



THE CITY OF FROSTBURG

Mayor and Council Meeting Agenda

Tuesday, November 19, 2024 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. **Roll Call**
5. **Approval of the Agenda**
6. **Approval of the Minutes**
 - A. Minutes from the October Council Meeting.
Motion and Second to Approval the Minutes for the October Council Meeting.
7. **Special Presentations and Requests**
 - A. Spirit of Frostburg Award: Coal Miner Memorial Committee
 - B. Proclamation: Small Business Saturday
 - C. Proclamation: Municipal Government Works Month
8. **Mayor and Commissioners Reports and Announcements**
 - A. Monthly Reports of the City Departments.
Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.
 - B. Holiday Announcements:
 - Small Business Saturday - Saturday, November 30
 - Tree Lighting Ceremony - Sunday, December 1
 - Storybook Holiday - Saturday, December 7Shop Local all season long!
9. **Public Hearings**
 - A. **Ordinance 2024-05** To amend the property maintenance standards in the City of Frostburg to improve definitions for certain infractions.
 - B. Combined Sewer Overflow Monthly Public Hearing
10. **Old Business**

- A. Ordinance 2024-05 To amend the property maintenance standards in the City of Frostburg to improve definitions for certain infractions. Bethany Fife, Director of Community Development.
Motion and Second to Approve the Ordinance on Second Reading; Vote of the Mayor and City Council.

11. New Business

- A. **Resolution 2024-67** Approve renumbering of Change Orders for CSO Phase X-A project. Hayden Lindsey, Director of Public Works.
Motion and Second to Approve Resolution 2024-67; PUBLIC COMMENT; Vote of the Mayor and City Council.
- B. **Resolution 2024-68** Amend Fee Schedule to change fees and penalties associated with Water Shut-offs. Elaine Jones, CPA, Director of Finance
Motion and Second to Approve Resolution 2024-68; PUBLIC COMMENT; Vote of the Mayor and City Council.
- C. **Resolution 2024-69** Approve Deed for acceptance of public infrastructure for Prichard Farms Phases 1-A-2 and 1-A-3. Elizabeth Stahlman, City Administrator
Motion and Second to Approve Resolution 2024-69; PUBLIC COMMENT; Vote of the Mayor and City Council.
- D. **Resolution 2024-70** Approve Real Estate Tax Set Aside Agreement for Prichard Farms Phase 1-A-4. Elizabeth Stahlman, City Administrator
Motion and Second to Approve Resolution 2024-70; PUBLIC COMMENT; Vote of the Mayor and City Council.
- E. **Resolution 2024-71** Approve projects to be funded with the American Rescue Plan Act. Elizabeth Stahlman, City Administrator
Motion and Second to Approve Resolution 2024-71; PUBLIC COMMENT; Vote of the Mayor and City Council.
- F. **Resolution 2024-72** Adjust terms for Frostburg Housing Authority Board Members to comply with bylaws. Elizabeth Stahlman, City Administrator
Motion and Second to Approve Resolution 2024-72; PUBLIC COMMENT; Vote of the Mayor and City Council.
- G. **Resolution 2024-73** Authorize \$25,000 grant to Greenbench Companies for stabilization work at the Diamond Building, as a municipal match for George Edwards Fund grant. Elizabeth Stahlman, City Administrator
Motion and Second to Approve Resolution 2024-73; PUBLIC COMMENT; Vote of the Mayor and City Council.
- H. **Resolution 2024-74** Dismiss Value Drug Company from Opioid Litigation. Elizabeth Stahlman, City Administrator
Motion and Second to Approve Resolution 2024-71; PUBLIC COMMENT; Vote of the Mayor and City Council.
- I. **Resolution 2024-75** Award bid and approve contract to low bidder, Kauffman Metals, in the amount of \$75,403.00, for the construction of the MDE storage building, in the Mud Lot. Hayden Lindsey, Director of Public Works
Motion and Second to Approve Resolution 2024-75; PUBLIC COMMENT; Vote of the Mayor and City Council.

- J. Resolution 2024-76** Authorize a lease of a Chevrolet Blazer EV Police Package through the Enterprise Fleet Management Program for the Police Department. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-76; PUBLIC COMMENT; Vote of the Mayor and City Council.

12. Report of the Frostburg Police Department

Chief Nicholas Costello

- A.** Report for October 2024

13. Open Public Comment

14. Adjournment