



# THE CITY OF FROSTBURG

## Mayor and Council Meeting Agenda

Tuesday, August 20, 2024 at 5:30 PM

Frostburg Municipal Center Meeting Room 100  
37 S. Broadway, Frostburg, MD 21532

---

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Frostburg Blessing**

**4. Roll Call**

**5. Approval of the Agenda**

**6. Approval of the Minutes**

**A. Minutes from the July Council Meeting.**

Motion and Second to Approve the Minutes for the July Council Meeting.

**B. Closed Session Summary and Sealed Minutes from the August Work Session**

Motion and Second to Approve the Closed Session Summary and Sealed Minutes from August 13, 2024.

**7. Special Presentations and Requests**

**A. Lifeguard Recognition**

**8. Mayor and Commissioners Reports and Announcements**

**A. Monthly Reports of the City Departments.**

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

**B. Water Conservation Notice. Commissioner Nina Forsythe**

The City of Frostburg continues to urge residents to conserve water. Piney Reservoir levels increased due to the rain, but remains below normal levels. Easy ways to conserve water include foregoing watering lawns and washing cars, taking shorter showers, and running the washer and dishwasher only when full.

Continued voluntary conservation efforts can help reduce the strain on the limited water resources available to the City. Communities served by the City of Frostburg's water system include not only Frostburg, but Eckhart, Consol, Grahamtown, Clarysville, Carlos, Shaft, Klondike, Borden, Zihlman, Mount Savage, Woodcock Hollow and all communities in the Georges Creek Water Service area: Midland, Gilmore, Lonaconing, Pekin, and Barton. Residents in all of these communities should begin water conservation practices immediately.

The City will continue to monitor reservoir levels. Recent rain events have helped, however additional rainfall and conservation efforts are needed to allow the reservoir to return to normal levels. Should the drought persist, a water conservation emergency may be declared by the Mayor and City Council.

## 9. Public Hearings

- A. Combined Sewer Overflow Monthly Public Hearing

## 10. Old Business

## 11. New Business

- A. **ORDINANCE 2024-02** Amend the Zoning Ordinance in regards to Body Art Studios to allow by right in certain districts and add as a Special Exception use in other districts. Bethany Fife, Director of Community Development

Motion and Second to Approve the Ordinance on First Reading, and set the September 17, 2024 Council Meeting as an advertised Public Hearing; PUBLIC COMMENT; Vote of the Mayor and City Council.

- B. **Resolution 2024-42** Appoint Brian Alderton to the Board of Zoning Appeals. Bethany Fife, Director of Community Development

Motion and Second to Approve Resolution 2024-42; PUBLIC COMMENT; Vote of the Mayor and City Council.

- C. **Resolution 2024-43** Approve Change Order No. 2 for the Mechanic Street Parking Lot Project in the amount of \$9,583.29 with Carl Belt, Inc. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-43; PUBLIC COMMENT; Vote of the Mayor and City Council.

- D. **Resolution 2024-44** Approve Change Orders for Phase X-A CSO Separation Project with Braddock Construction. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-44; PUBLIC COMMENT; Vote of the Mayor and City Council.

- E. **Resolution 2024-45** Authorize an upgrade to the underdrain pump station at the Frostburg Water Treatment Plant in the amount of \$44,500 and approve a contract with Com-Bro Contracting, Inc. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-45; PUBLIC COMMENT; Vote of the Mayor and City Council.

- F. **Resolution 2024-46** Approve Braddock Estates Drainage Improvements as an American Rescue Plan Act project. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-46; PUBLIC COMMENT; Vote of the Mayor and City Council.

- G. **Resolution 2024-47** Authorize City Attorneys to execute documents related to the Kroger Settlement, part of the ongoing Opioid Litigation. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-47; PUBLIC COMMENT; Vote of the Mayor and City Council.

- H. **Resolution 2024-48** Authorize a cost-share program with property owner to replace deteriorated sidewalks around the Hill Street school, not to exceed \$25,000 or 40% of total project costs, whichever is lesser. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-48; PUBLIC COMMENT; Vote of the Mayor and City Council.

- I. **Resolution 2024-49** Authorize a lease of a Chevy Silverado 1500 through the Enterprise Fleet Management Program for the Street Department. Elizabeth Stahlman, City Administrator  
Motion and Second to Approve Resolution 2024-49; PUBLIC COMMENT; Vote of the Mayor and City Council.
- J. **Resolution 2024-50** Approve the acquisition of a street sweeper with American Rescue Plan Act funding and further authorize the purchase of the Elgin Street Sweeper from Maryland Industrial Trucks, Inc., as a sole source purchase through Sourcewell cooperative purchasing in the amount of \$364,860.00.  
Motion and Second to Approve Resolution 2024-50; PUBLIC COMMENT; Vote of the Mayor and City Council.
- K. **Resolution 2024-51** Adopt a Section 125 Premium Only Plan in reference to the City's employees Health Insurance contributions. Elaine Jones, CPA, Director of Finance  
Motion and Second to Approve Resolution 2024-51; PUBLIC COMMENT; Vote of the Mayor and City Council.

## 12. Report of the Frostburg Police Department

Chief Nicholas Costello

- A. Monthly Report for Jul 2024

## 13. Open Public Comment

## 14. Adjournment