



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, March 18, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Mayor Logsdon called meeting to order at 5:30 PM
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. PRESENT
Mayor Todd Logsdon
Commissioner of Finance Donald Carter
Commissioner of Public Safety Kevin Grove
Commissioner of Water, Parks and Recreation Nina Forsythe
Commissioner of Public Works Adam Ritchey
5. Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

6. **Approval of the Minutes**

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

A. Minutes from the February Council Meeting.

Motion and Second to Approve the Minutes for the February Council Meeting.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Motion carried

B. Summary and Minutes from the Closed Session Meeting on March 11, 2025.

Motion and Second to Approve Closed Session Summary and Meeting Minutes.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

7. Mayor and Commissioners Reports and Announcements

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

8. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

9. Old Business

10. New Business

A. Resolution 2025-11 Approve Change Orders 1, 2, & 3 for Storage Building Earthwork Contract with Winner D. Contracting, LLC. Hayden Lindsey, Acting City Administrator.

Motion and Second to Approve Resolution 2025-11; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Motion carried

B. Resolution 2025-12 Approve Change Order NO. 1 for Storage Building Construction Contract with Kauffman Metals. Hayden Lindsey, Acting City Administrator.

Motion and Second to Approve Resolution 2025-12; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

C. Resolution 2025-13 Approve Change Order NO. 1 for Storage Building Interior Finishes Contract with Daystar Builders, Inc. Hayden Lindsey, Acting City Administrator.

Motion and Second to Approve Resolution 2025-13; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Motion carried.

- D. Resolution 2025-14** Award a Contract and Approve Change Order NO. 1 for Storage Building Electrical Work with Stevens Electrical, Inc. Hayden Lindsey, Acting City Administrator.

Motion and Second to Approve Resolution 2025-14; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Finance Carter.

Motion carried.

11. Open Public Comment

Mayor Logsdon reports come support the Shamrock Shuffle-No open container repeal on record.

Nina Forsythe Commissioner of Water, Parks and Recreation reports on April 3 there will be an energy saving day-open to any Md residence several various agencies with information and applications for free or low cost retro appliance and more for renters and homeowners income requirements.

Mayor Logsdon requested record show we are welcoming Dr. Donna Smith with FSU who has been in new position since last week or last 10 days.

12. Adjournment

Mayor Todd Logsdon adjourned meeting at 5:59 PM.

Mayor Todd J. Logsdon

Lydia Claar, Acting Deputy City Administrator