



THE CITY OF FROSTBURG

Planning Commission Meeting Minutes

Wednesday, May 13, 2026 at 7:00 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

1. Call to Order

Chair Best called the meeting to order at 7:01 P.M.

2. Roll Call

Chair Conrad Best, Karen Krogh, Richard Russo, Jeff Snyder, and Adam Ritchey were present. Ray Rase and Chad Paul were absent.

3. Chair's Procedural Statement; Comments; Announcements

The Chair asks that anyone presenting business before the Commission, or any individuals who would like to comment on business before the Commission or other concerns, please come forward at the appropriate time and state your name and address for the record. Each meeting is recorded, so please speak clearly.

4. Approval of the Minutes

A. Minutes from the January 2026 Planning Commission Meeting.

Commissioner Krogh made a motion to approve the minutes for the January 2026 Planning Commission Meeting as presented. Commissioner Ritchey seconded the motion, a vote was taken, and the minutes were unanimously approved.

5. Citizen Comments

From Floor; intended for topics unrelated to the current agenda items

6. Project Presentations

7. Discussion Items

By Chair and Members of the Commission

8. Administrative Business and Communication Received

A. MD Sustainable Growth Implementation Guide

Staff reviewed the MD Sustainable Growth Implementation Guide with the Planning Commissioners. The Guide outlines the recent changes to the MD Department of Planning's 12 Planning Visions, which have been condensed into 8 Planning Principles.

B. MD Department of Planning - Annual Report for CY 2025

Staff discussed the City of Frostburg's Annual Report to the MD Department of Planning for Calendar Year 2025. As part of the report, the City provided the State with the number of new residential permits issued over the course of the year, and also identified the various planning topics that were implemented as part of City functions or projects. Additionally, the City also requested clarification from the State regarding House Bill 805 which pertains to regulations for medicinal marijuana dispensaries.

After brief discussion, Commissioner Snyder made a motion to approve the MD Department of Planning Annual Report for Calendar Year 2025. Commissioner Ritchey seconded the motion, a vote was held, and the motion was carried unanimously.

9. Staff Reports

A. Comprehensive Plan Update

Staff gave a brief update on the status of the Comprehensive Plan. Staff stated that the Comprehensive Plan Steering Committee has been meeting monthly, and that the last two draft chapters of the plan have been reviewed with the Steering Committee. Staff also stated that, at this point, the draft chapters of the plan are essentially complete, and once the full draft plan is assembled, it will be open for public comment prior to approval and adoption by the City.

10. Adjournment

Chair Best called the meeting to a close at 7:16 P.M.