



THE CITY OF FROSTBURG

Planning Commission Meeting Minutes

Wednesday, September 11, 2024 at 7:00 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

1. Call to Order

Chair Best called the meeting to order at 7:00 P.M.

2. Roll Call

Chair Conrad Best, Karen Krogh, Ray Rase, Adam Ritchey, Richard Russo, Jeff Snyder, and Eric Stevens were present.

3. Chair's Procedural Statement; Comments; Announcements

The Chair asks that anyone presenting business before the Commission, or any individuals who would like to comment on business before the Commission or other concerns, please come forward at the appropriate time and state your name and address for the record. Each meeting is recorded, so please speak clearly.

4. Approval of the Minutes

A. Commissioner Rase made a motion to approve the August 2024 meeting minutes as presented. Commissioner Snyder seconded the motion, a vote was taken, and the minutes were unanimously approved.

5. Citizen Comments

From Floor; intended for topics unrelated to the current agenda items

6. Project Presentations

A. Request for a Favorable Recommendation to the Board of Zoning Appeals

Special Exception Use for a Body Art Studio in the C3 Zoning District - 6 E. Main Street

Anastasiia Zhaivoronok spoke on behalf of Jamaica Junction to request a favorable recommendation to the Board of Zoning Appeals for a Special Exception Use in the "C3" Town Center Zoning District for the purpose of operating a Body Art Studio at 6 E. Main Street. Due to the imminent text amendment to the Frostburg Zoning Ordinance that would classify Body Art Studios as a Permitted Use in the "C3" District, and due to the Planning Commission having discussed, and being in favor of, Body Art Studios being classified as a Permitted Use in the "C3" District at previous Planning Commission meetings, Chair Best entertained a motion for a Favorable Recommendation to the Board of Zoning Appeals for the Special Exception Use of a Body Art Studio in the "C3" District. The motion was made by Commissioner Rase, the motion was seconded by Commissioner Ritchey, a vote was held, and the motion carried unanimously.

7. Discussion Items

By Chair and Members of the Commission

8. Administrative Business and Communication Received

9. Staff Reports

A. Comprehensive Plan Update

Staff gave a brief update on the status of the Comprehensive Plan. We are still waiting to hear back from the consultant on a few items and once we hear back from them, we will be scheduling the first steering committee meeting to take place sometime in the next few weeks.

10. Adjournment

Commissioner Rase made a motion to adjourn, the motion was seconded by Commissioner Ritchey, and Chair Best called the meeting to a close at 7:09 P.M.