



# THE CITY OF FROSTBURG

## Mayor and Council Meeting Agenda

Tuesday, July 15, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100  
37 S. Broadway, Frostburg, MD 21532

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Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Frostburg Blessing**

**4. Roll Call**

**5. Approval of the Agenda**

**6. Approval of the Minutes**

A. Minutes from the June 2025 Council Meeting.

Motion and Second to Approve the Minutes for the June 2025 Council Meeting.

B. Summary & Minutes from the Closed Session Meeting on May 13, 2025.

Motion and Second to Approve Closed Session Summary and Meeting Minutes.

**7. Special Presentations and Requests**

A. Appreciation for The Town of Kensington, MD. Mayor Todd J. Logsdon.

**8. Mayor and Commissioners Reports and Announcements**

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

**9. Public Hearings**

A. Combined Sewer Overflow Monthly Public Hearing

**10. Old Business**

**11. New Business**

A. **Resolution 2025-33** Approve the Reappointment of a Member to the Board of Zoning Appeals. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-33; PUBLIC COMMENT; Vote of the Mayor and City Council.

B. **Resolution 2025-34** Approve the Appointment of a Member to the Frostburg Planning Commission. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-34; PUBLIC COMMENT; Vote of the Mayor and City Council.

- C. Resolution 2025-35** Approve the Contract for New Parks and Recreation Software. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-35; PUBLIC COMMENT; Vote of the Mayor and City Council.

- D. Resolution 2025-36** Approving a Contract for Paving of Multiple City Locations. Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2025-36; PUBLIC COMMENT; Vote of the Mayor and City Council.

- E. Resolution 2025-37** Approving a Designated Signatory for Opioid Litigation. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-37; PUBLIC COMMENT; Vote of the Mayor and City Council.

- F. Resolution 2025-38** Approving a Temporary Repeal of the Open Container Law for the 2025 Petals & Pedals Event. Nick Costello, Chief of Police

Motion and Second to Approve Resolution 2025-38; PUBLIC COMMENT; Vote of the Mayor and City Council.

## **12. Open Public Comment**

## **13. Adjournment**



# THE CITY OF FROSTBURG

## Mayor and Council Meeting Minutes

Tuesday, June 17, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100  
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

### 1. Call to Order

Mayor Logsdon called the meeting to order at 05:31 PM.

### 2. Pledge of Allegiance

### 3. Frostburg Blessing

### 4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Finance Donald Carter

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

ABSENT

Commissioner of Public Works Adam Ritchey

### 5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion Carried.

### 6. Approval of the Minutes

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

A. Minutes from the May Council Meeting.

Motion and Second to Approve the Minutes for the May Council Meeting.

### 7. Mayor and Commissioners Reports and Announcements

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Finance Carter.

Motion Carried.

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

**8. Public Hearings**

A. Combined Sewer Overflow Monthly Public Hearing

**B. Ordinance 2025-04** An Ordinance to Amend Section 7-4(f) of the City Code to Clarify the Final Decision-Making Authority of the Mayor and City Council Regarding Commercial Rehabilitation Tax Credit Applications.

**C. Ordinance 2025-05** An Ordinance to Repeal and Re-Enact the Rental Housing Ordinance, Appendix D of the City Code, to Establish the Positions of Rental Housing Officer and Inspector, Revise Application and Inspection Procedures, and Strengthen Enforcement Provisions.

**9. Old Business**

**A. Ordinance 2025-04** An Ordinance to Amend Section 7-4(f) of the City Code to Clarify the Final Decision-Making Authority of the Mayor and City Council Regarding Commercial Rehabilitation Tax Credit Applications.

Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Safety Grove.

Motion Approved.

**B. Ordinance 2025-05** An Ordinance to Repeal and Re-Enact the Rental Housing Ordinance, Appendix D of the City Code, to Establish the Positions of Rental Housing Officer and Inspector, Revise Application and Inspection Procedures, and Strengthen Enforcement Provisions.

Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion Carried.

**10. New Business**

**A. Resolution 2025-25** Approve FY 2025 Year End Budget Amendments. Amy Phillips, CPA, Director of Finance.

Motion and Second to Approve Resolution 2025-25; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Safety Grove.

Motion carried.

**B. Resolution 2025-26** Authorize Designation of New Retirement Coordinator for State Pension System. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-26; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- C. Resolution 2025-27** Authorize Executive Personnel to Be Named on City Accounts. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-27; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- D. Resolution 2025-28** Approve Temporary Repeal of Open Container Law for Lemonade Stroll Event. Nick Costello, Chief of Police.

Motion and Second to Approve Resolution 2025-28; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- E. Resolution 2025-29** Authorize Execution of Agreement with Main Street Maryland Program. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-29; PUBLIC COMMENT; Vote of the Mayor and City Council.

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Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- F. Resolution 2025-30** Authorize Execution of MOU with Allegany County for Frostburg Main Street Structural Stabilization Grant Program. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-30; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

## 11. Open Public Comment

Lisa Vanhouten-318 Barnard Street-Question about leak detection for water & sewer. Clarification of the program being for the cost of water & sewer charge not repair. Also different subject inquired if the fund was for demolition, answer it is not is for stabilization.

Unknown subject- When can you apply and would it be for Frostburg or county wide? Answer  
Frostburg Main Street only. Estimated to be available two to three weeks after MOU is approved.

Dr. Gretchen Siebert-6 Preston Place-Discussion of the long term health benefits of fluorination in  
public water from her perspective.

12. **Adjournment**

Mayor Logsdon adjourned meeting at 06:37 PM

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Mayor Todd J Logsdon

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Patrick O'Brien, City Administrator

SUMMARY OF CLOSED SESSION HELD ON MAY 13, 2025  
(Recessed and reconvened on May 14, 2025)

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: May 13, 2025 at 2:00pm (May 14, 2025 at 5:15pm)  
Place (location) of closed session: 37 Broadway, Frostburg Municipal Center, Meeting Room 100  
Purpose of the closed session: To conduct interviews for the City Administrator position.

Record of the vote of each member as to closing the session:

Names of members voting aye: Forsythe, Grove, Ritchey, Logsdon, Carter  
Members opposed: None Abstaining: None

2. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):  
➔ Topic #1: § 3-305(b) ( 1 ) ➔ Topic #2: § 3-305(b) ( ) ➔ Topic #3: § 3-305(b) ( )

3. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
Interview and evaluation of candidates for the City Administrator position.	Commissioners Forsythe, Grove, Ritchey, Carter; Mayor Logsdon; Staff: Brian Vought	On May 13, interviews were conducted with all but one candidate. The session was recessed and reconvened on May 14 to complete the final interview and continue discussions. A consensus was reached regarding next steps in the hiring process.

Minutes: Commissioner Carter moved to enter into closed session. Commissioner Forsythe seconded.

City of Frostburg  
Monthly Reports



*For the month of June 2025*  
**Reports from the Departments of:**

Community Development  
Finance  
Parks and Recreation  
Street  
Water  
Police



## **CITY OF FROSTBURG**

Monthly Report: Community Development Department

For the Month of: June 2025

Submitted by: Bethany Fife, Director of Community Development; Jamie Klink, Planner; Mary Gracie, Rental Housing Program Coordinator; Jay Hovatter, Code Enforcement Officer

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### **Permits**

Please see attached permit report.

### **Rental Housing**

- RH Coordinator assisted property owners with general zoning inquiries.
- Working on emailing copies of rental license and receipts for 2025 to property owners.
- Spoke with several tenants due to tenant landlord issues and referred tenants to Tenant/Landlord helpline with successful help for issues for tenants. Also handled issues through emails to tenants and landlords with great success.
- Owner and Agent information was provided to the Frostburg Police Department when requested. Updated spreadsheet sent to both Police Department and Fire Department
- Mailing address and email addresses updates were made for property owners who needed them.
- Updating IWORQ and Rental Housing Spreadsheet in reference to tri- yearly inspections.
- Sent several emails to owners in reference to completing owner's agent form and providing a copy of their driver's license
- Newly owner-occupied properties have been updated from rental status.
- New rental properties brought into program and property owners and provided RH welcoming materials.
- Owner and Agent list was provided to citizens who requested assistance with housing in Frostburg.
- Combined effort for compliance was made with Code Enforcement with non-compliant properties.
- Confirmation of outstanding registration issues were given by RH and CE per our Finance Department's request.
- Request a copy of the most current lead licenses for their rental properties.
- Updated emails, property agents, phone numbers in IWORQ system.

## **Code Enforcement**

- Detailed code enforcement action reports are attached. Please note that the Phone Call/Emails in the Activity Report reflect calls and emails from complainants, property owners, and/or tenants related to code enforcement matters.

## **Boards and Commissions**

- *Historic District Commission* – The Historic District Commission met on June 9 to review the proposal for alterations to the property at 1 E. Main Street. The proposal was for the installation of two new exterior doors at the entrances along Main Street and Broadway. The proposed project was unanimously approved. Additionally, staff discussed a staff approval for a project that was issued since the previous Historic District Commission meeting in May.
- *Planning Commission* – The Frostburg Planning Commission did not meet in June due to a lack of applications received.
- *Board of Zoning Appeals* – The Board of Zoning Appeals did not meet in June due to a lack of applications received.
- *Green Team* – The Green Team met on June 18. The agenda was light, but there was much discussion about ongoing Green Team initiatives, including the Edible Arboretum and a potential “Green Team field trip” series.

## **Director’s Report:**

### **Meetings, Webinars, Conferences, and Trainings Attended:**

- June 4 – Solid Waste Management Board meeting
- June 9 – Allegany County Landlord Association Meeting (guest speaker)
- June 10 – Work Session
- June 16 – Senior staff meeting
- June 17 – City Council meeting
- June 18 – Frostburg First Board of Directors meeting
- June 18 – Green Team meeting
- June 30 – Comp Plan consultant check-in meeting

**Director's Current Project Updates:**

- *Rental Housing Program Revamp* – The revised Rental Housing Ordinance was reviewed and adopted by the Mayor and Council at their June meeting. Since then, we have prepared communication materials for rental property owners/agents. Please see the video that was distributed here:  
<https://www.youtube.com/watch?v=uKXPEJprAXg&t=188s>
- *Comprehensive Plan Re-Write* – The next Comp Plan Steering Committee meeting will be held on July 17.
- *Edible Arboretum Enhancements* – The weather this growing season has slightly altered the timeline for the next phase of plantings at the Edible Arboretum. The contractor indicated that the plantings should be completed in August, with a ribbon cutting ceremony scheduled for sometime in September or October.
- *N. Water Street Townhouse Pre-Development* – As of June 11, our SDF award agreement was finally approved. We have not yet been able to provide proof of site control for 36 N. Water Street due to advertising mishaps with the local newspaper; however, DHCD has agreed to move our award forward with the stipulation that proof of site control must be produced before any reimbursements can be requested. We are still awaiting proof of site control.
- *Stabilization Grant Program* – An MOU has been drafted between the City and the County and is expected to be reviewed by the Allegany County Commissioners at their July 10 meeting. We anticipate a launch date of July 11.



# Case Detail Report

06/01/2025 - 06/30/2025

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
6/30/2025	07/07/2025	217 MAIN ST	High weeds/ building unsecure	Resolved
6/25/2025	07/02/2025	108 S BROADWAY	Trash set out too early/Types of solid waste subject to pick up	First Warning
6/23/2025	06/30/2025	108 MEADOW ROAD	High Grass	First Warning
6/20/2025	06/27/2025	144 W MAIN ST	High grass	Citation Issued
6/16/2025		141 MAPLE ST	Trash laying all over ground lots of shitty diapers really pretty gross	Resolved
6/16/2025	06/25/2025	143 SPRING ST	High Grass	First Warning
6/16/2025	06/23/2025	1 FEDERAL ST	High Grass	Resolved
6/4/2025	06/11/2025	30 BEALL ST	High Grass	Resolved
6/4/2025	06/11/2025	149 BOWERY ST	High grass	Citation Issued

Case Date	Compliance Deadline	Parcel Address	Description	Main Status
6/4/2025		319 BRADDOCK ST	There are old appliances (including freon-based appliances), scrap metal, old furniture, and trash scattered all over the front of the property in view of the street. It is an eyesore, it is blatantly against city code, and it is probably drawing animals. Please address it ASAP. It has been this way for MONTHS. I have attached a photo.	Resolved
6/2/2025	06/09/2025	88 BOWERY ST	High Grass	Resolved
6/2/2025	06/09/2025	130 CENTER ST	High Grass	Resolved
6/2/2025	06/20/2025	134 BOWERY ST	High Grass	Citation Issued

Total Records: 13

7/8/2025



# Case Activity Report

06/01/2025 - 06/30/2025

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Door Hanger

6/2/2025	4/15/2025	146 BOWERY ST	Failure to License Rental Property	Door Hanger	Resolved

Group Total: 1

Group: Inspection

6/3/2025	04/01/2025	110 COLLEGE AVE	Failure to License Rental	Inspection	Resolved
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Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
6/4/2025			Several pallets, refrigerators, hot water tanks, tires, mattresses, trash have been sitting in front of the garage for nearly two years. Beyond being an eyesore, this poses a safety risk to the children who live and play in that area.. I appreciate your attention to this matter. Photos are attached	Inspection	Resolved

Group Total: 2

## Group: Issue Citation

6/30/2025	03/14/2025	63 SPRING ST	Unregistered/disabled vehicles	Issue Citation	Citation Issued
6/30/2025	06/27/2025	144 W MAIN ST	High grass	Issue Citation	Citation Issued
6/25/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Issue Citation	Citation Issued
6/23/2025	06/20/2025	35 MOUNT PLEASANT ST	High grass	Issue Citation	Citation Issued
6/23/2025	06/20/2025	134 BOWERY ST	High Grass	Issue Citation	Citation Issued

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
6/13/2025	06/11/2025	149 BOWERY ST	High grass	Issue Citation	Citation Issued

Group Total: 6

## Group: Phone Call/Email

6/27/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Phone Call/Email	Citation Issued
6/20/2025	04/28/2025	59 BOWERY ST	Unregistered/disabled vehicle	Phone Call/Email	Resolved
6/18/2025	04/30/2025	254 W MECHANIC ST	Unregistered/disabled vehicle, loose trash/debris around property	Phone Call/Email	Citation Issued
6/13/2025	06/20/2025	35 MOUNT PLEASANT ST	High grass	Phone Call/Email	Citation Issued
6/12/2025	06/20/2025	134 BOWERY ST	High Grass	Phone Call/Email	Citation Issued
6/2/2025	05/23/2025 Extension 06/12/2025	319 BRADDOCK ST	Multiple refrigerators in front of garage	Phone Call/Email	Resolved

Group Total: 6

## Group: Re-Inspection

6/30/2025	06/27/2025	144 W MAIN ST	High grass	Re-Inspection	Citation Issued
6/23/2025		141 MAPLE ST	Trash laying all over ground lots of shitty diapers really pretty gross	Re-Inspection	Resolved
6/25/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Re-Inspection	Citation Issued
6/23/2025	04/28/2025	59 BOWERY ST	Unregistered/disabled vehicle	Re-Inspection	Resolved



Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
6/23/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Re-Inspection	Citation Issued
6/23/2025	06/20/2025	134 BOWERY ST	High Grass	Re-Inspection	Citation Issued
6/20/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Re-Inspection	Citation Issued
6/12/2025	05/23/2025 Extension 06/12/2025	319 BRADDOCK ST	Multiple refrigerators in front of garage	Re-Inspection	Resolved
6/13/2025	05/05/2025	247 SHAW ST	Unregistered/disabled vehicle	Re-Inspection	Resolved
6/11/2025	06/09/2025	88 BOWERY ST	High Grass	Re-Inspection	Resolved
6/9/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Re-Inspection	Citation Issued
6/9/2025		123 W MAIN ST	aggressive dogs constantly barking making children and pedestrians feel unsafe; parking large trucks on Frost Lawn blocking Main St traffic view from High St	Re-Inspection	First Warning
6/2/2025	06/05/2025	143 W MAIN ST	High Grass	Re-Inspection	Resolved
6/2/2025	4/15/2025	146 BOWERY ST	Failure to License Rental Property	Re-Inspection	Resolved

Group Total: 14

## Group: Send Letter

6/18/2025	03/14/2025	63 SPRING ST	Unregistered/disabled vehicles	Send Letter	Citation Issued

Group Total: 1

Completed Date	Compliance Deadline	Parcel Address	Description	Activity Type	Main Status
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Group: Verbal Warning

6/18/2025		141 MAPLE ST	Trash laying all over ground lots of shitty diapers really pretty gross	Verbal Warning	Resolved

Group Total: 1

Group: Walk-In

6/13/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Walk-In	Citation Issued
6/12/2025	05/26/2025	141 MAPLE ST	Unmoved lawn grass is waist high	Walk-In	Resolved
6/10/2025	4/15/2025	146 BOWERY ST	Failure to License Rental Property	Walk-In	Resolved
6/9/2025	06/11/2025	178 W MAIN ST	Rodent harborage	Walk-In	Citation Issued

Group Total: 4

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Total Records: 35

7/8/2025



06/01/2025 - 06/30/2025

Case Date	Owner Name	Parcel Address	Payment Date	Payment Amount	Payment Type Description	Payment Type
4/16/2025	Damien Michael Davis	27 HILL ST	6/4/2025	250.00	Citation	Card
				250.00		

Total Records: 1

# Case Payment Report

Receipt #
12

7/8/2025



# Permit Report

Section 8, Item A.

06/01/2025 - 06/30/2025

Permit Type	Permit Sub Type	Parcel Address	Description	Main Status
Certificate of Appropriateness		81 W MAIN ST	Demo existing stair, replace with metal on same footprint	Pending
Use & Occupancy		167 E MAIN ST	Commercial Use and Occupancy	Closed
Certificate of Appropriateness		4 ORMAND ST	In-kind Roof Replacement	Closed
Building	Renovation/Conversion		Installing new kitchen area, cabinets, range hood, electric grill, countertops, etc.	Pending
Use & Occupancy		1 E MAIN ST	Commercial Use and Occupancy	Closed
Certificate of Appropriateness		17 W MAIN ST	Installation of Commercial Sign	Closed
Sign		17 W MAIN ST	Installation of a 23.75" x 30" Commercial Projection Sign	Closed
Grading	Minor Grading	210 DELANO AVE	Grading of ~3,000 Square Foot Area to Cover Sewer Project Area with Topsoil	Closed
Fence		210 DELANO AVE	Installation of 6' Wooden Post and Black Chain Link Fence	Closed
Use & Occupancy	Single Family Dwelling	201 MOONLIGHT DR	Residential Use and Occupancy	Closed
Use & Occupancy		7 W MAIN ST	Commercial Use and Occupancy (Update of Permit #2018-001)	Closed
Burning		ARMSTRONG AVE	Burning Brush	Closed
Building	Retaining Wall	26 HILL ST	Construction of a 127' x 40" Block Retaining Wall	Open
Building	Accessory Structure	151 FROST AVE	Construction of a 10' x 10' Wooden Shed	Closed
Certificate of Appropriateness		1 E MAIN ST	Exterior Door Replacement	Closed

Certificate of Appropriateness		157 E MAIN ST	In-kind Roof Replacement	Closed
Use & Occupancy	Renovation/Conversion	1 E MAIN ST	Commercial Use and Occupancy	Closed
Burning		153 SPRING ST	Burning Brush	Closed

Total Records: 18

7/11/2025

**CITY OF FROSTBURG**  
**JUNE 2025 BUDGET REPORT**

Section 8, Item A.

*Note: Audit adjustments for the year ending 06/30/25 are incomplete.*

Account Id	Account Description	Amended Budget	June 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-000-4000	TAXES-REAL ESTATE	2,908,000.00	-	2,928,805.32	100.7
01-000-4001	PERSONAL PROPERTY TAXES	7,000.00	-	7,081.05	101.2
01-000-4002	PUBLIC UTILITY TAXES	220,000.00	-	221,842.35	100.8
01-000-4003	CORPORATION TAXES	95,000.00	(317.85)	89,104.50	93.8
01-000-4004	PRIOR YEAR TAXES	1,000.00	-	-	-
01-000-4005	TRAILER TAX	1,600.00	-	1,260.00	78.8
01-000-4010	INTEREST ON TAXES	50,000.00	2,486.24	46,319.93	92.6
01-000-4011	TAX CREDITS	(35,400.00)	-	(35,331.80)	99.8
01-000-4012	TAX ABATEMENTS	(3,000.00)	-	(2,801.94)	93.4
01-000-4013	ENTERPRISE ZONE CREDIT REIMBURS	16,900.00	-	-	-
01-000-4020	MARYLAND INCOME TAXES	725,000.00	193,708.05	773,162.15	106.6
01-000-4021	ADMISSION TAXES	14,000.00	-	10,355.81	74.0
01-000-4022	HOTEL MOTEL TAX	155,000.00	16,068.20	144,565.53	93.3
01-000-4023	HIGHWAY USE TAX	475,000.00	-	288,954.37	60.8
01-000-4024	COAL TAX	2,600.00	-	-	-
01-000-4025	HOUSING AUTHORITY	14,000.00	-	-	-
01-000-4027	PAYMENT IN LIEU OF TAXES	3,900.00	3,933.57	3,933.57	100.9
01-000-4031	LIQUOR LICENSES	10,000.00	7,847.00	7,913.50	79.1
01-000-4032	TRADERS LICENSES	10,000.00	1,456.08	10,879.99	108.8
01-000-4040	POLICE GRANTS	40,000.00	525.00	28,786.04	72.0
01-000-4041	PARKING REVENUE	1,450.00	-	1,488.98	102.7
01-000-4043	POLICE PROTECTION GRANTS	121,000.00	30,635.00	122,540.00	101.3
01-000-4045	FINES & FORFEITURES	6,500.00	240.00	5,945.00	91.5
01-000-4047	FROSTBURG STATE UNIV - MOU	10,000.00	-	10,000.00	100.0
01-000-4049	SCHOOL RESOURCE REIMBURSEMENT	30,000.00	-	30,000.00	100.0
01-000-4050	PERMITS, PLANNING, ETC	2,500.00	130.00	2,740.00	109.6
01-000-4051	BUILDING PERMITS	4,500.00	20.00	9,304.00	206.8
01-000-4052	RENTAL REGISTRATION	78,000.00	280.00	78,710.00	100.9
01-000-4054	CONSTRUCTION INSPECTIONS	20,000.00	-	20,510.00	102.6
01-000-4055	CODE ENFORCEMENT CITATIONS	1,550.00	1,000.00	2,600.00	167.7
01-000-4056	COMM DEV GRANT REVENUE	62,000.00	(18,000.00)	44,507.00	71.8
01-000-4060	SWIMMING POOL	60,000.00	20,117.75	62,738.50	104.6
01-000-4062	DAY CAMP REGISTRATIONS	18,000.00	5,200.00	26,710.00	148.4
01-000-4063	RECREATION ACTIVITIES	22,000.00	1,650.00	22,216.00	101.0
01-000-4200	OPERATING TRANSFER - WATER FUND	95,600.00	7,967.00	95,604.00	100.0
01-000-4201	OPERATING TRANSFER - SEWER FUND	241,750.00	20,146.00	241,752.00	100.0
01-000-4202	OPERATING TRANSFER - GARBAGE FUND	18,175.00	1,515.00	18,180.00	100.0
01-000-4250	NSF FEES	1,800.00	80.00	1,930.00	107.2
01-000-4301	RENTS	111,000.00	1,125.00	102,228.46	92.1
01-000-4302	HRD APPROPRIATION	10,700.00	-	10,761.00	100.6
01-000-4303	FRANCHISES - GAS, TV, ETC	72,000.00	-	57,759.36	80.2
01-000-4304	MISCELLANEOUS REVENUE	4,000.00	1,496.64	6,392.51	159.8
01-000-4306	PROJECT REIMBURSEMENT	565,000.00	-	499,841.13	88.5
01-000-4313	GAIN ON DISPOSAL OF ASSETS	-	375.00	375.00	-
01-000-4317	SPECIAL REVENUE	2,103,000.00	95,124.12	2,046,623.71	97.3
01-000-4600	INTEREST INCOME	510,000.00	4,746.67	478,033.74	93.7
01-000-4605	INTEREST INCOME - LEASES	-	-	-	-
<b>CORPORATE FUND Revenue Totals</b>		<b>8,881,125.00</b>	<b>399,554.47</b>	<b>8,524,320.76</b>	

**CITY OF FROSTBURG**  
**JUNE 2025 BUDGET REPORT**

Section 8, Item A.

*Note: Audit adjustments for the year ending 06/30/25 are incomplete.*

Account Id	Account Description	Amended Budget	June 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
EXECUTIVE					
01-100-5000	SALARIES	22,200.00	1,850.00	22,200.00	100.0
01-100-5010	SOCIAL SECURITY	1,700.00	141.55	1,698.60	99.9
01-100-5012	WORKERS COMP	175.00	-	146.00	83.4
01-100-5050	LEGISLATIVE CONTINGENCIES	6,000.00	18.00	2,808.96	46.8
01-100-5104	INSURANCE - PUBLIC OFFICIALS	8,100.00	-	8,072.00	99.7
01-100-5110	CONTRIBUTIONS	524,750.00	-	524,730.00	100.0
01-100-5150	TRAINING	3,550.00	-	3,158.24	89.0
01-100-5160	TRAVEL	5,700.00	742.09	5,028.54	88.2
01-100-5185	PROFESSIONAL FEES	29,500.00	1,750.00	29,238.00	99.1
<b>100 Executive</b>		<b>601,675.00</b>	<b>4,501.64</b>	<b>597,080.34</b>	
ADMINISTRATIVE					
01-110-5000	SALARIES	176,000.00	9,978.50	151,182.98	85.9
01-110-5001	SALARIES - BONUS	15,115.00	-	15,115.00	100.0
01-110-5010	SOCIAL SECURITY	13,300.00	759.40	12,242.63	92.1
01-110-5011	PENSION	17,800.00	-	17,765.00	99.8
01-110-5012	WORKERS COMP	600.00	-	548.00	91.3
01-110-5013	INSURANCE - HEALTH	28,500.00	(75.64)	23,036.98	80.8
01-110-5014	INSURANCE - HEALTH RETIREE	26,500.00	(450.94)	23,946.55	90.4
01-110-5015	CONTRIBUTION - 457	2,000.00	99.75	1,539.37	77.0
01-110-5030	EMPLOYEE WELLNESS	7,500.00	1,624.00	7,373.66	98.3
01-110-5050	RESERVE FOR CONTINGENCIES	16,000.00	93.94	11,532.44	72.1
01-110-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-110-5105	INSURANCE - PROPERTY	11,700.00	-	11,421.70	97.6
01-110-5106	INSURANCE - AD&D AND LIFE	4,500.00	-	3,643.43	81.0
01-110-5111	CONTRIBUTIONS - TOURISM	116,900.00	7,500.00	116,800.00	99.9
01-110-5150	TRAINING	1,200.00	25.00	1,146.64	95.6
01-110-5160	TRAVEL	2,500.00	-	2,405.02	96.2
01-110-5185	PROFESSIONAL FEES	1,100.00	-	124.88	11.4
01-110-5191	COMMUNICATIONS	14,000.00	1,546.12	13,972.40	99.8
01-110-5200	ADVERTISING	5,000.00	-	2,435.64	48.7
01-110-5205	LEGAL	42,500.00	14,022.00	44,608.25	105.0
01-110-5207	PENSION ADMINISTRATIVE FEE	7,350.00	-	7,327.60	99.7
01-110-5210	OFFICE SUPPLIES	14,000.00	673.41	13,224.52	94.5
01-110-5220	POSTAGE	23,000.00	606.31	23,214.75	100.9
01-110-5230	COMPUTER EXPENSE	11,000.00	1,042.93	9,004.91	81.9
01-110-5232	IT LICENSING AND FEES	33,000.00	15.00	30,854.97	93.5
01-110-5235	DIGITAL ENGAGEMENT	29,000.00	2,930.75	21,044.51	72.6
01-110-5391	PRINCIPAL AND INTEREST ON DEBT SERVICE	154,500.00	-	74,007.76	47.9
01-110-5500	BUILDING - ARMORY	27,000.00	302.89	9,706.73	36.0
01-110-5502	BUILDING MAINTENANCE	37,800.00	1,694.19	37,545.32	99.3
01-110-5550	UTILITIES - BUILDING	17,500.00	1,129.21	16,239.50	92.8
01-110-5700	BANK FEES	280.00	-	34.00	12.1
01-110-5807	CAPITAL OUTLAY	878,000.00	-	-	-
<b>110 Administrative</b>		<b>1,735,320.00</b>	<b>43,516.82</b>	<b>703,157.14</b>	
FINANCE					
01-120-5000	SALARIES	88,000.00	7,225.19	78,020.66	88.7



**CITY OF FROSTBURG**  
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*Note: Audit adjustments for the year ending 06/30/25 are incomplete.*

Account Id	Account Description	Amended Budget	June 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
01-120-5010	SOCIAL SECURITY	6,700.00	534.53	5,723.19	85.4
01-120-5011	PENSION	8,900.00	-	8,883.00	99.8
01-120-5012	WORKERS COMP	250.00	-	203.00	81.2
01-120-5013	INSURANCE - HEALTH	20,500.00	(343.15)	15,923.71	77.7
01-120-5015	CONTRIBUTION - 457	625.00	37.28	502.69	80.4
01-120-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-120-5105	INSURANCE - PROPERTY	3,500.00	-	3,448.39	98.5
01-120-5150	TRAINING	1,000.00	-	100.00	10.0
01-120-5185	PROFESSIONAL FEES	1,000.00	-	951.73	95.2
01-120-5310	AUDITING	75,000.00	-	73,050.00	97.4
01-120-5311	ACTUARIAL STUDY	5,000.00	4,429.88	4,429.88	88.6
01-120-5313	TAX COLLECTION	1,800.00	108.90	1,494.42	83.0
01-120-5810	RETSA OBLIGATION	9,600.00	-	2,869.80	29.9
<b>120 Finance</b>		<b>222,050.00</b>	<b>11,992.63</b>	<b>195,712.47</b>	
	COMMUNITY DEV				
01-130-5000	SALARIES	125,000.00	9,520.02	119,000.16	95.2
01-130-5010	SOCIAL SECURITY	9,500.00	696.32	8,704.00	91.6
01-130-5011	PENSION	12,650.00	-	12,617.00	99.7
01-130-5012	WORKERS COMP	350.00	-	282.00	80.6
01-130-5013	INSURANCE - HEALTH	23,000.00	(420.86)	21,173.54	92.1
01-130-5015	CONTRIBUTION - 457	1,500.00	53.90	699.90	46.7
01-130-5100	INSURANCE - AUTO	800.00	-	720.00	90.0
01-130-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-130-5105	INSURANCE - PROPERTY	4,600.00	-	4,597.85	100.0
01-130-5150	TRAINING	750.00	-	665.00	88.7
01-130-5160	TRAVEL	900.00	-	257.66	28.6
01-130-5185	PROFESSIONAL FEES	1,000.00	-	806.00	80.6
01-130-5320	ECONOMIC DEVELOPMENT	38,800.00	-	36,351.45	93.7
01-130-5322	PLANNING	155,000.00	11,450.00	51,825.00	33.4
01-130-5323	PUBLIC ART	2,000.00	-	-	-
01-130-5401	AUTO EXPENSE	500.00	35.01	302.25	60.5
01-130-5820	COMMUNITY LEGACY PROJECTS	25,000.00	40,000.00	63,507.00	254.0
01-130-5822	SPECIAL PROJECTS	13,300.00	5,493.15	6,381.53	48.0
<b>130 Community Development</b>		<b>414,825.00</b>	<b>66,827.54</b>	<b>328,002.34</b>	
	CODE ENFORCEMENT				
01-140-5000	SALARIES	56,000.00	3,913.91	50,353.01	89.9
01-140-5010	SOCIAL SECURITY	4,800.00	278.16	3,575.71	74.5
01-140-5011	PENSION	6,400.00	-	6,359.00	99.4
01-140-5012	WORKERS COMP	200.00	-	168.00	84.0
01-140-5013	INSURANCE - HEALTH	22,800.00	(334.56)	22,187.04	97.3
01-140-5015	CONTRIBUTION - 457	750.00	38.81	521.29	69.5
01-140-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-140-5105	INSURANCE - PROPERTY	3,500.00	-	3,448.39	98.5
01-140-5150	TRAINING	500.00	-	288.96	57.8
01-140-5160	TRAVEL	500.00	-	36.50	7.3
01-140-5185	PROFESSIONAL FEES	400.00	170.00	190.00	47.5
01-140-5231	SOFTWARE AND SUBSCRIPTIONS	13,700.00	-	13,166.67	96.1

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01-140-5330	CODE ENFORCEMENT	5,000.00	420.06	453.05	9.1
01-140-5331	CONSTRUCTION INSPECT	20,000.00	5,740.00	19,297.25	96.5
01-140-5332	RENTAL INSPECTION	19,500.00	2,050.00	18,600.00	95.4
<b>140 Code Enforcement</b>		<b>154,225.00</b>	<b>12,276.38</b>	<b>138,756.87</b>	
	PUBLIC WORKS ADMIN				
01-150-5000	SALARIES	76,000.00	5,171.38	66,547.51	87.6
01-150-5010	SOCIAL SECURITY	5,800.00	379.72	4,905.23	84.6
01-150-5011	PENSION	7,700.00	-	7,671.00	99.6
01-150-5012	WORKERS COMP	1,600.00	-	1,305.00	81.6
01-150-5013	INSURANCE - HEALTH	14,000.00	(241.66)	13,004.98	92.9
01-150-5015	CONTRIBUTION - 457	700.00	51.72	682.80	97.5
01-150-5100	INSURANCE - AUTO	800.00	-	717.00	89.6
01-150-5102	INSURANCE - GEN LIAB	175.00	-	112.00	64.0
01-150-5105	INSURANCE - PROPERTY	2,600.00	-	2,298.93	88.4
01-150-5150	TRAINING	1,750.00	-	1,525.00	87.1
01-150-5160	TRAVEL	1,000.00	-	60.61	6.1
01-150-5185	PROFESSIONAL FEES	2,100.00	-	1,040.00	49.5
01-150-5193	ONE CALL CONCEPTS	2,200.00	169.58	1,162.56	52.8
01-150-5340	ENGINEERING EQUIPMENT	3,000.00	-	713.61	23.8
01-150-5341	MAPPING SUPPLIES	8,000.00	-	7,757.20	97.0
01-150-5342	PUBLIC WORKS	7,400.00	210.00	1,239.15	16.8
01-150-5400	GAS, OIL, GREASE	3,000.00	178.61	2,466.38	82.2
01-150-5420	FLEET LEASE	11,000.00	849.93	10,122.16	92.0
<b>150 Public Works Admin</b>		<b>148,825.00</b>	<b>6,769.28</b>	<b>123,331.12</b>	
	PUBLIC SAFETY				
01-160-5000	SALARIES	1,062,000.00	82,941.42	1,009,417.44	95.1
01-160-5002	SALARIES - POLICE GRANTS	40,000.00	2,591.23	30,351.10	75.9
01-160-5003	COURT TIME	13,000.00	1,544.27	13,062.60	100.5
01-160-5010	SOCIAL SECURITY	85,000.00	6,388.92	77,273.94	90.9
01-160-5011	PENSION	190,000.00	-	187,419.00	98.6
01-160-5012	WORKERS COMP	62,000.00	-	58,703.00	94.7
01-160-5013	INSURANCE - HEALTH	257,000.00	(4,185.22)	211,292.22	82.2
01-160-5015	CONTRIBUTION - 457	7,500.00	544.42	6,363.79	84.9
01-160-5100	INSURANCE - AUTO	7,800.00	-	7,304.00	93.6
01-160-5102	INSURANCE - GEN LIAB	1,200.00	-	1,041.00	86.8
01-160-5103	INSURANCE - POLICE PROFESSIONAL	10,700.00	-	10,596.00	99.0
01-160-5105	INSURANCE - PROPERTY	6,000.00	104.00	5,240.05	87.3
01-160-5150	TRAINING	35,500.00	5,666.00	37,206.05	104.8
01-160-5170	UNIFORMS	15,000.00	3,756.39	14,256.06	95.0
01-160-5180	SAFETY EQUIPMENT	1,200.00	180.00	1,080.00	90.0
01-160-5181	LAW ENFORCEMENT EQUIPMENT	18,500.00	869.30	14,792.14	80.0
01-160-5191	COMMUNICATIONS	32,500.00	2,613.34	30,836.27	94.9
01-160-5206	C3I CLERICAL SUPPORT	6,000.00	-	-	-
01-160-5210	OFFICE SUPPLIES	6,000.00	527.24	6,126.93	102.1
01-160-5230	COMPUTER EXPENSE	9,500.00	-	8,996.37	94.7
01-160-5350	FSU MOU	10,000.00	-	10,000.00	100.0
01-160-5380	POLICE REFORM	31,500.00	30,541.33	30,541.33	97.0

**CITY OF FROSTBURG**  
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01-160-5390	MISCELLANEOUS EXPENSE	6,000.00	366.25	5,860.14	97.7
01-160-5400	GAS, OIL, GREASE	25,000.00	3,900.05	22,389.14	89.6
01-160-5401	AUTO EXPENSE	18,000.00	3,857.48	17,917.50	99.5
01-160-5420	FLEET LEASE	61,000.00	4,214.60	50,126.73	82.2
01-160-5502	JAIL AND OFFICE MAINTENANCE	11,000.00	400.22	9,810.55	89.2
01-160-5550	UTILITIES - PUBLIC SAFETY	12,500.00	715.17	11,047.38	88.4
01-160-5851	FIRE DEPT APPROPRIATION	255,670.00	-	255,670.00	100.0
<b>160 Public Safety</b>		<b>2,297,070.00</b>	<b>147,536.41</b>	<b>2,144,720.73</b>	

PUBLIC WORKS - STREET					
01-170-5000	SALARIES	312,000.00	22,154.01	304,285.56	97.5
01-170-5010	SOCIAL SECURITY	22,600.00	1,610.26	22,221.24	98.3
01-170-5011	PENSION	30,000.00	-	29,878.00	99.6
01-170-5012	WORKERS COMP	20,000.00	-	16,303.00	81.5
01-170-5013	INSURANCE - HEALTH	80,000.00	(1,234.37)	65,816.76	82.3
01-170-5015	CONTRIBUTION - 457	1,500.00	93.44	1,212.32	80.8
01-170-5018	UNEMPLOYMENT	200.00	-	-	-
01-170-5100	INSURANCE - AUTO	9,800.00	-	9,394.00	95.9
01-170-5102	INSURANCE - GEN LIAB	975.00	-	853.20	87.5
01-170-5105	INSURANCE - PROPERTY	9,000.00	-	8,093.05	89.9
01-170-5150	TRAINING	5,000.00	-	2,800.00	56.0
01-170-5170	UNIFORMS	8,000.00	563.16	4,703.71	58.8
01-170-5180	SAFETY EQUIPMENT	7,200.00	192.00	5,900.18	82.0
01-170-5191	COMMUNICATIONS	7,500.00	187.80	3,700.10	49.3
01-170-5210	OFFICE SUPPLIES	1,500.00	-	1,208.99	80.6
01-170-5400	GAS, OIL, GREASE	30,000.00	3,070.37	25,875.71	86.3
01-170-5420	FLEET LEASE	45,000.00	4,224.59	44,839.23	99.6
01-170-5550	UTILITIES - BUILDING	8,200.00	318.26	7,476.21	91.2
01-170-5710	LOADER RENTAL	-	73.45	73.45	-
01-170-5711	SALT & ABRASIVES	282,000.00	-	281,773.54	99.9
01-170-5712	SIGN MAINTENANCE	15,000.00	-	9,026.00	60.2
01-170-5713	STREET EQUIPMENT MAINTENANCE	140,000.00	13,786.24	146,232.99	104.5
01-170-5714	STREET LIGHTING	100,000.00	7,267.44	89,495.63	89.5
01-170-5715	STREET MAINTENANCE REPAIRS	100,000.00	11,027.58	67,203.85	67.2
01-170-5716	STREET SHOP EQUIPMENT	60,000.00	2,185.41	58,579.06	97.6
01-170-5717	STREET LIGHTING REPAIRS	48,500.00	975.00	20,701.77	42.7
01-170-5800	CAPITAL OUTLAY	531,150.00	-	530,936.73	100.0
01-170-5861	STREET PAVING	223,500.00	-	223,126.03	99.8
01-170-5865	PARKING LOT MAINTENANCE	13,000.00	12,373.00	21,154.89	162.7
<b>170 Public Works - Street</b>		<b>2,111,625.00</b>	<b>78,867.64</b>	<b>2,002,865.20</b>	

RECREATION					
01-180-5000	SALARIES	284,000.00	21,717.57	272,173.17	95.8
01-180-5010	SOCIAL SECURITY	21,700.00	1,596.61	20,011.25	92.2
01-180-5011	PENSION	28,800.00	-	28,667.00	99.5
01-180-5012	WORKERS COMP	18,200.00	-	15,324.00	84.2
01-180-5013	INSURANCE - HEALTH	65,000.00	(894.82)	55,325.24	85.1
01-180-5015	CONTRIBUTION - 457	1,750.00	76.30	990.62	56.6
01-180-5100	INSURANCE - AUTO	2,900.00	-	2,305.00	79.5

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01-180-5102	INSURANCE - GEN LIAB	550.00	-	449.00	81.6
01-180-5105	INSURANCE - PROPERTY	15,885.00	32.00	15,245.13	96.0
01-180-5150	TRAINING	300.00	-	-	-
01-180-5160	TRAVEL	750.00	-	-	-
01-180-5170	UNIFORMS	4,800.00	571.49	4,067.34	84.7
01-180-5180	SAFETY EQUIPMENT	500.00	-	-	-
01-180-5400	GAS, OIL, GREASE	9,000.00	1,049.35	8,134.91	90.4
01-180-5420	FLEET LEASE	23,000.00	1,863.65	22,363.80	97.2
01-180-5503	ARMORY EXPENSE - GYM	16,000.00	318.27	7,873.61	49.2
01-180-5504	COMMUNITY CENTER	20,800.00	809.97	20,547.31	98.8
01-180-5510	CITY PLACE	29,500.00	10,723.30	29,639.84	100.5
01-180-5550	UTILITIES	5,725.00	310.34	3,241.35	56.6
01-180-5720	BEAUTIFY THE BURG EXPENSE	2,000.00	121.39	850.99	42.6
01-180-5721	REC EQUIPMENT MAINTENANCE	13,900.00	-	13,084.82	94.1
01-180-5722	REC LEAGUE APPROPRIATIONS	5,000.00	(365.00)	5,634.14	112.7
01-180-5723	REC PARK MAINTENANCE EXPENSE	63,000.00	7,608.05	61,393.13	97.5
01-180-5724	STREET TREE MAINTENANCE	7,500.00	1,000.00	7,358.00	98.1
01-180-5725	TRAILHEAD MAINTENANCE EXPENSE	2,000.00	-	97.00	4.9
01-180-5726	RECREATIONAL PROGRAMS	13,000.00	-	13,002.08	100.0
01-180-5800	CAPITAL OUTLAY	384,800.00	4,972.67	363,108.02	94.4
<b>180 Recreation</b>		<b>1,040,360.00</b>	<b>51,511.14</b>	<b>970,886.75</b>	
RECREATION-POOL					
01-181-5000	SALARIES	72,000.00	7,110.65	50,848.53	70.6
01-181-5010	SOCIAL SECURITY	5,500.00	543.97	3,889.98	70.7
01-181-5012	WORKERS COMP	4,600.00	-	3,756.00	81.7
01-181-5018	UNEMPLOYMENT	200.00	-	-	-
01-181-5507	POOL OPERATING	44,500.00	8,919.13	45,269.90	101.7
<b>181 Recreation-Pool</b>		<b>126,800.00</b>	<b>16,573.75</b>	<b>103,764.41</b>	
RECREATION - DAY CAMP					
01-182-5000	SALARIES	24,000.00	322.50	15,045.95	62.7
01-182-5010	SOCIAL SECURITY	1,850.00	24.68	1,151.09	62.2
01-182-5012	WORKERS COMP	1,500.00	-	1,226.00	81.7
01-182-5018	UNEMPLOYMENT	200.00	-	-	-
01-182-5507	DAY CAMP OPERATIONS	800.00	302.88	462.30	57.8
<b>182 Recreation-Day Camp</b>		<b>28,350.00</b>	<b>650.06</b>	<b>17,885.34</b>	
<b>CORPORATE FUND Expenditure Totals</b>		<b>8,881,125.00</b>	<b>441,023.29</b>	<b>7,326,162.71</b>	
02-000-4000	WATER SERVICE REVENUE	1,716,000.00	137,622.61	1,628,037.67	94.9
02-000-4001	INTEREST EARNED - WATER	2,000.00	136.71	2,101.83	105.1
02-000-4317	SPECIAL REVENUE	82,850.00	-	82,844.96	100.0
02-000-4401	SALE OF BULK WATER	-	-	458.25	-
02-000-4402	SALE OF METERS	5,000.00	1,000.00	6,800.00	136.0
02-000-4403	TAPPING FEES	6,100.00	3,000.00	9,100.00	149.2
02-000-4404	SUNDRY SALES	12,000.00	1,234.00	13,303.76	110.9
02-000-4408	SUNDRY SALES - CASH BASIS	-	-	712.50	-
02-000-4600	INTEREST INCOME	35,000.00	12,396.74	45,426.58	129.8
<b>WATER FUND Revenue Totals</b>		<b>1,858,950.00</b>	<b>155,390.06</b>	<b>1,788,785.55</b>	

**CITY OF FROSTBURG**  
**JUNE 2025 BUDGET REPORT**

Section 8, Item A.

*Note: Audit adjustments for the year ending 06/30/25 are incomplete.*

Account Id	Account Description	Amended Budget	June 2025 Rev/Expd	YTD Rev/Expd	% of Budget Incurred
	WATER - ADMIN				
02-190-5000	SALARIES	72,000.00	5,341.77	69,337.82	96.3
02-190-5010	SOCIAL SECURITY	5,400.00	387.45	5,045.73	93.4
02-190-5011	PENSION	7,300.00	-	7,268.00	99.6
02-190-5012	WORKERS COMP	225.00	-	181.00	80.4
02-190-5013	INSURANCE - HEALTH	19,000.00	(386.61)	17,991.23	94.7
02-190-5015	CONTRIBUTION - 457	850.00	52.10	701.85	82.6
02-190-5313	COLLECTION EXPENSE	1,000.00	108.90	953.13	95.3
02-190-5370	FMHA BOND	850.00	-	832.00	97.9
02-190-5600	CORPORATE OVERHEAD	95,600.00	7,967.00	95,604.00	100.0
	<b>190 Water - Admin</b>	<b>202,225.00</b>	<b>13,470.61</b>	<b>197,914.76</b>	
	WATER - FILTRATION				
02-192-5102	INSURANCE - GEN LIAB	1,300.00	-	1,121.00	86.2
02-192-5105	INSURANCE - PROPERTY	18,500.00	-	18,426.56	99.6
02-192-5106	INSURANCE - BOILER & MACHINERY	6,000.00	-	5,757.41	96.0
02-192-5521	PUMPING SYSTEM EXPENSE	95,000.00	10,987.94	102,355.56	107.7
02-192-5522	PURIFICATION PLANT MAINTENANCE	25,000.00	-	5,418.87	21.7
02-192-5710	FILTRATION CONTRACT PAYMENT	654,000.00	115,242.61	593,723.81	90.8
	<b>192 Water - Filtration</b>	<b>799,800.00</b>	<b>126,230.55</b>	<b>726,803.21</b>	
	WATER - SUPPLY				
02-194-5000	SALARIES	34,000.00	2,640.00	33,000.00	97.1
02-194-5010	SOCIAL SECURITY	2,500.00	201.96	2,524.50	101.0
02-194-5011	PENSION	3,500.00	-	3,432.00	98.1
02-194-5012	WORKERS COMP	2,300.00	-	1,878.00	81.7
02-194-5015	CONTRIBUTION - 457	100.00	-	-	-
02-194-5506	HYDRO FACILITY EXPENSE	5,000.00	-	-	-
02-194-5550	UTILITIES / WATER SUPPLY	5,000.00	299.05	4,497.84	90.0
02-194-5730	WATER SUPPLY EXPENSE	15,000.00	103.78	8,974.30	59.8
	<b>194 Water - Supply</b>	<b>67,400.00</b>	<b>3,244.79</b>	<b>54,306.64</b>	
	WATER - DISTRIBUTION				
02-196-5000	SALARIES	275,000.00	19,700.00	246,315.65	89.6
02-196-5010	SOCIAL SECURITY	21,000.00	1,446.81	18,090.16	86.1
02-196-5011	PENSION	27,800.00	-	27,758.00	99.9
02-196-5012	WORKERS COMP	17,600.00	-	14,346.00	81.5
02-196-5013	INSURANCE - HEALTH	82,000.00	(939.08)	58,451.45	71.3
02-196-5015	CONTRIBUTION - 457	1,000.00	32.40	420.40	42.0
02-196-5100	INSURANCE - AUTO	4,000.00	-	3,861.00	96.5
02-196-5102	INSURANCE - GEN LIAB	1,300.00	-	1,121.00	86.2
02-196-5105	INSURANCE - PROPERTY	4,700.00	-	4,606.64	98.0
02-196-5150	TRAINING	3,500.00	-	2,700.00	77.1
02-196-5170	UNIFORMS	5,000.00	631.47	4,899.26	98.0
02-196-5180	SAFETY EQUIPMENT	6,575.00	378.73	2,554.68	38.9
02-196-5191	COMMUNICATIONS	13,000.00	1,470.26	11,971.23	92.1
02-196-5210	OFFICE SUPPLIES	1,750.00	342.70	1,534.99	87.7
02-196-5390	MISCELLANEOUS EXPENSE	1,000.00	-	120.83	12.1

**CITY OF FROSTBURG**  
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02-196-5400	GAS, OIL, GREASE	17,000.00	1,540.45	15,205.50	89.4
02-196-5420	FLEET LEASE	33,000.00	2,606.94	31,283.28	94.8
02-196-5505	CRESTVIEW PUMPING STATION EXPENSE	12,500.00	2,225.71	7,632.92	61.1
02-196-5550	UTILITIES - WATER DISTRIBUTION	5,000.00	191.28	4,837.26	96.8
02-196-5700	DISTRIBUTION EXPENSE	61,800.00	1,694.24	60,538.96	98.0
02-196-5701	DISTRIBUTION PIPE EXPENSE	11,000.00	2,214.00	3,519.40	32.0
02-196-5702	EQUIPMENT MAINTENANCE	8,000.00	-	920.13	11.5
02-196-5703	FIRE HYDRANTS EXPENSE	3,000.00	1,650.00	1,650.00	55.0
02-196-5704	TRANSMISSION MAINS EXPENSE	111,800.00	1,150.00	107,989.71	96.6
02-196-5740	METERS EXPENSE	62,000.00	948.00	47,427.68	76.5
<b>196 Water - Distribution</b>		<b>790,325.00</b>	<b>37,283.91</b>	<b>679,756.13</b>	
<b>WATER FUND Expenditure Totals</b>		<b>1,859,750.00</b>	<b>180,229.86</b>	<b>1,658,780.74</b>	
03-000-4000	SEWER CHARGES	1,817,000.00	143,262.89	1,709,265.25	94.1
03-000-4001	INTEREST EARNED - SEWER	1,800.00	248.40	3,793.11	210.7
03-000-4315	PROCEEDS FROM FUND BALANCE	239,825.00	-	-	-
03-000-4317	SPECIAL REVENUE	8,000.00	72,508.95	80,458.95	1,005.7
03-000-4404	SUNDRY SALES	1,500.00	-	2,366.86	157.8
03-000-4501	BAY RESTORATION FUND REVENUE	-	14,965.10	166,515.39	-
03-000-4503	SEWER TAP FEES	3,500.00	-	6,000.00	171.4
03-000-4600	INTEREST INCOME	25,000.00	15,993.98	60,899.37	243.6
<b>Sewer Operations Total</b>		<b>2,096,625.00</b>	<b>246,979.32</b>	<b>2,029,298.93</b>	
03-220-4317	SPECIAL REVENUE	606,500.00	-	44,390.12	7.3
03-220-4520	CSO SURCHARGE REVENUE	401,000.00	33,885.24	375,687.10	93.7
03-220-4521	INTEREST EARNED - CSO SURCHARGE	500.00	170.30	1,571.27	314.3
03-220-4530	PROJECT REIMBURSEMENTS	572,500.00	-	404,264.00	70.6
<b>CSO Total</b>		<b>1,580,500.00</b>	<b>34,055.54</b>	<b>825,912.49</b>	
<b>SEWER FUND Revenue Totals</b>		<b>3,677,125.00</b>	<b>281,034.86</b>	<b>2,855,211.42</b>	
SEWER - ADMIN					
03-210-5000	SALARIES	72,000.00	5,341.77	69,337.82	96.3
03-210-5010	SOCIAL SECURITY	5,400.00	387.45	5,045.73	93.4
03-210-5011	PENSION	7,300.00	-	7,268.00	99.6
03-210-5012	WORKERS COMP	225.00	-	181.00	80.4
03-210-5013	INSURANCE - HEALTH	19,000.00	(386.57)	17,991.47	94.7
03-210-5015	CONTRIBUTION - 457	850.00	52.10	701.85	82.6
03-210-5313	COLLECTION EXPENSE	1,000.00	108.90	953.13	95.3
<b>210 Sewer - Admin</b>		<b>105,775.00</b>	<b>5,503.65</b>	<b>101,479.00</b>	
SEWER - OPERATING					
03-211-5000	SALARIES	190,000.00	(6,948.87)	174,004.35	91.6
03-211-5010	SOCIAL SECURITY	13,000.00	(634.40)	12,026.41	92.5
03-211-5011	PENSION	21,500.00	-	21,456.00	99.8
03-211-5012	WORKERS COMP	11,000.00	(957.02)	7,113.37	64.7
03-211-5013	INSURANCE - HEALTH	71,000.00	(5,493.90)	66,638.97	93.9
03-211-5015	CONTRIBUTION - 457	1,800.00	113.64	1,474.92	81.9
03-211-5100	INSURANCE - AUTO	1,500.00	-	1,434.00	95.6
03-211-5102	INSURANCE - GEN LIAB	650.00	-	561.00	86.3

**CITY OF FROSTBURG**  
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03-211-5105	INSURANCE - PROPERTY	6,950.00	-	6,900.97	99.3
03-211-5150	TRAINING	1,000.00	-	-	-
03-211-5170	UNIFORMS	3,000.00	299.02	1,870.60	62.4
03-211-5180	SAFETY EQUIPMENT	1,000.00	-	834.42	83.4
03-211-5191	COMMUNICATIONS	2,400.00	162.49	2,212.39	92.2
03-211-5396	BAY RESTORATION FUND EXPENSE	-	-	106,040.51	-
03-211-5400	GAS, OIL, GREASE	10,000.00	1,963.43	11,154.99	111.6
03-211-5420	FLEET LEASE	21,000.00	1,701.50	20,418.00	97.2
03-211-5520	PUMPING STATION MAINTENANCE	6,000.00	-	2,962.86	49.4
03-211-5600	CORPORATE OVERHEAD	241,750.00	20,146.00	241,752.00	100.0
03-211-5761	SANITARY COMMISSION CHARGES	1,100,000.00	180,754.33	1,076,934.38	97.9
03-211-5762	SANITARY COMM-TRANSMISSION PROJECTS	11,800.00	-	11,716.20	99.3
03-211-5763	SEWER OPERATING EXPENSE	50,000.00	4,307.91	40,421.29	80.8
03-211-5764	SEWER PUMPING EXPENSE	6,000.00	1,282.52	10,765.08	179.4
03-211-5800	CAPITAL OUTLAY - SEWER PROJECTS	11,000.00	-	-	-
<b>211 Sewer - Operating</b>		<b>1,782,350.00</b>	<b>196,696.65</b>	<b>1,818,692.71</b>	
CSO					
03-220-5391	INTEREST EXPENSE	3,200.00	-	1,382.11	43.2
03-220-5392	DEBT REDEMPTION	23,600.00	-	-	-
03-220-5800	CAPITAL OUTLAY	1,762,200.00	-	-	-
<b>222 CSO</b>		<b>5,045,400.00</b>	<b>407,313.85</b>	<b>3,356,053.51</b>	
<b>SEWER FUND Expenditure Totals</b>		<b>3,677,125.00</b>	<b>202,200.30</b>	<b>1,921,553.82</b>	
04-000-4000	WATER TAP SURCHARGE	765,000.00	68,818.39	765,188.11	100.0
04-000-4001	INTEREST EARNED SURCHARGE	2,500.00	235.31	2,158.43	86.3
04-000-4600	INTEREST INCOME	45,000.00	12,535.82	53,553.35	119.0
<b>PINEY SURCHARGE FUND Revenue Totals</b>		<b>812,500.00</b>	<b>81,589.52</b>	<b>820,899.89</b>	
WATER SURCHARGE					
04-200-5313	COLLECTION EXPENSE	1,000.00	87.12	762.50	76.3
04-200-5390	MISCELLANEOUS EXPENSE	12,000.00	-	-	-
04-200-5391	INTEREST EXPENSE	56,900.00	3,546.22	45,151.99	79.4
04-200-5392	DEBT REDEMPTION	415,100.00	-	-	-
04-200-5802	CAPITAL REPAIRS	143,000.00	-	135,091.24	94.5
04-200-5805	DEPRECIATION EXPENSE	-	-	-	-
<b>PINEY SURCHARGE FUND Expenditure Totals</b>		<b>628,000.00</b>	<b>3,633.34</b>	<b>181,005.73</b>	
05-000-4000	TRASH & GARBAGE CHARGES	473,000.00	39,684.05	439,085.69	92.8
05-000-4001	INTEREST EARNED - TRASH	2,700.00	308.47	2,719.83	100.7
05-000-4404	SUNDRY SALES	1,950.00	375.00	2,325.00	119.2
05-000-4600	INTEREST INCOME	4,500.00	1,008.63	5,286.91	117.5
<b>GARBAGE FUND Revenue Totals</b>		<b>482,150.00</b>	<b>41,376.15</b>	<b>449,417.43</b>	
GARBAGE ADMIN.					
05-230-5000	SALARIES	72,000.00	5,341.65	69,337.05	96.3
05-230-5010	SOCIAL SECURITY	5,400.00	387.45	5,045.67	93.4
05-230-5011	PENSION	7,300.00	-	7,268.00	99.6
05-230-5012	WORKERS COMP	225.00	-	181.00	80.4

**CITY OF FROSTBURG**  
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05-230-5013	INSURANCE - HEALTH	18,000.00	(386.57)	17,991.41	100.0
05-230-5015	CONTRIBUTION - 457	850.00	52.08	701.78	82.6
05-230-5313	COLLECTION EXPENSE	500.00	21.78	190.60	38.1
	<b>230 Garbage Admin.</b>	<b>104,275.00</b>	<b>5,416.39</b>	<b>100,715.51</b>	
	GARBAGE OPERATING				
05-232-5000	SALARIES	93,000.00	6,481.18	87,935.24	94.6
05-232-5010	SOCIAL SECURITY	7,100.00	466.60	6,375.98	89.8
05-232-5011	PENSION	9,400.00	-	9,387.00	99.9
05-232-5012	WORKERS COMP	6,000.00	-	4,894.00	81.6
05-232-5013	INSURANCE - HEALTH	22,500.00	(325.64)	20,568.99	91.4
05-232-5100	INSURANCE - AUTO	2,200.00	-	2,166.00	98.5
05-232-5102	INSURANCE - GEN LIAB	400.00	-	336.00	84.0
05-232-5105	INSURANCE - PROPERTY	4,500.00	-	4,476.93	99.5
05-232-5170	UNIFORMS	3,000.00	286.21	1,785.90	59.5
05-232-5180	SAFETY EQUIPMENT	1,000.00	-	578.03	57.8
05-232-5210	OFFICE SUPPLIES	1,000.00	60.00	704.43	70.4
05-232-5400	GAS, OIL, GREASE	14,000.00	1,204.84	13,769.86	98.4
05-232-5600	CORPORATE OVERHEAD	18,175.00	1,515.00	18,180.00	100.0
05-232-5770	ASH DUMPSTER	4,500.00	1,776.73	4,596.60	102.2
05-232-5771	BULK CLEANUP EXPENSE	10,000.00	414.61	2,988.53	29.9
05-232-5772	LANDFILL CHARGES	130,000.00	23,733.03	130,054.84	100.0
05-232-5773	SANITATION OPERATING EXPENSE	38,150.00	394.83	36,989.14	97.0
	<b>232 Garbage Operating</b>	<b>364,925.00</b>	<b>36,007.39</b>	<b>345,787.47</b>	
	<b>GARBAGE FUND Expenditure Totals</b>	<b>469,200.00</b>	<b>41,423.78</b>	<b>446,502.98</b>	
07-000-4600	INTEREST INCOME	-	1.65	25.15	-
	<b>000 Total</b>	<b>-</b>	<b>1.65</b>	<b>25.15</b>	
	<b>COMM DEVELOPMENT SPECIAL PROJECTS FUI</b>	<b>-</b>	<b>1.65</b>	<b>25.15</b>	
08-000-4600	INTEREST INCOME	-	2.77	31.27	-
08-000-4800	OPIOID SETTLEMENT RECEIPTS	-	2,065.68	8,125.19	-
	<b>000 Total</b>	<b>-</b>	<b>2,068.45</b>	<b>8,156.46</b>	
	<b>OPIOID SETTLEMENT FUND Revenue Totals</b>	<b>-</b>	<b>2,068.45</b>	<b>8,156.46</b>	



2025

Assets		
01-000-1000	CASH	0.00
01-000-1001	OPERATING CASH - POLICE DEPT	100.00
01-000-1002	CASH SWEEP ACCOUNT	0.00
01-000-1003	OPERATING CASH - TAX CLERK	200.00
01-000-1004	CASH - CORPORATE (STC)	8,903,553.83
01-000-1005	PETTY CASH	0.00
01-000-1006	RESTRICTED CASH CD - PLAYGROUND FUN	0.00
01-000-1007	RESTRICTED CASH CD - SANDSPRING	0.00
01-000-1008	RESTRICTED CASH-HEALTH INSUR COLLATERAL	20,519.00
01-000-1010	CASH - PAYROLL	0.00
01-000-1050	INVESTMENTS - CDS	0.00
01-000-1100	ACCOUNTS RECEIVABLE	27,522.89
01-000-1101	ACCTS REC - POLICE TICKETS/CIT	11,175.00
01-000-1140	TAXES RECEIVABLE - REAL ESTATE	168,531.17
01-000-1141	TAXES RECEIVABLE - PERSONAL PROPERTY	3,636.53
01-000-1142	TAXES RECEIVABLE - PUBLIC UTILITY	0.00
01-000-1143	TAXES RECEIVABLE - CORPORATION	22,825.62
01-000-1150	TAXES RECEIVABLE 10/11 - do not use acct	0.00
01-000-1151	TAXES RECEIVABLE 11/12 - do not use acct	0.00
01-000-1152	TAXES RECEIVABLE 12/13 - do not use acct	0.00
01-000-1153	TAXES RECEIVABLE 13/14 - do not use acct	0.00
01-000-1154	TAXES RECEIVABLE 14/15 - do not use acct	0.00
01-000-1155	TAXES RECEIVABLE 15/16 - do not use acct	0.00
01-000-1156	TAXES RECEIVABLE 16/17 - do not use acct	0.00
01-000-1157	TAXES RECEIVABLE 17/18 - do not use acct	0.00
01-000-1158	TAXES RECEIVABLE 18/19 - no not use acct	0.00
01-000-1200	PREPAID EXPENSE	29,396.15
01-000-1201	PREPAID INSURANCE	36,245.00
01-000-1220	LEASE RECEIVABLE	780,013.55
01-000-1230	ACCRUED INTEREST RECEIVABLE	10,838.26
01-000-1250	RECEIVABLE FROM BOND ISSUANCE	0.00
01-000-1301	DUE TO/FROM WATER FUND	0.00
01-000-1302	DUE TO/FROM CD SPECIAL PROJECTS FUND	0.00
01-000-1303	DUE TO/FROM GARBAGE FUND	0.00
01-000-1304	DUE TO/FROM SAFE HAVEN GRANT- do not use	0.00
01-000-1305	DUE TO/FROM SEWER FUND	0.00
01-000-1306	DUE TO/FROM WATER SURCHARGE FUND	0.00
01-000-1307	DUE TO/FROM OPIOID SETTLEMENT FUND	0.00
01-000-1500	FIXED ASSETS	26,512,972.13
01-000-1501	WIP - ARMORY GYM FLOOR - do not use acct	0.00
01-000-1502	WIP - BRADDOCK RD IMPROV-do not use acct	0.00
01-000-1503	WIP-COLLEGE/BROADWAY SAFE RT-do not use	0.00
01-000-1504	WIP - CHILDCARE CENTER	0.00
01-000-1505	WIP - 37 BROADWAY	0.00
01-000-1506	WIP - GATEWAY IMPROVEMENT	803,661.17
01-000-1507	WORK IN PROCESS - MISC PROJECTS	441,489.60
01-000-1570	RIGHT OF USE ASSETS	588,251.69
01-000-1571	RIGHT OF USE ASSETS - INTANGIBLE	196,633.48
01-000-1580	INTANGIBLE ASSETS	206,323.69
01-000-1600	RESERVE FOR DEPRECIATION	9,491,147.14-
01-000-1605	ACCUMULATED DEPRECIATION-ROU	263,587.51-
01-000-1650	RESERVE FOR AMORTIZATION	92,845.62-
01-000-1900	DEFERRED FINANCING OUTFLOW	505,273.00
01-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	191,069.00
01-999-9999	ESTIMATED REVENUE	0.00

Audit Adjustments for the year ending 06/30/25 are incomplete.

2025

Total Assets	29,612,650.49
Liabilities & Fund Balance	
01-000-1655 ACCUMULATED AMORTIZATION - ROU	45,184.07
01-000-2000 ACCOUNTS PAYABLE	79,090.11
01-000-2005 CUSTOMER REFUND	0.00
01-000-2010 PRICHARD FARMS RETSA PAYABLE	0.00
01-000-2080 INTEREST PAYABLE	0.00
01-000-2100 ACCRUED PAYROLL	0.00
01-000-2200 FEDERAL INCOME TAX PAYABLE	0.00
01-000-2201 FICA WITHHELD	0.00
01-000-2202 MARYLAND INCOME TAX WITHHELD	0.00
01-000-2203 MD INCOME TAX REPAYMENT-do not use acct	0.00
01-000-2204 PENSION PLAN WITHHELD	0.00
01-000-2205 STATE RETIREMENT WITHHELD	0.00
01-000-2206 WAGE ATTACHMENT	0.00
01-000-2207 HEALTH INSURANCE WITHHELD	0.00
01-000-2208 AFLAC INSURANCE WITHHELD	0.00
01-000-2220 LEASE LIABILITY	335,097.34
01-000-2225 SUBSCRIPTION LIABILITY - ROU	95,100.57
01-000-2250 UNEARNED REVENUE	156,517.86
01-000-2251 UNEARNED REV - PLAYGROUND	0.00
01-000-2252 PERFORMANCE BOND LIABILITY	0.00
01-000-2253 UNEARNED REVENUE - ARPA	1,331,036.61
01-000-2450 DEFERRED FINANCING INFLOW	65,759.00
01-000-2451 DEFERRED FINANCING INFLOW - OPEB	184,710.00
01-000-2452 DEFERRED FINANCING INFLOW-LEASES	747,667.95
01-000-2700 COMPENSATED ABSENCES	494,225.81
01-000-2855 OPEB OBLIGATION	506,723.00
01-000-2860 NET PENSION LIABILITY	1,434,463.00
01-000-2870 OTHER LIABILITIES	0.00
01-000-2900 NOTES PAYABLE	0.00
01-000-2901 BONDS PAYABLE	2,288,000.00
01-000-2905 BOND PREMIUM	253,264.50
01-999-2000 APPROPRIATED BUDGET	0.00
Total Liabilities	8,016,839.82
01-000-3000 INVESTED IN FIXED ASSETS	14,712,902.00
01-000-3200 FUND BALANCE	5,684,750.62
Total	20,397,652.62
Revenue	8,524,320.76
Less Expenses	7,326,162.71
Net	1,198,158.05
Total Fund Balance	21,595,810.67
Total Liabilities & Fund Balance	29,612,650.49

2025

Assets

02-000-1000	CASH	1,153,198.05
02-000-1003	OPERATING CASH - TAX CLERK	0.00
02-000-1030	RESTRICTED CASH - WATERSHED IMPROVE	55,385.51
02-000-1031	TIMBER CUTTING ESCROW CASH	0.00
02-000-1100	ACCOUNTS RECEIVABLE	2,409.35
02-000-1102	WATER ACCOUNTS RECEIVABLE	123,563.98
02-000-1115	SERVLINE FEES RECEIVABLE	0.00
02-000-1140	INTEREST RECEIVABLE - WATER	631.52
02-000-1201	PREPAID INSURANCE	2,734.00
02-000-1303	DUE TO/FROM GARBAGE FUND	0.00
02-000-1305	DUE TO/FROM SEWER FUND	0.00
02-000-1310	DUE TO/FROM PINEY SURC FUND	0.00
02-000-1500	FIXED ASSETS	4,095,203.29
02-000-1520	WORK IN PROGRESS	206,286.03
02-000-1570	RIGHT OF USE ASSETS	140,277.91
02-000-1600	RESERVE FOR DEPRECIATION	2,984,026.14-
02-000-1605	ACCUMULATED DEPRECIATION-ROU	54,602.29-
02-000-1900	DEFERRED FINANCING OUTFLOW	90,253.00
02-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	31,845.00
02-000-2810	DUE TO/FROM CORPORATE FUND	0.00
02-000-2811	DUE TO/FROM SURCHARGE FUND	0.00
02-999-9999	ESTIMATED REVENUE	0.00
	Total Assets	<u>2,863,159.21</u>

Liabilities & Fund Balance

02-000-1150	SERVLINE FEES PAYABLE	0.00
02-000-2000	ACCOUNTS PAYABLE	64,371.88
02-000-2005	CUSTOMER REFUND	0.00
02-000-2100	PAYROLL PAYABLE	0.00
02-000-2207	HEALTH INSURANCE WITHHELD	0.00
02-000-2208	AFLAC INSURANCE WITHHELD	0.00
02-000-2220	LEASE LIABILITY	88,475.40
02-000-2260	UNEARNED REVENUE - TIMBER SALE	0.00
02-000-2450	DEFERRED FINANCING INFLOW	11,747.00
02-000-2451	DEFERRED FINANCING INFLOW - OPEB	30,785.00
02-000-2700	COMPENSATED ABSENCES	129,340.88
02-000-2855	OPEB OBLIGATION	84,454.00
02-000-2860	NET PENSION LIABILITY	256,226.00
02-999-2000	APPROPRIATED BUDGET	0.00
	Total Liabilities	<u>665,400.16</u>

02-000-3000	INVESTED IN FIXED ASSETS	1,314,663.00
02-000-3010	ACCUMULATED AMORTIZ-do not use account	0.00
02-000-3015	CONTRIBUTED CAPITAL	0.00
02-000-3210	RESERVE FOR OPERATING SURPLUS 2009	0.00
02-000-3250	FUND BALANCE	753,091.24
	Total	<u>2,067,754.24</u>

Revenue	1,788,785.55
Less Expenses	<u>1,658,780.74</u>
Net	<u>130,004.81</u>
Total Fund Balance	<u>2,197,759.05</u>

2025

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Total Liabilities & Fund Balance	<u>2,863,159.21</u>
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2025

Assets

03-000-1000	CASH	1,365,908.14
03-000-1003	OPERATING CASH - TAX CLERK	0.00
03-000-1040	BAY RESTORATION FUND CASH	42,432.62
03-000-1041	CSO CASH	726,713.65
03-000-1100	ACCOUNTS RECEIVABLE	50,943.00
03-000-1103	SEWER ACCOUNTS RECEIVABLE	127,732.19
03-000-1120	BAY RESTORATION FUND RECEIVABLE	17,299.13
03-000-1121	CSO SURCHARGE RECEIVABLE	36,966.81
03-000-1141	INTEREST REC - CSO SURCHARGE	2,524.60
03-000-1142	INTEREST RECEIVABLE - SEWER	706.65
03-000-1201	PREPAID INSURANCE	2,063.00
03-000-1301	DUE TO/FROM WATER FUND	0.00
03-000-1302	DUE TO/FROM WATER SURCHARGE FUND	0.00
03-000-1500	FIXED ASSETS	28,294,006.47
03-000-1529	WIP - CENTENNIAL PUMP STATION	0.00
03-000-1530	WIP - GENERAL CSO WORK - do not use acct	0.00
03-000-1531	WIP - PHASE DESIGN - do not use account	0.00
03-000-1532	WIP - PHASE IX-A - do not use account	0.00
03-000-1533	WIP - PHASE VIIB-2 - do not use account	0.00
03-000-1534	WIP - PHASE VIII-A - do not use account	0.00
03-000-1535	WIP - PHASE VIII-B - do not use account	0.00
03-000-1536	WIP - PHASE IX-B - do not use account	0.00
03-000-1537	WIP - PHASE IX-C	0.00
03-000-1538	WIP - PHASE X-A	1,247,013.20
03-000-1539	WIP - PHASE X-B	131,730.99
03-000-1540	WIP - PHASE X-C	150,159.40
03-000-1541	WIP - PHASE IX-D	29,946.40
03-000-1542	WIP - PHASE VIII-C	134,507.72
03-000-1570	RIGHT OF USE ASSETS	86,933.24
03-000-1600	RESERVE FOR DEPRECIATION	10,300,066.20-
03-000-1605	ACCUMULATED DEPRECIATION-ROU	23,182.20-
03-000-1900	DEFERRED FINANCING OUTFLOW	71,776.00
03-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	26,537.00
03-000-2820	DUE TO/FROM CORPORATE FUND	0.00
03-000-2821	DUE TO/FROM GARBAGE FUND	0.00
03-999-9999	ESTIMATED REVENUE	0.00
	Total Assets	<u>22,222,651.81</u>

Liabilities & Fund Balance

03-000-2000	ACCOUNTS PAYABLE	178,463.41
03-000-2005	CUSTOMER REFUND	0.00
03-000-2030	BAY RESTORATION FUND PAYABLE	0.00
03-000-2080	INTEREST PAYABLE	0.00
03-000-2100	PAYROLL PAYABLE	0.00
03-000-2207	HEALTH INSURANCE WITHHELD	0.00
03-000-2208	AFLAC INSURANCE WITHHELD	0.00
03-000-2220	LEASE LIABILITY	66,362.62
03-000-2270	UNEARNED REVENUE - CSO	0.00
03-000-2271	UNEARNED REVENUE - BRF	0.00
03-000-2450	DEFERRED FINANCING INFLOW	9,341.00
03-000-2451	DEFERRED FINANCING INFLOW - OPEB	25,654.00
03-000-2700	COMPENSATED ABSENCES	124,936.78

Audit Adjustments for the year ending 06/30/25 are incomplete.

2025

03-000-2855	OPEB OBLIGATION	70,378.00
03-000-2860	NET PENSION LIABILITY	203,770.00
03-000-2900	NOTES PAYABLE	192,910.41
03-999-2000	APPROPRIATED BUDGET	0.00
	Total Liabilities	871,816.22
03-000-3000	INVESTED IN FIXED ASSETS	18,618,002.00
03-000-3200	FUND BALANCE	1,799,175.99
03-000-3230	CONTRIBUTED CAPITAL	0.00
	Total	20,417,177.99
	Revenue	2,855,211.42
	Less Expenses	1,921,553.82
	Net	933,657.60
	Total Fund Balance	21,350,835.59
	Total Liabilities & Fund Balance	22,222,651.81

2025

Assets

04-000-1000	CASH	1,108,227.93
04-000-1003	OPERATING CASH - TAX CLERK	0.00
04-000-1100	ACCOUNTS RECEIVABLE	0.00
04-000-1130	SURCHARGE INTEREST RECEIVABLE	3,902.17
04-000-1131	WATER SURCHARGE RECEIVABLE	74,261.85
04-000-1303	DUE TO/FROM GARBAGE FUND	0.00
04-000-1305	DUE TO/FROM SEWER FUND	0.00
04-000-1500	FIXED ASSETS	28,467,670.69
04-000-1540	LAND	164,021.96
04-000-1541	SAVAGE SPRINGS PROJ PHASE II -do not use	0.00
04-000-1542	SUPPLY DAM RELINING PROJ-do not use acct	0.00
04-000-1543	WIP - 16" MAIN MAPPING & DB-do not use	0.00
04-000-1544	GENERATOR PROJECT - do not use account	0.00
04-000-1600	RESERVE FOR DEPRECIATION	20,222,047.29-
04-000-2830	DUE TO/FROM WATER FUND	0.00
04-000-2831	DUE TO/FROM CORPORATE FUND	0.00
04-999-9999	ESTIMATED REVENUE	0.00
	Total Assets	<u>9,596,037.31</u>

Liabilities & Fund Balance

04-000-2000	ACCOUNTS PAYABLE	87.12
04-000-2005	CUSTOMER REFUND	0.00
04-000-2080	INTEREST PAYABLE	0.00
04-000-2100	PAYROLL PAYABLE	0.00
04-000-2250	UNEARNED REVENUE	8,292.21
04-000-2900	NOTES PAYABLE	2,043,489.26
04-999-2000	APPROPRIATED BUDGET	0.00
	Total Liabilities	<u>2,051,868.59</u>

04-000-3000	INVESTED IN FIXED ASSETS	5,951,050.00
04-000-3010	ACCUMULATED AMORT - CAP GRANT	0.00
04-000-3020	CONTRIBUTED CAPITAL - GRANT	0.00
04-000-3250	FUND BALANCE	953,224.56
	Total	<u>6,904,274.56</u>

Revenue	820,899.89
Less Expenses	<u>181,005.73</u>
Net	<u>639,894.16</u>
Total Fund Balance	<u>7,544,168.72</u>
Total Liabilities & Fund Balance	<u>9,596,037.31</u>

2025

Assets

05-000-1000	CASH	99,055.95
05-000-1003	OPERATING CASH - TAX CLERK	0.00
05-000-1100	ACCOUNTS RECEIVABLE	50.00
05-000-1135	TRASH & GARBAGE RECEIVABLE	51,269.78
05-000-1140	INTEREST RECEIVABLE - TRASH	4,741.10
05-000-1201	PREPAID INSURANCE	872.00
05-000-1301	DUE TO/FROM WATER FUND	0.00
05-000-1302	DUE TO/FROM WATER SURCHARGE FUND	0.00
05-000-1320	DUE TO/FROM CORPORATE FUND	0.00
05-000-1321	DUE TO/FROM SEWER FUND	0.00
05-000-1500	FIXED ASSETS	596,937.03
05-000-1600	RESERVE FOR DEPRECIATION	373,223.90-
05-000-1900	DEFERRED FINANCING OUTFLOW	43,350.00
05-000-1910	DEFERRED FINANCING OUTFLOW - OPEB	15,922.00
05-000-2840	DUE TO/FROM CORPORATE FUND-do not use	0.00
05-999-9999	ESTIMATED REVENUE	0.00
	Total Assets	<u>438,973.96</u>

Liabilities & Fund Balance

05-000-2000	ACCOUNTS PAYABLE	8,463.58
05-000-2005	CUSTOMER REFUND	0.00
05-000-2100	PAYROLL PAYABLE	0.00
05-000-2207	HEALTH INSURANCE WITHHELD	0.00
05-000-2208	AFLAC INSURANCE WITHHELD	0.00
05-000-2290	UNEARNED REVENUE - TRASH & GARBAGE	0.00
05-000-2450	DEFERRED FINANCING INFLOW	5,642.00
05-000-2451	DEFERRED FINANCING INFLOW - OPEB	15,392.00
05-000-2700	COMPENSATED ABSENCES	32,326.17
05-000-2855	OPEB OBLIGATION	42,227.00
05-000-2860	NET PENSION LIABILITY	123,069.00
05-999-2000	APPROPRIATED BUDGET	0.00
	Total Liabilities	<u>227,119.75</u>

05-000-3000	INVESTED IN FIXED ASSETS	223,712.00
05-000-3200	FUND BALANCE	14,772.24-
05-000-3230	CONTRIBUTED CAPITAL	0.00
	Total	<u>208,939.76</u>

Revenue	449,417.43
Less Expenses	<u>446,502.98</u>
Net	<u>2,914.45</u>
Total Fund Balance	<u>211,854.21</u>
Total Liabilities & Fund Balance	<u>438,973.96</u>

Audit Adjustments for the year ending 06/30/25 are incomplete.



City of Frostburg  
COMM DEVELOPMENT SPECIAL PROJECTS FUND  
BALANCE SHEET  
AS OF: 06/30/25

2025

Assets		
07-000-1000	CASH	31,712.34
07-000-1100	ACCOUNTS RECEIVABLE	0.00
07-000-1340	DUE TO/FROM CORPORATE FUND	0.00
07-000-2850	DUE TO/FROM CORPORATE FUND	0.00
07-999-9999	ESTIMATED REVENUE	0.00
	Total Assets	<u>31,712.34</u>
Liabilities & Fund Balance		
07-000-2000	ACCOUNTS PAYABLE	0.00
07-000-2070	GRANTS PAYABLE	0.00
07-999-2000	APPROPRIATED BUDGET	0.00
	Total Liabilities	<u>0.00</u>
07-000-3200	FUND BALANCE	<u>31,687.19</u>
	Total	<u>31,687.19</u>
	Revenue	25.15
	Less Expenses	<u>0.00</u>
	Net	<u>25.15</u>
	Total Fund Balance	<u>31,712.34</u>
	Total Liabilities & Fund Balance	<u>31,712.34</u>

Audit Adjustments for the year ending 06/30/25 are incomplete.

2025

Assets		
08-000-1000	CASH	31,639.54
08-000-2850	DUE TO/FROM CORPORATE FUND	0.00
08-999-9999	ESTIMATED REVENUES	0.00
	Total Assets	<u>31,639.54</u>
Liabilities & Fund Balance		
08-000-2000	ACCOUNTS PAYABLE	0.00
08-000-2250	UNEARNED REVENUE	0.00
08-999-2000	APPROPRIATED BUDGET	0.00
	Total Liabilities	0.00
08-000-3200	FUND BALANCE	<u>23,483.08</u>
	Total	<u>23,483.08</u>
	Revenue	8,156.46
	Less Expenses	0.00
	Net	<u>8,156.46</u>
	Total Fund Balance	<u>31,639.54</u>
	Total Liabilities & Fund Balance	<u>31,639.54</u>

**CITY OF FROSTBURG**  
**MONTHLY REPORT - TAXES**  
**FOR THE MONTH ENDING JUNE 30, 2025**

Tax Type - Year	Principal		Receipts		Abatements/ Adjustments	Principal
	Receivable at 05/31/25	Billings	Principal	Interest		Receivable at 06/30/25
Real Estate - 20/21	\$ 237.32	\$ -	\$ -	\$ -	\$ -	\$ 237.32
Real Estate - 21/22	244.30	-	-	-	-	244.30
Real Estate - 22/23	3,881.50	-	-	-	-	3,881.50
Real Estate - 23/24	42,856.83	-	3,227.70	953.30	-	39,629.13
Real Estate - 24/25	136,491.82	-	11,952.89	1,532.49	-	124,538.93
Real Estate Total	<u>\$ 183,711.77</u>	<u>\$ -</u>	<u>\$ 15,180.59</u>	<u>\$ 2,485.79</u>	<u>\$ -</u>	<u>\$ 168,531.18</u>
Personal Prop - 23/24	\$ 1,402.28	\$ -	\$ -	\$ -	\$ -	\$ 1,402.28
Personal Prop - 24/25	2,234.25	-	-	-	-	2,234.25
Personal Property	<u>\$ 3,636.53</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,636.53</u>
Public Utility - 23/24	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Corporation - 21/22	\$ 27.80	\$ -	\$ -	\$ -	\$ -	\$ 27.80
Corporation - 22/23	3,523.86	-	-	-	-	3,523.86
Corporation - 23/24	7,981.80	-	-	-	-	7,981.80
Corporation - 24/25	12,647.41	-	1,037.40	0.45	(317.85)	11,292.16
Corporation Total	<u>\$ 24,180.87</u>	<u>\$ -</u>	<u>\$ 1,037.40</u>	<u>\$ 0.45</u>	<u>\$ (317.85)</u>	<u>\$ 22,825.62</u>
NST - Returned Check Fee	<u>\$ 30.00</u>	<u>\$ -</u>	<u>\$ 30.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total	<u><u>\$ 211,559.17</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 16,247.99</u></u>	<u><u>\$ 2,486.24</u></u>	<u><u>\$ (317.85)</u></u>	<u><u>\$ 194,993.33</u></u>

## **`CITY OF FROSTBURG**

Parks and Rec Monthly report

For the Month of June 2025

Submitted by: Gene Bittinger maintenance Supervisor

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June 2 2025

Checked parks

Took new trash cans to Hoffman

Worked on lights at the Bureau of Mines

Turned invoices in

Started fixing walking trails at Glendening

June 3 2025

Checked parks

Brought the steam genny back to the shop

Moved HRDC furniture to our upper shed

Cut the Dog Parks

Cut grass at Glendening

Fixed a mower for frizz bee court

June 4 2025

Checked parks

Cut grass at Glendening

Turned water on at large pool pavilion

Took mower back to Hoffman

June 5 2025

Checked parks

Cut grass around the pool, shop, and Armory

Put new blades on a zero mower

June 6 2025

Checked parks

Fixed two outside lights and a pavilion light at Lions field

Took book cases to the library

Worked on a panic button at City hall

Meant with Brian at ST Mikes parking lot

Took tables to the Day Care center

Fixed wheel stops in the Day Care parking lot

Fixed flashing and cleaned rain spouts on large pool pavilion

Took new trash can to Hoffman pavilion

June 9 2025

Checked parks

Removed dead deer from field 7

Fixed a sink and toilet at Hoffman park

Removed downed tree at Lions park

Fixed washed out trail at Lions pond

Weed eaten at Lions parking lot

Loaded and fuel mowers

Meant with Brian

June 10 2025

Checked parks

Pressure washed Amphitheater

Cut and weed eaten Hoffman

Started cutting and weed eating the trail head

Blew conduit out and checked breakers at Hoffman

June 11 2025

Checked parks

Finished cutting the trail head

Weed eaten Miners memorial

Removed dead deer from Glendening walking trail

June 12 2025

Checked parks

Cut grass and weed eaten grass at East End

Sprayed weeds at Hoffman, MT Pleasant

June 13 2025

Checked parks

Cut grass at the Pool and the dog park

Picked up a pump for the pool

June 16 2025

Checked the parks

Started putting the pump on at the pool

Stated running electric for receptacles at City Place

Picked up electrical supplies

Turned the invoices in

June 17 2025

Checked parks

Picked up field lime and put out in park sheds

Picked up new o ring for pool pump motor and installed motor

Fueled truck 40

June 18 2025

Checked parks

Cut and painted pilasters for bike charging station

Started forming concrete for bike charging station

Hung banners for Pirates Ahoy  
Filled soap dispenser at City Place  
June 19  
Holiday  
June 20 2025  
Checked parks  
Repainted post at ST Mikes  
Cut the Dog Park  
June 23 2025  
Checked parks  
Worked on City Place air conditioner  
Started cutting Glendening  
Went to Parks and Rec interviews  
June 24 2025  
Checked parks  
Went to the Staff meeting  
Cut grass at City Hall, Hoffman, MT Pleasant, East End, Greene ST, Dog Parks  
Went to interviews  
June 25 2025  
Checked parks  
Poured concrete for bike charging station in ST Mikes parking lot  
Picked up supplies from Tractor supply  
Seal concrete at ST Mikes  
June 26 2025  
Checked parks  
Cut grass and Weed Eated around the pool and Armory  
Cleaned up after the food give away  
Fixed a roller on a zero mower  
June 27 2025  
Checked parks  
Replaced a soap dispenser at Lions bathrooms  
Drug ball fields at Glendening  
Stripped concrete forms and back filled at ST Mikes lot  
Unlocked and locked Hoffman for electrician  
Fixed volley ball bounty line  
June 30 2025  
Checked parks  
Went to Court about stolen leaf blowers  
Installed a new ice maker at Hoffman  
Cut grass at MT Pleasant, East End, and the Dog Park



CITY OF FROSTBURG  
Monthly Report: Street Department  
For the Month of: June 2025  
Submitted by: Shane Elliott & Ryan Whitaker

June 1, 2025 – Sunday

June 2, 2025 – Monday

- Checked and emptied trash cans on Main St.
- Assisted contractor performing sewer line repair on Main St.
- Called in an Emergency Miss Utility ticket
- Set up cones and safety equipment around work site
- Used catch vac to hydro excavate a broken sewer line off of Main St.
- Picked up materials from PVIS
- Trimmed branches off of several city trees
- Installed new cleanout access on sewer line
- Removed dead animal off of Main St.
- Fueled jetter with fuel and water after use
- Ran camera in sewer line after repairs to verify compliance
- Cleaned off and disinfected all camera and sewer tool equipment after use

June 3, 2025 – Tuesday

- Picked up garbage route on west end of town
- Cleaned off blacktop tools and filled roller water tank
- Ran sewer camera to inspect sewer main due to complaint
- Used vactor truck to clean debris from culvert inlets on west end of town
- Pothole patched roadways in center section of town
- Checked all sewer pumping stations
- Installed new blacktop curbing around town where needed
- Marked miss utility tickets and checked them in on computer
- Removed litter and debris off Main Street
- Emptied and cleaned out catch vac over at dump site
- Cut grass on North Grant Street along curblines
- Ran robot sewer camera on Allegany Street to locate sewer taps
- Washed off all sewer camera equipment after use



**P.2**

June 4, 2025 – Wednesday

- Picked up garbage route on east end of town
- Ran robot sewer camera in line on East St.
- Cleaned off blacktop tools and filled roller
- Put away Share delivery that had arrived
- Installed new blacktop curbline on Crestview
- Used vac truck to clean out catch basin on McCulloh St.
- Marked miss utility tickets and checked them in on computer
- Filled jetter with water and fuel after use
- Picked up litter on Main Street
- Cleaned out ditches in alley off of Frost.
- Picked up debris left behind while blacktopping
- Marked emergency Miss Utility ticket
- Checked all sewer pumping stations
- Inspected and made list of street trees to be trimmed
- Greased lift jack on equipment trailer

June 5, 2025 – Thursday

- Picked up garbage route in center section of town
- Investigated curb complaint on College Ave.
- Used catch vac to clean out several catch basins on Hill St.
- Checked all sewer pumping stations
- Emptied and cleaned out Truck 10 over at dump site
- Attended Aflac meeting at City Hall
- Marked miss utility tickets and checked them in on computer
- Flushed out storm line on Hill St.
- Exposed buried manhole on Allegany St and brought up to surface with risers
- Removed litter on Main Street and Depot Street
- Checked flow in manholes due to sewer complaint on McCulloh St.
- Marked an Emergency Miss Utility ticket
- Cleaned dirt off catch basins on Frost Ave.
- Met with homeowner to discuss sewer complaint
- Took invoices to be paid to city hall
- Cut more brush away from roadsides with flail mower
- Ran sewer camera and marked problem areas with paint
- Washed off all sewer camera equipment after use

**P.3**

June 6, 2025 – Friday

- Picked up any litter and debris on Main Street
- Mowed and trimmed several locations around town
- Checked all sewer pumping stations
- Took Vac truck to P.A. for needed repairs
- Emptied all city trash cans on Main St. where needed
- Swept out all garage bays
- Trimmed weeds along some curblines
- Marked miss utility tickets and checked them in on computer
- Emptied out all shop trash cans
- Swept and mopped lunch room & rest room floors
- Put down top soil, seed and mulch on Frost Avenue at old tree stump sites
- Washed off work trucks and cleaned out the beds
- Added topsoil to an old sewer repair site on Main Street
- Cleaned off catch basin grates where needed before the weekend

June 7, 2025 – Saturday – Checked CSO's and made a report

June 8, 2025 – Sunday

June 9, 2025 – Monday

- Picked up yard waste all over town
- Checked on a possible sewer leak on east end of town
- Picked up needed supplies from Lowes
- Checked all sewer pumping stations - ran weekly electrical tests
- Had a presentation with MRZ Solutions from Delaware
- Removed litter on Main Street
- Cleaned off blacktop tools and filled roller
- Marked miss utility tickets and checked them in on computer
- Blacktop patched roadways and alleys in center section of town
- Checked and emptied city trash cans on Main Street where needed
- Picked up supplies from Carquest
- Installed and patched sections of curbing around town where needed
- Removed debris in roadway on McCulloh Street due to complaint
- Cut up and removed tree from roadway on Bowery Street
- Picked up old broken sign post and installed new one on Bowery Street

**P.4**

June 10, 2025 – Tuesday

- Picked up garbage route on west end of town
- Installed two No Parking this block signs on College Ave.
- Pothole patched center section of town
- Investigated catch basin complaint on Bowery St.
- Used backhoe to clean out ditch line on Spring St.
- Removed litter on Main Street
- Washed out beds of Dump Truck after use and refueled
- Checked all sewer pumping stations
- Hauled a load of ditch dirt to dump site
- Marked miss utility tickets and checked them in on computer
- Cleaned off all blacktop tools and filled roller with water and fuel
- Made repairs to blacktop lute tools
- Ran sewer camera in line on McCulloh St.
- Repaired mudflap brackets on Truck 350
- Used sonde to locate sewer line off of Sleeman St.

June 11, 2025 – Wednesday

- Picked up garbage route on east end of town
- Cleaned off blacktop tools and filled roller
- Marked miss utility tickets and checked them in on computer
- Sprayed bed of blacktop truck with concentrate
- Blacktop patched holes in Center section of Town
- Removed litter on Main Street
- Repaired No Parking sign that was hit by a truck near Center St.
- Installed new blacktop curb along section of College Ave.
- Replaced several faded and damaged street signs around town
- Loaded up excavator with ditch bucket onto equipment trailer
- Cleaned up debris left behind while blacktopping
- Removed street cones from broken sign area
- Made electrical repairs on Truck 5 trailer wiring
- Put away Napa delivery
- Dropped off Truck 14 to have repaired at Rubys
- Picked up litter in city streets around town
- Removed dead animal in roadway on Main Street

**P.5**

June 12, 2025 – Thursday

- Picked up garbage route in center section of town
- Used milling machine to mill out bad areas of blacktop on Mt Pleasant Street
- Trimmed more weeds along curb lines where needed
- Set out construction caution signs and stands
- Checked all sewer pumping stations
- A few employees attended J&J open house
- Ran street sweeper to remove milled out areas of street
- Took invoices to be paid to city hall
- Picked up litter on Main Street
- Used mini excavator to remove debris along creek beds and level out material afterwards
- Washed off excavator after use and greased fittings
- Marked miss utility tickets and checked them in on computer
- Emptied and cleaned out sweeper after use
- Checked on sewer odor complaint on Washinton Street
- Installed new Tree USA emblems on street signage

June 13, 2025 – Friday

- Sprayed bed of blacktop truck with concentrate
- Picked up parts from Western Md Outdoor Power
- Removed litter off Main Street
- Checked and emptied all city trash cans on Main Street
- Marked miss utility tickets and checked them in on computer
- Patched milled out spots with blacktop
- Checked all sewer pumping stations
- Emptied all trash cans in garage area and swept out garage bays
- Cleaned rest room and lunch room
- Prepared dump trucks for drying bed cleaning next week
- Cut and trimmed grass in City lots
- Removed litter around town in city streets before weekend
- Picked up cones and road work signs after blacktopping
- Cleaned off catch basin grates where necessary around town
- Installed new coupling on Stihl hedge trimmer attachment

June 14, 2025 – Saturday – Checked CSO's

June 15, 2025 – Sunday – Checked CSO's

**P.6**

June 16, 2025 - Monday

- Removed litter and debris in roadway on Main Street
- Checked all sewer pumping stations – ran weekly electrical test
- Greased old garbage truck and filled fluids
- Marked Miss Utility tickets and checked them in on computer
- Reset overflow blocks where needed
- Cleaned off catch basin grates and culvert inlets where needed
- Removed dead animal off Main Street
- Checked and emptied all city trash cans on Main Street
- Trimmed roadside street trees around town
- Worked all day on backhoe due to electrical issues
- Checked all CSO overflow sites for any issues
- Removed tree limbs and debris from Percy Cemetery
- Took invoices to be paid to city hall
- Cleaned debris from drainage system to salt dome
- Removed gravel and clay dirt from daycare center parking area and prepped surrounding area for future blacktop
- Washed debris out of dump truck beds and greased rear tailgate latches

June 17, 2025 – Tuesday

- Picked up garbage route on west end of town
- Cut and removed tree from roadway
- Picked up supplies from Frostburg Carquest
- Checked all CSO locations
- Removed litter off Main Street
- Cleaned up and removed glass and debris in roadway
- Worked on electrical issues on backhoe
- Cleaned interior of work trucks
- Trimmed around more street trees where needed
- Marked miss utility tickets and checked them in on computer
- Changed cabin filter in truck 88
- Ran sewer camera in several locations to locate service lines
- Checked all sewer pumping stations
- Replaced a few faded out street signs
- Washed off all sewer camera equipment after use

**P.7**

June 18, 2025 – Wednesday

- Picked up garbage route on east end of town
- Cleared debris from catch basin grates where needed
- Removed litter on Main Street
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations – Worked on Hoffman pumping station most of the day due to electrical issues
- Removed dead animal in roadway
- Cleaned off trash pump, tools and hoses after use at pump station
- Removed dead animal from roadway on Water St.
- Checked all CSO locations after rain event
- Used sweeper to pressure wash Hoffman pumping station
- Took measurements for blacktop Friday
- Refilled sweeper water tanks and checked other fluids after use
- Straightened bend sign post on College Avenue
- Removed tree limbs in roadway on First Street

June 19, 2025 – Thursday OFF Juneteenth Holiday

June 20, 2025 – Friday

- Picked up Thursday garbage route due to holiday
- Replaced fitting and added hydraulic fluid to bobcat
- Cleaned off all blacktop tools and filled roller
- Emptied out all trash cans in shop area
- Removed litter on Main Street, Bowery, Center and College Avenue
- Swept out all the garage bays
- Patched sinkhole in Daycare parking lot with blacktop
- Checked and emptied all city trash cans where needed on Main Street
- Marked miss utility tickets and checked them in on computer
- Cleaned lunch room & rest room
- Filled potholes with blacktop throughout Rec. Department parking lot
- Checked all sewer pumping stations before the weekend
- Picked up new Trash Pump from Western Md Outdoor Power in Cumberland
- Turned in all invoices to be paid to City Hall
- Had Hoffman pumping station sucked out before weekend due to broken pumps
- Picked up cones after work was completed at Daycare Center

**P.8**

June 21, 2025 – Saturday

June 22, 2025 – Sunday

June 23, 2025 – Monday

- Picked up packages that was delivered to MDE
- Had Hoffman pump station sucked out due to pumps being down
- Checked and emptied city trash cans on Main Street
- Used push snake to clear out debris in pump station main lines
- Picked up litter and debris on Main Street
- Continued working on Backhoe, installing new starter and diagnosing no start issue
- Checked all sewer pumping stations - ran weekly electrical tests
- Picked up supplies from Bonds, Frostburg Rental, and Lowes
- Trimmed and cut grass along wall on Main St.
- Installed repair coupling back onto discharge pipes at Hoffman Pump Station
- Marked miss utility tickets and checked them in on computer
- Contacted Stephenson Equipment company to check on status of Catch Vac.
- Met with homeowner to discuss blacktopping water patch repair site
- Picked up parts for Truck 350 from Carquest

June 24, 2025 – Tuesday

- Picked up west end of town garbage route
- Tested Hoffman Pump Station again, pulled pumps and dislodged blockage
- Pressure washed Truck 350
- Replaced a few faded out stop signs around town
- Marked miss utility tickets and checked them in on computer
- Attended Staff Meeting at City Hall
- Installed wiper motor and arms as well as mudflaps on Truck 350
- Disinfected all sewer tools used when pulling pumps
- Checked all sewer pumping stations
- Assembled new pickup tube and hose latches on trash pump
- Picked up excessive amounts of debris and litter in roadway on Water Street
- Added enzymes to Victoria Lane pumping station
- Had special garbage pick up on west end of town

**P.9**

June 25, 2025 – Wednesday

- Picked up east end of town garbage route
- Cleaned debris from rear sled on garbage truck and greased fittings
- Removed litter and debris off Main Street
- Checked all sewer pumping stations
- Sprayed down bed of blacktop truck with concentrate
- Marked miss utility tickets and checked them in on computer
- Cleaned off all blacktop tools and filled roller with water
- Put away Napa delivery
- Blacktop patched holes on Village Parkway and Bishop Murphy Dr.
- Met with Com Bros Contracting to discuss pump station upgrade options
- Pulled pump at Hoffman station and dislodged blockage
- Cleaned out and detailed interiors of a few work trucks
- Picked up new pump and other supplies from PVIS
- Stopped at Rubys to go over plow carriage repairs and pick up invoice
- Refilled ear protection station
- Patched entrance to garage parking lot at Shop

June 26, 2025 – Thursday

- Picked up center section of town garbage route
- Removed litter off Main Street
- Started demo and rebuild of a few catch basins on Allegany Street
- Checked all sewer pumping stations
- Ran camera to inspect storm drains on Allegany Street
- Took invoices to be paid to city hall
- Marked miss utility tickets and checked them in on computer
- Sent out emails on ETAs on the Jetter repair, new plow truck and new street sweeper
- Inspected roadways to see what's left for pothole patching
- Removed several dead street trees around town where needed
- Used the mini excavator with mower attachment to trim along roadways
- Washed off camera equipment after use
- Picked up supplies from Lowes and Bonds Home Center
- Flushed out sewer main on Barnard Street due to debris buildup
- Poured new concrete bottoms in two catch basins
- Cleaned off all concrete tools after use



**P.10**

June 27, 2025 – Friday

- Checked and emptied city trash cans where needed
- Trimmed weeds along stone wall on Main Street
- Checked all sewer pumping stations
- Picked up more supplies from Lowes Home Center
- Marked miss utility tickets and checked them in on computer
- Built new concrete forms in catch basins on Allegany Street
- Trimmed weeds along curb lines and tree grates around town
- Emptied out all shop trash cans
- Ran sewer camera in several locations to inspect for issues
- Swept off garage floors
- Replaced street sign on Ormand Street
- Cleaned breakroom, rest room and office area
- Washed off all sewer camera equipment after use
- Removed dead animal and debris in roadway on Bowery Street

June 28, 2025 – Saturday

June 29, 2025 – Sunday

June 30, 2025 – Monday

- Emptied all city trash cans where needed on Main Street
- Ran sewer camera in sewer main to inspect for any issues at pump station
- Marked miss utility tickets and checked them in on computer
- Checked all sewer pumping stations - ran weekly electrical tests on systems
- Removed litter on Main Street, College Avenue and Water Street
- Took invoices to be paid to city hall
- Pulled older sewer pump and installed newer one at Hoffman sewer pumping station
- Washed and sanitized older sewer pump
- Cut grass and weed eat in several locations around town
- Built another concrete form in a catch basin for a concrete pour
- Poured new concrete in both catch basin forms and coned off work area until concrete sets up
- Cleaned off all concrete tools and mixer after use
- Unloaded skids of concrete with skid steer

# City of Frostburg

## Monthly Report: Water Department

For the Month of June, 2025

**Submitted by: Jim Williams, Supervisor**

---

June 2, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cut the grass @ shop
- Emergency locate E. Main St. Street Dept.
- Assisted with leak detection on our water system

June 3, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed new water meter Frost Ave.
- Cleaned the shop
- Hauled trash away
- Assisted with leak detection on our water system
- Found water leak S. Water St. service line homeowner side
- Repaired a 3"-water line Hospital Rd.

June 4, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Turn water off for nonpayment
- Repaired a 4"-water line Mt. Pleasant St.
- Assisted with leak detection on our water system
- Turn water back on from nonpayment

June 5, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets

- Read Monthly Meters
- Read Monthly Master meters
- Hauled junk dirt from shop to Miller Bottom
- Turn water back on from nonpayment
- Turn water on St. Michael's Cemetery
- Installed new curb box & rod Allegany St.
- Delivered new meter to contractor Prichard Farm

June 6, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Repaired a 6" main water line break Mt. Pleasant St. with the assisted from contractor

June 9, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Emergency locate S. Water St. Gas Company
- Installed new meter Broadway
- Checked water leak Victoria Lane
- Turn water off S. Water St. homeowner service line is leaking

June 10, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Missed Utility Tickets
- Cleaned the shop
- Hauled the trash away
- Repaired a 6" water main leak Victoria Lane with the assisted from Allegany County Utilities vac truck
- Data log Barnard St.
- Turn water back on S. Water St. homeowner service line is leaking

June 11, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Repaired an ¾-inch service line Summit Place
- Cleaned out water valve boxes Center St. for contractor

June 12, 2025

- Marked Miss Utility Tickets
- Checked Pumps @ Crestview Pump Station
- Installed new meters Broadway & Linden St.
- Attended open house J & J Trucking

June 13, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Cleaned the Crestview Pump Station building
- Hauled extra drain pipe back to shop from field 8
- Cleaned out drying bed # 4 for W. T. P

June 16, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed new meter E. Main St.
- Checked low water pressure Timber ridge pressure reducer

June 17, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Installed 2- new water meters Graham St. & Teaberry Lane
- Cleaned the shop
- Hauled trash away
- Restored water Meadow Rd. payment was made

June 18, 2025

- Checked Pumps @ Crestview Pump Station
- Marked Miss Utility Tickets
- Final readings Allegany St. & W. Mechanic St.
- Repaired water meter W. Mechanic St. installed new brass base
- Located & turn off water W. First St. vacant

June 19, 2025 City Holiday

June 20, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meter Armstrong Ave.
- Repaired water meter Timber Ridge
- Final reading Meadow Rd.

June 23,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading Bowery St
- Data log Victoria Lane
- Topsoiled seeded and mulch yard on N. Water St

June 24,2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Final reading Washington St
- Changed meter Shaw St
- Assisted Braddock with service line Center St

June 25, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- 2-final readings
- Installed new meter Braddock Height's
- Assisted W. T. P. with putting gavel in drying bed

June 26, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Installed new meter W. College Ave.
- Final readings Hill St.& Buttermilk
- Obtain data log Shaw St.
- Located & turn water off Braddock Rd. requested by homeowner

June 27, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Checked leak McCulloh St. it is on the homeowner side of meter
- Installed a 2"-curb box riser Armstrong Ave.

June 30, 2025

- Checked pumps @ Crestview Pumping Station
- Marked Miss Utility Tickets
- Cleaned the shop
- Hauled trash away
- Final readings Bowery St. & W Main St.
- Installed new meters Braddock St. & Mill St.
- Hauled junk dirt from shop to Miller Bottom
- Checked leak Paul St. it is on the homeowner side of the meter

**CITY OF FROSTBURG**

Section 8, Item A.

Monthly Report: Police Department

For the Month of: June 2025

Submitted by: PCO II Charon Clark &amp; Chief Nicholas Costello

**IDENTIFIED INCIDENTS & COMPLAINTS for the Month**

	2024	511	2025	547
<b>ARRESTS</b>				
			On-View/Citations	5
			Warrants Served/Obtained	1
			Summonses Served	2
			Juvenile Arrests & Citations	0
			<b>TOTAL</b>	8
<b>C3I INVESTIGATIONS</b>			Cases	0
<b>COMMUNITY POLICING</b>			Logged Activities	4
<b>PARKING</b>			Parking Violations	9
<b>PUBLIC SERVICE</b>			Well-Being Checks	29
			Emergency Petitions	5
			Assist Other Agency	18
			Request for Officer	40
			Follow-Ups	23
			Disturbance (Multiple Inc. Types)	17
<b>TRAFFIC</b>			M/V Crashes	9
			Traffic Details	15
			DWI/DUI Arrests	0
<b>TRAFFIC STOPS</b>			Total Number of Stops	87
			Citations	12
			Warnings	93
			SEROs	0
<b>COLLECTIONS</b>			Parking Meter Fines	\$0.00
			Other Parking Fines	\$210.00
			Parking Meter Collections	\$0.00
			Municipal Infractions Paid	\$0.00
			Parking Permits	\$0.00
			Miscellaneous	\$0.00
			Park Mobile	\$0.00
			<b>TOTAL</b>	\$210.00

Respectfully Submitted,

**Nicholas J. Costello**  
Chief of Police

**RESOLUTION 2025-33**

**A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPOINTING A MEMBER OF THE BOARD OF ZONING APPEALS.**

**WHEREAS**, the City of Frostburg has a number of Boards and Commissions established for specific purposes; and,

**WHEREAS**, certain vacancies and expired terms have been identified on the Frostburg Board of Zoning Appeals; and,

**WHEREAS**, staff have verified the interest of certain residents or, where appropriate, technical specialists, for appointment of these Boards and Commissions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council of Frostburg do hereby approve reappointing Constance Loucks to the Board of Zoning Appeals for a 3-year term expiring July 19, 2028.

**ADOPTED**, this 15<sup>th</sup> day of July, 2025.

Frostburg Mayor and Council

BY \_\_\_\_\_  
Todd J. Logsdon, Mayor

Attest:

\_\_\_\_\_  
Patrick O’Brien, City Administrator



**RESOLUTION 2025-34**

**A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPOINTING A MEMBER TO THE PLANNING COMMISSION.**

**WHEREAS**, the City of Frostburg has a number of Boards and Commissions established for specific purposes; and,

**WHEREAS**, certain vacancies and expired terms have been identified on the Frostburg Planning Commission; and,

**WHEREAS**, staff have elicited volunteers, reviewed applications, and verified the interest of certain residents or, where appropriate, technical specialists, for appointment of these Boards and Commissions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor & City Council of Frostburg do hereby approve appointing Chad Paul to the Frostburg Planning Commission for the remainder of the unexpired five-year term beginning July 16<sup>th</sup>, 2025 and expiring February 18, 2028.

**ADOPTED**, this 15<sup>th</sup> day of July, 2025.

Frostburg Mayor and Council

BY \_\_\_\_\_  
Todd J. Logsdon, Mayor

Attest:

\_\_\_\_\_  
Patrick O’Brien, City Administrator

**RESOLUTION 2025-35**

**A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING A CONTRACT FOR A PARKS AND RECREATION ONLINE MANAGEMENT SYSTEM.**

**WHEREAS**, the City of Frostburg manages multiple indoor and outdoor parks, pavilions, venues, and the City pool available for use by the public; and,

**WHEREAS**, the Director of Parks and Recreation has identified the need to improve processes related to the management of these spaces; and,

**WHEREAS**, the implementation of an online Parks and Recreation Management System would allow for online registration, payments, reservation wait lists, detailed audit trails, reporting, and integrates into the City of Frostburg’s current financial system.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council of Frostburg do hereby approve a three-year contract with Edmunds for the use of their Parks and Recreation module at an annual cost of \$5,200 with a one-time implementation fee of \$2,250 and do hereby authorize the City Administrator to sign all contracts and related documentation with Edmunds.

**ADOPTED**, this 15<sup>th</sup> day of July, 2025.

Frostburg Mayor and Council

BY \_\_\_\_\_  
Todd J. Logsdon, Mayor

Attest:

\_\_\_\_\_  
Patrick O’Brien, City Administrator

**RESOLUTION 2025-36**

**A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, AWARDING A CONTRACT FOR PAVING CERTAIN STREETS.**

**WHEREAS**, the City of Frostburg is responsible for maintaining the City streets including the paving of streets and parking lots; and,

**WHEREAS**, the City of Frostburg budgets and plans for the repair and paving of certain City streets and parking lots each year; and,

**WHEREAS**, the Director of Public Works and the Street Department have assessed the City’s streets and advertised for bids from qualified contractors for the preparation and paving of certain streets and parking lots for the summer of 2025.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and City Council of Frostburg, Maryland, do hereby award the contract with, low-bidder, Liller Bros. Asphalt, Inc. with a base bid amount of \$65,500.00 for the paving, milling, and striping of various streets and parking lots.

**BE IT FURTHER RESOLVED** that the Mayor and City Council of Frostburg, Maryland, do hereby approve the Add-Alternate projects with bids totaling \$94,300 up to a total combined contract cost not to exceed the budgeted paving amount of \$150,000.

**ADOPTED** this 15<sup>th</sup> day of July, 2025.

Frostburg Mayor and Council

BY \_\_\_\_\_  
Todd J. Logsdon, Mayor

Attest:

\_\_\_\_\_  
Patrick O’Brien, City Administrator



**City of Frostburg**  
**PAVING OF VARIOUS CITY STREETS – SUMMER 2025**

**BID TAB**

**July 9, 2025 @ 11:00am**

[illegible]

**RESOLUTION 2025-37**

**A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS RELATED TO THE CITY OF FROSTBURG’S PARTICIPATING IN THE DIRECT SETTLEMENT BETWEEN LOCAL GOVERNMENTS AND KROGER.**

**WHEREAS**, the Mayor and City Council have agreed to follow the recommendations of its attorneys in regard to opioid settlement agreements; and,

**WHEREAS**, the City of Frostburg has the opportunity to participate in a proposed nationwide settlement agreement that has been reached with Kroger.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council of Frostburg do hereby authorize the Mayor to sign such documents as are necessary to participate in the Settlement Agreement between local governments and Kroger.

**ADOPTED**, this 15<sup>th</sup> day of July, 2025.

Frostburg Mayor and Council

BY \_\_\_\_\_  
Todd J. Logsdon, Mayor

Attest:

\_\_\_\_\_  
Patrick O’Brien, City Administrator

**RESOLUTION 2025-38**

**A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING A TEMPORARY REPEAL OF THE OPEN CONTAINER LAW.**

**WHEREAS**, FrostburgFirst has requested a temporary repeal of the Open Container Law for the Petals & Pedals event.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of Frostburg hereby approves the possession and consumption of alcoholic beverages on Main Street, Broadway and Water Streets during the 2025 Petals & Pedals event on Friday, August 1, 2025 from 3:00 pm to 8:00 pm, provided that no glass containers be carried on the streets or sidewalks and that all other related alcohol and traffic laws and regulations of the State of Maryland and Allegany County be observed by all participants.

**ADOPTED** this 15<sup>th</sup> day of July 2025.

Frostburg Mayor and Council

BY \_\_\_\_\_  
Todd J. Logsdon, Mayor

Attest:

\_\_\_\_\_  
Patrick O’Brien, City Administrator



July 14, 2025

City of Frostburg  
37 Broadway  
Frostburg, MD 21532

Dear Mayor and City Council,

FrostburgFirst would like to request a temporary repeal of the Open Container Law on Main Street, Broadway, and Water Street during our Petals & Pedals event on August 1, 2025 from 3 pm - 8pm, under the conditions that all beverages are kept in plastic ware.

The Petals & Pedals event is part of our summer "First Fridays" series, designed to encourage locals and visitors to explore downtown businesses and enjoy the beauty of downtown Frostburg. For this event, Frostburg First works with local farmers to provide flower stems at participating businesses which can be collected by attendees to create a free bouquet. We are also highlighting business specials and activities related to bicycling and the GAP Trail. Some of the businesses would like to offer themed beverages with alcohol content for adults. This is our second year with this event, and we hope to repeat last year's success and draw more attention to our small businesses. The repeal of the Open Container Law allows guests to move from one space to another without having to rush through their beverage. If granted, we will not publicly advertise the repeal, but will inform our downtown business owners of the temporary repeal to allow a more pleasant experience for their customers and guests.

Thank you for considering this repeal.

With appreciation,

Deirdre Robertson  
Executive Director

41 E. Main St.  
Frostburg, MD 21532  
(301) 689-6900