



THE CITY OF FROSTBURG

Mayor and Council Meeting Minutes

Tuesday, December 17, 2024 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd Logsdon
Commissioner of Finance Donald Carter
Commissioner of Public Safety Kevin Grove
Commissioner of Water, Parks and Recreation Nina Forsythe
Commissioner of Public Works Adam Ritchey

1. **Mayor Logsdon called meeting to order at 5:30 PM**
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. PRESENT

Mayor Todd Logsdon

Commissioner of Public Safety Kevin Grove
Commissioner of Water, Parks and Recreation Nina Forsythe
Commissioner of Public Works Adam Ritchey

5. Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion Carried.

6. Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- A. Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- B. Summary and Minutes from the Closed Session Meeting on December 10, 2024.

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

7. **Special Presentations and Requests**
8. **Mayor and Commissioners Reports and Announcements**

- A. Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- B. 2025 Garbage and Special Collection Calendar

9. Resignation from Elizabeth Stahlman- January 31, 2025.

- A. Combined Sewer Overflow Monthly Public Hearing

10. Old Business

11. New Business

- A. **Resolution 2024-77** Approve Change Orders 1, 2, & 3 for the Salt Storage Building Construction for Lashely Construction. Hayden Lindsey, Director of Public Works

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- B. **Resolution 2024-78** Approve contract with Brudis & Associates, Inc. to complete the engineering and design for the Gateway Roundabout at Braddock Road, Bowery and Center Streets. Hayden Lindsey, Director of Public Works

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- C. **Resolution 2024-79** Approve transition from third party Rental Housing Inspectors to in-house Rental Housing Inspector, to be effective July 1, 2025. Bethany Fife, Director of Community Development

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- D. **Resolution 2024-80** Amend Overtime Meal Reimbursement Policy by increasing reimbursement amount from \$8 to \$11 per meal. Elizabeth Stahlman, City Administrator

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- E. **Resolution 2024-81** Approve contract with Percy Public Affairs for State lobbying services on behalf of the City of Frostburg. Elizabeth Stahlman, City Administrator

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

F. Resolution 2024-82 Authorize the executing of a legal services agreement related to AFFF/PFAS litigation services with Stag Liuzza, L.L.C. Elizabeth Stahlman, City Administrator
Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

G. Resolution 2024-83 Amend the City of Frostburg Personnel Policy as it pertains to Overtime, Comp Time, and Vacation, effective January 1, 2025. Elizabeth Stahlman, City Administrator

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

12. Report of the Frostburg Police Department

Chief Nicholas Costello read his report.

13. Kelly Mears-58 Linden Street moved to Frostburg two years ago-queer couple-two dogs and a cat, FSU, protest on campus, misogynist and patriarchy. Safe accessible place for queer or trans community, Feel safe and don't want that to change. don't know what we can do but encourage us to do more Inaction means as much as action. Action items: permits, accountable for hate speech-crimes, responsibility to make it a safe place.

14. Adjournment

Moved to closed session

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Motion carried.

A. Under the Annotated Code of Maryland General Provisions Article § 3-305(b) (1), a closed session may be held "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; ". A closed session is needed in order for the Mayor and Council to discuss filling a vacant position.

Closed Session at 06:19 PM

Mayor Todd J. Logsdon

Elizabeth Stahlman, City Administrator