCE - GEN LIAB	150.00	14.50	116.00	77.3
01-130-5105	INSURANCE - PROPERTY	4,500.00	389.46	3,115.68	69.2
01-130-5150	TRAINING	750.00	0.00	0.00	0.0
01-130-5160	TRAVEL	900.00	0.00	2.90	0.3
01-130-5185	PROFESSIONAL FEES	750.00	0.00	0.00	0.0
01-130-5320	ECONOMIC DEVELOPMENT	8,000.00	0.00	3,760.00	47.0
01-130-5322	PLANNING	15,000.00	34,597.50	106,649.00	711.0

**CITY OF FROSTBURG
FEBRUARY 2026 BUDGET REPORT**

Section 8, Item A.

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Account Id	Account Description	Budget	February 2026 Rev/Exp	YTD Rev/Expd	% of Budget Earned/Incurred
01-130-5323	PUBLIC ART	2,000.00	0.00	199.78	10.0
01-130-5401	AUTO EXPENSE	0.00	0.00	106.25	0.0
01-130-5822	SPECIAL PROJECTS	20,000.00	0.00	13,144.25	65.7
130 Community Dev		234,300.00	44,580.56	222,893.26	
CODE ENFORCEMENT					
01-140-5000	SALARIES	81,000.00	6,640.01	47,600.19	58.8
01-140-5010	SOCIAL SECURITY	6,200.00	499.42	3,528.00	56.9
01-140-5011	PENSION	9,800.00	0.00	9,375.00	95.7
01-140-5012	WORKERS COMP	2,400.00	0.00	3.98	0.2
01-140-5013	INSURANCE - HEALTH	26,700.00	(255.59)	4,352.51	16.3
01-140-5015	CONTRIBUTION - 457	750.00	35.20	407.80	54.4
01-140-5100	INSURANCE - AUTO	850.00	65.24	521.90	61.4
01-140-5102	INSURANCE - GEN LIAB	150.00	14.50	116.00	77.3
01-140-5105	INSURANCE - PROPERTY	4,500.00	292.10	2,336.80	51.9
01-140-5150	TRAINING	500.00	0.00	379.00	75.8
01-140-5160	TRAVEL	500.00	0.00	0.00	0.0
01-140-5185	PROFESSIONAL FEES	400.00	30.00	30.00	7.5
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	13,700.00	1,125.00	5,625.00	41.1
01-140-5330	CODE ENFORCEMENT	5,000.00	597.91	1,617.30	32.4
01-140-5331	CONSTRUCTION INSPECT	20,000.00	0.00	13,700.00	68.5
01-140-5332	RENTAL INSPECTION	1,000.00	0.00	3,150.00	315.0
01-140-5401	AUTO EXPENSE	500.00	0.00	30.00	6.0
140 Code Enforcement		173,950.00	9,043.79	92,773.48	
PUBLIC WORKS ADMIN					
01-150-5000	SALARIES	82,500.00	7,347.69	57,161.26	69.3
01-150-5010	SOCIAL SECURITY	6,600.00	536.76	4,189.20	63.5
01-150-5011	PENSION	9,800.00	0.00	9,548.00	97.4
01-150-5012	WORKERS COMP	1,800.00	0.00	31.87	1.8
01-150-5013	INSURANCE - HEALTH	20,600.00	(371.21)	1,811.58	8.8
01-150-5015	CONTRIBUTION - 457	800.00	70.08	590.40	73.8
01-150-5100	INSURANCE - AUTO	850.00	64.96	519.68	61.1
01-150-5102	INSURANCE - GEN LIAB	150.00	14.50	116.00	77.3
01-150-5105	INSURANCE - PROPERTY	3,000.00	194.73	1,557.83	51.9
01-150-5150	TRAINING	1,750.00	0.00	957.16	54.7
01-150-5160	TRAVEL	1,000.00	549.64	2,506.77	250.7
01-150-5185	PROFESSIONAL FEES	2,100.00	0.00	400.00	19.1
01-150-5193	ONE CALL CONCEPTS	2,200.00	32.94	729.56	33.2
01-150-5340	ENGINEERING EQUIPMENT	3,000.00	0.00	2,605.99	86.9
01-150-5341	MAPPING SUPPLIES	8,000.00	0.00	4,419.12	55.2
01-150-5342	PUBLIC WORKS	7,400.00	9.93	4,011.76	54.2
01-150-5400	GAS, OIL, GREASE	3,000.00	784.58	2,540.53	84.7
01-150-5420	FLEET LEASE	11,000.00	889.67	7,753.84	70.5
150 Public Works Admin		165,550.00	10,124.27	101,450.55	
PUBLIC SAFETY					
01-160-5000	SALARIES	1,152,300.00	116,015.23	807,069.78	70.0
01-160-5002	SALARIES - POLICE GRANTS	40,000.00	1,594.38	17,321.10	43.3
01-160-5003	COURT TIME	13,000.00	1,864.18	10,216.57	78.6
01-160-5010	SOCIAL SECURITY	91,000.00	8,869.21	61,446.02	67.5
01-160-5011	PENSION	347,000.00	0.00	249,722.00	72.0
01-160-5012	WORKERS COMP	72,000.00	0.00	1,434.06	2.0
01-160-5013	INSURANCE - HEALTH	259,700.00	9,857.65	128,675.11	49.6
01-160-5015	CONTRIBUTION - 457	7,500.00	600.74	5,165.70	68.9
01-160-5100	INSURANCE - AUTO	9,600.00	603.42	5,493.36	57.2
01-160-5102	INSURANCE - GEN LIAB	1,300.00	130.25	1,042.00	80.2
01-160-5103	INSURANCE - POLICE PROFESSIONAL	12,000.00	886.50	7,092.00	59.1
01-160-5105	INSURANCE - PROPERTY	6,900.00	445.38	3,459.04	50.1
01-160-5150	TRAINING	35,000.00	0.00	12,459.26	35.6
01-160-5170	UNIFORMS	13,000.00	590.89	8,702.84	66.9
01-160-5180	SAFETY EQUIPMENT	1,200.00	90.00	630.00	52.5
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500.00	435.82	2,315.30	12.5
01-160-5191	COMMUNICATIONS	30,500.00	3,433.94	18,994.41	62.3

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Account Id	Account Description	Budget	February 2026 Rev/Exp	YTD Rev/Expd	% of Budget Earned/Incurred
01-160-5206	C3I CLERICAL SUPPORT	6,000.00	0.00	0.00	0.0
01-160-5210	OFFICE SUPPLIES	5,000.00	494.58	2,783.66	55.7
01-160-5230	COMPUTER EXPENSE	8,500.00	0.00	10,554.98	124.2
01-160-5350	FSU MOU	10,000.00	0.00	20,000.00	200.0
01-160-5380	POLICE REFORM	31,000.00	0.00	0.00	0.0
01-160-5390	MISCELLANEOUS EXPENSE	4,000.00	787.64	5,357.17	133.9
01-160-5400	GAS, OIL, GREASE	30,000.00	2,136.42	13,777.12	45.9
01-160-5401	AUTO EXPENSE	18,000.00	1,465.40	16,619.99	92.3
01-160-5420	FLEET LEASE	61,000.00	5,064.20	39,218.69	64.3
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000.00	360.85	3,092.12	77.3
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000.00	1,997.45	8,329.07	83.3
01-160-5851	FIRE DEPT APPROPRIATION	269,525.00	0.00	202,143.75	75.0
	160 Public Safety	2,567,525.00	157,724.13	1,663,115.10	
	PUBLIC WORKS - STREET				
01-170-5000	SALARIES	340,000.00	26,983.28	217,105.96	63.9
01-170-5010	SOCIAL SECURITY	26,000.00	1,983.80	15,891.96	61.1
01-170-5011	PENSION	40,800.00	0.00	39,351.00	96.5
01-170-5012	WORKERS COMP	18,000.00	0.00	398.35	2.2
01-170-5013	INSURANCE - HEALTH	99,300.00	152.85	3,402.00	3.4
01-170-5015	CONTRIBUTION - 457	1,500.00	97.44	874.96	58.3
01-170-5018	UNEMPLOYMENT	200.00	0.00	0.00	0.0
01-170-5100	INSURANCE - AUTO	11,500.00	839.63	7,275.04	63.3
01-170-5102	INSURANCE - GEN LIAB	600.00	57.84	462.71	77.1
01-170-5105	INSURANCE - PROPERTY	12,900.00	836.25	6,721.97	52.1
01-170-5150	TRAINING	5,000.00	0.00	0.00	0.0
01-170-5170	UNIFORMS	8,000.00	303.48	3,438.71	43.0
01-170-5180	SAFETY EQUIPMENT	7,000.00	96.00	2,867.36	41.0
01-170-5191	COMMUNICATIONS	15,000.00	192.26	1,788.21	11.9
01-170-5210	OFFICE SUPPLIES	1,500.00	413.92	1,710.79	114.1
01-170-5400	GAS, OIL, GREASE	30,000.00	3,871.55	15,108.99	50.4
01-170-5420	FLEET LEASE	51,000.00	4,172.72	33,808.22	66.3
01-170-5550	UTILITIES - BUILDING	7,000.00	1,360.89	5,291.80	75.6
01-170-5710	LOADER RENTAL	0.00	0.00	73.45	0.0
01-170-5711	SALT & ABRASIVES	150,000.00	47,104.30	163,993.68	109.3
01-170-5712	SIGN MAINTENANCE	15,000.00	0.00	4,042.03	27.0
01-170-5713	STREET EQUIPMENT MAINTENANCE	120,000.00	14,980.11	75,725.07	63.1
01-170-5714	STREET LIGHTING	100,000.00	8,356.52	71,616.98	71.6
01-170-5715	STREET MAINTENANCE REPAIRS	136,000.00	1,565.10	33,668.28	24.8
01-170-5716	STREET SHOP EQUIPMENT	70,000.00	5,613.14	28,146.81	40.2
01-170-5717	STREET LIGHTING REPAIRS	48,500.00	485.00	37,536.00	77.4
01-170-5800	CAPITAL OUTLAY	596,000.00	0.00	230,929.77	38.8
01-170-5861	STREET PAVING	150,000.00	0.00	150,000.00	100.0
01-170-5865	PARKING LOT MAINTENANCE	42,500.00	4,350.00	7,350.00	17.3
	170 Public Works - Street	2,103,300.00	123,816.08	1,158,580.10	
	RECREATION				
01-180-5000	SALARIES	305,000.00	24,455.38	199,542.33	65.4
01-180-5010	SOCIAL SECURITY	23,200.00	1,793.31	14,591.65	62.9
01-180-5011	PENSION	33,100.00	0.00	35,300.00	106.7
01-180-5012	WORKERS COMP	16,100.00	0.00	362.50	2.3
01-180-5013	INSURANCE - HEALTH	91,700.00	1,984.60	11,128.09	12.1
01-180-5015	CONTRIBUTION - 457	1,750.00	119.12	889.47	50.8
01-180-5100	INSURANCE - AUTO	2,900.00	208.84	1,670.72	57.6
01-180-5102	INSURANCE - GEN LIAB	600.00	57.84	462.71	77.1
01-180-5105	INSURANCE - PROPERTY	17,600.00	1,150.12	9,115.96	51.8
01-180-5150	TRAINING	300.00	0.00	0.00	0.0
01-180-5160	TRAVEL	750.00	0.00	266.00	35.5
01-180-5170	UNIFORMS	5,000.00	447.43	3,161.41	63.2
01-180-5180	SAFETY EQUIPMENT	500.00	0.00	0.00	0.0
01-180-5400	GAS, OIL, GREASE	10,000.00	1,339.54	5,467.85	54.7
01-180-5420	FLEET LEASE	23,000.00	1,863.65	14,937.15	64.9
01-180-5503	ARMORY EXPENSE - GYM	9,000.00	1,360.91	5,291.86	58.8
01-180-5504	COMMUNITY CENTER	18,000.00	1,059.79	10,033.91	55.7

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01-180-5510	CITY PLACE	13,000.00	3,236.90	10,161.46	78.2
01-180-5550	UTILITIES	9,000.00	406.64	2,513.61	27.9
01-180-5720	BEAUTIFY THE BURG EXPENSE	1,500.00	0.00	0.00	0.0
01-180-5721	REC EQUIPMENT MAINTENANCE	13,000.00	34.17	4,474.39	34.4
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000.00	0.00	0.00	0.0
01-180-5723	REC PARK MAINTENANCE EXPENSE	58,000.00	1,074.21	27,769.98	47.9
01-180-5724	STREET TREE MAINTENANCE	7,500.00	0.00	3,750.00	50.0
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000.00	0.00	0.00	0.0
01-180-5726	RECREATIONAL PROGRAMS	11,500.00	600.00	6,679.57	58.1
01-180-5772	TRASH REMOVAL	12,000.00	0.00	5,721.81	47.7
01-180-5800	CAPITAL OUTLAY	55,000.00	0.00	16,012.00	29.1
180 Recreation		746,000.00	41,192.45	389,304.43	
RECREATION-POOL					
01-181-5000	SALARIES	72,000.00	0.00	47,019.46	65.3
01-181-5010	SOCIAL SECURITY	5,500.00	0.00	3,596.96	65.4
01-181-5012	WORKERS COMP	3,800.00	0.00	91.62	2.4
01-181-5018	UNEMPLOYMENT	200.00	0.00	0.00	0.0
01-181-5507	POOL OPERATING	39,000.00	195.48	21,136.55	54.2
181 Recreation-Pool		120,500.00	195.48	71,844.59	
RECREATION - DAY CAMP					
01-182-5000	SALARIES	24,000.00	0.00	14,079.95	58.7
01-182-5010	SOCIAL SECURITY	1,850.00	0.00	1,077.11	58.2
01-182-5012	WORKERS COMP	1,300.00	0.00	29.88	2.3
01-182-5018	UNEMPLOYMENT	200.00	0.00	0.00	0.0
01-182-5507	DAY CAMP OPERATIONS	800.00	0.00	764.15	95.5
182 Recreation - Day Camp		28,150.00	0.00	15,951.09	
RECREATION - SEASONAL					
01-183-5012	WORKERS COMP	0.00	0.00	11.95	0.0
183 Recreation - Seasonal		0.00	0.00	11.95	
CORPORATE FUND Expenditure Totals		9,563,275.00	462,782.01	4,423,754.88	
02-000-4000	WATER SERVICE REVENUE	1,623,750.00	135,183.19	1,020,089.76	62.8
02-000-4001	INTEREST EARNED - WATER	3,600.00	145.35	1,002.18	27.8
02-000-4015	SERVLIN FEES BILLED	0.00	3,472.34	27,752.50	0.0
02-000-4315	PROCEEDS FROM FUND BALANCE	180,000.00	0.00	0.00	0.0
02-000-4401	SALE OF BULK WATER	0.00	0.00	100.00	0.0
02-000-4402	SALE OF METERS	5,000.00	725.00	5,675.00	113.5
02-000-4403	TAPPING FEES	5,600.00	0.00	6,300.00	112.5
02-000-4404	SUNDRY SALES	2,500.00	30.00	6,398.00	255.9
02-000-4408	SUNDRY SALES - CASH BASIS	0.00	250.00	250.00	0.0
02-000-4600	INTEREST INCOME	24,000.00	4.68	23,938.30	99.7
WATER FUND Revenue Totals		1,844,450.00	139,810.56	1,091,505.74	
WATER - ADMIN					
02-190-5000	SALARIES	73,000.00	5,620.41	49,412.20	67.7
02-190-5010	SOCIAL SECURITY	5,500.00	402.04	3,634.55	66.1
02-190-5011	PENSION	8,700.00	0.00	8,449.00	97.1
02-190-5012	WORKERS COMP	1,300.00	0.00	4.48	0.3
02-190-5013	INSURANCE - HEALTH	15,300.00	3,009.38	894.27	5.8
02-190-5015	CONTRIBUTION - 457	850.00	56.22	486.06	57.2
02-190-5313	COLLECTION EXPENSE	2,200.00	139.10	818.98	37.2
02-190-5320	SERVLIN FEES REMITTED	0.00	0.00	17,341.70	0.0
02-190-5370	FMHA BOND	900.00	0.00	0.00	0.0
02-190-5600	CORPORATE OVERHEAD	126,300.00	10,525.00	84,200.00	66.7
190 Water - Admin		234,050.00	19,752.15	165,241.24	
WATER - FILTRATION					
02-192-5102	INSURANCE - GEN LIAB	1,400.00	144.67	1,157.36	82.7
02-192-5105	INSURANCE - PROPERTY	25,400.00	2,740.78	21,267.40	83.7
02-192-5106	INSURANCE - BOILER & MACHINERY	10,800.00	0.00	658.83	6.1
02-192-5521	PUMPING SYSTEM EXPENSE	95,000.00	4,087.67	51,645.48	54.4

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02-192-5522	PURIFICATION PLANT MAINTENANCE	50,000.00	0.00	664.33	1.3
02-192-5710	FILTRATION CONTRACT PAYMENT	620,000.00	0.00	299,328.38	48.3
	192 Water - Filtration	802,600.00	6,973.12	374,721.78	
	WATER - SUPPLY				
02-194-5000	SALARIES	34,500.00	2,676.80	22,660.96	65.7
02-194-5010	SOCIAL SECURITY	2,600.00	204.78	1,733.60	66.7
02-194-5011	PENSION	4,100.00	0.00	3,993.00	97.4
02-194-5012	WORKERS COMP	1,700.00	0.00	45.81	2.7
02-194-5015	CONTRIBUTION - 457	100.00	0.00	0.00	0.0
02-194-5506	HYDRO FACILITY EXPENSE	5,000.00	0.00	150.00	3.0
02-194-5550	UTILITIES / WATER SUPPLY	5,000.00	836.96	4,336.85	86.7
02-194-5730	WATER SUPPLY EXPENSE	50,000.00	963.72	6,756.06	13.5
	194 Water - Supply	103,000.00	4,682.26	39,676.28	
	WATER - DISTRIBUTION				
02-196-5000	SALARIES	273,000.00	55,023.36	208,052.64	76.2
02-196-5010	SOCIAL SECURITY	20,800.00	4,135.86	15,273.30	73.4
02-196-5011	PENSION	27,000.00	0.00	31,597.00	117.0
02-196-5012	WORKERS COMP	13,300.00	0.00	350.55	2.6
02-196-5013	INSURANCE - HEALTH	76,400.00	1,950.16	9,218.28	12.1
02-196-5015	CONTRIBUTION - 457	1,000.00	33.38	299.93	30.0
02-196-5100	INSURANCE - AUTO	4,600.00	349.82	2,798.56	60.8
02-196-5102	INSURANCE - GEN LIAB	1,400.00	144.67	1,157.36	82.7
02-196-5105	INSURANCE - PROPERTY	6,400.00	0.00	0.00	0.0
02-196-5150	TRAINING	2,000.00	0.00	0.00	0.0
02-196-5170	UNIFORMS	4,000.00	267.84	2,252.12	56.3
02-196-5180	SAFETY EQUIPMENT	6,600.00	96.00	1,403.75	21.3
02-196-5191	COMMUNICATIONS	13,000.00	222.82	7,514.76	57.8
02-196-5210	OFFICE SUPPLIES	1,000.00	431.40	1,564.90	156.5
02-196-5390	MISCELLANEOUS EXPENSE	1,000.00	0.00	261.22	26.1
02-196-5400	GAS, OIL, GREASE	17,000.00	742.47	7,260.53	42.7
02-196-5420	FLEET LEASE	33,000.00	2,560.71	20,848.39	63.2
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500.00	638.81	19,450.82	155.6
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000.00	1,118.90	3,604.55	72.1
02-196-5700	DISTRIBUTION EXPENSE	61,800.00	7,120.68	43,066.03	69.7
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000.00	0.00	2,459.50	22.4
02-196-5702	EQUIPMENT MAINTENANCE	8,000.00	622.90	10,102.12	126.3
02-196-5703	FIRE HYDRANTS EXPENSE	5,000.00	0.00	1,680.02	33.6
02-196-5704	TRANSMISSION MAINS EXPENSE	80,000.00	4,375.00	47,220.11	59.0
02-196-5740	METERS EXPENSE	20,000.00	358.33	22,076.53	110.4
	196 Water - Distribution	704,800.00	80,193.11	459,512.97	
	WATER FUND Expenditure Totals	1,844,450.00	111,600.64	1,039,152.27	
03-000-4000	SEWER CHARGES	1,799,000.00	155,690.85	1,180,026.29	65.6
03-000-4001	INTEREST EARNED - SEWER	4,275.00	284.83	2,070.51	48.4
03-000-4404	SUNDRY SALES	1,500.00	0.00	2,168.28	144.6
03-000-4501	BAY RESTORATION FUND REVENUE	0.00	15,018.44	124,594.40	0.0
03-000-4503	SEWER TAP FEES	5,500.00	0.00	7,000.00	127.3
03-000-4600	INTEREST INCOME	44,000.00	0.00	21,625.38	49.2
	Sewer Operations Total	1,854,275.00	170,994.12	1,337,484.86	
03-220-4317	SPECIAL REVENUE	150,000.00	0.00	0.00	0.0
03-220-4520	CSO SURCHARGE REVENUE	401,000.00	33,980.54	280,626.40	70.0
03-220-4521	INTEREST EARNED - CSO SURCHARGE	1,800.00	149.32	1,184.33	65.8
03-220-4530	PROJECT REIMBURSEMENTS	1,489,000.00	0.00	620,462.49	41.7
03-220-4540	PROCEEDS OF DEBT	952,000.00	0.00	0.00	0.0
	CSO Total	2,993,800.00	34,129.86	902,273.22	
	SEWER FUND Revenue Totals	4,848,075.00	205,123.98	2,239,758.08	
	SEWER - ADMIN				
03-210-5000	SALARIES	73,000.00	5,620.41	49,412.20	67.7
03-210-5010	SOCIAL SECURITY	5,500.00	402.04	3,549.92	64.5
03-210-5011	PENSION	8,700.00	0.00	8,449.00	97.1
03-210-5012	WORKERS COMP	1,300.00	0.00	4.48	0.3

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03-210-5013	INSURANCE - HEALTH	15,300.00	3,009.38	794.27	5.2
03-210-5015	CONTRIBUTION - 457	850.00	56.22	486.06	57.2
03-210-5313	COLLECTION EXPENSE	2,700.00	139.10	818.98	30.3
210 Sewer - Admin		107,350.00	9,227.15	63,514.91	
03-211-0000	SEWER - OPERATING	0.00	0.00	0.00	0.0
03-211-5000	SALARIES	202,000.00	51,258.96	185,261.65	91.7
03-211-5010	SOCIAL SECURITY	15,300.00	3,826.70	13,407.52	87.6
03-211-5011	PENSION	28,400.00	0.00	28,215.00	99.4
03-211-5012	WORKERS COMP	11,000.00	0.00	219.09	2.0
03-211-5013	INSURANCE - HEALTH	53,500.00	916.64	7,893.15	14.8
03-211-5015	CONTRIBUTION - 457	1,800.00	130.00	1,064.62	59.2
03-211-5100	INSURANCE - AUTO	1,700.00	129.93	1,039.44	61.1
03-211-5102	INSURANCE - GEN LIAB	750.00	72.33	578.65	77.2
03-211-5105	INSURANCE - PROPERTY	9,000.00	580.53	4,644.24	51.6
03-211-5150	TRAINING	1,000.00	0.00	79.85	8.0
03-211-5170	UNIFORMS	3,000.00	151.74	1,117.92	37.3
03-211-5180	SAFETY EQUIPMENT	1,000.00	0.00	1,085.57	108.6
03-211-5191	COMMUNICATIONS	2,400.00	160.65	1,223.34	51.0
03-211-5396	BAY RESTORATION FUND EXPENSE	0.00	0.00	76,495.62	0.0
03-211-5400	GAS, OIL, GREASE	10,000.00	818.99	6,262.97	62.6
03-211-5420	FLEET LEASE	21,000.00	1,701.50	13,637.52	64.9
03-211-5520	PUMPING STATION MAINTENANCE	6,000.00	0.00	1,295.00	21.6
03-211-5600	CORPORATE OVERHEAD	242,300.00	20,192.00	161,536.00	66.7
03-211-5761	SANITARY COMMISSION CHARGES	1,216,000.00	0.00	430,125.53	35.4
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800.00	2,929.05	8,787.15	74.5
03-211-5763	SEWER OPERATING EXPENSE	50,000.00	904.04	28,896.82	57.8
03-211-5764	SEWER PUMPING EXPENSE	9,000.00	349.08	6,650.32	73.9
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	50,000.00	0.00	2,459.50	4.9
211 Sewer - Operating		1,946,950.00	84,122.14	981,976.47	
CSO					
03-220-5391	INTEREST EXPENSE	3,025.00	0.00	8,724.10	288.4
03-220-5392	DEBT REDEMPTION	23,750.00	0.00	0.00	0.0
03-220-5800	CAPITAL OUTLAY	2,767,000.00	0.00	0.00	0.0
220 CSO		2,793,775.00	0.00	8,724.10	
SEWER FUND Expenditure Totals		4,848,075.00	93,349.29	1,054,215.48	
04-000-4000	WATER TAP SURCHARGE	652,000.00	56,290.44	527,856.98	81.0
04-000-4001	INTEREST EARNED SURCHARGE	3,000.00	201.32	1,556.57	51.9
04-000-4315	PROCEEDS FROM FUND BALANCE	120,000.00	0.00	0.00	0.0
04-000-4600	INTEREST INCOME	40,000.00	0.00	27,396.04	68.5
PINEY SURCHARGE FUND Revenue Totals		815,000.00	56,491.76	556,809.59	
WATER SURCHARGE					
04-200-5313	COLLECTION EXPENSE	2,200.00	111.28	655.17	29.8
04-200-5391	INTEREST EXPENSE	42,425.00	0.00	22,902.76	54.0
04-200-5392	DEBT REDEMPTION	421,675.00	0.00	0.00	0.0
04-200-5800	CAPITAL OUTLAY	172,000.00	0.00	0.00	0.0
04-200-5802	CAPITAL REPAIRS	45,000.00	4,327.00	71,251.15	158.3
PINEY SURCHARGE FUND Expenditure Totals		683,300.00	4,438.28	94,809.08	
05-000-4000	TRASH & GARBAGE CHARGES	534,600.00	44,994.96	367,458.92	68.7
05-000-4001	INTEREST EARNED - TRASH	3,000.00	282.98	2,167.87	72.3
05-000-4404	SUNDRY SALES	1,950.00	0.00	1,650.00	84.6
05-000-4600	INTEREST INCOME	3,500.00	0.00	2,326.08	66.5
GARBAGE FUND Revenue Totals		543,050.00	45,277.94	373,602.87	
GARBAGE ADMIN.					
05-230-5000	SALARIES	55,000.00	4,215.41	39,067.75	71.0
05-230-5010	SOCIAL SECURITY	4,100.00	302.11	2,809.86	68.5
05-230-5011	PENSION	6,400.00	0.00	6,366.00	99.5
05-230-5012	WORKERS COMP	800.00	0.00	4.48	0.6
05-230-5013	INSURANCE - HEALTH	12,200.00	2,323.96	615.84	5.1

**CITY OF FROSTBURG
FEBRUARY 2026 BUDGET REPORT**

Section 8, Item A.

Note: Audit adjustments for the year ended 06/30/25 are incomplete.

Account Id	Account Description	Budget	February 2026 Rev/Exp	YTD Rev/Expd	% of Budget Earned/Incurred
05-230-5015	CONTRIBUTION - 457	850.00	42.16	382.51	45.0
05-230-5313	COLLECTION EXPENSE	750.00	27.80	163.80	21.8
	230 Garbage Admin.	80,100.00	6,911.44	49,410.24	
	GARBAGE OPERATING				
05-232-5000	SALARIES	91,000.00	6,997.24	53,976.45	59.3
05-232-5010	SOCIAL SECURITY	6,900.00	526.26	4,029.32	58.4
05-232-5011	PENSION	10,900.00	0.00	10,532.00	96.6
05-232-5012	WORKERS COMP	4,400.00	0.00	119.51	2.7
05-232-5013	INSURANCE - HEALTH	34,400.00	(281.61)	660.14	1.9
05-232-5015	CONTRIBUTION - 457	750.00	25.14	62.85	8.4
05-232-5100	INSURANCE - AUTO	2,600.00	196.24	1,569.92	60.4
05-232-5102	INSURANCE - GEN LIAB	400.00	43.08	344.65	86.2
05-232-5105	INSURANCE - PROPERTY	5,900.00	382.68	3,061.44	51.9
05-232-5170	UNIFORMS	3,000.00	151.74	906.77	30.2
05-232-5180	SAFETY EQUIPMENT	1,000.00	0.00	542.46	54.3
05-232-5210	OFFICE SUPPLIES	1,000.00	558.66	788.56	78.9
05-232-5400	GAS, OIL, GREASE	14,000.00	2,345.60	7,454.37	53.3
05-232-5600	CORPORATE OVERHEAD	24,500.00	2,042.00	16,336.00	66.7
05-232-5770	ASH DUMPSTER	8,500.00	0.00	0.00	0.0
05-232-5771	BULK CLEANUP EXPENSE	10,000.00	0.00	0.00	0.0
05-232-5772	LANDFILL CHARGES	130,000.00	9,440.74	87,449.17	67.3
05-232-5773	SANITATION OPERATING EXPENSE	60,000.00	0.00	9,625.22	16.0
05-232-5774	YARD WASTE COMPOSTING	1,500.00	0.00	0.00	0.0
	232 Garbage Operating	410,750.00	22,427.77	197,458.83	
	GARBAGE FUND Expenditure Totals	490,850.00	29,339.21	246,869.07	
07-000-4600	INTEREST INCOME	0.00	2.68	21.97	0.0
	COMM DEVELOPMENT SPECIAL PROJECTS FUND	0.00	2.68	21.97	
08-000-4600	INTEREST INCOME	0.00	3.01	25.67	0.0
08-000-4800	OPIOID SETTLEMENT RECEIPTS	0.00	0.00	4,063.24	0.0
	OPIOID SETTLEMENT FUND Revenue Totals	0.00	3.01	4,088.91	

CITY OF FROSTBURG
MONTHLY REPORT - TAXES
FOR THE MONTH ENDING FEBRUARY 28, 2026

Tax Type - Year	Principal		Receipts		Abatements/ Adjustments	Principal	
	Receivable at 01/31/26	Billings	Principal	Interest		Receivable at 02/28/26	
Real Estate - 20/21	\$ 237.32	\$ -	\$ -	\$ -	\$ -	\$ 237.32	
Real Estate - 21/22	244.30	-	-	-	-	244.30	
Real Estate - 22/23	244.30	-	-	-	-	244.30	
Real Estate - 23/24	27,763.67	-	1,218.72	507.40	-	26,544.95	
Real Estate - 24/25	93,107.42	-	2,166.13	483.09	-	90,941.29	
Real Estate - 25/26	350,526.51	-	20,652.58	1,275.28	-	329,873.93	
Real Estate - overpayments	(5,239.88)	-	(142.93)	-	-	(5,096.95)	
Real Estate Total	\$ 466,883.64	\$ -	\$ 23,894.50	\$ 2,265.77	\$ -	\$ 442,989.14	
Personal Prop - 23/24	\$ 1,402.28	\$ -	\$ -	\$ -	\$ -	\$ 1,402.28	
Personal Prop - 24/25	1,651.05	-	-	-	-	1,651.05	
Personal Prop - 25/26	642.30	-	-	-	-	642.30	
Personal Property	\$ 3,695.63	\$ -	\$ -	\$ -	\$ -	\$ 3,695.63	
Public Utility - 25/26	\$ 110,242.80	\$ -	\$ -	\$ -	\$ -	\$ 110,242.80	
Corporation - 21/22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Corporation - 22/23	3,489.06	-	-	-	-	3,489.06	
Corporation - 23/24	7,933.80	-	-	-	-	7,933.80	
Corporation - 24/25	10,115.77	-	232.35	55.84	-	9,883.42	
Corporation - 25/26	32,124.03	-	3,189.00	73.57	-	28,935.03	
Corporation - overpayments	(1.76)	-	-	-	-	(1.76)	
Corporation Total	\$ 53,660.90	\$ -	\$ 3,421.35	\$ 129.41	\$ -	\$ 50,239.55	
Total	\$ 634,482.97	\$ -	\$ 27,315.85	\$ 2,395.18	\$ -	\$ 607,167.12	

**CITY OF FROSTBURG
DRAFT FY27 BUDGET
CONDENSED SUMMARY BY FUND AND DEPARTMENT**

	DRAFT FY27 BUDGET			AMENDED FY26 BUDGET		
	Revenue	Expense	Net Income (Loss)	Revenue	Expense	Net Income (Loss)
Corporate Fund						
Executive		\$ 79,050		\$ 78,275		
Administration		831,250		3,118,550		
Finance		252,975		227,175		
Community Development		224,925		234,300		
Code Enforcement		191,200		173,950		
Public Works Administration		183,960		165,550		
Public Safety		2,832,595		2,567,525		
Street		1,824,950		2,103,300		
Recreation		824,225		964,660		
Total Corporate Fund	\$ 8,364,930	\$ 7,245,130	\$ 1,119,800	\$ 9,563,275	\$ 9,633,285	\$ (70,010)
Water						
Administration		\$ 256,650		\$ 234,050		
Filtration		803,400		802,600		
Supply		108,900		103,000		
Distribution		878,750		704,800		
Total Water Fund	\$ 1,710,100	\$ 2,047,700	\$ (337,600)	\$ 1,844,450	\$ 1,844,450	\$ -
Sewer						
Administration		\$ 109,050		\$ 107,350		
Operating		1,922,100		1,946,950		
Sewer subtotal	1,859,500	2,031,150	(171,650)	1,854,275	2,054,300	(200,025)
CSO subtotal	2,409,800	3,526,810	(1,117,010)	2,993,800	2,793,775	200,025
Total Sewer Fund	\$ 4,269,300	\$ 5,557,960	\$ (1,288,660)	\$ 4,848,075	\$ 4,848,075	\$ -
Total Piney Surcharge	\$ 714,500	\$ 684,730	\$ 29,770	\$ 815,000	\$ 683,300	\$ 131,700
Garbage						
Administration		\$ 80,950		\$ 80,100		
Operating		430,650		410,750		
Total Garbage Fund	\$ 548,750	\$ 511,600	\$ 37,150	\$ 543,050	\$ 490,850	\$ 52,200
Opioid Settlement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Total	\$ 15,607,580	\$ 16,047,120	\$ (439,540)	\$ 17,613,850	\$ 17,499,960	\$ 113,890

Account Number	Account Description	26/27 DRAFT BUDGET	2026 A Budget
01-000-4000	TAXES-REAL ESTATE	3,240,000.00	3,080,000.00
01-000-4001	PERSONAL PROPERTY TAXES	6,000.00	6,000.00
01-000-4002	PUBLIC UTILITY TAXES	220,000.00	220,000.00
01-000-4003	CORPORATION TAXES	85,000.00	85,000.00
01-000-4004	PRIOR YEAR TAXES	1,000.00	1,000.00
01-000-4005	TRAILER TAX	1,680.00	1,600.00
01-000-4010	INTEREST ON TAXES	35,000.00	35,000.00
01-000-4011	TAX CREDITS	0.00	-30,000.00
01-000-4012	TAX ABATEMENTS	-3,000.00	-3,000.00
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	0.00	16,000.00
01-000-4020	MARYLAND INCOME TAXES	700,000.00	700,000.00
01-000-4021	ADMISSION TAXES	15,000.00	18,000.00
01-000-4022	HOTEL MOTEL TAX	155,000.00	150,000.00
01-000-4023	HIGHWAY USE TAX	569,000.00	550,000.00
01-000-4024	COAL TAX	2,500.00	2,600.00
01-000-4025	HOUSING AUTHORITY	12,000.00	12,000.00
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900.00	3,900.00
01-000-4031	LIQUOR LICENSES	10,000.00	10,000.00
01-000-4032	TRADERS LICENSES	10,000.00	10,000.00
01-000-4040	POLICE GRANTS	40,000.00	40,000.00
01-000-4041	PARKING REVENUE	500.00	700.00
01-000-4043	POLICE PROTECTION GRANTS	100,000.00	120,000.00
01-000-4045	FINES & FORFEITURES	4,500.00	4,500.00
01-000-4047	FROSTBURG STATE UNIV - MOU	100,000.00	10,000.00
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000.00	30,000.00
01-000-4050	PERMITS, PLANNING, ETC	2,500.00	2,500.00
01-000-4051	BUILDING PERMITS	3,000.00	3,000.00
01-000-4052	RENTAL REGISTRATION	93,750.00	75,000.00
01-000-4054	CONSTRUCTION INSPECTIONS	30,000.00	28,000.00
01-000-4055	CODE ENFORCEMENT CITATIONS	3,000.00	1,250.00
01-000-4056	COMM DEV GRANT REVENUE	65,000.00	110,000.00
01-000-4060	SWIMMING POOL	65,000.00	65,000.00
01-000-4062	DAY CAMP REGISTRATIONS	18,000.00	18,000.00
01-000-4063	RECREATION ACTIVITIES	22,000.00	22,000.00
01-000-4200	OPERATING TRANSFER - WATER FUND	147,200.00	126,300.00
01-000-4201	OPERATING TRANSFER - SEWER FUND	299,500.00	242,300.00
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	27,600.00	24,500.00
01-000-4250	NSF FEES	1,500.00	0.00
01-000-4301	RENTS	111,000.00	111,000.00
01-000-4302	HRD APPROPRIATION	10,800.00	10,700.00
01-000-4303	FRANCHISES - GAS, TV, ETC	68,000.00	68,000.00
01-000-4304	MISCELLANEOUS REVENUE	4,000.00	4,000.00
01-000-4306	PROJECT REIMBURSEMENT	1,500,000.00	2,169,000.00
01-000-4315	PROCEEDS FROM FUND BALANCE	0.00	268,425.00
01-000-4317	SPECIAL REVENUE	60,000.00	666,000.00
01-000-4600	INTEREST INCOME	495,000.00	475,000.00
TOTAL CORPORATE FUND REVENUES		8,364,930.00	9,563,275.00

02-000-4000	WATER SERVICE REVENUE	1,670,000.00	1,623,750.00
02-000-4001	INTEREST EARNED - WATER	3,000.00	3,600.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 A Budget
02-000-4015	SERVLIN FEES BILLED	0.00	0.00
02-000-4315	PROCEEDS FROM FUND BALANCE	0.00	180,000.00
02-000-4402	SALE OF METERS	5,000.00	5,000.00
02-000-4403	TAPPING FEES	5,600.00	5,600.00
02-000-4404	SUNDRY SALES	2,500.00	2,500.00
02-000-4600	INTEREST INCOME	24,000.00	24,000.00
TOTAL WATER FUND REVENUES		1,710,100.00	1,844,450.00
03-000-4000	SEWER CHARGES	1,805,000.00	1,799,000.00
03-000-4001	INTEREST EARNED - SEWER	3,500.00	4,275.00
03-000-4315	PROCEEDS FROM FUND BALANCE	0.00	0.00
03-000-4317	SPECIAL REVENUE	0.00	0.00
03-000-4404	SUNDRY SALES	1,500.00	1,500.00
03-000-4501	BAY RESTORATION FUND REVENUE	0.00	0.00
03-000-4503	SEWER TAP FEES	5,500.00	5,500.00
03-000-4600	INTEREST INCOME	44,000.00	44,000.00
TOTAL SEWER FUND REVENUES		1,859,500.00	1,854,275.00
03-220-4317	SPECIAL REVENUE	0.00	150,000.00
03-220-4520	CSO SURCHARGE REVENUE	408,000.00	401,000.00
03-220-4521	INTEREST EARNED - CSO SURCHARGE	1,800.00	1,800.00
03-220-4530	PROJECT REIMBURSEMENTS	2,000,000.00	1,489,000.00
03-220-4540	PROCEEDS OF DEBT	0.00	952,000.00
TOTAL CSO FUND REVENUES		2,409,800.00	2,993,800.00
TOTAL SEWER REVENUES		4,269,300.00	4,848,075.00
04-000-4000	WATER TAP SURCHARGE	672,000.00	652,000.00
04-000-4001	INTEREST EARNED SURCHARGE	2,500.00	3,000.00
04-000-4005	PROJECT REIMBURSEMENTS	0.00	120,000.00
04-000-4315	PROCEEDS FROM FUND BALANCE	0.00	0.00
04-000-4600	INTEREST INCOME	40,000.00	40,000.00
TOTAL WATER SURCHARGE FUND REVENUES		714,500.00	815,000.00
05-000-4000	TRASH & GARBAGE CHARGES	540,000.00	534,600.00
05-000-4001	INTEREST EARNED - TRASH	3,300.00	3,000.00
05-000-4315	PROCEEDS FROM FUND BALANCE	0.00	0.00
05-000-4404	SUNDRY SALES	1,950.00	1,950.00
05-000-4600	INTEREST INCOME	3,500.00	3,500.00
TOTAL GARBAGE FUND REVENUES		548,750.00	543,050.00
Grand Totals		15,607,580.00	17,613,850.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
	EXECUTIVE		
01-100-5000	SALARIES	22,200.00	22,200.00
01-100-5010	SOCIAL SECURITY	1,700.00	1,700.00
01-100-5012	WORKERS COMP	150.00	175.00
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000.00	6,000.00
01-100-5104	INSURANCE - PUBLIC OFFICIALS	10,500.00	9,700.00
01-100-5150	TRAINING	3,500.00	2,800.00
01-100-5160	TRAVEL	5,000.00	5,700.00
01-100-5185	PROFESSIONAL FEES	30,000.00	30,000.00
	Totals	79,050.00	78,275.00
	ADMINISTRATIVE		
01-110-5000	SALARIES	177,500.00	175,800.00
01-110-5010	SOCIAL SECURITY	13,600.00	13,400.00
01-110-5011	PENSION	22,000.00	21,100.00
01-110-5012	WORKERS COMP	450.00	600.00
01-110-5013	INSURANCE - HEALTH	30,600.00	34,600.00
01-110-5014	INSURANCE - HEALTH RETIREE	17,300.00	30,600.00
01-110-5015	CONTRIBUTION - 457	2,000.00	2,000.00
01-110-5030	EMPLOYEE WELLNESS	8,500.00	7,500.00
01-110-5050	RESERVE FOR CONTINGENCIES	0.00	10,000.00
01-110-5102	INSURANCE - GEN LIAB	200.00	150.00
01-110-5105	INSURANCE - PROPERTY	10,000.00	12,000.00
01-110-5106	INSURANCE - AD&D AND LIFE	4,500.00	4,500.00
01-110-5111	CONTRIBUTIONS - TOURISM	143,000.00	120,000.00
01-110-5150	TRAINING	2,500.00	1,200.00
01-110-5160	TRAVEL	3,000.00	1,800.00
01-110-5185	PROFESSIONAL FEES	1,100.00	1,100.00
01-110-5191	COMMUNICATIONS	12,000.00	12,000.00
01-110-5200	ADVERTISING	6,400.00	6,400.00
01-110-5205	LEGAL	45,000.00	42,500.00
01-110-5207	PENSION ADMINISTRATIVE FEE	0.00	7,800.00
01-110-5210	OFFICE SUPPLIES	11,000.00	11,000.00
01-110-5220	POSTAGE	28,000.00	28,000.00
01-110-5230	COMPUTER EXPENSE	14,000.00	14,000.00
01-110-5232	IT LICENSING AND FEES	40,500.00	40,500.00
01-110-5235	DIGITAL ENGAGEMENT	29,000.00	29,000.00
01-110-5301	ELECTION	0.00	12,000.00
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,800.00	154,700.00
01-110-5500	BUILDING - ARMORY	12,000.00	12,000.00
01-110-5502	BUILDING MAINTENANCE	26,000.00	26,000.00
01-110-5550	UTILITIES - BUILDING	16,000.00	16,000.00
01-110-5700	BANK FEES	300.00	300.00
01-110-5807	CAPITAL OUTLAY	0.00	2,270,000.00
	Totals	831,250.00	3,118,550.00
	FINANCE		
01-120-5000	SALARIES	84,500.00	82,000.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
01-120-5010	SOCIAL SECURITY	6,500.00	6,200.00
01-120-5011	PENSION	10,500.00	9,700.00
01-120-5012	WORKERS COMP	225.00	200.00
01-120-5013	INSURANCE - HEALTH	9,600.00	13,000.00
01-120-5015	CONTRIBUTION - 457	650.00	625.00
01-120-5102	INSURANCE - GEN LIAB	200.00	150.00
01-120-5105	INSURANCE - PROPERTY	4,000.00	4,500.00
01-120-5150	TRAINING	1,000.00	1,000.00
01-120-5160	TRAVEL	1,500.00	0.00
01-120-5185	PROFESSIONAL FEES	1,000.00	1,000.00
01-120-5310	AUDITING	95,000.00	85,000.00
01-120-5311	ACTUARIAL STUDY	7,000.00	6,500.00
01-120-5313	TAX COLLECTION	1,300.00	1,300.00
01-120-5810	RETSA OBLIGATION	30,000.00	16,000.00
Totals		252,975.00	227,175.00
COMMUNITY DEV			
01-130-5000	SALARIES	121,750.00	128,500.00
01-130-5010	SOCIAL SECURITY	10,000.00	9,800.00
01-130-5011	PENSION	15,500.00	15,400.00
01-130-5012	WORKERS COMP	325.00	350.00
01-130-5013	INSURANCE - HEALTH	22,500.00	26,700.00
01-130-5015	CONTRIBUTION - 457	1,500.00	1,500.00
01-130-5102	INSURANCE - GEN LIAB	200.00	150.00
01-130-5105	INSURANCE - PROPERTY	5,000.00	4,500.00
01-130-5150	TRAINING	750.00	750.00
01-130-5160	TRAVEL	900.00	900.00
01-130-5185	PROFESSIONAL FEES	750.00	750.00
01-130-5320	ECONOMIC DEVELOPMENT	8,000.00	8,000.00
01-130-5322	PLANNING	15,000.00	15,000.00
01-130-5323	PUBLIC ART	2,000.00	2,000.00
01-130-5401	AUTO EXPENSE	750.00	0.00
01-130-5822	SPECIAL PROJECTS	20,000.00	20,000.00
Totals		224,925.00	234,300.00
CODE ENFORCEMENT			
01-140-5000	SALARIES	81,000.00	81,000.00
01-140-5010	SOCIAL SECURITY	6,200.00	6,200.00
01-140-5011	PENSION	10,250.00	9,800.00
01-140-5012	WORKERS COMP	2,650.00	2,400.00
01-140-5013	INSURANCE - HEALTH	19,700.00	26,700.00
01-140-5015	CONTRIBUTION - 457	750.00	750.00
01-140-5100	INSURANCE - AUTO	850.00	850.00
01-140-5102	INSURANCE - GEN LIAB	200.00	150.00
01-140-5105	INSURANCE - PROPERTY	4,000.00	4,500.00
01-140-5150	TRAINING	500.00	500.00
01-140-5160	TRAVEL	500.00	500.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
01-140-5185	PROFESSIONAL FEES	400.00	400.00
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	37,700.00	13,700.00
01-140-5330	CODE ENFORCEMENT	5,000.00	5,000.00
01-140-5331	CONSTRUCTION INSPECT	20,000.00	20,000.00
01-140-5332	RENTAL INSPECTION	1,000.00	1,000.00
01-140-5401	AUTO EXPENSE	500.00	500.00
	Totals	191,200.00	173,950.00
	PUBLIC WORKS ADMIN		
01-150-5000	SALARIES	101,000.00	82,500.00
01-150-5010	SOCIAL SECURITY	7,750.00	6,600.00
01-150-5011	PENSION	12,000.00	9,800.00
01-150-5012	WORKERS COMP	2,000.00	1,800.00
01-150-5013	INSURANCE - HEALTH	15,200.00	20,600.00
01-150-5015	CONTRIBUTION - 457	1,010.00	800.00
01-150-5100	INSURANCE - AUTO	850.00	850.00
01-150-5102	INSURANCE - GEN LIAB	200.00	150.00
01-150-5105	INSURANCE - PROPERTY	2,500.00	3,000.00
01-150-5150	TRAINING	2,750.00	1,750.00
01-150-5160	TRAVEL	2,000.00	1,000.00
01-150-5185	PROFESSIONAL FEES	2,100.00	2,100.00
01-150-5193	ONE CALL CONCEPTS	2,200.00	2,200.00
01-150-5340	ENGINEERING EQUIPMENT	3,000.00	3,000.00
01-150-5341	MAPPING SUPPLIES	8,000.00	8,000.00
01-150-5342	PUBLIC WORKS	7,400.00	7,400.00
01-150-5400	GAS, OIL, GREASE	3,000.00	3,000.00
01-150-5420	FLEET LEASE	11,000.00	11,000.00
	Totals	183,960.00	165,550.00
	PUBLIC SAFETY		
01-160-5000	SALARIES	1,295,400.00	1,152,300.00
01-160-5002	SALARIES - POLICE GRANTS	40,000.00	40,000.00
01-160-5003	COURT TIME	13,000.00	13,000.00
01-160-5010	SOCIAL SECURITY	104,000.00	91,000.00
01-160-5011	PENSION	443,000.00	347,000.00
01-160-5012	WORKERS COMP	75,000.00	72,000.00
01-160-5013	INSURANCE - HEALTH	191,500.00	259,700.00
01-160-5015	CONTRIBUTION - 457	7,500.00	7,500.00
01-160-5100	INSURANCE - AUTO	9,600.00	9,600.00
01-160-5102	INSURANCE - GEN LIAB	1,600.00	1,300.00
01-160-5103	INSURANCE - POLICE PROFESSIONAL	10,500.00	12,000.00
01-160-5105	INSURANCE - PROPERTY	5,500.00	6,900.00
01-160-5150	TRAINING	35,000.00	35,000.00
01-160-5170	UNIFORMS	13,000.00	13,000.00
01-160-5180	SAFETY EQUIPMENT	1,200.00	1,200.00
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500.00	18,500.00
01-160-5191	COMMUNICATIONS	30,500.00	30,500.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
01-160-5206	C3I CLERICAL SUPPORT	6,000.00	6,000.00
01-160-5210	OFFICE SUPPLIES	5,000.00	5,000.00
01-160-5230	COMPUTER EXPENSE	8,500.00	8,500.00
01-160-5350	FSU MOU	10,000.00	10,000.00
01-160-5380	POLICE REFORM	31,000.00	31,000.00
01-160-5390	MISCELLANEOUS EXPENSE	4,000.00	4,000.00
01-160-5400	GAS, OIL, GREASE	30,000.00	30,000.00
01-160-5401	AUTO EXPENSE	18,000.00	18,000.00
01-160-5420	FLEET LEASE	124,100.00	61,000.00
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000.00	4,000.00
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000.00	10,000.00
01-160-5851	FIRE DEPT APPROPRIATION	287,195.00	269,525.00
	Totals	2,832,595.00	2,567,525.00
	PUBLIC WORKS - STREET		
01-170-5000	SALARIES	356,000.00	340,000.00
01-170-5010	SOCIAL SECURITY	27,500.00	26,000.00
01-170-5011	PENSION	44,500.00	40,800.00
01-170-5012	WORKERS COMP	19,000.00	18,000.00
01-170-5013	INSURANCE - HEALTH	73,200.00	99,300.00
01-170-5015	CONTRIBUTION - 457	2,000.00	1,500.00
01-170-5018	UNEMPLOYMENT	0.00	200.00
01-170-5100	INSURANCE - AUTO	11,500.00	11,500.00
01-170-5102	INSURANCE - GEN LIAB	750.00	600.00
01-170-5105	INSURANCE - PROPERTY	10,500.00	12,900.00
01-170-5150	TRAINING	5,000.00	5,000.00
01-170-5170	UNIFORMS	8,000.00	8,000.00
01-170-5180	SAFETY EQUIPMENT	7,000.00	7,000.00
01-170-5191	COMMUNICATIONS	15,000.00	15,000.00
01-170-5210	OFFICE SUPPLIES	2,000.00	1,500.00
01-170-5400	GAS, OIL, GREASE	30,000.00	30,000.00
01-170-5420	FLEET LEASE	81,000.00	51,000.00
01-170-5550	UTILITIES - BUILDING	7,000.00	7,000.00
01-170-5711	SALT & ABRASIVES	175,000.00	150,000.00
01-170-5712	SIGN MAINTENANCE	15,000.00	15,000.00
01-170-5713	STREET EQUIPMENT MAINTENANCE	120,000.00	120,000.00
01-170-5714	STREET LIGHTING	100,000.00	100,000.00
01-170-5715	STREET MAINTENANCE REPAIRS	100,000.00	136,000.00
01-170-5716	STREET SHOP EQUIPMENT	85,000.00	70,000.00
01-170-5717	STREET LIGHTING REPAIRS	50,000.00	48,500.00
	TREE REMOVAL	5,500.00	
01-170-5800	CAPITAL OUTLAY	270,000.00	596,000.00
01-170-5861	STREET PAVING	200,000.00	150,000.00
01-170-5865	PARKING LOT MAINTENANCE	10,000.00	42,500.00
	Totals	1,824,950.00	2,103,300.00
	RECREATION		

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
01-180-5000	SALARIES	317,500.00	305,000.00
01-180-5010	SOCIAL SECURITY	24,500.00	23,200.00
01-180-5011	PENSION	34,500.00	33,100.00
01-180-5012	WORKERS COMP	16,800.00	16,100.00
01-180-5013	INSURANCE - HEALTH	67,600.00	91,700.00
01-180-5015	CONTRIBUTION - 457	1,750.00	1,750.00
01-180-5100	INSURANCE - AUTO	2,900.00	2,900.00
01-180-5102	INSURANCE - GEN LIAB	750.00	600.00
01-180-5105	INSURANCE - PROPERTY	14,000.00	17,600.00
01-180-5150	TRAINING	300.00	300.00
01-180-5160	TRAVEL	750.00	750.00
01-180-5170	UNIFORMS	5,000.00	5,000.00
01-180-5180	SAFETY EQUIPMENT	500.00	500.00
01-180-5400	GAS, OIL, GREASE	9,000.00	10,000.00
01-180-5420	FLEET LEASE	23,000.00	23,000.00
01-180-5503	ARMORY EXPENSE - GYM	8,000.00	9,000.00
01-180-5504	COMMUNITY CENTER	18,000.00	18,000.00
01-180-5510	CITY PLACE	13,000.00	13,000.00
01-180-5550	UTILITIES	8,000.00	9,000.00
01-180-5720	BEAUTIFY THE BURG EXPENSE	1,500.00	1,500.00
01-180-5721	REC EQUIPMENT MAINTENANCE	13,000.00	13,000.00
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000.00	5,000.00
01-180-5723	REC PARK MAINTENANCE EXPENSE	58,000.00	58,000.00
01-180-5724	STREET TREE MAINTENANCE	7,500.00	7,500.00
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000.00	2,000.00
01-180-5726	RECREATIONAL PROGRAMS	11,500.00	11,500.00
01-180-5727	AMUSEMENT PARK TICKETS	0.00	0.00
01-180-5772	TRASH REMOVAL	12,000.00	12,000.00
?	Rec Financial Software	?	
?	City Place Free Produce	2,500.00	
?	Child Care Center	?	
?	New Bobcat - Escrow acct	30,000.00	
01-180-5800	CAPITAL OUTLAY	0.00	55,000.00
	Totals	676,350.00	746,000.00
	RECREATION-POOL		
01-181-5000	SALARIES	72,000.00	72,000.00
01-181-5010	SOCIAL SECURITY	5,500.00	5,500.00
01-181-5012	WORKERS COMP	3,825.00	3,800.00
01-181-5018	UNEMPLOYMENT	200.00	200.00
01-181-5507	POOL OPERATING	39,000.00	39,000.00
	Totals	120,525.00	190,510.34
	RECREATION - DAY CAMP		
01-182-5000	SALARIES	24,000.00	24,000.00
01-182-5010	SOCIAL SECURITY	1,850.00	1,850.00
01-182-5012	WORKERS COMP	1,300.00	1,300.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
01-182-5018	UNEMPLOYMENT	200.00	200.00
01-182-5507	DAY CAMP OPERATIONS	0.00	800.00
	Totals	27,350.00	28,150.00
	WATER - ADMIN		
02-190-5000	SALARIES	77,000.00	73,000.00
02-190-5010	SOCIAL SECURITY	6,000.00	5,500.00
02-190-5011	PENSION	9,700.00	8,700.00
02-190-5012	WORKERS COMP	1,450.00	1,300.00
02-190-5013	INSURANCE - HEALTH	11,300.00	15,300.00
02-190-5015	CONTRIBUTION - 457	900.00	850.00
02-190-5313	COLLECTION EXPENSE	2,200.00	2,200.00
02-190-5320	SERVLIN FEES REMITTED	0.00	0.00
02-190-5370	FMHA BOND	900.00	900.00
02-190-5600	CORPORATE OVERHEAD	147,200.00	126,300.00
	Totals	256,650.00	234,050.00
	WATER - FILTRATION		
02-192-5102	INSURANCE - GEN LIAB	1,800.00	1,400.00
02-192-5105	INSURANCE - PROPERTY	25,600.00	25,400.00
02-192-5106	INSURANCE - BOILER & MACHINERY	5,000.00	10,800.00
02-192-5521	PUMPING SYSTEM EXPENSE	95,000.00	95,000.00
02-192-5522	PURIFICATION PLANT MAINTENANCE	50,000.00	50,000.00
02-192-5710	FILTRATION CONTRACT PAYMENT	620,000.00	620,000.00
02-192-5800	FILTRATION CAPITAL OUTLAY	6,000.00	0.00
	Totals	803,400.00	802,600.00
	WATER - SUPPLY		
02-194-5000	SALARIES	35,000.00	34,500.00
02-194-5010	SOCIAL SECURITY	2,700.00	2,600.00
02-194-5011	PENSION	4,350.00	4,100.00
02-194-5012	WORKERS COMP	1,750.00	1,700.00
02-194-5015	CONTRIBUTION - 457	100.00	100.00
02-194-5506	HYDRO FACILITY EXPENSE	5,000.00	5,000.00
02-194-5550	UTILITIES / WATER SUPPLY	5,000.00	5,000.00
02-194-5730	WATER SUPPLY EXPENSE	50,000.00	50,000.00
02-194-5800	WATER SUPPLY CAPITAL OUTLAY	5,000.00	0.00
	Totals	108,900.00	103,000.00
	WATER - DISTRIBUTION		
02-196-5000	SALARIES	269,000.00	273,000.00
02-196-5010	SOCIAL SECURITY	20,750.00	20,800.00
02-196-5011	PENSION	30,000.00	27,000.00
02-196-5012	WORKERS COMP	13,100.00	13,300.00
02-196-5013	INSURANCE - HEALTH	56,300.00	76,400.00
02-196-5015	CONTRIBUTION - 457	1,000.00	1,000.00
02-196-5100	INSURANCE - AUTO	4,600.00	4,600.00
02-196-5102	INSURANCE - GEN LIAB	1,800.00	1,400.00
02-196-5105	INSURANCE - PROPERTY	6,600.00	6,400.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
02-196-5150	TRAINING	2,000.00	2,000.00
02-196-5170	UNIFORMS	4,000.00	4,000.00
02-196-5180	SAFETY EQUIPMENT	6,600.00	6,600.00
02-196-5191	COMMUNICATIONS	13,000.00	13,000.00
02-196-5210	OFFICE SUPPLIES	1,000.00	1,000.00
02-196-5390	MISCELLANEOUS EXPENSE	1,000.00	1,000.00
02-196-5400	GAS, OIL, GREASE	17,000.00	17,000.00
02-196-5420	FLEET LEASE	39,500.00	33,000.00
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	15,000.00	12,500.00
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000.00	5,000.00
02-196-5700	DISTRIBUTION EXPENSE	70,000.00	61,800.00
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000.00	11,000.00
02-196-5702	EQUIPMENT MAINTENANCE	12,000.00	8,000.00
02-196-5703	FIRE HYDRANTS EXPENSE	3,500.00	5,000.00
02-196-5704	TRANSMISSION MAINS EXPENSE	95,000.00	80,000.00
02-196-5740	METERS EXPENSE	30,000.00	20,000.00
02-196-5800	CAPITAL OUTLAY	150,000.00	0.00
Totals		878,750.00	704,800.00
SEWER - ADMIN			
03-210-5000	SALARIES	77,000.00	73,000.00
03-210-5010	SOCIAL SECURITY	6,000.00	5,500.00
03-210-5011	PENSION	9,700.00	8,700.00
03-210-5012	WORKERS COMP	1,450.00	1,300.00
03-210-5013	INSURANCE - HEALTH	11,300.00	15,300.00
03-210-5015	CONTRIBUTION - 457	900.00	850.00
03-210-5313	COLLECTION EXPENSE	2,700.00	2,700.00
Totals		109,050.00	107,350.00
SEWER - OPERATING			
03-211-5000	SALARIES	195,500.00	202,000.00
03-211-5010	SOCIAL SECURITY	15,000.00	15,300.00
03-211-5011	PENSION	30,000.00	28,400.00
03-211-5012	WORKERS COMP	9,600.00	11,000.00
03-211-5013	INSURANCE - HEALTH	39,400.00	53,500.00
03-211-5015	CONTRIBUTION - 457	1,800.00	1,800.00
03-211-5100	INSURANCE - AUTO	1,700.00	1,700.00
03-211-5102	INSURANCE - GEN LIAB	900.00	750.00
03-211-5105	INSURANCE - PROPERTY	2,000.00	9,000.00
03-211-5150	TRAINING	1,000.00	1,000.00
03-211-5170	UNIFORMS	3,000.00	3,000.00
03-211-5180	SAFETY EQUIPMENT	1,500.00	1,000.00
03-211-5191	COMMUNICATIONS	2,400.00	2,400.00
03-211-5400	GAS, OIL, GREASE	10,000.00	10,000.00
03-211-5420	FLEET LEASE	21,000.00	21,000.00
03-211-5520	PUMPING STATION MAINTENANCE	6,000.00	6,000.00
03-211-5600	CORPORATE OVERHEAD	299,500.00	242,300.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
03-211-5761	SANITARY COMMISSION CHARGES	1,160,000.00	1,216,000.00
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800.00	11,800.00
03-211-5763	SEWER OPERATING EXPENSE	50,000.00	50,000.00
03-211-5764	SEWER PUMPING EXPENSE	10,000.00	9,000.00
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	50,000.00	50,000.00
Totals		1,922,100.00	1,946,950.00
CSO			
03-220-5391	INTEREST EXPENSE	2,810.00	3,025.00
03-220-5392	DEBT REDEMPTION	24,000.00	23,750.00
03-220-5800	CAPITAL OUTLAY	3,500,000.00	2,767,000.00
Totals		3,526,810.00	2,793,775.00
WATER SURCHARGE			
04-200-5313	COLLECTION EXPENSE	2,200.00	2,200.00
04-200-5391	INTEREST EXPENSE	33,280.00	42,425.00
04-200-5392	DEBT REDEMPTION	432,250.00	421,675.00
04-200-5800	CAPITAL OUTLAY	172,000.00	172,000.00
04-200-5802	CAPITAL REPAIRS	45,000.00	45,000.00
Totals		684,730.00	683,300.00
GARBAGE ADMIN.			
05-230-5000	SALARIES	57,750.00	55,000.00
05-230-5010	SOCIAL SECURITY	4,450.00	4,100.00
05-230-5011	PENSION	7,200.00	6,400.00
05-230-5012	WORKERS COMP	900.00	800.00
05-230-5013	INSURANCE - HEALTH	9,000.00	12,200.00
05-230-5015	CONTRIBUTION - 457	900.00	850.00
05-230-5313	COLLECTION EXPENSE	750.00	750.00
Totals		80,950.00	80,100.00
GARBAGE OPERATING			
05-232-5000	SALARIES	95,250.00	91,000.00
05-232-5010	SOCIAL SECURITY	7,300.00	6,900.00
05-232-5011	PENSION	12,000.00	10,900.00
05-232-5012	WORKERS COMP	4,700.00	4,400.00
05-232-5013	INSURANCE - HEALTH	25,400.00	34,400.00
05-232-5015	CONTRIBUTION - 457	750.00	750.00
05-232-5100	INSURANCE - AUTO	2,600.00	2,600.00
05-232-5102	INSURANCE - GEN LIAB	550.00	400.00
05-232-5105	INSURANCE - PROPERTY	5,000.00	5,900.00
05-232-5170	UNIFORMS	3,000.00	3,000.00
05-232-5180	SAFETY EQUIPMENT	1,500.00	1,000.00
05-232-5210	OFFICE SUPPLIES	1,000.00	1,000.00
05-232-5400	GAS, OIL, GREASE	14,000.00	14,000.00
05-232-5600	CORPORATE OVERHEAD	27,600.00	24,500.00
05-232-5770	ASH DUMPSTER	0.00	8,500.00
05-232-5771	BULK CLEANUP EXPENSE	10,000.00	10,000.00
05-232-5772	LANDFILL CHARGES	150,000.00	130,000.00

Account Number	Account Description	26/27 DRAFT BUDGET	2026 Amended budget
05-232-5773	SANITATION OPERATING EXPENSE	60,000.00	60,000.00
05-232-5774	YARD WASTE COMPOSTING	1,500.00	1,500.00
05-232-5800	CAPITAL OUTLAY	8,500.00	0.00
Totals		430,650.00	410,750.00
Grand Totals		16,047,120.00	17,429,950.00

CITY OF FROSTBURG

Parks and Rec Monthly report

For the Month of February 2026

Submitted by: Gene Bittinger maintenance Supervisor

February 2 2026

Checked parks

Worked on the Food Pantry

Got equipment ready for street cleanup

February 3 2026

Checked parks

Worked on the Community Center doors

Worked in the Food Pantry

February 4 2026

Checked parks

Checked on buying bibs for the guys

Worked on the Food Pantry

February 5 2026

Checked parks

Welded on the Water Dept. dump truck

Worked on the Food Pantry

February 6 2026

Checked the parks

Worked on the Food Pantry

Checked lights at the new parking lot

February 9 2026

Checked parks

Salted and shoveled sidewalks

Got the Food Pantry ready got concrete

February 10 2026

Checked parks

Poured the floor in the Food Pantry

February 11 2026

Checked the parks

Worked on the Food Pantry

Helped the Water dept.

Worked on the water heater at the Day Car

February 12 2026

Checked the parks

Sealed the concrete in the Food Pantry

Ground the concrete at the rear Community Center door

Started cleaning out our upper shed

February 13 2026

Checked the parks

Started destroying old City Hall papers

February 17 2026

Checked parks

Finished destroying City Hall papers

Took mulch spreader back to Hoffman

Changed batteries in both generators

Worked on the Food Pantry

February 18 2026

Checked the parks

Took tables and chairs to the Lyric building

Formed for concrete at the Food Pantry

Welded table and chair racks for City Place

February 19 2026

Checked the parks

Checked the camera at field 8

Worked on the Food Pantry

Picked up supplies for the Food Pantry

February 20 2026

Checked the parks

Picked up tables and chairs from the Lyric building

Worked on the Food Pantry

Put snow plows on the trucks

February 23 2026

Checked the parks

Salted the parking lots and sidewalks

Worked on the Food Pantry

February 24 2026

Checked parks

Salted parking lots and sidewalks

Worked on the Food Pantry

February 25 2026

Checked the parks

Worked on the Food Pantry

February 26 2026

Checked the parks

Worked on the Food Pantry

February 27 2026

Checked the parks

Took a door back to Kauffmans metal

Picked up rebar for the Food Pantry

Filled gas jugs

Worked on the Food Pantry

CITY OF FROSTBURG
 Monthly Report: Street Department
 For the Month of: February 2026
Submitted by: Shane Elliott & Ryan Whitaker

February 1, 2026 – Sunday

February 2, 2026 – Monday

- Checked and emptied city trash cans on Main Street
- Picked up street sign from police dept. that had been found
- Emptied all plow trucks into salt dome
- Marked miss utility tickets and checked them in on computer
- Pushed up salt and grit with wheel loader
- Emptied out all shop trash cans
- Checked all sewer pumping stations and ran weekly tests
- Fueled up all plowing equipment for tonight's snow removal
- Reinstalled street sign on Main Street and Alley 23
- Worked on brake issues on plow truck #6
- Replaced broken sign post and street sign on Depot Terr.
- Plowed streets and salted where needed
- Checked on sewer complaint on Bowery Street, popped manholes in surrounding area and found no issues in sewer main

February 3, 2026 – Tuesday

- Worked throughout the night hauling snow off Main Street, Broadway and Water St
- Picked up garbage route on west end of town
- Loaded all plow trucks up with salt and grit
- Took broken snow plow over to Ruby's for repairs
- Changed hydraulic fittings and line on backup plow
- Installed the backup plow on truck #4
- Order new rims and tires from American Rent All for bobcat skid steer
- Salted slick spots where needed around town
- Checked all sewer pumping stations
- Marked miss utility tickets and checked them in on computer
- Checked on sewer issue on Broadway and Mechanic Street
- Repaired a few cross chains on plow trucks

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February 4, 2026 – Wednesday

- Picked up garbage route on east end of town
- Took bills to be paid to City Hall
- Installed new air tank on water department dump truck
- Put Napa delivery away
- Salted slick spots in roadways around town
- Removed debris off Main Street in the middle of roadway
- Marked miss utility tickets and checked them in on computer
- Picked up repaired plow from Marshall Ruby's and installed on truck #4
- Washed off and disinfected push camera after use
- Replaced a few broken links on tire chains
- Investigated sewer odor at city hall and picked up mail
- Plowed back a few sections of roadway where needed
- Checked all sewer pumping stations
- Patched a few potholes in roadways with cold patch
- Washed off a few work trucks and dump trucks

February 5, 2026 – Thursday

- Picked up garbage route in center section of town
- Salted icy spots around town where needed
- Replaced cutting edge on truck #6 snow plow
- Checked all sewer pumping stations
- Installed a few one-way signs around town
- Marked miss utility tickets and checked them in on computer
- Attended fire safe meeting at city hall
- Put Lawson delivery away
- Checked complaint of coming up through roadway on Redstone Tarr.
- Worked on budget pricing and the budget worksheet
- Used loader to push off snow piles on dump road
- Marked emergency miss utility ticket due to water leak
- Checked on pothole complaint on Main Street
- Took invoices to be paid to city hall
- Met with Gas Company to discuss any issues
- Assisted resident with handicap sign installation
- Tightened hydraulic fitting on Backhoe clam bucket
- Came back out and salted roadway due to water leak

P.3

February 6, 2026 – Friday

- Salted icy spots around town where needed
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations
- One employee went to MVA to take CDL test
- Emptied all city trash cans on Main St. where needed
- Swept out all garage bays
- Fueled up and checked other fluids in all snow removal equipment
- Swept and mopped lunch room & rest room floors
- Emptied out all shop trash cans
- Picked up broken blacktop curb on College Ave.
- Removed dead animal from roadway on Charles St.
- Had MOSH safety meeting in garage area
- Plowed and salted streets throughout the evening hours

February 7, 2026 – Saturday – Called out to plow and salt streets

February 8, 2026 – Sunday – Plowed back snow drifts

February 9, 2026 – Monday

- Salted icy spots around town
- Picked up a damaged street sign on Main Street
- Made several weld repairs on plow riggings
- Checked all sewer pumping stations - ran weekly electrical tests
- Took invoices to be paid to city hall
- Plowed back parking sections of roadways and alleyways
- Installed new auger bearings on two spreader boxes
- Marked miss utility tickets and checked them in on computer
- Greased plow trucks and filled fluids where needed
- Checked and emptied city trash cans on Main Street where needed
- Used wheel loader to clean up around salt dome
- Made repairs to tire chains on all the plow trucks
- Reinstalled street sign that had been knocked off sign post
- Attended meeting at city hall

P.4

February 10, 2026 – Tuesday

- Picked up garbage route on west end of town
- Attended staff meeting at city hall
- Ran sewer camera and found no issues
- Used cold patch to fill potholes around town
- Picked up plow blades and other parts from Ruby's
- Greased garbage truck and filled other fluids
- Removed debris in roadway on Main Street
- Washed off trucks and wheel loader
- Marked location for electric company new pole installation
- Checked all sewer pumping stations
- Welded up more cracks in snow plows and riggings
- Marked miss utility tickets and checked them in on computer
- Checked over mechanical issues on the Mack garbage truck
- Picked up debris in roadway on Center Street
- Installed new cutting edge, bolts and nuts on snow plow
- Washed off all sewer camera equipment after use

February 11, 2026 – Wednesday

- Picked up garbage route on east end of town
- Salted roads where needed all throughout town
- Marked miss utility tickets and checked them in on computer
- Used push camera to check for issue in Alley #10
- Turned in all bills and invoices to be paid to City Hall
- Removed litter where visible on Main Street
- Communicated with Cargill salt about status of orders
- Marked a couple emergency miss utility tickets
- Cleaned and disinfected camera after use
- Replaced mud flap on truck #5
- Put away Napa delivery
- Checked sewer complaint on Main Street-popped manholes around location and found no issues
- Notified state highway of damaged street sign in need of replacing
- Removed dead animal in roadway on Main Street
- Cleared snow from a few catch basins around town

P.5

February 12, 2026 – Thursday

- Picked up garbage route in center section of town
- Found a water leak and notified water department of issue
- Salted icy spots around town where needed
- Picked up mail and approved invoices at city hall
- Handed out meal money to employees
- Moved around some equipment for the installation of new fire system
- Checked all sewer pumping stations
- Removed litter and debris off Main Street
- Checked on a catch basin complaint
- Marked miss utility tickets and checked them in on computer
- Took truck #8 to Marshall Rubys
- Setup Truck 14 tailgate and installed plow
- Organized hydraulic fittings and snow plow parts
- Repaired air chuck fitting on air hose in garage area

February 13, 2026 – Friday

- Checked sewer main on West Main Street for any flow issues
- Perform annual oil change and maintenance on sweeper
- Removed litter off Main Street
- Checked and emptied all city trash cans on Main Street
- Marked miss utility tickets and checked them in on computer
- Picked up supplies at Carquest
- Removed another dead animal from roadway on First Street
- Checked all sewer pumping stations
- Emptied all trash cans in garage area and swept out garage bays
- Cleaned rest room and lunch room
- Picked up spreader parts from Marshall Rubys
- Marked an emergency miss utility ticket
- Removed dead animal on Braddock Rd.
- Cleaned off catch basin grates where necessary around town
- Replaced stop sign and post in Alley #33

February 14, 2026 – Saturday

February 15, 2026 – Sunday

P.6

February 16, 2026 – Monday – Presidents Day – Checked CSO's

February 17, 2026 – Tuesday

- Picked up garbage route on west end of town
- Took older garbage truck to Grantsville Truck and Trailer for repairs
- Removed litter off Main Street
- Had safety meeting with Security Solutions on new fire system
- Pressure washed several work trucks
- Cleaned off several catch basins around town
- Picked up truck #8 from Ruby's after repairs were made
- Marked miss utility tickets and checked them in on computer
- Pushed up salt deliveries as they arrived
- Replaced and repaired several street signs around town
- Ran sewer camera in several locations to locate service lines
- Checked all sewer pumping stations and ran weekly tests
- Patched potholes around town where needed with cold patch
- Washed off all sewer camera equipment after use

February 18, 2026 – Wednesday

- Picked up garbage route on east end of town
- Cleared debris from catch basin grates where needed
- Removed litter on Main Street
- Marked miss utility tickets and checked them in on computer
- Walked Bowery and Center St. picking up all litter
- Used Catch Vac for Water Dept. to excavate curb stop
- Pressured washed a few work trucks and other pieces of equipment
- Diagnosed and repaired an oil leak on Truck 10
- Picked up parts from Carquest
- Fueled up wheel loader and checked all fluids
- Placed a supply order from Kimball Midwest
- Removed tree limbs in roadway on First Street
- Emptied and washed out catch vac after use and filled with water
- Replaced No Parking sign on Ormand St.

P.7

February 19, 2026 – Thursday

- Picked up garbage in center part of town
- Removed dead animal on Center St.
- Applied cold patch around catch basins in Prichard Farms
- Greased sweeper and checked air fittings for leaks
- Picked up parts delivery from American Rent All
- Made repairs to spreader motor cover on Truck 350
- Clean up broken curb in Prichard Farms
- Dropped off Bobcat Tires to Rice Tire to have installed
- Cleaned a large pile of trash from roadway on College Ave.
- Used wheel loader to push up salt deliveries as they came in
- Reattached a few broken flag pole holders on Main St.
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations
- Removed overgrown tree around pump station

February 20, 2026 – Friday

- Picked up tires for Bobcat at Rice Tire after installation
- Replaced fitting and added hydraulic fluid to bobcat
- Installed new parking sign on Main St. that was damaged during snow removal
- Emptied out all trash cans in shop area
- Removed litter on Main Street, Bowery, Center and College Avenue
- Swept out all the garage bays
- Reinstalled Bobcat tires and moved machine out of garage
- Checked and emptied all city trash cans where needed on Main Street
- Marked miss utility tickets and checked them in on computer
- Cleaned lunch room & rest room
- Had an air compressor inspection with State of Maryland inspector
- Checked all sewer pumping stations before the weekend
- Picked up supplies from Oreilly's Auto Parts
- Turned in all invoices to be paid to City Hall
- Ordered new wheel studs to replace broken ones on Bobcat

P.8

February 21, 2026 – Saturday

February 22, 2026 – Sunday

February 23, 2026 – Monday

- Salted streets and alleyways where needed
- Dropped off chevy one ton dump truck at Shoes for repairs
- Checked and emptied city trash cans on Main Street
- Added hub oil to front axle on Truck 8
- Picked up litter and debris off Main Street
- Took invoices to be paid to city hall
- Checked all sewer pumping stations - ran weekly electrical tests
- Put away a few supply and part deliveries that came in
- Had monthly inspection on all fire apparatuses
- Refueled plow trucks and filled other fluids where needed
- Installed sign post and street sign on Wood Street
- Marked miss utility tickets and checked them in on computer
- Resalted streets where needed a second time
- Picked up plow markers and hydraulic supplies from Ruby's
- Removed a few tree limbs in roadways
- Called back out to salt roadways throughout the night

February 24, 2026 – Tuesday

- Picked up west end of town garbage route
- Salted all roadways again where needed
- Adjusted plow lights on truck #88 and looked for coolant issues
- Marked miss utility tickets and checked them in on computer
- Checked on roadway/ catch basin complaint in Prichard farms
- Used one ton dump trucks to salt alleyways
- Ran sewer camera to check for a possible water/sewer leak in storm line
- Checked all sewer pumping stations
- Salted a few parking lots where needed
- Repaired salt spreader and greased auger bearings
- Added enzymes to Victoria Lane pumping station
- Made repairs to tire chains and filled fluids on plowing equipment

P.9

February 25, 2026 – Wednesday

- Picked up east end of town garbage route
- Checked all CSO locations
- Removed litter and debris off Main Street
- Straightened and added new hardware to stop sign
- Picked up supplies from Lowes Home Center
- Checked all sewer pumping stations
- Picked up debris in roadway in Prichard Alleyway
- Marked miss utility tickets and checked them in on computer
- Removed debris from manhole causing issues
- Used push camera to check sink hole in Braddock Heights
- Picked up chevy one ton from Shoe's Diesel after being repaired
- Tightened packing on several plow cylinders
- Checked several sewer mains for any flow issues
- Put safety cones around sink hole
- Cleaned up broken curb on Broadway
- Picked up garbage truck from Grantsville Truck n Trailer after being repaired

February 26, 2026 – Thursday

- Picked up center section of town garbage route
- Checked on sewer complaint on Center Street
- Removed litter off Main Street
- Swept anti-skid off sidewalks on Water St. and Broadway
- Checked all sewer pumping stations
- Replaced cutting edge and bolts on boss plow
- Used cold patch to fill a few potholes around town
- Marked miss utility tickets and checked them in on computer
- Picked up tools and supplies from Tractor Supply and Rural King
- Checked on a garbage complaint on Mechanic Street
- Removed dead animal on Main St.
- Checked on broken electrical cover in sidewalk and alerted Potomac Edison
- Picked up supplies from PVIS in Cumberland
- Took pipe measurements for materials at Food Pantry
- Ran sewer camera to look for issues in sewer main
- Washed off all sewer camera equipment after use

P.10

February 27, 2026 – Friday

- Checked and emptied city trash cans where needed
- Swept debris off more side walks
- Checked all sewer pumping stations
- Emptied all plow trucks and washed them off
- Marked miss utility tickets and checked them in on computer
- Used loader to push up salt and grit into salt dome
- Washed off loader after use and filled fluids
- Emptied out all shop trash cans
- Ran sewer camera in several locations to inspect for issues
- Swept off all garage bay floors
- Cleaned breakroom, rest room and office area
- Washed off all sewer camera equipment after use
- Scheduled repair work to be performed on Truck 01 at Shoes Diesel
- Checked concrete complaint in City parking lot on Mechanic St.
- Repaired and installed new coupler on pressure hose wand
- Checked level of all diesel fuel tanks

February 28, 2026 – Saturday

Monthly Report: Water Department

For the Month of February, 2026

Submitted by: Ray Richards Jr., Supervisor

February 2, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Repaired water meter Linden St.
- Obtain data log Depot St.
- Cleared ground sediment around fire hydrant Federal St.
- Put cold mix in hole W. Mechanic St. from water leak

February 3, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Installed new hydrant marker W. Main St.
- Put cold mix in hole W. Main St. from water leak

February 4, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Checked a water leak E. Collage Ave. (F. S. U. building)
- Read monthly meter readings

- Installed new air tank on dump truck assisted by street dept.
- Trace sewer line for contractor E. Main St.

February 5, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Turn water off E. Main St. leak in basement
- Read monthly meter readings
- Read monthly master meters
- Checked water leak Redstone Ave. air release valve leaking
- Checked water running on McCulloh St. coming out of house on Grant St. busted lines

February 6, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Repaired water meter E. Main St. (brass bottom)
- Put cold mix in hole W. Main St. from water leak
- Read monthly meter readings
- Read monthly master meters

February 9, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Missed Utility Tickets
- Put cold mix in hole W. Main St. from water leak

February 10, 2026

- Marked Miss Utility Tickets

- Checked Pumps @ Crestview Pump Station
- Cleaned the shop
- Hauled the trash away
- Attended staff meeting
- Repaired water meter Federal St.

February 11, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Repaired a 3"-water main Mt. Pleasant St.
- Installed 11' of 3"-pipe, 2-hydrants & a ¾-tapping saddle
- Reread 2-meters due to high consumption
- Obtain data log New Georges Creek Rd. (plaza)

February 12, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Turn water off Grant St. requested by homeowner his valve is leaking
- Restocked equipment truck with parts
- Repaired water leak Green St.

February 13, 2026

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final reading McCulloh St.
- Obtain data log Crestview Dr. & McCulloh St.
- Put cold mix in hole W. Main St. & W. Mechanic St. from water leaks
- Turn water back on Grant St.

February 16, 2026-City Holiday

February 17 ,2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled the trash away
- Put cold mix in hole Mc Culloh St. & Green St. from water leaks
- Repaired water meter Oak St.
- Final reading Wood St.
- Turn water off W. Mechanic St.

February 18 ,2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Obtain data log Frost Ave.
- Repaired water meter Grant St.
- Turn water off for repairs Moonlight Drive
- Tried to un-thaw water service line for customer Broadway
- Turn water back on Moonlight Drive

February 19 ,2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Read meter Bowery St. to verify usage, there on the shut list
- Turn water off Bowery St. again- someone keeps turning it back on
- Place a concrete block over curb box too try and solved this problem
- Put cold mix in hole W. Main St. from water leak

- Tried to un-thaw water service line for customer Broadway assisted by Andy Ruby's

February 20 ,2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Water service line Broadway fondly thawed out
- Tried to retrieve a reading W. Main St. transmitting issue
- Repaired a 4"- water main Frost Ave.

February 23, 2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Reread water meter W. First St. possible leak
- Obtain data log W. First St.
- Read meter Bowery St. to verify usage (no usage)
- Put cold mix in hole Depot Rd from water leak

February 24, 2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
-

February 25, 2026

- Checked pumps @ Crestview Pumping Station

- Marked Miss Utility Tickets
- Drop off truck 17 for service @ Red Ridge Auto Repair

February 26, 2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Put cold mix in holes Depot Rd & Mc Culloh St. from water leaks
- Tried to installed new water meter Bowery St. (no heat in basement @ this time)

February 27, 2026

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Obtain data log Frost Ave.
- Turn water off for contractor to due repairs on service line Braddock Rd
- Turn water back on Braddock Rd.
- Installed new side broad on dump truck

CITY OF FROSTBURG

Monthly Report: Police Department

For the Month of: February 2026

Submitted by: PCO II Charon Clark & Chief Nicholas Costello

IDENTIFIED INCIDENTS & COMPLAINTS for the Month

2025	563	2026	600
ARRESTS		On-View/Citations	4
		Warrants Served/Obtained	1
		Summonses Served	5
		Juvenile Arrests & Citations	0
		TOTAL	<u>10</u>
C3I INVESTIGATIONS		Cases	<u>2</u>
COMMUNITY POLICING		Logged Activities	<u>0</u>
PARKING		Parking Violations	<u>3</u>
PUBLIC SERVICE		Well-Being Checks	<u>9</u>
		Emergency Petitions	<u>1</u>
		Assist Other Agency	<u>17</u>
		Request for Officer	<u>11</u>
		Follow-Ups	<u>8</u>
		Disturbance (Multiple Inc. Types)	<u>18</u>
TRAFFIC		M/V Crashes	<u>8</u>
		Traffic Details	<u>25</u>
		DWI/DUI Arrests	<u>1</u>
TRAFFIC STOPS		Total Number of Stops	<u>131</u>
		Citations	<u>22</u>
		Warnings	<u>130</u>
		SEROs	<u>1</u>
COLLECTIONS		Parking Meter Fines	<u>\$0.00</u>
		Other Parking Fines	<u>\$1,575.00</u>
		Parking Meter Collections	<u>\$0.00</u>
		Municipal Infractions Paid	<u>\$0.00</u>
		Parking Permits	<u>\$0.00</u>
		Miscellaneous	<u>\$60.00</u>
		TOTAL	<u>\$1,635.00</u>

Respectfully Submitted,

Nicholas J. Costello
Chief of Police

ORDINANCE 2026 - 01

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF FROSTBURG ENTITLED “AN ORDINANCE TO AMEND THE CITY’S ZONING ORDINANCE BY CHANGING THE CLASSIFICATION OF ARTISAN/SMALL-SCALE MANUFACTURING LAND USE FROM A SPECIAL EXCEPTION USE TO PERMITTED USE IN ALL COMMERCIAL DISTRICTS.”

WHEREAS, the City of Frostburg is a municipal corporation of the State of Maryland, organized and operating under a charter (“Charter”) adopted in accordance with the laws of the State of Maryland;

WHEREAS, Article V, Sections 501 and 502 of the Charter empower the City of Frostburg to regulate matters of zoning within the City.

WHEREAS, the City of Frostburg Zoning Ordinance (the “Zoning Ordinance”) is set forth in Appendix A of the Frostburg Code.

WHEREAS, artisan/small-scale manufacturing uses are defined and described in Section 8.2 of the Zoning Ordinance.

WHEREAS, presently, artisan/small-scale manufacturing uses are special exception uses in commercial zoning districts;

WHEREAS, to promote economic development opportunities, the Department of Community Development proposed amending the Zoning Ordinance to allow such uses as permitted uses in all commercial districts.

WHEREAS, the Frostburg Planning Commission reviewed the proposed amendments at its November 12, 2025 public meeting and voted to recommend that the Mayor and Council adopt them;

WHEREAS, a public hearing on this Ordinance was held on the 20th day of January, 2026, during the City’s regular monthly meeting; and

WHEREAS, the Mayor and City Council reviewed the Planning Commission’s recommendations and, having considered the testimony at the public hearing, if any, adopt them as set forth hereinafter.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG that Part 3 of Appendix A of the City Code (the Primary District Regulations) is

amended by adding subsections 3.7.B.(22), 3.8.B.(37), 3.9.B.(33) and 3.10.B(12) to its terms, each of which shall state: “Artisan/small-scale manufacturing in accordance with Section 8.2”.

SECTION 2: BE IT FURTHER ORDAINED that Sections 3.7.C.(11), 3.8.C.(12), 3.9.C.(16), and 3.10.C.(9) of Appendix A of the City Code are deleted in their entirety.

SECTION 3: BE IT FURTHER ORDAINED that the third Use Regulation Table (for Retail & Amusement uses) at the beginning of Part 3 of the Zoning Ordinance is amended to include a new row for artisan/small-scale manufacturing uses at the end of the table, to provide as follows:

Use Description	Zoning Districts										
	R1*	R2*	R2-A*	R3	R4*	RO	C1	C2	C3	C4	T-LI
Retail & Amusement											
....											
Artisan/Small-Scale Manufacturing							P	P	P	P	

SECTION 4: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG that this Ordinance shall take effect twenty (20) days from the date of its passage.

Passed this _____ day of _____, 2026.

Introduced: December 16, 2025
 Public Hearing: January 20, 2026
 Amended: February 17, 2026
 Public Hearing: March 17, 2026
 Adopted: _____
 Effective: _____

 Todd Logsdon, Mayor of The City of Frostburg

ATTEST

 Patrick O’Brien, City Administrator of The City of Frostburg

PUBLIC NOTICE

CASE NO. 01-CV-22-000556 IN THE CIRCUIT COURT FOR ALLEGANY COUNTY, MARYLAND

John Ansell, et al.
Substitute Trustees
Plaintiffs,
Vs.

Jerry Lee Grady et al.
Defendants.

NOTICE

Notice is hereby issued this **18th** day of **December, 2025**, that the sale of the property in this case, **605 North First Street, LaVale, Maryland 21502** reported by John Ansell, Jeremy B. Wilkins, Robert A. Oliveri, Amanda Driscoll, Paul Heinmullier, John C. Hanrahan, Kristopher Hawkins, Substitute Trustees be ratified and confirmed, unless cause to the contrary be shown on or before the **17th** day of **January, 2026**, provided a copy of this Notice be inserted in **The Cumberland Times**, a newspaper published in Allegany County, Maryland, once in each of three (3) successive weeks on or before the **17th** day of **January, 2026**.

The report states the amount of sale to be **\$65,000.00...**
Dawne D. Lindsey
Clerk of the Circuit Court
for Allegany County, Maryland

Adv.: Times - News Dec. 22, 29; Jan. 05, 2026

CASE NO. C-01-CV-23-000193 IN THE CIRCUIT COURT FOR ALLEGANY COUNTY, MARYLAND

KEITH YACKO, et al,
Substitute Trustee,
Plaintiff
Vs

DAVID K. NEDVED, et al,
Defendants

NOTICE

Notice is hereby issued this **18TH** day of **December, 2025**, that the sale of the property in this case, **360 National Hwy, LaVale, MD 21502** reported by Kendall Clark, Attorney for the Substitute Trustee, be ratified and confirmed, unless cause to the contrary be shown on or before the **17th** day of **January, 2026** provided a copy of this Notice be inserted in **THE CUMBERLAND TIMES**, a newspaper published in **ALLEGANY County, Maryland**, once in each of three (3) successive weeks on or before the **17th** day of **January, 2026**.

The report states the amount of the sale to be **\$83,500.00.**

Dawne D. Lindsey, Clerk
of the Circuit Court for
Allegany County, Maryland

Adv.: Times - News Dec. 22, 29; Jan. 05

CITY OF FROSTBURG NOTICE OF PUBLIC HEARING

Ordinance 2026-01

The City of Frostburg Mayor and City Council will conduct a public hearing during their regular monthly meeting on Tuesday, January 20, 2026, at 5:30 PM. The meeting will be held at 37 S. Broadway, in the Room of the Frostburg Municipal Center, and will also be livestreamed on the City's YouTube channel.

The purpose of the public hearing is to receive public comments on the following ordinance, which was introduced during the Mayor and City Council meeting on December 16, 2025:

Ordinance 2026-01

Amendment of the City's Zoning Ordinance by Adding the Artisan/Small-Scale Manufacturing Land Use as a Special Exception Use in All Residential Districts, and Changing the Classification of that Use from a Special Exception Use to Permitted Use in all Commercial Districts.

The ordinance is available for review on the City's website at www.frostburgcity.org. Printed copies may be requested at Frostburg City Hall. Questions or comments regarding the ordinance or the public hearing may be directed to the City Administrator at 301-914-1781 or by email at administrator@frostburgcity.org.

Adv.: Times - News December 29; January 5

**CITY OF FROSTBURG
NOTICE OF PUBLIC HEARING**

Ordinance 2026-01

The City of Frostburg Mayor and City Council will conduct a public hearing during their regular monthly meeting on Tuesday, January 20, 2026, at 5:30 PM. The meeting will be held at 37 S. Broadway, in the Room of the Frostburg Municipal Center, and will also be livestreamed on the City's YouTube channel.

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Adv.: Times - News December 29; January 5

PUBLIC NOTICE

CITY OF FROSTBURG NOTICE OF PUBLIC HEARING Ordinance 2026-01

The City of Frostburg Mayor and City Council will conduct a public hearing during their regular monthly meeting on Tuesday, March 17, 2026, at 5:30 PM. The meeting will be held at S. Broadway, in the Room of the Frostburg Municipal Center, and will also be livestreamed on the City's YouTube channel.

The purpose of the public hearing is to receive public comments on the following ordinance, which was introduced during the Mayor and City Council meeting on December 16, 2025 and amended during the Mayor and Council Meeting on February 17, 2026:

Ordinance 2026-01

Amendment of the City's Zoning Ordinance by Changing the Artisan/Small-Scale Manufacturing Land Use from a Special Exception Use to Permitted Use in all Commercial Districts.

The original ordinance and the amendment are available for review on the City's website at www.frostburgcity.org. Printed copies may be requested at Frostburg City Hall. Questions or comments regarding the ordinance or the public hearing may be directed to the City Administrator at 301-914-1781 or by email at administrator@frostburgcity.org.

Adv.: Times - News: Monday, March 2, 9, 2026

**CITY OF FROSTBURG
NOTICE OF PUBLIC HEARING
Ordinance 2026-01**

The City of Frostburg Mayor and City Council will conduct a public hearing during their regular monthly meeting on Tuesday, March 17, 2026, at 5:30 PM. The meeting will be held at S. Broadway, in the Room of the Frostburg Municipal Center, and will also be livestreamed on the City's YouTube channel.

The purpose of the public hearing is to receive public comments on the following ordinance, which was introduced during the Mayor and City Council meeting on December 16, 2025 and amended during the Mayor and Council Meeting on February 17, 2026:

Ordinance 2026-01

Amendment of the City's Zoning Ordinance by Changing the Artisan/Small-Scale Manufacturing Land Use from a Special Exception Use to Permitted Use in all Commercial Districts.

The original ordinance and the amendment are available for review on the City's website at www.frostburgcity.org. Printed copies may be requested at Frostburg City Hall. Questions or comments regarding the ordinance or the public hearing may be directed to the City Administrator at 301-914-1781 or by email at administrator@frostburgcity.org.

Adv.: Times - News: Monday, March 2, 9, 2026

RESOLUTION 2026-03

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING THE REAPPOINTMENT OF A MEMBER OF THE FROSTBURG BOARD OF ZONING APPEALS.

WHEREAS, the City of Frostburg has a number of Boards and Commissions established for specific purposes; and,

WHEREAS, certain vacancies and expired terms have been identified on the Frostburg Board of Zoning Appeals; and,

WHEREAS, staff have verified the interest of certain residents or, where appropriate, technical specialists, for appointment to these Boards and Commissions.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of Frostburg, Maryland hereby approve the reappointment of Ms. Kitty Davis to the Frostburg Board of Zoning Appeals for a 3-year term beginning March 17, 2026, and expiring March 17, 2029.

ADOPTED, this 17th day of March, 2026.

Frostburg Mayor and Council

BY _____
Todd J. Logsdon, Mayor

Attest:

Patrick O'Brien, City Administrator



City of Frostburg

MEMORANDUM

Todd J. Logsdon
Mayor

To: Mayor, City Council, and Patrick O'Brien, City Administrator
From: Jamie Klink, Planner *JK*
Date: March 3, 2026
Subject: BOZA Appointment

Commissioners

Donald L. Carter, Jr.
Commissioner of Finance

The Frostburg Board of Zoning Appeals currently has an alternate position that is due to expire on March 16, 2026. Board member Kitty Davis has indicated that she is willing to serve another three year term. Ms. Davis has represented the City of Frostburg with distinction and expertise as a zoning appeals board member, and her service to our community has been invaluable to the positive growth and development of the City of Frostburg.

Kevin G. Grove
Commissioner of Public Safety

Staff recommends that Ms. Davis be reappointed to a new three year term, beginning March 17, 2026 and expiring March 17, 2029.

Nina Forsythe
Commissioner of Water, Parks and Recreation

Please provide staff with recommendations for the Board of Zoning Appeals vacancy, request staff to solicit letters of interest, or reappoint the current member listed above during your March Mayor and Council meeting.

Adam Ritchey
Commissioner of Public Works

The Mayor and Council have the authority to appoint individuals of their choice to this board.

Patrick O'Brien
City Administrator

If you have any questions or concerns please contact me at your convenience.

RESOLUTION 2026-04

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING THE APPOINTMENT OF A MEMBER TO THE BOARD OF COMMISSIONERS FOR THE HOUSING AUTHORITY OF THE CITY OF FROSTBURG.

WHEREAS, the City of Frostburg in compliance with a long-standing Agreement, is the Appointing Authority for the Board of Commissioners and Executive Staff of the Housing Authority of the City of Frostburg; and,

WHEREAS, the Board Chair of the Housing Authority has submitted a written request for the Council to consider an appointment for a vacancy on their Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of Frostburg, Maryland hereby approve the appointment of Mr. Daniel Crump to the Board of Commissioners of the Housing Authority of the City of Frostburg beginning March 2026, and expiring August 2029.

ADOPTED, this 17th day of March, 2026.

Frostburg Mayor and Council

BY _____
Todd J. Logsdon, Mayor

Attest:

Patrick O'Brien, City Administrator

Housing Authority of the City of Frostburg

Section 11, Item B.

101 Meshach Frost Village | Frostburg, MD 21532 | (P) 301-689-9700 | (F) 301-689-5125
(E) admin@frostburghousing.org | www.frostburghousing.org

February 18, 2026

TO: Mayor & Council of the City of Frostburg
C/O Patrick O'Brien, City Administrator
P.O. Box 440
Frostburg, MD 21532
e-mail: pobrien@frostburgcity.org

RE: Appointment Request for Board of Commissioners
Daniel Crump
137 Ormand Street
Frostburg, MD 21532

Dear Mayor Logsdon & Council Members:

In accordance with the By-Laws of the Housing Authority of the City of Frostburg, members of the Board of Commissioners must be residents of the City of Frostburg and appointed by the Mayor and City Council.

At its February meeting, the Board of Commissioners voted to accept Mr. Daniel Crump's application and to recommend him for appointment to the Board.

We respectfully request that Mr. Crump be appointed to the Board of Commissioners for the term beginning February 2026 and ending August 2029, thereby fulfilling the current vacant staggered term. Your consideration and favorable appointment of Mr. Crump would be greatly appreciated.

Thank you for your continued support of the Housing Authority and its mission.

Sincerely,



Joseph Saweikis
Chairman of the Board of Commissioners

Board of Commissioners

Joe Saweikis, Chair | Lesley Felton, Vice Chair | Nancy Hughes | Krystal Monroe
Ashley Lane, LMSW, Executive Director



RESOLUTION 2026-05

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING A CONTRACT WITH EMPOWER MARYLAND FOR FUNDING FOR THE VFD PROJECT.

WHEREAS, the City of Frostburg has developed a Water Improvements Project that includes installation of Variable Frequency Devices (VFD) on the pumps at Piney Dam; and,

WHEREAS, City staff have applied for grants and capital funding to pay for this project including with Potomac Edison’s EmPower Maryland Program; and,

WHEREAS, EmPower Maryland has offered to provide an Energy Solutions for Business Incentive to support the installation of the VFDs with a potential total incentive of \$26,896.50.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of Frostburg, Maryland hereby approve the contract with Potomac Edison’s EmPower Maryland Program for an Energy Solutions for Business Incentive totaling \$26,896.50 for the installation of VFDs at Piney Dam;

BE IT FURTHER RESOLVED that the Mayor and City Council of Frostburg hereby authorize the City’s Director and Assistant Director of Public Works to enter into this agreement and sign the appropriate contracts and agreements on behalf of the City of Frostburg.

ADOPTED, this 17th day of March, 2026.

Frostburg Mayor and Council

BY _____
Todd J. Logsdon, Mayor

Attest:

Patrick O’Brien, City Administrator

ll



Energy Solutions for Business offered by Potomac Edison | phone: 1-855-801-5803 | email: EnergySaveMD@clearesult.com

2/3/2026

Emily Weber
 Customer: FROSTBURG CITY OF / Project Trade Ally:
 37 S Broadway
 Frostburg, MD 21532

Subject: Your application for the Energy Solutions for Business Program, EA-0004110371

Dear Emily Weber:

Thank you for your application for an Energy Solutions for Business incentive for your RTF CUSTOM OTHER project. Completed applications are reviewed in the order received, and you will be notified if further information is needed. Please call 1-855-801-5803 if you have any questions about documentation requirements.

A total incentive of **\$26,896.50** based on an estimated annual energy savings of **65,923.00** kWh has been preapproved for your project based on your total project cost of **\$111,455.00**. Incentives are contingent on the installation of equipment as described in your application and will be adjusted to reflect changes to the scope of the project that may occur during implementation. You must notify program representatives in writing if your project implementation takes longer than the timeline listed below to complete. Potomac Edison reserves the right to decline payment of incentive funds above for any project without an approved exception request.

Next Steps:

- 1) Acknowledge the offer letter **within 30 days** via your application portal and upload a wet-signed copy of the offer acceptance. Please note that preapproved incentive funds listed above are NOT reserved until this step is complete.
- 2) Potomac Edison's Energy Solutions for Business program has partnered with Optimus to offer low-interest financing ranging from 0% to 2.99%, with loan amounts up to \$250,000. Approvals can be completed in just a few steps! <https://pe.optimusfinancing.com/> .
- 3) Install Energy Conservation Measures (ECMs) **within 90 days** of offer acceptance. Please notify program representatives of any delay to your implementation timeline. If your Prescriptive project is not complete within 90 days, an approved exception is required.
- 4) After completing the equipment installation, submit a payment request with all required post-install documentation via your application portal dashboard **within 30 days** of project completion
- 5) By submitting a completed payment request, your project may be subject to post-installation inspection. Please review program terms and conditions for more details.

We look forward to working with you on this and future energy efficiency projects. Please contact me if you have any questions.

Sincerely,
 John Adelsberger
 Senior Program Manager

cc: Wayne Stevens
 GREG GEIGER

EmPOWER Maryland programs are funded by a charge on your energy bill. EmPOWER programs can help you reduce your energy consumption and save you money. To learn more about EmPOWER and how you can participate, go to www.energysaveMD.com.

Disclaimer: FirstEnergy's Maryland utilities provide a Program Ally listing as a courtesy to customers, but does not approve, recommend, endorse or otherwise promote any Program Ally, vendor, manufacturer, distributor, contractor or any other provider of products and services that could potentially qualify for FirstEnergy's Energy Efficiency programs. FirstEnergy's utilities and CLEAResult provide this list of independent contractors as a convenience for customers seeking assistance with energy savings related products and services. Participating contractors are independent and are not affiliated with FirstEnergy, its utilities or CLEAResult. Customers are solely responsible for dealing directly with participating contractors in all aspects of their interaction including, but not limited to definition of scope of work, costs, contractual terms and conditions, and the level of accuracy required when estimating energy savings.



FROSTBURG CITY OF - EA-0004110371 Incentive Offer Letter 2/3/2026
Page 2

Business Program Terms and Conditions

Definitions	<p>FIRSTENERGY COMPANIES (“THE COMPANY” OR “COMPANIES”) – The Potomac Edison Company.</p> <p>PROGRAM or PROGRAMS – Companies’ programs approved by the Public Service Commission of Maryland (“PSC”) for implementation under EmPOWER Maryland legislation. This application relates to the Business programs supporting energy efficiency in the Companies’ Commercial and Industrial customer facilities including, municipal, government and institutional facilities.</p> <p>PROGRAM MANAGER – The party contracted by the Companies for management of the Programs.</p> <p>ENERGY-EFFICIENCY MEASURES – Any equipment or action eligible to receive a Program Incentive payment under the Program.</p> <p>PARTICIPANT (or PARTICIPANTS or PARTICIPATING CUSTOMERS) – Those non-residential retail electric service eligible customers of the Companies who participate in this Program.</p> <p>PROGRAM INCENTIVES – Refers to the monetary incentive, rebate or service that the Program provides to participating customers pursuant to the Program.</p> <p>CREDITS – Refers to the energy, capacity or environmental attributes from Alternative Energy Portfolio Standards (including Energy Efficiency and Demand Response) associated with measures for which incentives were provided, or PJM Capacity Credits.</p>
Eligibility	<p>Participant or Participants as defined above and served by Potomac Edison as defined above. Residential customers are not eligible for incentives through the Commercial and Industrial Programs. Incentives are awarded only to Participants, or their assigned agents, for qualifying equipment (“Energy Efficiency Measures”) that is installed in the State of Maryland at the location identified in this Application, and such Participants are responsible for compliance with the Terms and Conditions set forth herein.</p>
Compliance	<p>The Participant is responsible to comply with all applicable laws, rules and regulations, and to comply with all federal, state, and local codes.</p>
Publicity	<p>With Participant’s written permission, the Companies may publicly recognize participation in the Programs and disclose information relating to the Participant’s participation in the program, including such data as: projected project energy savings, the incentive amount, and other similar information.</p>
Application and Eligibility Process	<p>The Programs provide for payment of incentives after the installation of qualified energy efficiency measures and review of final documentation for compliance with program requirements by the Program Manager. In order to be eligible for incentives, a Participant, or an agent (contractor/vendor) authorized by the Participant, must submit a properly completed pre-installation application package, including an application and technology worksheets, to the Program Manager before the equipment is purchased. If eligible, the Participant will receive an approval letter with the estimated incentive amount and the date by which the equipment must be purchased and installed for the approval to remain in effect.</p> <p>After installation is completed, the Participant must finalize and resubmit the completed equipment application reflecting the “as built” project, along with the invoice, the manufacturer’s equipment performance sheet, and any other required documentation as may be specified on the application or in the program’s initial approval letter. Applications must be filled out completely, truthfully and accurately, and include signatures of the Participant and its authorized agents (as appropriate). Final payment will be based on the “as-built” documentation provided with the final project application.</p>
Dates of Program	<p>Incentives are available for eligible Energy Efficiency Measures for which equipment is purchased and installed after January 1, 2021.</p> <p>Dated Proof of Purchase and complete documentation will be required with final applications for the participant to be eligible for incentive payment. The program is subject to revision or termination at any time by the Company.</p>
Installation Schedule Requirements	<p>Pre-approved projects will receive approval letters defining terms for payment and a commitment expiration date. If the Participant: (1) has not engaged in installation of the pre-approved project; and (2) has not applied to the Program Manager for a project extension within 90 days from the date the Program Manager pre-approves the project, the Program Manager may cancel Participant’s application without liability.</p>

EmPOWER Maryland programs are funded by a charge on your energy bill. EmPOWER programs can help you reduce your energy consumption and save you money. To learn more about EmPOWER and how you can participate, go to www.energysaveMD.com.



FROSTBURG CITY OF - EA-0004110371 Incentive Offer Letter 2/3/2026
Page 3

Acceptable Proof of Purchase	Acceptable forms of Proof of Purchase include paid invoices or receipts. The documentation must show item numbers, quantities and descriptions that are of sufficient detail to verify that the installed equipment meets efficiency requirements. Additionally, the post-installation documentation must include manufacturers' specifications ("cut sheets") that list the efficiency ratings of the equipment. The Program Manager may, at its sole discretion, accept other forms of proof of purchase.
Evaluation, Measurement and Verification	The Program Manager may, but is not obligated to, conduct an inspection of the facility to verify pre- and post-installation conditions or verify documentation prior to incentive payment, at any time after receipt of applications and up to 5 years after payment of incentives. In addition, the Public Service Commission of Maryland and the Companies have engaged Evaluation Measurement and Verification ("EM&V") contractors to evaluate program performance which may involve additional visits. The applicant must provide reasonable access to the facility, the equipment, and related documentation and data. The Companies or their agents may install simple/standard metering devices on equipment for program data collection, measurement and verification purposes. The Companies and their agents are not obligated to pay any incentive awards until it has performed a satisfactory post-installation verification, unless it has waived this requirement. If the Program Manager determines that the equipment was not installed in a manner consistent with the approved application, or if non-qualifying equipment was installed, it may require changes before making payment. If qualifying equipment cannot be located at the Participant's facility or is not installed in a manner consistent with the provisions of these Terms and Conditions, the Companies may seek recovery of the incentives paid.
Assignment	The Participant may assign Program Incentives to a specified third party.
Participating Customer's Certification	Participant certifies that he/she purchased and installed the equipment listed in its application at its defined Maryland location listed therein. Participant agrees that all information is true and that he/she has conformed to all of the program's eligibility requirements, terms and conditions.
Incentive Amounts	Program incentives will equal either: a) the approved Program Incentive amount reflecting incentives in effect at the time of pre-approval, or b) the total equipment cost of the Energy-Efficiency Measure excluding taxes, whichever is less, as determined by the Program Manager. If the project is completed after the pre-approval has expired, the Program Incentive amount may be subject to change based on availability of funds and incentive rates in effect at the time of approval. Please allow ninety (90) business days for delivery of the Program Incentive. Applications requiring post-installation inspections and unanticipated high volume of activities may require additional time. If information is missing or incorrect on the application, processing and delivery of the Program Incentive may also require additional time.
Taxes	Incentives received by the Participant under this Application may be taxable by the federal, state, and local government. The Participant is responsible for declaring and paying all such taxes. Companies shall have no liability or obligation for any taxes.
Indemnification and Limits of Liability	The Participant shall protect, indemnify, and hold harmless the Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors from and against all liabilities, losses, claims of death or injury or other damages, judgments, penalties, causes of action, costs and expenses (including, without limitation, attorney's fees and expenses) incurred by or assessed against the Companies or their parents, subsidiaries, affiliates, agents, contractors, employees, officers and directors arising out of or relating to the performance of this Application or arising out of or relating to the installation, use and maintenance of the equipment, designs, practices or methods involved in this Participant's project. In no event shall any indemnified party be liable for any punitive, exemplary, special, indirect, incidental or consequential damages (including, but not limited to, lost profits, lost business opportunities, loss of use or equipment down time, and loss of or corruption to data) arising out of or relating to this Agreement or Program, regardless of the legal theory under which such damages are sought.



FROSTBURG CITY OF - EA-0004110371 Incentive Offer Letter 2/3/2026
Page 4

Warranties	<p>The Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors make no express or implied warranties regarding the performance of installed equipment, the quality of any contractor's work, or that the equipment will result in any energy or cost savings.</p> <p>THE COMPANIES AND THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS DO NOT ENDORSE, GUARANTEE, OR WARRANT ANY PARTICULAR MANUFACTURER OR PRODUCT, AND THEY PROVIDE NO WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR IMPLIED WARRANTY OF FITNESS FOR ANY PRODUCT OR SERVICES. THE COMPANIES AND THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS ARE NOT LIABLE OR RESPONSIBLE FOR ANY ACT OR OMISSION OF ANY CONTRACTOR (IF ANY). THE CUSTOMER'S WARRANTIES ARE LIMITED TO ANY WARRANTIES THAT MAY BE PROVIDED BY CONTRACTORS, VENDORS OR EQUIPMENT MANUFACTURER. NEITHER THE COMPANIES NOR THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS ARE RESPONSIBLE FOR ASSURING THAT THE DESIGN, ENGINEERING AND CONSTRUCTION OF THE FACILITY OR INSTALLATION OF THE EQUIPMENT IS PROPER OR COMPLIES WITH ANY PARTICULAR LAWS, CODES, OR INDUSTRY STANDARDS. THE COMPANIES AND THEIR PARENTS, SUBSIDIARIES, AFFILIATES, AGENTS, CONTRACTORS, EMPLOYEES, OFFICERS, AND DIRECTORS DO NOT MAKE ANY REPRESENTATIONS OF ANY KIND REGARDING THE RESULTS TO BE ACHIEVED BY THE ENERGY EFFICIENCY MEASURES OR THE ADEQUACY OR SAFETY OF SUCH MEASURES.</p>
Recycling (Proper Disposal of Waste)	<p>The Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors are not responsible for the proper disposal or recycling of any waste generated as a result of this project.</p>
Endorsement (Product/Vendor)	<p>The Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors do not endorse any particular market provider, manufacturer, product, labor or system design by offering this Program.</p>
Termination	<p>Incentives are available for energy efficiency measures on a first-come, first-served basis subject to the availability of funds. Program availability, program terms and equipment eligibility may change without notice at the discretion of the Companies.</p> <p>Submission of any application does not give rise to any obligation to make any incentive payment by the Companies and their parents, subsidiaries, affiliates, agents, contractors, employees, officers, and directors.</p>



FROSTBURG CITY OF - EA-0004110371 Incentive Offer Letter 2/3/2026
Page 5

Offer Acceptance

EA-0004110371 **A response to this incentive offer is requested within 30 days of receipt:**

- We are proceeding with the installation of the ECM(s) as outlined in the initial Project Application and accept the incentive. Expected installation date: _____
- Undecided. Please indicate if you would like program representatives to contact you about the project(s): Yes No
- We decided not to proceed with the installation of the ECM(s) at this time. Please indicate reason below(optional):

Emily Weber	Public Works Assistant
Customer Name	Title
Customer Signature	Date

Preapproved Incentive Details

#	Energy Conservation Measure	Preapproved Incentive Amount ¹
1.	Custom	\$18,458.38
2.	Bonus	
3.	GNI Adder	\$1,845.84
	Total	\$20,304.22

¹Incentives are contingent on the installation of equipment as described in your application and will be adjusted to reflect changes to the scope of the project that may occur during implementation.



FROSTBURG CITY OF - EA-0004110371 Incentive Offer Letter 2/3/2026
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Incentive Payment Request Form for EA-0004110371

To be submitted by the customer or on behalf of the customer by the contractor upon completion of installation. **Incentive payment requests must be submitted within 30 days of the date the equipment is installed and fully operational or the incentive payment request will not be honored.** This payment request may be submitted via upload through your application portal dashboard.

Supporting documentation must be submitted with this Payment Request and may include, but is not limited to, equipment purchase dates, installation dates, proof that the equipment is operational, manufacturer specifications, warranty information, ECM layout descriptions, metering, data collection, interviews, utility bill data analysis, and final invoices. Documentation must include sufficient detail to separate the labor and equipment cost from the cost of other services such as repairs and building code compliance. Potomac Edison reserves the right to request additional supporting documentation necessary to determine measure eligibility and verify that the expected energy savings will occur.

Preapproved Incentive Details		Required Information for each measure installed			
	Energy Conservation Measure	Preapproved Incentive Amount	Installation Address(s)	Quantity Installed at Each Address	Installation Completed (Month/Day/Year)
1.	Custom	\$18,458.38			
2.	Bonus				
3.	GNI Adder	\$1,845.84			
	Total	\$20,304.22			

Payment Request Checklist:

Use the checklist below to ensure you receive payment in a timely manner:

- Provide Incentive Request Form if entity other than utility customer will receive all or a portion of the incentive.
- Provide a Letter of Attestation signed/dated by customer, on customer's company letterhead.
- Provide updated project documentation for any changes to the scope of work.
- Include supporting documentation such as, but not limited to, equipment purchase dates, installation dates, proof that the equipment is operational, manufacturer specifications, warranty information, ECM layout descriptions, metering, data collection, interviews, utility bill data analysis, and final invoices.
- Documentation includes sufficient detail to separate the labor and equipment cost from the cost of other services such as repairs and building code compliance.

Certificate Of Completion

Envelope Id: 34A79DCD-7CDD-477D-BB66-CFF73A89D921
Subject: Offer Letter for - EA-0004110371 - FROSTBURG CITY
Source Envelope:
Document Pages: 7
Certificate Pages: 5
AutoNav: Enabled
Envelopeld Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Sent

Envelope Originator:
#MB EnergySaveMD
4301 Westbank Dr, BLDG A, STE300,
Austin, TX 78746
energysavemd@clearesult.com
IP Address: 2600:4040:a756:

Record Tracking

Status: Original
3/9/2026 12:32:07 PM

Holder: #MB EnergySaveMD
energysavemd@clearesult.com

Location: DocuSign

Signer Events

Amy Lowman
alowman@firstenergycorp.com
Security Level: Email, Account Authentication
(None)

Signature



Signature Adoption: Pre-selected Style
Using IP Address: 148.108.101.77

Timestamp

Sent: 3/9/2026 12:33:22 PM
Viewed: 3/10/2026 6:37:36 AM
Signed: 3/10/2026 6:37:56 AM

Electronic Record and Signature Disclosure:

Accepted: 3/10/2026 6:37:36 AM
ID: a4336b37-93f4-4503-b374-51234026bd94

Emily Weber
eweber@frostburgcity.org
Public Works Assistant
Security Level: Email, Account Authentication
(None)

Sent: 3/10/2026 6:37:57 AM
Viewed: 3/10/2026 6:44:54 AM

Electronic Record and Signature Disclosure:

Accepted: 3/10/2026 6:44:54 AM
ID: 5ec34c98-b4e2-4b69-a4dc-2dba2e04f3fa

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

#MB EnergySaveMD
energysavemd@clearesult.com
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 12/10/2025 8:53:44 AM
ID: f8acb17d-cbc0-4380-b5e2-29a6b145e867

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CLEAResult Consulting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CLEAResult Consulting:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by paper mail, please send correspondence to:

CLEAResult Consulting
6504 Bridge Point Parkway
Suite 425
Austin, TX 78730

To advise CLEAResult Consulting of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at clear@clearresult.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CLEAResult Consulting

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to clear@clearresult.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CLEAResult Consulting

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

- ii. send us an email to and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CLEAResult Consulting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CLEAResult Consulting during the course of your relationship with CLEAResult Consulting.

RESOLUTION 2026-06

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING CHANGE ORDER NO. 3 TO THE CONTRACT WITH BRADDOCK CONSTRUCTION, LLC FOR THE CONSTRUCTION OF THE CSO ELIMINATION PHASE X-A GEORGES CREEK PROJECT

WHEREAS, the City of Frostburg has undertaken a 20 year, over \$25 million commitment to eliminate Combined Sewer Overflows (CSO’s); and,

WHEREAS, the City has determined the need for adjustments during the end of project closeout process.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of Frostburg, Maryland do hereby approve Change Order No. 3 to the contract with Braddock Construction, LLC for the CSO Elimination Phase X-A Georges Creek Project that results in a project cost increase of \$42.75, as provided by SPECS, the project engineer.

ADOPTED, this 17th day of March, 2026.

Frostburg Mayor and Council

BY _____
Todd J. Logsdon, Mayor

Attest:

Patrick O’Brien, City Administrator

SPECS, INC

105 S CENTRE STREET
 CUMBERLAND, MD 21502
 301.777.2510

PROJECT Phase X-A
 PROJECT 5496/5736ca
 Date:

14-Jan-26

CHANGE ORDER 3- CLOSEOUT

This change order addresses contract quantity closeouts. Explanation is provided for quantities that exceed 10% of the estimated quantity.

No	Item	Description	Quantity	Units	Braddock Unit Price	Total Price
1	1006	CR-6 AGGREGATE FOR MAINTENANCE OF TRAFFIC Additional required for July 4th street closing at direction of owner	21.01	TONS	\$ 34.00	\$ 714.34
2	1007	HOT MIX ASPHALT FOR MAINTENANCE OF TRAFFIC	-2.42	TONS	\$ 145.00	\$ (350.90)
3	1009	TEMPORARY ORANGE CONSTRUCTION FENCE added 60 ft on washington for ped	10	LINEAR FEET	\$ 5.75	\$ 57.50
4	1010	REMOVE AND RESET TEMPORARY ORANGE CONSTRUCTION Item Not used.	-50	LINEAR FEET	\$ 4.00	\$ (200.00)
5	2001	BORROW EXCAVATION Item adjustment due to overpayment	-50	CUBIC YARDS	\$ 45.00	\$ (2,250.00)
6	2002	TEST PIT EXCAVATION Additional test pits at direction of inspector in various locations throughout the project including test pits for tie in to Phase X-C	107.58	CUBIC YARDS	\$ 85.00	\$ 9,144.30
7	2003	CLASS 1 EXCAVATION Washington St extended additional cut	13.5964	CUBIC YARDS	\$ 28.00	\$ 380.70
8	2004	CLASS 1-A EXCAVATION Not used.	-20	CUBIC YARDS	\$ 34.50	\$ (690.00)
9	2005	GEOSYNTHETIC STABILIZED SUBGRADE USING GRADED AGG Item adjustment due to overpayment	-50	CUBIC YARDS	\$ 240.00	\$ (12,000.00)
10	2006	REMOVE EXISTING MASONRY OR CONCRETE Item adjustment due to overpayment	-8.39	CUBIC YARDS	\$ 305.00	\$ (2,558.95)
11	3001	FILTER SOCK-8 INCH	-100	LINEAR FEET	\$ 14.00	\$ (1,400.00)
12	3002	REMOVE AND RESET FILTER SOCK Item adjustment due to overpayment	-300	LINEAR FEET	\$ 11.00	\$ (3,300.00)
13	3003	INLET PROTECTION Item adjustment due to overpayment	-5	EACH	\$ 320.00	\$ (1,600.00)
14	3004	TEMPORARY ASPHALT BERM Item adjustment due to overpayment	-4	TONS	\$ 255.00	\$ (1,020.00)
15	3005	SPLASHBLOCKS Not used	-8	EACH	\$ 110.00	\$ (880.00)
16	3006	6 INCH CORRUGATED POLYETHYLENE PIPE Item adjustment due to overpayment	-32	LINEAR FEET	\$ 55.00	\$ (1,760.00)
17	3007	8 INCH CORRUGATED POLYETHYLENE PIPE Washington Street Extended	-12	LINEAR FEET	\$ 65.00	\$ (780.00)
18	3008	12 INCH CORRUGATED POLYETHYLENE PIPE, TYPE S Washington Street Extended	68	LINEAR FEET	\$ 87.00	\$ 5,916.00
19	3009	18 INCH CORRUGATED POLYETHYLENE PIPE, TYPE S Extended storm line at Alley 7	52	LINEAR FEET	\$ 110.00	\$ 5,720.00
20	3013	STANDARD WR INLET Added at request of city engineer Cemetery Ln Ext.	1	EACH	\$ 6,000.00	\$ 6,000.00
21	3014	STORM LATERAL CONNECTION Item adjustment due to overpayment	-4	EACH	\$ 1,000.00	\$ (4,000.00)
22	3015	BRICK MASONRY FOR MISCELLANEOUS STRUCTURES Item adjustment due to overpayment	-2	CUBIC YARDS	\$ 1,100.00	\$ (2,200.00)
23	3016	MIX 3 CONCRETE FOR PIPE ENCASEMENT Item adjustment due to overpayment	-5	CUBIC YARDS	\$ 700.00	\$ (3,500.00)
24	3017	CL3 EXCAV/INCLD CONSTR	-12	CUBIC YARDS	\$ 70.00	\$ (840.00)
25	3018	SEL BACKFILL USE NO. 57 AGG Underdrain on Washington St	22.25	CUBIC YARDS	\$ 88.00	\$ 1,958.00
26	3019	MIX 3 CONCRETE FOR MISCELLANEOUS STRUCTURES Item adjustment due to overpayment	13.08	CUBIC YARDS	\$ 450.00	\$ 5,886.00

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CHANGE ORDER 3- CLOSEOUT

27	3020	ROOF LEADER CONNECTION Item adjustment due to overpayment	-4	EACH	\$ 575.00	\$ (2,300.00)
28	3022	6 INCH PERFORATED UNDERDRAIN HDPE Item adjustment due to overpayment	-200	LINEAR FEET	\$ 55.00	\$ (11,000.00)
29	3023	TYPE A MATTING	-22.22	SQUARE YARDS	\$ 5.55	\$ (123.32)
30	3026	CLASS II RIP RAP FOR SLOPE AND CHANNEL PROTECTION Added to outfall on Sleeman	18.7	SQUARE YARDS	\$ 145.00	\$ 2,711.50
31	5001	HOT MIX ASPHALT SUPERPAVE 12.5mm FOR SURFACE, PG64 Washington Street Extended	58.22	TON	\$ 125.00	\$ 7,277.50
32	5002	HOT MIX ASPHALT SUPERPAVE 19.0mm FOR BASE, PG64-22, Item adjustment due to overpayment	-49.46	TON	\$ 122.00	\$ (6,034.12)
33	5003	6 INCH CRUSHER RUN AGGREGATE GAB Item adjustment due to overpayment	-274	SQUARE YARDS	\$ 22.00	\$ (6,028.00)
34	6001	5 INCH REINFORCED CONCRETE SIDEWALK Item adjustment due to overpayment	-307	SQUARE FEET	\$ 14.00	\$ (4,298.00)
35	6002	DETECTABLE WARNING SURFACES Item adjustment due to overpayment	-26	SQUARE FEET	\$ 58.00	\$ (1,508.00)
36	6003	MODIFIED TYPE D CURB	73	LINEAR FEET	\$ 42.00	\$ 3,066.00
37	6005	MODIFIED SIDEWALK Washington Street Extended	265	SQUARE FEET	\$ 23.50	\$ 6,227.50
38	7002	PERMANENT SEEDING	-2.56	SQUARE YARDS	\$ 3.50	\$ (8.96)
39	7003	PLACING FURNISHED TOPSOIL 4 INCH DEPTH	-0.39	SQUARE YARDS	\$ 10.00	\$ (3.90)
40	7005	VINYL COATED CHAIN LINK FENCE - 4 FEET	20	LINEAR FEET	\$ 44.50	\$ 890.00
41	8001	6 INCH PVC SDR 35 SANITARY SEWER	154	LINEAR FEET	\$ 85.00	\$ 13,090.00
42	8002	8 INCH PVC SDR 35 SANITARY SEWER open cut at Green Street/George's creek	322	LINEAR FEET	\$ 78.00	\$ 25,116.00
43	8003	6 INCH PVC SANITARY SEWER CONNECTION	2	EACH	\$ 375.00	\$ 750.00
44	8004	6 INCH CLEANOUT WITH PLASTIC COVER	1	EACH	\$ 190.00	\$ 190.00
45	8005	6 INCH CLEANOUT WITH CAST IRON COVER	-1	EACH	\$ 270.00	\$ (270.00)
46	8006	48 INCH DIAMETER MANHOLE - MODIFIED FOR SANITARY - MIN Washington Street Extended, Alley 7, Pearson	6	EACH	\$ 5,000.00	\$ 30,000.00
47	8007	48 INCH DIAMETER MANHOLE - MODIFIED FOR SANITARY - VE	1	LINEAR FEET	\$ 550.00	\$ 550.00
48	8008	8 INCH CLEANOUT WITH CAST IRON COVER	-6	EACH	\$ 910.00	\$ (5,460.00)
49	8009	3/4 INCH WATERLINE	-35	LINEAR FEET	\$ 77.50	\$ (2,712.50)
50	8010	6 INCH WATER LINE	-25	LINEAR FEET	\$ 78.50	\$ (1,962.50)

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CHANGE ORDER 3- CLOSEOUT

51	8012	8 INCH WATER LINE	-40	LINEAR FEET	\$ 83.50	\$ (3,340.00)
52	8014	WATER SERVICE LATERAL Water street extended	2	EACH	\$ 1,200.00	\$ 2,400.00
53	8016	CONNECT ANY SIZE PIPE TO EXISTING SEWER MANHOLE	-2	EACH	\$ 1,250.00	\$ (2,500.00)
54	8017	PRELINER 4-6 INCH Not used- open cut instead	-50	LINEAR FEET	\$ 3.50	\$ (175.00)
55	8018	PRELINER 7-10 INCH not used-open cut instead	-500	LINEAR FEET	\$ 4.50	\$ (2,250.00)
56	8020	CURED IN-PLACE PIPE 7-10 INCH not used- open cut instead	-300	LINEAR FEET	\$ 65.00	\$ (19,500.00)
57	8021	CIPP POINT REPAIR 4-6 INCH	-2	EACH	\$ 3,000.00	\$ (6,000.00)
58	8022	CIPP POINT REPAIR 7-10 INCH	-2	EACH	\$ 4,500.00	\$ (9,000.00)
59	8025	PRESSURE GROUT FOR MANHOLE REHABILITATION	-5	GALLONS	\$ 35.00	\$ (175.00)
60	8026	HYDRAULIC CEMENT FOR MANHOLE REHABILITATION	-5	GALLONS	\$ 32.00	\$ (160.00)
61	8027	LINE EXISTING MANHOLE, UP TO 6 FEET DEPTH	-2	EACH	\$ 3,250.00	\$ (6,500.00)
62	8030	REHABILITATE EXISTING SANITARY LATERAL	3	EACH	\$ 1,000.00	\$ 3,000.00
					Overrun/Underrun \$	42.75

SPECS, INC

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PROJECT Phase X-A
PROJECT 5496/5736ca
Date:

14-Jan-26

CHANGE ORDER 3- CLOSEOUT

	Total This Change Order	\$ 42.75
Contract Sum Modifications by Previous Change Orders	\$	114,845.00
Contract Sum Modification this Change Order	\$	42.75
Revised Contract Sum of all Change Orders	\$	114,887.75
	Original Contract Sum	\$ 1,472,977.00
	Final Contract Sum Including All Change Orders	\$ 1,587,864.75
	Time Requested This Change Order (Days)	0
	Contract Time Charge Start Date:	January 24, 2024
	Original Time to Completion (Calendar Days)	366
	Original Completion Date	January 24, 2025
	Time Requested Per Previous Change Orders	90
	Time Requested This Change Order	0
	Total Time Requested	90
	Revised Completion Date	April 24, 2025

RECOMMENDED BY: *Paul Crude* DATE: 05/03/
 President
 SPECS, Inc.

ACCEPTED BY: *Allana Weir* DATE: 06/03/
Allana Weir (Mar 6, 2025 08:48:43 EST)
 Title:
 Braddock Construction

APPROVED BY: *[Signature]* DATE: 05/03/
Hayden Lindsey (Mar 5, 2025 14:54:41 EST)
 Director of Engineering
 City of Frostburg

5736 Phase X-A Change Order 3

Final Audit Report

2026-03-06

Created:	2026-03-05
By:	Raymond Rase (rrase@specseng.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAxAxlk7GGlfgvPKRiWrXbzH2gpnANTkrp1U

"5736 Phase X-A Change Order 3" History

-  Document created by Raymond Rase (rrase@specseng.com)
2026-03-05 - 4:34:22 PM GMT- IP address: 207.255.211.132
-  Document emailed to Raymond Rase (ray@specseng.com) for signature
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-  Document emailed to Allana Weir (allana@braddockconstructionllc.com) for signature
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2026-03-06 - 1:47:31 PM GMT- IP address: 207.255.193.35
-  Document e-signed by Allana Weir (allana@braddockconstructionllc.com)
Signature Date: 2026-03-06 - 1:48:43 PM GMT - Time Source: server- IP address: 207.255.193.35
-  Agreement completed.
2026-03-06 - 1:48:43 PM GMT

RESOLUTION 2026-07

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING AN AMENDMENT TO THE FISCAL YEAR 2025-2026 BUDGET.

WHEREAS, The Mayor and Council approved the Operating Budget for Fiscal Year 2025-2026 in May 2025; and,

WHEREAS, During the course of the first half of Fiscal Year 2025-2026 certain revenues and expenses occurred, are expected to occur, or will not occur as predicted at the time the budget was developed and approved; and,

WHEREAS, The Director of Finance has presented a proposed Budget Amendment that details the changes known as of the mid-point of the budget year to the Council for consideration.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of Frostburg, Maryland do hereby approve a Budget Amendment to the Fiscal 2025-2026 Operating Budget, which Amendment is attached hereto and made a part hereof this Resolution.

ADOPTED, this 17th day of March, 2026.

Frostburg Mayor and Council

BY _____
Todd J. Logsdon, Mayor

Attest:

Patrick O'Brien, City Administrator

CITY OF FROSTBURG
BUDGET ORDINANCE FOR THE YEAR ENDING JUNE 30, 2026
CONDENSED SUMMARY BY FUND AND DEPARTMENT

	ORIGINAL BUDGET			WITH PROPOSED AMENDMENTS		
	Revenue	Expense	Net Income (Loss)	Revenue	Expense	Net Income (Loss)
Corporate Fund						
Executive		\$ 78,275			\$ 78,275	
Administration		3,118,550			3,151,250	
Finance		227,175			343,675	
Community Development		234,300			327,300	
Code Enforcement		173,950			158,950	
Public Works Administration		165,550			159,550	
Public Safety		2,567,525			2,595,025	
Street		2,103,300			2,065,300	
Recreation		894,650			832,650	
Total Corporate Fund	\$ 9,559,765	\$ 9,563,275	\$ (3,510)	\$ 9,712,965	\$ 9,711,975	\$ 990
Water						
Administration		\$ 234,050			\$ 226,050	
Filtration		802,600			802,600	
Supply		103,000			103,000	
Distribution		704,800			703,800	
Total Water Fund	\$ 1,844,450	\$ 1,844,450	\$ -	\$ 1,844,450	\$ 1,835,450	\$ 9,000
Sewer						
Administration		\$ 107,350			\$ 99,350	
Operating		1,946,950			1,980,950	
Sewer subtotal	1,854,275	2,054,300	(200,025)	1,854,275	2,080,300	(226,025)
CSO subtotal	2,993,800	2,793,775	200,025	2,993,800	2,793,775	200,025
Total Sewer Fund	\$ 4,848,075	\$ 4,848,075	\$ -	\$ 4,848,075	\$ 4,874,075	\$ (26,000)
Total Piney Surcharge	\$ 815,000	\$ 683,300	\$ 131,700	\$ 815,000	\$ 718,300	\$ 96,700
Garbage						
Administration		\$ 80,100			\$ 76,100	
Operating		410,750			371,250	
Total Garbage Fund	\$ 543,050	\$ 490,850	\$ 52,200	\$ 543,050	\$ 447,350	\$ 95,700
Opioid Settlement Fund	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ 4,000
City Total	\$ 17,610,340	\$ 17,429,950	\$ 180,390	\$ 17,767,540	\$ 17,587,150	\$ 180,390
				\$ 157,200	\$ 157,200	\$ -

CITY OF FROSTBURG
OPERATING BUDGET FYE 06/30/26
PROPOSED AMENDMENTS - JANUARY 2026

Section 11, Item E.

ACCOUNT	DESCRIPTION	AMOUNT	January Amendment	Amended Total	Notes
01-000-4000	Taxes - Real Estate	\$ 3,080,000	\$ 34,000	\$ 3,114,000	agrees to July 2025 billings
01-000-4001	Personal Property Taxes	6,000	-	6,000	
01-000-4002	Public Utility Taxes	220,000	-	220,000	
01-000-4003	Corporation Taxes	85,000	-	85,000	
01-000-4004	Prior Year Taxes	1,000	-	1,000	
01-000-4005	Trailer Tax	1,600	-	1,600	
01-000-4010	Interest on Taxes	35,000	-	35,000	
01-000-4011	Tax Credits	(30,000)	-	(30,000)	
01-000-4012	Tax Abatements	(3,000)	-	(3,000)	
01-000-4013	Enterprise Zone Reimbursement	16,000	-	16,000	
01-000-4020	Maryland Income Tax	700,000	-	700,000	
01-000-4021	Admission Taxes	18,000	-	18,000	
01-000-4022	Hotel Motel Tax	150,000	25,000	175,000	estimate based on receipts through January, prior year revenues
01-000-4023	Highway Use Tax	550,000	19,000	569,000	per MDOT
01-000-4024	Coal Tax	2,600	-	2,600	
01-000-4025	Housing Authority	12,000	-	12,000	
01-000-4027	Payment in Lieu of Taxes	390	-	390	
01-000-4031	Liquor Licenses	10,000	-	10,000	
01-000-4032	Traders Licenses	10,000	-	10,000	
01-000-4040	Police Grants	40,000	-	40,000	
01-000-4041	Parking	700	-	700	
01-000-4043	Police Protection Grant	120,000	-	120,000	
01-000-4045	Fines & Forfeitures	4,500	-	4,500	
01-000-4047	Frostburg State University MOU	10,000	10,000	20,000	received FY25 and FY26 in current year
01-000-4049	School Resource Reimbursement	30,000	-	30,000	
01-000-4050	Permits, Planning	2,500	-	2,500	
01-000-4051	Building Permits	3,000	-	3,000	
01-000-4052	Rental Licensing	75,000	-	75,000	
01-000-4054	Construction Inspections	28,000	-	28,000	
01-000-4055	Code Enforcement Citations	1,250	1,500	2,750	revenues through December exceed original budget
01-000-4056	Comm Dev Grant Revenue	110,000	-	110,000	
01-000-4060	Swimming Pool	65,000	-	65,000	
01-000-4062	Day Camp Registrations	18,000	-	18,000	
01-000-4063	Recreation Activities	22,000	-	22,000	
01-000-4200	Operating Transfer - Water Fund	126,300	-	126,300	
01-000-4201	Operating Transfer - Sewer Fund	242,300	-	242,300	
01-000-4202	Operating Transfer - Garbage Fund	24,500	-	24,500	
01-000-4250	NSF Fees	-	-	-	
01-000-4301	Rents	111,000	-	111,000	
01-000-4302	HRD Appropriation	10,700	-	10,700	
01-000-4303	Franchises	68,000	-	68,000	
01-000-4304	Miscellaneous Revenue	4,000	-	4,000	
01-000-4306	Project Reimbursement	2,169,000	39,000	2,208,000	Rocky Gap funds received toward BOM fire alarm system upgrade
01-000-4307	Insurance Reimbursements	-	53,670	53,670	Sowers Concession
01-000-4315	Proceeds from Fund Balance	268,425	(28,970)	239,455	Net effect of budget amendments
01-000-4317	Special Revenue	666,000	-	666,000	
01-000-4600	Interest Income	475,000	-	475,000	
	Total Corporate Fund Revenue	\$ 9,559,765	\$ 153,200	\$ 9,712,965	
	Corporate Fund Expenses				
	Executive				
01-100-5000	Salaries	\$ 22,200	\$ -	\$ 22,200	
01-100-5010	Social Security	1,700	-	1,700	
01-100-5012	Workers Comp	175	-	175	
01-100-5050	Legislative Contingencies	6,000	-	6,000	
01-100-5104	Insurance - Public Officials	9,700	-	9,700	
01-100-5150	Training	2,800	-	2,800	
01-100-5160	Travel	5,700	-	5,700	
01-100-5185	Professional Fees	30,000	-	30,000	
	Total Executive	\$ 78,275	\$ -	\$ 78,275	
	Administrative				
01-110-5000	Salaries	\$ 175,800	\$ (15,500)	\$ 160,300	adjust to reflect current staffing and pay rates
01-110-5010	Social Security	13,400	-	13,400	
01-110-5011	Pension	21,100	-	21,100	
01-110-5012	Workers Comp	600	-	600	
01-110-5013	Insurance - Health	34,600	(21,000)	13,600	adjust to reflect premiums and claims paid
01-110-5014	Insurance - Health Retiree	30,600	(16,000)	14,600	adjust to reflect premiums and claims paid
01-110-5015	Contribution - 457	2,000	-	2,000	
01-110-5030	Employee Wellness	7,500	-	7,500	
01-110-5050	Reserve For Contingencies	10,000	-	10,000	
01-110-5102	Insurance - Gen Liab	150	-	150	
01-110-5105	Insurance - Property	12,000	-	12,000	
01-110-5106	Insurance - AD&D and Life	4,500	-	4,500	
01-110-5111	Contributions - Tourism	120,000	-	120,000	
01-110-5150	Training	1,200	-	1,200	
01-110-5160	Travel	1,800	-	1,800	

CITY OF FROSTBURG
OPERATING BUDGET FYE 06/30/26
PROPOSED AMENDMENTS - JANUARY 2026

Section 11, Item E.

ACCOUNT	DESCRIPTION	AMOUNT	January Amendment	Amended Total	Notes
01-110-5185	Professional Fees	1,100	-	1,100	
01-110-5191	Communications	12,000	-	12,000	
01-110-5200	Advertising	6,400	-	6,400	
01-110-5205	Legal	42,500	-	42,500	
01-110-5207	Pension Administrative Fee	7,800	(7,800)	-	State suspended fee for FY26
01-110-5210	Office Supplies	11,000	-	11,000	
01-110-5220	Postage	28,000	-	28,000	
01-110-5230	Computer Exp	14,000	-	14,000	
01-110-5232	IT Licensing and Fees	40,500	-	40,500	
01-110-5235	Digital Engagement	29,000	-	29,000	
01-110-5301	Election	12,000	-	12,000	
01-110-5391	Prinicipal and Interest on Debt Service	154,700	-	154,700	
01-110-5500	Building - Armory	12,000	82,000	94,000	BOM fire alarm upgrades
01-110-5502	Building Maintenance	26,000	11,000	37,000	City Hall HVAC repairs
01-110-5550	Utilities - Building	16,000	-	16,000	
01-110-5700	Bank Fees	300	-	300	
01-110-5807	Capital Outlay	2,270,000	-	2,270,000	
	Total Administrative	\$ 3,118,550	\$ 32,700	\$ 3,151,250	
	Finance				
01-120-5000	Salaries	\$ 82,000	5,000	87,000	adjust to reflect current staffing and pay rates
01-120-5010	Social Security	6,200	-	6,200	
01-120-5011	Pension	9,700	-	9,700	
01-120-5012	Workers Comp	200	-	200	
01-120-5013	Insurance - Health	13,000	96,000	109,000	adjust to reflect premiums and claims paid
01-120-5015	Contribution - 457	625	-	625	
01-120-5102	Insurance - Gen Liab	150	-	150	
01-120-5105	Insurance - Property	4,500	-	4,500	
01-120-5150	Training	1,000	-	1,000	
	Travel	-	1,500	1,500	travel for staff to attend software conference
01-120-5185	Professional Fees	1,000	-	1,000	
01-120-5310	Auditing	85,000	-	85,000	
01-120-5311	Actuarial Study	6,500	-	6,500	
01-120-5313	Tax Collection	1,300	-	1,300	
01-120-5810	RETSA Obligation	16,000	14,000	30,000	adjust to actual RETSA obligation paid
	Total Finance	\$ 227,175	\$ 116,500	\$ 343,675	
	Community Development				
01-130-5000	Salaries	\$ 128,500	\$ (14,000)	\$ 114,500	adjust to reflect current staffing and pay rates
01-130-5010	Social Security	9,800	-	9,800	
01-130-5011	Pension	15,400	-	15,400	
01-130-5012	Workers Comp	350	-	350	
01-130-5013	Insurance - Health	26,700	(18,000)	8,700	adjust to reflect premiums and claims paid
01-130-5015	Contribution - 457	1,500	-	1,500	
01-130-5102	Insurance - Gen Liab	150	-	150	
01-130-5105	Insurance - Property	4,500	-	4,500	
01-130-5150	Training	750	-	750	
01-130-5160	Travel	900	-	900	
01-130-5185	Professional Fees	750	-	750	
01-130-5320	Economic Development	8,000	-	8,000	
01-130-5322	Planning	15,000	125,000	140,000	adjust to reflect remaining costs of Comprehensive Plan Update
01-130-5323	Public Art	2,000	-	2,000	
01-130-5822	Special Projects	20,000	-	20,000	
	Total Community Development	\$ 234,300	\$ 93,000	\$ 327,300	
	Code Enforcement				
01-140-5000	Salaries	\$ 81,000	(2,500)	78,500	adjust to reflect current staffing and pay rates
01-140-5010	Social Security	6,200	-	6,200	
01-140-5011	Pension	9,800	-	9,800	
01-140-5012	Workers Comp	2,400	-	2,400	
01-140-5013	Insurance - Health	26,700	(15,000)	11,700	adjust to reflect premiums and claims paid
01-140-5015	Contribution - 457	750	-	750	
01-140-5100	Insurance - Auto	850	-	850	
01-140-5102	Insurance - Gen Liab	150	-	150	
01-140-5105	Insurance - Property	4,500	-	4,500	
01-140-5150	Training	500	-	500	
01-140-5160	Travel	500	-	500	
01-140-5185	Professional Fees	400	-	400	
01-140-5231	Software and Subscriptions	13,700	-	13,700	
01-140-5330	Code Enforcement	5,000	-	5,000	
01-140-5331	Construction Inspect	20,000	-	20,000	
01-140-5332	Rental Inspection	1,000	2,500	3,500	adjust to reflect actual spending through January
01-140-5401	Auto Expense	500	-	500	
	Total Code Enforcement	\$ 173,950	\$ (15,000)	\$ 158,950	
	Public Works Administration				
01-150-5000	Salaries	\$ 82,500	5,500	88,000	adjust to reflect current staffing and pay rates

CITY OF FROSTBURG
OPERATING BUDGET FYE 06/30/26
PROPOSED AMENDMENTS - JANUARY 2026

Section 11, Item E.

ACCOUNT	DESCRIPTION	AMOUNT	January Amendment	Amended Total	Notes
01-170-5716	Street Shop Equipment	70,000	-	70,000	
01-170-5717	Street Lighting Repairs	48,500	-	48,500	
01-170-5800	Capital Outlay	596,000	-	596,000	
01-170-5861	Street Paving	150,000	-	150,000	
01-170-5865	Parking Lot Maintenance	42,500	-	42,500	
	Total Public Works - Street	\$ 2,103,300	\$ (38,000)	\$ 2,065,300	
	Recreation				
01-180-5000	Salaries	\$ 305,000	(6,000)	299,000	adjust to reflect current staffing and pay rates
01-180-5010	Social Security	23,200	-	23,200	
01-180-5011	Pension	33,100	-	33,100	
01-180-5012	Workers Comp	16,100	-	16,100	
01-180-5013	Insurance - Health	91,700	(55,000)	36,700	adjust to reflect premiums and claims paid
01-180-5015	Contribution - 457	1,750	-	1,750	
01-180-5100	Insurance - Auto	2,900	-	2,900	
01-180-5102	Insurance - Gen Liab	600	-	600	
01-180-5105	Insurance - Property	17,600	-	17,600	
01-180-5150	Training	300	-	300	
01-180-5160	Travel	750	-	750	
01-180-5170	Uniforms	5,000	-	5,000	
01-180-5181	Safety Equipment	500	-	500	
01-180-5400	Gas, Oil, Grease	10,000	-	10,000	
01-180-5420	Fleet Lease	23,000	-	23,000	
01-180-5503	Armory Expense - Gym	9,000	-	9,000	
01-180-5504	Community Center	18,000	-	18,000	
01-180-5510	City Place	13,000	-	13,000	
01-180-5550	Utilities	9,000	-	9,000	
01-180-5720	Beautify The Burg Expense	1,500	-	1,500	
01-180-5721	Rec Equipment Maintenance	13,000	-	13,000	
01-180-5722	Rec League Appropriations	5,000	-	5,000	
01-180-5723	Rec Park Maintenance Expense	58,000	-	58,000	
01-180-5724	Street Trees	7,500	-	7,500	
01-180-5725	Trailhead Maintenance Expense	2,000	-	2,000	
01-180-5726	Recreational Programs	11,500	-	11,500	
01-180-5772	Trash Removal	12,000	-	12,000	
01-180-5800	Capital Outlay	55,000	-	55,000	
	Total General Recreation	\$ 746,000	\$ (61,000)	\$ 685,000	
	Recreation-Pool				
01-181-5000	Salaries	\$ 72,000	2,500	74,500	adjust to reflect current staffing and pay rates
01-181-5010	Social Security	5,500	-	5,500	
01-181-5012	Workers Comp	3,800	-	3,800	
01-181-5108	Unemployment	200	-	200	
01-181-5507	Pool Operating	39,000	-	39,000	
	Total Pool	\$ 120,500	\$ 2,500	\$ 123,000	
	Recreation - Day Camp				
01-182-5000	Salaries	\$ 24,000	(3,500)	20,500	adjust to reflect current staffing and pay rates
01-182-5010	Social Security	1,850	-	1,850	
01-182-5012	Workers Comp	1,300	-	1,300	
01-182-5108	Unemployment	200	-	200	
01-182-5507	Day Camp Operations	800	-	800	
	Total Day Camp	\$ 28,150	\$ (3,500)	\$ 24,650	
	Total Recreation	\$ 894,650	\$ (62,000)	\$ 832,650	
	Total Corporate Fund Expenses	\$ 9,563,275	\$ 148,700	\$ 9,711,975	
	Corporate Fund Net Income (Loss)	\$ (3,510)	\$ 4,500	\$ 990	
	Water Fund Revenues				
02-000-4000	Water Service Revenue	\$ 1,623,750	-	1,623,750	
02-000-4001	Interest Earned - Water	3,600	-	3,600	
02-000-4315	Proceeds from Fund Balance	180,000	-	180,000	
02-000-4402	Sale of Meters	5,000	-	5,000	
02-000-4403	Tapping Fees	5,600	-	5,600	
02-000-4404	Sundry Sales	2,500	-	2,500	
02-000-4600	Interest Income	24,000	-	24,000	
	Total Water Revenue	\$ 1,844,450	\$ -	\$ 1,844,450	
	Water Fund Expenses				
	Water - Administration				
02-190-5000	Salaries	\$ 73,000	2,000	75,000	adjust to reflect current staffing and pay rates
02-190-5010	Social Security	5,500	-	5,500	
02-190-5011	Pension	8,700	-	8,700	
02-190-5012	Workers Comp	1,300	-	1,300	
02-190-5013	Insurance - Health	15,300	(10,000)	5,300	adjust to reflect premiums and claims paid

CITY OF FROSTBURG
OPERATING BUDGET FYE 06/30/26
PROPOSED AMENDMENTS - JANUARY 2026

Section 11, Item E.

ACCOUNT	DESCRIPTION	AMOUNT	January Amendment	Amended Total	Notes
02-190-5015	Contribution - 457	850	-	850	
02-190-5313	Collection Expense	2,200	-	2,200	
02-190-5370	FMHA Bond	900	-	900	
02-190-5600	Corporate Overhead	126,300	-	126,300	
	Total Water Administration	\$ 234,050	\$ (8,000)	\$ 226,050	
	Water - Filtration				
02-192-5102	Insurance - Gen Liab	\$ 1,400	-	1,400	
02-192-5105	Insurance - Property	25,400	-	25,400	
02-192-5106	Insurance - Boiler & Machinery	10,800	-	10,800	
02-192-5521	Pumping System Expense	95,000	-	95,000	
02-192-5522	Purification Plant Maintenance	50,000	-	50,000	
02-192-5710	Filtration Contract Payment	620,000	-	620,000	
	Total Water Filtration	\$ 802,600	\$ -	\$ 802,600	
	Water - Supply				
02-194-5000	Salaries	\$ 34,500	-	34,500	
02-194-5010	Social Security	2,600	-	2,600	
02-194-5011	Pension	4,100	-	4,100	
02-194-5012	Workers Comp	1,700	-	1,700	
02-194-5015	Contribution - 457	100	-	100	
02-194-5506	Hydro Facility Expense	5,000	-	5,000	
02-194-5550	Utilities - Water Supply	5,000	-	5,000	
02-194-5730	Water Supply Expense	50,000	-	50,000	
	Total Water Supply	\$ 103,000	\$ -	\$ 103,000	
	Water - Distribution				
02-196-5000	Salaries	\$ 273,000	39,000	312,000	adjust to reflect current staffing and pay rates, retirement payouts
02-196-5010	Social Security	20,800	-	20,800	
02-196-5011	Pension	27,000	-	27,000	
02-196-5012	Workers Comp	13,300	-	13,300	
02-196-5013	Insurance - Health	76,400	(46,000)	30,400	adjust to reflect premiums and claims paid
02-196-5015	Contribution - 457	1,000	-	1,000	
02-196-5100	Insurance - Auto	4,600	-	4,600	
02-196-5102	Insurance - Gen Liab	1,400	-	1,400	
02-196-5105	Insurance - Property	6,400	-	6,400	
02-196-5150	Training	2,000	-	2,000	
02-196-5170	Uniforms	4,000	-	4,000	
02-196-5180	Safety Equipment	6,600	-	6,600	
02-196-5191	Communications	13,000	-	13,000	
02-196-5210	Office Supplies	1,000	-	1,000	
02-196-5390	Miscellaneous Expense	1,000	-	1,000	
02-196-5400	Gas, Oil, Grease	17,000	-	17,000	
02-196-5420	Fleet Lease	33,000	-	33,000	
02-196-5505	Crestview Pumping Station Expense	12,500	4,000	16,500	adjust to reflect additional expenditures
02-196-5550	Utilities - Water Distribution	5,000	-	5,000	
02-196-5700	Distribution Expense	61,800	-	61,800	
02-196-5701	Distribution Pipe Expense	11,000	-	11,000	
02-196-5702	Equipment Maintenance	8,000	2,000	10,000	adjust to reflect additional expenditures
02-196-5703	Fire Hydrants Expense	5,000	-	5,000	
02-196-5704	Transmission Mains Expense	80,000	-	80,000	
02-196-5740	Meters Expense	20,000	-	20,000	
	Total Water Distribution	\$ 704,800	\$ (1,000)	\$ 703,800	
	Total Water Fund Expenses	\$ 1,844,450	\$ (9,000)	\$ 1,835,450	
	Total Water Fund Net Income (Loss)	\$ -	\$ 9,000	\$ 9,000	
	Sewer Fund Operating Revenues				
03-000-4000	Sewer Charges	\$ 1,799,000	-	1,799,000	
03-000-4001	Interest Earned - Sewer	4,275	-	4,275	
03-000-4404	Sundry Sales	1,500	-	1,500	
03-000-4503	Sewer Tap Fees	5,500	-	5,500	
03-000-4600	Interest Income	44,000	-	44,000	
	Total Sewer Operating Revenue	\$ 1,854,275	\$ -	\$ 1,854,275	
	Sewer Operating Expenses				
	Sewer - Administration				
03-210-5000	Salaries	\$ 73,000	2,000	75,000	adjust to reflect current staffing and pay rates
03-210-5010	Social Security	5,500	-	5,500	
03-210-5011	Pension	8,700	-	8,700	
03-210-5012	Workers Comp	1,300	-	1,300	
03-210-5013	Insurance - Health	15,300	(10,000)	5,300	adjust to reflect premiums and claims paid
03-210-5015	Contribution - 457	850	-	850	
03-210-5313	Collection Expense	2,700	-	2,700	
	Total Sewer Administration	\$ 107,350	\$ (8,000)	\$ 99,350	

CITY OF FROSTBURG
OPERATING BUDGET FYE 06/30/26
PROPOSED AMENDMENTS - JANUARY 2026

Section 11, Item E.

ACCOUNT	DESCRIPTION	AMOUNT	January Amendment	Amended Total	Notes
	Sewer - Operating				
03-211-5000	Salaries	\$ 202,000	39,000	241,000	adjust to reflect current staffing and pay rates, retirement payouts
03-211-5010	Social Security	15,300	-	15,300	
03-211-5011	Pension	28,400	-	28,400	
03-211-5012	Workers Comp	11,000	-	11,000	
03-211-5013	Insurance - Health	53,500	(30,000)	23,500	adjust to reflect premiums and claims paid
03-211-5015	Contribution - 457	1,800	-	1,800	
03-211-5100	Insurance - Auto	1,700	-	1,700	
03-211-5102	Insurance - Gen Liab	750	-	750	
03-211-5105	Insurance - Property	9,000	-	9,000	
03-211-5150	Training	1,000	-	1,000	
03-211-5170	Uniforms	3,000	-	3,000	
03-211-5180	Safety Equipment	1,000	-	1,000	
03-211-5191	Communications	2,400	-	2,400	
03-211-5400	Gas, Oil, Grease	10,000	-	10,000	
03-211-5420	Fleet Lease	21,000	-	21,000	
03-211-5520	Pumping Station Maintenance	6,000	-	6,000	
03-211-5600	Corporate Overhead	242,300	-	242,300	
03-211-5761	Sanitary Commission Charges	1,216,000	-	1,216,000	
03-211-5762	Sanitary Comm-Transmission Projects	11,800	-	11,800	
03-211-5763	Sewer Operating Expense	50,000	25,000	75,000	Hill St. School project sidewalk reimbursement
03-211-5764	Sewer Pumping Expense	9,000	-	9,000	
03-211-5805	Capital Outlay - Sewer Projects	50,000	-	50,000	
	Total Sewer Operating	\$ 1,946,950	\$ 34,000	\$ 1,980,950	
	Total Sewer Operating Expenses	\$ 2,054,300	\$ 26,000	\$ 2,080,300	
	Sewer Operating Net Income (Loss)	\$ (200,025)	\$ (26,000)	\$ (226,025)	
	CSO Revenue				
03-220-4520	CSO Surcharge Revenue	\$ 401,000	-	401,000	
03-220-4521	Interest Earned - CSO Surcharge	1,800	-	1,800	
03-220-4317	Special Revenue	150,000	-	150,000	
03-220-4530	Project Reimbursements	1,489,000	-	1,489,000	
03-200-4540	Proceeds of Debt	952,000	-	952,000	
	Total CSO Revenue	\$ 2,993,800	\$ -	\$ 2,993,800	
	CSO Expenses				
03-220-5391	Interest Expense	\$ 3,025	-	3,025	
03-220-5392	Debt Redemption	23,750	-	23,750	
03-220-5800	Capital Outlay	2,767,000	-	2,767,000	
	Total CSO Expense	\$ 2,793,775	\$ -	\$ 2,793,775	
	CSO Net Income (Loss)	\$ 200,025	\$ -	\$ 200,025	
	Sewer Fund Net Income (Loss)	\$ -	\$ (26,000)	\$ (26,000)	
	Water Surcharge Fund Revenue				
04-000-4000	Water Tap Surcharge	\$ 652,000	-	652,000	
04-000-4001	Interest Earned - Surcharge	3,000	-	3,000	
04-000-4405	Project Reimbursements	120,000	-	120,000	
04-000-4600	Interest Income	40,000	-	40,000	
	Total Water Surcharge Revenue	\$ 815,000	\$ -	\$ 815,000	
	Water Surcharge Fund Expenses				
04-200-5313	Collection Expense	\$ 2,200	-	2,200	
04-200-5391	Interest Expense	42,425	-	42,425	
04-200-5392	Debt Redemption	421,675	-	421,675	
04-200-5800	Capital Outlay	172,000	-	172,000	
04-200-5802	Capital Repairs	45,000	35,000	80,000	adjust to reflect additional capital repairs
	Total Water Surcharge Expense	\$ 683,300	\$ 35,000	\$ 718,300	
	Water Surcharge Net Income (Loss)	\$ 131,700	\$ (35,000)	\$ 96,700	
	Garbage Fund Revenues				
05-000-4000	Trash & Garbage Charges	\$ 534,600	-	534,600	
05-000-4104	Interest Earned - Garbage	3,000	-	3,000	
05-000-4404	Sundry Sales	1,950	-	1,950	
05-000-4600	Interest Income	3,500	-	3,500	
	Total Garbage Revenue	\$ 543,050	\$ -	\$ 543,050	
	Garbage Fund Expenses				

CITY OF FROSTBURG
 OPERATING BUDGET FYE 06/30/26
 PROPOSED AMENDMENTS - JANUARY 2026

Section 11, Item E.

ACCOUNT	DESCRIPTION	AMOUNT	January Amendment	Amended Total	Notes
	Garbage Fund - Administration				
05-230-5000	Salaries	\$ 55,000	4,000	59,000	adjust to reflect current staffing and pay rates, retirement payouts
05-230-5010	Social Security	4,100	-	4,100	
05-230-5011	Pension	6,400	-	6,400	
05-230-5012	Workers Comp	800	-	800	
05-230-5013	Insurance - Health	12,200	(8,000)	4,200	adjust to reflect premiums and claims paid
05-230-5015	Contribution - 457	850	-	850	
05-230-5313	Collection Expense	750	-	750	
	Total Garbage Administration	\$ 80,100	\$ (4,000)	\$ 76,100	
	Garbage Operating				
05-232-5000	Salaries	\$ 91,000	(6,000)	85,000	adjust to reflect current staffing and pay rates, retirement payouts
05-232-5010	Social Security	6,900	-	6,900	
05-232-5011	Pension	10,900	-	10,900	
05-232-5012	Workers Comp	4,400	-	4,400	
05-232-5013	Insurance - Health	34,400	(25,000)	9,400	adjust to reflect premiums and claims paid
05-232-5015	Contribution - 457	750	-	750	
05-232-5100	Insurance - Auto	2,600	-	2,600	
05-232-5102	Insurance - Gen Liab	400	-	400	
05-232-5105	Insurance - Property	5,900	-	5,900	
05-232-5170	Uniforms	3,000	-	3,000	
05-232-5180	Safety Equipment	1,000	-	1,000	
05-232-5210	Office Supplies	1,000	-	1,000	
05-232-5400	Gas, Oil, Grease	14,000	-	14,000	
05-232-5600	Corporate Overhead	24,500	-	24,500	
05-232-5770	Ash Dumpster	8,500	(8,500)	-	no ash dumpster for FY26
05-232-5771	Bulk Cleanup Expense	10,000	-	10,000	
05-232-5772	Landfill Charges	130,000	-	130,000	
05-232-5773	Sanitation Operating Expense	60,000	-	60,000	
05-232-5774	Yard Waste Composting	1,500	-	1,500	
	Total Garbage Operating	\$ 410,750	\$ (39,500)	\$ 371,250	
	Total Garbage Expenses	\$ 490,850	\$ (43,500)	\$ 447,350	
	Garbage Net Income (Loss)	\$ 52,200	\$ 43,500	\$ 95,700	

RESOLUTION 2026-08

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING AN AMENDMENT TO THE FISCAL YEAR 2025/26 BUDGET AND FEE SCHEDULE.

WHEREAS, The Mayor and Council approved the Operating Budget and Fee Schedule for Fiscal Year 2025/2026 in May 2025; and,

WHEREAS, Day Camp Fees have increased from 2025 and were not included in the original budget; and,

WHEREAS, the Recreation Commission and the Director of Parks and Recreation have recommended a Day Camp rate schedule for the summer of 2026.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of Frostburg, Maryland do hereby approve an amendment to the Fee Schedule, part of the Fiscal 2025/2026 Operating Budget, for Day Camp Fees, as follows.

- Daily Rate.....\$26.00 per child
- Weekly Rate (5 day week).....\$120.00 per child
- Weekly Rate (4 day week).....\$100.00 per child

ADOPTED, this 17th day of March, 2026.

Frostburg Mayor and Council

BY _____
Todd J. Logsdon, Mayor

Attest:

Patrick O'Brien, City Administrator



Dear Parents:

The City of Frostburg Department of Parks and Recreation would personally like to welcome you to our 20th Annual Summer Day Camp program. The Summer Day Camp program is designed for children ages 5-12. It is sponsored by the City of Frostburg Department of Parks and Recreation and offers sports activities, nature activities, outdoor/adventure activities, theatre arts, music, dance, social activities, swimming, and field trips. It is our utmost intention “To create a safe and enjoyable environment for your child while at the camp.” The department would further like to extend a warm welcome to all campers registered for the program and the parents/guardians of those children.

The Frostburg Summer Day Camp Program is now entering its 20th year of operation. The Summer Day Camp Program is designed to nurture the overall development of the child. We fully expect to create an environment in which each camper will derive physical, mental, emotional, and social benefits from recreation participation. Our goal is to leave each individual camper with positive memories that will last a lifetime. We will make every effort to provide necessary accommodations for individuals with disabilities so long as they do not present any undue hardship to the Day Camp program, the Day Camp staff, or fundamentally alter the nature of the Day Camp program or activities. Maryland law prohibits our day camp staff from administering medications to campers. As a result, if campers are not certified by a physician as capable of self-administration of a medication with supervision, we may be unable to accommodate the child in our day camp.

We have enclosed all of the necessary forms that you will need to complete in order to finalize your child’s registration. These include a camper registration form, medical history form, emergency information form, video/picture permission form, and disability accommodation form, and other forms as required the State Dept of Health & Mental Hygiene. Please provide complete and accurate information regarding your child’s personal information, medical history, emergency contacts, and disabling conditions. All registration forms must be returned to Frostburg City Hall (37 South Broadway). Payment is due upon registration. Space is limited! Registrations will be accepted on a first come, first served basis with a maximum number of 30 campers per week. The mailing address for the Department of Parks and Recreation is P.O. Box 440, Frostburg, MD 21532.

New Summer Day Camp Program hours are from *8am - 4pm, Monday – Friday. Camp begins on Monday, June 15, 2026 (subject to change based upon the Allegany County Public School Schedule) and runs through Friday, August 7, 2026. Drop-off /pick-up will be at the Frostburg Child Care Center located at 202 South Water St, Frostburg (next to the swimming pool bathhouse). We are looking forward to meeting you and your child! Please feel free to present all questions or concerns regarding the Summer Day Camp program to me, Brian Vought, Director of Parks & Recreation. I can be contacted by e-mail at bvought@frostburgcity.org or by phone at [301-914-1788](tel:301-914-1788) (office).

Sincerely,

Brian P. Vought
Director of Parks & Recreation,
City of Frostburg



City of Frostburg

Department of Parks & Recreation

2026 Summer Day Camp REGISTRATION FORM

Child's Name: _____

Address: _____

Birth Date: _____ Age: _____ Male Female

School: _____ Last Grade Completed: _____

Address: _____

Are we permitted to contact you by text message and/or email if necessary? Yes No

Please provide necessary contact info below.

_____ Parent / Guardian _____ Home Phone _____ Cell Phone

_____ Place of Employment _____ Work Phone _____ Email Address

_____ Parent / Guardian _____ Home Phone _____ Cell Phone

_____ Place of Employment _____ Work Phone _____ Email Address

In case of an emergency, please contact:

1st Emergency Contact: _____ Emergency Phone: _____

2nd Emergency Contact: _____ Emergency Phone: _____

Child's Physician: _____ Phone: _____

Does the camper currently take medication? Yes No

Does the camper possess any disabling conditions that may limit his/her ability to participate? Yes No
If yes, the parent/guardian must request and fill out a disability accommodation form.

Does the camper have any allergies? Yes No

If yes, please specify:

Child Responsibilities

The child must:

- 1) Obey camp rules as provided by the Camp Director or Camp Counselors.
- 2) Obey instructions given by the Camp Director or Camp Counselors.
- 3) Display a kind and respectful attitude toward other campers and staff.
- 4) Behave appropriately and avoid offensive, rude, and aggressive behavior.

Parent Responsibilities

The parent must:

- 1) Provide transportation to and from camp for the child.
- 2) Drop off and pick up the child at specified arrival and departure times.
- 3) Keep the child in good hygiene and ensure that the child is wearing the appropriate clothing for camp each day.
- 4) Stay informed about the child’s camp experience and support the disciplinary actions taken by camp staff.
- 5) Keep the staff informed of any changes in the physical or emotional health of the camper.
- 6) Be sure your child has eaten an adequate and healthy breakfast prior to arrival at Day Camp each day.

Program Staff Responsibilities

The camp staff must:

- 1) Nurture the overall development of the child.
- 2) Ensure that all children experience the optimum level of achievement in every activity.
- 3) Provide the campers with new skills and knowledge in sports, nature, outdoor/adventure, theatre arts, music, dance, and social activities.
- 4) Create and maintain a fun and safe environment for the campers.

The Frostburg Department of Parks and Recreation is an equal opportunity recreation service provider. No child shall be discriminated against on the basis of race, color, religion, national origin, sex, sexual orientation, physical or mental disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages, and accommodations that the Frostburg Department of Parks and Recreation is able to provide.

I, the parent/legal guardian of the child named above, give my permission for him/her to participate in the City of Frostburg Department of Parks and Recreation Summer Day Camp Program. I assume all risks and hazards incidental to such participation including transportation to and from site. I do hereby waive, release, and hold harmless the sponsor of this program and the City of Frostburg from any claiming arising out of injury during this program.

Signature of Parent/Legal Guardian

Date

THE MISSION STATEMENT FOR THE FROSTBURG SUMMER DAY CAMP PROGRAM IS:

“To create a safe and enjoyable environment for youth during the summer months by offering structured, organized, and supervised recreational and educational activities in the City of Frostburg.”

Parents are responsible for providing transportation to and from camp. Regular hours of operation are Monday through Friday, 8:00am - 4pm. We will plan to have extended AM/PM care this year for . A fee at the rate of \$5/per child after 15 minutes and every additional 15-minute period thereafter will be charged for parents who arrive late to pick up children. We understand that unavoidable situations may arise resulting in the late pick up of your child. If you know you are running late or will be running late, please call to notify camp staff as soon as possible.

Please indicate the week(s) your child will be attending camp. **Weekly/daily payments are accepted.** Our staffing numbers are based on the number of children attending the camp. Therefore, all fees must be paid at least one week prior to the dates your child is attending to allow for adequate staff scheduling. *Missed days that have been paid for will not be credited without a minimum of one week written notice to the Day Camp director prior to the missed day. Partial weeks are subject to the daily rate and are not eligible for the weekly rate if combined with other partial weeks.*

	<i>Weekly/ Daily*</i>		<i>Weekly/ Daily*</i>
Week 1 (June 15 - June 19)	<input type="checkbox"/> \$120/\$26	Week 5 (July 14- July 18)	<input type="checkbox"/> \$120/\$26
Week 2 (June 22 – June 26)	<input type="checkbox"/> \$120/\$26	Week 6 (July 21 – July 25)	<input type="checkbox"/> \$120/\$26
Week 3 (June 29 - July 2)*	<input type="checkbox"/> \$100/\$26	Week 7 (July 28 – Aug 1)	<input type="checkbox"/> \$120/\$26
Week 4 (July 7 – July 10)*	<input type="checkbox"/> \$100/\$26	Week 8 (Aug 4 – Aug 8)	<input type="checkbox"/> \$120/\$26

** Week 3 & 4 has been shortened due to the July 4th Holiday weekend. The cost has been reduced to reflect the change.*

We regret that breakfast will not be provided. As a result, we must ask that all children eat an adequate, nutritional breakfast each morning prior to drop off to provide long lasting energy until lunch time. A **free lunch will be provided** this year through the Lunch Box program. There will be a lunch menu posted each week at the drop off location to determine if the child would like to participate. If your child does not like the lunch choice on a certain day, he/she must bring a packed lunch for that day.

Please determine the total cost for your child’s attendance at camp.

Number of weeks _____ Add applicable costs listed above = \$ _____

Number of days (if not attending full weeks) _____ Add applicable costs listed above = \$ _____

Total Cost: \$ _____

**Camp registration is on a first come, first served basis and only a limited number of slots are available. Please return a check or cash for the appropriate amount for your child’s attendance at camp along with this registration form. Registration will not be confirmed until the appropriate funds are received by the Frostburg City Department of Parks and Recreation. At least 48-hours advance notice is required to receive a full refund for the following week(s). Due to staff scheduling requirements we will not provide partial week refunds.*



City of Frostburg

Department of Parks & Recreation

2026 Summer Camp

CAMPER MEDICAL HISTORY INFORMATION FORM

Child's Name: _____ Sex: _____ Age: _____ DOB: _____

Are there any health problems including physical, cognitive, psychiatric, or behavioral problems of which we need to be aware? Yes No

If yes, please explain: _____

Are there any medications, dietary restrictions, allergies, or special needs that we must be aware of to ensure that your child's camp experience is positive? Yes No

If yes, please explain:

Please check appropriate box in accordance with the questions listed below. Leave blank questions of which you are unsure of an answer.

Yes No

- Has your child had a medical illness or injury since last check up or sports physical?
- Do you have an ongoing or chronic illness?
- Has your child ever been hospitalized overnight?
- Has your child had surgery?
- Is your child currently taking any prescription or non-prescription medications?

- Is your child currently using an inhaler?
- Does your child have any allergies?
- Has your child ever passed out during or after exercise?
- Has your child ever been dizzy during or after exercise?
- Has your child ever had chest pain during or after exercise?

- Has your child ever had racing or skipped heartbeats?
- Has your child had high blood pressure or high cholesterol?
- Has your child ever been told he/she has a heart murmur?

- Has any family member or relative died of heart problems or of sudden death before age 50?
- Has your child had a severe viral infection within the last month? (i.e. mononucleosis).

- Does your child have any current skin problems?
- Has your child ever had a head injury or concussion?

- Has your child ever been knocked out, become unconscious, or lost his/her memory?
- Has your child ever had a seizure?

- Does your child have frequent or severe headaches?

- Has your child ever had numbness or tingling in arms, hands, legs or feet?
- Has your child ever had a stinger, burnner, or pinched nerve?

- Has your child ever become ill from exercising in the heat?
- Does your child cough, wheeze, or have trouble breathing during or after activity?
- Does your child have asthma?
- Do you have seasonal allergies that require medical treatment?
- Does your child require or use any special protective or corrective equipment or devices?
(i.e. knee braces, special neck roll, retainer for teeth, hearing aid).
- Has your child had any problems with his/her eyes or vision?
- Does your child wear glasses, contacts, or protective eyewear?
- Has your child ever had a sprain, strain, or swelling after injury?
- Has your child broken or fractured any bone, or dislocated any joints?
- Has your child been diagnosed with any physical, psychiatric, or behavioral condition? If yes
please explain below.
- Does your child ever feel stressed out?
- Has your child had any other problems with pain or swelling in muscles, tendons, bones, or
joints?

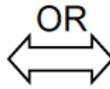
If yes, please check appropriate box and explain below.

- | | | | |
|------------------------------------|----------------------------------|------------------------------------|-------------------------------|
| Head <input type="checkbox"/> | Elbow <input type="checkbox"/> | Hip <input type="checkbox"/> | Foot <input type="checkbox"/> |
| Back <input type="checkbox"/> | Forearm <input type="checkbox"/> | Upper leg <input type="checkbox"/> | Toes <input type="checkbox"/> |
| Chest <input type="checkbox"/> | Wrist <input type="checkbox"/> | Knee <input type="checkbox"/> | |
| Shoulder <input type="checkbox"/> | Hand <input type="checkbox"/> | Lower Leg <input type="checkbox"/> | |
| Upper Arm <input type="checkbox"/> | Fingers <input type="checkbox"/> | Ankle <input type="checkbox"/> | |

EXPLAIN ANY YES ANSWERS HERE:

IMMUNIZATION INFORMATION:

For campers who reside **within** the United States, a United States territory, or the District of Columbia:



For campers who reside **outside** the United States, a United States territory, or the District of Columbia:

1. State/territory in which child resides:

1. Country in which child resides:

2. Is this child exempt from any immunizations? NO

YES, List them:

[Empty box for listing immunizations]

2. Attach Department form DHMH-896 (record of vaccination or immunity)

**Exempt to include allergic to vaccine and has not received.*

*** Immunization Form DHMH-896 can be found at the following link - <https://bit.ly/3dNGHVq>**

I hereby state that, to the best of my knowledge, my answers to the above questions are complete and correct.

Parent/Guardian Signature: _____ Date: _____



City of Frostburg

Department of Parks & Recreation

2026 Summer Camp EMERGENCY INFORMATION FORM

Child's Legal Name: _____ **Grade:** _____ **Age:** _____

Home Address: _____
(Street Address) (City) (State) (Zip Code)

Home Phone Number: _____ **Birth Date:** _____ **SSN:** _____

Name of Mother/Guardian: _____

Employer: _____ **Phone Number:** _____

Name of Father/Guardian: _____

Employer: _____ **Phone Number:** _____

Child Lives With: Mother Father Both Other

Name of Person Authorized to Drop Off and Pick Up Child (Daily): _____

Child's Physician: _____ **Phone:** _____

Address: _____
(Street Address) (City) (State) (Zip Code)

IF PARENTS/GUARDIANS CANNOT BE REACHED, LIST TWO PERSONS THAT CAN BE CALLED IN CASE OF AN EMERGENCY:

1st Emergency Contact (Parent or Legal Guardian):

Name: _____ **Relationship:** _____

Home/Cell Phone: _____ **Work Phone:** _____

2nd Emergency Contact (Other than person listed above):

Name: _____

Home/Cell Phone: _____ **Work Phone:** _____

In EMERGENCIES requiring immediate medical attention, your child will be taken to the NEAREST HOSPITAL EMERGENCY ROOM. Your signature authorizes Frostburg Summer Day Camp staff to have your child transported to the hospital in the event it is deemed necessary by camp staff.

Signature of Parent/Guardian: _____ **Date:** _____

MEDICATION ADMINISTRATION AUTHORIZATION FORM for Youth Camps in Maryland

Department of Health & Mental Hygiene (DHMH) Section 11, Item F.
Center for Healthy Homes and Community Services (CHHCS)
(410) 767-8417 Toll Free 1-877-4MD-DHMH ext. 8417

This form must be completed fully in order for youth camp operators and staff members to administer the required medication or for the camper to self-administer medication. A new medication administration form must be completed at the beginning of each camp season, for each medication, and each time there is a change in dosage or time of administration of a medication.

- Prescription medication must be in a container labeled by the pharmacist or prescriber.
- Nonprescription medication must be in the original container with the instructions for use. Nonprescription medication includes vitamins, homeopathic, and herbal medicines.
- An authorized individual must bring the medication to the camp and give the medication to an adult staff member.

I. PRESCRIBER'S AUTHORIZATION

1. CHILD'S NAME		2. DATE OF BIRTH ____/____/____ Month Day Year	
3. CONDITION FOR WHICH MEDICATION IS BEING ADMINISTERED:		4. EMERGENCY MEDICATION <input type="checkbox"/> YES <i>-If yes, see Section III below.</i> <input type="checkbox"/> NO	
5. MEDICATION NAME	6. DOSE	7. ROUTE	
8. TIME/FREQUENCY OF ADMINISTRATION		9. IF PRN, FREQUENCY	
10. IF PRN, FOR WHAT SYMPTOMS			
11. KNOWN SIDE EFFECTS SPECIFIC TO CHILD			
12. MEDICATION SHALL BE ADMINISTERED during the year in which this form is dated in 14b below unless more restrictive dates are specified in 12a and 12b. This authorization is NOT TO EXCEED 1 YEAR.		12a. FROM ____/____/____ Month Day Year	12b. TO ____/____/____ Month Day Year
13. PRESCRIBER'S NAME/TITLE		This space may be used for the Prescriber's Address Stamp	
TELEPHONE	FAX		
ADDRESS			
CITY	STATE ZIPCODE		
14a. PRESCRIBER'S SIGNATURE (<i>Parent/guardian cannot sign here</i>) <small>(ORIGINAL SIGNATURE OR SIGNATURE STAMP ONLY)</small>			

II. PARENT/GUARDIAN AUTHORIZATION

I request the authorized youth camp operator, staff member or volunteer to administer the medication or supervise the camper in self-administration as prescribed by the above authorized prescriber. I certify that I have legal authority to consent to medical treatment for the child named above, including the administration of medication at the facility. I understand that at the end of the authorized period, an authorized individual, as listed in 15c below, which may include the child, must pick up the medication, otherwise it will be discarded. I authorize camp personnel and the authorized prescriber indicated on this form to communicate in compliance with HIPAA.

15a. PARENT/GUARDIAN SIGNATURE	15b. DATE	15c. INDIVIDUAL(S) AUTHORIZED TO PICK UP MEDICATION	
15d. HOME PHONE #	15e. CELL PHONE #	15f. WORK PHONE #	

III. AUTHORIZATION FOR SELF-ADMINISTRATION / SELF-CARRY (OPTIONAL)

This section should only be completed if this medication is approved for self-administration. Self-carry is only permitted for emergency medications such as inhalers and epinephrine. Both the prescriber and the parent/guardian must consent to self-administration below. However, youth camp operators are not required to permit self-administration or self-carry.

I authorize self-administration of the above listed medication for the child named above under the supervision of the youth camp operator, a designated staff member or volunteer. If indicated below, the child named above may self-carry emergency medication.

16a. PRESCRIBER'S SIGNATURE authorizing self-administration	16b. SELF-CARRY EMERGENCY MEDICATION (Check One) <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A - Not emergency medication	16c. DATE
17a. PARENT/GUARDIAN'S SIGNATURE authorizing self-administration	17b. SELF-CARRY EMERGENCY MEDICATION (Check One) <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A - Not emergency medication	17c. DATE



City of Frostburg

Department of Parks & Recreation

2026 Summer Camp DISABILITY ACCOMMODATION FORM

This form **must be completed if an IEP or 504 Plan has been developed for your child at school.*

It is the policy of the Frostburg Department of Parks & Recreation to offer opportunities for individuals with disabilities in our recreation programs in accordance with ADA rules and regulations. No child will be discriminated against, or otherwise treated unfairly due to a disabling condition. A disability is defined under the ADA as a condition which limits one or major life activities. The Frostburg Department of Recreation will make all reasonable attempts to accommodate and include individuals with disabilities in our recreation programs.

Participant Name: _____

Address: _____

Phone: _____ Age: _____ Birth Date: _____

Participating in: Week 1 Week 2 Week 3 Week 4 Week 5
 Week 6 Week 7 Week 8 Week 9

Parent Name: _____ Phone: _____

Medical Condition/Disability (*please explain limitations.*):

Has an Individualized Education Program (IEP) or 504 Plan ever been developed for the participant:
Yes No

If yes, can you provide a copy to us? Yes No

Accommodations required (*please explain in detail*):

Does the participant require an inclusion companion? Yes No

Additional Information: _____



City of Frostburg

Department of Parks & Recreation

PHOTOGRAPHY AND VIDEO RELEASE

The Summer Day Camp Program will be operating at several different sites within the Frostburg community. In order to maximize the visibility, understanding, and effectiveness of the Frostburg Department of Parks and Recreation services, we will be using technology in the form of video and photography in a variety of ways during the Summer Day Camp Program.

Periodically, photographs and video will be taken of the campers as they are actively participating in recreation activities. In addition, "camp highlights", which may include field trips, swimming pool experiences, camper recognition, camper achievement, and high levels of enjoyment, will be photographed or videotaped to preserve those special memories for the children themselves or future generations of campers. Furthermore, it is likely that campers and camp counselors will be organized in an informal manner for group photographs.

Photography and/or video may be used for the following purposes.

- 1) Camp staff at all levels may use video as a means to evaluate the quality of the experience provided.
- 2) Camp Counselors may use video as a tool for improving their recreation provision skills and abilities.
- 3) Camp Counselors may use video as a tool for improving camper's activity relevant skills and abilities.
- 4) The Frostburg Department of Parks and Recreation may use video and/or photographs as features in the establishment of its web site.
- 5) The Frostburg Department of Parks and Recreation may use video and/or photographs for its future promotional and marketing efforts.
- 6) The Frostburg Department of Parks and Recreation may submit photographs to be published in the local newspaper.
- 7) Finally, the Frostburg Department of Parks and Recreation may offer video and/or photographs to the campers to help preserve memories and encourage reflection on their camp experiences.

Permission Statements

I give my child permission to be videotaped or have pictures taken while involved in the activities and events related to the Summer Day Camp Program.

I do not give my child permission to be videotaped or have picture taken while involved in the activities and events related to the Summer Day Camp Program.

CHILD'S NAME: _____

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

Frostburg Summer Day Camp Sunscreen Application Policy

1. All parents are required to complete and sign the Sunscreen Application Authorization for each child attending camp in accordance with state regulations.
2. Day Camp staff is not permitted to assist in the application of sunscreen on campers unless written approval is given by a Sunscreen Application Authorization form that has been completed and signed by the parent/guardian. If reapplication is necessary, it should be done according to the instructions written on the sunscreen container and applied in accordance with the Frostburg Summer Day Camp Sunscreen Application Policy.
3. Campers will be encouraged to apply sunscreen to themselves. Day Camp staff, if authorized by the parent, will assist with application only if it is spray sunscreen due to Covid-19.
4. Sunscreen must be provided by the parent/guardian and should be a type that can be used by the camper with little assistance. The sunscreen provided will be logged in by camp staff in the sunscreen log and will have the camper's name written on it in permanent marker. If a parent/guardian has more than one child attending camp and those children will be sharing the same container of sunscreen, we will list the names of all the children on the container of sunscreen to be used.
5. The Sunscreen Log will be kept at the camp site and contain the following information:
 - Camper's Name
 - Brand of Sunscreen
 - SPF of sunscreen
 - Expiration date of sunscreen
 - Date received
 - Final disposition of sunscreen (date is was emptied/replaced/returned)

The sunscreen application policy listed above is required by the State of Maryland Department of Health & Mental Hygiene. If you are unable to provide sunscreen for your child, please notify the Day Camp Director so other arrangements can be made to prevent sun overexposure.

Frostburg Summer Day Camp Sunscreen Application Authorization

In accordance with requirements by the Maryland State Department of Health and Mental Hygiene, we must obtain authorization from a parent/guardian to permit the application of sunscreen on campers. However, due to COVID-19 please note that camp staff will ONLY provide assistance in the application of SPRAY SUNSCREEN. Camp staff will no longer help campers apply sunscreen lotion. Parents/guardians must also list the brand/brands of sunscreen permitted to be used, and approve/deny camp staff to assist with the application of sunscreen. As directed by the new State requirements (listed above), we encourage parents to apply sunscreen to their child prior to sending him/her to camp for the day.

Name of Child: _____

If any brand of sunscreen is acceptable please check box

Please only use the following brand/brands of sunscreen:

Minimum SPF of sunscreen to be used on your child : _____

Do you authorize day camp staff to assist your child with the application of sunscreen?

YES NO

I have read and understand the information regarding sunscreen application. As the parent/guardian of the child listed above, I authorize the use of sunscreen on my child, in accordance with the procedures noted above.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Personal Electronic Device Policy:

While we **HIGHLY** discourage campers from bringing electronic devices to camp. Most of our will be spent outside, however campers are discouraged from sharing items with each another. With that being said, we will allow campers to bring electronic devices. However, neither the City nor Day Camp staff will be held liable for any potential damage to, or loss of any electronic device your child brings to day camp. Again, we will be outside all day so there will be no “safe” space for the device to be stored when not in use. The device will also travel in your camper's book bag with us to the pool. By signing below, you acknowledge that the City of Frostburg and it's summer Day Camp staff will not be liable for any potential damage to or loss of any electronic device your child brings to day camp.

Print Parent/Guardian Name:

Parent/Guardian Signature:

**FROSTBURG SUMMER DAY CAMP
CAMPER BEHAVIOR POLICY**

Philosophy

Campers have a responsibility to conduct themselves in a manner that is in the best interests of the camp program, its campers, and the staff. Parents/Guardians have a responsibility to discuss the Camper Behavior Contract with their camper(s), as we want to make all camper experiences a positive one. The Frostburg Day Camp staff has a responsibility to support your child in the camp setting, be a role model and to follow all safety protocols, including behavior management.

What will happen when this contract is violated?

If an incident occurs where a child conducts himself/herself in such a manner which jeopardizes their safety, the safety of others, or is not in accordance with the rules of the Frostburg Day Camp, the following steps will be taken:

- **1st Violation:** A staff member will address and document the issue directly with the child. The child may be removed from an activity for the day, such as swimming, free time, etc. Parents will be contacted during the day or at the end of camp depending on the time and severity of the incident. Parents must sign the character contract at time of pick-up.
- **2nd Violation:** A staff member will address and document the issue directly with the child. The parent or guardian will receive a phone call and may be asked to pick up their child within the hour. The child may or may not be allowed to attend camp the next day that he/she is registered for. Parents must sign the character contract at the time of pick- up.
- **3rd Violation:** A staff member will address and document the issue directly with the child. Parents may be contacted immediately to pick up their child from camp. The child may be suspended for the day or week that he/she is registered for depending on the severity of the incident. Parents must sign the character contract at the time of pick-up.
- **4th Violation:** Child will be dismissed from camp for the remainder of the program.

*Please Note: We reserve the right to dismiss your child from the program immediately if at any time we deem unsafe placement due to camp environment; physical, emotional, or other harm to themselves, other children, and/or staff.

CAMPER BEHAVIOR CONTRACT Parents/Guardians:

Please review the following behavior contract with your child. Ensure that they understand the expectation that they adhere to the terms of the contract at all times while at the Frostburg Summer Day Camp Program.

Camp Character Code

Developing and displaying positive character values is very important to the Frostburg Summer Day Camp Program. Caring, Honesty, Respect and Responsibility is a large part of our commitment to offering a safe and exciting camp experience. It is imperative that our campers agree to live by our Camper Character Code while under our supervision.

We CARE for ourselves and those around us.

We earn each other's trust through HONESTY.

We RESPECT each other and the environment.

We are RESPONSIBLE for our own choices.

Each parent and camper must read and initial each of the statements below in acknowledgement of their agreement to abide by camp rules.

WHILE AT CAMP, I WILL:

- Show respect and kindness to other campers and staff.
- Show responsibility by being helpful.
- Be honest with other campers and staff.
- Respect the property of camp and other campers.
- Respect other people's feelings and differences.
- Have fun and make it fun for others!

WHILE AT CAMP, I WILL NOT:

- Fight, "rough house" or behave unsafely.
- Threaten or bully other campers.

- Use inappropriate language.
- Share/trade food with other campers.
- Take things or use things that don't belong to me.

I have read and understood this Camper Behavior Guidance Policy and the Camp Behavior Contract, and agree to follow camp rules and honor the Camper Character Code. I understand that failure to comply with these rules will have consequences, which may include, but are not limited to:

- Prohibition from participation in activities.
- One day dismissal from The Frostburg Summer Day Camp Program
- Permanent expulsion from The Frostburg Summer Day Camp Program

Parent / Guardian Signature **Date**

The following is for Day Camp Staff to fill out when necessary:

1st Violation (Date & Incident):	Parent Signature & Date:
2nd Violation (Date & Incident):	Parent Signature & Date:
3rd Violation (Date & Incident):	Parent Signature & Date:
4th Violation (Date & Incident):	Parent Signature & Date:

I understand the risk associated with day camp participation and hereby waive and release the City, its employees or agents from all claims and liabilities of any kind arising out of my child's participation, including but not limited to illness, bodily injury, property damage, liabilities, losses, damages, fines, costs, fees, and expenses including attorney's fees and costs (at both any trial and appellate levels) arising out of or in any way connected to or relating to my or my child's participation. I understand that I am responsible for the insurance in case of any illness, harm or injury. I know, understand, and acknowledge that there are privacy risks associated with any online internet participation, and hereby assume any and all risks and hazards associated therewith, waive any claim against the City as to any safety or privacy concerns, and shall be solely responsible for my own participation and safe and reasonable use.

Furthermore, I understand that although safety precautions will be observed, the City, its employees or agents will not be responsible for any claim of any privacy violation through my online participation, or for any illness, harm or personal injury my child may sustain in participation at the event specified above.

I also consent to the City's use of any photographs, recordings, data, information and/or videotapes made of the event, whether through an online internet or virtual presentation or provided in person and I waive any privacy, ownership or copyright concern in any presentation or recording of my child at an event, on the internet online or in a virtual setting.

Parent/Legal Guardian Name

Name of Child Participating

Parent/Legal Guardian Signature

Date