



THE CITY OF FROSTBURG

Mayor and Council Meeting Agenda

Tuesday, December 17, 2024 at 5:30 PM

Frostburg Municipal Center Meeting Room 100
37 S. Broadway, Frostburg, MD 21532

Mayor Todd J. Logsdon

Donald L. Carter, Jr., Commissioner of Finance

Nina Forsythe, Commissioner of Water, Parks and Recreation

Kevin G. Grove, Commissioner of Public Safety

Adam Ritchey, Commissioner of Public Works

1. Call to Order

2. Pledge of Allegiance

3. Frostburg Blessing

4. Roll Call

5. Approval of the Agenda

6. Approval of the Minutes

A. Minutes from the November Council Meeting.

Motion and Second to Approve the Minutes for the November Council Meeting.

B. Summary and Minutes from the Closed Session Meeting on December 10, 2024.

Motion and second to approve Closed Session Summary and Meeting Minutes.

7. Special Presentations and Requests

8. Mayor and Commissioners Reports and Announcements

A. Monthly Reports of the City Departments.

Motion and Second to Approve Monthly Reports of the City Departments; Vote of the Mayor and City Council.

B. 2025 Garbage and Special Collection Calendar

9. Public Hearings

A. Combined Sewer Overflow Monthly Public Hearing

10. Old Business

11. New Business

A. Resolution 2024-77 Approve Change Orders 1, 2, & 3 for the Salt Storage Building Construction for Lashely Construction. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-77; PUBLIC COMMENT; Vote of the Mayor and City Council.

B. Resolution 2024-78 Approve contract with Brudis & Associates, Inc. to complete the engineering and design for the Gateway Roundabout at Braddock Road, Bowery and Center Streets. Hayden Lindsey, Director of Public Works

Motion and Second to Approve Resolution 2024-78; PUBLIC COMMENT; Vote of the Mayor and City Council.

- C. Resolution 2024-79** Approve transition from third party Rental Housing Inspectors to in-house Rental Housing Inspector, to be effective July 1, 2025. Bethany Fife, Director of Community Development

Motion and Second to Approve Resolution 2024-79; PUBLIC COMMENT; Vote of the Mayor and City Council.

- D. Resolution 2024-80** Amend Overtime Meal Reimbursement Policy by increasing reimbursement amount from \$8 to \$11 per meal. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-80; PUBLIC COMMENT; Vote of the Mayor and City Council.

- E. Resolution 2024-81** Approve contract with Percy Public Affairs for State lobbying services on behalf of the City of Frostburg. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-81; PUBLIC COMMENT; Vote of the Mayor and City Council.

- F. Resolution 2024-82** Authorize the executing of a legal services agreement related to AFFF/PFAS litigation services with Stag Liuzza, L.L.C. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-82; PUBLIC COMMENT; Vote of the Mayor and City Council.

- G. Resolution 2024-83** Amend the City of Frostburg Personnel Policy as it pertains to Overtime, Comp Time, and Vacation, effective January 1, 2025. Elizabeth Stahlman, City Administrator

Motion and Second to Approve Resolution 2024-83; PUBLIC COMMENT; Vote of the Mayor and City Council.

12. Report of the Frostburg Police Department

Chief Nicholas Costello

13. Open Public Comment

14. Adjournment

- A.** Under the Annotated Code of Maryland General Provisions Article § 3-305(b) (1), a closed session may be held "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; ". A closed session is needed in order for the Mayor and Council to discuss filling a vacant position.