



THE CITY OF FROSTBURG

Mayor and Council Meeting Agenda

Tuesday, June 17, 2025 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Frostburg Blessing**
4. **Roll Call**
5. **Approval of the Agenda**
6. **Approval of the Minutes**
 - A. Minutes from the May Council Meeting.
Motion and Second to Approve the Minutes for the May Council Meeting.
7. **Mayor and Commissioners Reports and Announcements**
 - A. Monthly Reports of the City Departments.
Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.
8. **Public Hearings**
 - A. Combined Sewer Overflow Monthly Public Hearing
 - B. **Ordinance 2025-04** An Ordinance to Amend Section 7-4(f) of the City Code to Clarify the Final Decision-Making Authority of the Mayor and City Council Regarding Commercial Rehabilitation Tax Credit Applications.
 - C. **Ordinance 2025-05** An Ordinance to Repeal and Re-Enact the Rental Housing Ordinance, Appendix D of the City Code, to Establish the Positions of Rental Housing Officer and Inspector, Revise Application and Inspection Procedures, and Strengthen Enforcement Provisions.
9. **Old Business**
 - A. **Ordinance 2025-04** An Ordinance to Amend Section 7-4(f) of the City Code to Clarify the Final Decision-Making Authority of the Mayor and City Council Regarding Commercial Rehabilitation Tax Credit Applications.
Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council
 - B. **Ordinance 2025-05** An Ordinance to Repeal and Re-Enact the Rental Housing Ordinance, Appendix D of the City Code, to Establish the Positions of Rental Housing Officer and

Inspector, Revise Application and Inspection Procedures, and Strengthen Enforcement Provisions.

Motion and Second to Approve the Ordinance on Second Reading; PUBLIC COMMENT; Vote of the Mayor and City Council

10. New Business

- A. Resolution 2025-25** Approve FY 2025 Year End Budget Amendments. Amy Phillips, CPA, Director of Finance.

Motion and Second to Approve Resolution 2025-25; PUBLIC COMMENT; Vote of the Mayor and City Council.

- B. Resolution 2025-26** Authorize Designation of New Retirement Coordinator for State Pension System. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-26; PUBLIC COMMENT; Vote of the Mayor and City Council.

- C. Resolution 2025-27** Authorize Executive Personnel to Be Named on City Accounts. Patrick O'Brien, City Administrator.

Motion and Second to Approve Resolution 2025-27; PUBLIC COMMENT; Vote of the Mayor and City Council.

- D. Resolution 2025-28** Approve Temporary Repeal of Open Container Law for Lemonade Stroll Event. Nick Costello, Chief of Police.

Motion and Second to Approve Resolution 2025-28; PUBLIC COMMENT; Vote of the Mayor and City Council.

- E. Resolution 2025-29** Authorize Execution of Agreement with Main Street Maryland Program. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-29; PUBLIC COMMENT; Vote of the Mayor and City Council.

- F. Resolution 2025-30** Authorize Execution of MOU with Allegany County for Frostburg Main Street Structural Stabilization Grant Program. Bethany Fife, Director of Community Development.

Motion and Second to Approve Resolution 2025-30; PUBLIC COMMENT; Vote of the Mayor and City Council.

11. Open Public Comment

12. Adjournment