



THE CITY OF FROSTBURG

Mayor and Council Work Session Agenda

Tuesday, April 14, 2026 at 4:00 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. **Call to Order**
2. **Special Presentations and Requests**
 - A. Anna C. Horevay, McGuireWoods LLP
3. **Council Meeting Topics**
 - [A.](#) CSO X-B & X-C: Bond Ordinance.
 - [B.](#) Arts Walk Open Container Request.
 - C. Opioid Settlement Agreement.
 - [D.](#) Food Pantry Lease Agreement.
 - [E.](#) CSO X-A: Change Order 3 Amendment.
 - F. Comprehensive Plan: Change Order.
 - [G.](#) Hotel/Motel Tax Funding.
 - [H.](#) Smoke Detectors: Ordinance.
 - [I.](#) FY27 Budget & Fees: Ordinance.
4. **Other Discussion Items**
 - A. 2 Hour Parking Update.
 - B. Take Home Vehicle Policy Update.
 - C. Staffing Updates.
 - D. Water Resiliency Project & Funding Update.
 - E. Arbor Day Event & Proclamation.
 - F. The Scoop.
 - G. Special Work Session - May 6th
5. **Adjournment**

THE CITY OF FROSTBURG

ORDINANCE 2026-__

AN ORDINANCE OF THE CITY OF FROSTBURG, A BODY POLITIC AND CORPORATE AND A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND (THE “CITY”), APPROVING THE FORM AND AUTHORIZING THE EXECUTION, ISSUANCE, SALE AND DELIVERY BY THE CITY OF ONE OR MORE GENERAL OBLIGATION INSTALLMENT BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$6,000,000 PURSUANT TO THE AUTHORITY OF SECTIONS 19-301 TO 19-309, INCLUSIVE, OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED, SECTION 718 OF THE CHARTER OF THE CITY OF FROSTBURG, AND THE MARYLAND WATER INFRASTRUCTURE FINANCING ADMINISTRATION ACT (CODIFIED AS SECTIONS 9-1601 TO 9-1622, INCLUSIVE, OF THE ENVIRONMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED), EACH SUCH BOND TO BE DESIGNATED “THE CITY OF FROSTBURG WATER QUALITY BOND,” AND BY SERIES OR BY SUCH OTHER DESIGNATION AS PROVIDED IN THIS ORDINANCE, THE NET PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING ALL OR A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING AND EQUIPPING CERTAIN FACILITIES, EACH OF WHICH CONSTITUTES A “WASTEWATER FACILITY” AS MORE PARTICULARLY DESCRIBED HEREIN, INCLUDING THE DEVELOPMENT OF PROPERTY, THE ACQUISITION AND INSTALLATION OF EQUIPMENT AND FURNISHINGS AND ANY RELATED ARCHITECTURAL, FINANCIAL, LEGAL, PLANNING AND ENGINEERING EXPENSES; TO AUTHORIZE THE EXECUTION OF FOUR LOAN AGREEMENTS BETWEEN THE CITY AND THE MARYLAND WATER INFRASTRUCTURE FINANCING ADMINISTRATION; TO PRESCRIBE THE FORM AND TENOR OF THE BONDS AND THE TERMS AND CONDITIONS FOR THE ISSUANCE AND SALE THEREOF AT PRIVATE SALE TO THE MARYLAND WATER INFRASTRUCTURE FINANCING ADMINISTRATION; TO PROVIDE FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; TO PLEDGE THE FULL FAITH AND CREDIT OF THE CITY TO THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO COVENANT TO LEVY AND COLLECT ALL TAXES NECESSARY TO PROVIDE FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH BONDS; AND TO PROVIDE GENERALLY FOR THE ISSUANCE, SALE AND DELIVERY OF SUCH BONDS.

RECITALS

Title VI of the Federal Water Pollution Control Act, as amended by the Water Quality Act of 1987 (the “Clean Water Act”), authorizes the United States Environmental Protection Agency to award grants to qualifying states to establish and capitalize State water pollution control revolving funds (“SRFs”) for the purpose of providing loans and certain other forms of financial assistance to finance, among other things, the construction and improvement of publicly-owned wastewater treatment facilities and the implementation of estuary conservation management plans and nonpoint source management programs.

As contemplated by the Clean Water Act, the General Assembly of Maryland at its 1988 session enacted the Maryland Water Infrastructure Financing Administration Act, codified at Sections 9-1601 to 9-1622, inclusive, of the Environment Article of the Annotated Code of Maryland, as amended (the “Water Infrastructure Act”), establishing the Maryland Water Infrastructure Financing Administration (the “Administration”) and establishing a SRF designated the Maryland Water Quality Revolving Loan Fund (the “Fund”) to be maintained and administered by the Administration. The Water Infrastructure Act authorizes the Administration, among other things, to make a loan from the Fund to a “local government” (as defined in the Water Infrastructure Act) for the purpose of financing all or a portion of the cost of a “wastewater facility” (as defined in the Water Infrastructure Act). The City of Frostburg, a body politic and corporate and a municipal corporation of the State of Maryland (the “City”), is a “local government” within the meaning of the Water Infrastructure Act.

The City has applied to the Administration for loans from the Fund to assist in the financing of certain projects, each of which constitutes a “wastewater facility” within the meaning of the Water Infrastructure Act. As contemplated by the Water Infrastructure Act, the Administration and the City will enter into the Loan Agreements (hereinafter defined) to effect and evidence such respective loans.

The City has determined that it will issue its Bonds (hereinafter defined), each of which constitutes a “loan obligation” within the meaning of the Water Infrastructure Act, to evidence its payment obligations under the respective Loan Agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FROSTBURG:

Section 1. (a) Pursuant to the authority of the Water Infrastructure Act, Sections 19-301 to 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Section 718 of the Charter of the City of Frostburg (collectively, the “Acts”), the City hereby determines to (i) borrow money and incur indebtedness in an aggregate principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) (the “2026A-1 Loan”) and (ii) borrow money and incur indebtedness in an aggregate principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) (the “2026A-2 Loan”), each for the public purpose of financing a portion of the cost of acquiring, constructing and equipping a certain project as described in Exhibit A-1 attached hereto as part hereof (the “2026A Project”), including the development of property, the acquisition and installation of equipment and furnishings and any related architectural, financial, legal, planning and engineering expenses. The

2026A Project constitutes a “wastewater facility” within the meaning of the Water Infrastructure Act.

(b) Pursuant to the authority of the Acts, the City hereby further determines to (i) borrow money and incur indebtedness in an aggregate principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) (the “2026B-1 Loan”) and (ii) borrow money and incur indebtedness in an aggregate principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) (the “2026B-2 Loan”), each for the public purpose of financing a portion of the cost of acquiring, constructing and equipping a certain project as described in Exhibit A-2 attached hereto as part hereof (the “2026B Project” and together with the 2026A Project, the “Projects”), including the development of property, the acquisition and installation of equipment and furnishings and any related architectural, financial, legal, planning and engineering expenses. The 2026B Project constitutes a “wastewater facility” within the meaning of the Water Infrastructure Act.

Section 2. (a) (i) As contemplated by the Water Infrastructure Act, the 2026A-1 Loan, in the maximum principal amount determined in accordance with the 2026A-1 Loan Agreement (hereinafter defined) not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), shall be advanced and incurred in accordance with the provisions of a loan agreement between the City and the Administration substantially in the form set forth in Exhibit B-1 attached hereto and made a part hereof (the “2026A-1 Loan Agreement”) in order to finance the 2026A Project. The City hereby approves and authorizes the execution and delivery of the 2026A-1 Loan Agreement substantially in the form set forth in Exhibit B-1 attached hereto and made a part hereof, with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the 2026A-1 Loan Agreement to constitute conclusive evidence of such approval), and the 2026A-1 Loan Agreement and all of the covenants and conditions set forth therein, including, without limitation, payment to the Administration of the annual Administrative Fee described and defined therein, are hereby approved and adopted as the obligation of the City.

(ii) To evidence the payment obligations of the City under the 2026A-1 Loan Agreement, the City shall issue and sell, upon its full faith and credit, a general obligation installment bond in a maximum principal amount determined in accordance with the 2026A-1 Loan Agreement not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), hereby designated as “The City of Frostburg Water Quality Bond, Series 2026A-1” (the “Series 2026A-1 Bond”).

(iii) The Mayor of the City is hereby authorized to determine and approve, on behalf of the City, by Executive Order, the final principal amount of such Series 2026A-1 Bond (up to the amount authorized by this Ordinance), the dates and amounts of principal payments of the Series 2026A-1 Bond, and the interest rate on the Series 2026A-1 Bond, and insert the same into the Series 2026A-1 Bond and 2026A-1 Loan Agreement, and to make such changes to the forms of Series 2026A-1 Bond and 2026A-1 Loan Agreement, including insertions therein or additions or deletions thereto, as may be necessary to conform the terms of the Series 2026A-1 Bond and the 2026A-1 Loan Agreement to the terms of the Loan and the program requirements of the Administration, such approval to be conclusively evidenced by such Mayor’s execution and delivery of such document.

(iv) The City hereby approves the form of the Series 2026A-1 Bond and authorizes the execution and delivery of the Series 2026A-1 Bond in substantially the form set forth in Exhibit F to the 2026A-1 Loan Agreement attached hereto and made a part hereof, in the maximum principal amount, maturing and bearing interest as determined in the foregoing paragraph of this Section, including all covenants and conditions set forth in such form, and with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the Series 2026A-1 Bond to constitute conclusive evidence of such approval).

(b) (i) As contemplated by the Water Infrastructure Act, the 2026A-2 Loan, in the maximum principal amount determined in accordance with the 2026A-2 Loan Agreement (hereinafter defined) not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), shall be advanced and incurred in accordance with the provisions of a loan agreement between the City and the Administration substantially in the form set forth in Exhibit B-2 attached hereto and made a part hereof (the “2026A-2 Loan Agreement”) in order to finance the 2026A Project. The City hereby approves and authorizes the execution and delivery of the 2026A-2 Loan Agreement substantially in the form set forth in Exhibit B-2 attached hereto and made a part hereof, with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the 2026A-2 Loan Agreement to constitute conclusive evidence of such approval), and the 2026A-2 Loan Agreement and all of the covenants and conditions set forth therein, including, without limitation, payment to the Administration of the annual Administrative Fee described and defined therein, are hereby approved and adopted as the obligation of the City.

(ii) To evidence the payment obligations of the City under the 2026A-2 Loan Agreement, the City shall issue and sell, upon its full faith and credit, a general obligation installment bond in a maximum principal amount determined in accordance with the 2026A-2 Loan Agreement not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), hereby designated as “The City of Frostburg Water Quality Bond, Series 2026A-2” (the “Series 2026A-2 Bond”). The principal advanced under the 2026A-2 Loan Agreement shall be payable upon demand by the Administration in accordance with the 2026A-2 Loan Agreement, together with interest at an annual rate of the monthly average of the Bond Buyer-11 Bond Index accruing from the date on which such demand is made by the Administration, which demand may be made at any time prior to that date which is the ten (10) year anniversary of the date of issuance of the Series 2026A-2 Bond.

(iii) The Mayor of the City is hereby authorized to determine and approve, on behalf of the City, by Executive Order, the final principal amount of such Series 2026A-2 Bond (up to the amount authorized by this Ordinance), the dates and amounts of principal payments of the Series 2026A-2 Bond, and the interest rate on the Series 2026A-2 Bond, and insert the same into the Series 2026A-2 Bond and 2026A-2 Loan Agreement, and to make such changes to the forms of Series 2026A-2 Bond and 2026A-2 Loan Agreement, including insertions therein or additions or deletions thereto, as may be necessary to conform the terms of the Series 2026A-2 Bond and the 2026A-2 Loan Agreement to the terms of the Loan and the program requirements of the Administration, such approval to be conclusively evidenced by such Mayor’s execution and delivery of such document.

(iv) The City hereby approves the form of the Series 2026A-2 Bond and authorizes the execution and delivery of the Series 2026A-2 Bond in substantially the form set forth in Exhibit F to the 2026A-2 Loan Agreement attached hereto and made a part hereof, in the maximum principal amount, maturing and bearing interest as determined in the foregoing paragraph of this Section, including all covenants and conditions set forth in such form, and with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the Series 2026A-2 Bond to constitute conclusive evidence of such approval).

(v) Pursuant to the Clean Water Act, as amended by federal Appropriation or Authorization Acts, and Section 9-1605(d)(14) of the Environment Article of the Annotated Code of Maryland, as amended, the Administration shall forgive repayment of the principal amount of the portion of the loan evidenced by the Series 2026A-2 Bond and the interest payable thereon under Article III of the 2026A-2 Loan Agreement and the Series 2026A-2 Bond so long as the City performs all of its other obligations under the 2026A-2 Loan Agreement. Upon determination by the Administration that any such other obligations under the 2026A-2 Loan Agreement have not been performed by the City, payment of the principal of the portion of the loan evidenced by the Series 2026A-2 Bond and the interest thereon from the date of demand at the rate set forth in the foregoing paragraph above will be due and payable upon demand. If the Administration has not demanded payment of the principal of and interest on the Series 2026A-2 Bond by that date which is the ten (10) year anniversary of the date of issuance thereof, then the Administration shall be deemed to have forgiven repayment of the portion of the loan evidenced by the Series 2026A-2 Bond and interest thereon, the Series 2026A-2 Bond shall be deemed cancelled and the portion of the loan evidenced by the Series 2026A-2 Bond and the 2026A-2 Loan Agreement shall be deemed terminated and of no further force and effect.

Section 3. (a) (i) As contemplated by the Water Infrastructure Act, the 2026B-1 Loan, in the maximum principal amount determined in accordance with the 2026B-1 Loan Agreement (hereinafter defined) not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), shall be advanced and incurred in accordance with the provisions of a loan agreement between the City and the Administration substantially in the form set forth in Exhibit B-3 attached hereto and made a part hereof (the “2026B-1 Loan Agreement”) in order to finance the 2026B Project. The City hereby approves and authorizes the execution and delivery of the 2026B-1 Loan Agreement substantially in the form set forth in Exhibit B-3 attached hereto and made a part hereof, with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the 2026B-1 Loan Agreement to constitute conclusive evidence of such approval), and the 2026B-1 Loan Agreement and all of the covenants and conditions set forth therein, including, without limitation, payment to the Administration of the annual Administrative Fee described therein, are hereby approved and adopted as the obligation of the City.

(ii) To evidence the payment obligations of the City under the 2026B-1 Loan Agreement, the City shall issue and sell, upon its full faith and credit, a general obligation bond in a maximum principal amount determined in accordance with the 2026B-1 Loan Agreement not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000),

hereby designated as “The City of Frostburg Water Infrastructure Bond, Series 2026B-1” (the “Series 2026B-1 Bond”).

(iii) The Mayor of the City is hereby authorized to determine and approve, on behalf of the City, by Executive Order, the final principal amount of such Series 2026B-1 Bond (up to the amount authorized by this Ordinance), the dates and amounts of principal payments of the Series 2026B-1 Bond, and the interest rate on the Series 2026B-1 Bond, and insert the same into the Series 2026B-1 Bond and 2026B-1 Loan Agreement, and to make such changes to the forms of Series 2026B-1 Bond and 2026B-1 Loan Agreement, including insertions therein or additions or deletions thereto, as may be necessary to conform the terms of the Series 2026B-1 Bond and the 2026B-1 Loan Agreement to the terms of the Loan and the program requirements of the Administration, such approval to be conclusively evidenced by such Mayor’s execution and delivery of such document.

(iv) The City hereby approves the form of the Series 2026B-1 Bond and authorizes the execution and delivery of the Series 2026B-1 Bond in substantially the form set forth in Exhibit F to the 2026B-1 Loan Agreement attached hereto and made a part hereof, in the maximum principal amount, maturing and bearing interest as determined in the foregoing paragraph of this Section, including all covenants and conditions set forth in such form, and with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the Series 2026B-1 Bond to constitute conclusive evidence of such approval).

(b) (i) As contemplated by the Water Infrastructure Act, the 2026B-2 Loan, in the maximum principal amount determined in accordance with the 2026B-2 Loan Agreement (hereinafter defined) not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), shall be advanced and incurred in accordance with the provisions of a loan agreement between the City and the Administration substantially in the form set forth in Exhibit B-4 attached hereto and made a part hereof (the “2026B-2 Loan Agreement” and, together with the 2026A-1 Loan Agreement, 2026A-2 Loan Agreement and the 2026B-1 Loan Agreement, the “Loan Agreements”) in order to finance the 2026B Project. The City hereby approves and authorizes the execution and delivery of the 2026B-2 Loan Agreement substantially in the form set forth in Exhibit B-4 attached hereto and made a part hereof, with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the 2026B-2 Loan Agreement to constitute conclusive evidence of such approval), and the 2026B-2 Loan Agreement and all of the covenants and conditions set forth therein, including, without limitation, payment to the Administration of the annual Administrative Fee described therein, are hereby approved and adopted as the obligation of the City.

(ii) To evidence the payment obligations of the City under the 2026B-2 Loan Agreement, the City shall issue and sell, upon its full faith and credit, a general obligation bond in a maximum principal amount determined in accordance with the 2026B-2 Loan Agreement not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), hereby designated as “The City of Frostburg Water Infrastructure Bond, Series 2026B-2” (the “Series 2026B-2 Bond” and, collectively with the Series 2026A-1 Bond, the Series 2026A-2 Bond and the Series 2026B-1 Bond, the “Bonds”). The principal advanced under the 2026B-2 Loan Agreement shall be payable upon demand by the Administration in

accordance with the 2026B-2 Loan Agreement, together with interest at an annual rate of the monthly average of the Bond Buyer-11 Bond Index accruing from the date on which such demand is made by the Administration, which demand may be made at any time prior to that date which is the ten (10) year anniversary of the date of issuance of the Series 2026B-2 Bond.

(iii) The Mayor of the City is hereby authorized to determine and approve, on behalf of the City, by Executive Order, the final principal amount of such Series 2026B-2 Bond (up to the amount authorized by this Ordinance), the dates and amounts of principal payments of the Series 2026B-2 Bond, and the interest rate on the Series 2026B-2 Bond, and insert the same into the Series 2026B-2 Bond and 2026B-2 Loan Agreement, and to make such changes to the forms of Series 2026B-2 Bond and 2026B-2 Loan Agreement, including insertions therein or additions or deletions thereto, as may be necessary to conform the terms of the Series 2026B-2 Bond and the 2026B-2 Loan Agreement to the terms of the Loan and the program requirements of the Administration, such approval to be conclusively evidenced by such Mayor’s execution and delivery of such document.

(iv) The City hereby approves the form of the Series 2026B-2 Bond and authorizes the execution and delivery of the Series 2026B-2 Bond in substantially the form set forth in Exhibit F to the 2026B-2 Loan Agreement attached hereto and made a part hereof, in the maximum principal amount, maturing and bearing interest as determined in the foregoing paragraph of this Section, including all covenants and conditions set forth in such form, and with such insertions, omissions or variations as may be deemed necessary or appropriate and approved by the officers of the City executing the same (their execution of the Series 2026B-2 Bond to constitute conclusive evidence of such approval).

(v) Pursuant to the Clean Water Act, as amended by federal Appropriation or Authorization Acts, and Section 9-1605(d)(14) of the Environment Article of the Annotated Code of Maryland, as amended, the Administration shall forgive repayment of the principal amount of the portion of the loan evidenced by the Series 2026B-2 Bond and the interest payable thereon under Article III of the 2026B-2 Loan Agreement and the Series 2026B-2 Bond so long as the City performs all of its other obligations under the 2026B-2 Loan Agreement. Upon determination by the Administration that any such other obligations under the 2026B-2 Loan Agreement have not been performed by the City, payment of the principal of the portion of the loan evidenced by the Series 2026B-2 Bond and the interest thereon from the date of demand at the rate set forth in the foregoing paragraph above will be due and payable upon demand. If the Administration has not demanded payment of the principal of and interest on the Series 2026B-2 Bond by that date which is the ten (10) year anniversary of the date of issuance thereof, then the Administration shall be deemed to have forgiven repayment of the portion of the loan evidenced by the Series 2026B-2 Bond and interest thereon, the Series 2026B-2 Bond shall be deemed cancelled and the portion of the loan evidenced by the Series 2026B-2 Bond and the 2026B-2 Loan Agreement shall be deemed terminated and of no further force and effect.

Section 4. The Loan Agreements and the Bonds shall be executed on behalf of and in the name of the City by the Mayor of the City (the “Mayor”). The corporate seal of the City shall be

affixed to the Loan Agreements and the Bonds, and authenticated and attested by the signature of the City Administrator of the City. The principal of and interest on the Bonds shall be paid in accordance with the terms and conditions of the Loan Agreements and the Bonds. The Loan Agreements and the Bonds shall be valid and legally binding obligations of the City enforceable in accordance with their respective terms.

The officers of the City authorized to execute the Loan Agreements and the Bonds are expressly authorized to execute and deliver from time to time (a) such amendments to the Loan Agreements as shall be deemed necessary or appropriate by such officers to cure any defect or ambiguity in the Loan Agreements, to add any provision thereto beneficial to the City or to comply with Administration practices and policy from time to time and (b) such amendments to the Bonds (or a new Bond or Bonds in replacement thereof) in accordance with the Loan Agreements and the Bonds as shall be necessary to provide for the reamortization of the principal installments due thereunder in the event that the total amount advanced thereunder shall be less than the maximum principal amount of the applicable Bond, so long as neither the aggregate principal amount of such Bond, the amount of any principal installment thereunder in any year, nor the interest rate thereon shall be increased.

Section 5. As authorized and contemplated by the Loan Agreements and Section 9-1606 of the Water Infrastructure Act, the Bonds shall be sold at private sale to the Administration, public advertisement and sale of the Bonds not being required by the terms of the Acts and the best interests of the City being hereby declared to be served by such private sale. The Mayor is expressly authorized and empowered to take any and all action necessary to complete and close the award, sale and delivery of the Bonds to the Administration, including, without limitation, making such changes or modifications in the forms of the Bonds approved hereby as may be necessary or appropriate to comply with Administration practices and policies applicable from time to time.

Section 6. The proceeds of the sale of the Bonds shall be applied from time to time as and when received by the City to finance costs of the respective Projects in strict compliance with the provisions of the Loan Agreements and the Acts.

Section 7. For the purpose of paying the maturing principal of and interest on the Bonds when due, the City has established or shall establish a dedicated source of revenues as described in the Loan Agreements. In the event such revenues are insufficient to meet the debt service requirements of the Bonds in any fiscal year in which the Bonds are outstanding, the City shall levy or cause to be levied ad valorem taxes in such fiscal year upon all the legally assessable property within its corporate limits in rate and amount sufficient to provide for the prompt payment of such principal and interest on the Bonds in such fiscal year, and, if the proceeds from the collection of taxes so levied in any such fiscal year are inadequate for such payment, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the City are hereby irrevocably pledged to the payment of the principal of and interest on the Bonds as and when they become due and payable and to the levy and collection of the taxes hereinbefore described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of the Bonds. The City hereby covenants and agrees with the registered owner of the Bonds to levy and collect the taxes hereinbefore described and to take any action that may be appropriate from time to time during the

period that the Bonds remains outstanding and unpaid to provide the funds necessary to pay promptly the principal and interest due thereon. The City hereby pledges any moneys that the City is entitled to receive from the State of Maryland to secure its obligations under any Loan Agreement to the extent provided in any Loan Agreement.

Section 8. The City covenants that the execution of the Loan Agreements and the issuance of the Bonds, together with all other indebtedness of the City, is within every debt and other limit prescribed by the Constitution or statutes of the State of Maryland and the Charter of the City.

Section 9. This Ordinance shall become effective twenty (20) days after its enactment.

Introduced: _____, 2026

Public Hearing: _____, 2026

Adopted: _____, 2026

Effective: _____, 2026

ATTEST:

THE CITY OF FROSTBURG

City Administrator

By: _____
Mayor

Exhibit A-12026A PROJECT DESCRIPTION

The 2026A Project will consist of the construction of improvements to the existing Frostburg combined sewer infrastructure. It involves the separation of the combined sewer system and related ancillary improvements to the City's wastewater collection system. Specifically, the 2026A Project is Project Phase X-B and will involve the removal of combined sewer and stormwater infrastructure in the areas of East Mechanic Street, Washington Street, and McCulloh Street in Frostburg, with connection to the existing, separated systems. The objectives of the 2026A include eliminating stormwater infiltration from the City's sewer lines, reducing the frequency and severity of combined sewer overflows, and minimizing backups into surrounding streams and buildings. Additionally, the 2026A Project will improve infrastructure, including roads and sidewalks, stabilize and lower treatment costs, reduce user rates, and ensure compliance with the State of Maryland's separation mandates.

Exhibit A-22026B PROJECT DESCRIPTION

The 2026B Project will consist of the construction of improvements to the existing Frostburg combined sewer infrastructure. It involves the separation of the combined sewer system and related ancillary improvements to the City's wastewater collection system. Specifically, the 2026B Project is Project Phase X-C and will involve the removal of combined sewer and stormwater infrastructure in the areas of East Main Street, East Mechanic Street, Washington Street, and McCulloh Street in Frostburg, with connection to the existing, separated systems. The objectives of the 2026B Project include eliminating stormwater infiltration from the City's sewer lines, reducing the frequency and severity of combined sewer overflows, and minimizing backups into surrounding streams and buildings. Additionally, the 2026B Project will improve infrastructure, including roads and sidewalks, stabilize and lower treatment costs, reduce user rates, and ensure compliance with the State of Maryland's separation mandates.

Exhibit B-1

FORM OF 2026A-1 LOAN AGREEMENT

Exhibit B-2

FORM OF 2026A-2 LOAN AGREEMENT

Exhibit B-3

FORM OF 2026B-1 LOAN AGREEMENT

Exhibit B-4

FORM OF 2026B-2 LOAN AGREEMENT



City of Frostburg
37 Broadway
Frostburg, MD 21532

April 7, 2026

Dear Mayor and City Council,

FrostburgFirst would like to request a temporary repeal of the Open Container Law on Main Street, Broadway, and Water Street during our Annual Spring Arts Walk on April 25, 2026 from 10 am - 6pm, under the conditions that all beverages are kept in plastic ware.

The Spring Arts Walk is an event designed to encourage locals and visitors to explore downtown businesses while celebrating the arts and local makers. Business owners often entice shoppers and diners by offering beverages with alcohol content for adults to sip as they shop. The repeal of the Open Container Law allows guests to move from one space to another without having to rush through their beverage. If granted, we will not publicly advertise the repeal, but will inform our downtown business owners of the temporary repeal to allow a more pleasant experience for their customers and guests.

Thank you for considering this repeal.

With appreciation,

Deirdre Robertson
Executive Director

41 E. Main St.
Frostburg, MD 21532
(301) 689-6900

FROSTBURG FOOD PANTRY LEASE AGREEMENT

THIS FROSTBURG FOOD PANTRY LEASE AGREEMENT (“Agreement”) made and executed this _____ day of _____, 2026 by and between **The City** (the “City”), a municipal corporation of the State of Maryland, and **The Foundation For Frostburg** (the “Pantry”).

WITNESSETH:

WHEREAS, the City owns the real property and improvements thereon located at 126 South Water Street, Frostburg, MD 21532 (the “Leased Premises”); and

WHEREAS, the City desires to lease the Leased Premises to the Pantry, and the Pantry desires to lease the Leased Premises from the City, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the terms and provisions of the Agreement, it is hereby covenanted and agreed as follows:

1. Permitted Use. The Pantry may use the Leased Premises for the purpose of operating and administering its food pantry program. No other use shall be permitted except upon the written authorization of the City.

2. Term. The term of this Agreement will commence on _____, 2026, and it shall continue for a period of one (1) year, expiring on _____, 2027. Unless a party gives the other party written notice at least thirty (30) days in advance of the expiration of the initial term or a renewal term of this Agreement, this Agreement will automatically renew on the same terms, covenants, and conditions set forth herein for no more than four (4) one (1)-year renewal terms. Notwithstanding the foregoing, either party may terminate this Agreement at any time, for any reason or no reason at all, by providing the other party with no less than thirty (30) days’ advance written notice of the termination.

3. Rent.

3.1. Base Rent. Except as otherwise provided herein, the City shall charge rent of _____ per month to the Pantry for the lease of the Leased Premises.

3.2. Additional Rent. In the event the Pantry fails to pay any taxes, charges, costs and expenses which it is required to pay hereunder, the City may pay them and charge the cost thereof to the Pantry. If the Pantry otherwise fails to perform its obligations under this Agreement, the City may perform those obligations and charge the cost thereof to the Pantry. The Pantry shall reimburse the City for those costs within thirty (30) days of the City’s demand therefor.

4. Exclusive Use. The Pantry shall have exclusive use of the Leased Premises during the initial term and any renewal term(s) of this Agreement.

5. Utilities. The Pantry shall pay for all utilities at the Leased Premises, including, but not limited to: (i) electricity, (ii) gas, (iii) phone service, and (iv) internet service. The City shall provide water, sewer, and garbage removal services at the Leased Premises and shall assume the costs thereof. Otherwise, it shall not assume or be responsible for the payment or provision of any utility services at the Leased Premises.

6. Cleaning & Maintenance.

6.1. Pantry Responsibility.

- A. The Pantry shall keep the Leased Premises clean and in good repair, including, but not limited to, the building thereon (the “Building”) and the exterior grounds of the Leased Premises.
- B. Except as provided for in Section 6.2, the Pantry shall be responsible for and shall bear the expenses of the repair and maintenance of the Leased Premises.
- C. The Pantry shall provide appropriately sized outdoor garbage bins (i.e., trash cans or a small dumpster acceptable to the City) for garbage removal.
- D. Upon the expiration or termination of this Agreement, the Pantry shall thoroughly clean the Leased Premises, leaving it in broom-clean condition.

6.2. City Responsibility. The City shall be responsible for the repair and maintenance of the exterior walls and windows, roof and HVAC systems of the Building. The City will provide grass cutting, snow removal, garbage removal for the Leased Premises.

7. Alterations. The Pantry shall not make any alterations, additions or improvements in or on the Building or at the Leased Premises without the City’s prior written approval. The addition of fixtures (e.g., shelving, cabinets) shall also require the City’s prior written approval. Any alterations, additions, or improvements by the Pantry shall immediately become the property of the City and remain upon the Leased Premises at the end of the term. However, upon the expiration or termination of this Agreement, the City shall have the right to require the Pantry to restore the Leased Premises to the condition it was in before the alteration, additions or improvements were made.

8. Insurance.

8.1. Required Coverages. Throughout the term or terms of this Agreement, as the case may be, the Pantry shall, at its expense, maintain the following insurance coverage:

- (i) Commercial general liability insurance written on an occurrence basis, covering bodily injury, property damage, personal injury, and contractual liability, with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate;
- (ii) Property Insurance covering the Pantry's personal property, trade fixtures, inventory, and improvements within the Leased Premises on a replacement cost basis against risks of direct physical loss under a "special form" policy; and
- (iii) Workers' compensation insurance as required by applicable law, together with employer's liability insurance with limits of not less than \$1,000,000 per accident.

8.2. Required Terms. The foregoing insurance contracts will contain the following provisions:

- (i) The City and its officers, agents, employees, and elected officials shall be named as additional insureds (as their interests may appear); and
- (ii) The maximum number of days' notice the insurer can provide the City prior to cancellation, revocation, non-renewal or material change.

8.3. Subrogation Waiver.

- A. The City and the Pantry each waive any rights of recovery against the other for loss or damage to property to the extent such loss or damage is covered by property insurance maintained or required to be maintained under this Agreement.
- B. Each party shall use commercially reasonable efforts to obtain from its insurers a waiver of subrogation endorsement in favor of the other party.
- C. This waiver shall apply only to the extent permitted by applicable law and the terms of the applicable insurance policies.

8.4. Insurance Certificates. Contemporaneously with the execution of this Agreement, the Pantry shall deliver a certificate of insurance to the City, which is satisfactory in form and content, as proof that the foregoing insurance is in force. It shall provide such additional certificates as may be necessary to provide the City with continuing assurance that

the required insurance remains in place.

9. Indemnification.

9.1. City Obligation. The City agrees to indemnify and hold the Pantry harmless from and against any and all claims, costs, actions, causes of action, suits, judgments, damages, liabilities, losses or expenses, including, without limitation, attorney’s fees and the fees of expert witnesses and other consultants costs, which solely arise out of, as an incident to or in connection with any act or omission of the City, its agents, employees, representatives and contractors at the Leased Premises.

9.2. Pantry Obligation. The Pantry agrees to indemnify and hold the City harmless from and against any and all claims, costs, actions, causes of action, suits, judgments, damages, liabilities, losses or expenses, including, without limitation, attorney’s fees and the fees of expert witnesses and other consultants costs, which arise out of, as an incident to or in connection with any act or omission of the Pantry, its agents, employees, representatives and contractors or its use of the Leased Premises.

10. Notices. All notices and other communications provided for hereunder shall be in writing and, except as otherwise provided for herein, shall be deemed to have been given (a) when sent (and confirmation of delivery is received by the sender) by email or other electronic transmission (which transmission shall also be followed by overnight or regular mail delivery of a confirmation copy), (b) when delivered, if sent by hand delivery or nationally recognized overnight courier, addressed to the party at the addresses described below (unless such party shall otherwise designate another addressee to receive certain types of notices), or (c) three (3) days from the date of postmarking if mailed by U.S. mail.

If to the City: The City of Frostburg
P.O. Box 440
Frostburg, MD 21532
Attention: City Administrator
pobrien@frostburgcity.gov

If to the Pantry: The Foundation For Frostburg
ADDRESS
Frostburg, MD 21532
foundationforfrostburg@gmail.com

11. Counterparts; Electronic Copies. This Agreement may be executed in multiple counterparts, and all such executed counterparts when combined shall constitute the same document. Electronically transmitted counterparts shall be effective as originals copier copies shall be acceptable as originals

12. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remainder of this Agreement shall nonetheless remain in full force and effect.

13. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Maryland. The parties hereto agree to be subject to the jurisdiction of and waive any objection to the venue of any action filed by one against the other in any court located in Allegany County, Maryland. Each of them waives any claim they may have that such courts constitute inconvenient forums. Unless otherwise agreed, all litigation arising out of or as an incident to the terms or execution of this Agreement shall be instituted and prosecuted in the District Court of Maryland for Allegany County or the Circuit Court for Allegany County, Maryland.

14. Captions: Section Headings. The marginal captions and section headings of this Agreement are for convenience only, shall not be considered in interpreting and construing this Agreement, and in no way define or limit the intent, rights or obligations of the parties hereunder.

15. Waivers. Neither any failure nor any delay on the part of either party in exercising any right, power or remedy hereunder or under applicable law shall operate as a waiver thereof, nor shall a single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No waiver of any breach or default hereunder shall be deemed a waiver of any subsequent breach or default.

16. Entire Agreement; Binding Effect. This Agreement contains the final and entire agreement between the parties, and neither they nor their agents shall be bound by any terms, conditions, statements, warranties or representations, oral or written, not herein contained. The parties to this Agreement mutually agree that it is binding upon them and their respective successors and assigns.

17. Modification or Waiver By Parties. No modification or waiver by the parties of any of the terms of this Agreement shall be valid unless in writing and executed with the same formality as this Agreement.

18. Gender/Tense/Conjugation. The use of any gender, tense, or conjugation herein shall be applicable to all genders, tenses, and conjugations. The use of the singular shall include the plural and the plural shall include the singular.

19. Joint Drafting. The parties hereto agree that this document reflects the joint drafting efforts of each party, and any ambiguities shall not be construed against either party.

20. Waiver of Trial by Jury. THE PARTIES HERETO HEREBY WAIVE TRIAL BY JURY IN ANY ACTION OR PROCEEDING TO WHICH EITHER OF THEM MAY BE PARTIES ARISING OUT OF, AS AN INCIDENT TO OR IN ANY WAY PERTAINING TO THIS AGREEMENT OR ANY PROVISION THEREOF. IT IS AGREED AND UNDERSTOOD THAT THIS WAIVER CONSTITUTES A WAIVER OF TRIAL BY JURY OF ALL CLAIMS AGAINST ALL PARTIES TO SUCH ACTIONS OR PROCEEDINGS, INCLUDING CLAIMS AGAINST PARTIES WHO ARE NOT PARTIES TO THIS AGREEMENT. THIS WAIVER IS KNOWINGLY, WILLINGLY AND VOLUNTARILY MADE BY THE PARTIES HERETO, AND THE PARTIES HERETO HEREBY REPRESENT THAT NO REPRESENTATIONS OF

FACT OR OPINION HAVE BEEN MADE BY ANY INDIVIDUAL TO INDUCE THIS WAIVER OF TRIAL BY JURY OR TO IN ANY WAY MODIFY OR NULLIFY ITS EFFECT.

IN WITNESS WHEREOF, the parties hereto have caused the signatures of their authorized representatives to be affixed hereto the date first written hereinbefore.

WITNESS/ATTEST:

THE CITY OF FROSTBURG

Patrick O'Brien, City Administrator

By: _____
Todd J. Logsdon, Mayor

THE FOUNDATION FOR FROSTBURG

Signature

By: _____
Signature

Printed name

printed name

Job title/position

SPECS, INC

105 S CENTRE STREET
CUMBERLAND, MD 21502
301.777.2510

PROJECT Phase X-A
PROJECT 5496/5736ca
Date:

14-Jan-26

CHANGE ORDER 3- CLOSEOUT

This change order addresses contract quantity closeouts. Explanation is provided for quantities that exceed 10% of the estimated quantity.

No	Item	Description	Quantity	Units	Braddock Unit Price	Total Price
1	1006	CR-6 AGGREGATE FOR MAINTENANCE OF TRAFFIC Additional required for July 4th street closing at direction of owner	21.01	TONS	\$ 34.00	\$ 714.34
2	1007	HOT MIX ASPHALT FOR MAINTENANCE OF TRAFFIC	-2.42	TONS	\$ 145.00	\$ (350.90)
3	1009	TEMPORARY ORANGE CONSTRUCTION FENCE added 60 ft on washington for ped	10	LINEAR FEET	\$ 5.75	\$ 57.50
4	1010	REMOVE AND RESET TEMPORARY ORANGE CONSTRUCTION Item Not used.	-50	LINEAR FEET	\$ 4.00	\$ (200.00)
5	2001	BORROW EXCAVATION Item adjustment due to overpayment	-50	CUBIC YARDS	\$ 45.00	\$ (2,250.00)
6	2002	TEST PIT EXCAVATION Additional test pits at direction of inspector in various locations throughout the project including test pits for tie in to Phase X-C	107.58	CUBIC YARDS	\$ 85.00	\$ 9,144.30
7	2003	CLASS 1 EXCAVATION Washington St extended additional cut	13.5964	CUBIC YARDS	\$ 28.00	\$ 380.70
8	2004	CLASS 1-A EXCAVATION Not used.	-20	CUBIC YARDS	\$ 34.50	\$ (690.00)
9	2005	GEOSYNTHETIC STABILIZED SUBGRADE USING GRADED AGG Item adjustment due to overpayment	-50	CUBIC YARDS	\$ 240.00	\$ (12,000.00)
10	2006	REMOVE EXISTING MASONRY OR CONCRETE Item adjustment due to overpayment	-8.39	CUBIC YARDS	\$ 305.00	\$ (2,558.95)
11	3001	FILTER SOCK-8 INCH	-100	LINEAR FEET	\$ 14.00	\$ (1,400.00)
12	3002	REMOVE AND RESET FILTER SOCK Item adjustment due to overpayment	-300	LINEAR FEET	\$ 11.00	\$ (3,300.00)
13	3003	INLET PROTECTION Item adjustment due to overpayment	-5	EACH	\$ 320.00	\$ (1,600.00)
14	3004	TEMPORARY ASPHALT BERM Item adjustment due to overpayment	-4	TONS	\$ 255.00	\$ (1,020.00)
15	3005	SPLASHBLOCKS Not used	-8	EACH	\$ 110.00	\$ (880.00)
16	3006	6 INCH CORRUGATED POLYETHYLENE PIPE Item adjustment due to overpayment	-32	LINEAR FEET	\$ 55.00	\$ (1,760.00)
17	3007	8 INCH CORRUGATED POLYETHYLENE PIPE Washington Street Extended	-12	LINEAR FEET	\$ 65.00	\$ (780.00)
18	3008	12 INCH CORRUGATED POLYETHYLENE PIPE, TYPE S Washington Street Extended	68	LINEAR FEET	\$ 87.00	\$ 5,916.00
19	3009	18 INCH CORRUGATED POLYETHYLENE PIPE, TYPE S Extended storm line at Alley 7	52	LINEAR FEET	\$ 110.00	\$ 5,720.00
20	3013	STANDARD WR INLET Added at request of city engineer Cemetery Ln Ext.	1	EACH	\$ 6,000.00	\$ 6,000.00
21	3014	STORM LATERAL CONNECTION Item adjustment due to overpayment	-4	EACH	\$ 1,000.00	\$ (4,000.00)
22	3015	BRICK MASONRY FOR MISCELLANEOUS STRUCTURES Item adjustment due to overpayment	-2	CUBIC YARDS	\$ 1,100.00	\$ (2,200.00)
23	3016	MIX 3 CONCRETE FOR PIPE ENCASEMENT Item adjustment due to overpayment	-5	CUBIC YARDS	\$ 700.00	\$ (3,500.00)
24	3017	CL3 EXCAV/INCID CONSTR	-12	CUBIC YARDS	\$ 70.00	\$ (840.00)
25	3018	SEL BACKFILL USE NO. 57 AGG Underdrain on Washington St	22.25	CUBIC YARDS	\$ 88.00	\$ 1,958.00
26	3019	MIX 3 CONCRETE FOR MISCELLANEOUS STRUCTURES Item adjustment due to overpayment	13.08	CUBIC YARDS	\$ 450.00	\$ 5,886.00

SPECS, INC

105 S CENTRE STREET
CUMBERLAND, MD 21502
301.777.2510

PROJECT Phase X-A
PROJECT 5496/5736ca
Date:

14-Jan-26

CHANGE ORDER 3- CLOSEOUT

27	3020	ROOF LEADER CONNECTION Item adjustment due to overpayment	-4	EACH	\$ 575.00	\$ (2,300.00)
28	3022	6 INCH PERFORATED UNDERDRAIN HDPE Item adjustment due to overpayment	-200	LINEAR FEET	\$ 55.00	\$ (11,000.00)
29	3023	TYPE A MATTING	-22.22	SQUARE YARDS	\$ 5.55	\$ (123.32)
30	3026	CLASS II RIP RAP FOR SLOPE AND CHANNEL PROTECTION Added to outfall on Sleeman	18.7	SQUARE YARDS	\$ 145.00	\$ 2,711.50
31	5001	HOT MIX ASPHALT SUPERPAVE 12.5mm FOR SURFACE, PG64- Washington Street Extended	58.22	TON	\$ 125.00	\$ 7,277.50
32	5002	HOT MIX ASPHALT SUPERPAVE 19.0mm FOR BASE, PG64-22, Item adjustment due to overpayment	-49.46	TON	\$ 122.00	\$ (6,034.12)
33	5003	6 INCH CRUSHER RUN AGGREGATE GAB Item adjustment due to overpayment	-274	SQUARE YARDS	\$ 22.00	\$ (6,028.00)
34	6001	5 INCH REINFORCED CONCRETE SIDEWALK Item adjustment due to overpayment	-307	SQUARE FEET	\$ 14.00	\$ (4,298.00)
35	6002	DETECTABLE WARNING SURFACES Item adjustment due to overpayment	-26	SQUARE FEET	\$ 58.00	\$ (1,508.00)
36	6003	MODIFIED TYPE D CURB	73	LINEAR FEET	\$ 42.00	\$ 3,066.00
37	6005	MODIFIED SIDEWALK Washington Street Extended	265	SQUARE FEET	\$ 23.50	\$ 6,227.50
38	7002	PERMANENT SEEDING	-2.56	SQUARE YARDS	\$ 3.50	\$ (8.96)
39	7003	PLACING FURNISHED TOPSOIL 4 INCH DEPTH	-0.39	SQUARE YARDS	\$ 10.00	\$ (3.90)
40	7005	VINYL COATED CHAIN LINK FENCE - 4 FEET	20	LINEAR FEET	\$ 44.50	\$ 890.00
41	8001	6 INCH PVC SDR 35 SANITARY SEWER	154	LINEAR FEET	\$ 85.00	\$ 13,090.00
42	8002	8 INCH PVC SDR 35 SANITARY SEWER open cut at Green Street/George's creek	322	LINEAR FEET	\$ 78.00	\$ 25,116.00
43	8003	6 INCH PVC SANITARY SEWER CONNECTION	2	EACH	\$ 375.00	\$ 750.00
44	8004	6 INCH CLEANOUT WITH PLASTIC COVER	1	EACH	\$ 190.00	\$ 190.00
45	8005	6 INCH CLEANOUT WITH CAST IRON COVER	-1	EACH	\$ 270.00	\$ (270.00)
46	8006	48 INCH DIAMETER MANHOLE - MODIFIED FOR SANITARY - MIN Washington Street Extended, Alley 7, Pearson	6	EACH	\$ 5,000.00	\$ 30,000.00
47	8007	48 INCH DIAMETER MANHOLE - MODIFIED FOR SANITARY - VE	1	LINEAR FEET	\$ 550.00	\$ 550.00
48	8008	8 INCH CLEANOUT WITH CAST IRON COVER	-6	EACH	\$ 910.00	\$ (5,460.00)
49	8009	3/4 INCH WATERLINE	-35	LINEAR FEET	\$ 77.50	\$ (2,712.50)
50	8010	6 INCH WATER LINE	-25	LINEAR FEET	\$ 78.50	\$ (1,962.50)

SPECS, INC

105 S CENTRE STREET
 CUMBERLAND, MD 21502
 301.777.2510

PROJECT Phase X-A
 PROJECT 5496/5736ca
 Date:

14-Jan-26

CHANGE ORDER 3- CLOSEOUT

51	8012	8 INCH WATER LINE	-40	LINEAR FEET	\$ 83.50	\$ (3,340.00)
52	8014	WATER SERVICE LATERAL Water street extended	2	EACH	\$ 1,200.00	\$ 2,400.00
53	8016	CONNECT ANY SIZE PIPE TO EXISTING SEWER MANHOLE	-2	EACH	\$ 1,250.00	\$ (2,500.00)
54	8017	PRELINER 4-6 INCH Not used- open cut instead	-50	LINEAR FEET	\$ 3.50	\$ (175.00)
55	8018	PRELINER 7-10 INCH not used- open cut instead	-500	LINEAR FEET	\$ 4.50	\$ (2,250.00)
56	8020	CURED IN-PLACE PIPE 7-10 INCH not used- open cut instead	-300	LINEAR FEET	\$ 65.00	\$ (19,500.00)
57	8021	CIPP POINT REPAIR 4-6 INCH	-2	EACH	\$ 3,000.00	\$ (6,000.00)
58	8022	CIPP POINT REPAIR 7-10 INCH	-2	EACH	\$ 4,500.00	\$ (9,000.00)
59	8025	PRESSURE GROUT FOR MANHOLE REHABILITATION	-5	GALLONS	\$ 35.00	\$ (175.00)
60	8026	HYDRAULIC CEMENT FOR MANHOLE REHABILITATION	-5	GALLONS	\$ 32.00	\$ (160.00)
61	8027	LINE EXISTING MANHOLE, UP TO 6 FEET DEPTH	-2	EACH	\$ 3,250.00	\$ (6,500.00)
62	8030	REHABILITATE EXISTING SANITARY LATERAL	3	EACH	\$ 1,000.00	\$ 3,000.00
					Overrun/Underrun	\$ 406.19

ORGANIZATION	FY 26 Allocation	FY 27 Request	FY 27 Allocation	Notes
Allegany Arts Council	\$ 2,500.00	\$ 2,500.00		No Specific Amount Listed
Thrasher Carriage Museum	\$ 5,000.00	\$ 5,000.00		
Appalachian Laboratory	\$ -	\$ 3,000.00		
Arion Band (Charter Provision)	\$ 1,000.00	\$ 1,000.00		
Boy Scouts of America Troop 24	\$ -	\$ 4,500.00		
Children's Lit. Center/Storybook Holiday	\$ 3,000.00	\$ 3,000.00		
Classy Chassis Car Club/Cruisin Main Street	\$ 1,500.00	\$ 1,500.00		No Specific Amount Listed
Elk's Derby Day	\$ 2,500.00	\$ 2,500.00		No Specific Amount Listed
FBPA	\$ 2,500.00	\$ 2,500.00		
Frostburg Dog Park	\$ -	\$ 3,000.00		
Frostburg Library	\$ -	\$ 5,000.00		
Frostburg Little League	\$ 1,960.00	\$ 1,814.00		
Frostburg Museum	\$ 10,000.00	\$ 10,000.00		
Frostburg Summer Lunch Box	\$ -	\$ 5,000.00		
FrostburgFirst Operating	\$ 30,000.00	\$ 30,000.00		
FSU WFWM Radio 91.9 FM	\$ 1,500.00	\$ 2,000.00		
FSU Appalachian Festival	\$ 2,500.00	\$ 4,000.00		
FSU Center for Literary Arts	\$ 1,500.00	\$ 1,500.00		
FSU Cultural Event Series	\$ 7,000.00	\$ 8,000.00		
FSU TV-3	\$ 2,499.00	\$ 1,999.00		
Holiday Lamppost Committee	\$ 6,000.00	\$ 8,000.00		
House and Garden Club	\$ 3,000.00	\$ 3,000.00		
Iron Mountain Roller Derby	\$ -	\$ 2,400.00		
Mountain Maryland Trails	\$ 5,000.00	\$ 5,000.00		
Palace Theater	\$ 5,000.00	\$ 7,500.00		
Savage Mountain Punk Fest	\$ 2,000.00	\$ 2,500.00		
WMSR	\$ 20,000.00	\$ 20,000.00		
zSubtotal from Outside Organizations	\$ 115,959.00	\$ 146,213.00	\$ -	

ORDINANCE NO. 2026-XX

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF FROSTBURG, MARYLAND, ENTITLED “AN ORDINANCE TO REPEAL AND REENACT SECTIONS 4.01 AND 4.02 OF APPENDIX D OF THE CITY CODE (THE RENTAL HOUSING CODE) PERTAINING TO RENTAL HOUSING STANDARDS AND FIRE SAFETY.”

WHEREAS, the City’s Rental Housing Ordinance is included in the City Code as Appendix D.

WHEREAS, Section 4.02 of the Rental Housing Ordinance sets forth fire safety standards applicable to rental housing, including a requirement that all smoke detectors be interconnected.

WHEREAS, the Mayor and City Council have determined that verifying proper fire and smoke separation assemblies in rental properties with adjoining rental units is impractical.

WHEREAS, the Rental Housing Ordinance needs to be updated to reflect State law requirements pertaining to carbon monoxide alarms (see Subtitle 11 of Title 12 of the Public Safety Article of the Annotated Code of Maryland).

WHEREAS, the Mayor and City Council are enacting this Ordinance to modify the interconnection requirements and update provisions pertaining to carbon monoxide alarms in Appendix D of the City Code.

NOW, THEREFORE:

SECTION 1: BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF FROSTBURG, MARYLAND that Sections 4.01 and 4.02 of Appendix D of the City Code are repealed and reenacted, to read as is set forth in Exhibit A attached hereto.

SECTION 2: BE IT FURTHER ORDAINED that any person found guilty of violating Section 4.02(d) of the Rental Housing Ordinance (tampering with life safety devices) shall be subject to a fine of \$1,000.00. The schedule of fines for municipal infractions (presently Section 2-12 of the City Code) shall be amended accordingly.

THE CITY OF FROSTBURG

By: _____
Todd Logsdon, Mayor

ATTEST:

Patrick O'Brien,
City Administrator

Introduced: _____
Public Hearing: _____
Adopted: _____
Effective: _____

EXHIBIT A

4.01 General Standards.

All new and existing *rental units* shall meet the standards set forth in the Property Maintenance Code, incorporating by reference the edition of the International Property Maintenance Code together with the revisions and amendments thereto that were most recently adopted by the Mayor and Council. As of the effective date of this Ordinance, the Mayor and Council have adopted the 2012 edition of the International Property Maintenance Code, subject to the following revisions and amendments:

- *Section 101.1 Insert: City of Frostburg*
- *Section 103.4 Insert: Municipal Fine Schedule*
- *Section 112.4 Fine – Insert: Min and Max*
- *Section 304.14 Insert: May 15 to Sept 15 (Insect Screens)*
- *Section 602.3 Insert: October 1 to May 1 (Heat Supply)*
- *Section 602.4 Insert: October 1 to May 1 (Heat Supply)*
- *Sections 704.2 and 7.03: See Section 4.02 of this ordinance*
- *Delete Section 111 Appeal and replace with Section 4.03 of this ordinance*
- *Add Section 1.07 Definitions to Chapter 2, Definitions*
- *Replace Violations with Section 2.05 of this ordinance*

4.02 Fire Safety.

The fire and safety measures in this section are in addition to the Fire Safety Requirements of the International Property Maintenance Code (i.e., sections 704.2 and 704.3). In the event of any conflict between the requirements of this section and the requirements of the International Property Maintenance Code, the terms of this section shall control.

a. Smoke Alarms.

1. All *rental units* shall have at least one (1) AC-powered smoke alarm with a battery backup installed (an “AC-Powered Alarm”) on each floor of a dwelling, including basement levels that meets American National Standards Institute (ANSI)/Underwriters Laboratories (UL) standards 217 and 2034 or ANSI/UL 268 and 2075 (an “Approved” Alarm).
2. Required smoke detectors shall be located outside of a bedroom in a central location or common area to protect the primary means of egress from a rental unit.

3. Areas within a *rental unit* consisting of a space substantially separated from an area containing an existing AC-Powered Alarm or otherwise isolated from an area protected by an AC-Powered Alarm may, in the reasonable discretion of the *Inspector*, be required to have additional approved alarms (i.e., AC-Powered Alarms or 10-year sealed battery smoke alarms “Battery-Powered Alarms”) installed in excess of one (1) AC-Powered Alarm per floor.
 4. Each room used for sleeping purposes must have an additional approved alarm installed (i.e. AC-Powered Alarms or Battery-Powered Alarms).
 5. All alarms (i.e., AC-Powered Alarms and Battery-Powered Alarms) shall be installed within six (6) inches of the ceiling if mounted on the wall.
 6. Alarms shall be kept and maintained in good operating condition. Inoperable alarms shall be repaired or replaced within three (3) days of written notice from the *Inspector*. However, if there isn’t a functional alarm in a single-level rental unit or a level of a multi-level rental unit, the alarm shall be repaired or replaced within twenty-four (24) hours of written notice from the *Inspector*.
 7. All alarms within a rental unit must be interconnected so that all detectors within the unit sound if any of them are activated. This can be achieved through hardwire interconnection (120V) or the use of Wireless Radio Frequency (RF) interconnection. Physical interconnection of alarms shall not be required where approved wireless alarms are installed and all alarms sound upon activation of one alarm. The use of Wi-Fi based interconnection is prohibited.
 8. Adjoining rental units in a rental property shall be required to interconnect alarms between units so that all alarms within the property sound if any of them are activated unless units are furnished with approved fire and smoke separation. To be considered furnished with approved fire and smoke separation, evidence of approved materials and installation must be provided to the inspector and the separation has no evidence of penetrations or non-protected openings.
 9. All newly-created rental units, all substantially remodeled, enlarged, expanded, or upgraded rental units, or all rewired rental units shall meet all applicable code requirements including all required smoke alarms to be AC-powered and interconnected via hardwired connections.
- b. Carbon monoxide alarms.
1. Definition. “Carbon monoxide alarm” means a device that:
 - (i) senses carbon monoxide;
 - (ii) when sensing carbon monoxide, is capable of emitting a distinct and audible sound;

- (iii) is listed and carries the listing of a nationally recognized testing laboratory approved by the Office of the State Fire Marshal; and
 - (iv)
 - (a) is wired into an alternating current (AC) powerline with secondary battery backup;
 - (b) is battery-powered, sealed, tamper-resistant, and uses a long-life battery that has a life of not less than ten (10) years; or
 - (c) is connected to an on-site control unit that monitors the carbon monoxide alarm remotely so that a responsible party is alerted when the device activates the alarm signal and receives its primary power from a battery or the control unit.
 - 2. Combination with smoke alarms. A carbon monoxide alarm may be combined with a smoke alarm if the combined device complies with:
 - (i) Title 9 and Subtitle 11 of Title 12 of the Public Safety Article of the Annotated Code of Maryland; and
 - (ii) American National Standards Institute (ANSI)/Underwriters Laboratories (UL) standards 217 and 2034 or ANSI/UL 268 and 2075.
 - 3. Location. A carbon monoxide alarm must be installed in a *rental unit* outside and in the immediate vicinity of each separate sleeping area and on every level, including the basement. Notwithstanding the foregoing, if there is a centralized alarm system capable of emitting a distinct, audible sound to warn all occupants, the owner of the rental unit may install a carbon monoxide alarm within twenty-five (25) feet of any carbon monoxide-producing fixture or equipment.
- c. Fire Extinguishers.
- i. Every *rental unit* shall contain not less than one (1) fire extinguisher, 2.5 pound charge, approved by Underwriters Laboratories for combating Class A, B, and C fires.
 - ii. Fire extinguishers must be mounted in plain sight on a wall in or readily accessible to the kitchen area, except that the location of fire extinguishers regulated and approved by the State Fire Marshal for multi-family rental properties will be acceptable.
- d. Tampering with Life Safety Devices.
- Any person who tampers with, removes without immediately replacing or vandalizes any life safety device (i.e., a smoke alarm, carbon monoxide alarm, fire extinguisher, fire alarm and/or carbon monoxide alarm system, sprinkler system, standpipe

system, and similar safety devices and systems) shall be guilty of a municipal infraction and shall be subject to the penalties provided in this Code.

**CITY OF FROSTBURG
 BUDGET ORDINANCE FOR THE YEAR ENDING JUNE 30, 2027
 CONDENSED SUMMARY BY FUND AND DEPARTMENT**

	Revenue	Expense	Net Income (Loss)
Corporate Fund			
Executive		\$ 79,050	
Administration		2,332,050	
Finance		252,975	
Community Development		199,925	
Code Enforcement		191,300	
Public Works Administration		183,810	
Public Safety		2,800,595	
Street		1,560,450	
Recreation		969,300	
Total Corporate Fund	\$ 8,569,455	\$ 8,569,455	\$ -
Water			
Administration		\$ 256,650	
Filtration		863,400	
Supply		108,900	
Distribution		750,650	
Total Water Fund	\$ 1,992,600	\$ 1,979,600	\$ 13,000
Sewer			
Administration		\$ 109,050	
Operating		1,929,100	
Sewer subtotal	1,859,500	2,038,150	(178,650)
CSO subtotal	3,808,800	3,526,810	281,990
Total Sewer Fund	\$ 5,668,300	\$ 5,564,960	\$ 103,340
Total Piney Surcharge	\$ 714,500	\$ 684,730	\$ 29,770
Garbage			
Administration		\$ 80,950	
Operating		424,950	
Total Garbage Fund	\$ 548,750	\$ 505,900	\$ 42,850
City Total	\$ 17,493,605	\$ 17,304,645	\$ 188,960

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

		25/26 BUDGET	26/27 DRAFT	
ACCOUNT	DESCRIPTION	As Amended	BUDGET	NOTES
01-000-4000	Taxes - Real Estate	\$ 3,114,000	\$ 3,240,000	\$462,861,056 assessable base; calc at \$0.70 per \$100; \$20.5M incr in base
01-000-4001	Personal Property Taxes	6,000	6,000	
01-000-4002	Public Utility Taxes	220,000	220,000	
01-000-4003	Corporation Taxes	85,000	85,000	
01-000-4004	Prior Year Taxes	1,000	1,000	
01-000-4005	Trailer Tax	1,600	1,680	
01-000-4010	Interest on Taxes	35,000	35,000	
01-000-4011	Tax Credits	(30,000)	-	need to reapply for EZ certification
01-000-4012	Tax Abatements	(3,000)	(3,000)	
01-000-4013	Enterprise Zone Reimbursement	16,000	-	need to reapply for EZ certification
01-000-4020	Maryland Income Tax	700,000	700,000	
01-000-4021	Admission Taxes	18,000	15,000	
01-000-4022	Hotel Motel Tax	175,000	155,000	
01-000-4023	Highway Use Tax	569,000	569,000	per letter from MDOT dated 12/17/25 - \$569,302.71
01-000-4024	Coal Tax	2,600	2,500	
01-000-4025	Housing Authority	12,000	12,000	
01-000-4027	Payment in Lieu of Taxes	390	3,900	
01-000-4031	Liquor Licenses	10,000	10,000	
01-000-4032	Traders Licenses	10,000	10,000	
01-000-4040	Police Grants	40,000	40,000	
01-000-4041	Parking	700	500	
01-000-4043	Police Protection Grant	120,000	100,000	FY26 = \$106,574
01-000-4045	Fines & Forfeitures	4,500	4,500	
01-000-4047	Frostburg State University MOU	20,000	10,000	See matching entry in expense account 01-160-5350
01-000-4049	School Resource Reimbursement	30,000	30,000	
01-000-4050	Permits, Planning	2,500	2,500	
01-000-4051	Building Permits	3,000	3,000	
01-000-4052	Rental Registration	75,000	90,000	1875 units @ \$48/unit (\$50 proposed; M&C seemed to prefer \$48 at work session)
01-000-4054	Construction Inspections	28,000	30,000	
01-000-4055	Code Enforcement Citations	2,750	3,000	
01-000-4056	Comm Dev Grant Revenue	110,000	65,000	
01-000-4060	Swimming Pool	65,000	65,000	
01-000-4062	Day Camp Registrations	18,000	18,750	\$1 increase in fee (4%)
01-000-4063	Recreation Activities	22,000	22,000	
01-000-4200	Operating Transfer - Water Fund	126,300	147,200	Per overhead spreadsheet
01-000-4201	Operating Transfer - Sewer Fund	242,300	299,500	Per overhead spreadsheet
01-000-4202	Operating Transfer - Garbage Fund	24,500	27,600	Per overhead spreadsheet
01-000-4250	NSF Fees	-	1,500	
01-000-4301	Rents	111,000	111,000	Cash payments excluding GASB 87 adjustments + \$13,500 childcare center
01-000-4302	HRD Appropriation	10,700	10,800	Slight increase in Senior Center lease renewed Sept 2025
01-000-4303	Franchises	68,000	68,000	
01-000-4304	Miscellaneous Revenue	4,000	4,000	
01-000-4306	Project Reimbursement	2,208,000	1,570,803	Roundabout \$1.5M, POS \$95,100
01-000-4307	Insurance Reimbursements	53,670	-	
01-000-4315	Proceeds from Fund Balance	239,455	226,722	Fund balancing adjustment
01-000-4317	Special Revenue	666,000	60,000	ARPA - comp plan, roundabout design

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

ACCOUNT	DESCRIPTION	25/26 BUDGET As Amended	26/27 DRAFT BUDGET	NOTES
01-000-4600	Interest Income	475,000	495,000	based on avg bal 7/1/25-2/28/26 @ 3.65%
	Total Corporate Fund Revenue	\$ 9,712,965	\$ 8,569,455	
	Corporate Fund Expenses			
	Executive			
01-100-5000	Salaries	\$ 22,200	\$ 22,200	
01-100-5010	Social Security	1,700	1,700	
01-100-5012	Workers Comp	175	150	
01-100-5050	Legislative Contingencies	6,000	6,000	
01-100-5104	Insurance - Public Officials	9,700	10,500	
01-100-5110	Contributions	-	-	
01-100-5150	Training	2,800	3,500	MML Conference, etc.
01-100-5160	Travel	5,700	5,000	
01-100-5185	Professional Fees	30,000	30,000	MML/AL-GAR MML, Chamber Dues, Lobbying annual contract
	Total Executive	\$ 78,275	\$ 79,050	
	Administrative			
01-110-5000	Salaries	\$ 160,300	\$ 177,500	With 5% overall increase; also reflects mid-FY26 raises
01-110-5001	Salaries - Bonus	-	-	
01-110-5010	Social Security	13,400	13,600	Per salary spreadsheet
01-110-5011	Pension	21,100	22,000	FY27 employer rate ~ 12.4%
01-110-5012	Workers Comp	600	450	
01-110-5013	Insurance - Health	13,600	30,600	
01-110-5014	Insurance - Health Retiree	14,600	17,300	
01-110-5015	Contribution - 457	2,000	2,000	
01-110-5030	Employee Wellness	7,500	8,500	
01-110-5050	Reserve For Contingencies	10,000	-	
01-110-5100	Insurance - Auto	-	-	
01-110-5102	Insurance - Gen Liab	150	200	
01-110-5105	Insurance - Property	12,000	10,000	
01-110-5106	Insurance - AD&D and Life	4,500	4,500	
01-110-5111	Contributions - Tourism	120,000	125,000	Per requests from outside organizations
01-110-5150	Training	1,200	2,500	includes Leadership Allegany
01-110-5160	Travel	1,800	3,000	fees for conferences (2 staff)
01-110-5185	Professional Fees	1,100	1,100	
01-110-5191	Communications	12,000	12,000	
01-110-5200	Advertising	6,400	6,400	
01-110-5205	Legal	42,500	45,000	
01-110-5207	Pension Administrative Fee	-	7,800	
01-110-5210	Office Supplies	11,000	11,000	
01-110-5220	Postage	28,000	28,000	
01-110-5230	Computer Exp	14,000	14,000	
01-110-5232	IT Licensing and Fees	40,500	40,500	
01-110-5235	Digital Engagement	29,000	29,000	
01-110-5301	Election	12,000	-	

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item I.

ACCOUNT	DESCRIPTION	25/26 BUDGET As Amended	26/27 DRAFT BUDGET	NOTES
01-110-5391	Princlpal and Interest on Debt Service	154,700	154,800	Per amortization schedule
01-110-5500	Building - Armory	94,000	12,000	25/26 includes fire alarm upgrades
01-110-5502	Building Maintenance	37,000	37,000	
01-110-5550	Utilities - Building	16,000	16,000	
01-110-5700	Bank Fees	300	300	
01-110-5807	Capital Outlay	2,270,000	1,500,000	Roundabout design and construction
	Total Administrative	\$ 3,151,250	\$ 2,332,050	
	Finance			
01-120-5000	Salaries	\$ 87,000	\$ 84,500	With 5% overall increase
01-120-5010	Social Security	6,200	6,500	Per salary spreadsheet
01-120-5011	Pension	9,700	10,500	FY27 employer rate ~ 12.4%
01-120-5012	Workers Comp	200	225	
01-120-5013	Insurance - Health	109,000	9,600	
01-120-5015	Contribution - 457	625	650	
01-120-5102	Insurance - Gen Liab	150	200	
01-120-5105	Insurance - Property	4,500	4,000	
01-120-5150	Training	1,000	1,000	
01-120-5160	Travel	1,500	1,500	for staff conferences
01-120-5185	Professional Fees	1,000	1,000	
01-120-5310	Auditing	85,000	95,000	
01-120-5311	Actuarial Study	6,500	7,000	Required for audit
01-120-5313	Tax Collection	1,300	1,300	
01-120-5810	RE TSA Obligation	30,000	30,000	
	Total Finance	\$ 343,675	\$ 252,975	
	Community Development			
01-130-5000	Salaries	\$ 114,500	\$ 121,750	With 5% overall increase
01-130-5010	Social Security	9,800	10,000	Per salary spreadsheet
01-130-5011	Pension	15,400	15,500	FY27 employer rate ~ 12.4%
01-130-5012	Workers Comp	350	325	
01-130-5013	Insurance - Health	8,700	22,500	
01-130-5015	Contribution - 457	1,500	1,500	
01-130-5102	Insurance - Gen Liab	150	200	
01-130-5105	Insurance - Property	4,500	5,000	
01-130-5150	Training	750	750	Per Dept request
01-130-5160	Travel	900	900	Per Dept request
01-130-5185	Professional Fees	750	750	Per Dept request
01-130-5320	Economic Development	8,000	-	25/26 = sprinkler rebates
01-130-5322	Planning	140,000	15,000	* Remaining Contract Cost for Comp Plan (ARPA) + additional costs per Wallace Montgomery
01-130-5323	Public Art	2,000	750	Per Dept request
01-130-5822	Special Projects	20,000	5,000	No large projects planned for FY27
	Total Community Development	\$ 327,300	\$ 199,925	
	Code Enforcement			
01-140-5000	Salaries	\$ 78,500	\$ 81,000	With 5% overall increase

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

		25/26 BUDGET	26/27 DRAFT	
ACCOUNT	DESCRIPTION	As Amended	BUDGET	NOTES
01-140-5010	Social Security	6,200	6,200	Per salary spreadsheet
01-140-5011	Pension	9,800	10,250	FY27 employer rate ~ 12.4%
01-140-5012	Workers Comp	2,400	2,650	
01-140-5013	Insurance - Health	11,700	19,700	
01-140-5015	Contribution - 457	750	750	
01-140-5100	Insurance - Auto	850	850	
01-140-5102	Insurance - Gen Liab	150	200	
01-140-5105	Insurance - Property	4,500	4,000	
01-140-5150	Training	500	500	Per Dept request
01-140-5160	Travel	500	500	Per Dept request
01-140-5185	Professional Fees	400	400	Per Dept request
01-140-5231	Software and Subscriptions	13,700	37,700	FY27 includes \$20K for new software
01-140-5330	Code Enforcement	5,000	5,000	Per Dept request
01-140-5331	Construction Inspect	20,000	20,000	Per Dept request
01-140-5332	Rental Inspection	3,500	1,000	
01-140-5401	Auto Expense	500	600	
	Total Code Enforcement	\$ 158,950	\$ 191,300	
	Public Works Administration			
01-150-5000	Salaries	\$ 88,000	\$ 101,000	With 5% overall increase; full year raises for Dir & Asst. Dir
01-150-5010	Social Security	6,600	7,750	Per salary spreadsheet
01-150-5011	Pension	9,800	12,000	FY27 employer rate ~ 12.4%
01-150-5012	Workers Comp	1,800	2,000	
01-150-5013	Insurance - Health	7,600	15,200	
01-150-5015	Contribution - 457	800	1,010	
01-150-5100	Insurance - Auto	850	850	
01-150-5102	Insurance - Gen Liab	150	200	
01-150-5105	Insurance - Property	3,000	2,500	
01-150-5150	Training	1,750	2,750	Per Dept request
01-150-5160	Travel	2,500	2,000	Per Dept request
01-150-5185	Professional Fees	2,100	2,100	Per Dept request
01-150-5193	One Call Concepts	2,200	2,200	Per Dept request
01-150-5340	Engineering Equipment	3,000	3,000	Per Dept request
01-150-5341	Mapping Supplies	8,000	8,000	Per Dept request
01-150-5342	Public Works	7,400	7,400	Per Dept request
01-150-5400	Gas, Oil, Grease	3,000	3,600	Per Dept request
01-150-5420	Fleet lease	11,000	10,250	Per fleet schedule
	Total Public Works Administration	\$ 159,550	\$ 183,810	
	Total Admin and Executive Expense	\$ 4,219,000	\$ 3,239,110	
	Public Safety			
01-160-5000	Salaries	\$ 1,213,300	\$ 1,306,500	With 5% overall increase; includes 4 special rate adj; 2 new academy hires in Sep
01-160-5002	Salaries - Police Grants	40,000	40,000	Per Dept request
01-160-5003	Court Time	13,000	13,000	Per Dept request
01-160-5010	Social Security	91,000	104,000	

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

		25/26 BUDGET	26/27 DRAFT	
ACCOUNT	DESCRIPTION	As Amended	BUDGET	NOTES
01-160-5011	Pension	347,000	443,000	LEOPS rate 39.6%, other rate ~12.4%
01-160-5012	Workers Comp	72,000	75,000	
01-160-5013	Insurance - Health	213,700	191,500	
01-160-5015	Contribution - 457	7,500	7,500	Per Dept request
01-160-5100	Insurance - Auto	9,600	9,600	
01-160-5102	Insurance - Gen Liab	1,300	1,600	
01-160-5103	Insurance - Police Professional	12,000	10,500	
01-160-5105	Insurance - Property	6,900	5,500	
01-160-5150	Training	35,000	35,000	Anticipate 2 academy hires
01-160-5170	Uniforms	13,000	13,000	Per Dept request
01-160-5180	Safety Equipment	1,200	1,200	Per Dept request
01-160-5181	Law Enforcement Equipment	14,500	18,500	Per Dept request
01-160-5191	Communications	30,500	30,500	Per Dept request
01-160-5206	C3I Clerical Support	6,000	6,000	Per Dept request
01-160-5210	Office Supplies	5,000	5,000	Per Dept request
01-160-5230	Computers	11,000	8,500	Per Dept request
01-160-5350	FSU MOU	20,000	10,000	FFD and Shaft only - see revenue account 01-000-4047
01-160-5380	Police Reform	31,000	31,000	By contract - body camera annual payment
01-160-5390	Miscellaneous Expense	8,000	4,000	Per Dept request
01-160-5400	Gas, Oil, Grease	30,000	36,000	Per Dept request
01-160-5401	Auto Expense	18,000	18,000	Per Dept request
01-160-5420	Fleet Lease	61,000	75,000	Per fleet schedule; includes extending 4 current vehicles plus 1 new vehicles to replace Interceptor
01-160-5502	Jail and Office Maintenance	4,000	4,000	Per Dept request
01-160-5550	Utilities - Public Safety	10,000	10,000	Per Dept request
01-160-5851	Fire Dept Appropriation	269,525	287,195	Per formula
	Total Public Safety	\$ 2,595,025	\$ 2,800,595	
	Public Works - Street			
01-170-5000	Salaries	\$ 322,000	\$ 356,000	With 5% overall increase; includes \$40K OT
01-170-5010	Social Security	26,000	27,500	Per salary spreadsheet
01-170-5011	Pension	40,800	44,500	FY27 employer rate ~ 12.4%
01-170-5012	Workers Comp	18,000	19,000	
01-170-5013	Insurance - Health	29,300	73,200	
01-170-5015	Contribution - 457	1,500	2,000	
01-170-5018	Unemployment	200	-	
01-170-5100	Insurance - Auto	11,500	11,500	
01-170-5102	Insurance - Gen Liab	600	750	
01-170-5105	Insurance - Property	12,900	10,500	
01-170-5150	Training	5,000	5,000	Per Dept request
01-170-5170	Uniforms	8,000	8,000	Per Dept request
01-170-5180	Safety Equipment	7,000	7,000	Per Dept request
01-170-5191	Communications	15,000	15,000	Per Dept request
01-170-5210	Office Supplies	1,500	2,000	Per Dept request
01-170-5400	Gas, Oil, Grease	30,000	36,000	Per Dept request
01-170-5420	Fleet Lease	51,000	70,000	Per fleet schedule; includes replacing 3 gas trucks w/ 2 gas, 1 diesel, replace dump truck w/ diesel
01-170-5550	Utilities - Building	7,000	7,000	

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item I.

		25/26 BUDGET	26/27 DRAFT	
ACCOUNT	DESCRIPTION	As Amended	BUDGET	NOTES
01-170-5711	Salt & Abrasives	200,000	175,000	Per Dept request
01-170-5712	Sign Maintenance	15,000	15,000	Per Dept request
01-170-5713	Street Equipment Maintenance	120,000	120,000	Per Dept request
01-170-5714	Street Lighting	100,000	100,000	Per Dept request
01-170-5715	Street Maintenance Repairs	136,000	100,000	Per Dept request
01-170-5716	Street Shop Equipment	70,000	70,000	per Dept request - original request included digital sign board (\$15K)
01-170-5717	Street Lighting Repairs	48,500	50,000	Per Dept request
NEW	Tree Removal	-	5,500	
01-170-5800	Capital Outlay	596,000	20,000	stump grinder, loaderback-forks; original request included plow truck (\$250K DP)
01-170-5861	Street Paving	150,000	200,000	Per Dept request
01-170-5865	Parking Lot Maintenance	42,500	10,000	
	Total Public Works - Street	\$ 2,065,300	\$ 1,560,450	
	Recreation			
01-180-5000	Salaries	\$ 299,000	\$ 318,500	With 5% overall increase
01-180-5010	Social Security	23,200	24,500	Per salary spreadsheet
01-180-5011	Pension	33,100	34,500	FY27 employer rate ~ 12.4%
01-180-5012	Workers Comp	16,100	16,800	
01-180-5013	Insurance - Health	36,700	67,600	
01-180-5015	Contribution - 457	1,750	1,750	
01-180-5100	Insurance - Auto	2,900	2,900	
01-180-5102	Insurance - Gen Liab	600	750	
01-180-5105	Insurance - Property	17,600	14,000	
01-180-5150	Training	300	300	Per Dept request
01-180-5160	Travel	750	750	Per Dept request
01-180-5170	Uniforms	5,000	5,700	Per Dept request
01-180-5181	Safety Equipment	500	500	Per Dept request
01-180-5400	Gas, Oil, Grease	10,000	10,800	Per Dept request
01-180-5420	Fleet Lease	23,000	23,000	Per fleet schedule
01-180-5503	Armory Expense - Gym	9,000	8,000	Per Dept request
01-180-5504	Community Center	18,000	18,000	Per Dept request
01-180-5510	City Place	13,000	13,000	Per Dept request
01-180-5515	City Place Free Produce	-	2,500	\$500/month per MD Food Bank; Somerset Trust covered fees through December 2026
01-180-5520	Child Care Center	-	5,000	Per Dept request - new account
01-180-5550	Utilities	9,000	8,000	Per Dept request
01-180-5720	Beautify The Burg Expense	1,500	1,500	Per Dept request
01-180-5721	Rec Equipment Maintenance	13,000	13,000	Per Dept request
01-180-5722	Rec League Appropriations	5,000	5,000	Per Dept request
01-180-5723	Rec Park Maintenance Expense	58,000	58,000	Per Dept request
01-180-5724	Street Trees	7,500	7,500	Per Dept request
01-180-5725	Trailhead Maintenance Expense	2,000	2,000	Per Dept request
01-180-5726	Recreational Programs	11,500	11,500	Per Dept request
01-180-5772	Trash Removal	12,000	12,000	Separating trash removal costs (park dumpsters) from Rec Park Maint (01-180-5723)
NEW	Software Annual Fees	-	5,200	
01-180-5800	Capital Outlay	55,000	125,100	POS Projects (Glendening Reno; Pool Impr; Comm Park Impr); \$30K down pmt on new bobcat
	Total General Recreation	\$ 685,000	\$ 817,650	

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

ACCOUNT	DESCRIPTION	25/26 BUDGET As Amended	26/27 DRAFT BUDGET	NOTES
01-181-5000	Salaries	\$ 74,500	\$ 72,000	Per Dept request
01-181-5010	Social Security	5,500	5,500	Per Dept request
01-181-5012	Workers Comp	3,800	3,800	Per Dept request
01-181-5108	Unemployment	200	200	Per Dept request
01-181-5507	Pool Operating	39,000	42,000	Per Dept request
	Total Pool	\$ 123,000	\$ 123,500	
01-182-5000	Salaries	\$ 20,500	\$ 24,000	Per Dept request
01-182-5010	Social Security	1,850	1,850	Per Dept request
01-182-5012	Workers Comp	1,300	1,300	Per Dept request
01-182-5108	Unemployment	200	200	Per Dept request
01-182-5507	Day Camp Operations	800	800	Per Dept request
	Total Day Camp	\$ 24,650	\$ 28,150	
	Total Recreation	\$ 832,650	\$ 969,300	
	Total Corporate Fund Expenses	\$ 9,711,975	\$ 8,569,455	
	Corporate Fund Net Income (Loss)	\$ 990	\$ -	
	Water Fund Revenues			
02-000-4000	Water Service Revenue	\$ 1,623,750	\$ 1,952,500	New rates = \$7.39 City, \$4.38 County
02-000-4001	Interest Earned - Water	3,600	3,000	
02-000-4315	Proceeds from Fund Balance	180,000	-	Fund balancing adjustment
02-000-4317	Special Revenue	-	-	
02-000-4402	Sale of Meters	5,000	5,000	
02-000-4403	Tapping Fees	5,600	5,600	
02-000-4404	Sundry Sales	2,500	2,500	
02-000-4600	Interest Income	24,000	24,000	
	Total Water Revenue	\$ 1,844,450	\$ 1,992,600	
	Water Fund Expenses			
	Water - Administration			
02-190-5000	Salaries	\$ 75,000	\$ 77,000	With 5% overall increase
02-190-5010	Social Security	5,500	6,000	Per salary spreadsheet
02-190-5011	Pension	8,700	9,700	FY27 employer rate ~ 12.4%
02-190-5012	Workers Comp	1,300	1,450	
02-190-5013	Insurance - Health	5,300	11,300	
02-190-5015	Contribution - 457	850	900	
02-190-5313	Collection Expense	2,200	2,200	
02-190-5370	FMHA Bond	900	900	
02-190-5600	Corporate Overhead	126,300	147,200	Per formula
	Total Water Administration	\$ 226,050	\$ 256,650	

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

ACCOUNT	DESCRIPTION	25/26 BUDGET As Amended	26/27 DRAFT BUDGET	NOTES
	Water - Filtration			
02-192-5102	Insurance - Gen Liab	\$ 1,400	\$ 1,800	
02-192-5105	Insurance - Property	25,400	25,600	
02-192-5106	Insurance - Boiler & Machinery	10,800	5,000	
02-192-5521	Pumping System Expense	95,000	95,000	Per Dept request
02-192-5522	Purification Plant Maintenance	50,000	50,000	Per Dept request
02-192-5710	Filtration Contract Payment	620,000	680,000	Per Dept request - increase anticipated per MES
02-192-5800	Filtration Capital Outlay	-	6,000	Filtration pond rebuild
	Total Water Filtration	\$ 802,600	\$ 863,400	
	Water - Supply			
02-194-5000	Salaries	\$ 34,500	\$ 35,000	With 5% overall increase
02-194-5010	Social Security	2,600	2,700	Per salary spreadsheet
02-194-5011	Pension	4,100	4,350	FY26 employer rate ~ 12%
02-194-5012	Workers Comp	1,700	1,750	
02-194-5015	Contribution - 457	100	100	
02-194-5506	Hydro Facility Expense	5,000	5,000	
02-194-5550	Utilities - Water Supply	5,000	5,000	
02-194-5730	Water Supply Expense	50,000	50,000	
02-194-5800	Water Supply Capital Outlay	-	5,000	Pump station heat upgrade
	Total Water Supply	\$ 103,000	\$ 108,900	
	Water - Distribution			
02-196-5000	Salaries	\$ 312,000	\$ 269,000	With 5% overall increase; includes continued contractual staffing; FY26 includes retirement payout
02-196-5010	Social Security	20,800	20,750	Per salary spreadsheet
02-196-5011	Pension	27,000	30,000	FY27 employer rate ~ 12.4%
02-196-5012	Workers Comp	13,300	13,100	
02-196-5013	Insurance - Health	30,400	56,300	
02-196-5015	Contribution - 457	1,000	1,000	
02-196-5100	Insurance - Auto	4,600	4,600	
02-196-5102	Insurance - Gen Liab	1,400	1,800	
02-196-5105	Insurance - Property	6,400	6,600	
02-196-5150	Training	2,000	2,000	Per Dept request
02-196-5170	Uniforms	4,000	4,000	Per Dept request
02-196-5180	Safety Equipment	6,600	6,600	Per Dept request
02-196-5191	Communications	13,000	13,000	Per Dept request
02-196-5210	Office Supplies	1,000	1,000	Per Dept request
02-196-5390	Miscellaneous Expense	1,000	1,000	Per Dept request
02-196-5400	Gas, Oil, Grease	17,000	20,400	Per Dept request
02-196-5420	Fleet Lease	33,000	38,000	Per fleet schedule; replace Dodge
02-196-5505	Crestview Pumping Station Expense	16,500	15,000	Per Dept request - increased costs for pumps and valves
02-196-5550	Utilities - Water Distribution	5,000	5,000	Per Dept request
02-196-5700	Distribution Expense	61,800	70,000	Per Dept request
02-196-5701	Distribution Pipe Expense	11,000	11,000	Per Dept request
02-196-5702	Equipment Maintenance	10,000	12,000	Per Dept request - increase due to aging dump truck and service truck
02-196-5703	Fire Hydrants Expense	5,000	3,500	Per Dept request

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

		25/26 BUDGET	26/27 DRAFT BUDGET	
ACCOUNT	DESCRIPTION	As Amended	BUDGET	NOTES
02-196-5704	Transmission Mains Expense	80,000	95,000	Per Dept request - increase for leak detection year
02-196-5740	Meters Expense	20,000	50,000	Per dept request - increase due to replacement of aging meters (25-30 years old)
	Total Water Distribution	\$ 703,800	\$ 750,650	
	Total Water Fund Expenses	\$ 1,835,450	\$ 1,979,600	
	Total Water Fund Net Income (Loss)	\$ 9,000	\$ 13,000	
	Sewer Fund Operating Revenues			
03-000-4000	Sewer Charges	\$ 1,799,000	\$ 1,805,000	
03-000-4001	Interest Earned - Sewer	4,275	3,500	
03-000-4315	Proceeds from Fund Balance	-	-	
03-000-4317	Special Revenue	-	-	
03-000-4404	Sundry Sales	1,500	1,500	
03-000-4503	Sewer Tap Fees	5,500	5,500	
03-000-4600	Interest Income	44,000	44,000	
	Total Sewer Operating Revenue	\$ 1,854,275	\$ 1,859,500	
	Sewer Operating Expenses			
	Sewer - Administration			
03-210-5000	Salaries	\$ 75,000	\$ 77,000	With 5% overall increase
03-210-5010	Social Security	5,500	6,000	Per salary spreadsheet
03-210-5011	Pension	8,700	9,700	FY27 employer rate ~ 12.4%
03-210-5012	Workers Comp	1,300	1,450	
03-210-5013	Insurance - Health	5,300	11,300	
03-210-5015	Contribution - 457	850	900	
03-210-5313	Collection Expense	2,700	2,700	
	Total Sewer Administration	\$ 99,350	\$ 109,050	
	Sewer - Operating			
03-211-5000	Salaries	\$ 241,000	\$ 195,500	With 5% overall increase; includes \$20K OT; FY26 includes retirement payout
03-211-5010	Social Security	15,300	15,000	Per salary spreadsheet
03-211-5011	Pension	28,400	30,000	FY27 employer rate ~ 12.4%
03-211-5012	Workers Comp	11,000	9,600	
03-211-5013	Insurance - Health	23,500	39,400	
03-211-5015	Contribution - 457	1,800	1,800	
03-211-5100	Insurance - Auto	1,700	1,700	
03-211-5102	Insurance - Gen Liab	750	900	
03-211-5105	Insurance - Property	9,000	7,000	
03-211-5150	Training	1,000	1,000	Per Dept request
03-211-5170	Uniforms	3,000	3,000	Per Dept request
03-211-5180	Safety Equipment	1,000	1,500	Per Dept request
03-211-5191	Communications	2,400	2,400	Per Dept request

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item I.

ACCOUNT	DESCRIPTION	25/26 BUDGET As Amended	26/27 DRAFT BUDGET	NOTES
03-211-5400	Gas, Oil, Grease	10,000	12,000	Per Dept request
03-211-5420	Fleet Lease	21,000	21,000	Per fleet schedule
03-211-5520	Pumping Station Maintenance	6,000	6,000	Per Dept request
03-211-5600	Corporate Overhead	242,300	299,500	Per formula
03-211-5761	Sanitary Commission Charges	1,216,000	1,160,000	based on annualized FY26 + 5%
03-211-5762	Sanitary Comm-Transmission Projects	11,800	11,800	Per Dept request
03-211-5763	Sewer Operating Expense	75,000	50,000	Per Dept request
03-211-5764	Sewer Pumping Expense	9,000	10,000	Per Dept request
03-211-5805	Capital Outlay - Sewer Projects	50,000	50,000	new sewer camera and victoria lane drainage project
	Total Sewer Operating	\$ 1,980,950	\$ 1,929,100	
	Total Sewer Operating Expenses	\$ 2,080,300	\$ 2,038,150	
	Sewer Operating Net Income (Loss)	\$ (226,025)	\$ (178,650)	
	CSO Revenue			
03-220-4520	CSO Surcharge Revenue	\$ 401,000	\$ 408,000	
03-220-4521	Interest Earned - CSO Surcharge	1,800	1,800	
03-220-4317	Special Revenue	150,000	-	
03-220-4530	Project Reimbursements	1,489,000	2,266,000	CSO X-B, X-C grant & loan forgiveness
03-200-4540	Proceeds of Debt	952,000	1,133,000	CSO X-B, X-C loan portion
	Total CSO Revenue	\$ 2,993,800	\$ 3,808,800	
	CSO Expenses			
03-220-5391	Interest Expense	\$ 3,025	\$ 2,810	Per amortization schedules
03-220-5392	Debt Redemption	23,750	24,000	Per amortization schedules
03-220-5800	Capital Outlay	2,767,000	3,500,000	Half of X-B (\$4M) and half of X-C (\$3M)
	Total CSO Expense	\$ 2,793,775	\$ 3,526,810	
	CSO Net Income (Loss)	\$ 200,025	\$ 281,990	
	Sewer Fund Net Income (Loss)	\$ (26,000)	\$ 103,340	
	Water Surcharge Fund Revenue			
04-000-4000	Water Tap Surcharge	\$ 652,000	\$ 672,000	
04-000-4001	Interest Earned - Surcharge	3,000	2,500	
04-000-4405	Project Reimbursements	120,000	-	
04-000-4600	Interest Income	40,000	40,000	
	Total Water Surcharge Revenue	\$ 815,000	\$ 714,500	
	Water Surcharge Fund Expenses			
04-200-5313	Collection Expense	\$ 2,200	\$ 2,200	

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item I.

ACCOUNT	DESCRIPTION	25/26 BUDGET As Amended	26/27 DRAFT BUDGET	NOTES
04-200-5390	Miscellaneous Expense	-	-	
04-200-5391	Interest Expense	42,425	33,280	Per amortization schedules
04-200-5392	Debt Redemption	421,675	432,250	Per amortization schedules
04-200-5800	Capital Outlay	172,000	172,000	
04-200-5802	Capital Repairs	80,000	45,000	
	Total Water Surcharge Expense	\$ 718,300	\$ 684,730	
	Water Surcharge Net Income (Loss)	\$ 96,700	\$ 29,770	
	Garbage Fund Revenues			
05-000-4000	Trash & Garbage Charges	\$ 534,600	\$ 540,000	Rate of \$18/month/unit (~2,500 units)
05-000-4104	Interest Earned - Garbage	3,000	3,300	
05-000-4404	Sundry Sales	1,950	1,950	
05-000-4600	Interest Income	3,500	3,500	
	Total Garbage Revenue	\$ 543,050	\$ 548,750	
	Garbage Fund Expenses			
	Garbage Fund - Administration			
05-230-5000	Salaries	\$ 59,000	\$ 57,750	With 5% overall increase; reduce % alloc of Dir of Fin and Dir of PW from 25 to 15%
05-230-5010	Social Security	4,100	4,450	Per salary spreadsheet
05-230-5011	Pension	6,400	7,200	FY27 employer rate ~ 12.4%
05-230-5012	Workers Comp	800	900	
05-230-5013	Insurance - Health	4,200	9,000	
05-230-5015	Contribution - 457	850	900	
05-230-5313	Collection Expense	750	750	
	Total Garbage Administration	\$ 76,100	\$ 80,950	
	Garbage Operating			
05-232-5000	Salaries	\$ 85,000	\$ 95,250	With 5% overall increase; includes \$10K OT
05-232-5010	Social Security	6,900	7,300	Per salary spreadsheet
05-232-5011	Pension	10,900	12,000	FY27 employer rate ~ 12.4%
05-232-5012	Workers Comp	4,400	4,700	
05-232-5013	Insurance - Health	9,400	25,400	
05-232-5015	Contribution - 457	750	750	
05-232-5100	Insurance - Auto	2,600	2,600	
05-232-5102	Insurance - Gen Liab	400	550	
05-232-5105	Insurance - Property	5,900	5,000	
05-232-5170	Uniforms	3,000	3,000	Per Dept request
05-232-5180	Safety Equipment	1,000	1,500	Per Dept request
05-232-5210	Office Supplies	1,000	1,000	Per Dept request
05-232-5400	Gas, Oil, Grease	14,000	16,800	Per Dept request
05-232-5600	Corporate Overhead	24,500	27,600	Per formula
05-232-5771	Bulk Cleanup Expense	10,000	10,000	Per Dept request
05-232-5772	Landfill Charges	130,000	150,000	Per Dept request - increased costs
05-232-5773	Sanitation Operating Expense	60,000	60,000	Per Dept request

**CITY OF FROSTBURG
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2026**

Section 3, Item 1.

		25/26 BUDGET	26/27 DRAFT BUDGET	
ACCOUNT	DESCRIPTION	As Amended	BUDGET	NOTES
05-232-5774	Yard Waste Composting	1,500	1,500	Per Dept request
	Total Garbage Operating	\$ 371,250	\$ 424,950	
	Total Garbage Expenses	\$ 447,350	\$ 505,900	
	Garbage Net Income (Loss)	\$ 95,700	\$ 42,850	

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

REAL ESTATE TAXES: \$0.70 per \$100 of Assessed Value
The interest rate on real estate taxes is 1.5% per month after the due date.

TRAILER/MOBILE HOME TAXES: \$5.00 per lot per month on each occupied mobile home lot;
taxes are payable monthly by the landowner

PERSONAL PROPERTY TAXES: \$1.50 per \$100 of Assessed Value

Personal property taxes are assessed and billed monthly throughout the fiscal year by the City as assessment certifications are received from the State Department of Assessments and Taxation. The due date for personal property taxes is not less than 30 days after the billing date. The interest rate on personal property tax is 1.5% and is added monthly to any delinquent amount due.

WATER SHUT OFF PENALTY: \$48

AFTER HOURS WATER RECONNECTION FEE: \$80

SUPPLEMENTAL WATER METER READINGS \$10

REJECTED PAYMENT CHARGES (CHECK, ACH, CREDIT AND DEBIT CARD)

First Offense	\$30
Second and Continuing Offense	\$50

OTHER FEES

Administrative rebilling fee	\$10 per billing
Interest	1½ % per month on unpaid balances

ELECTRONIC PAYMENT PROCESSING FEES (For payments processed in person at the Municipal Center at 37 Broadway and online tax payments and utility payments)

Credit Cards percentage of the total transaction as required per Vendor (not less than 2.95%)
E-Checks (Remitted via the City's website) Transaction fee is paid by the City

ELECTRONIC PAYMENT PROCESSING FEES (Permit and rental licensing online payments only)

Credit or debit card 3.25% of the total transaction amount (\$2.00 minimum)

ELECTRONIC PAYMENT PROCESSING FEES (Debit or credit card payments through Square only)

Card presented in person and entered electronically	3.75%
Card entered manually	4.75%

**CITY OF FROSTBURG
 SCHEDULE OF MUNICIPAL FEES**

WATER RATES

WATER CONSUMPTION	<u>IN CITY CUSTOMERS</u>
0 – 50,000 gallons per billing	\$7.39/1,000 gallons
50,001 gallons per billing and over	\$14.14 /1,000 gallons

Based on an evaluation of water consumption on an annual basis in February each year, in-city customers who typically consume an average of 1,000,000 gallons per month over a 12 month period are billed for water consumption as follows:

0 – 500,000 gallons per billing	\$7.39/1,000 gallons
500,001 gallons per billing and over	\$14.14/1,000 gallons

WATER CONSUMPTION	<u>INDIVIDUAL CUSTOMER ACCOUNTS OUTSIDE CITY</u>
0 – 50,000 gallons per billing	\$11.09/1,000 gallons
50,001 gallons per billing and over	\$21.21/1,000 gallons

	<u>BULK DELIVERY TO ALLEGANY COUNTY</u>
All water consumption	\$4.38/1,000 gallons

SEWER RATES

Billed based on water consumption	<u>ALL CUSTOMERS</u>
0 – 50,000 gallons per billing	\$11.80/1,000 gallons
50,001 gallons per billing and over	\$15.25/1,000 gallons

WATER SURCHARGE

Surcharge per unit or equivalent	
In-City Frostburg customers	\$8.30/month
Out of City customers	\$8.30/month
County customers except Eckhart	\$8.30/month
County customers - Eckhart	\$2.96/month

CSO (Combined Sewer Overflow) SURCHARGE

Surcharge per unit or equivalent	\$7.00/month
ServLine Residential Leak Insurance	\$1.70/month

Single family residential units are automatically enrolled in the program coverage unless the customer opts out of this service by contacting ServLine at 1-888-752-0339.

GARBAGE RATES

Residential customers	\$18.00/month
-----------------------	---------------

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

In-City residential recycling credit (requires enrollment with Burgmeier’s) \$3.00 per month
Special Garbage Charges

A special garbage collection can be scheduled for a prepaid fee of \$75 per load.

An excess trash charge of \$75 will be assessed to the property owner for each load over the first pick-up truck sized load during bulk pick-up.

SALE OF BULK WATER – \$100 is due with the Application for Bulk Water. Upon approval by the Director of Public Works, water is billed at \$10 per 1,000 gallons and payable within 30 days. Written documentation of water usage must be provided by the approved user.

WATER CONNECTIONS

Fee applicable to in-city and out-of-city connections – credits applicable to in-city connections only

Tap Size	Tap & Connection Fee	less applicable	New Connection Credit (new tap is made to line by City Water Dept.)	Residential Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. subdivisions))	Commercial Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. new shopping center))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure for sprinkler system)	
3/4"	\$1,500		e	-	\$1,000	\$1,000	\$600
1"	\$1,800		co	-	\$1,200	\$1,200	\$800
1 1/2"	\$3,000		nn	-	\$2,000	\$2,000	\$1,500
2"	\$4,500		ec	-	\$2,500	\$2,500	\$2,500
4"	\$6,000		tion	-	n/a	\$3,000	\$3,000
6"	\$9,000		cr	-	n/a	\$4,500	\$4,500
8"	\$12,000		edit	-	n/a	\$6,000	\$6,000

Taps 10" and larger will be priced by City Engineer

SEWER CONNECTIONS

Use Type	Tap & Connection Fee	less applicable	New Connection Credit (new tap is made to line by City Street Dept.)	Existing Tap Credit (issued if tap is pre-existing (e.g. subdivisions))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure(s))	
Single Family Residential (including townhouse & twin family where each unit is on a fee-simple lot)	\$2,000		e	\$ -	\$1,500	\$500
Two-family & Multi-family *	\$2,500		co	\$ -	\$2,000	\$500

**CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES**

Commercial *	\$3,000	in cr ed it	\$ -	\$2,500	\$500
--------------	---------	----------------------	------	---------	-------

* Fee may be higher if actual costs incurred are greater

WATER METER FEES complete with 1 check valve and 1 coupling

Meter size	Meter + Registry	Additional Coupling	Additional Check Valve
Water meter bottom	\$25	-	-
≤ 3/4"	\$450	\$25	\$125
1"	\$900	\$30	\$225
1 1/2"	\$1,000	\$85	Supplier cost plus 10%
2"	\$1,200	\$110	Supplier cost plus 10%
<i>Meters larger than 2" shall be priced by City Engineer</i>			
Water meter registry only	\$225		
Water meter excluding registry	"Meter + Registry" fee above less \$225		

EXTENDED SEWER & WATER TAPS: RESIDENTIAL/COMMERCIAL

Note: This extended sewer and water tap charge applies to new building and/or conversion building and shall be assessed at the time the building permit is issued.

Add \$0 for each additional unit over 1 \$0 each (water)

LAND USE AND BUILDING PERMIT FEES

Call City Hall for the number of inspections required as they vary by project. The inspection fee is based on use type.

Residential Permit Fees

Single Family	\$150.00 + \$.05 for every sq ft finished or unfinished
Twin Dwelling/ Two-Family	\$175.00 + \$.05 for every sq ft finished or unfinished
Renovation (Structural Changes)	\$50.00

Single and Two-Family Sprinkler Rebate \$500

After the Use & Occupancy Permit has been issued by the City following the construction of a new single or two-family home with a sprinkler system (required by State Law), a rebate will be issued to the property owner.

Residential Inspection Fees

Inspections \$105.00 per inspection

**CITY OF FROSTBURG
 SCHEDULE OF MUNICIPAL FEES**

Electric Service	
100-200 amp	\$135.00 per service
400 amp	\$160.00 per service

Plan Review (non-refundable) \$125.00 per hour

Plan Review Deposit Required with Application Fee TBD

Commercial and Multi-Family Permit Fees

Multi-Family Housing	\$50/unit + \$.10 for every sq ft finished or unfinished
Commercial	\$150.00 + \$0.10 for every sq ft finished or unfinished
Renovation (Structural Changes)	\$100.00

Commercial and Multi-Family Housing Inspection Fees

Multi-Family \$105.00/unit inspection plus cost of electric service

Plan Review (non-refundable) \$150.00 per hour

Plan Review Deposit Required with Application Fee TBD

Commercial (retail, assembly, restaurant and similar spaces)

First 5,000 square feet	\$1.05 per square foot
Additional square footage	\$0.38 per square foot
Commercial Kitchen	\$0.25 per square foot
Office Space	\$0.80 per square foot
Hotel	\$400.00 per room for first 20 rooms
Hotel Additional rooms	\$200 per room

Commercial Medical/Educational/Assembly With Alcohol/Live Band 1st 5000 Sq Ft
 \$1.30 per square foot

Commercial Medical/Educational/Assembly With Alcohol/Live Band Over 5000 Sq Ft
 \$0.70 per square foot

Special Occupancies Not Listed Call For Pricing

Commercial Electric Service

100-200 amp	\$135.00 per service
400 amp	starting at \$160.00 per service
600 amp	\$405.00 per service
800 amp	\$735.00 per service
1000 amp	\$1005.00 per service
Transfer Switch -	\$50 in addition to service cost

Residential re-inspection \$105.00 per trip

Commercial re-inspections are minimum of \$135.00 per trip.

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

Other occupancies, change of occupancy, and remodel prices are determined by the inspector.

Residential and Commercial Accessory Structures and Additions (sq. ft. based on total floor area)

Less than 300 square feet	\$105.00 per trip
300-899 square feet	\$105.00 per trip
Greater than 900 square feet	\$105.00
Fences/Swimming Pools	\$105.00
Retaining walls >30" in height	\$105.00

Residential and Light Commercial Photovoltaic Inspection

First 5,000 KWA	\$195.00
Price per additional KWA, up to 1 megawatt	\$35.00
Battery	\$135.00
Plan Review (residential installations)	\$130.00 per hour
Plan Review (commercial installations)	\$155.00 per hour
Car charger	\$135.00
<u>Energy/Telecom Structure</u> (per new structure)	\$60.00

Plan review, inspections, and/or grading permit may be required depending on project

Demolition Permit & Inspection Fees

Demolition	\$50.00
Demolition of Structure damaged by fire or other natural disaster, or listed on the Code Enforcement Blighted Property List	\$0.00
Inspections (typically 2)	\$100.00 per inspection

Emergency or re-inspections if work is not ready for inspection
\$160.00 per trip

Grading

If an Allegany Soil Conservation District review is required, ASCD will charge fees based on the official ASCD fee schedule, in addition to, or in lieu of, City of Frostburg fees.

Forest Harvest	\$40.00
Minor/Standard Plan	\$40.00
Major Plan	\$130.00
Street Entrance	\$50.00
Stormwater Facility	\$150.00

Sign Permits (See City Zoning Ordinance § 7 for Signs requiring a Permit)

Sign area is determined per the City Zoning Ordinance § 7

Replacement of lettering or light panel on existing sign structure	\$25.00
Directional, instructional, or "wayfinding" sign	\$25.00

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

Less than 25 square feet	\$50.00
25 to 60 square feet	\$65.00
61 to 180 square feet	\$105.00
Greater than 180 square feet	\$185.00
Electronic Messaging Centers (EMCs)	permit fee based on size + \$135.00

Other Permit Fees

Open Cut Permit	\$45.00
Zoning Certification	\$25.00
Home Occupation Permit	\$45.00
Residential Occupancy Permit	\$35.00
Commercial Use and Occupancy Permit	\$45.00

Solicitor Permits

Door to Door (effective for one year from date of issuance)	\$75.00
Short-Term Mobile/Temporary Business Unit	\$150.00
Seasonal Mobile/Temporary Business Unit	\$175.00
Long-Term Mobile/Temporary Business Unit	\$225.00
One-Time Special Event	\$50.00

Subdivision Review

Consultation Meeting	\$50.00
Formal Application (water/sewer/public road available at site)	\$300.00
Formal Application (review of off-site infrastructure extension included)	\$600.00

Board of Zoning Appeals

Special Exception	\$350.00
Variance	\$350.00
Administrative Error	\$250.00

Re-Zoning Request

Zoning Map Error or Map Change	\$200.00
--------------------------------	----------

MISCELLANEOUS PERMIT FEES

Burning Permit	\$0
Chicken License 1 Year Expiration	\$55.00

POLICE DEPARTMENT

Parking Violations	
Handicap Only	\$50

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

Fire Hydrant Violations	\$50
All Others	\$30

Second offense or continuing violations may be doubled.

Late Fee: A fee of \$5 is added when parking tickets are delinquent. Thirty days after delinquency, a ticket may be flagged with MVA and the original fine will be doubled.

Vehicles may be towed if they have accumulated three or more unpaid violations thirty (30) days after the issuance of first violation.

Parking Permits (City Place lot)

The permit fee is \$40 per month or \$400 for an annual permit which is purchased in advance.

Parking Permits (all other City parking lots)

The permit fee is \$20 per month or \$200 for an annual permit which is purchased in advance.

Copies	\$10.00
--------	---------

RENTAL HOUSING LICENSING & INSPECTION

Initial Rental Licensing

License per unit, prior to occupancy.....	\$48.00
---	---------

Rental License Renewal

Annual License per unit, by February 1.....	\$48.00
Annual License per unit, by March 1.....	\$58.00
Annual License per unit, by April 1.....	\$110.00
Annual License per unit, after April 1.....	\$150.00 + \$275.00 citation

Rental units will forfeit any “*grandfathering*” if not licensed and fees paid by June 1st.

Rental Housing Annual License Fee includes one primary rental housing inspection to occur once every three (3) years by City licensed Rental Housing Inspector, and one reinspection (if required).

Second and Subsequent Re-inspection Fee (if required); to be paid to the City.....	\$50.00
--	---------

DOCUMENTS

Zoning Ordinance	\$12.00
Subdivision Regulations	\$12.00
Rental Housing Code	\$12.00
Rental Unit Verification	\$12.00
Comprehensive Plan	\$12.00

JULY 1, 2025
(Amended Nov 2025)

Section 3, Item 1.

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

Personnel Policy
Miscellaneous copies

\$12.00
\$0.20 per page

(Remainder of page is intentionally blank.)

**CITY OF FROSTBURG
 SCHEDULE OF MUNICIPAL FEES**

RECREATION FEES

	City Resident	Non-City Resident	
Community Center	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
Preston Amphitheater	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$250 Security Deposit)
City Place			
Hall	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
Meeting Room	\$150/day \$ 25/hour	\$175/day \$ 35/hour	
Pavilion Rentals			
8:00 am – 2:00 pm	\$ 40/6 hours	\$ 50/6 hours	
2:00 pm – 8:00 pm	\$ 40/6 hours	\$ 50/6 hours	
Full Day	\$ 75/day	\$ 90/day	

Additional charges may apply for damages and police response as set forth in the rental agreement.

Armory Gym Rental	\$ 35/hour/month \$ 15/hour	\$ 50/hour/month \$ 20/hour	
	\$ 55/hour/month \$ 25/hour		
Armory Special Event	\$ 40/hour	\$ 50/hour	(\$150 Security Deposit)
Field & Court Rentals	\$ 100/day \$ 25/hour	\$ 130/day \$ 35/hour	
Rec Facility Key Deposit	\$40/key	\$40/key	
Special Event Fee (all buildings; events ending after 11:00pm)			\$50 per hour
League Participation Fee (non-City residents)			\$5 per person

RECREATION FEES – DAY CAMP

Daily Rate.....	\$22 per child
Weekly Rate (5 day weeks).....	\$105 per child
Weekly Rate (3 day weeks).....	\$66 per child

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

RECREATION FEES – SWIMMING POOL

Daily Pool Admissions

- Adults - \$6.00
- Children (age 5 – 17) - \$5.00
- Children (age 4 and under) – Free with a paying adult

Group Rate (15 or more ages 5 & up) - \$1.00 off each admission

Pool Passes		City Resident	Non-City Resident
Individual Season Pass	1 Pass	\$ 60.00	\$ 70.00
	2 Passes	\$115.00	\$135.00
	3 Passes	\$165.00	\$195.00
	4 Passes	\$210.00	\$250.00
	5 Passes	\$250.00	\$300.00
	6 Passes	\$285.00	\$345.00

Individual Season Passes can only be purchased in increments of 6 or less.

15 Swim Punch Pass:	1 for \$60.00	15 admissions ~	\$4.00/admission
	2 for \$110.00	30 admissions ~	\$3.67/admission
	3 for \$150.00	45 admissions ~	\$3.33/admission
	4 for \$180.00	60 admissions ~	\$3.00/admission

*If purchasing 4 or more punch passes, each additional 15 swim punch pass is \$45.00 if purchased on the same day. **Punch passes are valid for individual or group entry for up to 15 admissions per pass.**