



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, January 21, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. **Mayor Logsdon called meeting to order at 5:30 PM**
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. **PRESENT**

Mayor Todd Logsdon

Commissioner of Finance Donald Carter

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

5. **Motion made by Commissioner of Finance Donald Carter, Seconded by Commissioner of Public safety Kevin Grove.**

Motion carried.

6. **Motion made by Commissioner of Public Safety Kevin Grove, Seconded by Commissioner of Finance Donald Carter.**

Motion Carried.

- A. Minutes from the December 2024 Council Meeting.

Motion made by Commissioner of Public safety Kevin Grove and Seconded by Commissioner of Finance Donald Carter.

Motion carried

7. **Special Presentations and Requests-None**
8. **Mayor and Commissioners Reports and Announcements**

- A. Monthly Reports of the City Departments.

Motion made by Commissioner of Public Safety Kevin Grove and Seconded by Commissioner of Finance Donald Carter.

Motion carried

9. **Public Hearings**

- A. Combined Sewer Overflow Monthly Public Hearing

10. Old Business

11. New Business

- A. Resolution 2025-01** Authorize executive personnel to be named on City accounts. Elaine Jones, CPA, Director of Finance

Motion by Commissioner of Finance Donald Carter, Seconded by Commissioner of Water, parks and recreation Nina Forsythe.

- B. Resolution 2025-02** Approve Mid-Year Budget Amendments. Elaine Jones, CPA, Director of Finance

Motion made by Commissioner of Water, Parks and Recreation Nina Forsythe, Seconded by Commissioner of Public Safety Kevin Grove

Motion carried.

- C. Resolution 2025-03** Amend target unrestricted fund balance for the Water Surcharge Fund. Elaine Jones, CPA, Director of Finance

Motion made by Commissioner of Finance Donald Carter, Seconded by Commissioner of water, Parks and Recreation Nina Forsythe.

Motion carried.

- D. Resolution 2025-04** Award interior finishes contract to Daystar Builders, Inc. for Bureau of Mines storage garage in the amount \$41,843.00 Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2025-04; PUBLIC COMMENT; Vote of the Mayor and City Council.

Resolution 2025-04 Award interior finishes contract to Daystar Builders, Inc. for Bureau of Mines storage garage in the amount \$41,843.00 Hayden Lindsey, Director of Public Works

Motion made by Commissioner of water, Parks and Recreation Nina Forsythe, Seconded by Commissioner of Public safety Kevin Grove.

Motion carried.

- E. Resolution 2025-05** Appoint members to the Recreation Commission. Elizabeth Stahlman, City Administrator

Motion made by Commissioner of Finance Donald Carter, Seconded by Commissioner of Public Safety Kevin Grove.

Motion carried.

- F. Resolution 2025-06** Authorize the release of restricted funds for Prichard Farms recreation amenity. Elizabeth Stahlman, City Administrator

Motion made by Commissioner of Water, Parks and Recreation Nina Forsythe, Seconded by Commissioner of Public safety Kevin Grove.

Motion carried.

12. Report of the Frostburg Police Department

Chief Nicholas Costello

- A. Chief Nicholas Costello read his report

13. Mayor Logsdon reported Elizabeth Stahlman's last day 1/31/25 with a transition plan starting 2/1/25 Hayden Lindsey will be acting City Administrator and Lydia Beeman will be acting Deputy City Administrator.

Kelli Mears-58 Linden Street asking if acting position be compensated, Mayor Logsdon replied yes.

Will Brauer-113 E. Main Street lives above LG's stating parking challenges, consider solutions for accessible parking.

Commissoner of Public Safety Kevin Grove relays attempting to plow from curb to curb during bad weather.

14. Meeting adjourned by Mayor Todd Logsdon at 06:09 PM