



# THE CITY OF FROSTBURG

## Mayor and Council Meeting Minutes

Tuesday, October 15, 2024 at 5:30 PM

Frostburg Municipal Center Meeting Room 100  
37 S. Broadway, Frostburg, MD 21532

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Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

### 1. Call to Order

Mayor Logsdon called the meeting to order at 5:30 PM.

### 2. Pledge of Allegiance

### 3. Frostburg Blessing

### 4. Roll Call

PRESENT

Mayor Todd Logsdon

Commissioner of Finance Donald Carter

Commissioner of Public Safety Kevin Grove

Commissioner of Water, Parks and Recreation Nina Forsythe

Commissioner of Public Works Adam Ritchey

### 5. Approval of the Agenda

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

### 6. Approval of the Minutes

A. Minutes from the September Council Meeting.

Motion and Second to Approval the Minutes for the September Council Meeting.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

- B. Minutes from the Closed Session Meeting on October 8, 2024.

Motion and second to approve October 8 Closed Session Minutes.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

## 7. Special Presentations and Requests

- A. Special Recognition

Mayor W. Robert Flanigan

Mayoral term: 2011-2024

Mayor Logsdon made a presentation to Bob Flanigan of his official mayoral portrait, a City of Frostburg flag, and a great seal of the City of Frostburg. All council members made remarks.

## 8. Mayor and Commissioners Reports and Announcements

- A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Safety Grove, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

## 9. Public Hearings

- A. **Ordinance 2024-02** Zoning Amendment pertaining to Body Art Studios.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- B. **Ordinance 2024-03** An Ordinance to repeal and reenact with Amendments sections of the City Code pertaining to Water Service by the City of Frostburg.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- C. **Ordinance 2024-04** An Ordinance to Repeal and Reenact with Amendment sections of the City Code for the purpose of establishing exceptions to the requirements set forth in the 'Storage of Solid Waste'.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

D. Combined Sewer Overflow Monthly Public Hearing

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

**10. Old Business**

A. **Ordinance 2024-02** Zoning Amendment pertaining to Body Art Studios.

Motion and Second to Approve the Ordinance on Second Reading; Vote of the Mayor and City Council.

Motion made by Mayor Logsdon, Seconded by Commissioner of Public Works Ritchey.

Motion Carried

B. **Ordinance 2024-03** An Ordinance to repeal and reenact with Amendments sections of the City Code pertaining to Water Service by the City of Frostburg.

Motion and Second to Approve the Ordinance on Second Reading; Vote of the Mayor and City Council.

Motion made by Mayor Logsdon, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

C. **Ordinance 2024-04** An Ordinance to Repeal and Reenact with Amendment sections of the City Code for the purpose of establishing exceptions to the requirements set forth in the 'Storage of Solid Waste'.

Motion and Second to Approve the Ordinance on Second Reading; Vote of the Mayor and City Council.

Motion made by Mayor Logsdon, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

**11. New Business**

A. **Ordinance 2024-05** To amend the property maintenance standards in the City of Frostburg to improve definitions for certain infractions. Bethany Fife, Director of Community Development

Motion and Second to Approve the Ordinance on First Reading, and set the November 19, 2024 Council Meeting as an advertised Public Hearing; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Safety Grove.

Motion carried.

B. **Resolution 2024-63** Approve Annual Enterprise Zone Report. Bethany Fife, Director of Community Development

Motion and Second to Approve Resolution 2024-63; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

- C. Resolution 2024-64** Reappoint Dan Filer as an Alternate to the Historic District Commission for a 3-year term. Bethany Fife, Director of Community Development

Motion and Second to Approve Resolution 2024-64; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Water, Parks and Recreation Forsythe.

Motion carried.

- D. Resolution 2024-65** Approve Change Order No. 4 for the Mechanic Street Parking Lot project, constructed by Carl Belt, Inc., in the amount of (-\$5,511.34). Hayden Lindsey, Director of Public Works.

Motion and Second to Approve Resolution 2024-65; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Public Works Ritchey, Seconded by Commissioner of Public Safety Grove.

Motion carried.

- E. Resolution 2024-66** Approve a fixed price energy contract brokered by Tradition Energy for an 18-month term. Elizabeth Stahlman

Motion and Second to Approve Resolution 2024-66; PUBLIC COMMENT; Vote of the Mayor and City Council.

Motion made by Commissioner of Finance Carter, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

## **12. Report of the Frostburg Police Department**

Chief Nicholas Costello

- A. Monthly Report

## **13. Open Public Comment**

Laurel Miller - 170 Spring Street - Various questions about Lonaconing water matter. What needs to be decided by Dec. 31, 2024, legal agreement. Allegany County.

Kathy Miller - 158 Center Street - Incident from Oct. 12, 2024 that occurred, written complaint, both asked Police to work together, be aware of bad behavior, students held accountable, very concerned as property owners.

Chief Costello responded to questions about surveillance.

## **14. Adjournment**

Motion made to adjourn by Commissioner of Water, Parks and Recreation Forsythe, Seconded by Commissioner of Public Works Ritchey.

Motion carried.

Mayor Logsdon adjourned the meeting at 06:39 PM.