



THE CITY OF FROSTBURG

Mayor and Council Work Session Agenda

Tuesday, June 11, 2024 at 4:00 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor W. Robert Flanigan

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

2. Roll Call

3. Council Meeting Topics

- A.** Hazard Mitigation Plan Approval. Carrie Hughes, Emergency Management Chief, Allegany County Government
- B.** FY 24 Budget Amendments. Elaine Jones, CPA, Director of Finance
- C.** Write off of uncollectable Personal Property Taxes. Elaine Jones, CPA, Director of Finance
- D.** Request for Repeal of Open Container Law for Lemonade Crawl. Bethany Fife, Director of Community Development
- E.** Approve Add-Alternate for Salt Storage Facility. Hayden Lindsey, Director of Public Works
- F.** Election Results to be certified on June 14, 2024. Results will be recorded into the minutes of the June 18, 2024 Council Meeting. Elizabeth Stahlman, City Administrator

4. Other Discussion Items

- A.** General Discussion: Mayor and Council

5. Adjournment

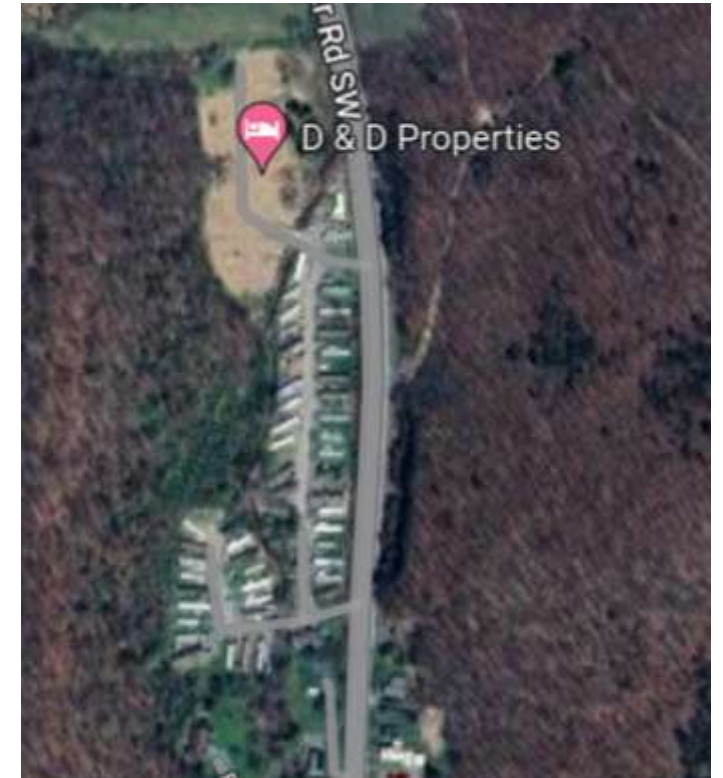
2024 Hazard Mitigation Plan



A tanker truck carrying 87
gasoline caused a section of I-95
in Philadelphia to collapse after
intense fire. June 2023

Why Plan?

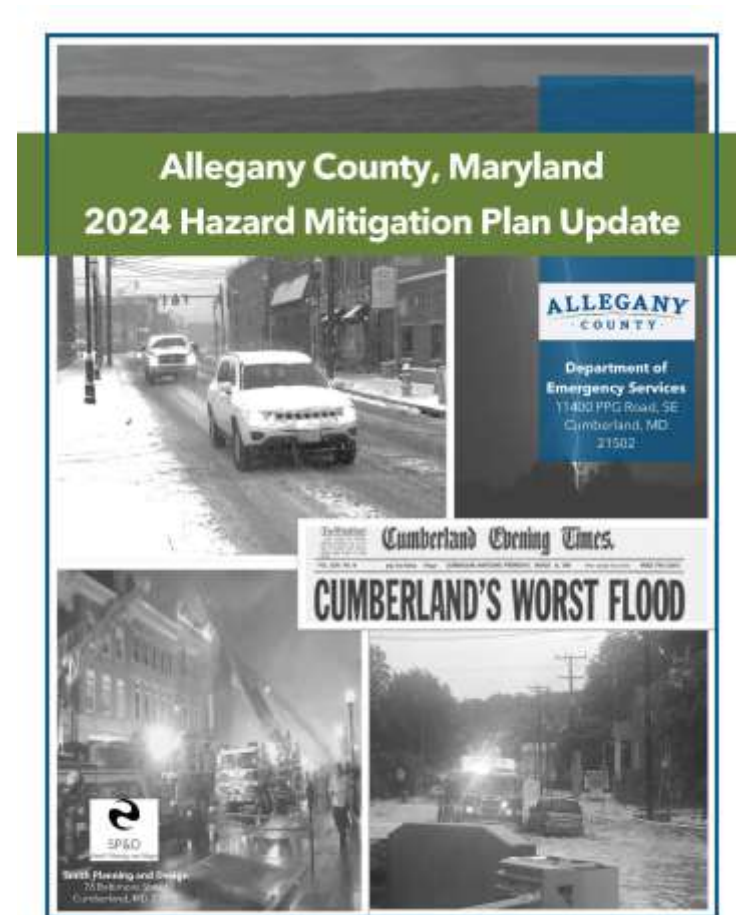
- Hazard mitigation is any action taken to permanently reduce or eliminate long-term risk to people and their property from the effects of hazards.
- Participating in hazard mitigation planning provides the community with the foresight to plan ahead and take actions to reduce its hazard



From the *Disaster Mitigation Act of 2000*

The purpose of the Stafford Act, as amended by the Disaster Mitigation Act of 2000, is "to reduce the loss of life and property, human suffering, economic disruption, and disaster assistance costs resulting from natural disasters."

Section 322 of the act specifically addresses mitigation planning and requires state and local governments to prepare multi-hazard mitigation plans as a precondition for receiving FEMA mitigation project grants.





Allegany County,
Maryland

Department of Emergency Services

2024 Hazard Mitigation Plan Update

Hazard Rankings

Identified Hazard	Types of Events	Ranking
Flood	Riverine; Flash (Hurricane/Tropical Storm)	High
Winter Storm	Winter Storm; Extreme Cold	High
Wildfire*	Woods; Brush Fires	High
HazMat Transportation*	HazMat	High
Emerging Infectious Diseases*	Epidemic; Pandemic	High
Severe Weather	Thunderstorm; Lightning Strike; Hail; Fog	Medium-High
Tornado*	Tornado; High Winds; Funnel Clouds	Medium-High
Excessive Heat	Excessive Heat; Drought	Medium
Cold Weather	Excessive Cold; Snow; Ice; Wind	Medium

Mitigation Action

Items

1. Maintain and enhance Allegany County's Department of Emergency Service's capacity to continuously make Allegany County less vulnerable to hazards, specifically for those hazards rated as medium-high and high.
2. Build and support municipal capacity and commitment to become continuously less vulnerable to hazards.
3. Improve coordination and communication with other relevant organizations.
4. Increase public understanding, support, and demand for hazard mitigation.
5. Protect existing and future properties (residential, commercial, public, and critical facilities).
6. Ensure that public funds are used in the most efficient manner.
7. Promote sustainable development to improve the quality of life.
8. Prevent destruction of forests and structures in the Urban Wildland Interface.

City of Frostburg

RESOLUTION _____

A RESOLUTION OF THE MAYOR AND CITY OF FROSTBURG ADOPTING THE 2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN AS THE CITY OF FROSTBURG 2024 HAZARD MITIGATION PLAN

WHEREAS, THE CITY OF FROSTBURG, A MUNICIPALITY of Allegany County recognizes the federal Disaster Act of 2000 requiring that all States and local jurisdictions develop, submit, and update hazard mitigation plans that may reduce the impacts of hazards; and

WHEREAS, an adopted hazard mitigation plan is required as a condition of future federal funding for hazard mitigation projects; and

WHEREAS, the City of Frostburg participated in the planning process along with other units of local government within the County to prepare the **2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN;**

NOW, THEREFORE, BE IT RESOLVED, that the City of Frostburg hereby adopts the **2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN** as an official plan; and

BE IT FURTHER RESOLVED, that the Allegany County Department of Emergency Services is authorized to submit on behalf of the participating municipalities the adopted **2024 ALLEGANY COUNTY HAZARD MITIGATION PLAN** to the Federal Emergency Management Agency for final review and approval.

BE IT KNOWN, this resolution was adopted by the Mayor and City of Frostburg at their regular meeting on _____.

(Date)

Attest (Title):

Mayor

One Independence Mall
615 Chestnut Street, 6th floor
Philadelphia, PA 19106-4404



FEMA

April 18, 2024

Caitlin Whiteleather
State Hazard Mitigation Officer
Maryland Department of Emergency Management
5401 Rue Saint Lo Drive
Reisterstown, Maryland 21136

Dear Caitlin Whiteleather:

FEMA has reviewed the Allegany County Hazard Mitigation Plan (HMP), based on standards in Title 44 of the Code of Federal Regulations, Part 201. The items reviewed address the planning process, hazard identification and risk assessment, mitigation strategies, and plan maintenance. The plan received a “satisfactory” rating on all required criteria. It is Approvable Pending Adoption (APA) as of April 18, 2024.

Prior to final approval, each jurisdiction that took part in the Allegany County HMP must send FEMA a resolution of adoption. Also note, each plan participant must adopt within **one year** of the APA date. Plan participants that adopt the plan after one year must validate that their information in the plan remains current. If it is not, they must make the necessary updates before submitting the adoption resolution to FEMA.

I commend you for your continued commitment to reducing future disaster losses. If you have questions, please contact me at (215) 931-5532.

Sincerely,


Sarah Wolfe, Branch Chief
Floodplain Management and Insurance Branch
FEMA Region 3

Enclosure

cc: Jesse Delph, Hazard Mitigation Project Officer, MDEM
Marcia Barben, Hazard Mitigation Project Officer, MDEM
Bridget Cantwell, Hazard Mitigation Specialist, MDEM
Carrie Hughes, Chief, Allegany County Department of Emergency Services

Region 3 Local Mitigation Plan Review Tool Annex: Recommendations for Improvement

Jurisdiction: Allegany County	Title of Plan: Allegany County Hazard Mitigation Plan	Date of Plan: 2023
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 **Element A: Planning Process**

<input type="checkbox"/>	Promote open, equitable, and inclusive public awareness of the hazard mitigation plan. Continue to seek public comment through social mediaonline outreach.
<input type="checkbox"/>	Create and annually disseminate this plan’s Executive Summary to citizens, elected officials, and the media.
<input type="checkbox"/>	<p>Expand the planning team to include a broad range of stakeholders. These can include the following:</p> <ul style="list-style-type: none"> • Watershed organizations. • Business owners. • Regional planning councils. • Conservation districts. • Academia. • Utility providers. • Organization representing underserved community and socially vulnerable populations. <p>They can also include any other partners who can help with mitigation implementation and community outreach.</p>




FEMA

<input type="checkbox"/>	Continue to reach out to the local media to increase public knowledge and participation.
<input type="checkbox"/>	Standardize long-term monitoring of hazard-related activities. Add mitigation values to community officials' roles. Keep momentum through engagement during the five-year planning cycle. Share reviews with the state and FEMA for training, funding, and mitigation actions.
<input type="checkbox"/>	Document the annual plan review meetings that should occur over the next five-year planning cycle. You can add sign-in sheets, agendas, meeting minutes, and progress reports to an appendix.
<input type="checkbox"/>	Add the mitigation strategy into current local planning mechanisms; document how this was done. Use the Plan Integration: Linking Local Planning Efforts document to learn how to link local planning mechanisms. You should add the mitigation strategy to the local comprehensive plan. It should inform land use and development.




Element B: Hazard Identification and Risk Assessment

<input type="checkbox"/>	Compare National Flood Insurance Program (NFIP) Insurance Policies in Force with insurable structures in the Special Flood Hazard Area (SFHA). This should be done to analyze flood insurance coverage.
<input type="checkbox"/>	<p>Collect and integrate more detailed jurisdiction-specific asset data for each asset type below into the plan for at least each natural hazard. Ensure that the plan's vulnerability summary of each natural hazard clearly identifies which of the assets below are most vulnerable by jurisdiction.</p> <ul style="list-style-type: none"> • People (including underserved communities and socially vulnerable populations). • Structures (including facilities, lifelines and critical infrastructure). • Systems (including networks and capabilities). • Natural, historic, and cultural resources. • Activities that have value to the community."

<input type="checkbox"/>	<p>Consider using the FEMA Resilience Analysis and Planning Tool (RAPT) to overlay nationally available data layers or import County or State data layers, then integrate a clear image of each map into the plan to help depict the exposure of specific vulnerable assets. The RAPT Resource Center provides a quick guide and tips for using the tool.</p>
<input type="checkbox"/>	<p>Add and document new data you obtain or develop to the next plan update. Mitigation grant applications can use vulnerable structure data (i.e., lowest floor elevation, value, building materials) and similar information. Be sure to document more than one data set (i.e., TEIF vs. Hazus).</p>
<input type="checkbox"/>	<p>Consider using Non-Regulatory Flood Risk Products (NRFRPs). These should help to establish opportunities to speak with local officials. They can help you learn more about specific structures' vulnerabilities within the planning area. They can also point out potential chances for mitigation.</p>
<input type="checkbox"/>	<p>Find gaps or inaccuracies in existing data. These can include natural hazards data, GIS mapping, and research on successful risk reduction methods. Act to fill those gaps. Public agencies are key resources for data and technical information. They include regional planning agencies, geological surveys, forestry divisions, emergency management offices, dam safety agencies, and weather service offices. They can be at the regional, state, and federal government levels. Online resources can also be used for hazard data. The National Climatic Data Center (part of NOAA) is one such resource.</p>
<input type="checkbox"/>	<p>Continue to analyze and account for potential effects of future conditions. These could be changes in population, land use, weather, and natural disaster frequency and severity. Include details about how changing conditions could affect long-term community resilience.</p>
<input type="checkbox"/>	<p>Consider profiling more hazards. These could be based on the state hazard mitigation plan or other identified risks.</p>
	<p>Element C: Mitigation Strategy</p>
<input type="checkbox"/>	<p>Further detail how each community manages the NFIP. Each should comply with the local floodplain ordinance. Each floodplain manager should fill out the NFIP survey / worksheet. The survey will help identify how their communities comply with floodplain requirements and regulations.</p>
<input type="checkbox"/>	<p>Increase community-level interactions and risk-based discussions. Improve descriptions and connections between the outcome of the risk assessment/vulnerability analysis with NRFRPs and the mitigation strategy. Content should flow from problem identification (risk/vulnerability) to mitigation strategy (goals/objectives/actions).</p>

<input type="checkbox"/>	<p>Continue to use the four overarching hazard mitigation techniques. They are:</p> <ul style="list-style-type: none"> • Local Plans and Regulations. • Structure and Infrastructure. • Natural Systems Protection. • Education and Awareness. <p>Make sure the mitigation action plan includes actions that fall under all four groups. This will help you achieve a more robust mitigation strategy.</p>
<input type="checkbox"/>	<p>Further detail why some mitigation actions could not be done. Reasons could relate to funding, staffing, politics, and more. This helps document obstacles to successful implementation.</p>

 **Element D: Plan Review, Evaluation, and Implementation**

<input type="checkbox"/>	<p>Use the Five-Year Planning Wheel. It reflects the regular development, implementation, and enhancement of your hazard mitigation plan.</p>	
<input type="checkbox"/>	<p>Submit annual progress reviews. Plan talks with the state and FEMA.</p>	
<input type="checkbox"/>	<p>Review the Local Mitigation Planning Policy Guide. It will show you programmatic changes since the approval of your plan.</p>	
<input type="checkbox"/>	<p>Reach out to your State Hazard Mitigation Planner 36 months from your plan’s expiration date. That way, you can start the scope of work for your next update.</p>	



Seek out an opportunity with the State/FEMA to participate in a Plan Implementation and Grants Development (PIGD) Workshop over the next 5 years.



Additional Comments

<input type="checkbox"/>	<p>To improve the description and analysis of high hazard potential dams (HHPD) related risks, add content to the plan further elaborating on the Potential cascading impacts of storms, seismic events, landslides, wildfires, etc. on dams that might affect upstream and downstream flooding potential. Specifically, elaborate on how natural hazards in addition to storms and flooding (such as soil movement/landslides, earthquakes, and wildfires) effect dam-related flooding.</p>
<input type="checkbox"/>	<p>To improve the description and analysis of high hazard potential dams (HHPD) related risks, consider adding the following to the plan:</p> <ul style="list-style-type: none"> • Documentation summarizing structural integrity issues (such as seepage or erosion) related to specific HHPDs. • Inspection results that describe dam-related deficiencies that could be addressed by specific mitigation actions within the HMP (for instance a mitigation action to develop a dam-related data system, rehabilitate a specific dam, or more). • Condition assessments or reports that speak to dam specific deficiencies such as an undersized dam spillway relative to the dam’s intended design flood.

CITY OF FROSTBURG
PROPOSED BUDGET AMENDMENT WORKSHEET - JUNE 2024 (FY24)
CONDENSED SUMMARY BY FUND AND DEPARTMENT (AS AMENDED)

	Revenue	Expense	Net Income (Loss)
<u>Corporate Fund</u>			
Executive		\$ 110,075	
Administration		2,721,460	
Finance		185,075	
Community Development		274,275	
Code Enforcement		129,550	
Public Works Administration		138,250	
Public Safety		2,097,100	
Street		1,762,025	
Recreation		926,075	
Total Corporate Fund	\$ 8,814,650	\$ 8,343,885	\$ 470,765
<u>Water</u>			
Administration		\$ 205,250	
Filtration		1,083,400	
Supply		95,525	
Distribution		931,525	
Total Water Fund	\$ 2,655,250	\$ 2,315,700	\$ 339,550
<u>Sewer</u>			
Administration		\$ 97,400	
Operating		2,055,425	
Sewer subtotal	2,288,625	2,152,825	135,800
CSO subtotal	1,071,000	1,206,800	(135,800)
Total Sewer Fund	\$ 3,359,625	\$ 3,359,625	\$ -
Total Piney Surcharge	\$ 843,300	\$ 532,300	\$ 311,000
<u>Garbage</u>			
Administration		\$ 95,400	
Operating		351,700	
Total Garbage Fund	\$ 447,100	\$ 447,100	\$ -
City Total	\$ 16,119,925	\$ 14,998,610	\$ 1,121,315
<u>Condensed Summary</u>			
	Revenues	Expenses	Net
Original budget, Ord. 2023-03	\$ 19,084,475	\$ 18,874,975	\$ 209,500
Total amendments - January	(246,650)	(112,650)	(134,000)
Total amendments - June	(2,717,900)	(3,763,975)	1,046,075
Final amended budget	\$ 16,119,925	\$ 14,998,350	\$ 1,121,575

**CITY OF FROSTBURG
PROPOSED BUDGET AMENDMENTS
FOR THE YEAR ENDED JUNE 30, 2024**

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-000-4000	TAXES-REAL ESTATE	2,736,000	2,754,622.23	18,622.23	100.7	-	2,736,000	
01-000-4001	PERSONAL PROPERTY TAXES	12,000	9,176.55	(2,823.45)	76.5	(3,000)	9,000	YTD billings under budget
01-000-4002	PUBLIC UTILITY TAXES	190,000	223,982.25	33,982.25	117.9	32,000	222,000	YTD billings over budget
01-000-4003	CORPORATION TAXES	140,000	183,897.60	43,897.60	131.4	35,000	175,000	YTD billings with potential adj certifications
01-000-4004	PRIOR YEAR TAXES	2,000	(1,593.82)	(3,593.82)	(79.7)	(13,000)	(11,000)	Prior year adjusted lower certifications
01-000-4005	TRAILER TAX	1,600	1,120.00	(480.00)	70.0	-	1,600	
01-000-4010	INTEREST ON TAXES	50,000	35,279.62	(14,720.38)	70.6	(8,000)	42,000	Trending lower YTD; change in interest method
01-000-4011	TAX CREDITS	(32,400)	(30,776.20)	1,623.80	95.0	-	(32,400)	
01-000-4012	TAX ABATEMENTS	(3,000)	(2,820.94)	179.06	94.0	-	(3,000)	
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,200	-	(16,200.00)	-	-	16,200	
01-000-4020	MARYLAND INCOME TAXES	640,000	573,786.96	(66,213.04)	89.7	-	640,000	
01-000-4021	ADMISSION TAXES	32,000	92,662.03	60,662.03	289.6	60,000	92,000	One-time payment per State
01-000-4022	HOTEL MOTEL TAX	150,000	118,727.18	(31,272.82)	79.2	-	150,000	
01-000-4023	HIGHWAY USE TAX	432,000	260,810.73	(171,189.27)	60.4	(20,000)	412,000	Trending lower than budget compared to PY
01-000-4024	COAL TAX	3,000	-	(3,000.00)	-	-	3,000	
01-000-4025	HOUSING AUTHORITY	12,000	-	(12,000.00)	-	-	12,000	
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900	-	(3,900.00)	-	-	3,900	
01-000-4031	LIQUOR LICENSES	9,000	9,590.50	590.50	106.6	-	9,000	
01-000-4032	TRADERS LICENSES	5,000	7,217.80	2,217.80	144.4	2,000	7,000	YTD revenue exceeds budget
01-000-4040	POLICE GRANTS	40,000	34,977.92	(5,022.08)	87.4	1,000	41,000	Add'l grants; Unbilled SRO for 4th quarter
01-000-4041	PARKING METERS	5,500	9,106.16	3,606.16	165.6	3,500	9,000	Received revenue after meter enforcement ended
01-000-4043	POLICE PROTECTION GRANTS	135,000	106,954.50	(28,045.50)	79.2	-	135,000	
01-000-4045	FINES & FORFEITURES	15,000	10,460.00	(4,540.00)	69.7	(2,500)	12,500	Trending lower YTD compared to budget
01-000-4046	METER VIOLATIONS	1,000	30.00	(970.00)	3.0	(900)	100	Trending lower YTD compared to budget
01-000-4047	FROSTBURG STATE UNIV - MOU	200,000	150,000.00	(50,000.00)	75.0	(50,000)	150,000	Revised MOU agreement signed
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000	30,000.00	-	100.0	-	30,000	
01-000-4050	PERMITS, PLANNING, ETC	2,000	2,770.00	770.00	138.5	-	2,000	
01-000-4051	BUILDING PERMITS	2,000	1,913.00	(87.00)	95.7	-	2,000	
01-000-4052	RENTAL REGISTRATION	74,000	72,280.00	(1,720.00)	97.7	-	74,000	
01-000-4054	CONSTRUCTION INSPECTIONS	17,750	29,530.25	11,780.25	166.4	11,000	28,750	New construction
01-000-4055	CODE ENFORCEMENT CITATIONS	1,750	-	(1,750.00)	-	(1,500)	250	YTD no citations
01-000-4056	COMM DEV GRANT REVENUE	50,000	41,773.18	(8,226.82)	83.6	-	50,000	
01-000-4060	SWIMMING POOL	60,000	59,290.25	(709.75)	98.8	8,000	68,000	Trending above budget estimate
01-000-4062	DAY CAMP REGISTRATIONS	18,000	16,014.50	(1,985.50)	89.0	-	18,000	
01-000-4063	RECREATION ACTIVITIES	20,000	19,282.75	(717.25)	96.4	-	20,000	
01-000-4200	OPERATING TRANSFER - WATER FUND	107,100	98,175.00	(8,925.00)	91.7	-	107,100	
01-000-4201	OPERATING TRANSFER - SEWER FUND	227,750	208,769.00	(18,981.00)	91.7	-	227,750	
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	17,500	16,038.00	(1,462.00)	91.7	-	17,500	
01-000-4250	NSF FEES	-	910.00	910.00	-	900	900	Previously unbudgeted
01-000-4301	RENTS	97,500	89,374.46	(8,125.54)	91.7	-	97,500	
01-000-4302	HRD APPROPRIATION	10,500	10,557.00	57.00	100.5	-	10,500	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-000-4303	FRANCHISES - GAS, TV, ETC	88,000	61,422.89	(26,577.11)	69.8	(8,000)	80,000	Trending lower YTD compared to budget
01-000-4304	MISCELLANEOUS REVENUE	3,000	1,643.84	(1,356.16)	54.8	-	3,000	
01-000-4306	PROJECT REIMBURSEMENT	1,562,000	467,315.65	(1,094,684.35)	29.9	57,000	1,619,000	
01-000-4307	INSURANCE REIMBURSEMENTS	-	7,931.16	7,931.16	-	-	-	
01-000-4313	GAIN ON DISPOSAL OF ASSETS	-	3,805.00	3,805.00	-	-	-	
01-000-4315	PROCEEDS FROM FUND BALANCE	53,250	-	(53,250.00)	-	(53,250)	-	No longer needed to balance budget
01-000-4317	SPECIAL REVENUE	1,781,000	457,212.95	(1,323,787.05)	25.7	(810,500)	970,500	Revised ARPA project list as of June
01-000-4600	INTEREST INCOME	400,000	535,702.84	135,702.84	133.9	156,000	556,000	YTD revenue exceeds budget
CORPORATE FUND Revenue Totals		9,418,900	6,778,922.79	(2,639,977.21)		(604,250)	8,814,650	
01-100-0000	EXECUTIVE							
01-100-5000	SALARIES	22,200	22,200.00	-	100.0	-	22,200	
01-100-5010	SOCIAL SECURITY	1,700	1,698.60	1.40	99.9	-	1,700	
01-100-5012	WORKERS COMP	175	70.19	104.81	40.1	-	175	
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000	2,584.74	3,415.26	43.1	-	6,000	
01-100-5104	INSURANCE - PUBLIC OFFICIALS	8,000	5,938.00	2,062.00	74.2	-	8,000	
01-100-5110	CONTRIBUTIONS	500,000	50,000.00	450,000.00	10.0	(450,000)	50,000	Fire department ladder truck delayed to FY25
01-100-5150	TRAINING	2,500	1,125.00	1,375.00	45.0	-	2,500	
01-100-5160	TRAVEL	4,000	3,840.24	159.76	96.0	500	4,500	June MML
01-100-5185	PROFESSIONAL FEES	12,000	14,752.63	(2,752.63)	122.9	3,000	15,000	Lobbying contract extension
100 Executive		556,575	102,209.40	454,365.60		(446,500)	110,075	
01-110-0000	ADMINISTRATIVE							
01-110-5000	SALARIES	166,000	154,795.24	11,204.76	93.3	-	166,000	
01-110-5001	SALARIES - BONUS	6,600	6,582.00	18.00	99.7	-	6,600	
01-110-5010	SOCIAL SECURITY	12,800	11,652.81	1,147.19	91.0	-	12,800	
01-110-5011	PENSION	14,300	14,288.00	12.00	99.9	-	14,300	
01-110-5012	WORKERS COMP	600	229.68	370.32	38.3	(300)	300	WC dividend reduced current year expense
01-110-5013	INSURANCE - HEALTH	36,000	38,004.81	(2,004.81)	105.6	2,500	38,500	Insurance premium exceeded original budget
01-110-5014	INSURANCE - HEALTH RETIREE	31,000	28,282.53	2,717.47	91.2	-	31,000	
01-110-5015	CONTRIBUTION - 457	1,900	1,499.69	400.31	78.9	-	1,900	
01-110-5030	EMPLOYEE WELLNESS	7,500	8,975.68	(1,475.68)	119.7	1,500	9,000	
01-110-5050	RESERVE FOR CONTINGENCIES	10,000	4,865.02	5,134.98	48.7	-	10,000	
01-110-5100	INSURANCE - AUTO	1,200	581.00	619.00	48.4	-	1,200	
01-110-5102	INSURANCE - GEN LIAB	150	144.00	6.00	96.0	-	150	
01-110-5105	INSURANCE - PROPERTY	6,800	6,816.00	(16.00)	100.2	-	6,800	
01-110-5106	INSURANCE - AD&D AND LIFE	4,200	4,104.08	95.92	97.7	-	4,200	
01-110-5111	CONTRIBUTIONS - TOURISM	121,700	121,032.41	667.59	99.5	-	121,700	
01-110-5150	TRAINING	2,000	113.43	1,886.57	5.7	(1,500)	500	Unable to attend planned training
01-110-5160	TRAVEL	1,000	288.06	711.94	28.8	-	1,000	
01-110-5185	PROFESSIONAL FEES	1,500	682.00	818.00	45.5	-	1,500	
01-110-5191	COMMUNICATIONS	10,000	6,774.20	3,225.80	67.7	-	10,000	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-110-5200	ADVERTISING	6,000	4,545.43	1,454.57	75.8	-	6,000	
01-110-5205	LEGAL	34,500	20,942.50	13,557.50	60.7	-	34,500	
01-110-5207	PENSION ADMINISTRATIVE FEE	8,900	8,905.12	(5.12)	100.1	-	8,900	
01-110-5210	OFFICE SUPPLIES	11,000	12,471.23	(1,471.23)	113.4	2,000	13,000	
01-110-5220	POSTAGE	15,000	15,133.34	(133.34)	100.9	1,500	16,500	
01-110-5230	COMPUTER EXPENSE	18,000	32,545.89	(14,545.89)	180.8	16,000	34,000	New city hall server
01-110-5232	IT LICENSING AND FEES	28,000	31,108.09	(3,108.09)	111.1	3,500	31,500	
01-110-5235	DIGITAL ENGAGEMENT	29,000	25,854.18	3,145.82	89.2	-	29,000	
01-110-5301	ELECTION	10,400	9,995.10	404.90	96.1	-	10,400	
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,750	129,547.24	25,202.76	83.7	-	154,750	
01-110-5500	BUILDING - ARMORY	12,000	4,790.25	7,209.75	39.9	-	12,000	
01-110-5502	BUILDING MAINTENANCE	17,500	24,102.42	(6,602.42)	137.7	9,000	26,500	
01-110-5550	UTILITIES - BUILDING	16,260	15,042.33	1,217.67	92.5	-	16,260	
01-110-5700	BANK FEES	3,200	462.20	2,737.80	14.4	(2,500)	700	Trending lower YTD compared to budget
01-110-5807	CAPITAL OUTLAY	2,090,000	807,481.39	1,282,518.61	38.6	(200,000)	1,890,000	Updated project timelines (parking lot delay)
110 Administrative		2,889,760	1,552,637.35	1,337,122.65		(168,300)	2,721,460	
01-120-0000	FINANCE							
01-120-5000	SALARIES	80,000	72,632.88	7,367.12	90.8	-	80,000	
01-120-5010	SOCIAL SECURITY	6,100	5,379.08	720.92	88.2	-	6,100	
01-120-5011	PENSION	7,300	6,886.00	414.00	94.3	-	7,300	
01-120-5012	WORKERS COMP	225	87.74	137.26	39.0	-	225	
01-120-5013	INSURANCE - HEALTH	15,500	15,823.96	(323.96)	102.1	700	16,200	Insurance premium exceeded original budget
01-120-5015	CONTRIBUTION - 457	500	440.86	59.14	88.2	-	500	
01-120-5102	INSURANCE - GEN LIAB	150	144.00	6.00	96.0	-	150	
01-120-5105	INSURANCE - PROPERTY	2,900	2,487.00	413.00	85.8	-	2,900	
01-120-5150	TRAINING	1,000	-	1,000.00	-	-	1,000	
01-120-5185	PROFESSIONAL FEES	1,000	554.00	446.00	55.4	-	1,000	
01-120-5310	AUDITING	75,000	62,000.00	13,000.00	82.7	(13,000)	62,000	FY23 audit actual expense
01-120-5311	ACTUARIAL STUDY	4,000	2,226.00	1,774.00	55.7	(1,500)	2,500	FY23 study actual expense
01-120-5313	TAX COLLECTION	2,800	472.67	2,327.33	16.9	(2,000)	800	Trending lower YTD compared to budget
01-120-5810	RE TSA OBLIGATION	4,400	3,689.05	710.95	83.8	-	4,400	
120 Finance		200,875	172,823.24	28,051.76		(15,800)	185,075	
01-130-0000	COMMUNITY DEV							
01-130-5000	SALARIES	115,000	102,698.52	12,301.48	89.3	-	115,000	
01-130-5010	SOCIAL SECURITY	8,800	7,503.49	1,296.51	85.3	-	8,800	
01-130-5011	PENSION	11,000	9,898.00	1,102.00	90.0	(1,000)	10,000	Final expense per MSRPS annual invoice
01-130-5012	WORKERS COMP	325	126.97	198.03	39.1	-	325	
01-130-5013	INSURANCE - HEALTH	20,000	18,388.15	1,611.85	91.9	-	20,000	
01-130-5015	CONTRIBUTION - 457	800	627.60	172.40	78.5	-	800	
01-130-5102	INSURANCE - GEN LIAB	150	114.00	36.00	76.0	-	150	
01-130-5105	INSURANCE - PROPERTY	3,800	3,317.00	483.00	87.3	-	3,800	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-130-5150	TRAINING	2,000	1,850.00	150.00	92.5	-	2,000	
01-130-5160	TRAVEL	900	757.80	142.20	84.2	-	900	
01-130-5185	PROFESSIONAL FEES	1,000	647.09	352.91	64.7	-	1,000	
01-130-5320	ECONOMIC DEVELOPMENT	8,000	3,580.00	4,420.00	44.8	-	8,000	
01-130-5322	PLANNING	88,000	-	88,000.00	-	(48,000)	40,000	Delayed start to comp plan
01-130-5323	PUBLIC ART	2,000	300.00	1,700.00	15.0	-	2,000	
01-130-5401	AUTO EXPENSE	1,500	693.67	806.33	46.2	-	1,500	
01-130-5820	COMMUNITY LEGACY PROJECTS	50,000	36,989.18	13,010.82	74.0	-	50,000	
01-130-5822	SPECIAL PROJECTS	10,000	3,034.42	6,965.58	30.3	-	10,000	
	130 Community Dev	323,275	190,525.89	132,749.11		(49,000)	274,275	
01-140-0000	CODE ENFORCEMENT							
01-140-5000	SALARIES	58,000	53,830.14	4,169.86	92.8	-	58,000	
01-140-5010	SOCIAL SECURITY	4,500	3,869.76	630.24	86.0	-	4,500	
01-140-5011	PENSION	5,300	4,992.00	308.00	94.2	-	5,300	
01-140-5012	WORKERS COMP	175	68.65	106.35	39.2	-	175	
01-140-5013	INSURANCE - HEALTH	15,300	15,237.94	62.06	99.6	-	15,300	
01-140-5015	CONTRIBUTION - 457	250	329.70	(79.70)	131.9	125	375	Change in staff participation
01-140-5102	INSURANCE - GEN LIAB	150	114.00	36.00	76.0	-	150	
01-140-5105	INSURANCE - PROPERTY	2,900	2,487.00	413.00	85.8	-	2,900	
01-140-5150	TRAINING	500	-	500.00	-	-	500	
01-140-5160	TRAVEL	500	39.60	460.40	7.9	-	500	
01-140-5185	PROFESSIONAL FEES	400	150.00	250.00	37.5	-	400	
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	11,700	11,500.00	200.00	98.3	-	11,700	
01-140-5330	CODE ENFORCEMENT	5,000	-	5,000.00	-	(4,000)	1,000	Trending lower YTD compared to budget
01-140-5331	CONSTRUCTION INSPECT	17,750	22,412.00	(4,662.00)	126.3	6,000	23,750	New construction
01-140-5332	RENTAL INSPECTION	35,000	350.00	34,650.00	1.0	(30,000)	5,000	Rental inspection cycle delayed
	140 Code Enforcement	157,425	115,380.79	42,044.21		(27,875)	129,550	
01-150-0000	PUBLIC WORKS ADMIN							
01-150-5000	SALARIES	68,500	56,148.00	12,352.00	82.0	-	68,500	
01-150-5010	SOCIAL SECURITY	4,900	4,163.88	736.12	85.0	-	4,900	
01-150-5011	PENSION	5,900	5,509.00	391.00	93.4	-	5,900	
01-150-5012	WORKERS COMP	1,500	681.81	818.19	45.5	-	1,500	
01-150-5013	INSURANCE - HEALTH	13,000	10,857.65	2,142.35	83.5	-	13,000	
01-150-5015	CONTRIBUTION - 457	400	532.95	(132.95)	133.2	200	600	Change in staff participation
01-150-5100	INSURANCE - AUTO	600	579.00	21.00	96.5	-	600	
01-150-5102	INSURANCE - GEN LIAB	150	114.00	36.00	76.0	-	150	
01-150-5105	INSURANCE - PROPERTY	1,900	1,659.00	241.00	87.3	-	1,900	
01-150-5150	TRAINING	3,900	6,203.43	(2,303.43)	159.1	2,400	6,300	Tuition assistance
01-150-5160	TRAVEL	1,000	1,064.27	(64.27)	106.4	200	1,200	
01-150-5185	PROFESSIONAL FEES	2,100	867.38	1,232.62	41.3	-	2,100	
01-150-5193	ONE CALL CONCEPTS	2,000	697.75	1,302.25	34.9	(800)	1,200	Trending lower YTD compared to budget

CITY OF FROSTBURG
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Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-150-5340	ENGINEERING EQUIPMENT	3,000	312.10	2,687.90	10.4	(1,400)	1,600	Trending lower YTD compared to budget
01-150-5341	MAPPING SUPPLIES	7,500	8,646.58	(1,146.58)	115.3	1,400	8,900	
01-150-5342	PUBLIC WORKS	7,400	2,759.65	4,640.35	37.3	(1,000)	6,400	Trending lower YTD compared to budget
01-150-5400	GAS, OIL, GREASE	2,500	2,128.27	371.73	85.1	-	2,500	
01-150-5420	FLEET LEASE	11,000	9,712.63	1,287.37	88.3	-	11,000	
150 Public Works Admin		137,250	112,637.35	24,612.65		1,000	138,250	
01-160-0000	PUBLIC SAFETY							
01-160-5000	SALARIES	1,018,000	927,318.60	90,681.40	91.1	-	1,018,000	
01-160-5002	SALARIES - POLICE GRANTS	40,000	40,084.06	(84.06)	100.2	1,000	41,000	Additional grant opportunities
01-160-5003	COURT TIME	13,000	11,970.67	1,029.33	92.1	-	13,000	
01-160-5010	SOCIAL SECURITY	82,000	70,784.95	11,215.05	86.3	-	82,000	
01-160-5011	PENSION	342,550	79,507.00	263,043.00	23.2	(260,000)	82,550	Deferred LEOPS billing
01-160-5012	WORKERS COMP	72,000	28,504.27	43,495.73	39.6	(25,000)	47,000	WC dividend reduced current year expense
01-160-5013	INSURANCE - HEALTH	256,000	243,824.77	12,175.23	95.2	-	256,000	
01-160-5015	CONTRIBUTION - 457	7,500	5,449.24	2,050.76	72.7	-	7,500	
01-160-5100	INSURANCE - AUTO	5,800	5,376.00	424.00	92.7	-	5,800	
01-160-5102	INSURANCE - GEN LIAB	1,075	1,029.00	46.00	95.7	-	1,075	
01-160-5103	INSURANCE - POLICE PROFESSIONAL	14,600	14,519.00	81.00	99.5	-	14,600	
01-160-5105	INSURANCE - PROPERTY	6,000	5,696.00	304.00	94.9	-	6,000	
01-160-5150	TRAINING	25,500	25,365.88	134.12	99.5	-	25,500	
01-160-5170	UNIFORMS	15,000	22,867.31	(7,867.31)	152.5	8,500	23,500	
01-160-5180	SAFETY EQUIPMENT	1,200	1,120.52	79.48	93.4	-	1,200	
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500	16,026.76	2,473.24	86.6	-	18,500	
01-160-5191	COMMUNICATIONS	30,500	19,815.93	10,684.07	65.0	(5,000)	25,500	Trending lower YTD compared to budget
01-160-5206	C3I CLERICAL SUPPORT	6,000	4,378.79	1,621.21	73.0	-	6,000	
01-160-5210	OFFICE SUPPLIES	5,000	4,600.70	399.30	92.0	-	5,000	
01-160-5230	COMPUTER EXPENSE	8,500	8,062.71	437.29	94.9	-	8,500	
01-160-5350	FSU MOU	25,000	10,000.00	15,000.00	40.0	(15,000)	10,000	Revised MOU agreement signed
01-160-5380	POLICE REFORM	17,000	-	17,000.00	-	-	17,000	
01-160-5390	MISCELLANEOUS EXPENSE	4,000	11,541.81	(7,541.81)	288.6	8,500	12,500	
01-160-5400	GAS, OIL, GREASE	33,000	19,432.56	13,567.44	58.9	(7,500)	25,500	Trending lower YTD compared to budget
01-160-5401	AUTO EXPENSE	18,000	10,744.90	7,255.10	59.7	(3,000)	15,000	Trending lower YTD compared to budget
01-160-5420	FLEET LEASE	48,000	38,469.07	9,530.93	80.1	-	48,000	
01-160-5502	JAIL AND OFFICE MAINTENANCE	4,000	7,326.91	(3,326.91)	183.2	4,500	8,500	Replaced specialized fixture in jail
01-160-5550	UTILITIES - PUBLIC SAFETY	10,000	10,148.69	(148.69)	101.5	1,000	11,000	
01-160-5700	PARKING METERS	2,000	1,917.59	82.41	95.9	-	2,000	
01-160-5851	FIRE DEPT APPROPRIATION	259,375	259,375.00	-	100.0	-	259,375	
160 Public Safety		2,389,100	1,905,258.69	483,841.31		(292,000)	2,097,100	
01-170-0000	PUBLIC WORKS - STREET							
01-170-5000	SALARIES	278,000	263,586.01	14,413.99	94.8	-	278,000	
01-170-5010	SOCIAL SECURITY	21,000	19,063.06	1,936.94	90.8	-	21,000	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-170-5011	PENSION	26,000	23,928.00	2,072.00	92.0	-	26,000	
01-170-5012	WORKERS COMP	20,000	7,738.87	12,261.13	38.7	(6,500)	13,500	WC dividend reduced current year expense
01-170-5013	INSURANCE - HEALTH	65,000	61,292.93	3,707.07	94.3	-	65,000	
01-170-5015	CONTRIBUTION - 457	750	701.28	48.72	93.5	-	750	
01-170-5018	UNEMPLOYMENT	500	-	500.00	-	(500)	-	No claims received
01-170-5100	INSURANCE - AUTO	7,200	6,824.00	376.00	94.8	-	7,200	
01-170-5102	INSURANCE - GEN LIAB	575	461.00	114.00	80.2	-	575	
01-170-5105	INSURANCE - PROPERTY	5,800	5,217.00	583.00	90.0	-	5,800	
01-170-5150	TRAINING	5,000	780.00	4,220.00	15.6	-	5,000	
01-170-5170	UNIFORMS	8,000	7,277.22	722.78	91.0	-	8,000	
01-170-5180	SAFETY EQUIPMENT	7,200	5,851.73	1,348.27	81.3	-	7,200	
01-170-5191	COMMUNICATIONS	11,000	10,321.17	678.83	93.8	-	11,000	
01-170-5210	OFFICE SUPPLIES	1,000	994.94	5.06	99.5	-	1,000	
01-170-5400	GAS, OIL, GREASE	28,500	26,377.14	2,122.86	92.6	-	28,500	
01-170-5420	FLEET LEASE	42,000	26,134.46	15,865.54	62.2	-	42,000	
01-170-5550	UTILITIES - BUILDING	6,000	6,305.37	(305.37)	105.1	1,000	7,000	
01-170-5711	SALT & ABRASIVES	150,000	103,499.94	46,500.06	69.0	(45,000)	105,000	Did not refill at end of season pending new storage
01-170-5712	SIGN MAINTENANCE	9,500	15,103.26	(5,603.26)	159.0	-	9,500	
01-170-5713	STREET EQUIPMENT MAINTENANCE	90,000	79,066.92	10,933.08	87.9	-	90,000	
01-170-5714	STREET LIGHTING	155,000	80,340.00	74,660.00	51.8	(60,000)	95,000	YTD lower than budget and consistent with PY
01-170-5715	STREET MAINTENANCE REPAIRS	100,000	62,173.28	37,826.72	62.2	-	100,000	
01-170-5716	STREET SHOP EQUIPMENT	90,000	66,691.16	23,308.84	74.1	15,000	105,000	Zero turn mower utilizing salt savings
01-170-5717	STREET LIGHTING REPAIRS	30,000	27,249.96	2,750.04	90.8	-	30,000	
01-170-5800	CAPITAL OUTLAY	265,000	10,655.00	254,345.00	4.0	(60,000)	205,000	Salt storage in progress; plow truck delayed
01-170-5861	STREET PAVING	492,000	487,802.01	4,197.99	99.2	-	492,000	
01-170-5865	PARKING LOT MAINTENANCE	3,000	1,400.00	1,600.00	46.7	-	3,000	
	170 Public Works - Street	1,918,025	1,406,835.71	511,189.29		(156,000)	1,762,025	
01-180-0000	RECREATION							
01-180-5000	SALARIES	266,000	249,185.01	16,814.99	93.7	-	266,000	
01-180-5010	SOCIAL SECURITY	21,000	18,167.30	2,832.70	86.5	-	21,000	
01-180-5011	PENSION	23,000	22,895.00	105.00	99.5	-	23,000	
01-180-5012	WORKERS COMP	17,200	7,054.48	10,145.52	41.0	(6,000)	11,200	WC dividend reduced current year expense
01-180-5013	INSURANCE - HEALTH	66,000	54,444.65	11,555.35	82.5	-	66,000	
01-180-5015	CONTRIBUTION - 457	1,500	917.71	582.29	61.2	-	1,500	
01-180-5100	INSURANCE - AUTO	2,800	2,443.00	357.00	87.3	-	2,800	
01-180-5102	INSURANCE - GEN LIAB	500	459.00	41.00	91.8	-	500	
01-180-5105	INSURANCE - PROPERTY	11,600	10,950.00	650.00	94.4	-	11,600	
01-180-5150	TRAINING	300	25.00	275.00	8.3	-	300	
01-180-5160	TRAVEL	750	-	750.00	-	-	750	
01-180-5170	UNIFORMS	4,000	3,995.47	4.53	99.9	500	4,500	
01-180-5180	SAFETY EQUIPMENT	500	-	500.00	-	-	500	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
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Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
01-180-5400	GAS, OIL, GREASE	9,000	7,393.67	1,606.33	82.2	-	9,000	
01-180-5420	FLEET LEASE	22,000	20,500.15	1,499.85	93.2	-	22,000	
01-180-5503	ARMORY EXPENSE - GYM	8,500	6,628.50	1,871.50	78.0	-	8,500	
01-180-5504	COMMUNITY CENTER	10,500	14,173.25	(3,673.25)	135.0	4,500	15,000	
01-180-5510	CITY PLACE	10,000	13,811.27	(3,811.27)	138.1	4,500	14,500	
01-180-5720	BEAUTIFY THE BURG EXPENSE	2,000	520.86	1,479.14	26.0	-	2,000	
01-180-5721	REC EQUIPMENT MAINTENANCE	5,000	4,356.36	643.64	87.1	-	5,000	
01-180-5722	REC LEAGUE APPROPRIATIONS	6,500	6,500.00	-	100.0	-	6,500	
01-180-5723	REC PARK MAINTENANCE EXPENSE	72,000	68,591.15	3,408.85	95.3	30,000	102,000	Project exp reclassified from Capital Outlay
01-180-5724	STREET TREE MAINTENANCE	7,500	9,753.18	(2,253.18)	130.0	2,500	10,000	
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000	-	2,000.00	-	-	2,000	
01-180-5726	RECREATIONAL PROGRAMS	13,000	8,080.27	4,919.73	62.2	-	13,000	
01-180-5800	CAPITAL OUTLAY	109,000	177,681.84	(68,681.84)	163.0	55,000	164,000	Project expenses (grant funded)
	180 Recreation	692,150	708,527.12	(16,377.12)		91,000	783,150	
01-181-0000	RECREATION-POOL							
01-181-5000	SALARIES	70,500	46,783.68	23,716.32	66.4	-	70,500	
01-181-5010	SOCIAL SECURITY	5,400	3,578.93	1,821.07	66.3	-	5,400	
01-181-5012	WORKERS COMP	4,600	1,793.94	2,806.06	39.0	(2,600)	2,000	WC dividend reduced current year expense
01-181-5018	UNEMPLOYMENT	500	-	500.00	-	-	500	
01-181-5507	POOL OPERATING	35,000	36,642.70	(1,642.70)	104.7	3,500	38,500	
	181 Recreation-Pool	116,000	88,799.25	27,200.75		900	116,900	
01-182-0000	RECREATION - DAY CAMP							
01-182-5000	SALARIES	22,500	13,012.45	9,487.55	57.8	-	22,500	
01-182-5010	SOCIAL SECURITY	1,725	995.46	729.54	57.7	-	1,725	
01-182-5012	WORKERS COMP	1,500	583.74	916.26	38.9	(800)	700	WC dividend reduced current year expense
01-182-5018	UNEMPLOYMENT	500	-	500.00	-	-	500	
01-182-5507	DAY CAMP OPERATIONS	500	357.02	142.98	71.4	-	500	
	182 Recreation - Day Camp	26,725	14,948.67	11,776.33		(800)	25,925	
01-183-0000	RECREATION - SEASONAL							
01-183-5000	SALARIES	9,500	-	9,500.00	-	(9,500)	-	No seasonal employees
01-183-5010	SOCIAL SECURITY	1,100	-	1,100.00	-	(1,100)	-	No seasonal employees
01-183-5012	WORKERS COMP	900	-	900.00	-	(900)	-	No seasonal employees
01-183-5108	UNEMPLOYMENT	500	31.84	468.16	6.4	(400)	100	YTD expense below budget estimates
	183 Recreation - Seasonal	12,000	31.84	11,968.16		(11,900)	100	
	CORPORATE FUND Expenditure Totals	9,419,160	6,370,615.30	3,048,544.70		(1,075,275)	8,343,885	
02-000-4000	WATER SERVICE REVENUE	1,636,000	1,480,995.56	(155,004.44)	90.5	124,000	1,760,000	Additional County water sales
02-000-4001	INTEREST EARNED - WATER	1,800	1,562.27	(237.73)	86.8	-	1,800	
02-000-4317	SPECIAL REVENUE	545,000	376,153.10	(168,846.90)	69.0	276,000	821,000	See revised ARPA project list as of June
02-000-4401	SALE OF BULK WATER	-	857.00	857.00	-	850	850	Previously unbudgeted
02-000-4402	SALE OF METERS	5,000	9,450.00	4,450.00	189.0	4,500	9,500	YTD revenue exceeds budget

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
02-000-4403	TAPPING FEES	5,000	7,600.00	2,600.00	152.0	2,600	7,600	New construction
02-000-4404	SUNDRY SALES	20,000	26,918.62	6,918.62	134.6	6,900	26,900	YTD revenue exceeds budget
02-000-4405	PROJECT REIMBURSEMENTS	-	341.20	341.20	-	-	-	
02-000-4408	SUNDRY SALES - CASH BASIS	-	550.00	550.00	-	-	-	
02-000-4600	INTEREST INCOME	23,600	20,997.25	(2,602.75)	89.0	4,000	27,600	YTD revenue exceeds budget
WATER FUND Revenue Totals		2,236,400	1,925,425.00	(310,975.00)		418,850	2,655,250	
02-190-0000	WATER - ADMIN							
02-190-5000	SALARIES	68,000	61,156.11	6,843.89	89.9	-	68,000	
02-190-5010	SOCIAL SECURITY	5,100	4,449.38	650.62	87.2	-	5,100	
02-190-5011	PENSION	6,150	5,853.00	297.00	95.2	-	6,150	
02-190-5012	WORKERS COMP	200	77.42	122.58	38.7	-	200	
02-190-5013	INSURANCE - HEALTH	16,200	16,101.08	98.92	99.4	-	16,200	
02-190-5015	CONTRIBUTION - 457	750	632.44	117.56	84.3	-	750	
02-190-5313	COLLECTION EXPENSE	1,000	472.67	527.33	47.3	-	1,000	
02-190-5370	FMHA BOND	750	650.00	100.00	86.7	-	750	
02-190-5600	CORPORATE OVERHEAD	107,100	98,175.00	8,925.00	91.7	-	107,100	
190 Water - Admin		205,250	187,567.10	17,682.90		-	205,250	
02-192-0000	WATER - FILTRATION							
02-192-5102	INSURANCE - GEN LIAB	1,200	1,144.00	56.00	95.3	-	1,200	
02-192-5105	INSURANCE - PROPERTY	12,200	11,107.00	1,093.00	91.0	-	12,200	
02-192-5106	INSURANCE - BOILER & MACHINERY	6,000	5,278.00	722.00	88.0	-	6,000	
02-192-5521	PUMPING SYSTEM EXPENSE	90,000	100,587.75	(10,587.75)	111.8	13,000	103,000	
02-192-5522	PURIFICATION PLANT MAINTENANCE	275,000	306,072.93	(31,072.93)	111.3	34,000	309,000	
02-192-5710	FILTRATION CONTRACT PAYMENT	652,000	510,510.11	141,489.89	78.3	-	652,000	
192 Water - Filtration		1,036,400	934,699.79	101,700.21		47,000	1,083,400	
02-194-0000	WATER - SUPPLY							
02-194-5000	SALARIES	32,000	28,800.00	3,200.00	90.0	-	32,000	
02-194-5010	SOCIAL SECURITY	2,400	2,203.20	196.80	91.8	-	2,400	
02-194-5011	PENSION	2,900	2,754.00	146.00	95.0	-	2,900	
02-194-5012	WORKERS COMP	2,225	862.97	1,362.03	38.8	(1,000)	1,225	
02-194-5015	CONTRIBUTION - 457	100	-	100.00	-	(100)	-	
02-194-5506	HYDRO FACILITY EXPENSE	5,000	-	5,000.00	-	(3,000)	2,000	
02-194-5550	UTILITIES / WATER SUPPLY	5,000	4,140.55	859.45	82.8	-	5,000	
02-194-5730	WATER SUPPLY EXPENSE	50,000	3,767.23	46,232.77	7.5	-	50,000	
194 Water - Supply		99,625	42,527.95	57,097.05		(4,100)	95,525	
02-196-0000	WATER - DISTRIBUTION							
02-196-5000	SALARIES	247,000	242,132.75	4,867.25	98.0	14,000	261,000	Change in staffing and positions
02-196-5010	SOCIAL SECURITY	18,750	17,631.43	1,118.57	94.0	500	19,250	Change in staffing and positions
02-196-5011	PENSION	22,600	21,260.00	1,340.00	94.1	-	22,600	
02-196-5012	WORKERS COMP	17,500	6,779.13	10,720.87	38.7	(9,000)	8,500	WC dividend reduced current year expense

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
02-196-5013	INSURANCE - HEALTH	70,400	62,048.14	8,351.86	88.1	(4,000)	66,400	Underutilization of insurance and deductible
02-196-5015	CONTRIBUTION - 457	1,000	572.45	427.55	57.3	-	1,000	
02-196-5100	INSURANCE - AUTO	4,000	3,129.00	871.00	78.2	-	4,000	
02-196-5102	INSURANCE - GEN LIAB	1,200	1,144.00	56.00	95.3	-	1,200	
02-196-5105	INSURANCE - PROPERTY	3,200	2,777.00	423.00	86.8	-	3,200	
02-196-5150	TRAINING	3,500	3,123.00	377.00	89.2	-	3,500	
02-196-5170	UNIFORMS	4,000	2,443.57	1,556.43	61.1	-	4,000	
02-196-5180	SAFETY EQUIPMENT	6,575	4,760.89	1,814.11	72.4	-	6,575	
02-196-5191	COMMUNICATIONS	9,200	11,373.45	(2,173.45)	123.6	3,500	12,700	
02-196-5210	OFFICE SUPPLIES	1,000	515.90	484.10	51.6	-	1,000	
02-196-5390	MISCELLANEOUS EXPENSE	3,100	-	3,100.00	-	(1,100)	2,000	
02-196-5400	GAS, OIL, GREASE	16,000	9,387.80	6,612.20	58.7	(3,000)	13,000	YTD trending below budget estimate
02-196-5420	FLEET LEASE	22,000	21,695.87	304.13	98.6	3,000	25,000	Additional Enterprise fleet vehicle added
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500	5,415.19	7,084.81	43.3	-	12,500	
02-196-5550	UTILITIES - WATER DISTRIBUTION	3,600	3,845.54	(245.54)	106.8	1,000	4,600	
02-196-5700	DISTRIBUTION EXPENSE	150,700	63,107.67	87,592.33	41.9	-	150,700	
02-196-5701	DISTRIBUTION PIPE EXPENSE	10,000	-	10,000.00	-	-	10,000	
02-196-5702	EQUIPMENT MAINTENANCE	11,000	11,120.83	(120.83)	101.1	1,500	12,500	
02-196-5703	FIRE HYDRANTS EXPENSE	5,000	4,318.24	681.76	86.4	-	5,000	
02-196-5704	TRANSMISSION MAINS EXPENSE	91,300	220,446.74	(129,146.74)	241.5	150,000	241,300	Centennial water line project
02-196-5740	METERS EXPENSE	80,000	31,523.10	48,476.90	39.4	(40,000)	40,000	YTD trending below budget estimate
02-196-5800	CAPITAL OUTLAY	80,000	-	80,000.00	-	(80,000)	-	Expense included with Trans Main Exp
	196 Water - Distribution	895,125	750,551.69	144,573.31		36,400	931,525	
	WATER FUND Expenditure Totals	2,236,400	1,915,346.53	321,053.47		79,300	2,315,700	
03-000-4000	SEWER CHARGES	1,904,000	1,430,850.90	(473,149.10)	75.2	(124,000)	1,780,000	
03-000-4001	INTEREST EARNED - SEWER	3,000	2,833.23	(166.77)	94.4	-	3,000	
03-000-4313	GAIN ON DISPOSAL OF ASSETS	-	5,550.00	5,550.00	-	-	-	
03-000-4315	PROCEEDS FROM FUND BALANCE	20,025	-	(20,025.00)	-	120,100	140,125	Fund balancing adjustment
03-000-4317	SPECIAL REVENUE	150,000	265,864.94	115,864.94	177.2	147,000	297,000	Revised ARPA project list as of June
03-000-4404	SUNDRY SALES	1,500	1,544.49	44.49	103.0	-	1,500	
03-000-4501	BAY RESTORATION FUND REVENUE	-	173,314.54	173,314.54	-	-	-	
03-000-4503	SEWER TAP FEES	5,000	7,000.00	2,000.00	140.0	2,000	7,000	New construction
03-000-4530	PROJECT REIMBURSEMENTS	-	1,011.25	1,011.25	-	1,000	1,000	MSEC grant
03-000-4600	INTEREST INCOME	50,000	44,831.43	(5,168.57)	89.7	9,000	59,000	YTD revenue exceeds budget
	000 Total	2,133,525	1,932,800.78	(200,724.22)		155,100	2,288,625	
03-220-4520	CSO SURCHARGE REVENUE	405,000	386,841.73	(18,158.27)	95.5	-	405,000	
03-220-4521	INTEREST EARNED - CSO SURCHARGE	1,000	954.31	(45.69)	95.4	-	1,000	
03-220-4530	PROJECT REIMBURSEMENTS	2,582,000	56,946.00	(2,525,054.00)	2.2	(1,917,000)	665,000	
03-220-4540	PROCEEDS OF DEBT	900,000	-	(900,000.00)	-	(900,000)	-	
	220 Total	3,888,000	444,742.04	(3,443,257.96)		(2,817,000)	1,071,000	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
SEWER FUND Revenue Totals		6,021,525	2,377,542.82	(3,643,982.18)		(2,661,900)	3,359,625	
03-210-0000	SEWER - ADMIN							
03-210-5000	SALARIES	68,000	61,156.11	6,843.89	89.9	-	68,000	
03-210-5010	SOCIAL SECURITY	5,100	4,449.38	650.62	87.2	-	5,100	
03-210-5011	PENSION	6,150	5,853.00	297.00	95.2	-	6,150	
03-210-5012	WORKERS COMP	200	77.42	122.58	38.7	-	200	
03-210-5013	INSURANCE - HEALTH	16,200	16,101.57	98.43	99.4	-	16,200	
03-210-5015	CONTRIBUTION - 457	750	632.44	117.56	84.3	-	750	
03-210-5313	COLLECTION EXPENSE	1,000	472.67	527.33	47.3	-	1,000	
210 Sewer - Admin		97,400	88,742.59	8,657.41		-	97,400	
03-211-0000	SEWER - OPERATING							
03-211-5000	SALARIES	183,000	161,515.98	21,484.02	88.3	(8,000)	175,000	Greater CSO inspector allocation to projects
03-211-5010	SOCIAL SECURITY	14,200	11,069.56	3,130.44	78.0	(600)	13,600	Greater CSO inspector allocation to projects
03-211-5011	PENSION	20,000	17,989.00	2,011.00	90.0	-	20,000	
03-211-5012	WORKERS COMP	13,000	4,456.82	8,543.18	34.3	(7,000)	6,000	WC dividend reduced current year expense
03-211-5013	INSURANCE - HEALTH	66,000	65,088.62	911.38	98.6	-	66,000	
03-211-5015	CONTRIBUTION - 457	1,700	1,324.20	375.80	77.9	-	1,700	
03-211-5100	INSURANCE - AUTO	1,400	1,158.00	242.00	82.7	-	1,400	
03-211-5102	INSURANCE - GEN LIAB	575	572.00	3.00	99.5	-	575	
03-211-5105	INSURANCE - PROPERTY	7,500	5,917.88	1,582.12	78.9	-	7,500	
03-211-5150	TRAINING	1,000	150.00	850.00	15.0	-	1,000	
03-211-5170	UNIFORMS	3,000	2,770.85	229.15	92.4	-	3,000	
03-211-5180	SAFETY EQUIPMENT	1,000	2,469.97	(1,469.97)	247.0	3,000	4,000	
03-211-5191	COMMUNICATIONS	2,400	1,522.44	877.56	63.4	-	2,400	
03-211-5396	BAY RESTORATION FUND EXPENSE	-	122,942.88	(122,942.88)	-	-	-	
03-211-5400	GAS, OIL, GREASE	10,000	10,363.23	(363.23)	103.6	1,000	11,000	
03-211-5420	FLEET LEASE	20,000	18,751.75	1,248.25	93.8	700	20,700	
03-211-5520	PUMPING STATION MAINTENANCE	6,000	1,749.89	4,250.11	29.2	-	6,000	
03-211-5600	CORPORATE OVERHEAD	227,750	208,769.00	18,981.00	91.7	-	227,750	
03-211-5761	SANITARY COMMISSION CHARGES	1,233,000	1,023,484.85	209,515.15	83.0	-	1,233,000	
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800	11,716.20	83.80	99.3	-	11,800	
03-211-5763	SEWER OPERATING EXPENSE	178,000	204,051.58	(26,051.58)	114.6	29,000	207,000	Includes ARPA projects
03-211-5764	SEWER PUMPING EXPENSE	6,000	7,378.11	(1,378.11)	123.0	3,000	9,000	Additional utility costs for Talcott Ave station
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	27,000	26,725.00	275.00	99.0	-	27,000	
211 Sewer - Operating		2,034,325	1,911,937.81	122,387.19		21,100	2,055,425	
03-220-0000	CSO							
03-220-5391	INTEREST EXPENSE	3,450	1,507.91	1,942.09	43.7	-	3,450	
03-220-5392	DEBT REDEMPTION	23,350	23,350.92	(0.92)	100.0	-	23,350	
03-220-5800	CAPITAL OUTLAY	3,863,000	669,232.39	3,193,767.61	17.3	(2,683,000)	1,180,000	CSO projects- X-B and X-C not out to bid yet
220 CSO		3,889,800	694,091.22	3,195,708.78		(2,683,000)	1,206,800	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
SEWER FUND Expenditure Totals		6,021,525	2,694,771.62	3,326,753.38		(2,661,900)	3,359,625	
04-000-4000	WATER TAP SURCHARGE	672,000	768,546.83	96,546.83	114.4	135,000	807,000	County - Coney/Midland surcharges added
04-000-4001	INTEREST EARNED SURCHARGE	1,800	1,152.37	(647.63)	64.0	(500)	1,300	
04-000-4600	INTEREST INCOME	24,000	28,997.79	4,997.79	120.8	11,000	35,000	YTD money market allocated interest
PINEY SURCHARGE FUND Revenue Totals		697,800	798,696.99	100,896.99		145,500	843,300	
04-200-0000	WATER SURCHARGE							
04-200-5313	COLLECTION EXPENSE	1,000	378.14	621.86	37.8	-	1,000	
04-200-5391	INTEREST EXPENSE	61,750	49,227.69	12,522.31	79.7	-	61,750	
04-200-5392	DEBT REDEMPTION	409,550	404,774.94	4,775.06	98.8	-	409,550	
04-200-5802	CAPITAL REPAIRS	150,000	43,911.71	106,088.29	29.3	(90,000)	60,000	
PINEY SURCHARGE FUND Expenditure Total		622,300	498,292.48	124,007.52		(90,000)	532,300	
05-000-4000	TRASH & GARBAGE CHARGES	457,000	428,100.91	(28,899.09)	93.7	(19,000)	438,000	
05-000-4001	INTEREST EARNED - TRASH	1,400	1,270.28	(129.72)	90.7	-	1,400	
05-000-4404	SUNDRY SALES	1,000	2,350.00	1,350.00	235.0	1,300	2,300	
05-000-4600	INTEREST INCOME	3,800	3,931.86	131.86	103.5	1,600	5,400	
GARBAGE FUND Revenue Totals		463,200	435,653.05	(27,546.95)		(16,100)	447,100	
05-230-0000	GARBAGE ADMIN.							
05-230-5000	SALARIES	68,000	61,155.72	6,844.28	89.9	(1,200)	66,800	
05-230-5010	SOCIAL SECURITY	5,100	4,449.35	650.65	87.2	-	5,100	
05-230-5011	PENSION	6,150	5,853.00	297.00	95.2	-	6,150	
05-230-5012	WORKERS COMP	200	77.42	122.58	38.7	-	200	
05-230-5013	INSURANCE - HEALTH	16,200	16,101.60	98.40	99.4	-	16,200	
05-230-5015	CONTRIBUTION - 457	750	632.44	117.56	84.3	-	750	
05-230-5313	COLLECTION EXPENSE	500	94.51	405.49	18.9	(300)	200	
230 Garbage Admin.		96,900	88,364.04	8,535.96		(1,500)	95,400	
05-232-0000	GARBAGE OPERATING							
05-232-5000	SALARIES	99,000	82,226.70	16,773.30	83.1	(8,000)	91,000	
05-232-5010	SOCIAL SECURITY	7,500	5,888.66	1,611.34	78.5	(900)	6,600	
05-232-5011	PENSION	9,000	8,521.00	479.00	94.7	-	9,000	
05-232-5012	WORKERS COMP	7,000	2,713.04	4,286.96	38.8	(4,000)	3,000	WC dividend reduced current year expense
05-232-5013	INSURANCE - HEALTH	25,000	21,587.77	3,412.23	86.4	(2,000)	23,000	Underutilization of insurance and deductible
05-232-5015	CONTRIBUTION - 457	900	382.76	517.24	42.5	-	900	
05-232-5100	INSURANCE - AUTO	2,200	1,744.00	456.00	79.3	-	2,200	
05-232-5102	INSURANCE - GEN LIAB	400	343.00	57.00	85.8	-	400	
05-232-5105	INSURANCE - PROPERTY	3,800	3,587.00	213.00	94.4	-	3,800	
05-232-5170	UNIFORMS	3,000	2,173.26	826.74	72.4	-	3,000	
05-232-5180	SAFETY EQUIPMENT	1,000	1,107.24	(107.24)	110.7	300	1,300	

CITY OF FROSTBURG
 PROPOSED BUDGET AMENDMENTS
 FOR THE YEAR ENDED JUNE 30, 2024

Section 3, Item B.

Account	Account Description	Budgeted-as previously amended	YTD Rev/Expd to 06/06/24	Balance-Excess or (Deficit)	%Expd/%Real	Proposed Amendment	Amended Budget	Notes
05-232-5210	OFFICE SUPPLIES	500	397.59	102.41	79.5	-	500	
05-232-5400	GAS, OIL, GREASE	14,000	11,135.65	2,864.35	79.5	-	14,000	
05-232-5600	CORPORATE OVERHEAD	17,500	16,038.00	1,462.00	91.7	-	17,500	
05-232-5770	ASH DUMPSTER	7,000	6,970.12	29.88	99.6	-	7,000	
05-232-5771	BULK CLEANUP EXPENSE	10,000	9,051.03	948.97	90.5	-	10,000	
05-232-5772	LANDFILL CHARGES	128,500	108,631.02	19,868.98	84.5	-	128,500	
05-232-5773	SANITATION OPERATING EXPENSE	30,000	29,356.74	643.26	97.9	-	30,000	
	232 Garbage Operating	366,300	311,854.58	54,445.42		(14,600)	351,700	
	GARBAGE FUND Expenditure Totals	463,200	400,218.62	62,981.38		(16,100)	447,100	

**CITY OF FROSTBURG
DELINQUENT CORPORATION AND PERSONAL PROPERTY TAX ACCOUNTS
DEEMED TO BE UNCOLLECTIBLE AS OF 06/06/24**

Account #	MCSJ #	Name	Principal			Interest	Total	Notes
			2020	2021	2022			
L-14424964	10198	Aguilar Chris - A Place To Eat	\$ 293.45	\$ 388.50	\$ -	\$ 369.93	\$ 1,051.88	Business closed.
D-14322291	10094	Highway Pizza, Inc	108.48	111.75	223.50	179.39	623.12	Business closed.
D-17704214	2585	Weimer Factory Auto Outlet, Inc.	-	210.00	-	97.65	307.65	Estimated assessment. Business sold in 2019.
F-07030109	10126	Northern Leasing Systems, Inc.	4.25	9.00	-	6.50	19.75	Does not require business license.
F-11617115	10342	Francotyp Postalia, Inc	-	4.11	1.44	-	5.55	Does not require business license.
W-07134893	2582	The Bronzing Barn LLC	302.94	-	-	176.63	479.57	Business closed.
W-14075733	10030	Byrnes Store, LLC	163.44	-	-	105.35	268.79	Business closed.
Z-10980225	10079	GCN Holding LLC	1.70	1.80	-	1.75	5.25	Does not require business license. Mail returned by USPS.
Z-13470331	10038	Clear Wireless LLC	-	47.16	-	19.17	66.33	Does not require business license.
Z-15431810	10315	Wayport LLC	-	1.95	3.90	1.92	7.77	Does not require business license.
		Total	\$ 874.26	\$ 774.27	\$ 228.84	\$ 958.29	\$ 2,835.66	

Summary:

Corporation	\$ 1,195.42
Personal Property	681.95
Interest	958.29
Total	<u>\$ 2,835.66</u>



City of Frostburg
37 Broadway
Frostburg, MD 21532

June 11, 2024

Dear Mayor and City Council,

FrostburgFirst would like to request a temporary repeal of the Open Container Law on Main Street, Broadway, and Water Street during our 4th Annual Lemonade Crawl on June 29, 2024 from 10 am - 5pm, under the conditions that all beverages are kept in plastic ware.

The Lemonade Stroll is an event designed to encourage locals and visitors to explore downtown businesses and enjoy the beauty of downtown Frostburg. Business owners provide samples of lemonade or other lemon-themed treats during the Crawl to entice shoppers and diners, and some of the businesses would like to offer beverages with alcohol content for adults. We hope to increase attendance this year and draw more attention to our small businesses. The repeal of the Open Container Law allows guests to move from one space to another without having to rush through their beverage. If granted, we will not publicly advertise the repeal, but will inform our downtown business owners of the temporary repeal to allow a more pleasant experience for their customers and guests.

Thank you for considering this repeal.

With appreciation,

Deirdre Robertson
Executive Director

41 E. Main St.
Frostburg, MD 21532
(301) 689-6900